

PRICE LIST

(with effect from 1st April 2021)

Charges, cemetery regulations and guidance notes applicable to the provision and use of cemetery services at:

Hartlepool Crematorium
Stranton Cemetery
West View Road Cemetery
North Cemetery
Old Cemetery (Spion Kop)

INTERMENT OR BURIAL CAN BE CARRIED OUT

Monday to Thursday	9.00am to 3.00pm
Friday	9.00am to 2.00pm

CHAPEL OPENING TIME

Monday to Friday	9.00am to 3.00pm
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CREMATORIUM OPENING TIME

Cremation with service Monday to Friday	9.00am to 3.00pm
Direct Cremation with no service Monday to Friday	8.00am to 8.45am

(Please note: Last Service – Committal Only)

CREMATION

Direct Cremation	Adult – cremation of a person aged 18 years or over with no chapel or service and the deceased delivered directly to the catafalque before 8.30am each week day, with pre booking.	£662
Committal Service	Adult – cremation of a person aged 18 years or over with 30 minutes of chapel hire. This would be 10 minutes to get seated, 10 minute service and 10 minutes to leave the chapel.	£776
Full Service	Adult – cremation of a person aged 18 years or over with 60 minutes of chapel hire. This would be 10 minutes to get seated, 40 minute service and 10 minutes to leave the chapel.	£890
Committal Service	Child – cremation of a child under 18 years with 30 minutes of chapel use, parents are Hartlepool residents	£0
Body Parts	Must not exceed 10% of a body's volume. Be in a wooden coffin with the rest of the body having been cremated or buried by Hartlepool Borough Council. Chapel not included.	£102
	Retention of cremated remains beyond one month, charge per week	£17.50

What's Included:

- Use of Cremator
- The Use of the Chapel (Committal 30 minutes & Full Service 60 minutes)
- Inscriptions in the Book of Remembrance, 2 Line Entry (would normally cost £69)
- The medical referee's fees of £25 included
- Environmental abatement costs of £60 included
- Certificate of Removal
- Temporary storage of cremated remains for one month after the cremation service
- Container of the removal of the cremated remains from the crematorium (£16)

AUDIO VISUAL

Live webcasting and recording of service is available in the Crematorium Chapel

A high-quality live webcast, viewed via our secure easy-to-use website	£49
The live webcast, plus access to a recording of the webcast to watch again for a further 28 days	£59
A keepsake recording of the webcast on a DVD, Blue-Ray, USB Memory Stick or Audio CD, in a presentation case	£49

SCATTERING ASHES OF CREMATED REMAINS

Upon a grassed area within the Garden of Remembrance or where exclusive right of burial owner gives permission.

Conducted by Cemetery Staff at a previously reserved time with mourners present.	£58
Conducted by Cemetery Staff at a previously reserved time with mourners present, if cremated in a crematorium other than Hartlepool	£115
Conducted by Cemetery Staff at a previously reserved time with mourners present, for a child under 18 years who was a Hartlepool Resident	£0

CHAPEL HIRE AT STRANTON CREMATORIUM

At Stranton Cemetery, there are 2 chapels that can be used individually or as one. They are linked by a large live feed screen and audio system. They have traditional wooden pew seating for up to 200 mourners; the rooms are accessible by a wheelchair. Toilets are available on site.

What's included: use of chapel and facilities, the playing of music of choice from Obitus, use of an electric organ (organist not included), an onsite attendant to provide assistance, hearing loop and service books.

30 minutes – 5 minutes entry time, 15 minute service and 10 minutes to clear the area **£114**

1 hour - 5 minutes entry time, 35-40 minute service and 15-20 minutes to clear the area **£228**

Penalty charge for Chapel Hire services that over-run applied at Cemeteries

Management discretion to each 10 minutes of delay:

It is crucial for the smooth running of services conducted during the day that chapel hire times are adhered to. An administrative charge can, at the discretion of the cemeteries management, be levied for this reason for each 10 minute delay incurred due to foreseeable delays originating from the funeral directors or party.

