



HARTLEPOOL BOROUGH COUNCIL

CHIEF EXECUTIVE'S DECISION RECORD

Form 2 - Request for spending approval (including decisions which will reduce income) GREATER THAN £10,000 or greater than £30,000 over three months (For approval below the above amounts use Form 1)

Date of Decision: 06-04-20

Officer Making Decision: Chief Executive, in consultation with the Leader of the Council, Chair of the relevant Committee and Chief Solicitor and Monitoring Officer.

Subject / Description & Reason for Decision: This decision was taken due to the cancellation/ postponement of meetings and in accordance with the National guidance/legislation in relation to Covid 19.

Type of Decision: The decision is essential to the Authority's response to the Covid 19 pandemic.

Nature of Delegation Being Exercised: Constitution Reference – CE15 – urgent decisions normally reserved to a Committee.

Any Declared Register of Interest: No

<p>Description of funding request/reduction in income request</p>	<p>Acquisition of 100 laptops to support delivery of services and home working.</p> <p>The Council's IT contract was let on the basis of achieving a recurring annual saving of £700k and on this basis service deliver model was based on a VDI solution for the majority of office based staff.</p>
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ODR No. :

	Technical changes to the VDI solution enabled 400 of staff to switch from an office base to working from home using existing IT equipment. However, this solution was not viable for all situations and 100 additional laptops were required to address specific service need.
Value (this should be total cost)	£78,000
Period Covered	One off expenditure which will provide recurring benefits post Covid.
Approach adopted by other Tees Valley Council	Not applicable.

Chief Executive - Gill Alexander



Decision made in consultation with:

Leader of the Council - Cllr Shane Moore



Chair of [Policy Committee] –



Chief Solicitor and Monitoring Officer – Hayley Martin



Director of Finance and Policy – Chris Little

