

## **Report to Hartlepool Schools' Forum 30<sup>th</sup> January 2018**

**From Rachel Clark, HR Business Partner**

### **Agenda Item 3 - Trade Union Facility Time – Claims Update**

#### **1. Purpose of Report**

The purpose of the report is to update the Schools Forum on the claims made by relevant schools for trade union facility time release cover.

#### **2. Background**

- 2.1 Trade union representatives, and members of an independent trade union which is recognised by the employer, have a statutory right to time off when taking part in trade union activities.
- 2.2 The Schools Forum annually agree if they will de-delegate funding for this budget or in the case of academies enable them to contribute to this budget . This fund enables schools to recover the cost of supply staff for the release of a Trade Union representative who undertakes duties on behalf of a recognised trade union across schools and academies in Hartlepool.
- 2.3 In September 2017 Schools Forum agreed to pay a daily rate of £200 to reimburse schools who host Trade Union Representatives who provide services across schools and academies in Hartlepool.

#### **3. Term 1 2017/18 Claims**

- 3.1 There have been two timesheets submitted for payment by one Trade Union Representative for Term 1 in 2017/18. This was for a total of 16 days which includes training days. A total cost of £3,200.

#### **4. Recommendation**

Note the contents of the report.