



HARTLEPOOL BOROUGH COUNCIL

OFFICER DECISION RECORD

Department: Regeneration & Neighbourhoods Directorate

Division: Strategic Asset Management Section

Date of Decision / Issue of Licence: 3rd July 2019

Officer Making Decision: Tim Wynn (Strategic Asset Manager)

Subject / Description & Reason for Decision: Property – Library and office at West View Community Centre. West View Community Centre is let on a Community Asset Transfer 25 year lease to West View Advice and Resource Centre Ltd (WVARC). Part of the property, comprising a room used as a public library, is now in use as by the Council as a Community Hub and a Licence in has been agreed with WVARC to formalise the occupation. The rooms and common areas are shown on the plan below.

The terms of the licence are in brief a term of one year from 1st April 2019 at a licence fee of £6,000 per annum. The Council will be responsible for internal repair and decoration of the premises subject to the proviso that the Council is not responsible for any pre-existing defects. The use allowed is a public library and other community hub activities and opening hours are Monday to Thursday between 9am and 4.30pm and Friday between 9am and 4pm (excluding bank holidays).

Type of Decision: Non Key

Nature of Delegation Being Exercised: Committee Delegated Authority

The Director of Regeneration and Neighbourhoods and the Chief Solicitor have delegated powers for a variety of transactions within £100,000 in capital value and £50,000 in rental value (annual figure). The powers are to approve land and property disposals and acquisitions, leases, lettings, licences, wayleaves, easements, undertaking and concluding rent reviews, lease renewals and the release and amendments of restrictions, covenants and other land and property matters.

ODR No.: TO BE COMPLETED BY DST

Delegated Powers Authorisation was given on 24 May 2019 by the Director of Regeneration and Neighbourhoods and the Chief Solicitor to the Strategic Asset Manager.

Alternative Options Considered & Rejected: None

Any Declared Register of Interest: No
If Yes, specify:

OFFICER WITH THE DELEGATION

NAME: 
Tim Wynn

POSITION: Strategic Asset Manager

