**Hartlepool Borough Council**

**Holiday Activities and Food Programme 2022 (HAF)**

**Application Form (Easter, Summer and Christmas 2022)**

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| **CONTACT DETAILS** |
| Name of organisation |  |
| Contact Person |  |
| Telephone number |  |
| Email address |  |

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| **PROPOSAL** |
| Which holidays are you applying to deliver programme, please indicate total number of days of planned delivery per holiday? | Easter 2022 |  |
| Summer 2022 |  |
| Christmas 2022 |  |
| Number of eligible children you will engage  | Easter 2022 |  |
| Summer 2022 |  |
| Christmas 2022 |  |
| Total amount of funding applied for(please provide breakdown below) | Easter 2022 |  |
| Summer 2022 |  |
| Christmas 2022 |  |
| What will your programme deliver? (please provide a summary description of what your programme will involve and how it will deliver the programme outcomes) |
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| **DELIVERY COSTS** |
| **Cost Area** | **Amount requested** |
| Staffing |  |
| Food |  |
| Activity |  |
| Equipment |  |
| Meet additional need for children with SEND |  |
| Other – please state |  |
| **Total funding requested** |  |
| **DFE FRAMEWORK STANDARDS – CRITERIA FOR FUNDING** |
| Please outline how your provision will meeting the DfE Framework Standards. |
| Deliver at least one meal per day that meets school food standards  | Yes/No \* |
| Details (including example provisional menu) |
| Include an element of daily nutritional education  | Yes/No \* |
| Details |
| Include food education training and advice sessions for families and carers at least weekly  | Yes/No \* |
| Details |
| Signpost and refer children and their families, to other services and support that would benefit them. | Yes/No \* |
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| Deliver enriching activities  | Yes/No \* |
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| Meet the Government Physical Activity Guidelines  | Yes/No \* |
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| Have all the relevant and appropriate policies and procedures in place for working with children. | Yes/No \* |
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| **MONITORING AND EVALUATION** |
| Please confirm that you will work with Hartlepool Borough Council as required to monitor and report on the delivery of the activity this funding will support. |
| **Yes** | **No** |

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| **DECLARATION** (Please sign and date in the box below to confirm that the information you have provided is accurate at the time of submission) |
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| **HAF STEERING GROUP DELIBERATION AND RECOMMENDATION** |
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Please return completed forms to HAF@hartlepool.gov.uk by **12 noon** on **Wednesday 9 March 2022.**