



POST 16 TRANSPORT POLICY STATEMENT 2023/2024

1. Introduction

This document describes the Post 16 policy which provides a starting point for students in order for them to be able to establish if they are entitled to travel assistance and how and where to access the support if available.

2. Sixth Form/Further Education Students

Financial concessions or other support may be available to students attending school sixth forms (years 12 and 13) and Colleges of Further Education from their respective Educational establishments. Section 5 details the support provided by some Colleges and provides contact details to enable you to discuss your needs further.

3. Concessionary Travel

Where spare seats are available on home to school buses, these can be sold to students who are not entitled to free transport, this is called concessionary travel. The cost for each seat will be charged over a term. For further details of the concessionary travel scheme, including bus routes available and how to apply, please contact Passenger Transport Services on 01429 523855 or at passengerts@hartlepool.gov.uk

4. Transport arrangement for pupils with Special Educational Needs and Disabilities (SEND)

There is no automatic entitlement to free home to school or college transport once a student is over compulsory school age. Compulsory school age ceases on the last Friday in June in the school year in which a child reaches the age of 16. This is usually at the end of Year 11. Responsibility for making appropriate transport arrangements rests with a student and/or their parents/carer.

Young people with an Education, Health and Care Plan (EHCP) will have an institution named in their plan at section 'I'. There is no entitlement to transport to and from this named provider and transport should only be named in an EHCP in exceptional circumstances. This should have been discussed with you during your young person's EHCP assessment with the Authorities Special Education Needs Team (SEND). If exceptional circumstances were found they should be documented in the EHCP, if not parents will be made aware that travel assistance will not be provided

The list below provide details of some examples of what would not be considered exceptional circumstances. This is not a definitive list and each case will be considered on its merits

- A parents work commitments
- Other caring responsibilities, such as children attending other schools
- A young person who is requiring travel support because they are not attending their nearest suitable College or place of further education

The Authority may consider referrals for travel assistance for a young person of sixth from age if it is likely that they may be eligible for support beyond their 19th birthday under the 'Adult Duty', as detailed in the Education Act 1996, Section 508F and 508G. Consultation will be carried out with colleagues in SEND and Adult Social Care to determine possible eligibility in these cases.

Any SEND requests need to be directed to the **Special Education Needs Team, Childrens Services, Civic Centre.**

Young people who have a learning or physical disability may be entitled to an **English National Concessionary Travel Pass** that allows them to travel free of charge after 09:30 or for a flat fare of £0.30 pence before 09:30, on Public bus services. Details of bus services and other ticketing options are detailed later in this policy.

Assessment for inclusion in the **Independent Travel Training scheme (ITT)** may also available to SEND students. This is a scheme aimed at providing training on journey planning and travel options to enable young people to travel independently to their place of education. For further information on the ITT scheme, please contact Passenger Transport Services on 01429 523855

5. Educational Establishment Contact Information and Travel Support

College	Contact Details	Travel Support
Hartlepool Area		
Hartlepool College of Further Education, Stockton Street, Hartlepool, TS24 7NT	Tel: 01429 295000 Web: https://www.hartlepoolfe.ac.uk/	You may be eligible for help with travel costs if: <ul style="list-style-type: none"> You live OUTSIDE of Hartlepool (household income limit does apply). You live over 1.5 miles from College and have a household income of less than £30,000 per year (including tax credits). <p>We will pay for your travel costs based on the cheapest (suitable means) of public transport. Depending on which travel company you use we will either issue you a termly bus pass or we will pay money into your bank to allow you to buy a weekly pass. Students need to be aged between 16 and 18 years old and studying on a part-time or full-time Further Education Programme. Students aged 19 and over or on apprenticeships should contact the Student Support Team for more information.</p> <p>https://www.hartlepoolfe.ac.uk/student-support/getting-college</p>
Dyke House Sports & Technology College, Mapleton Road, Hartlepool, TS24 8NQ	Tel: 01429 266377 Web: https://dha.northerneducationtrust.org/ Email: dykehouse.enquiries@northerneducationtrust.org	The College provide free travel on designated school transport for students resident in Hartlepool – for further details contact Andrea Thompson, Business Manager

