

# Christmas and New Year Opening Times 2022/23



## Civic Centre

Main reception and telephones

Fri 23 Dec	Closed from 4.30pm
Tue 3 Jan	Reopen 8.30am (phone lines) and 9am (reception)

## Register Office

Open on Wed 28, Thu 29 and Fri 30 Dec. For opening hours and details of the services available visit [www.hartlepool.gov.uk/registeroffice/christmas](http://www.hartlepool.gov.uk/registeroffice/christmas) or call 01429 523337.

## Aneurin Bevan House

Fri 23 Dec	Closed from 4.30pm until 28 Dec
Wed 28 Dec – Fri 30 Dec	Normal hours
Sat 31 Dec – Mon 2 Jan	Closed
Tue 3 Jan	Reopens 8.30am

## Children's Hub & Multi-Agency Child Exploitation Team

Close 4.30pm Fri 23 Dec and reopen 8.30am Wed 28 Dec.

Wed 28 Dec – Thu 29 Dec	8.30am – 5pm
Fri 30 Dec	8.30am – 4.30pm

Close 4.30pm Fri 30 Dec. Reopen 8.30am Tue 3 Jan  
Tel – 01429 284284

The Emergency Duty Team will operate at all other times including evenings, weekends and bank holidays – Tel – 01642 524552.

## One Stop Shop - Windsor Offices

Mon 19 Dec – Fri 23 Dec	Normal hours
Sat 24 Dec – Mon 2 Jan	Closed
Tue 3 Jan onwards	Normal hours

Tel – 01429 284043 / 523900 Facebook – Hartlepool Youth Services

## Youth Justice Service/Through Care Service – Windsor Offices

Mon 19 Dec – Fri 23 Dec	Normal hours
Sat 24 Dec – Tue 27 Dec	Closed
Wed 28 Dec – Fri 30 Dec	Normal hours
Sat 31 Dec – Mon 2 Jan	Closed
Tue 3 Jan onwards	Normal hours

Tel – 01429 523986 / 401891

## Mill House Leisure Centre, Brierton Sports Centre and Headland Sports Hall

Sat 24 Dec	Mill House	8am – 3.30pm	
	Brierton	8am – 3.30pm	
	Headland	Closed	
Sun 25 – Tue 27 Dec	All closed		
Wed 28 Dec	Mill House	6.30am – 8.45pm	
	Brierton	7am – 7pm	
	Headland	7am – 7pm	
	Thu 29 Dec	Mill House	6.30am – 8.45pm
	Brierton	7am – 7pm	
	Headland	7am – 7pm	
	Fri 30 Dec	Mill House	6.30am – 8.45pm
		Brierton	7am – 7pm
Headland		7am – 7pm	
Sat 31 Dec		Mill House	8am – 3.30pm
	Brierton	8am – 3.30pm	
	Headland	Closed	
	Sun 1 Jan - Mon 2 Jan	All closed	
Tue 3 Jan onwards	Normal Opening Hours		

## Hartlepool Art Gallery

Closes 3pm on Sat 24 Dec. Reopens 10am on Tue 3 Jan.

## Hartlepool Town Hall Theatre

Closed following the matinee performance of Jack and the Beanstalk on Sat 24 Dec until Tue 3 Jan.

## Borough Hall

Closed from Fri 23 Dec until Tue 3 Jan other than for existing wedding bookings.

## Museum of Hartlepool

Sat 24 Dec – Mon 26 Dec	Closed
Tue 27 Dec onwards	Normal hours

## Summerhill Visitors Centre

Closes 3pm Fri 23 Dec. Reopens Tue 3 Jan

\* Please note the Summerhill site is permanently open.

## Household Waste Recycling Centre

Open Wednesday to Sunday 9am – 4pm (closed 12 noon – 1pm) except Christmas Eve, Christmas Day, Boxing Day and New Year's Day. Also open Tue 3 Jan 9am – 4pm (closed 12 noon – 1pm).

**Residents wanting to use the site MUST book an appointment in advance either online at [www.hartlepool.gov.uk/hwrcbookings](http://www.hartlepool.gov.uk/hwrcbookings) or by calling 01429 523333.**

## Bulky Waste Collection Service

The last day for the Bulky Waste Collection Service is Fri 23 Dec, restarting Tue 3 Jan. Tel: 01429 523333.

