



HARTLEPOOL BOROUGH COUNCIL

OFFICER DECISION RECORD

Department: Regeneration & Neighbourhoods Directorate

Division: Strategic Asset Management Section

Date of Decision /
Issue of Licence: 20th August 2019

Officer Making
Decision: Tim Wynn (Strategic Asset Manager)

Subject / Description
& Reason for
Decision: Award of rating appeal contract

Since 2009 the Council has employed a firm of chartered surveyors to carry out rating appeals on its behalf on properties the Council occupies. It has resulted in significant savings. The contract covered the 2005 and 2010 Rating List and the completion of appeals under the latter list. All outstanding appeals having been concluded and all assessments revalued for the 2017 Rating List by the Valuation Office Agency, the contract was recently re-tendered through the Council's procurement portal NEPO with 3 firms including the incumbent being invited to tender.

Only one tender was received, from Lambert Smith Hampton (Newcastle upon Tyne office). The tender is considered satisfactory and the success fee basis good value for money and it has therefore been decided to award the contract to this firm.

Type of Decision: Non Key

Nature of Delegation
Being Exercised: Committee Delegated Authority

The Director of Regeneration and Neighbourhoods and the Chief Solicitor have delegated powers for a variety of transactions within £100,000 in capital value and £50,000 in rental value (annual figure). The powers are to approve land and property disposals and acquisitions, leases, lettings,

ODR No.: TO BE COMPLETED BY DST

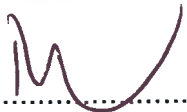
licences, wayleaves, easements, undertaking and concluding rent reviews, lease renewals and the release and amendments of restrictions, covenants and other land and property matters.

Delegated Powers Authorisation was given on 24 May 2019 by the Director of Regeneration and Neighbourhoods and the Chief Solicitor to the Strategic Asset Manager.

Alternative Options Considered & Rejected: None

Any Declared Register of Interest: No
If Yes, specify:

OFFICER WITH THE DELEGATION

NAME: 
Tim Wynn

POSITION: Strategic Asset Manager