	<p>neducationtrust.org</p> <p>Andrea Thompson Business Manager Dyke House Academy a.thompson1@northerneducationtrust.org</p>	
The English Martyrs Catholic School and Sixth Form College, Catcote Road, Hartlepool, TS25 4HA	<p>Tel: 01429 273790</p> <p>Web: https://ems.bhcet.org.uk/</p> <p>Email: admin@ems.bhcet.org.uk</p>	Contact the College for details
Hartlepool Sixth Form College, Blakelock Road, Hartlepool, TS25 5PF	<p>Tel: 03007 703000</p> <p>Web: https://www.hartlepoolsixth.ac.uk/</p> <p>Email: info@hartlepoolsixth.ac.uk</p>	We provide eligible students a transport scheme to get them to and from Hartlepool Sixth Form. We also have a rural transport pick-up and drop-off service for students living in outlying areas
The Northern School of Art, Church Square, Hartlepool, TS24 7EX	<p>Tel: 01429 422000</p> <p>Web: www.northernart.ac.uk</p> <p>Email: studentrecruitment@northernart.ac.uk</p>	Contact the School for details
Catcote Academy, Catcote Road, Hartlepool, TS25 4EZ	<p>Tel:01429 264036</p> <p>Web: www.catcoteacademy.co.uk</p> <p>Email: admin@catcote.co.uk</p>	Contact the Academy for details
Durham Area		
East Durham College, Peterlee Campus, Willerby Grove, Peterlee, SR8 2RN	<p>Tel: 0191 5182000</p> <p>Web: www.eastdurham.ac.uk</p> <p>Email: enquiries@eastdurham.ac.uk</p>	<p>The College provides a <u>free bus service</u> for all learners to access both the Peterlee and Houghall Campuses using the Arriva buses network.</p> <p>If College transport is not suitable for your needs, for example for non-independent travellers, more information can be obtained from <u>Durham County Council's Families Information Service (FIS)</u> website. It is the place to find free and impartial information to support you and your family from pregnancy until your child's 20 years old, or 25 years old for children and young people with special educational needs and disabilities (SEND).</p>

		For further information click https://www.arrivabus.co.uk/
East Durham College, Houghall Campus, Durham, County Durham, DH1 3SG	Tel: 0191 3754700 Web: www.eastdurham.ac.uk Email: enquiries@eastdurham.ac.uk	As above https://www.eastdurham.ac.uk/free_bus_service https://www.arrivabus.co.uk/
Bishop Auckland College, Woodhouse Lane, Bishop Auckland, County Durham, DL14 6JZ	Tel: 01388 443000 Web: https://bacoll.ac.uk/ Email: start@bacoll.ac.uk	For September 2021 onwards, Bishop Auckland college will be moving to a system whereby students will be issued with an Arriva branded Smart card product. This product will allow access to the services during Monday to Friday term time only. To utilise the product, simply tap on the ticket machine when boarding. https://www.arrivabus.co.uk/school-travel/bishop-auckland-college-bus-travel
Derwentside College, Front Street, Consett, County Durham, DH8 5EE	Tel: 01207 585900. Web: https://www.derwentside.ac.uk/ Email: enquiries@derwentside.ac.uk	The College provides funding to support the cost of travel as follows: <ul style="list-style-type: none"> • All full time 16-18 learners are eligible for free travel regardless of personal circumstances. 16-18 learners receive an annual ticket via the Go North East mobile app, allowing FREE travel to and from College during term time. • Learners using their own transport receive a mileage allowance.
New College Durham, Framwellgate Moor Campus, Durham, DH1 5ES	Tel: 0191 375 4000 Web: https://www.newcollegedurham.ac.uk/ Email: access.fund@newdur.ac.uk	Contact the College direct for details https://www.newcollegedurham.ac.uk/full-time-further-education/studying-further-education/rewards/flex-and-travel/
Durham Community Business College, Bracken Court, Ushaw Moor, Durham, DH7 7NG	Tel 0191 3730336 Web: https://www.durhamfederation.net/ Email: contact@durhamfederation.net	Contact the College for details