**£53
per each
10 min**

MEMORABILIA ITEMS

Polished Wood Casket **£77**

Additional Ashes Removal Box **£16**

Vase Block Memorial **£434**

Vase Block Memorial Replacement Tablet **£157**

Vase Block Memorial Replacement Flower Container **£11**

Memorial Bench Plaque, for 10 years and then can be renewed **£225**

Metal Rose Memorial Plaque, for 10 years and then can be renewed **£129**

Wooden Cross with Plaque **£34**

Memorial Bench - locally handmade oak bench with a light oil coating. Subject to spaces available. In place for 10 years (or less if found in poor condition). Inclusive of one plaque **£960**

Memorial Bench Fixing Kit: Mandatory for road side benches but optional in other area **£93**

Memorial Bench Extra Plaque **£131**

BOOK OF REMEMBRANCE

2 Line Entry Inscription **£69**

5 Line Entry Inscription **£125**

8 Line Entry Inscription **£180**

Badge / Floral Emblem Inscription (including 5 lines) **£248**

Full Coat of Arms Inscription (including 8 lines) **£298**

2 Line Entry Memorial Card **£36**

5 Line Entry Memorial Card **£60**

8 Line Entry Memorial Card **£75**

Badge / Floral Emblem Memorial Card (including 5 lines) **£200**

PLANTING & TENDING GRAVES (NOT APPLICABLE TO LAWN PLOTS)

Turfing of grave and maintenance one year **£79**

Maintenance only **£51**

Planting twice yearly with flowers and maintaining **£81**

PURCHASE OF AN EXCLUSIVE RIGHT OF BURIAL

Ordinary or Lawn full size plot for coffin and cremated remains – 100 year period with option to renew rights

Single Depth	B / C	Resident	Ordinary	£1053
Single Depth	B / C	Resident	Lawn	£1271
Single Depth	A (path side)	Resident	Ordinary	£1404
Single Depth	A (path side)	Resident	Lawn	£1620
Single Depth	B / C	Non Resident	Ordinary	£2147
Single Depth	B / C	Non Resident	Lawn	£2545
Single Depth	A (path side)	Non Resident	Ordinary	£2807
Single Depth	A (path side)	Non Resident	Lawn	£3244
Double Depth	B / C	Resident	Ordinary	£1141
Double Depth	B / C	Resident	Lawn	£1358
Double Depth	A (path side)	Resident	Ordinary	£1490
Double Depth	A (path side)	Resident	Lawn	£1708
Double Depth	B / C	Non Resident	Ordinary	£2284
Double Depth	B / C	Non Resident	Lawn	£2719
Double Depth	A (path side)	Non Resident	Ordinary	£2980
Double Depth	A (path side)	Non Resident	Lawn	£3418

Tribute size plot for cremated remains only – 50 year period with option to renew rights. Burial plot has capacity for up 4 cremated remains casket

Single Depth	B / C	Resident	£845
Single Depth	A (path side)	Resident	£1079
Single Depth	B / C	Non Resident	£1691
Single Depth	A (path side)	Non Resident	£2161
For one child under 18 years	B / C	Resident	£0
For one child under 18 years	A (path side)	Resident	£0
For one child under 18 years	B / C	Non Resident	£1691
For one child under 18 years	A (path side)	Non Resident	£2161

Special size plot for cremated remains only – 25 year period with option to renew rights. Burial plot subject to availability.

Single Depth	B / C	Resident	£357
Single Depth	A (path side)	Resident	£540
Single Depth	B / C	Non Resident	£715
Single Depth	A (path side)	Non Resident	£1079
For one child under 18 years	B / C	Resident	£0
For one child under 18 years	A (path side)	Resident	£0
For one child under 18 years	B / C	Non Resident	£715
For one child under 18 years	A (path side)	Non Resident	£1079

Stillborn child communal burial area interment charge

Exclusive right of burial cannot be purchased in this area £0

Guided Burial Plot Selection

All Plot Types £0

Interment costs applicable to excavations, where permitted, for coffins or cremated remains.

