



HARTLEPOOL BOROUGH COUNCIL

OFFICER DECISION RECORD

Department: Regeneration & Neighbourhoods Directorate

Division: Strategic Asset Management Section

Date of Decision / Issue of Licence: 19th December 2019

Officer Making Decision: Tim Wynn (Strategic Asset Manager)

Subject / Description & Reason for Decision: Property – Kilmarnock Road Family Resource Centre Kilmarnock Road Hartlepool (see attached plan). Licence out to Kilmarnock Road Children & Young People Family Resource Centre Ltd. The Resource Centre began occupying the property under licence in 2014 but the licence has expired. It is proposed to offer the property under the Community Asset Transfer process and the new licence is therefore for a period of 9 months only. Activities at the centre include a community café, children's nursery and employment training, advice and counselling.

The new terms agreed are in brief as follows:

1. Term: 9 months from 1st January 2020
2. Permitted Use: Community Centre including cafe and nursery
3. Annual Licence Fee: £1
4. Licensee to be responsible for internal repair and maintenance and all outgoings.

Type of Decision: Non Key

Nature of Delegation Being Exercised: Committee Delegated Authority

The Director of Regeneration and Neighbourhoods and the Chief Solicitor have delegated powers for a variety of

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transactions within £100,000 in capital value and £50,000 in rental value (annual figure). The powers are to approve land and property disposals and acquisitions, leases, lettings, licences, wayleaves, easements, undertaking and concluding rent reviews, lease renewals and the release and amendments of restrictions, covenants and other land and property matters.


Delegated Powers Authorisation was given on 24 May 2019 by the Director of Regeneration and Neighbourhoods and the Chief Solicitor to the Strategic Asset Manager.

Alternative Options Considered & Rejected: Sale or commercial letting of premises

Any Declared Register of Interest: No

OFFICER WITH THE DELEGATION

NAME: Tim Wynn



POSITION: Strategic Asset Manager

IN CONSULTATION WITH

NAME: _____

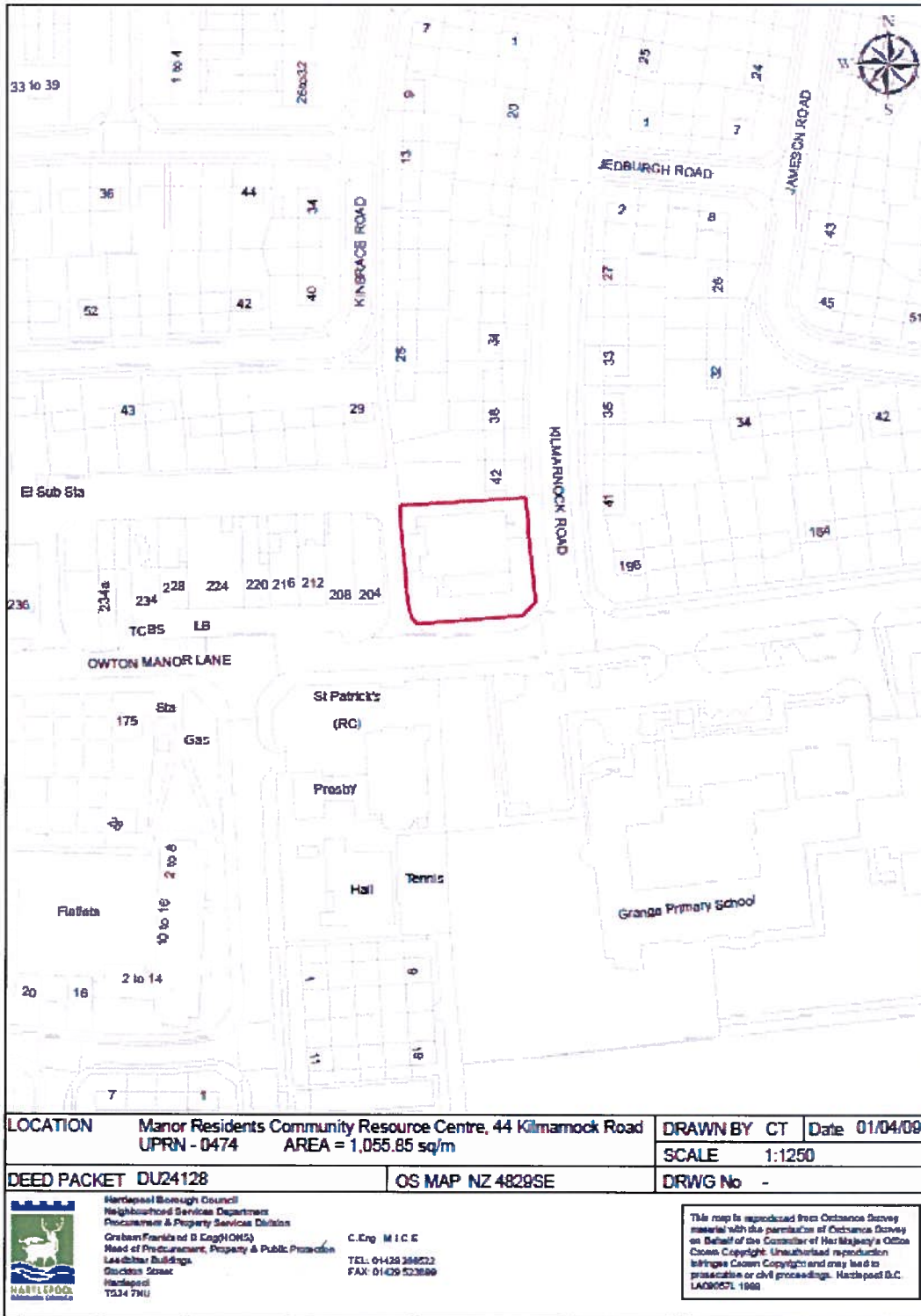


Denise McGuckin

POSITION: _____

Director of Regeneration and Neighbourhoods

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LOCATION	Manor Residents Community Resource Centre, 44 Kilmarnock Road UPRN - 0474 AREA = 1,055.85 sq/m	DRAWN BY CT	Date 01/04/09
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DEED PACKET DU24128	OS MAP NZ 4829SE	SCALE	1:1250
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 <p>Hartlepool Borough Council Neighbourhood Services Department Procurement & Property Services Division Graham Farrelled B Eng(10M2) Head of Procurement, Property & Public Protection Leadhiler Buildings Duckton Street Hartlepool TS24 7NU</p>	<p>C.Eng. M.I.C.E. TEL: 01429 288222 FAX: 01429 523899</p>	<p>This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office. Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Hartlepool B.C. LA000571 1988</p>	
		<p>DRWG No -</p>	

<p>1. Name of the project:</p>		<p>2. Location of the project:</p>	
<p>3. Description of the project:</p>		<p>4. Purpose of the project:</p>	
<p>5. Estimated cost of the project:</p>		<p>6. Estimated duration of the project:</p>	
<p>7. Name of the contractor:</p>		<p>8. Name of the sponsor:</p>	
<p>9. Name of the project manager:</p>		<p>10. Date of completion:</p>	
<p>11. Name of the project manager:</p>		<p>12. Date of completion:</p>	