Middlesbrough Area		
Middlesbrough College, Dock Street, Middlesbrough, TS2 1AD	Tel: 01642 333333 Web: https://www.mbro.ac.uk/	Contact the College direct for details. https://www.mbro.ac.uk/student-services/travelling-to-college
Macmillan Academy, Stockton Road, Middlesbrough, TS5 4AG	Tel 01642 800800 Web: http://www.macmillan-academy.org.uk/ Email: office@macademy.org.uk	Contact the Academy for details Macmillan Academy Post 16 Travelling
Darlington Area		
Darlington College, Central Park, Haughton Road, Darlington, DL1 1DR	Tel: 01325 503050 Web: https://darlington.ac.uk/ Email: enquiryline@darlington.ac.uk	Contact the College for details. https://darlington.ac.uk/life-at-darlington-college/why-choose-darlington-college/transport-arrangements/
Queen Elizabeth Sixth Form College, Vane Terrace, Darlington, County Durham, DL3 7AU	Tel 01325 461315 Web: www.qeliz.ac.uk General Email: qe@qeliz.ac.uk Transport Email: transport@qeliz.ac.uk	Details regarding college transport and financial support for students can be found on the College's website https://www.qeliz.ac.uk/life-at-qe/transport-financial-support/ For further information about college transport please email transport@qeliz.ac.uk
Redcar & Cleveland Area		
Prior Pursglove College, Church Walk, Guisborough, TS14 6BU	Tel:01287 280800 Web: https://pursglove.ac.uk/	For information on financial support, please contact our main reception on 01287 280800 https://pursglove.ac.uk/16-19-students/student-support/financial-support/
Redcar & Cleveland College, Corporation Road, Redcar, TS10 1EZ	Tel: 01642 473132 Web: https://www.cleveland.ac.uk/home Email: info@cleveland.ac.uk	Redcar & Cleveland College provide all our full-time students aged 16-18 with a FREE Arriva bus pass. The areas covered by the pass include Redcar, East Cleveland, Stockton-On-Tees, Middlesbrough and Whitby. Students living outside of these areas will be provided with an enhanced bus pass covering their home location area as well as the Teesside and East Cleveland region.

Stockton Area		
Stockton Riverside College, Harvard Avenue, Stockton on Tees, TS17 6FB	Tel:01642 865400 Web: https://www.stockton.ac.uk/ Email: info@stockton.ac.uk	Contact the college for details
Stockton Sixth Form College, Bishopton Road West, Stockton on Tees, TS19 0QD	Tel: 01642 612611 Web: https://www.stocktonsf.ac.uk/ Email: info@stocktonsf.ac.uk	From September 2022 all our students will be receiving a free Arriva or Stagecoach bus pass to use across the Tees Valley area. Students can use their bus pass on any bus, at any time of the day, weekday or weekend. http://www.stocktonsf.ac.uk/about-us/getting-here/

6. Not in Education, Employment or Training

The Tees Valley Pathways and Routeways Programmes form part of the Youth Employment Initiative.

If you are aged 15 to 29 years old and either unemployed or not in education, employment or training (NEET) they can help you by providing: -

- A range of innovative and interesting activities, courses and opportunities to support you into work, education or further training;
- Programmes using sport, creative arts, culture and outdoor activities to improve your communication and personal skills;
- Activities to build your confidence and improve your employability skills using both enterprise and self-employment;
- A dedicated careers advisor who will provide you with personalised one to one support and independent advice and guidance;
- Support through a Flexible Fund which may be able to pay for items such as travel expenses, clothing, equipment, tools and specialist training;
- Routeways in partnership with employers into growth sectors such as Health & Social Care, Construction, Digital and Advanced Manufacturing.

You can contact them by calling [01429 857080](tel:01429857080) or emailing YEI@hartlepool.gov.uk.

Details of all local bus operators, Transport Information Providers and ticketing options can be found in the following sections

7. Operator Contact Details

<p>Stagecoach in Hartlepool</p> <p>8, Market Place, HARTLEPOOL, TS24 7SB</p> <p>Telephone: 01429 267082, or 0191 5660231</p> <p>Website: www.stagecoachbus.com/hartlepool/ About Stagecoach North East Stagecoach (stagecoachbus.com)</p>	<p>Stagecoach on Teesside</p> <p>Church Road, Stockton on Tees, TS18 2HW</p> <p>Telephone: 01642 636307, or 0191 5660231</p> <p>Website: www.stagecoachbus.com/ About Stagecoach North East Stagecoach (stagecoachbus.com)</p>
<p>Arriva</p> <p>Boathouse Lane, STOCKTON-ON-TEES, TS18 3AW</p> <p>Telephone: 03448 004411 (Customer Services)</p> <p>Website: www.arrivabus.co.uk</p>	<p>Dales & District</p> <p>Procters Coaches, Tutin Road, Leeming Bar Industrial Estate, Leeming Bar, Northallerton, North Yorkshire, DL7 9UJ</p> <p>Telephone: 01677 425203</p> <p>Email: enquiries@procterscoaches.com</p> <p>Website: www.procterscoaches.com</p>
<p>Go NorthEast</p> <p>Go North East Customer Services Team, Freepost NT2674, Gateshead, NE8 1BR</p> <p>Telephone : 0191 4205050</p> <p>Website: www.gonortheast.co.uk</p>	<p>Scarlet Band Bus & Coach</p> <p>Welfare Garage, Station Road, West Cornforth, Ferryhill, County Durham, DL17 9LA</p> <p>Telephone: 01740 654247</p> <p>Email: contact@scarletbandbuses.co.uk / s.band@btconnect.com</p> <p>Website: www.scarletbandbuses.co.uk</p>
<p>Compass Royston</p> <p>Bowesfield Industrial Estate, Stockton-on-Tees, TS18 3EG</p> <p>Telephone: 01642 606644</p> <p>Email: enquiries@compassroyston.com</p> <p>Website: https://www.compassroyston.com/</p>	<p>Pauls Travel</p> <p>32 Bilsdale Road, Hartlepool, TS25 2AQ</p> <p>Telephone: 01429 236360</p> <p>Email: paul@pauls.com</p>

