

Clarification on Admission and Appeals Charging

Local Authorities are expected to incur costs for the following statutory requirements in relation to admissions and may retain central DSG funding for these responsibilities:

Responsibilities:

- Formulation and operation of the co-ordinated admissions scheme for all publicly funded schools in its area
- Production and publication of an annual admissions report for all schools in the LA area and submission of a copy to the Schools Adjudicator.
- Development and publication of a composite prospectus for all schools in the LA area
- National Offer Day administration
- In-year application form and relevant school place information for parents
- The development and administration of a Fair access protocol
- Admissions and appeals statutory requirements for schools where the LA is the admissions authority i.e. community and voluntary controlled schools

This does not cover where the LA are not the admissions authority, i.e. VA schools and Academies. Therefore LA's can charge these schools if they ask you to run the appeals process for them.

Non Statutory Services to Schools

The funding is top-sliced from DSG before the funding formula is applied so academies will not receive a share and the services must be provided free of charge.

If the LA does not charge its own schools for the provision of non-statutory services it cannot charge Academies or VA schools.