

### **PRIVACY NOTICE FOR PREVENT DUTY**

The following information provides details on how we may collect, use and where appropriate share personal information in relation to planning in accordance with the General Data Protection Regulations (GDPR). It should be read in conjunction with the Council's privacy notice document.

Why we collect your information	Hartlepool Borough Council will collect your personal information to assist in carrying out its Prevent duty.
What information do you collect about me?	<p>We will collect, store and use the following categories of personal information about you:</p> <ul style="list-style-type: none"> <li>• Your name</li> <li>• Date of Birth</li> <li>• Details of your family and household members</li> <li>• Contact details such as address, telephone numbers and e-mail addresses</li> <li>• Details of your behaviour</li> <li>• Details of your property ownership</li> <li>• Details of your involvement with any statutory services</li> <li>• Personal and professional opinions</li> </ul>
Will you collect more sensitive personal information about me?	<p>We will collect information categorised as sensitive in order to carry out our legal obligations and in line with our data protection policy.</p> <p>This may include information such as:</p> <ul style="list-style-type: none"> <li>• language</li> <li>• race, ethnicity, nationality</li> <li>• religion, faith or belief</li> <li>• transgender identity</li> <li>• sexual orientation</li> <li>• disability</li> <li>• alternative subculture</li> <li>• health</li> <li>• criminal behaviour</li> </ul>
How will you collect personal information about me?	We collect personal information by letter, email, telephone, online and through face to face contact with yourself, or on occasion an agreed representative of you, appointed by yourself.
How will the Council use the information it collects about me?	<p>Most commonly, we will use your personal information in the following circumstances:</p> <ul style="list-style-type: none"> <li>• processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.</li> </ul>

	<ul style="list-style-type: none"> <li>processing is necessary in order to protect the vital interests of the data subject or of another natural person.</li> <li>processing is necessary for compliance with a legal obligation to which the controller is subject.</li> </ul>	
In what situations will you use my personal data?	Reason for processing	Basis
	<p>We will use your personal data in:</p> <ul style="list-style-type: none"> <li>Carrying out training regarding identifying persons at risk of radicalisation and extremism.</li> <li>Providing responses to Statutory Partners who may undertake independent investigations.</li> <li>Making referrals into the CHANNEL process. (A multi-agency, voluntary and confidential program to identify and provide support to individuals who are at risk of being drawn into terrorism.)</li> </ul>	<p><b>Public Interest</b></p> <p><b>Public Task</b></p> <p><b>Vital interest</b></p> <p><b>Legal:</b></p> <p>Counter Terrorism and Security Act 2015</p> <p>Crime and Disorder Act 1998</p> <p>Children's Act 1989 and 2004</p>
What if I don't want to provide the Council with my personal information?	Unfortunately if you do not provide the information as described above we may be unable to provide training. Failure to voluntarily engage in the Channel program may lead to criminal investigations occurring.	
Will you share my personal information with third parties?	<p>It may be necessary to share your information with other third parties organisations in order to undertake investigations into anti-social behaviour and hate complaints and breaches of the Council's Tenancy Agreement. These may include:</p> <ul style="list-style-type: none"> <li>Other Council Departments</li> <li>Statutory Agencies</li> <li>The Local Government and Social Care Ombudsman</li> <li>The Housing Ombudsman</li> </ul>	
Which third parties process my personal information?	<p>The following third party organisations may process information about you:</p> <ul style="list-style-type: none"> <li>Statutory Agencies</li> <li>The Local Government and Social Care Ombudsman</li> <li>The Housing Ombudsman</li> </ul>	
How long will you keep my data	<p>We will only retain your personal information for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements. Details of retention periods for different aspects of your personal information are available in our retention policy which is available from <a href="http://www.hartlepool.gov.uk/retention-schedules">www.hartlepool.gov.uk/retention-schedules</a>.</p>	

<p>Your rights in connection with personal information</p>	<p>Under certain circumstances, by law you have the right to:</p> <ul style="list-style-type: none"> <li>• have inaccurate or incomplete data we hold on you corrected</li> <li>• request the erasure of personal data we hold</li> <li>• object to processing</li> <li>• request the restriction of processing of your personal data</li> <li>• request the transfer of your personal data</li> <li>• Request access to your personal information</li> </ul> <p>If you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we transfer a copy of your personal information to another party, please contact the Data Protection Officer in writing.</p> <p>For further information on your rights please visit:  <a href="http://www.hartlepool.gov.uk/GDPR">www.hartlepool.gov.uk/GDPR</a></p>
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