



HARTLEPOOL BOROUGH COUNCIL

OFFICER DECISION RECORD

Department:	Regeneration & Neighbourhoods Directorate
Division:	Strategic Asset Management Section
Date of Decision / Issue of Licence:	13 th December 2019
Officer Making Decision:	Tim Wynn (Strategic Asset Manager)
Subject / Description & Reason for Decision:	<p>Property – Kitchen and café seating area at Hartlepool Art Gallery Church Square Hartlepool. Hartlepool Aspire Trust which is the academy trust running Catcote Academy and Catcote Futures have been in occupation of the kitchen and café since 2015. The venture has been successful for both the academy and the gallery as it has attracted visitors and has facilitated the training of Catcote students in hospitality work.</p> <p>The original licence has expired and it is therefore proposed to grant a new licence on very similar terms but only until the end of 2020 as it is anticipated that the gallery will then undergo development work during which time it will close for some months. The work will include providing an improved café facility and it would therefore be appropriate to renegotiate terms for the café at that point.</p> <p>The terms agreed for the renewal licence are as follows:</p> <ol style="list-style-type: none"> 1. Licensor: Hartlepool Borough Council 2. Licensee: Hartlepool Aspire Trust 3. Premises: The kitchen and café area of Hartlepool Art Gallery as shown verged red on the attached plan 4. Licence Period: Until 31st December 2020 5. Licence Fee: £1 per annum 6. Utility Cost Contribution: Licensee to pay 7.5% of the cost of electricity, gas, water and sewerage 7. Use: Premises to be used solely as a café 8. Opening Hours; During Gallery opening hours only.

85-P1

ODR No.: TO BE COMPLETED BY DST

Type of Decision: Non Key

Nature of Delegation Being Exercised: Committee Delegated Authority

The Director of Regeneration and Neighbourhoods and the Chief Solicitor have delegated powers for a variety of transactions within £100,000 in capital value and £50,000 in rental value (annual figure). The powers are to approve land and property disposals and acquisitions, leases, lettings, licences, wayleaves, easements, undertaking and concluding rent reviews, lease renewals and the release and amendments of restrictions, covenants and other land and property matters.

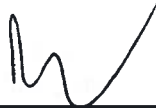
Delegated Powers Authorisation was given on 24 May 2019 by the Director of Regeneration and Neighbourhoods and the Chief Solicitor to the Strategic Asset Manager.

Alternative Options Considered & Rejected: Re-let on commercial basis

Any Declared Register of Interest No

OFFICER WITH THE DELEGATION

NAME: Tim Wynn



POSITION: Strategic Asset Manager

IN CONSULTATION WITH

NAME:

Denise McGuckin



POSITION:

Director of Regeneration and Neighbourhoods

ODR No.: TO BE COMPLETED BY DST

Hartlepool Art Gallery - Christ Church
Licence Area - 48.87 sq/m

LOCATION	Hartlepool Art Gallery & Tourist Information Centre, Church Square, Hartlepool AREA - 48.87 sq/m	DRAWN BY	CT	DATE	24/02/15
DEED PACKET	DU46527	OS MAP	NZ 5132NW	SCALE	NTS
				DRWG NO	E/F/210

HARTLEPOOL BOROUGH COUNCIL
Regeneration & Neighbourhoods

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FOR THE YEAR ENDING 31.12.1980



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