Local Development Scheme

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1. **INTRODUCTION**

1.1 This Local Development Scheme sets out a rolling programme for the preparation of documents relating to forward planning in Hartlepool. It is specifically concerned with documents being prepared over the next three years or so. The scheme will be reviewed as necessary as circumstances change (see section 10).

1.2 Hartlepool’s Local Development Scheme was first published in March 2005. It was subsequently reviewed in July 2006 to take account of the proposal to prepare joint Minerals and Waste Development Plan Documents and also to exclude from the programme, the Hartlepool Local Plan, which had been adopted in April 2006. The 2008 review related to changes to the timetable for the preparation of the Planning Obligations SPD and the preparation of a new SPD on Transport Assessment & Travel Plan Guidance. The 2009 review took account of the need to include several new documents including the Affordable Housing Development Plan Document and the Victoria Harbour Supplementary Planning Document. The reasons for the 2010 update included that the Affordable Housing DPD was incorporated into the Core Strategy and also that a Housing Allocations DPD would not be produced as it was adequately covered by the housing policies within the emerging Core Strategy at the time.

1.3 The 2011 update was necessary due to delays in the production of the Core Strategy Publication stage as a result of high levels of representations to the 2nd Preferred Options Stage and ongoing uncertainty around national and regional policy. Work continued on the draft Local Plan (formerly referred to as the Core Strategy) and it was submitted to the Secretary of State in 2012 and examined in public at a hearing held in January/February and September 2013. The LDS was amended in November 2012 to reflect the dates for the Local Plan inquiry that was held in January and February 2013. A review was then needed in 2014 to reflect a timetable for a new Local Plan following the Council’s decision to withdraw the previous Local Plan in November 2013 following the Inspectors findings from the Examination into that Plan.

1.4 The 2015 review was been triggered due to the previously agreed timetable slipping and the need to produce an accurate timetable for the Local Plan preparation, working towards meeting the Government requirement to produce a Local Plan by early 2017. The 2016 review was necessary due to a slight delay in the production of the Local Plan due to the need for additional work on the evidence base documents, in particular the Strategic Housing Market Assessment (SHMA), following the Preferred Options Consultation – this additional work pushed the date of the Publication Stage back from October to December and it was therefore necessary to update the LDS to reflect this. This update to the LDS is necessary to update the timetable for the production of the Local Plan and reflects that the Hearing sessions took place later than scheduled due to additional work following the Submission as required by the Planning Inspector. It updates the consequential impacts on main modifications, adoption etc.
1.5 The Local Development Scheme acts as the starting point for the community, key stakeholders and others with an interest in the development process, who wish to find out about the status of existing and emerging planning policies. It sets out the timetable and highlights the key stages for the preparation of new policy documents and when they are proposed to be, subject to public consultation. Acronyms and terminology used in this document are explained in Appendix 1.

1.6 Statutory planning policies for Hartlepool are presently set out in the saved policies of the Hartlepool Local Plan (adopted 2006 with certain policies saved beyond 13 April 2009) and the Tees Valley Minerals and Waste DPD which was formally adopted on the 15th September 2011.

1.7 The Planning and Compulsory Purchase Act 2004 resulted in major changes to the way the planning policy system operates and how planning documents will be prepared. Local Development Documents (LDDs) contained within Local Development Frameworks (LDF) are progressively replacing the Local Plans and Supplementary Planning Guidance. Since the introduction of the changes to the planning system under the 2004 Act further revisions in procedures and requirements have been brought in under the Planning Act 2008 and associated regulations.

1.8 Things have changed again with the enactment of the Localism Act, the publication of the National Planning Policy Framework and the coming into force of The Town and Country Planning Regulations 2012 the system has now been simplified and the Regional tier of planning abolished. The system is now focused on a local plan for each Local Planning Authority Area. A new tier of planning was created by these changes called Neighbourhood Planning. Neighbourhood plans are not the responsibility of a Local Authority to produce but instead a parish council or constituted community forum. A neighbourhood plan should support the strategic development needs set out in the Local Plan and plan positively to support local development.

1.9 The Local Development Scheme describes the main features of the planning system and then sets out the programme for the production of future planning policies. Important aspects related to the process for the development of planning policies are highlighted in sections 4 to 8 of the Scheme and the final section identifies circumstances in which the scheme will be reviewed.
2. THE DEVELOPMENT PLANNING SYSTEM FOR HARTLEPOOL

2.1 The local planning system brings together and integrates policies for the use and development of land with other policies and programmes which influence the nature of places and how they function. Documents within what is known as the “Local Development Framework” (LDF) will ensure the most efficient use of land by balancing competing demands in accordance with a clear, distinctive and realistic vision of how the area will develop and change within a demonstrable context of sustainable development.

2.2 The Local Development Framework will comprise a number of documents as shown in Diagram 1 below. These documents known as Development Plan Documents (DPD’s) and Supplementary Planning Documents (SPD’s) form the statutory Development Plan for Hartlepool and will essentially replace the 2006 Hartlepool Local Plan.

2.3 The Development Plan Documents establish the main policy framework and includes:

- A Local Plan setting out the spatial vision, spatial objectives and core strategic policies and allocations for the area;
- Tees Valley Joint DPDs containing waste and minerals policies;
- Neighbourhood Plans; and
- A Policies Map which will be updated as each DPD is adopted.