Single depth earthen grave		✓	✓	✓	✓	Excavation depth cost where plot type permits:			
Double depth earthen grave		✓	✓	*	*				
Triple depth earthen grave		✓	✓	*	*				
Only if booked Pre April 1 st 2020									
	Burial Type	Burial Item	Ordinary Plot	Lawn Plot	Tribute Plot	Special Plot	Single Depth Grave	Double Depth Grave	Triple Depth Grave
Resident Division B(C) burial plots	At time of death exceeded 18 years	Coffin	✓	✓	N/A	N/A	£836	£907	£1051
	At time of death did not exceed 18 years	Coffin	✓	✓	N/A	N/A	£0	N/A	N/A
	Cremated at HBC's crematorium	Cremated remains	✓	✓	✓	✓	£181	Remains placed under memorial stone	
	Cremated at another crematorium	Cremated remains	✓	✓	✓	✓	£372	Remains placed under memorial stone	
Resident Division A (path side) burial plots	At time of death exceeded 18 years	Coffin	✓	✓	N/A	N/A	£894	£966	£1107
	At time of death did not exceed 18 years	Coffin	✓	✓	N/A	N/A	£0	N/A	N/A
	Cremated at HBC's crematorium	Cremated remains	✓	✓	✓	✓	£215	Remains placed under memorial stone	
	Cremated at another crematorium	Cremated remains	✓	✓	✓	✓	£442	Remains placed under memorial stone	
Non-Resident Division B(C)	At time of death exceeded 18 years	Coffin	✓	✓	N/A	N/A	£1674	£1815	£2102
	At time of death did not exceed 18 years	Coffin	✓	✓	N/A	N/A	£167	N/A	N/A
	Cremated at HBC's crematorium	Cremated remains	✓	✓	✓	✓	£361	Remains placed under memorial stone	
	Cremated at another crematorium	Cremated remains	✓	✓	✓	✓	£756	Remains placed under memorial stone	
Non-Resident Division A	At time of death exceeded 18 years	Coffin	✓	✓	N/A	N/A	£1788	£1930	£2215
	At time of death did not exceed 18 years	Coffin	✓	✓	N/A	N/A	£1788	N/A	N/A
	Cremated at HBC's crematorium	Cremated remains	✓	✓	✓	✓	£429	Remains placed under memorial stone	
	Cremated at another crematorium	Cremated remains	✓	✓	✓	✓	£887	Remains placed under memorial stone	
Parents are Hartlepool residents	The burial of a stillborn child in the current stillborn area in a single grave (the exclusive right of burial cannot be purchased in this area):								£0
Parents are Hartlepool residents	In the event of a body of a child being interred in the same casket as the body of its parent.								£0

INTERMENT OR BURIAL INCLUDED ITEMS

- Preparation of the grave for interment
- Provision of grass matting around the grave prior to burial
- Turfing of the grave plot following settlement
- Maintenance of grass area around the outside grave memorial, as long as the area is clear of memorabilia

INTERMENT OR BURIAL NOT INCLUDED ITEMS

- Service in cemetery or crematorium chapel before proceeding to graveside, or for a memorial service
- Any required removal and subsequent re-installation of memorial stone
- Any required removal and subsequent re-installation of kerbing and grave cover where applicable to allow burial to take place

GRAVE DEPTHS

Single Depth Grave	will only allow for one full sized coffin to be buried
Double Depth Grave	will only allow for two full sized coffins to be buried
Triple Depth Grave	will only allow for three full sized coffins to be buried (if purchased before 1 st April 2020)
Cremation Caskets	buried 18 inches (46cm) below ground level and four can be accommodated in a tribute grave

The Cemetery is managed for all and an equal view must be taken by those charged with its upkeep

Kerb stones of any type placed outside the instructed size	Will be moved back to fit instructions and this work may be charged to the grave owner.
Grave surrounds made of materials that are not prescribed.	Will be removed and flimsy grave surrounds may be damaged by normal cemetery maintenance and no responsibility will be taken by the cemetery for this.
Grave personalisation placed outside the permitted areas	Will either be removed or the grave area will not be maintained.
Liability	Any injury, harm or damage caused by the use of un-prescribed materials in the decoration of any grave will be the responsibility of the grave owner. Equally any lack of maintenance of graves that results in Any injury, harm or damage is the responsibility of the grave owner.

MEMORIALS

Permission to fix memorial of any type on any plot; this is currently included in/part of the purchase of a burial plot / exclusive right of burial charge.	£266
Safety inspection of memorials by trained staff, (by Governmental regulation)	£0

When interring the remains of a loved one in any grave that has memorials upon it of any type it is the responsibility of the grave owner to have these memorials removed in advance of the interment, failure to do this will mean that the burial cannot take place.

All memorial stones and kerbing must be constructed from natural quarried stone and be installed to the National Association of Memorial Mason's code of working practice

Memorial safety inspections will be carried out on a regular basis by qualified staff, if the memorial is found to be unsafe where possible the grave owner / responsible person will be informed and it is then their responsibility to correct the fault, failure to do this could result in injury claims against the owner / responsible person.

A guide to permitted memorials



Lawn Burial Plot & Tribute Memorial Size

Overall height, from the bottom of the base to the top of the memorial stone 4' (121.9cm)

Tribute Area overall height 3'

Maximum width of the base from side to side 3' (91.4cm).

