

Local Development Scheme

Contents

No	Subject	Page No
1	Introduction	2
2	The Development Planning System for Hartlepool	4
	Diagram 1: Local Development Framework Documents	5
3	The Local Development Scheme	7
	Saved Policies	7
	Statement of Community Involvement	7
	Development Plan Documents	8
	Joint Development Plan Documents	9
	Supplementary Planning Documents	9
	Diagram 2: Timetable of Core Strategy Development Plan Document	10
	Tables 1: Local Plan Profile	11
4	Sustainability Appraisal	13
5	Appropriate Assessment	13
6	Links to Other Strategies	13
7	Evidence Base	14
8	Monitoring and Review (Authorities Monitoring Report)	14
9	Managing the Process	15
	Staff Resources	15
	Financial Resources	16
	Programme Management	16
	Political Process	16
	Risk Assessment and Contingencies	16
10	Review of the Local Development Scheme	18
	Appendices	
1	List of Acronyms and Technical Terms Used in this Report	19
2	Schedule of Hartlepool Local Plan Saved Policies	21
3	Strategies and Programmes to be Considered	25
4	Reports Contributing to the Evidence Base for New Local Development Documents	27

1. INTRODUCTION

- 1.1 This Local Development Scheme sets out a rolling programme for the preparation of documents relating to forward planning in Hartlepool. It is specifically concerned with documents being prepared over the next three years or so. The scheme will be reviewed as necessary as circumstances change (see section 10).
- 1.2 Hartlepool's Local Development Scheme was first published in March 2005. It was subsequently reviewed in July 2006 to take account of the proposal to prepare joint Minerals and Waste Development Plan Documents and also to exclude from the programme, the Hartlepool Local Plan, which had been adopted in April 2006. The 2008 review related to changes to the timetable for the preparation of the Planning Obligations SPD and the preparation of a new SPD on Transport Assessment & Travel Plan Guidance. The 2009 review took account of the need to include several new documents including the Affordable Housing Development Plan Document and the Victoria Harbour Supplementary Planning Document. The reasons for the 2010 update included that the Affordable Housing DPD was incorporated into the Core Strategy and also that a Housing Allocations DPD would not be produced as it was adequately covered by the housing policies within the emerging Core Strategy at the time.
- 1.3 The 2011 update was necessary due to delays in the production of the Core Strategy Publication stage as a result of high levels of representations to the 2nd Preferred Options Stage and ongoing uncertainty around national and regional policy. Work continued on the draft Local Plan (formerly referred to as the Core Strategy) and it was submitted to the Secretary of State in 2012 and examined in public at a hearing held in January/February and September 2013. The LDS was amended in November 2012 to reflect the dates for the Local Plan inquiry that was held in January and February 2013. A review was then needed in 2014 to reflect a timetable for a new Local Plan following the Council's decision to withdraw the previous Local Plan in November 2013 following the Inspectors findings from the Examination into that Plan.
- 1.4 The 2015 review was been triggered due to the previously agreed timetable slipping and the need to produce an accurate timetable for the Local Plan preparation, working towards meeting the Government requirement to produce a Local Plan by early 2017. The 2016 review was necessary due to a slight delay in the production of the Local Plan due to the need for additional work on the evidence base documents, in particular the Strategic Housing Market Assessment (SHMA), following the Preferred Options Consultation – this additional work pushed the date of the Publication Stage back from October to December and it was therefore necessary to update the LDS to reflect this. This update to the LDS is necessary to update the timetable for the production of the Local Plan and reflects that the Hearing sessions took place later than scheduled due to additional work following the Submission as required by the Planning Inspector. It updates the consequential impacts on main modifications, adoption etc.

- 1.5 The Local Development Scheme acts as the starting point for the community, key stakeholders and others with an interest in the development process, who wish to find out about the status of existing and emerging planning policies. It sets out the timetable and highlights the key stages for the preparation of new policy documents and when they are proposed to be, subject to public consultation. Acronyms and terminology used in this document are explained in Appendix 1.
- 1.6 Statutory planning policies for Hartlepool are presently set out in the saved policies of the Hartlepool Local Plan (adopted 2006 with certain policies saved beyond 13 April 2009) and the Tees Valley Minerals and Waste DPD which was formally adopted on the 15th September 2011.
- 1.7 The Planning and Compulsory Purchase Act 2004 resulted in major changes to the way the planning policy system operates and how planning documents will be prepared. Local Development Documents (LDDs) contained within Local Development Frameworks (LDF) are progressively replacing the Local Plans and Supplementary Planning Guidance. Since the introduction of the changes to the planning system under the 2004 Act further revisions in procedures and requirements have been brought in under the Planning Act 2008 and associated regulations.
- 1.8 Things have changed again with the enactment of the Localism Act, the publication of the National Planning Policy Framework and the coming into force of The Town and Country Planning Regulations 2012 the system has now been simplified and the Regional tier of planning abolished. The system is now focused on a local plan for each Local Planning Authority Area. A new tier of planning was created by these changes called Neighbourhood Planning. Neighbourhood plans are not the responsibility of a Local Authority to produce but instead a parish council or constituted community forum. A neighbourhood plan should support the strategic development needs set out in the Local Plan and plan positively to support local development.
- 1.9 The Local Development Scheme describes the main features of the planning system and then sets out the programme for the production of future planning policies. Important aspects related to the process for the development of planning policies are highlighted in sections 4 to 8 of the Scheme and the final section identifies circumstances in which the scheme will be reviewed.