2.4 Currently the Borough Council is working on a number of additional documents within its LDF which are intended to provide further advice and information to developers and decision makers, and are not intended as an undue burden upon development. These include:

- Residential Design and Sustainability SPD

2.5 The Borough Council has already adopted the following documents within its LDF:

- Transport Assessments & Travel Plans SPD (January 2010)
- Statement of Community Involvement (SCI) (January 2010)
- Tees Valley Joint Minerals & Waste DPDs (September 2011)
- Local Development Scheme (LDS) (January 2012)
- Authorities Monitoring Report (AMR) (December 2013)
- Trees and Development SPD (2013)
- Green Infrastructure SPD (February 2014)
- Shop Fronts SPD (2014)
- New Dwellings outside of Development Limits (August 2015)
- Seaton Carew Regeneration SPD (September 2015)
- Planning Obligations SPD (November 2015)
Diagram 1: Hartlepool Local Development Framework

### LOCAL DEVELOPMENT FRAMEWORK
A portfolio of local development and other documents

<table>
<thead>
<tr>
<th>Local Development Documents</th>
<th>Other Documents</th>
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<tr>
<td>Development Plan Documents</td>
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<tr>
<td>Hartlepool Local Plan</td>
<td></td>
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<tr>
<td>Tees Valley Minerals &amp; Waste DPD</td>
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<tr>
<td>Hartlepool Local Plan Proposals Map</td>
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<tr>
<td>Neighbourhood Plans</td>
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<td>Hartlepool Green infrastructure SPD</td>
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<tr>
<td>Trees and Development SPD</td>
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<tr>
<td>Planning Obligations SPD</td>
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<tr>
<td>Shopfronts SPD</td>
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<tr>
<td>Residential Design SPD</td>
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<tr>
<td>New Dwellings outside of Development Limits SBD</td>
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<tr>
<td>Seaton Carew Masterplan SPD</td>
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<td></td>
<td>Statement of Community Involvement</td>
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<td></td>
<td>Authorities Monitoring Report</td>
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These documents will comprise the Development Plan for the area and ultimately replace the 2006 Local Plan. These documents help to give further information and detail to support the Development Plan Documents. These documents must be prepared.

### 2.2 Other documents that comprise the Local Development Framework include:

- **This document** – the **Local Development Scheme** (LDS) – sets out the details of each of the Local Development Documents to be commenced over the next three years or so and the timescales and arrangements for their preparation.

- **Authorities Monitoring Report** – assessing the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being achieved.

- **Neighbourhood Plans** – Any Neighbourhood Plans that are adopted by the Council become part of the Local Development Framework. These documents must be in general conformity with the Local Plan. Currently there are neighbourhood plans in production for the Rural Area, the Headland and Wynyard. The first two plans are wholly within the Borough.
of Hartlepool with the Wynyard one being cross boundary with Stockton on Tees Borough.

- **Statement of Community Involvement (SCI)** – this sets out the policy for involving the community and key stakeholders both in the preparation and revision of local development documents and with respect to planning applications.
3. THE LOCAL DEVELOPMENT SCHEME

3.1 The first Local Development Scheme was prepared by the Council in March 2005 with reviews approved in subsequent years as outlined in paragraph 1.2.

3.2 This further review of the scheme sets out the revised programme for the Local Plan. Diagram 2 provides an overview of the timetable for the production of the Local Plan.

3.3 Further details on the role and content of the Local Plan, key dates relating to its production, arrangements for its preparation and review and monitoring are set out in Table 1.

Saved Policies

3.4 The 2004 Act allows policies in Local Plans to be 'saved' for a period of at least three years from the date the Act came into force (September 2004) or in the case of plans adopted after then, from the date the plan is adopted (i.e. April 2006 for the Hartlepool Local Plan). New policies in development plan documents will progressively replace those saved in the Local Plan.

3.5 Appendix 2 lists the policies of the 2006 Hartlepool Local Plan which the Secretary of State has made a direction to save. These saved policies will thus continue to remain effective until the new Local Plan policies are adopted. The Minerals and Waste policies were superseded by the policies contained in the Tees Valley Joint Minerals and Waste DPD’s in 2011.

3.6 The status of Supplementary Planning Guidance, following the commencement of the new planning system, remains the same as long as relevant saved policies are in place. It will continue to be a material consideration in terms of determining planning applications. The only currently adopted Supplementary Planning Guidance is the Greatham Village Design Statement. This is included in the 2006 Hartlepool Local Plan as a Supplementary Note and is saved as part of that plan.

Statement of Community Involvement

3.7 The Borough Council’s first document prepared under the new planning system was the Statement of Community Involvement (SCI). The SCI document sets out how the Council intends to involve the community and other interested parties in the new planning system and provide standards for involving the community in all the different stages of the planning policy process and in the determination of planning applications.

3.8 All other local development documents will be prepared in accordance with the arrangements set out in the SCI.

3.9 The first SCI was submitted to the Secretary of State in January 2006 and was adopted on 26th October 2006. A review of the SCI was undertaken and
the revised SCI was adopted in January 2010. The Council will review the SCI again in early 2018 to reflect changes in legislation.

**Development Plan Documents**

3.10 The Borough Council commenced the preparation of Development Plan Documents despite the 2006 Hartlepool Local Plan still providing an appropriate spatial strategy. Furthermore the existing Local Plan has taken forward those elements of the Hartlepool Community Strategy and the Hartlepool Local Transport Plan that concern physical development and use of land.