Maximum depth from back to front 2.6" (72.6cm)

All materials must be a minimum of 3"



Ordinary Burial Plot Memorial (Full Kerb Set)

Memorial dimensions are the same as a Lawn Burial Plot and Tribute Memorial Size

Over all enclosed area from the back of the memorial stone is 7' x 3' (213.4cm x 91.4cm).

All kerb materials must be a minimum of 4" (10.1cm) thick

*All fitted to the British Registration of Accredited Memorial Masons reference guide complying with BS 8415:2018.

DEEDS

Preparation of a deed of grant – for Purchase of a Burial Plot / Exclusive Right of Burial	Adult	Child
Preparation of a deed of grant is included in, purchase of a burial plot / exclusive right of burial.	£40	£0
Entry of the particulars in the 'Register of Purchased Graves' is included in, purchase of a burial plot / exclusive right of burial.	£10	£0
Transfer of the grant to Exclusive Right of Burial of a grave space to a new name and for the entry of the new particulars in the 'Register of Purchased Graves'.	£70	

The **purchase of a burial plot / exclusive right of burial** means that you have taken ownership of a plot of land within the cemetery of which you will hold deeds for a set length of time. It also means that you as the deed holder are responsible for this plot of land and any item placed upon it including its maintenance in good order.

Failure to do this and in the unlikely occasion that someone is injured, could result in a claim against the deed holder, therefore it is recommended that the deed holder maintains their plot and items thereon in good condition taking out insurance to cover any eventuality.

EXHUMATIONS

Please refer requests to the cemeteries office

The exhumation cost of cremated remains caskets or bodies is subject to the individual circumstances of each request. The cemeteries management will consider any applications on a case-by-case basis and provide estimates for the administrative and practical exhumation costs potentially associated with the undertaking.

ADMINISTRATION CHARGES FOR NON-STANDARD INTERMENT / CREMATION ITEMS

Emergency processing of completed interment/cremation paperwork received less than (9am) 3 full working days before the planned interment/cremation	£69
Cancellation of an accepted interment/cremation booking when no alternate rebooking is made.	£220
Additional copy of Registrar's or Coroner's Disposal Certificate	£36
Certificate of Cremation certified extract from any entry in the Cremation Register or extract from the burial register.	£36

FAMILY HISTORY SEARCH FEES

A search for each surname or grave in the 'Register, kept by the Cemeteries office.	£14
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DELIVERY OF CREMATED REMAINS

Following a cremation in Hartlepool Borough Councils crematorium the ashes can be, by prior arrangement delivered to an address within Hartlepool Borough, Monday to Friday (excluding bank holidays) 9.00am to 3.30pm, as long as there is someone at the delivery point to take collection and sign for them.	£25
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Rules, Regulations, Description and other information

