

**Application for a premises licence to be granted
under the Licensing Act 2003**



PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I Neil Winterbottom

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
GRASSED AREA ON CORONATION DRIVE INBETWEEN THE OPEN JAR AND THE PUBLIC TOILETS			
54.670613735710766, -1.1919326889292816			
Post town	SEATON CAREW	Postcode	

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i **as a limited company/limited liability partnership** please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)

- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)



Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or <input type="checkbox"/>		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 2 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or <input type="checkbox"/> Please tick yes			
Nationality					
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 2 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name BY THE SEA LEISURE
Address 
Registered number (where applicable) 14545373
Description of applicant (for example, partnership, company, unincorporated association etc.) LTD COMPANY
Telephone number (if any)
E-mail address (optional) 

When do you want the premises licence to start?

DD	MM	YYYY
3	1	0 1 2 0 2 3

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

PUBLIC GRASSED AREA RUNNING BETWEEN THE SEA WALL AND CORONATION DRIVE

The sale of alcohol and licensable activity is to only take place within the fence line that will dictate the event space, the border of the premise license is highlighted on the map provided. The license will allow for a maximum of 12 concert days. A full event manual will submitted to the council SAG for their consideration prior to the events taking place. A concert day is considered to be an event where the principal form of entertainment is music (live or pre recorded)

Exact locations where licensable activity will take place will be detailed in the event management plan, as these may differ from event to event.

If the events are to attract more than 5000 attendees, HBC licensing will be informed to arrange additional fees to be paid

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	09.00	23.30	<u>Please give further details here</u> (please read guidance note 4) The performance off plays which may be performed with or without the benefit of live and or recorded sound/music		
Tue	09.00	23.30			
Wed	09.00	23.30	<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur	09.00	23.30			
Fri	09.00	23.30	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	09.00	23.30			
Sun	09.00	23.30			

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)			
			Indoors	<input type="checkbox"/>		
			Outdoors	<input checked="" type="checkbox"/>		
			Both	<input type="checkbox"/>		
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)			
Mon	09.00	23.30				

Tue	09.00	23.30				

Wed	09.00	23.30			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)	

Thur	09.00	23.30				

Fri	09.00	23.30	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			

Sat	09.00	23.30				

Sun	09.00	23.30				

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) The performance of live amplified music of all genres to be performed within the outlined event space. A maximum of 12 concert days will be allowed within one calendar year.		
Mon	09.00	23.30			
Tue	09.00	23.30	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Wed	09.00	23.30			
Thur	09.00	23.30	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	09.00	23.30			
Sat	09.00	23.30			
Sun	09.00	23.30			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) The performance of Dj's and live Bands with the benefit of a sound system within the outlined event space. A maximum of 12 concert days will be allowed in one calendar year		
Mon	09.00	23.30			
Tue	09.00	23.30	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Wed	09.00	23.30			
Thur	09.00	23.30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	09.00	23.30			
Sat	09.00	23.30			
Sun	09.00	23.30			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)					
Mon	09.00	23.30						
Tue	09.00	23.30						
Wed	09.00	23.30				<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur	09.00	23.30						
			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)					
Fri	09.00	23.30						
Sat	09.00	23.30						
Sun	09.00	23.30						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon	09.00	23.30		Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	09.00	23.30	<u>Please give further details here</u> (please read guidance note 4)		
Wed	09.00	23.30			
Thur	09.00	23.30	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri	09.00	23.30			
Sat	09.00	23.30	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun	09.00	23.30			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	X
				Both	<input type="checkbox"/>
Mon	23.00	23.30	<u>Please give further details here</u> (please read guidance note 4) Hot food and drink may be served by vendors. Vendors will have relevant documents and paper work in-place to allow them to trade.		
Tue	23.00	23.30			
Wed	23.00	23.30	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	23.00	23.30			
Fri	23.00	23.30	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	23.00	23.30			
Sun	23.00	23.30			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	12.00	23.00			
Tue	12.00	23.00			
Wed	12.00	23.00			
Thur	12.00	23.00			
Fri	12.00	23.00			
Sat	12.00	23.00			
Sun	12.00	23.00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name NEIL WINTERBOTTOM
Date of birth ██████████
Address ██████████
Postcode ██████████
Personal licence number (if known) ██████████
Issuing licensing authority (if known) ██████████

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	09.00	23.30	
Tue	09.00	23.30	
Wed	09.00	23.30	
Thur	09.00	23.30	
Fri	09.00	23.30	
Sat	09.00	23.30	
Sun	09.00	23.30	
			<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