3.11 This work commenced from 2008 to 2013 and culminated with a draft Local Plan being submitted to the Secretary of State in 2012 and examined in public at hearing held in January/February and September 2013.

3.12 At a meeting held on October 17th 2013 the Council made a decision to withdraw the submitted Local Plan that had just been through public examination. Subsequently, and in light of this decision, the Planning Services Team produced a planning framework guide in November 2013 entitled ‘Planning Policy Framework Justification’. The document was updated in November 2014, November 2015 and August 2017. This is to allow the Local Planning Authority to use the existing Local Plan 2006 where it is in compliance with the current National Planning Policy Framework (NPPF) regime and to set out the weight which can be attributed to policies in the emerging Local Plan prior to adoption.

3.13 Work on a new Local Plan and associated Policies Map for the Borough has been ongoing since 2014. The previously agreed timetable has slipped though and as such has necessitated the need for the LDS to be updated so that it is up to date in terms of likely adoption date for the Local Plan.

3.14 *The Local Plan*: The Local Plan is the key element of the planning system for Hartlepool and any other development plan documents should be in conformity with it.

3.15 The Hartlepool Local Plan will be the key Development Plan Document setting out the spatial vision, strategic objectives and core policies for the Borough for the next 15 years. There is a requirement at paragraph 153 for each Local Authority to produce a Local Plan for its area. The Local Plan allocates land for development across the Borough, provides key infrastructure as well as protecting the most valuable environmental sites. The Local Plan will incorporate all land use policies apart from those covering minerals and waste.

3.16 *Policies Map*: The Proposals Map for the 2006 Hartlepool Local Plan will be saved until the Local Plan is adopted and a new Policies Map is produced. The Policies Map demonstrates all the land allocations and policies on an OS base plan.
Joint Development Plan Documents

3.17 There was a need to update the waste policies contained in the 2006 Hartlepool Local Plan at an early date to reflect new priorities for sustainable waste management. Core Strategy and Site Allocations DPDs were adopted on the 15th September 2011 covering the 5 Tees Valley authorities. These superseded the saved policies covering Minerals and Waste in the 2006 Local Plan.

Supplementary Planning Documents

3.18 Existing supplementary planning guidance can be used as the basis for the preparation of new supplementary planning documents.

3.19 The Greatham Village Design Statement was adopted as supplementary planning guidance in 1999 and is included as a Supplementary Note in the 2006 Hartlepool Local Plan. There are a number of other supplementary notes in the local plan covering a range of topic areas including trees, conservation, wildlife, planning obligations and parking standards.

3.20 There are seven Supplementary Planning Documents which have already been adopted, those being:

- The Transport Assessment and Travel Plans SPD 2010
- Trees and Development SPD 2013
- Hartlepool Green Infrastructure SPD 2014
- Shop Fronts SPD 2014
- New Dwellings outside of development limits SPD 2015
- Seaton Carew Regeneration SPD 2015
- Planning Obligations SPD 2015

3.21 Other Supplementary Planning Documents currently in production include the following:

- Residential Design and Sustainability SPD

3.22 Given it is not a statutory requirement to include the SPD’s within the LDS the decision has been taken to include the timetables for these in a separate document which can be monitored and kept up to date without the need to review the whole LDS.
Diagram 2: Timetable of Local Plan Development Plan Document

<table>
<thead>
<tr>
<th>Production stage</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Evidence Base production</td>
<td>Nov 2013 – March 15</td>
</tr>
<tr>
<td>Issues and Options</td>
<td>May 2014 – July 2014</td>
</tr>
<tr>
<td>Preferred Options</td>
<td>May 2016 – July 2016</td>
</tr>
<tr>
<td>Publication</td>
<td>December 2016 – February 2017</td>
</tr>
<tr>
<td>Submission</td>
<td>March 2017</td>
</tr>
<tr>
<td>Inspector appointed and examination timetabled and prepared by Inspector</td>
<td>May 2017</td>
</tr>
<tr>
<td>Examination / Hearing Sessions</td>
<td>September - October 2017</td>
</tr>
<tr>
<td>Inspector deliberations of examination</td>
<td>October 2017</td>
</tr>
<tr>
<td>Inspectors Interim Findings</td>
<td>November 2017</td>
</tr>
<tr>
<td>Consultation on Main Modifications</td>
<td>December 2017 – February 2018</td>
</tr>
<tr>
<td>Inspectors Fact Checking Report</td>
<td>March 2018</td>
</tr>
<tr>
<td>Inspectors Final Report</td>
<td>March 2018</td>
</tr>
<tr>
<td>Adoption</td>
<td>April 2018</td>
</tr>
<tr>
<td>Judicial Review Challenge Period</td>
<td>April – May 2018</td>
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### Table 1: LOCAL PLAN

#### OVERVIEW

<table>
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<tr>
<th>Role and content</th>
<th>To set out the vision and spatial strategy for Hartlepool and the objectives and primary policies for meeting the vision.</th>
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<tr>
<td>Geographical Coverage</td>
<td>Borough-wide</td>
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<tr>
<td>Status</td>
<td>Development Plan Document</td>
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<tr>
<td>Conformity</td>
<td>Must reflect the Hartlepool Community Strategy and be in line with National Planning Policy Guidance and meet the Duty to Co-operate</td>
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#### TIMETABLE / KEY DATES