2. THE DEVELOPMENT PLANNING SYSTEM FOR HARTLEPOOL

- 2.1 The local planning system brings together and integrates policies for the use and development of land with other policies and programmes which influence the nature of places and how they function. Documents within what is known as the “Local Development Framework” (LDF) will ensure the most efficient use of land by balancing competing demands in accordance with a clear, distinctive and realistic vision of how the area will develop and change within a demonstrable context of sustainable development.
- 2.2 The Local Development Framework will comprise a number of documents as shown in Diagram 1 below. These documents known as Development Plan Documents (DPD`s) and Supplementary Planning Documents (SPD`s) form the statutory Development Plan for Hartlepool and will essentially replace the 2006 Hartlepool Local Plan.
- 2.3 The Development Plan Documents establish the main policy framework and includes:
- A Local Plan setting out the spatial vision, spatial objectives and core strategic policies and allocations for the area;
 - Tees Valley Joint DPDs containing waste and minerals policies;
 - Neighbourhood Plans; and
 - A Policies Map which will be updated as each DPD is adopted.
- 2.4 Currently the Borough Council is working on a number of additional documents within its LDF which are intended to provide further advice and information to developers and decision makers, and are not intended as an undue burden upon development. These include:
- Residential Design and Sustainability SPD
- 2.5 The Borough Council has already adopted the following documents within its LDF:
- Transport Assessments & Travel Plans SPD (January 2010)
 - Statement of Community Involvement (SCI) (January 2010)
 - Tees Valley Joint Minerals & Waste DPDs (September 2011)
 - Local Development Scheme (LDS) (January 2012)
 - Authorities Monitoring Report (AMR) (December 2013)
 - Trees and Development SPD (2013)
 - Green Infrastructure SPD (February 2014)
 - Shop Fronts SPD (2014)
 - New Dwellings outside of Development Limits (August 2015)
 - Seaton Carew Regeneration SPD (September 2015)
 - Planning Obligations SPD (November 2015)

Diagram 1: Hartlepool Local Development Framework

LOCAL DEVELOPMENT FRAMEWORK													
A portfolio of local development and other documents													
Local Development Documents										Other Documents			
Development Plan Documents				Supplementary Planning Documents									
Hartlepool Local Plan	Tees Valley Minerals & Waste DPD	Hartlepool Local Plan Proposals Map	Neighbourhood Plans	Travel Plans and Transport Assessments SPD	Hartlepool Green Infrastructure SPD	Trees and Development SPD	Planning Obligations SPD	Shop Fronts SPD	Residential Design SPD	New Dwellings outside of Development Limits SPD	Seaton Carew Masterplan SPD	Statement of Community Involvement	Authorities Monitoring Report
These documents will comprise the Development Plan for the area and ultimately replace the 2006 Local Plan.				These documents help to give further information and detail to support the Development Plan Documents.							These Documents and the highlighted Development Plan Documents must be prepared.		

2.2 Other documents that comprise the Local Development Framework include:

- This document – the **Local Development Scheme (LDS)** – sets out the details of each of the Local Development Documents to be commenced over the next three years or so and the timescales and arrangements for their preparation.
- **Authorities Monitoring Report** – assessing the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being achieved.
- **Neighbourhood Plans** – Any Neighbourhood Plans that are adopted by the Council become part of the Local Development Framework. These documents must be in general conformity with the Local Plan. Currently there are neighbourhood plans in production for the Rural Area, the Headland and Wynyard. The first two plans are wholly within the Borough

of Hartlepool with the Wynyard one being cross boundary with Stockton on Tees Borough.

- **Statement of Community Involvement (SCI)** – this sets out the policy for involving the community and key stakeholders both in the preparation and revision of local development documents and with respect to planning applications.

3. THE LOCAL DEVELOPMENT SCHEME

- 3.1 The first Local Development Scheme was prepared by the Council in March 2005 with reviews approved in subsequent years as outlined in paragraph 1.2.
- 3.2 This further review of the scheme sets out the revised programme for the Local Plan. Diagram 2 provides an overview of the timetable for the production of the Local Plan.
- 3.3 Further details on the role and content of the Local Plan, key dates relating to its production, arrangements for its preparation and review and monitoring are set out in Table 1.