Ordinary (Traditional Plot)		O	Lawn				L
Tribute Area		T	Special Plot				SP
Baby Communal Area		BC					
Summary and associated guidance notes for burial plots (Ordinary, Lawn, Tribute Area, Special Plots and stillborn child communal area)			O	L	T	SP	BC
1	Plot lease type:	Exclusive Right of Burial renewable after designated period (i) - 100 years; (ii) - 50 years; (iii) - 25 years)	i	i	ii	iii	na
2	Burial plot use:	Interment of coffins allowed	✓	✓	✗	✗	✓
3		Interment of cremated remains allowed	✓	✓	✓	✓	na
4	Division A plots:	Exclusive Right of Burial in a division 'A' or 'B' burial plot must be purchased prior to the interment.	✓	✓	✓	✓	na
5	Surface area:	Rectangular plot, set out in a predetermined format matching existing graves:	✓	✓	✓	✓	na
6		9 feet (274.3cm) by 4 feet (121.9cm)	✓	✓	na	na	na
7		7 feet (213.4cm) by 4 feet (121.9cm)	na	na	✓	na	na
8		2 feet (61.4cm) by 3 feet (91.4cm)	na	na	na	✓	na
9	Erection of Memorials	Where permitted, no memorials can be erected unless the Exclusive Right of Burial has been purchased.	✓	✓	✓	✓	✗
10	Memorial stone size and position	Placed in line adjacent grave memorials. Memorial stones must not be more than 4ft (121.9cm) tall, 3in (7.6cm) thick; on a base no more than 3ft (91.4cm) across width of the grave and 1ft 8in (50.8cm) wide .	✓	✓	✓	na	na
11		Gravel/ stoned areas where only an inscribed stone memorial tablet, or an inscribed stone memorial tablet and associated block vase combination are permitted.	na	na	na	✓	na
12	Kerbs size and position	Placed at memorial stone end of the grave in line with existing graves max. size measured at outside edges:	✓	✓	✓	✓	na
13		7ft (213.4cm) long by 3ft (91.4cm) wide,	✓	na	na	na	na
14		2ft 6in (72.6cm) long by 3ft (91.4cm) wide	✓	✓	✓	na	na
15	Inside kerb area:	Placed down to weed and grass-free low-maintenance surface e.g. concrete and gravel, no shrubs or trees.	✓	✓	✓	na	na
16	Memorial stone/kerb materials	Must be constructed from natural quarried stone. (A wooden cross and plaque supplied by Hartlepool B C can be used as a temporary marker, for a period of up to 1 year until a permanent memorial is installed).	✓	✓	✓	✓	na
17	Approval process - Installation memorial stone/ kerbs:	Applications to erect memorials, kerbing, tablets, and inscriptions must be submitted on specific form (available from cemeteries office) at least 2 working days prior to the proposed fixing. Application must be signed by the burial Rights owner and the person who is proposing to carry out the work on their behalf.	✓	✓	✓	✓	na
18	Qualified installers:	Memorials and kerbs must be installed by qualified installers to the National Association of Memorial Mason's code of working practice.	✓	✓	✓	✓	na
19	Identifying grave:	The grave number must be inscribed on one side of the memorial stone or kerb.	✓	✓	✓	✓	na
20	Responsibility for Memorials:	All memorials, kerbing, inscriptions and any other item placed on a grave remain the responsibility of their respective owners and are subject to the approval of the cemeteries management. The burial Rights owner is responsible for the maintenance and safety of the memorial. Failure to do this may lead to the burial authority making the memorial safe and applying charge.	✓	✓	✓	✓	na

Burial fees not included in Exclusive Right – Purchase cost note.

Exclusive Right of Burial charges do not include the applicable burial fees which are payable in relation to each interment in the respective burial plot.

The non-resident charge are applicable to persons not registered as a permanent resident of the Borough of Hartlepool either at, or within the preceding twelve months prior to the time of death. A child will be deemed a resident if the parent resides within the Borough.

The Cemeteries and Crematorium Office requires at least three full work days notice (does not include Saturdays, Sundays or Public Holidays) for any application for interment, cremation and or chapel Hire. Notification must be given in writing on the prescribed forms available from the Cemeteries and Crematorium Office.

All the required interment/ cremation documentation must be provided to the Cemeteries Office in a clearly written, accurate and fully completed condition. Any documents not so presented will be returned incurring potential delays in progressing the application. Cemeteries management cannot accept any responsibility for delays in application processing resulting from a failure by applicants or their representatives to supply requested accurate information in adequate detail, in a timely manner.

The Cemeteries and Crematorium Office will accept and progress fully compliant application documentation in hard-copy from a person authorised to act in such capacity on behalf of the deceased person, or as an attachment from a recognised authorised email sender e.g. funeral director. In all cases the documents must be signed by the person authorised to act in such capacity on behalf of the deceased person.

Emergency processing. The cemeteries management reserves the right to apply charges for the emergency processing of completed interment or cremation paperwork received less than (9am) 3 full working days before the planned interment or cremation.

Time keeping. In order to ensure a sensitive, respectful, dignified and professional service for all cemetery and crematorium users the following conditions apply to all bookings:

Prompt arrival and departure is critical to avoid conflicts with adjacent bookings.

The timings provided are to give all funeral services and families the respectful experience they deserve in their time of distress:

General advice is that the placement of temporary items on burial plots is not recommended by cemetery management. Any item placed on a grave remains the responsibility of their respective owners and the cemeteries management does not accept responsibility for any damage, displacement, vandalism, loss or theft that might occur whilst items are on site.

Temporary items will deteriorate in rain, sun, and frosts; and they have the potential to be blown about by the strong winds prevailing in the cemetery. Displacement resulting from the activities of birds and other wildlife, ongoing site works or other passing visitors is also likely. For these reasons permanent stone memorials complying with cemetery regulations are recommended.

The cemetery management reserves the right to remove and safely dispose of without prior notification any items which it deems: inappropriate, offensive, a nuisance, unmaintained damaged or deteriorated, or an unreasonable risk to the maintenance of site health and safety or site security.