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<tr>
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<td>Evidence base Production</td>
<td>November 2013 – March 2015</td>
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<tr>
<td>Issues and Option Drafting stage</td>
<td>March - May 2014</td>
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<tr>
<td>Issues and Options extensive public consultation stage</td>
<td>May – July 2014</td>
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<tr>
<td>Preferred Options Drafting stage</td>
<td>August 2014 – March 2016</td>
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<tr>
<td>Preferred Options extensive public consultation stage</td>
<td>May – July 2016</td>
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<td>Publication Stage (Reg. 19 Stage)</td>
<td>December 2016 - February 2017</td>
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<td>Submission to Secretary of State (Reg. 22 Stage)</td>
<td>March 2017</td>
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<td>Public Hearings (Reg. 24 Stage)</td>
<td>September - October 2017</td>
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<td>Inspectors Final Report (Regulation 25)</td>
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<td>February 2018</td>
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#### ARRANGEMENTS FOR PRODUCTION

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<tr>
<td>Management arrangements</td>
<td>The management arrangements are set out in section 9. The Local Plan will be approved by the Regeneration Committee during the various stages of consultation and ratified by full Council prior to adoption.</td>
</tr>
<tr>
<td>Resources Required</td>
<td>Primarily internal staffing resources with use of consultants if necessary for any special studies required</td>
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<tr>
<td>Community and Stakeholder Involvement</td>
<td>In accordance with the Statement of Community Involvement</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>POST PRODUCTION / REVIEW</td>
<td>The effectiveness of the primary policies in relation to the vision and objectives of the Local Plan will be assessed in the Authorities Monitoring Report and where necessary reviewed. The Local Plan DPD may be reviewed in the following circumstances:</td>
</tr>
<tr>
<td>- A further review of the Community Strategy</td>
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<tr>
<td>- A significant amendment to the Council's Corporate Vision</td>
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</tr>
<tr>
<td>- Policies failing against the Monitoring Framework Associated with the Local Plan – this may trigger a partial review of a particular area of the plan.</td>
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4. SUSTAINABILITY APPRAISAL

4.1 The Planning and Compulsory Purchase Act requires that Local Development Documents should contribute to the achievement of sustainable development. Furthermore, European Union (Strategic Environmental Assessment) Directive 2001/42/EC requires that a formal strategic environmental assessment is carried out for certain plans and programmes likely to have a significant effect on the environment including planning and land use documents.

4.2 Most Local Development Documents will therefore be subject to a Sustainability Appraisal which will incorporate the requirements of the Sustainable Environment Assessment (SEA). This will be a continual and integrated process starting when a new (or revised) local development document is to be prepared. Appraisal at each stage of a document’s preparation will inform the direction adopted at the next stage and sustainability appraisal reports will be subject to consultation alongside the document as it is developed.

5. APPROPRIATE ASSESSMENT

5.1 Under the Conservation (Natural Habitats Etc) (Amendment) Regulations 2007, Development Plan Documents are subject to Appropriate Assessment screening process to enable the Local Planning Authority to ascertain that any Development Plan Document will not adversely affect the integrity of a European protected site. In the event of the screening process stage highlighting the impact on the integrity of a European site a full Appropriate Assessment will be carried out to indicate mitigation or necessary compensatory measures required to minimise the effects on the relevant protected site. Should a full Appropriate Assessment be required the date of the final adoption of the DPD will need to be adjusted accordingly.

6. LINKS TO OTHER STRATEGIES

6.1 Local Development Documents contained within the Local Development Framework should reflect the land use and development objectives of other strategies and programmes. The 2006 Hartlepool Local Plan was developed in close collaboration with in particular the Hartlepool Community Strategy and the Hartlepool Local Transport Plan and gives spatial expression to the elements of these and other strategies that relate to the development and use of land.
6.2 Development documents will also take account of and reflect other strategies programmes and guidance - local, sub-regional, regional and national. A list of such strategies and programmes currently in place which may be of relevance is attached at Appendix 3.

7. **EVIDENCE BASE**

7.1 Local planning authorities are required to keep under review the main physical, economic, social and environmental characteristics of their area in order to inform the development of planning policies. Tees Valley Combined Authority maintains much base information on behalf of the constituent Borough Councils, including in particular information on the size, composition and distribution of population and other matters covered by the Census of Population and Employment. In addition Hartlepool Council maintains information on many other matters including the regular monitoring of housing and employment land availability and of new developments.

7.2 The planning system requires that Local Development Documents should be founded on sound and reliable evidence which will identify opportunities, constraints and issues in the area. Much of this evidence is already in place although it constantly needs to be updated to ensure soundness of the Development Documents.

7.3 A number of key evidence base documents have recently been produced to inform the development of the Local Plan. This includes a full refresh of the Strategic Housing Land Availability Assessment, a new Open Space and Recreation Study, Employment Land Review and Gypsy and Traveller Accommodation Needs Assessment. Other work that has been undertaken recently involved an updated Retail Study and a new Strategic Housing Land Availability Assessment. These were all refreshed and endorsed in 2014/5. However, as the Plan progressed there was a need to prepare additional evidence such as a SHMA Addendum, an Economic and Housing Growth Topic Paper, an Strategic Flood Risk Assessment, a Deliverability Risk Assessment and other documents to help support the development of, and soundness of, the Local Plan.

7.4 A list of evidence base reports is attached at Appendix 4 and these will help to ensure the Plan is developed against a robust evidence base. The need for additional studies and updating of existing studies will be kept under review as part of the annual monitoring process.