Saved Policies

- 3.4 The 2004 Act allows policies in Local Plans to be ‘saved’ for a period of at least three years from the date the Act came into force (September 2004) or in the case of plans adopted after then, from the date the plan is adopted (i.e. April 2006 for the Hartlepool Local Plan). New policies in development plan documents will progressively replace those saved in the Local Plan.
- 3.5 Appendix 2 lists the policies of the 2006 Hartlepool Local Plan which the Secretary of State has made a direction to save. These saved policies will thus continue to remain effective until the new Local Plan policies are adopted. The Minerals and Waste policies were superseded by the policies contained in the Tees Valley Joint Minerals and Waste DPD’s in 2011.
- 3.6 The status of Supplementary Planning Guidance, following the commencement of the new planning system, remains the same as long as relevant saved policies are in place. It will continue to be a material consideration in terms of determining planning applications. The only currently adopted Supplementary Planning Guidance is the Greatham Village Design Statement. This is included in the 2006 Hartlepool Local Plan as a Supplementary Note and is saved as part of that plan.

Statement of Community Involvement

- 3.7 The Borough Council’s first document prepared under the new planning system was the Statement of Community Involvement (SCI). The SCI document sets out how the Council intends to involve the community and other interested parties in the new planning system and provide standards for involving the community in all the different stages of the planning policy process and in the determination of planning applications.
- 3.8 All other local development documents will be prepared in accordance with the arrangements set out in the SCI.
- 3.9 The first SCI was submitted to the Secretary of State in January 2006 and was adopted on 26th October 2006. A review of the SCI was undertaken and

the revised SCI was adopted in January 2010. The Council will review the SCI again in early 2018 to reflect changes in legislation.

Development Plan Documents

- 3.10 The Borough Council commenced the preparation of Development Plan Documents despite the 2006 Hartlepool Local Plan still providing an appropriate spatial strategy. Furthermore the existing Local Plan has taken forward those elements of the Hartlepool Community Strategy and the Hartlepool Local Transport Plan that concern physical development and use of land.
- 3.11 This work commenced from 2008 to 2013 and culminated with a draft Local Plan being submitted to the Secretary of State in 2012 and examined in public at hearing held in January/February and September 2013.
- 3.12 At a meeting held on October 17th 2013 the Council made a decision to withdraw the submitted Local Plan that had just been through public examination. Subsequently, and in light of this decision, the Planning Services Team produced a planning framework guide in November 2013 entitled 'Planning Policy Framework Justification'. The document was updated in November 2014, November 2015 and August 2017. This is to allow the Local Planning Authority to use the existing Local Plan 2006 where it is in compliance with the current National Planning Policy Framework (NPPF) regime and to set out the weight which can be attributed to policies in the emerging Local Plan prior to adoption.
- 3.13 Work on a new Local Plan and associated Policies Map for the Borough has been ongoing since 2014. The previously agreed timetable has slipped though and as such has necessitated the need for the LDS to be updated so that it is up to date in terms of likely adoption date for the Local Plan.
- 3.14 **The Local Plan:** The Local Plan is the key element of the planning system for Hartlepool and any other development plan documents should be in conformity with it.
- 3.15 The Hartlepool Local Plan will be the key Development Plan Document setting out the spatial vision, strategic objectives and core policies for the Borough for the next 15 years. There is a requirement at paragraph 153 for each Local Authority to produce a Local Plan for its area. The Local Plan allocates land for development across the Borough, provides key infrastructure as well as protecting the most valuable environmental sites. The Local Plan will incorporate all land use policies apart from those covering minerals and waste.
- 3.16 **Policies Map:** The Proposals Map for the 2006 Hartlepool Local Plan will be saved until the Local Plan is adopted and a new Policies Map is produced. The Policies Map demonstrates all the land allocations and policies on an OS base plan.

Joint Development Plan Documents

- 3.17 There was a need to update the waste policies contained in the 2006 Hartlepool Local Plan at an early date to reflect new priorities for sustainable waste management. Core Strategy and Site Allocations DPDs were adopted on the 15th September 2011 covering the 5 Tees Valley authorities. These superseded the saved policies covering Minerals and Waste in the 2006 Local Plan.

Supplementary Planning Documents

- 3.18 Existing supplementary planning guidance can be used as the basis for the preparation of new supplementary planning documents.
- 3.19 The Greatham Village Design Statement was adopted as supplementary planning guidance in 1999 and is included as a Supplementary Note in the 2006 Hartlepool Local Plan. There are a number of other supplementary notes in the local plan covering a range of topic areas including trees, conservation, wildlife, planning obligations and parking standards.
- 3.20 There are seven Supplementary Planning Documents which have already been adopted, those being:
- The Transport Assessment and Travel Plans SPD 2010
 - Trees and Development SPD 2013
 - Hartlepool Green Infrastructure SPD 2014
 - Shop Fronts SPD 2014
 - New Dwellings outside of development limits SPD 2015
 - Seaton Carew Regeneration SPD 2015
 - Planning Obligations SPD 2015
- 3.21 Other Supplementary Planning Documents currently in production include the following:
- Residential Design and Sustainability SPD
- 3.22 Given it is not a statutory requirement to include the SPD's within the LDS the decision has been taken to include the timetables for these in a separate document which can be monitored and kept up to date without the need to review the whole LDS.

