**Hartlepool Borough Council**

**Holiday Activities and Food Programme 2022 (HAF)**

**Application Form (Easter, Summer and Christmas 2022)**

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| **CONTACT DETAILS** | |
| Name of organisation |  |
| Contact Person |  |
| Telephone number |  |
| Email address |  |

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| **PROPOSAL** | | |
| Which holidays are you applying to deliver programme, please indicate total number of days of planned delivery per holiday? | Easter 2022 |  |
| Summer 2022 |  |
| Christmas 2022 |  |
| Number of eligible children you will engage | Easter 2022 |  |
| Summer 2022 |  |
| Christmas 2022 |  |
| Total amount of funding applied for  (please provide breakdown below) | Easter 2022 |  |
| Summer 2022 |  |
| Christmas 2022 |  |
| What will your programme deliver? (please provide a summary description of what your programme will involve and how it will deliver the programme outcomes) | | |
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| **DELIVERY COSTS** | | | |
| **Cost Area** | **Amount requested** | | |
| Staffing |  | | |
| Food |  | | |
| Activity |  | | |
| Equipment |  | | |
| Meet additional need for children with SEND |  | | |
| Other – please state |  | | |
| **Total funding requested** |  | | |
| **DFE FRAMEWORK STANDARDS – CRITERIA FOR FUNDING** | | |
| Please outline how your provision will meeting the DfE Framework Standards. | | |
| Deliver at least one meal per day that meets school food standards | | Yes/No \* |
| Details (including example provisional menu) | | |
| Include an element of daily nutritional education | | Yes/No \* |
| Details | | |
| Include food education training and advice sessions for families and carers at least weekly | | Yes/No \* |
| Details | | |
| Signpost and refer children and their families, to other services and support that would benefit them. | | Yes/No \* |
|  | | |
| Deliver enriching activities | | Yes/No \* |
|  | | |
| Meet the Government Physical Activity Guidelines | | Yes/No \* |
|  | | |
| Have all the relevant and appropriate policies and procedures in place for working with children. | | Yes/No \* |
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| **MONITORING AND EVALUATION** | |
| Please confirm that you will work with Hartlepool Borough Council as required to monitor and report on the delivery of the activity this funding will support. | |
| **Yes** | **No** |

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| **DECLARATION** (Please sign and date in the box below to confirm that the information you have provided is accurate at the time of submission) |
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| **HAF STEERING GROUP DELIBERATION AND RECOMMENDATION** |
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Please return completed forms to [HAF@hartlepool.gov.uk](mailto:HAF@hartlepool.gov.uk) by **12 noon** on **Wednesday 9 March 2022.**