



HARTLEPOOL BOROUGH COUNCIL

CHIEF EXECUTIVE'S DECISION RECORD

Form 2 - Request for spending approval (including decisions which will reduce income) GREATER THAN £10,000 or greater than £30,000 over three months
(For approval below the above amounts use Form 1)

Date of Decision: 12-06-2020

Officer Making Decision: Chief Executive, in consultation with the Leader of the Council, Chair of the relevant Committee and Chief Solicitor and Monitoring Officer.

Subject / Description & Reason for Decision: This decision was taken due to the cancellation/ postponement of meetings and in accordance with the National guidance/legislation in relation to Covid 19.

Type of Decision: The decision is essential to the Authority's response to the Covid 19 pandemic.

Nature of Delegation Being Exercised: Constitution Reference – CE15 – urgent decisions normally reserved to a Committee.

Any Declared Register of Interest: No

<p>Description of funding request/reduction in income request</p>	<p>To agree an extension to the agreement to commission food packages from a local business that will sustain recipients for a week (those shielding or vulnerable).</p> <p>The initial agreement with Chilli Cake was for four weeks for 50 food boxes per day at a cost of £9,600 per week. This has worked well.</p>
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ODR No. :

	<p>The demand for weekly food boxes has reduced as more people are supported by the national food delivery scheme or by volunteers who are undertaking their shopping. The number of food boxes has reduced to 30 boxes per day at a cost of £5,760 per week, and it is proposed that this is extended for a further period of up to 4 weeks.</p> <p>The provision of food parcels, particularly for those people who are shielded, will need to continue to be reviewed if shielding is extended beyond 30 June 2020 and the contract with Brakes (the national provider) is not extended by central government.</p>
Value (this should be total cost)	£23,040
Period Covered	4 weeks from 15 June 2020
Approach adopted by other Tees Valley Council	Other local authorities continue to provide emergency parcels (which last 2-4 days). A small number of these packages will continue to be available for people who need short term support.

Signatures for retained copy only

Chief Executive - Gill Alexander

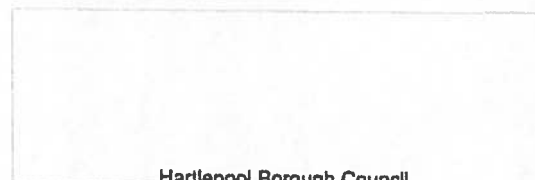


Decision made in consultation with:

Leader of the Council - Cllr Shane Moore



Chair of [Policy Committee] –



ODR No. :

Chief Solicitor and Monitoring Officer – Hayley Martin



DIRECTOR OF FINANCE & ASSETS - CHAS MITCHELL