8. **MONITORING AND REVIEW**

8.1 Monitoring and review are key aspects of the Government’s “plan, monitor and manage” approach to planning and should be undertaken on a continuous basis.
Authorities Monitoring Report


8.3 The implementation of the Local Development Scheme is assessed in each authorities monitoring report in terms of the extent to which the targets and key dates (milestones) for the preparation of local development documents have been met and to ensure the reasons for any failure to meet these are explained. Any adjustments required to the key milestones for document preparation will need to be incorporated in a subsequent review of the local development scheme.

8.4 The Annual Monitoring Report 2005 & 2006 assessed the policies of the 1994 Hartlepool Local Plan. The subsequent Annual Monitoring Reports assessed the policies of the 2006 Local Plan from April 2006 particularly in relation to the indicators and targets contained within that plan.

8.5 As a result of the assessment of policies, the Authorities Monitoring Report may highlight areas where policy coverage is insufficient or ineffective or where it does not accord with the latest national or regional policy. In this event it will suggest action that needs to be taken such as the early review of existing documents or preparation of new documents. As a consequence the Local Development Scheme will be amended to reflect such action to amend the Local Development Framework.

9. MANAGING THE PROCESS

9.1 The Local Development Scheme has been drawn up having regard to resources (both staff and financial), Council processes and an assessment of the likely interest of key stakeholders and the community. Nevertheless there are risks that the timetables set out in this document may slip, for instance through the reduced Council financial and staff resources. The risks have been assessed in this respect but given the size of the authority and its resources not all can be readily overcome.

Staff Resources

9.2 The prime responsibility for delivering the Local Development Framework lies with a small Planning Policy team within the Department of Regeneration and Neighbourhoods. This team has close working relationships with, and makes full use of the expertise and experience of
other sections of the division including development control, housing, landscape and Heritage and Conservation.

9.3 In addition, the Planning Policy team, as in the past, will continue to liaise closely with officers of other divisions and departments within the council including in particular Highways and Transportation, Education, Public Health and the Community Strategy teams.

9.4 Full use will be made of consultants to provide independent specialist advice or to undertake necessary studies contributing to the information base necessary for the preparation of local development documents.

9.5 An in-house multi-disciplinary team having expertise in the various aspects of sustainable development will carry out the sustainability appraisals although consideration will also be given in this respect to the use of consultants if necessary.

Financial Resources

9.6 Resources have been allocated within the Council’s mainstream budget to cover the anticipated costs of work on local development documents. Provisional costs for future years have been factored into the Council’s longer-term budget review.

Programme Management

9.7 The current arrangements for the management of the Development Plans production will continue. Basically this comprises regular meetings of the Planning Policy team and reporting to senior management as necessary.

Political Process

9.8 The planning system fully involves Members in the production of local development documents. Reports on planning documents are taken to the Regeneration Services Committee and Council as necessary and there are regular meetings with the Leader of the Council and other committee chairs.

9.9 Decisions at key stages during the preparation of all the Local Development Documents (including and prepared jointly by the five Tees Valley Authorities) will be made by the Regeneration Services Committee and ratified by full Council.

Risk Assessment and Contingencies

9.10 The programme for the preparation and production of the Local Plan set out in the Local Development Scheme is based on a realistic assessment of the capacity of the Council to undertake the work and of the extent and depth of the local community and stakeholder
involvement and interest likely to be generated by each document. However, there are two main types of risk that could result in a failure to meet this programme. The first relates to resources (both human and financial) and the second to delays in the process primarily due to external factors.

9.11 As noted in paragraph 9.6 above, the Council has endeavoured to ensure that there will be sufficient financial resources made available within its budgetary framework. However, in view of the relatively small size of the Council and thus of its staff, the effect of, for example, redundancies as part of overall Council budget cuts, long-term sickness, of officers obtaining employment elsewhere or of other unforeseen work coming forward, is significant. Should any of these instances occur, whilst every effort would be made to meet the deadlines set, some delay may occur.

9.12 Account has been taken of the political process relating to the approval of planning documents at the various stages of production. Whilst the Council’s formal scrutiny process provides an open forum for the consideration of issues, it is not possible to predict that Regeneration Services Committee recommendations will be endorsed at Full Council.

9.13 The potential for a delay due to the inability of the Planning Inspectorate to undertake the Examination of Development Plan Documents at the programmed time is minimised by the production of this Local Development Scheme and the associated service level agreement with the Inspectorate.

9.14 However, there are risks that adoption of a development plan document could be delayed if the Examination Inspector finds that it is unsound and recommends major changes, or if the Secretary of State intervenes on the basis that it raises issues of national or regional significance. The Council will therefore seek to ensure that the document is sound and conforms as necessary with national policy through close liaison with the Planning Inspectorate and the National Casework Office. The risk of a legal challenge to a document will be minimised by ensuring that it has been produced in accordance with the regulations.