1. For any event held at the premises and under the authority of a Premises Licence, an event manual for the event shall be produced and sent to all responsible authorities at least 28 days prior to the event taking place. Within the event manual a site map will show the exact locations of where licensable activities will take place.
2. Licensable activity will only be permitted within a secure fenced area that may be sited anywhere within the highlighted area on the map provided
3. The DPS will ensure all license conditions are met along with current legislation
4. The DPS will ensure all staff are trained in the sale of alcohol and their responsibilities to uphold the licensing objectives and premise license conditions
5. The site will be ready for inspection for viewing by the council (should they wish too) on the morning of the first event
6. Local residents shall be informed in advance of any events taking place

b) The prevention of crime and disorder

1. The premise will be equipped with a digital cctv system, which will capture anyone entering the site via the main entrance . The system shall be in operation whenever the site is open to the public
2. CCTV footage will be retained for 21 days
3. A drugs policy shall be in place for all events operating under the premise license
4. A search policy shall be in place for all events operating under the premise license
5. Licensable activity shall only take place within the fence line.
6. Appropriate levels of competent security personnel will be employed throughout the events.

c) Public safety

1. An event manual will be produced and supplied to the council for any event that aims to attract more than 500 attendees.
2. At least 28 days notice will be given to the council of any event taking place under the benefit of the premise license, a brief description of the event with assumed audience numbers and the use of any special effects will be detailed. Special effects may include, lasers, naked flames, pyrotechnics, projectiles or fireworks
3. Licensable activity shall only take place within the fence line.
4. Appropriate levels of competent security personnel will be employed throughout the events.
5. Appropriate levels of medics will be employed throughout the events
6. Fire fighting equipment will be situated around the site
7. Risk assessments will be included within the event manual
8. The premise will operate a no glass policy in the main public areas - drinks will be dispensed to customers in either cans or disposable cups
9. Drinking water (tap water) will be available to patrons upon request
10. The premise license holder shall notify all relevant bodies of proposed events via the SAG. The relevant bodies will include, police, fire, ambulance.
11. The event space shall have several emergency exits that are clearly identifiable

The prevention of public nuisance

1. A noise management plan will form part of the event manual
2. 75dB(A) at the nearest noise sensitive premise will be used as the maximum limit for live music
3. 65dB(A) at the nearest noise sensitive premise will be used as the maximum limit for DJ performances
4. Only 12 concert days with amplified live or recorded sound will be permitted each year, this condition does not restrict other licensable activities.
5. A maximum of 4 concerts days will be allowed in 1 calendar week
6. The organiser shall ensure that the promoter, sound supplier and all individual sound engineers are informed of the sound control limits.
7. The premises license holder shall appoint a nominated person to liaise on all matters relating to noise prior to, and during the event, and to carry out the noise monitoring during the event.
8. The exact times of all sound checks shall be submitted to and approved in writing by the Licensing Authority no later than 14 working days before an event commences.

9. Rehearsals and sound checks are only permitted between 10:00hrs to 19:00hrs.
10. Residents, shall be informed in writing no later than 21 working days before an event, of the exact times sound checks will be undertaken, exact times the event will operate, and provide a contact name and telephone number in the event of a complaint.
11. During live and recorded music, a logging sound level meter capable of octave frequency analysis shall be used to monitor the Music Noise Level (MNL) 1 meter from the boundary of noise sensitive premises in the following locations: Intrepid Close, Hornby Close, Queen Street
12. The results of this monitoring shall be provided to the licensing authority within 10 working days following any event.
13. Measurements of MNL shall be undertaken hourly using a 5-minute LAeq. Where the 5-minute LAeq exceeds the maximum agreed level, a further 15-minutes LAeq shall be taken.
14. The MNL shall not exceed the maximum agreed level over a 15-minute period (as per bullet points 2&3 of this section) at the boundary in the following locations: Intrepid Close, Hornby Close, Queen Street
15. A written record of noise monitoring shall be kept detailing the date, time, duration, location, weather conditions, wind speed, MNL measured and any action taken to reduce MNL. These results shall be made available to all times upon request to an officer of the local authority.
16. The results of the noise monitoring and any complaints received shall be provided to the Licensing Authority in writing within 10 working days following the event.

The protection of children from harm

1. No persons under the age of 18 will be allowed into the premises, unless the event has been discussed and agreed in advance with the council.
2. Should an event be deemed suitable for a younger audience, safe guarding policies and procedures will be added to the event manual for consideration by the Safety Advisory Group
3. A challenge 25 policy will be in place when alcohol is being sold

Checklist:**Please tick to indicate agreement**



- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15).
Signature	
Date	15/12/2022
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