Diagram 2: Timetable of Local Plan Development Plan Document

Production stage	Date
Evidence Base production	Nov 2013 – March 15
Issues and Options	May 2014 – July 2014
Preferred Options	May 2016 – July 2016
Publication	December 2016 – February 2017
Submission	March 2017
Inspector appointed and examination timetabled and prepared by Inspector	May 2017
Examination / Hearing Sessions	September - October 2017
Inspector deliberations of examination	October 2017
Inspectors Interim Findings	November 2017
Consultation on Main Modifications	December 2017 – February 2018
Inspectors Fact Checking Report	March 2018
Inspectors Final Report	March 2018
Adoption	April 2018
Judicial Review Challenge Period	April – May 2018

Table 1: LOCAL PLAN	
OVERVIEW	
Role and content	To set out the vision and spatial strategy for Hartlepool and the objectives and primary policies for meeting the vision.
Geographical Coverage	Borough-wide
Status	Development Plan Document
Conformity	Must reflect the Hartlepool Community Strategy and be in line with National Planning Policy Guidance and meet the Duty to Co-operate
TIMETABLE / KEY DATES	
Stage	Date
Evidence base Production	November 2013 – March 2015
Issues and Option Drafting stage	March - May 2014
Issues and Options extensive public consultation stage	May – July 2014
Preferred Options Drafting stage	August 2014 – March 2016
Preferred Options extensive public consultation stage	May – July 2016
Publication Stage (Reg. 19 Stage)	December 2016 - February 2017
Submission to Secretary of State (Reg. 22 Stage)	March 2017
Public Hearings (Reg. 24 Stage)	September - October 2017
Inspectors Interim Findings	November 2017
Redrafting Stage and Consultation on Main Mods	December 2017 – February 2018
Inspectors Fact Checking Report	March 2018
Inspectors Final Report (Regulation 25)	March 2018
Adoption (Reg. 26 Stage)	February 2018
ARRANGEMENTS FOR PRODUCTION	
Lead Organisation	Hartlepool Borough Council
Management arrangements	The management arrangements are set out in section 9. The Local Plan will be approved by the Regeneration Committee during the various stages of consultation and ratified by full Council prior to adoption.
Resources Required	Primarily internal staffing resources with use of consultants if necessary for any special studies required

Community and Stakeholder Involvement	In accordance with the Statement of Community Involvement
POST PRODUCTION / REVIEW	
<p>The effectiveness of the primary policies in relation to the vision and objectives of the Local Plan will be assessed in the Authorities Monitoring Report and where necessary reviewed. The Local Plan DPD may be reviewed in the following circumstances:</p> <ul style="list-style-type: none"> • A further review of the Community Strategy • A significant amendment to the Council's Corporate Vision • Policies failing against the Monitoring Framework Associated with the Local Plan – this may trigger a partial review of a particular area of the plan. 	

4. SUSTAINABILITY APPRAISAL

- 4.1 The Planning and Compulsory Purchase Act requires that Local Development Documents should contribute to the achievement of sustainable development. Furthermore, European Union (Strategic Environmental Assessment) Directive 2001/42/EC requires that a formal strategic environmental assessment is carried out for certain plans and programmes likely to have a significant effect on the environment including planning and land use documents.
- 4.2 Most Local Development Documents will therefore be subject to a Sustainability Appraisal which will incorporate the requirements of the Sustainable Environment Assessment (SEA). This will be a continual and integrated process starting when a new (or revised) local development document is to be prepared. Appraisal at each stage of a document's preparation will inform the direction adopted at the next stage and sustainability appraisal reports will be subject to consultation alongside the document as it is developed.

5. APPROPRIATE ASSESSMENT

- 5.1 Under the Conservation (Natural Habitats Etc) (Amendment) Regulations 2007, Development Plan Documents are subject to Appropriate Assessment screening process to enable the Local Planning Authority to ascertain that any Development Plan Document will not adversely affect the integrity of a European protected site. In the event of the screening process stage highlighting the impact on the integrity of a European site a full Appropriate Assessment will be carried out to indicate mitigation or necessary compensatory measures required to minimise the effects on the relevant protected site. Should a full Appropriate Assessment be required the date of the final adoption of the DPD will need to be adjusted accordingly.

6. LINKS TO OTHER STRATEGIES

- 6.1 Local Development Documents contained within the Local Development Framework should reflect the land use and development objectives of other strategies and programmes. The 2006 Hartlepool Local Plan was developed in close collaboration with in particular the Hartlepool Community Strategy and the Hartlepool Local Transport Plan and gives spatial expression to the elements of these and other strategies that relate to the development and use of land.

