

**2020/
2021**

HARTLEPOOL LEARNING & SKILLS SERVICE

NVQ COURSES

Level 2 & 3 Diploma in Specialist Support for Teaching and Learning in Schools

The traditional role of a Teaching Assistant has become increasingly varied and there are many different posts available. Whether they are in schools, colleges, universities, or the community, the qualification has been created, by sector specialists, to accurately reflect the needs of those who support teaching and learning.

Level 3 Diploma in Management

This qualification aims to provide learners with the knowledge and skills they need to operate as a successful manager. It will also allow learners to develop skills, such as communication, presentation skills and project management, in a range of areas relevant to managerial roles.

Level 2 & 3 Diploma in Business Administration

These qualifications cover the essentials of business administration, from event support to project management, enabling the learner to provide administrative support in a range of environments.

Level 5 Diploma in Management and Leadership

This qualification is aimed at current and prospective managers and leaders. The course covers the skills and competencies needed to be successful, at a managerial level, in a wide range of contexts.

Level 3 Diploma for Residential Childcare

The qualification is designed to support learners who want to work in residential childcare and who have not previously achieved an existing relevant qualification. Anyone who wants to work in residential childcare will need this qualification.

Level 2 & 3 Technical Certificate in Health & Social Care

The qualification is aimed at learners that are hoping to have a career in the care sector. It is built up of e-portfolio submissions and online exams.

Level 3, 4 & 6 Careers Information, Advice and Guidance

This qualification is for those working in the career development sector. The qualification will provide accredited professional development opportunities and encourage progression in the sector.

You can apply for an Advanced Learner Loan to help with the costs of a course at a college or training provider in England.

Loan eligibility does not depend on your income and there are no credit checks.

Check if you're eligible before you apply for an Advanced Learner Loan -

<https://www.gov.uk/advanced-learner-loan>

Contact us:

Tel: 01429 868616

Web: www.hartlepool.gov.uk/learningandskills

Facebook: Hartlepool Learning & Skills Service



Adult Education

**HARTLEPOOL
BOROUGH COUNCIL**