



# HARTLEPOOL BOROUGH COUNCIL

## CHIEF EXECUTIVE'S DECISION RECORD

**Form 2 - Request for spending approval (including decisions which will reduce income) GREATER THAN £10,000 or greater than £30,000 over three months (For approval below the above amounts use Form 1)**

**Date of Decision:** 11 May 2020

**Officer Making Decision:** Chief Executive, in consultation with the Leader of the Council, Chair of the relevant Committee and Chief Solicitor and Monitoring Officer.

**Subject / Description & Reason for Decision:** This decision was taken due to the cancellation/ postponement of meetings and in accordance with the National guidance/legislation in relation to Covid 19.

**Type of Decision:** The decision is essential to the Authority's response to the Covid 19 pandemic.

**Nature of Delegation Being Exercised:** Constitution Reference – CE15 – urgent decisions normally reserved to a Committee.


**Any Declared Register of Interest** No

Description of funding request/reduction in income request	Purchase of essential PPE via agreement with TVCA.  100,000 IIR surgical masks to be delivered during May 2020.
Value (this should be total cost)	£60,000

ODR No. :

Period Covered	Estimated to meet need for a further 2-4 weeks.  This may increase or decrease if there are further changes to guidance or proposed national supply systems.
Approach adopted by other Tees Valley Council	The four Tees LAs are working together to explore options for bulk purchase of PPE, which include purchasing via TVCA or NEPO. In the interim LAs are continuing to make their own arrangements. R&CBC, along with HBC, are proposing to place orders via TVCA for delivery in March.

Chief Executive - Gill Alexander

Signatures for retained copy only  


Decision made in consultation with:

Leader of the Council - Cllr Shane Moore



Chair of [Policy Committee] –



Chief Solicitor and Monitoring Officer  
– Hayley Martin



Director of Finance & Policy – Chris Little