Tees Valley Connect – One stop shop for travel information in the Tees Valley

Website: www.connectteesvalley.com

Traveline – National Public Transport information service

Telephone: 08712 002233 Website: www.traveline.info

Nextbuses - NextBuses is a service provided by Traveline. It is designed to work on mobile phones that have internet connection. To use the service, simply type the bus stop code (The bus stop code may be displayed on the bus stop flag or in the timetable case) as a text message in your mobile phone - and send it to **84268**

8. Public Transport Ticketing Information

<p>The following tickets are:</p> <ul style="list-style-type: none"> Valid for ONE DAY Can be used for travel WITHIN the Tees Valley Can be used on MORE THAN ONE operator 	
<p>EXPLORER NORTH EAST</p>	<p>OPERATORS: Arriva, Go North East, Shields Ferry, Stagecoach, Travelsure, Tyne & Wear Metro</p> <p>COVERAGE: This ticket allows UNLIMITED travel throughout the North East.</p> <p>RESTRICTIONS: Not valid on Trains (except Sunderland to Blaydon rail line), National Express Coaches, Pre-booked coach tours, Hadrian's Wall service, Moorbus services and City sightseeing tours.</p> <p>WHERE CAN YOU BUY THE TICKET: Drivers, bus service apps and Metro ticket machines</p> <p>https://networkonetickets.co.uk/tickets/explorer/</p>
<p>PLUSBUS - HARTLEPOOL</p>	<p>OPERATORS: Arriva, Go North East & Stagecoach Grand Central and Northern Rail.</p> <p>COVERAGE: This ticket allows UNLIMITED bus travel within the urban areas of Hartlepool and Seaton Carew.</p> <p>RESTRICTIONS: Tickets can only be purchased in conjunction with rail tickets to and/or from Hartlepool Station. The rail journey must extend beyond the PLUSBUS area. The usual morning peak time, but not fare, restrictions applicable to certain Railcards apply.</p> <p>WHERE CAN YOU BUY THE TICKET: From any rail station ticket office, online from train company websites and some third-party rail ticket retailers and from self-service ticket machines at selected rail stations.</p> <p>http://www.plusbus.info/hartlepool</p>
<p>PLUSBUS – MIDDLESBROUGH AND STOCKTON (TEESSIDE)</p>	<p>OPERATORS: Arriva, Go North East, Stagecoach, Grand Central, Northern Rail & Transpennine Express</p> <p>COVERAGE: This ticket allows UNLIMITED bus travel around the Teesside urban areas.</p> <p>RESTRICTIONS: Tickets can only be purchased in conjunction with rail tickets to and/or from Eaglescliffe, Middlesbrough, Stockton and Thornaby stations. The rail journey must extend beyond the PLUSBUS area. The usual morning peak time, but not fare, restrictions applicable to certain Railcards apply.</p>

