

NOTIFICATION OF CHANGE OF NAME AND/OR ADDRESS UNDER THE LICENSING ACT 2003



If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records

I HEREBY GIVEN NOTICE OF: A CHANGE OF NAME
 A CHANGE OF ADDRESS

1. Your personal details	
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)	
Surname	
Forenames	
PREVIOUS NAMES (if relevant) please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary.	
TITLE (delete as appropriate): Mr Mrs Miss Ms other (please state)	
Surname	
Forenames	
Date of Birth	
Nationality	
ADDRESS WHERE ORDINARILY RESIDENT (we will use this address to correspond with you, unless you complete the separate correspondence box below.)	
Post town	Post Code
TELEPHONE NUMBERS	
Daytime	
Evening	
Mobile	
FAX NUMBER	
EMAIL ADDRESS (if you would prefer us to correspond with you by e mail)	

Address for correspondence associated with this application (if different to the address above)	
Post town	Post code
TELEPHONE NUMBERS	
Daytime	
Evening	
Mobile	
E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)	

2. Your current personal licence	
Your personal licence must accompany your application for a new one to be issued. If you are unable to send your personal licence, you must explain why you cannot do so in the box provided below.	
Details of current personal licence:	
Licensing Authority	
Licence number	
Date of issue	
Any further details	
If you cannot provide your personal licence, provide a statement explaining why:	

3. Other personal licences		
	Please tick	
I confirm that I do not hold any other personal licences other than the one submitted with this application.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4. CHECKLIST:	
I have	Please tick
<ul style="list-style-type: none"> enclosed my current personal licence or a statement of the reasons of any failure to provide my licence 	<input type="checkbox"/>
<ul style="list-style-type: none"> enclosed two photographs of myself, one of which is endorsed as a true likeness of me by a solicitor, notary, a person of standing in the community or any individual with a professional qualification 	<input type="checkbox"/>
<ul style="list-style-type: none"> made or enclosed payment of the fee for the application 	<input type="checkbox"/>

5. DECLARATION	
<p>I am entitled to work in the UK and am not subject to a condition preventing me from doing work relating to the carrying on of a licensable activity. I understand that my licence will become invalid if I cease to be entitled to live and work in the UK.</p> <p>The information contained in this form is correct to the best of my knowledge and belief.</p> <p>It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal of a personal licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement). To do so could result in prosecution and a fine not exceeding level 5 on the standard scale (£5000).</p>	
SIGNATURE	DATE

NOTES

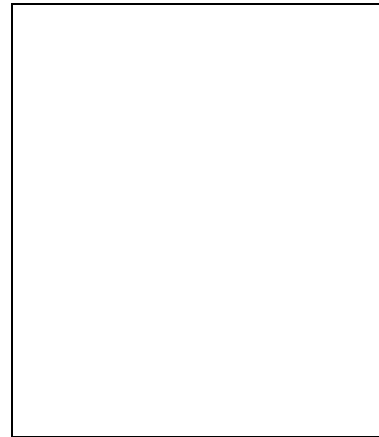
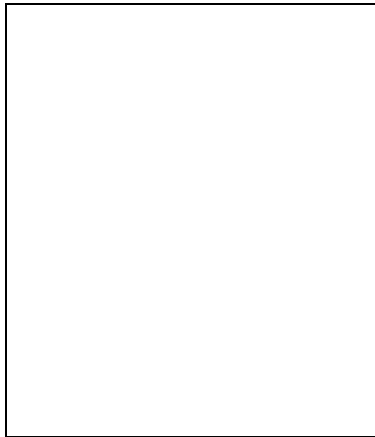
Information on the Licensing Act 2003 is available on the website of the Department of Culture, Media and Sport (http://www.culture.gov.uk/alcohol_and_entertainment/default.htm) or from your local licensing authority.

The Licensing Section
Hartlepool Borough Council
Civic Centre
Victoria Road
Hartlepool
TS24 8AY

LICENSING ACT 2003

**FROM THE ENDORSMENT OF PHOTOGRAPH FOR APPLICATION FOR
GRANT OR RENEWAL OF PERSONAL LICENCE**

Please Staple both photographs in the spaces below after one of them has been endorsed with a Statement verifying the likeness of the photograph to the applicant. Please then ask the person endorsing the photograph to complete the details below.



Name of applicant in the above photograph	
Address of applicant in the above photograph	
Name of person who has endorsed the back of the photograph	
Address of the person who has endorsed the back of the photograph	
Status/Qualification of the person who has endorsed the back of the photograph	