

## ST AIDAN'S CHURCH OF ENGLAND [AIDED] MEMORIAL PRIMARY SCHOOL

### ADMISSIONS POLICY 2015/6

The Governing Body of St Aidan's Church of England [Aided] Memorial Primary School is the Admissions Authority for the school.

We intend to admit upto 50 pupils to the reception year group in September 2015. This arrangement follows consultation between the governing body, the Local Authority, all other schools in the area and all other Admission Authorities in the area.

Applications must be made on the Local Authority Common Application Form. This form must be returned to the Local Authority. Applications received after the closing date will only be considered after all those received by the closing date.

Children who have a statement of special educational need which names our school will be admitted to the school before all others. Where there are insufficient places available to meet all parental preferences, governors will allocate the remaining places on the basis of equal preference and priority will be given to applications in the following order:

#### 1 CHILDREN IN CARE

This refers to children who are looked after by a Local Authority in accordance with Section 22 of the Children's Act 1989 at the time the application for admission to the school is made, and whom the Local Authority can confirm will still be looked after at the time of admission to the school. Children who were previously looked after, but were then adopted [or became subject to a residence order or special guardianship order] also come under this category. An 'adoption order' is defined as an order made under section 46 of the Adoption and Children Act 2002. A 'residence order' is defined as an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989. A 'special guardianship order' is an order appointing one or more individuals to be a child's special guardian or guardians.

#### 2 CHILDREN WHO WILL HAVE AN OLDER SIBLING ATTENDING THE SCHOOL AT THE TIME OF THEIR ADMISSION

Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

#### 3 FAITH CRITERIA

##### Church of England

Children and/or one or more parent who regularly or frequently attend Worship at St. Aidan's or St. Columba's Churches. Regularly and frequently is defined as attendance at least once per month over the last twelve months.

##### Other churches or faith communities

Children and /or one or more parent who are:

- 3.1 at the heart of the church or faith community
- 3.2 attached to the church or faith community or
- 3.3 known to the church or faith community who live within the Deanery of Hartlepool.

Applications for faith places must be supported by a letter from an authorised minister or two office holders of the church or faith community.

#### 4 MEDICAL OR SOCIAL CRITERIA

Pupils with very exceptional medical or social factors directly related to school placement. Applications must be supported by written evidence from a doctor or other professional practitioner, setting out the particular reasons why our school is the only school that can meet the child's needs and will be considered on a case by case basis, as assessed using the Local Authority criteria.

#### 5 CHILDREN WHOSE PARENTS WISH THEM TO BE EDUCATED AT ST AIDAN'S CHURCH OF ENGLAND [AIDED] MEMORIAL PRIMARY SCHOOL UP TO THE PERMITTED ADMISSION NUMBER OF 50

#### Multiple births

Where there are more applications than places, children from multiple births will be given priority within each criterion. If a further tie-breaker is necessary, distance between home and school will be used to prioritise applications.

#### Tie Breaker

Where there are places for some, but not all, applicants within a particular criterion, distance from the front door of the home address [the front door of a block of flats] to the main entrance of the school will be the deciding factor. This will be measured using the local authority GIS system with those living closest to the school receiving priority.

#### Other Information

The child's home address is the address of the parent/carer receiving the child benefit. The addresses of childminders or family members sharing in the care of children must not be used.

#### Information about Waiting Lists

If you wish your child to attend St Aidan's School, you must fill in an application form, even if your child attends the nursery/you live in the admission zone for the school. Attendance at the nursery does not guarantee you a place at the school. If you are unable to gain a place initially then your child's name can be added to a waiting list for at least one term. This list will be administered in line with the admissions criteria.

#### Right Of Appeal

If you are not successful in obtaining a place for your child at our school, you have a statutory right of appeal. Further details are available from the school, Local Authority or the Durham Diocesan Board of Education.

#### Transfers

Parents who wish their child to transfer to St Aidan's at any other time other than the beginning of primary education, should contact the Local Authority Admissions Team in the first instance. The Admissions Team will contact the School on your behalf. Should there be space in the school the Governors will admit your child. If more requests are received than there are places available, the above criteria will apply.