

ADMISSIONS TO MANOR COLLEGE OF TECHNOLOGY

Admission Criteria to Manor College – 2015-2016

The Governing Body of Manor College of Technology is responsible for all admissions to the College. The admission number for Manor College in September 2015 is 250. The criteria proposed follow the general guidelines of Hartlepool Admission Authority and takes in to account the statutory duties and recommendations contained within the School Admissions Code.

Manor College of Technology is a Foundation School and, as such, we are our own Admission Authority; we recognise that all admissions must comply with the published co-ordinated arrangements.

In the first instance, places will be awarded to those pupils with a statement of special educational needs where Manor College is named in the statement.

In the event of the College being oversubscribed in 2015-2016, the remaining places will be in accordance with the following priority criterion which has been agreed by the Governing Body.

- Priority 1 Those children who are looked after children and previously looked after children (*previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order*).
- Priority 2 Those children who have older brothers or/and sisters who will be attending the College in September 2015.
- Priority 3 Those children who attend Fens, Grange, Greatham, Golden Flatts, Rossmere, Owton Manor and Kingsley – Manor's identified Partner Primary Schools. Places will be allocated in the following order of priority;
- a) those children who attend a partner primary school and live within the admission zone of that primary school.
 - b) those children who attend a partner primary school but live outside the admission zone of that primary school.
 - c) those children who do not attend a partner primary school but live within the admission zone of a partner primary school.
- Priority 4 Those children who are distinguished from the great majority of other applicants, whether on medical grounds or by other exceptional circumstances, and who would suffer significant hardship if they were unable to attend the College.

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Priority 5 Those children who live closest to the College as determined by a 'straight line' distance measurement; from the (ordnance survey) address point for the child's home to the (ordnance survey) address point of the school.

Should it prove necessary to distinguish between children in any category, distance from home to College will be used (using the straight line distance measurement) to determine the order of admission, with those children living closest to the College receiving priority.

Children who have a Statement of Special Educational Need which names the College will be admitted to the College. If your child has Special Educational Needs but does not have a "statement" of need naming the College, then your application will be considered on the basis of the College's admission criterion.

If you are not offered a place at Manor College of Technology you may appeal. Parents should write to the Governing Body, by the deadline given in their allocation letter, stating their wish to appeal. Full information on the appeals procedure is available from Manor College of Technology.

If you are not successful in obtaining a place for your child at Manor College of Technology you have a statutory right of appeal. Full information on the appeals procedure is available from the Local Authority's School Admissions Team on 01429 523768.

Parents who wish their child to transfer to Manor College of Technology from another school at any time other than the beginning of the first year of secondary education (Year 7) should contact the School Admissions Team at the Local Authority on 01429 523752. Should it be necessary to decide between more than one student in such circumstances, the order of priorities published above will apply.