

**Park Neighbourhood Forum  
Wednesday 21 August 2013  
7.30pm, Hartlepool Cricket Club**

Attendees

Mr Bradley – Resident  
Mr Cavilla – Resident  
B Coates - Resident  
Andrew Carter – HBC Senior Planning Officer  
J Dormand – Resident  
Mr & Mrs Gale – Residents  
Mr & Mrs Jackson – Residents  
K Johnson – Resident  
H Morgan – Resident  
T Jackson – Resident  
S Jackson – Resident  
Councillor G Morris – HBC  
Councillor B Loynes - HBC  
Mr & Mrs Nicholson – Residents  
Tracy Rowe – HBC Community Regeneration Officer  
G Raine – Resident  
A Rutter – Resident  
T Sanger – Resident  
A Simpson – Resident  
E Welch – Resident  
Adele Wilson – HBC Community Regeneration & Development Coordinator  
Paul – Resident

Apologies

Dave Bosworth – Resident  
Malcolm Bosworth – Resident  
Mark Griffin - Resident  
Dennis Loynes – Resident  
Alan & Joyce Pace – Residents  
Julie Patterson – Resident  
Councillor R Wells - HBC  
Chris & Ann Williams – Residents

**NOTE OF THE MEETING**

- 1.0 Welcome, introductions and apologies
- 1.1 TJ welcomed everyone to the first meeting of the Park Neighbourhood Forum, introductions were made and apologies noted as above. TJ explained that the Neighbourhood Forum would be classed as the qualifying body for developing the Neighbourhood Plan and the constitution and boundary would need to be developed and defined, prior to submission to the Local Planning Authority (LPA).

2.0 Draft Constitution

2.1 TJ explained that Officers of the committee would be required to take the Neighbourhood Forum forward. The Forum agreed the roles as follows:

- Chair: Ted Jackson
- Treasurer: Sheila Jackson
- Secretary: Vacant

It was agreed that the role of secretary would be allocated at the November 2013 meeting, and whether this would be allocated on a rotational basis.

2.2 TR presented the draft Constitution and a lengthy discussion followed in which a number of amendments to the document were made. The Forum agreed to adopt the constitution subject to TJ's agreement after revisions had been made by TR.

3.0 Proposed Neighbourhood Plan Boundary

3.1 TJ explained that he had met with HBC to discuss the proposed boundary, which AC presented to the Forum. He explained that the boundary will encompass a small proportion of the Victoria ward to include the conservation area, and will extend west to run continuously with the Rural Plan boundary. The Forum agreed to amend the boundary to include properties to the north of the former Park ward boundary to include the golf and tennis clubs. All were in favour with the exception of one objection. The Forum agreed to give TJ authority to sign off the finalised boundary once revisions have been made by AC.

4.0 Consultation timetable / next steps

4.1 AW explained that the next step of the process will be to submit the Neighbourhood Forum's constitution, boundary and supporting statement to the LPA. This will then be advertised online for a statutory period of 8 weeks, and a report taken to Planning Committee for information. All written representations will be considered before a decision is made to designate the Neighbourhood Forum and Neighbourhood Plan boundary.

5.0 Date of the next meeting

5.1 November 2013; further details to be confirmed in due course.