Rift House Community Centre

The Rift House Community Centre is committed to providing a safe and secure environment for all community groups and staff.

The facility offers a wide range of rooms for hire by community groups, members of the public and professional organisations.

A range of activities can be undertaken in the centre including large or small meetings, training courses, educational classes, tea dances, hobby groups, exercise groups, martial arts and private parties.

To arrange a visit to view our facilities please telephone 01429 523474

Rift House Community Centre, Masefield Road, Hartlepool. TS25 4JY
Email: customer.service.@hartlepool.gov.uk

In the community : For the community
Main Hall

- A multi function room suitable for almost any activity
- Can accommodate up to 100 people standing
- 70 people in theatre style seating
- 50 people sitting around group tables
- The Hall can be split in two by a partition wall
- Creating two equal sized areas for 30 people in theatre style seating and 20 people at tables

Training Rooms 1 and 2

- Two carpeted rooms ideal for meetings or training sessions for up to 12 people round a table
- There is an Interactive Whiteboard is available in Training Room 1
- This facility must be booked when making your room booking

Booking requests and enquiries about room hire charges can be made by contacting Hartlepool Customer Service Centre on 01429 523332 or via e-mail at: customer.service.@hartlepool.gov.uk or bookings@hartlepool.gov.uk

Please note that all hire times must also include time for setting up and clearing away.
Kitchen Facilities

- All user groups have free access to the small kitchen area to make refreshments, however, please note tea/coffee etc is not provided
- All groups must wash and clear away any equipment/cups used and leave the kitchens clean and tidy for other users of the centre
- Any groups wishing to use the main kitchen to prepare food which is offered for consumption at an event will need to obtain a ‘Food Hygiene Certificate’
- Advice and guidance is available from the ‘Public Protection’ section of Hartlepool Borough Council, on (01429)523320 to establish whether there is a need to be registered or approved as food business establishment
- Limited equipment and utensils are available for use

Where are we?

- Car parking is shared with Adult Care staff
- 4 disabled parking spaces
- Within walking distance of main service route, approx 200m
- The Centre is wheelchair accessible and has disabled toilet facilities

Additional Information

- Hartlepool Borough Council operates a ‘NO SMOKING POLICY’ in or in the vicinity of all its buildings – please respect this policy
- There is limited access to the HBC network and this can only be accessed by using Northgate approved computer equipment
- Training room 1 offers the use of an Interactive Whiteboard
- Please book any equipment you need when you make your room booking