- 6.2 Development documents will also take account of and reflect other strategies programmes and guidance- local, sub-regional, regional and national. A list of such strategies and programmes currently in place which may be of relevance is attached at Appendix 3.

7. EVIDENCE BASE

- 7.1 Local planning authorities are required to keep under review the main physical, economic, social and environmental characteristics of their area in order to inform the development of planning policies. Tees Valley Combined Authority maintains much base information on behalf of the constituent Borough Councils, including in particular information on the size, composition and distribution of population and other matters covered by the Census of Population and Employment. In addition Hartlepool Council maintains information on many other matters including the regular monitoring of housing and employment land availability and of new developments.
- 7.2 The planning system requires that Local Development Documents should be founded on sound and reliable evidence which will identify opportunities, constraints and issues in the area. Much of this evidence is already in place although it constantly needs to be updated to ensure soundness of the Development Documents.
- 7.3 A number of key evidence base documents have recently been produced to inform the development of the Local Plan. This includes a full refresh of the Strategic Housing Land Availability Assessment, a new Open Space and Recreation Study, Employment Land Review and Gypsy and Traveller Accommodation Needs Assessment. Other work that has been undertaken recently involved an updated Retail Study and a new Strategic Housing Land Availability Assessment. These were all refreshed and endorsed in 2014/5. However, as the Plan progressed there was a need to prepare additional evidence such as a SHMA Addendum, an Economic and Housing Growth Topic Paper, an Strategic Flood Risk Assessment, a Deliverability Risk Assessment and other documents to help support the development of, and soundness of, the Local Plan.
- 7.4 A list of evidence base reports is attached at Appendix 4 and these will help to ensure the Plan is developed against a robust evidence base. The need for additional studies and updating of existing studies will be kept under review as part of the annual monitoring process.

8. MONITORING AND REVIEW

- 8.1 Monitoring and review are key aspects of the Government's "plan, monitor and manage" approach to planning and should be undertaken on a continuous basis.

Authorities Monitoring Report

- 8.2 A requirement of the new planning system is to produce an Authorities Monitoring Report to assess the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being met. The first Annual Monitoring Report (now known as an Authorities Monitoring Report) was published in December 2005 and subsequent reports issued in 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2016 and most recently in early 2017 covering the previous year.
- 8.3 The implementation of the Local Development Scheme is assessed in each authorities monitoring report in terms of the extent to which the targets and key dates (milestones) for the preparation of local development documents have been met and to ensure the reasons for any failure to meet these are explained. Any adjustments required to the key milestones for document preparation will need to be incorporated in a subsequent review of the local development scheme.
- 8.4 The Annual Monitoring Report 2005 & 2006 assessed the policies of the 1994 Hartlepool Local Plan. The subsequent Annual Monitoring Reports assessed the policies of the 2006 Local Plan from April 2006 particularly in relation to the indicators and targets contained within that plan.
- 8.5 As a result of the assessment of policies, the Authorities Monitoring Report may highlight areas where policy coverage is insufficient or ineffective or where it does not accord with the latest national or regional policy. In this event it will suggest action that needs to be taken such as the early review of existing documents or preparation of new documents. As a consequence the Local Development Scheme will be amended to reflect such action to amend the Local Development Framework.

9. MANAGING THE PROCESS

- 9.1 The Local Development Scheme has been drawn up having regard to resources (both staff and financial), Council processes and an assessment of the likely interest of key stakeholders and the community. Nevertheless there are risks that the timetables set out in this document may slip, for instance through the reduced Council financial and staff resources. The risks have been assessed in this respect but given the size of the authority and its resources not all can be readily overcome.

Staff Resources

- 9.2 The prime responsibility for delivering the Local Development Framework lies with a small Planning Policy team within the Department of Regeneration and Neighbourhoods. This team has close working relationships with, and makes full use of the expertise and experience of

other sections of the division including development control, housing, landscape and Heritage and Conservation.

- 9.3 In addition, the Planning Policy team, as in the past, will continue to liaise closely with officers of other divisions and departments within the council including in particular Highways and Transportation, Education, Public Health and the Community Strategy teams.
- 9.4 Full use will be made of consultants to provide independent specialist advice or to undertake necessary studies contributing to the information base necessary for the preparation of local development documents.
- 9.5 An in-house multi-disciplinary team having expertise in the various aspects of sustainable development will carry out the sustainability appraisals although consideration will also be given in this respect to the use of consultants if necessary.

Financial Resources

- 9.6 Resources have been allocated within the Council's mainstream budget to cover the anticipated costs of work on local development documents. Provisional costs for future years have been factored into the Council's longer-term budget review.

Programme Management

- 9.7 The current arrangements for the management of the Development Plans production will continue. Basically this comprises regular meetings of the Planning Policy team and reporting to senior management as necessary.

