

Processing activities for registrars, superintendent registrars and registration authorities

1. Collection of data

*A qualified informant is a person permitted in law to register a birth, death or still-birth

DATA PROVIDER	PURPOSE	INFORMATION	PERSONAL INFORMATION	STATUTORY BASIS	LAWFUL BASIS (under Article 6 GDPR)
Qualified informant*	To complete a birth registration (including still birth)	Registration district and sub district of birth Entry number, date and place of birth Name and surname Sex Name, surname and occupation of father (if recorded) Name, surname and occupation of mother Usual address Name, surname and usual address of the informant (if not the mother or father) Date of registration Name of registrar	Yes	S1 Births and Deaths Registration Act 1953 Regulation 7 Registration of Births and Deaths Regulations 1987	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Qualified informant*	Statistical purposes	Age of mother Age of father or parent (if registered) No. of previous children Date of marriage or civil partnership of parents (if appropriate) Whether the mother had any marriage or civil partnership before that date	Yes, as linked to the birth registration	S1 Population Statistics Act 1938	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Qualified informant*	Statistical purposes	Industry of employment and employment status	Yes, as linked to the birth registration	No provision (collected voluntarily)	6 (e) public task The right to have personal data erased does not apply
Qualified informant*	To complete a death registration	Registration district and sub district of death Entry number, date and place of death Name, surname, maiden name (if applicable) Sex Occupation and usual address of the deceased Date and place of birth of the deceased Name, surname and usual address of the informant Cause of death Date of registration Name of the registrar	Yes, in relation to informant's details	S15 Births and Deaths Registration Act 1953	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Qualified informant*	Statistical purposes	Condition of deceased (i.e. single, married etc) Age of surviving spouse or civil partner (if any)	Yes, as linked to death registration which contains the informant's details	S1 Population Statistics Act 1938	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Qualified informant*	Statistical purposes	Length of stay in a communal establishment Industry of employment and employment status of the deceased	Yes, as linked to death registration which contains the informant's details	No provision (collected voluntarily)	6 (e) public task The right to have personal data erased does not apply
Doctor certifying a death via a qualified informant*	To complete a death registration and statistical purposes	Name and age of deceased Cause of death Interval between onset of disease and death Place of death and if in a hospital, the name of the consultant Date last seen alive Whether seen or not seen after death Whether referred to the coroner and by whom Whether additional medical details sought Signature of certifying doctor, residence and qualification	Yes	S22 Births and Deaths Registration Act 1953	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply

Coroner	To complete a death registration	Information required to complete a death registration and coroner's name. May include informant's details	Yes	S23 Births and Deaths Registration Act 1953	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Party to a marriage	Marriage notice	Name and surname Date of birth Sex Condition Occupation Address Period of residence Place of marriage Nationality	Yes	S27 Marriage Act 1949 Regulation 4 of The Marriage Regulations 2015	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Party to a marriage	Marriage registration	District of marriage Place of marriage Entry number Date of marriage Name and surname of parties to the marriage Age, condition, rank or profession Residence at the time of the marriage Name, surname and rank or profession of each party's father Signatures of both parties and their witnesses Name of the person(s) who conducted, and registered the marriage	Yes	S53 Marriage Act 1949 Regulation 12 of The Marriage Regulations 2015	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Party to a civil partnership	Civil partnership notice	Name and surname Date of birth Sex Condition Occupation Address Period of residence Place of formation of civil partnership Nationality	Yes	S8 Civil Partnership Act 2004 Regulation 3 Civil Partnership (Registration Provisions) Regulations 2005	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Party to a civil partnership	Civil partnership register	Registration Authority where the civil partnership was registered Date and place of civil partnership registration Name and surname of civil partners Date of birth, sex, condition and occupation of the civil partners Residence at the time of the civil partnership registration Father's name, surname and occupation of each civil partner Mother's name, surname and occupation of each civil partner Signatures of civil partners Name and surname of witnesses Signature of civil partnership registrar	Yes	S2 Civil Partnership Act 2004 Regulation 11 Civil Partnership (Registration Provisions) Regulations 2005	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply

2. Sharing of registration data

Civil Registration Data

RECEIPIENT	PURPOSE	INFORMATION	PERSONAL INFORMATION	STATUTORY PROVISION	LAWFUL BASIS (under Article 6 GDPR)
Applicant for a certificate	To obtain a certified copy of a birth, death, marriage or civil partnership entry	Where the applicant can identify the relevant entry and pay the fee, all the information contained in a birth, death or marriage entry; name, surname and date of birth for a short certificate; full details from a civil partnership entry where the applicant can provide the address of the civil partners; all information excluding address of the civil partners where the applicant cannot provide it.	Yes	S31 and S33 Births and Deaths Registration Act 1953 S64 Marriage Act Regulation 15 Civil Partnership (Registration provisions) Regulations 2005	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply

Superintendent registrar	To certify registration records	Quarterly returns of births (including still- births) and death registrations from registrars	Yes	S26 Births and Deaths Registration Act 1953	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
	To certify registration records	Quarterly returns of marriage registrations from everyone required to register marriages	Yes	S 57 Marriage Act 1949	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Registrar General	To compile and maintain a central record of registration events	Certified copies of birth (including still births) and death registrations from superintendent registrars	Yes	S 27 Births and Deaths Registration Act 1953	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
	To support UK Statistics Authority requirement to produce statistical information	Birth, stillbirth and death confidential particulars to be collected by the RG	Yes	S2 Population (Statistics) Act 1938	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
		Birth, stillbirth and death voluntary particulars	Yes	No provision (collected voluntarily)	6 (e) public task The right to have personal data erased does not apply
		Medical Certificate of Cause of Death additional information		Regulation 11 The Registration of Births Deaths and Marriages Regulations 1968	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
	To compile and maintain a central record of registration events	Certified copies of marriage registrations from superintendent registrars		S58 Marriage Act 1949	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
	To report an offence or suspicion of an offence	Forged documents		Regulation 72(1)(b) of the Registration of Births and Deaths Regulations 1987 (births and deaths) Regulation 23(1) of the Registration of Marriage Regulations 2015 (marriages) Regulation 18 of the Civil Partnership (Registration Provisions) Regulations 2005 (civil partnerships)	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
	Crime fighting purposes	Suspicious applications for birth certificates, benefit fraud, fraudulent documents etc		Schedule 6 Immigration Act 2014	6 (e) public task The right to have personal data erased does not apply
	To ensure birth and death records are accurate, to investigate fraud and to ensure data is held in format that can be used by public sector bodies.	NHS number alongside the corresponding birth registration and the NHS number alongside the death registration where provided by the informant.		Section 19AA (1)(b) The Registration Service Act 1953	6 (e) public task The right to have personal data erased does not apply

Other Government Departments

Department for Work	In relation to its functions under the Contribution and Benefits Act and the Social Security Administration Act 1992	Death registration extracts via Tell Us Once Via BD8 form	No	S125 Social Security Administration Act 1992 The Social Security (Notification of Deaths) Regulations 2012 Provision under review	Not applicable as not personal information
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and Pensions	To support the Tell us Once birth service	Birth information from registrations and declarations	Yes	S19A Registration Service Act 1953	6 (e) public task The right to have personal data erased does not apply
Department of Health and Social Care	To assist the delivery of those functions exercisable by the organisation in relation to the health service	Death registrations due to vaccination (form 111)	Yes, as contain informant's details	Provision under review	6 (e) public task The right to have personal data erased does not apply
Home Office (United Kingdom Visas and Immigration / Immigration and Enforcement)	HO Immigration enforcement action	Marriage and civil partnership notice information for those in scope of the referral and investigation scheme	Yes	S28H Marriage Act 1949 S12A Civil Partnership Act 2004	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
		Information held by the registration officer in relation to sham marriages	Yes	S24 Immigration and Asylum Act 1999	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
		Information held by the registration officer (S24A Sham CP)	Yes	S24A Immigration and Asylum Act 1999	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
		Information held by the registration officer (where registration officer suspects immigration offences e.g. overstayers, working illegally)	Yes	Schedule 6 Immigration Act 2014	6 (e) public task The right to have personal data erased does not apply
		Information held by the registration officer where request received	Yes	Schedule 6 Immigration Act 2014	6 (e) public task The right to have personal data erased does not apply
		Supply nationality documents where it is suspected that an individual may be liable to removal from the United Kingdom and the document may facilitate the removal	Yes	Section 20A Immigration and Asylum Act 1999	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply

