



# HARTLEPOOL BOROUGH COUNCIL

## PRIVACY NOTICE FOR TOWN DEAL REGISTER OF INTEREST

The following information provides details on how we may collect, use and where appropriate share personal information in relation to planning in accordance with the General Data Protection Regulations (GDPR). It should be read in conjunction with the Council's privacy notice document.

Why we collect your information	Hartlepool Borough Council will collect your personal information for the purposes of maintaining a register of disclosable pecuniary and/or non-pecuniary interests for the Hartlepool Town Deal Board.	
What information do you collect about me?	<p>We will collect, store and use the following categories of personal information about you:</p> <p>Information disclosed in the Town Deal Board: Register of Members Interests form which includes the following categories:</p> <ul style="list-style-type: none"> <li>• Employment details</li> <li>• Sponsorship</li> <li>• Contracts</li> <li>• Land or Property</li> <li>• Securities</li> <li>• Gifts and Hospitality</li> </ul>	
Will you collect more sensitive personal information about me?	We do not routinely collect information categorised as sensitive, however we may be supplied with information as part of the Register of Interest. Where we are supplied with this information it will be processed only to carry out our legal obligations and in line with our data protection policy.	
How will you collect personal information about me	We collect personal information through the Town Deal Board Register of Interests form.	
How will the Council use the information it collects about me?	<p>Most commonly, we will use your personal information in the following circumstances:</p> <ul style="list-style-type: none"> <li>• Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.</li> <li>• Processing is necessary for compliance with a legal obligation to which the controller is subject.</li> </ul>	
In what situations will you use my personal data?	Reason for processing	Basis
	<p>We will use your personal data to</p> <ul style="list-style-type: none"> <li>• Maintain a Register of Interests for the Town Deal Board</li> </ul>	Article 6(1)(e) processing is

		necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller
What if I don't want to provide the Council with my personal information?	Unfortunately if you do not provide the information as described above you will not be able to participate in the Town Deal Board.	
Will you share my personal information with third parties?	<p>The Register of Interest will be published on the Hartlepool Borough Council website in line with the Town Deal Board transparency arrangements.</p> <ul style="list-style-type: none"> <li>Personal addresses and signatures will be redacted.</li> </ul>	
Which third parties process my personal information?	<p>The following third party organisations may process information about you:</p> <ul style="list-style-type: none"> <li>None</li> </ul>	
How long will you keep my data	<p>We will only retain your personal information for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements. Details of retention periods for different aspects of your personal information are available in our retention policy which is available from <a href="http://www.hartlepool.gov.uk/retention-schedules">www.hartlepool.gov.uk/retention-schedules</a>.</p>	
Your rights in connection with personal information	<p>Under certain circumstances, by law you have the right to:</p> <ul style="list-style-type: none"> <li>have inaccurate or incomplete data we hold on you corrected</li> <li>request the erasure of personal data we hold</li> <li>object to processing</li> <li>request the restriction of processing of your personal data</li> <li>request the transfer of your personal data</li> <li>Request access to your personal information</li> </ul> <p>If you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we transfer a copy of your personal information to another party, please contact the Data Protection Officer in writing.</p> <p>For further information on your rights please visit: <a href="http://www.hartlepool.gov.uk/GDPR">www.hartlepool.gov.uk/GDPR</a></p>	