

## Notice of intention – Residence statement

By completing this statement you are confirming that;

- You are the owner, tenant or proprietor of the stated address.
- The person has been resident at the address (staying overnight continuously) for a minimum of 9 days i.e. arrived at on the 1<sup>st</sup> of the month, completing this form on the 9<sup>th</sup> of the month.
- You understand that making a false statement could result in prosecution for perjury or for other offenses

This statement must be supported by one of the below documents. The document must be an original or certified copy, a photocopy cannot be accepted.

- A valid UK driving licence (full or provisional).
- A utility bill (not mobile phone bill) - must be dated within 3 months.
- Bank or building society statement or passbook dated - must be dated within 1 month.
- A printed online bank or building society statement showing full name and address - must be dated within 1 month.
- A council tax bill - must be dated within 1 year.
- A mortgage statement - must be dated within 1 year.

**If you are unable to print this form a handwritten version of the below information is acceptable.**

I (name) \_\_\_\_\_

of (address) \_\_\_\_\_

confirm that (full name) \_\_\_\_\_

has been resident at my property since (date) \_\_\_\_\_

Signed (pen signature required) \_\_\_\_\_

Print name \_\_\_\_\_

Date \_\_\_\_\_

Your position i.e. owner, tenant, landlord, proprietor \_\_\_\_\_

Please note

General Register Office or Home Office may make enquiries to verify the information given on this form.

We reserve the right to not accept this form if we believe that the person concerned has had a reasonable opportunity to obtain their own evidence of proof of address.