## Collections over the Festive Period

There are **no changes** to refuse/recycling collections over the Christmas and New Year period - collections are **as normal**. Please ensure that your bin is placed out before 7.30am on your collection day, as normal.

Individual collection dates are online at [www.hartlepool.gov.uk/findmybinday](http://www.hartlepool.gov.uk/findmybinday)

## Christmas Tree Collections

You can dispose of your real Christmas tree at the Household Waste Recycling Centre free of charge - Christmas trees will be accepted from Wed 28 Dec.

**Residents must book an appointment to dispose of their tree at the HWRC.**

Alternatively, we are offering a collection service for real trees from Tue 10 Jan. Residents wishing to use this service **must** book in for the collection to take place - book online at [www.hartlepool.gov.uk/collectmytree](http://www.hartlepool.gov.uk/collectmytree) or call 01429 523333. You must ensure that all decorations are removed prior to disposal. The collection service has a limited number of slots, which are allocated on a first-come, first-served basis.

## Dog Warden Service

From Sat 24 Dec up to and including Mon 2 Jan collections of found/stray dogs will be carried out by the East Durham Animal Ambulance – please call 07792 453126 during the following times:

Sat 24 Dec	8.30am – 4pm
Sun 25 - Mon 26 Dec	Closed
Tue 27 Dec - Sat 31 Dec	8.30am – 4pm
Sun 1 Jan	Closed
Mon 2 Jan	8.30am – 4pm

Alternatively, members of the public can take the dog directly to the kennels at Stray Aid Rescue Centre, Cornforth Lane, Co Durham, DH6 4EJ. Call 0300 999 42 47 during the following times:

Sat 24 Dec	10am – 4pm
Sun 25 Dec – Mon 26 Dec	Closed
Tue 27 Dec – Sat 31 Dec	10am – 4pm
Sun 1 Jan	Closed

Dogs can also be reclaimed from the kennels during the above times. Normal service resumes on Tue 3 Jan.

## Schools and Academies

Schools and academies will inform families of their closure dates over the Christmas period. Parents can also check school/academy term dates by visiting their child's school/academy website.

## Community Hubs & Libraries

Fri 23 Dec	Normal hours
Sat 24 Dec	
Community Hub South	10am – 12 noon
Seaton Carew Library	10am – 12 noon
All other buildings	Closed
Sun 25 – Tue 27 Dec	All buildings closed

## Wed 28 Dec – Thu 29 Dec

Hartlepool Support Hub  
8.30am – 5pm (by telephone or email only outside of Central Hub opening hours below – 01429 272905. Email [helping@hartlepool.gov.uk](mailto:helping@hartlepool.gov.uk))

Community Hub Central	10am – 4pm
Community Hub South	10am – 2pm
All other buildings	Closed

## Fri 30 Dec

Hartlepool Support Hub  
8.30am – 4.30pm (by telephone or email only outside of Central Hub opening hours below – 01429 272905. Email [helping@hartlepool.gov.uk](mailto:helping@hartlepool.gov.uk))

Community Hub Central	10am – 4pm
All other buildings	Closed

## Sat 31 Dec

Community Hub Central	10am – 2pm
All other buildings	Closed

## Sun 1 Jan – Mon 2 Jan

All buildings	Closed
Tue 3 Jan	Normal hours

## Home Library Service

Finishes on Fri 23 Dec. Resumes Tue 3 Jan.  
Tel – 07881 518166

## Out of School Club (Oscars)

Closes at 6pm on Tue 20 Dec.  
Reopens on Wed 4 Jan at 11.30am

## Cemeteries and Crematorium

Fri 23 Dec	Last cremation or interment at 2pm (Stranton Cemetery office closes 2pm)
Sat 24 Dec – Tue 27 Dec	Stranton Cemetery office closed
Wed 28 Dec – Thu 29 Dec	Normal hours
Fri 30 Dec	Last cremation or interment at 2pm (Stranton Cemetery office closes 2pm)
Sat 31 Dec – Mon 2 Jan	Stranton Cemetery office closed
Tue 3 Jan onwards	Normal hours

The Stranton Cemetery grounds and Book of Remembrance viewing room are open to visitors throughout the Christmas and New Year holidays between the hours of 8am and 4.30pm. In out of hours emergencies please call 01429 266522.

## Out of Hours Emergencies

Emergency Duty Team and Children's Social Care – 01642 524552

Other services – 01429 266522