Political Process

- 9.8 The planning system fully involves Members in the production of local development documents. Reports on planning documents are taken to the Regeneration Services Committee and Council as necessary and there are regular meetings with the Leader of the Council and other committee chairs.
- 9.9 Decisions at key stages during the preparation of all the Local Development Documents (including and prepared jointly by the five Tees Valley Authorities) will be made by the Regeneration Services Committee and ratified by full Council.

Risk Assessment and Contingencies

- 9.10 The programme for the preparation and production of the Local Plan set out in the Local Development Scheme is based on a realistic assessment of the capacity of the Council to undertake the work and of the extent and depth of the local community and stakeholder

involvement and interest likely to be generated by each document. However, there are two main types of risk that could result in a failure to meet this programme. The first relates to resources (both human and financial) and the second to delays in the process primarily due to external factors.

- 9.11 As noted in paragraph 9.6 above, the Council has endeavoured to ensure that there will be sufficient financial resources made available within its budgetary framework. However, in view of the relatively small size of the Council and thus of its staff, the effect of, for example, redundancies as part of overall Council budget cuts, long-term sickness, of officers obtaining employment elsewhere or of other unforeseen work coming forward, is significant. Should any of these instances occur, whilst every effort would be made to meet the deadlines set, some delay may occur.
- 9.12 Account has been taken of the political process relating to the approval of planning documents at the various stages of production. Whilst the Council's formal scrutiny process provides an open forum for the consideration of issues, it is not possible to predict that Regeneration Services Committee recommendations will be endorsed at Full Council.
- 9.13 The potential for a delay due to the inability of the Planning Inspectorate to undertake the Examination of Development Plan Documents at the programmed time is minimised by the production of this Local Development Scheme and the associated service level agreement with the Inspectorate.
- 9.14 However, there are risks that adoption of a development plan document could be delayed if the Examination Inspector finds that it is unsound and recommends major changes, or if the Secretary of State intervenes on the basis that it raises issues of national or regional significance. The Council will therefore seek to ensure that the document is sound and conforms as necessary with national policy through close liaison with the Planning Inspectorate and the National Casework Office. The risk of a legal challenge to a document will be minimised by ensuring that it has been produced in accordance with the regulations.
- 9.15 There are also risks associated with changes to national planning guidance or the introductions of new legislation which must be accounted for during the process. This was apparent during the production of the previous submitted local plan which saw the enactment of the Localism Act and the introduction of the National Planning Policy Framework (2012) and Planning Policy for Traveller sites (2012) which caused delays in the process.

10. REVIEW OF THE LOCAL DEVELOPMENT SCHEME

10.1 The Local Development Scheme sets out the position with respect to the development of planning policies as it is envisaged at a particular point of time. It will normally be reviewed annually, but it can be readily reviewed when necessary. In particular it will need to be reviewed in the following circumstances:

- a slippage in the timetables caused by exceptional circumstances
- if monitoring establishes that an existing document should be reviewed.

APPENDIX 1

LIST OF ACRONYMS AND TECHNICAL TERMS USED IN THIS REPORT

Acronym	Expanded Name	Definition Explanation
AMR	Authorities Monitoring Report	Report outlining the timescales for preparing the Local Development Framework and the extent to which policies are being achieved. Now called an Authorities Monitoring Report.
Circular		A government publication setting out policy approaches
Development Plan		Documents setting out the policies and proposals for the development and use of land and buildings. Under the new planning system it comprises Development Plan Documents.
DPD	Development Plan Document	A local development document in the local development framework which forms part of the statutory development plan. The Local Plan is the key Development Plan Document.
LDD	Local Development Document	An individual document in the Local Development Framework. It includes Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.
LDF	Local Development Framework	The overarching term given to the collection of Local Development Documents which collectively will provide the local planning authority's policies for meeting the community's economic, environmental and social aims for the future of the area where this affects the development and use of land and buildings. The LDF also includes the Local Development Scheme and the Annual Monitoring Report.
LDS	Local Development Scheme	A public statement setting out the programme for the preparation of local development documents. Initially it will also identify the programme for the completion of the local plan and also which policies of the local plan are saved and/or replaced.
Local Plan		The main Development Plan Document.
NPPF	National Planning Policy Framework	The NPPF provides the Governments planning policies for England and how these are expected to be applied.