Local Authorities

Education department	For those education functions the LA is required to deliver	Birth and Death registrations	Yes	S564(3) Education Act 1996	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Council Tax Billing Authorities	For those functions set out in part 1 of the Government Finance Act 1992	Name and surname, date of death and usual address of deaths of over 18s	No	Para 13 Sch 2 Local Government Finance Act 1992 Reg 5 Council Tax (Administration and Enforcement) Regulations 1992	Not applicable as not personal data
Electoral Registration Officers	To maintain an accurate list of those entitled to be registered on the electoral register and qualifying addresses	Inspection, with authorisation to make copies, of records kept (in whatever form). Relates to marriages and deaths	Yes	S53(3) Representation of the People Act 1983 Reg 35 Representaton of the People (England and Wales) Regulations 2001	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply

Local Safeguarding Children Board	Functions as set out in s1(1) of the Children and Young Person Act 2008	Death registrations of under 18s	Yes, as contain informant's details	S31 Children and Young Persons Act 2008	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Fraud department	Crime fighting purposes	Offences relating to council tax benefit or housing benefit	Yes	Schedule 6 Immigration Act 2014	6 (e) public task The right to have personal data erased does not apply
Safeguarding Team	Child and adult protection	Suspected maltreatment of an adult or child	Yes	Schedule 6 Immigration Act 2014	6 (e) public task The right to have personal data erased does not apply

Others

Coroner	Investigations	Deaths falling into those categories set out in regulation 41 of Registration of Births and Deaths regulations 1987	Yes, as contain informant's details	Births and Deaths Registration Act 1953	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
National Health Service Commissioning Board, Clinical Commissioning Groups, local authorities	To assist the delivery of those functions exercisable by the organisation in relation to the health service	Birth (including still birth) and Death registrations	Yes	S269(2) National Health Service Act 2006	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
National Health Service Local Health Boards (Wales)	To assist the Local Health Boards in the performance of their functions in relation to the health service	Birth and Death registrations	Yes	S200(2) National Health Service (Wales) Act 2006	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Public pension payers	To assist government departments in the administration of pensions	Death registrations of public service pensioners (form 111)	Yes, as contain informant details	Provision under review	6 (e) public task The right to have personal data erased does not apply
General Pharmaceutical Council	Removal of names from the register	Death notifications (form 111) of registered pharmacists and registered pharmacy technicians	Yes, as contain informant details	Pharmacy Order 2010	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Law Society	Removal of names from the register	Death certificates of solicitors	Yes, as contain informant details	Provision under review	6 (e) public task The right to have personal data erased does not apply
General Optical Council	Removal of names from the register	Death certificates of opticians	Yes, as contain informant details	S10(2) Opticians Act 1989	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
District Medical Officer (England). Chief Administrative Medical Officer (Wales)	Removal of names from the register	Death certificates of midwives	Yes, as contain informant details	Provision under review	6 (e) public task The right to have personal data erased does not apply

General Medical Council	Removal of names from the register	Death registrations of registered medical practitioners (form 111)	Yes, as contain informant details	S30(6) Medical Act 1983	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
General Dental Council	Removal of names from the register	Death registrations of dentists (form 111)	Yes, as contain informant details	S23(1) Dentists Act 1984	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply
Royal College of Veterinary Surgeons	Removal of names from the register	Death registrations of veterinary surgeons (form 111)	Yes, as contain informant details	S13(1) Veterinary Surgeons Act 1966	6 (c) legal obligation The rights to object to processing of personal data or have personal data erased do not apply