	<p>WHERE CAN YOU BUY THE TICKET: From any rail station ticket office, online from train company websites and some third-party rail ticket retailers and from self-service ticket machines at selected rail stations.</p> <p>http://www.plusbus.info/middlesbrough</p>
<p>TEESSIDE DAYRIDER PLUS</p>	<p>OPERATORS: Stagecoach</p> <p>COVERAGE: These tickets are valid on all Stagecoach buses within the Tees Valley ticket zone.</p> <p>RESTRICTIONS: None</p> <p>WHERE CAN YOU BUY THE TICKET: From the driver or via the Stagecoach Bus app.</p> <p>https://www.stagecoachbus.com/regionaltickets/north-east/teesside/dayrider</p>
<p>The following tickets are:</p> <ul style="list-style-type: none"> • WEEKLY, MONTHLY OR ANNUAL • Can be used for travel WITHIN the Tees Valley • Can ONLY be used on ONE operator 	
<p>DARLINGTON TOWN</p>	<p>OPERATORS: Arriva</p> <p>COVERAGE: This ticket allows UNLIMITED travel within Darlington town area.</p> <p>RESTRICTIONS: None</p> <p>WHERE CAN YOU BUY THE TICKET: From the drivers, on the website or using the Arriva app.</p> <p>https://www.arrivabus.co.uk/north-east</p>
<p>REDCAR</p>	<p>OPERATORS: Arriva</p> <p>COVERAGE: This ticket allows UNLIMITED travel within Redcar as far as Dormanstown, Marske and New Marske.</p> <p>RESTRICTIONS: None</p> <p>WHERE CAN YOU BUY THE TICKET: From the drivers, on the website or using the Arriva app.</p> <p>https://www.arrivabus.co.uk/north-east</p>

<p>TEESSIDE</p>	<p>OPERATORS: Arriva</p> <p>COVERAGE: This ticket allows UNLIMITED travel within the boroughs of Middlesbrough and Stockton-on-Tees, and in the Eston area and Bishopton.</p> <p>RESTRICTIONS: Not valid on services X60, X61 or Moorsbus</p> <p>WHERE CAN YOU BUY THE TICKET: From the drivers, on the website or using the Arriva app.</p> <p>https://www.arrivabus.co.uk/north-east</p>
<p>The following tickets are:</p> <ul style="list-style-type: none"> • WEEKLY, MONTHLY OR ANNUAL • Can be used for travel WITHIN the Tees Valley • Can ONLY be used on ONE operator 	
<p>TEES VALLEY</p>	<p>OPERATORS: Arriva</p> <p>COVERAGE: This ticket allows UNLIMITED travel within the Tees Valley area.</p> <p>RESTRICTIONS: Not valid on services X60, X61 or Moorsbus</p> <p>WHERE CAN YOU BUY THE TICKET: From the drivers, on the website or using the Arriva app.</p> <p>https://www.arrivabus.co.uk/north-east</p>
<p>MEGARIDER PLUS</p>	<p>OPERATORS: Stagecoach</p> <p>COVERAGE: This ticket allows UNLIMITED travel within Hartlepool and Tees Valley.</p> <p>RESTRICTIONS: None</p> <p>WHERE CAN YOU BUY THE TICKET: Drivers (7 days only) or via the Stagecoach Bus app.</p> <p>https://www.stagecoachbus.com/regionaltickets/north-east/hartlepool/megarider</p>

9. Review Process (HBC Applications Only)

If you are dissatisfied with the decision to refuse travel assistance, you have the right to request a review of that decision.

- A parent or guardian has 20 working days from the date of receipt of the Local Authority decision to make a written request asking for a review of said decision
- The written request should detail why the parent or guardian believes the decision should be reviewed and provide details of any personal and/or family circumstances that parent or guardian believes should be considered when the decision is reviewed.
- Receipt of your request for a review will be acknowledged within 14 working days.
- A Senior Officer will consider your request and determine if your request for travel assistance has been considered in the line with Policy or if there are any factors that have not previously been taken into account
- You will receive a written outcome of the review once it has been complete
- If you are dissatisfied with the outcome of the Review that has been carried out you can make a formal Complaint through the Councils Complaints procedure [Complaints, Comments and Compliments | Complaints, Comments and Compliments | Hartlepool Borough Council](#)

Please address requests for a 'Review' to, Head of Transport Services, Development, Neighbourhoods and Regulatory Services Department, Passenger Transport Services Team, Civic Centre, Victoria Road, Hartlepool, TS24 8AY

10. Complaints Process (College Applications Only)

The complaints procedure if applicable will be determined by each College or further education establishment and details will be issued from the student support team.

11. Complaints to the Local Government Ombudsman or the Secretary of State

If you are dissatisfied with the outcome of the Local Authorities review following a complaint, it may be appropriate for you or your family to consider contacting the Local Government Ombudsman (LGO) or complaining to the Secretary of State for Education. The LGO is an independent organisation that looks into complaints against Councils. This is a free service and information can be found online at www.lgo.org.uk

To complain to The Secretary of State, you or your family should visit www.gov.uk for further information. Any complaints should outline the case, set out the decision taken by the Local Authority and include any other relevant documentation.