9.15 There are also risks associated with changes to national planning guidance or the introductions of new legislation which must be accounted for during the process. This was apparent during the production of the previous submitted local plan which saw the enactment of the Localism Act and the introduction of the National Planning Policy Framework (2012) and Planning Policy for Traveller sites (2012) which caused delays in the process.
10. REVIEW OF THE LOCAL DEVELOPMENT SCHEME

10.1 The Local Development Scheme sets out the position with respect to the development of planning policies as it is envisaged at a particular point of time. It will normally be reviewed annually, but it can be readily reviewed when necessary. In particular it will need to be reviewed in the following circumstances:

- a slippage in the timetables caused by exceptional circumstances
- if monitoring establishes that an existing document should be reviewed.
APPENDIX 1

LIST OF ACRONYMS AND TECHNICAL TERMS USED IN THIS REPORT

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Expanded Name</th>
<th>Definition Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMR</td>
<td>Authorities Monitoring Report</td>
<td>Report outlining the timescales for preparing the Local Development Framework and the extent to which policies are being achieved. Now called an Authorities Monitoring Report.</td>
</tr>
<tr>
<td></td>
<td><strong>Circular</strong></td>
<td>A government publication setting out policy approaches</td>
</tr>
<tr>
<td></td>
<td><strong>Development Plan</strong></td>
<td>Documents setting out the policies and proposals for the development and use of land and buildings. Under the new planning system it comprises Development Plan Documents.</td>
</tr>
<tr>
<td>DPD</td>
<td>Development Plan Document</td>
<td>A local development document in the local development framework which forms part of the statutory development plan. The Local Plan is the key Development Plan Document.</td>
</tr>
<tr>
<td>LDF</td>
<td>Local Development Framework</td>
<td>The overarching term given to the collection of Local Development Documents which collectively will provide the local planning authority’s policies for meeting the community’s economic, environmental and social aims for the future of the area where this affects the development and use of land and buildings. The LDF also includes the Local Development Scheme and the Annual Monitoring Report.</td>
</tr>
<tr>
<td>LDS</td>
<td>Local Development Scheme</td>
<td>A public statement setting out the programme for the preparation of local development documents. Initially it will also identify the programme for the completion of the local plan and also which policies of the local plan are saved and/or replaced.</td>
</tr>
<tr>
<td></td>
<td><strong>Local Plan</strong></td>
<td>The main Development Plan Document.</td>
</tr>
<tr>
<td>NPPF</td>
<td>National Planning Policy Framework</td>
<td>The NPPF provides the Governments planning policies for England and how these are expected to be applied.</td>
</tr>
<tr>
<td>Acronym</td>
<td>Expanded Name</td>
<td>Definition Explanation</td>
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<tr>
<td>---------</td>
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<td>------------------------</td>
</tr>
<tr>
<td>NPPG</td>
<td>National Planning Practice Guidance</td>
<td>National guidance to support the NPPF.</td>
</tr>
<tr>
<td></td>
<td><strong>Proposals Map</strong></td>
<td>Illustrating on an Ordnance Survey base the policies and proposals of development plan documents and any 'saved' policies of the local plan.</td>
</tr>
<tr>
<td></td>
<td><strong>Saved Policies</strong></td>
<td>Policies within the Local Plan that remain in force for a time period pending their replacement as necessary by the new Local Plan.</td>
</tr>
<tr>
<td>SA</td>
<td>Sustainability Appraisal</td>
<td>Identifies and evaluates social, environmental and economic effects of strategies and policies in a local development document from the outset of the preparation process. It incorporates the requirements of the Strategic Environmental Assessment (SEA) Directive.</td>
</tr>
<tr>
<td>SCI</td>
<td>Statement of Community Involvement</td>
<td>Sets out the standards to be achieved in involving the community and other stakeholders in the preparation, alteration and review of local development documents and in significant development control decisions.</td>
</tr>
<tr>
<td>SEA</td>
<td>Strategic Environmental Assessment</td>
<td>A generic term used internationally to describe environmental assessment as applied to policies, plans and programmes.</td>
</tr>
<tr>
<td>SPD</td>
<td>Supplementary Planning Document</td>
<td>A local development document providing further detail of policies in development plan documents or of saved local plan policies. They do not have development plan status.</td>
</tr>
<tr>
<td></td>
<td><strong>Transport Assessments</strong></td>
<td>A process setting out transport issues relating to a proposed development identifying measures to be taken to improve accessibility and safety for all modes of travel, particularly alternatives to the car. Such as walking, cycling &amp; public transport.</td>
</tr>
<tr>
<td></td>
<td><strong>Travel Plans</strong></td>
<td>A package of measures to assist in managing transport needs of an organisation principally to encourage sustainable modes of transport and enable greater travel choice.</td>
</tr>
<tr>
<td></td>
<td><strong>Transitional Arrangements</strong></td>
<td>Government regulations describing the process of development plans begun before, and to be completed after, the Planning and Compulsory Purchase Act 2004.</td>
</tr>
</tbody>
</table>
APPENDIX 2

Schedule of Hartlepool Local Plan Saved Policies

Direction Under Paragraph 1(3) of the Schedule to the Town & Country Planning Act 2004
Policies contained in the Hartlepool Local Plan including Waste & Minerals Policies

18 December 2008

GENERAL ENVIRONMENTAL PRINCIPLES

GEP1 General Environmental Principles
GEP2 Access for All
GEP3 Crime Prevention by Planning and Design
GEP7 Frontages of Main Approaches
GEP9 Developers’ Contributions
GEP10 Provision of Public Art
GEP12 Trees, Hedgerows and Development
GEP16 Untidy Sites
GEP17 Derelict Land Reclamation
GEP18 Development on Contaminated Land