Acronym	Expanded Name	Definition Explanation
NPPG	National Planning Practice Guidance	National guidance to support the NPPF.
	Proposals Map	Illustrating on an Ordnance Survey base the policies and proposals of development plan documents and any 'saved' policies of the local plan.
	Saved Policies	Policies within the Local Plan that remain in force for a time period pending their replacement as necessary by the new Local Plan.
SA	Sustainability Appraisal	Identifies and evaluates social, environmental and economic effects of strategies and policies in a local development document from the outset of the preparation process. It incorporates the requirements of the Strategic Environmental Assessment (SEA) Directive.
SCI	Statement of Community Involvement	Sets out the standards to be achieved in involving the community and other stakeholders in the preparation, alteration and review of local development documents and in significant development control decisions
SEA	Strategic Environmental Assessment	A generic term used internationally to describe environmental assessment as applied to policies, plans and programmes
SPD	Supplementary Planning Document	A local development document providing further detail of policies in development plan documents or of saved local plan policies. They do not have development plan status.
The Act	Planning and Compulsory Purchase Act 2004	Government legislation introducing a new approach to development planning.
	Transport Assessments	A process setting out transport issues relating to a proposed development identifying measures to be taken to improve accessibility and safety for all modes of travel, particularly alternatives to the car. Such as walking, cycling & public transport
	Travel Plans	A package of measures to assist in managing transport needs of an organisation principally to encourage sustainable modes of transport and enable greater travel choice.
	Transitional Arrangements	Government regulations describing the process of development plans begun before, and to be completed after, the Planning and Compulsory Purchase Act 2004

APPENDIX 2

Schedule of Hartlepool Local Plan Saved Policies

Direction Under Paragraph 1(3) of the Schedule to the Town & Country Planning Act 2004

Policies contained in the Hartlepool Local Plan including Waste & Minerals Policies

18 December 2008

GENERAL ENVIRONMENTAL PRINCIPLES

GEP1	General Environmental Principles
GEP2	Access for All
GEP3	Crime Prevention by Planning and Design
GEP7	Frontages of Main Approaches
GEP9	Developers' Contributions
GEP10	Provision of Public Art
GEP12	Trees, Hedgerows and Development
GEP16	Untidy Sites
GEP17	Derelict Land Reclamation
GEP18	Development on Contaminated Land

INDUSTRIAL AND BUSINESS DEVELOPMENT

Ind1	Wynyard Business Park
Ind2	North Burn Electronics Components Park
Ind3	Queens Meadow Business Park
Ind4	Higher Quality Industrial Estates
Ind5	Industrial Areas
Ind6	Bad Neighbour Uses
Ind7	Port-Related Development
Ind8	Industrial Improvement Areas
Ind9	Potentially Polluting or Hazardous Developments
Ind10	Underground Storage
Ind11	Hazardous Substances

RETAIL, COMMERCIAL AND MIXED USE DEVELOPMENT

Com1	Development of the Town Centre
Com2	Primary Shopping Area
Com3	Primary Shopping Area – Opportunity Site
Com4	Edge of Town Centre Areas
Com5	Local Centres
Com6	Commercial Improvement Areas
Com7	Tees Bay Mixed Use Site
Com8	Shopping Development
Com9	Main Town Centre Uses
Com10	Retailing in Industrial Areas
Com12	Food and Drink

Com13	Commercial Uses in Residential Areas
Com14	Business Uses in the Home
Com15	Victoria Harbour/North Docks Mixed Use Site
Com16	Headland – Mixed Use

TOURISM

To1	Tourism Development in the Marina
To2	Tourism at the Headland
To3	Core Area of Seaton Carew
To4	Commercial Development Sites at Seaton Carew
To6	Seaton Park
To8	Teesmouth National Nature Reserve
To9	Tourist Accommodation
To10	Touring Caravan Sites
To11	Business Tourism and Conferencing

HOUSING

Hsg1	Housing Improvements
Hsg2	Selective Housing Clearance
Hsg3	Housing market Renewal
Hsg4	Central Area Housing
Hsg5	Management of Housing Land Supply
Hsg6	Mixed Use Areas
Hsg7	Conversions for Residential Uses
Hsg9	New Residential Layout – Design and Other Requirements
Hsg10	Residential Extensions
Hsg11	Residential Annexes
Hsg12	Homes and Hostels
Hsg13	Residential Mobile Homes
Hsg14	Gypsy Site

TRANSPORT

Tra1	Bus Priority Routes
Tra2	Railway Line Extensions
Tra3	Rail Halts
Tra4	Public Transport Interchange
Tra5	Cycle Networks
Tra7	Pedestrian Linkages: Town Centre/ Headland/ Seaton Carew
Tra9	Traffic Management in the Town Centre
Tra10	Road Junction Improvements
Tra11	Strategic Road Schemes
Tra12	Road Scheme: North Graythorp
Tra13	Road Schemes: Development Sites
Tra14	Access to Development Sites
Tra15	Restriction on Access to Major Roads
Tra16	Car Parking Standards
Tra17	Railway Sidings
Tra18	Rail Freight Facilities

Tra20 Travel Plans

PUBLIC UTILITY AND COMMUNITY FACILITIES

PU3 Sewage Treatment Works
 PU6 Nuclear Power Station Site
 PU7 Renewable Energy Developments
 PU8 Telecommunications
 PU10 Primary School Location
 PU11 Primary School Site

