



# HARTLEPOOL BOROUGH COUNCIL

## MANAGING DIRECTOR'S DECISION RECORD

Date of Decision: 7 January 2022

Officer Making Decision: Managing Director.

Subject / Description & Reason for Decision:

Due to the high level of Omicron Covid cases across the Borough, the levels of staff who are isolating and concerns from Elected Members and staff about meeting face to face meetings, the Managing Director recommended that unless a report that is scheduled to go to a January Committee is time limited and urgent, it should be deferred to the February meeting of the Committee. In recognition that statutory notice had been given for the Audit and Governance Committee meeting scheduled for 13 January 2022, the Chair of the Committee and Leader of the Council was consulted and it was agreed with the Managing Director that the meeting be cancelled.

Type of Decision: Non-key Decision

Nature of Delegation Being Exercised:

Constitution Reference – MD14a – In exceptional circumstances, such as a global pandemic, the Managing Director Executive in consultation with the Leader and the Ceremonial Mayor may postpone convened meetings of Full Council (including Committee Meetings)

Alternative Options Considered & Rejected:

The meeting could be held. However, it was not considered appropriate due to the high level of Omicron Covid cases across the Borough, the levels of staff who are isolating and concerns from Elected Members and staff about meeting face to face meetings

Any Declared Register of Interest

No

Signatures for retained copy only

**Managing Director – Denise McGuckin**



**Decision made in consultation with:**

**Leader of the Council - Cllr Shane Moore**



**Chair of Audit and Governance Committee  
– Cllr Cook**



**Chief Solicitor and Monitoring Officer – Hayley Martin**