INDUSTRIAL AND BUSINESS DEVELOPMENT

Ind1 Wynyard Business Park
Ind2 North Burn Electronics Components Park
Ind3 Queens Meadow Business Park
Ind4 Higher Quality Industrial Estates
Ind5 Industrial Areas
Ind6 Bad Neighbour Uses
Ind7 Port-Related Development
Ind8 Industrial Improvement Areas
Ind9 Potentially Polluting or Hazardous Developments
Ind10 Underground Storage
Ind11 Hazardous Substances

RETAIL, COMMERCIAL AND MIXED USE DEVELOPMENT

Com1 Development of the Town Centre
Com2 Primary Shopping Area
Com3 Primary Shopping Area – Opportunity Site
Com4 Edge of Town Centre Areas
Com5 Local Centres
Com6 Commercial Improvement Areas
Com7 Tees Bay Mixed Use Site
Com8 Shopping Development
Com9 Main Town Centre Uses
Com10 Retailing in Industrial Areas
Com12 Food and Drink
Com13 Commercial Uses in Residential Areas
Com14 Business Uses in the Home
Com15 Victoria Harbour/North Docks Mixed Use Site
Com16 Headland – Mixed Use

**TOURISM**

To1 Tourism Development in the Marina
To2 Tourism at the Headland
To3 Core Area of Seaton Carew
To4 Commercial Development Sites at Seaton Carew
To6 Seaton Park
To8 Teesmouth National Nature Reserve
To9 Tourist Accommodation
To10 Touring Caravan Sites
To11 Business Tourism and Conferencing

**HOUSING**

Hsg1 Housing Improvements
Hsg2 Selective Housing Clearance
Hsg3 Housing market Renewal
Hsg4 Central Area Housing
Hsg5 Management of Housing Land Supply
Hsg6 Mixed Use Areas
Hsg7 Conversions for Residential Uses
Hsg9 New Residential Layout – Design and Other Requirements
Hsg10 Residential Extensions
Hsg11 Residential Annexes
Hsg12 Homes and Hostels
Hsg13 Residential Mobile Homes
Hsg14 Gypsy Site

**TRANSPORT**

Tra1 Bus Priority Routes
Tra2 Railway Line Extensions
Tra3 Rail Halts
Tra4 Public Transport Interchange
Tra5 Cycle Networks
Tra7 Pedestrian Linkages: Town Centre/ Headland/ Seaton Carew
Tra9 Traffic Management in the Town Centre
Tra10 Road Junction Improvements
Tra11 Strategic Road Schemes
Tra12 Road Scheme: North Graythorp
Tra13 Road Schemes: Development Sites
Tra14 Access to Development Sites
Tra15 Restriction on Access to Major Roads
Tra16 Car Parking Standards
Tra17 Railway Sidings
Tra18 Rail Freight Facilities
### PUBLIC UTILITY AND COMMUNITY FACILITIES

- **PU3** Sewage Treatment Works
- **PU6** Nuclear Power Station Site
- **PU7** Renewable Energy Developments
- **PU8** Telecommunications
- **PU10** Primary School Location
- **PU11** Primary School Site

### DEVELOPMENT CONSTRAINTS

- **Dco1** Landfill Sites

### RECREATION AND LEISURE

- **Rec1** Coastal Recreation
- **Rec2** Provision for Play in New Housing Areas
- **Rec3** Neighbourhood Parks
- **Rec4** Protection of Outdoor Playing Space
- **Rec5** Development of Sports Pitches
- **Rec6** Dual Use of School Facilities
- **Rec7** Outdoor Recreational Sites
- **Rec8** Areas of Quiet Recreation
- **Rec9** Recreational Routes
- **Rec10** Summerhill
- **Rec12** Land West of Brenda Road
- **Rec13** Late Night Uses
- **Rec14** Major Leisure Developments

### THE GREEN NETWORK

- **GN1** Enhancement of the Green Network
- **GN2** Protection of Green Wedges
- **GN3** Protection of Key Green Space Areas
- **GN4** Landscaping of Main Approaches
- **GN5** Tree Planting
- **GN6** Protection of Incidental Open Space

### WILDLIFE

- **WL2** Protection of Nationally Important Nature Conservation Sites
- **WL3** Enhancement of Sites of Special Scientific Interest
- **WL5** Protection of Local Nature Reserves
- **WL7** Protection of SNCIs, RIGSs and Ancient Semi-Natural Woodland

### CONSERVATION OF THE HISTORIC ENVIRONMENT

- **HE1** Protection and Enhancement of Conservation Areas
- **HE2** Environmental Improvements in Conservation Areas
- **HE3** Developments in the Vicinity of Conservation Areas
- **HE6** Protection and Enhancement of Registered Parks and Gardens
- **HE8** Works to Listed Buildings (Including Partial Demolition)
HE12 Protection of Locally Important Buildings
HE15 Areas of Historic Landscape

THE RURAL AREA

Rur1 Urban Fence
Rur2 Wynyard Limits to Development
Rur3 Village Envelopes
Rur4 Village Design Statements
Rur5 Development At Newton Bewley
Rur7 Development in the Countryside
Rur12 New Housing in the Countryside
Rur14 The Tees Forest
Rur15 Small Gateway Sites
Rur16 Recreation in the Countryside
Rur17 Strategic Recreational Routes
Rur18 Rights of Way
Rur19 Summerhill- Newton Bewley Greenway
Rur20 Special Landscape Areas
## APPENDIX 3