DEVELOPMENT CONSTRAINTS

Dco1 Landfill Sites

RECREATION AND LEISURE

Rec1 Coastal Recreation
 Rec2 Provision for Play in New Housing Areas
 Rec3 Neighbourhood Parks
 Rec4 Protection of Outdoor Playing Space
 Rec5 Development of Sports Pitches
 Rec6 Dual Use of School Facilities
 Rec7 Outdoor Recreational Sites
 Rec8 Areas of Quiet Recreation
 Rec9 Recreational Routes
 Rec10 Summerhill
 Rec12 Land West of Brenda Road
 Rec13 Late Night Uses
 Rec14 Major Leisure Developments

THE GREEN NETWORK

GN1 Enhancement of the Green Network
 GN2 Protection of Green Wedges
 GN3 Protection of Key Green Space Areas
 GN4 Landscaping of Main Approaches
 GN5 Tree Planting
 GN6 Protection of Incidental Open Space

WILDLIFE

WL2 Protection of Nationally Important Nature Conservation Sites
 WL3 Enhancement of Sites of Special Scientific Interest
 WL5 Protection of Local Nature Reserves
 WL7 Protection of SNCIs, RIGSs and Ancient Semi-Natural Woodland

CONSERVATION OF THE HISTORIC ENVIRONMENT

HE1 Protection and Enhancement of Conservation Areas
 HE2 Environmental Improvements in Conservation Areas
 HE3 Developments in the Vicinity of Conservation Areas
 HE6 Protection and Enhancement of Registered Parks and Gardens
 HE8 Works to Listed Buildings (Including Partial Demolition)

HE12 Protection of Locally Important Buildings
HE15 Areas of Historic Landscape

THE RURAL AREA

Rur1 Urban Fence
Rur2 Wynyard Limits to Development
Rur3 Village Envelopes
Rur4 Village Design Statements
Rur5 Development At Newton Bewley
Rur7 Development in the Countryside
Rur12 New Housing in the Countryside
Rur14 The Tees Forest
Rur15 Small Gateway Sites
Rur16 Recreation in the Countryside
Rur17 Strategic Recreational Routes
Rur18 Rights of Way
Rur19 Summerhill- Newton Bewley Greenway
Rur20 Special Landscape Areas

APPENDIX 3

STRATEGIES AND PROGRAMMES TO BE CONSIDERED

National Guidance, Plans, Policies and Strategies	Publisher	Year
National Planning Practice Guidance	CLG	2014
National Planning Policy Framework	CLG	2012
NPPF technical guidance	CLG	2012
Planning policy for traveller sites	CLG	2012

Relevant Regional Guidance, Plans, Policies and Strategies	Publisher	Year
Tees Valley European Structural and Investment Fund Strategy	LEP	2014-20
Tees Valley Strategic Economic Plan	LEP	2016
Tees Valley Strategic Infrastructure Plan	LEP	2014
Local Growth Fund Bid	LEP	2014
Statement of Transport Ambition	TVU	2011
Economic and Regeneration Statement of Ambition	TVU	2010
Tees Valley Investment Plan (Draft)	TVU	2010
Creating Thriving Communities in Tees Valley: Tees Valley Living A strategy for housing regeneration in the Tees Valley 2010/2020 (Draft)	Tees Valley Living (TVL)	2010
Tees Valley Climate Change Strategy	Tees Valley Climate Change Partnership	2010
River Tyne to Flamborough Head Shoreline Management Plan	North East Coastal Authorities Group	2008

Tees Valley Housing Growth Point	TVU and TVL	2008
Landscape Appraisal for Onshore Wind Farm Development	North East Assembly	2003

Local Guidance, Plans, Policies and Strategies	Publisher	Year
Hartlepool Vision	HBC	2014
Hartlepool Economic Regeneration Strategy	HBC	2012
Hartlepool Housing Strategy	HBC	2010-2015
Hartlepool climate change strategy	HBC	2007-2012

APPENDIX 4

REPORTS CONTRIBUTING TO THE EVIDENCE BASE FOR NEW LOCAL DEVELOPMENT DOCUMENTS

Those documents shaded are or will be subject to a major refresh for the new Local Plan.

Local Evidence Base Documents	Year
Hartlepool Local Infrastructure Plan	2016
Renewable Energy Technical Paper	2016
Hartlepool Strategic Housing Market Assessment	2015
Open Space, Sport and Recreation Audit and Assessment	2015
Strategic Housing Land Availability Assessment	2015
Hartlepool Retail Assessment	2015
Employment Land Review	2014
Hartlepool Gypsy and Traveller Housing Needs Assessment	2014
Tees Valley Water Cycle Study	2012
Locally Listed Buildings in Hartlepool	2012
Heritage at Risk in Hartlepool	2012
Hartlepool Strategic Sequential and Exceptions Test (Flooding)	2012
Seaton Carew Coastal Strategy	2010
Hartlepool Strategic Flood Risk Assessment Level 1 & 2	2010
North and South Tees Industrial Development Framework	2009
Hartlepool Central Investment Framework	2008
Southern Business Zone Study	2008
Hartlepool landscape assessment	2000