



HARTLEPOOL BOROUGH COUNCIL

CHIEF EXECUTIVE'S DECISION RECORD

Form 1 - Request for spending approval (including decisions which will reduce income) of UP TO £10,000 for a single issue, or £30,000 over three months (For approval in excess of the above amounts use Form 2)

Date of Decision:

Officer Making Decision: Chief Executive, in consultation with the Leader of the Council, Chair of the relevant Committee and Chief Solicitor and Monitoring Officer.

Subject / Description & Reason for Decision: This decision was taken due to the cancellation/ postponement of meetings and in accordance with the National guidance/legislation in relation to Covid 19.

Type of Decision: The decision is essential to the Authority's response to the Covid 19 pandemic.

Nature of Delegation Being Exercised: Constitution Reference – CE15 – urgent decisions normally reserved to a Committee.

Any Declared Register of Interest No

<p>Description of funding request/reduction in income request</p>	<p>Request of £5,000 to support the Foodbank due to a reduction in donations.</p> <p>The Foodbank is the named HBC provider as part of the Local Welfare Support policy agreed by Finance and Policy Committee.</p> <p>The Foodbank has provided 1090 parcels up until this point since COVID 19</p>
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ODR No. :

	<p>restrictions began. 90% have been distributed by Community Support Hub and 10% through Local Welfare Support.</p> <p>The Foodbank has forecast a need for 70 parcels per week for the next three weeks. The additional funding is for running costs (staff/ building/ van etc) as well as food as donations have significantly reduced. These are difficult to predict, previously, a local supermarket agreed to give Foodbank weekly supplies however Burbank is now their preferred VCS group so supplies from the supermarket has reduced to very little. Efforts have been made to use HBC suppliers however this has not been successful.</p> <p>Food charities funding announced by the Government will not support running costs, and the amount claimed must be at least £30k to be used by August 2020 which the Foodbank could not use therefore the Foodbank cannot apply for this funding.</p>
Value (this should be total cost)	£5,000
Period Covered	11 th May 2020 – 1 st June 2020
Approach adopted by other Tees Valley Council	Unknown

Signatures for retained copy only

Chief Executive - Gill Alexander



Decision made in consultation with:

ODR No. :

Deputy Leader of the Council - Cllr Mike Young



Chair of [Policy Committee] –



Chief Solicitor and Monitoring Officer – Hayley Martin



Director of Finance and Policy – Chris Little