### STRATEGIES AND PROGRAMMES TO BE CONSIDERED

<table>
<thead>
<tr>
<th>National Guidance, Plans, Policies and Strategies</th>
<th>Publisher</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Planning Practice Guidance</td>
<td>CLG</td>
<td>2014</td>
</tr>
<tr>
<td>National Planning Policy Framework</td>
<td>CLG</td>
<td>2012</td>
</tr>
<tr>
<td>NPPF technical guidance</td>
<td>CLG</td>
<td>2012</td>
</tr>
<tr>
<td>Planning policy for traveller sites</td>
<td>CLG</td>
<td>2012</td>
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</table>

<table>
<thead>
<tr>
<th>Relevant Regional Guidance, Plans, Policies and Strategies</th>
<th>Publisher</th>
<th>Year</th>
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<tbody>
<tr>
<td>Tees Valley European Structural and Investment Fund Strategy</td>
<td>LEP</td>
<td>2014-20</td>
</tr>
<tr>
<td>Tees Valley Strategic Economic Plan</td>
<td>LEP</td>
<td>2016</td>
</tr>
<tr>
<td>Tees Valley Strategic Infrastructure Plan</td>
<td>LEP</td>
<td>2014</td>
</tr>
<tr>
<td>Local Growth Fund Bid</td>
<td>LEP</td>
<td>2014</td>
</tr>
<tr>
<td>Statement of Transport Ambition</td>
<td>TVU</td>
<td>2011</td>
</tr>
<tr>
<td>Economic and Regeneration Statement of Ambition</td>
<td>TVU</td>
<td>2010</td>
</tr>
<tr>
<td>Tees Valley Investment Plan (Draft)</td>
<td>TVU</td>
<td>2010</td>
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<tr>
<td>Creating Thriving Communities in Tees Valley: Tees Valley Living</td>
<td>Tees Valley Living (TVL)</td>
<td>2010</td>
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<tr>
<td>A strategy for housing regeneration in the Tees Valley 2010/2020 (Draft)</td>
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<tr>
<td></td>
<td>Tees Valley Climate Change Partnership</td>
<td>2010</td>
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<tr>
<td>Tees Valley Climate Change Strategy</td>
<td></td>
<td></td>
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<tr>
<td>River Tyne to Flamborough Head Shoreline Management Plan</td>
<td>North East Coastal Authorities Group</td>
<td>2008</td>
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<td></td>
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<tr>
<td>Local Guidance, Plans, Policies and Strategies</td>
<td>Publisher</td>
<td>Year</td>
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<tr>
<td>Tees Valley Housing Growth Point</td>
<td>TVU and TVL</td>
<td>2008</td>
</tr>
<tr>
<td>Landscape Appraisal for Onshore Wind Farm Development</td>
<td>North East Assembly</td>
<td>2003</td>
</tr>
<tr>
<td>Hartlepool Vision</td>
<td>HBC</td>
<td>2014</td>
</tr>
<tr>
<td>Hartlepool Economic Regeneration Strategy</td>
<td>HBC</td>
<td>2012</td>
</tr>
<tr>
<td>Hartlepool Housing Strategy</td>
<td>HBC</td>
<td>2010-2015</td>
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<tr>
<td>Hartlepool climate change strategy</td>
<td>HBC</td>
<td>2007-2012</td>
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</table>
APPENDIX 4

REPORTS CONTRIBUTING TO THE EVIDENCE BASE FOR NEW LOCAL DEVELOPMENT DOCUMENTS

Those documents shaded are or will be subject to a major refresh for the new Local Plan.

<table>
<thead>
<tr>
<th>Local Evidence Base Documents</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hartlepool Local Infrastructure Plan</td>
<td>2016</td>
</tr>
<tr>
<td>Renewable Energy Technical Paper</td>
<td>2016</td>
</tr>
<tr>
<td>Hartlepool Strategic Housing Market Assessment</td>
<td>2015</td>
</tr>
<tr>
<td>Open Space, Sport and Recreation Audit and Assessment</td>
<td>2015</td>
</tr>
<tr>
<td>Strategic Housing Land Availability Assessment</td>
<td>2015</td>
</tr>
<tr>
<td>Hartlepool Retail Assessment</td>
<td>2015</td>
</tr>
<tr>
<td>Employment Land Review</td>
<td>2014</td>
</tr>
<tr>
<td>Hartlepool Gypsy and Traveller Housing Needs Assessment</td>
<td>2014</td>
</tr>
<tr>
<td>Tees Valley Water Cycle Study</td>
<td>2012</td>
</tr>
<tr>
<td>Locally Listed Buildings in Hartlepool</td>
<td>2012</td>
</tr>
<tr>
<td>Heritage at Risk in Hartlepool</td>
<td>2012</td>
</tr>
<tr>
<td>Hartlepool Strategic Sequential and Exceptions Test (Flooding)</td>
<td>2012</td>
</tr>
<tr>
<td>Seaton Carew Coastal Strategy</td>
<td>2010</td>
</tr>
<tr>
<td>Hartlepool Strategic Flood Risk Assessment Level 1 &amp; 2</td>
<td>2010</td>
</tr>
<tr>
<td>North and South Tees Industrial Development Framework</td>
<td>2009</td>
</tr>
<tr>
<td>Hartlepool Central Investment Framework</td>
<td>2008</td>
</tr>
<tr>
<td>Southern Business Zone Study</td>
<td>2008</td>
</tr>
<tr>
<td>Hartlepool landscape assessment</td>
<td>2000</td>
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