



# HARTLEPOOL BOROUGH COUNCIL

## OFFICER DECISION RECORD

Department: Resources and Development

Division: Resources and Development (Development and Growth)  
Estates and Asset Management Section

Date of Decision / Issue of Licence: 11<sup>th</sup> April 2023

Officer Making Decision: Denise McGuckin (Managing Director)

Subject / Description & Reason for Decision: Hire of Bandstand at Ward Jackson Park  
It is proposed to grant a licence to occupy the premises as shown coloured red in the attached plan following a request being made by a member of the public to the *Team Leader (Park and Open Spaces)*. The request is to use the bandstand at Ward Jackson Park for a private function. This would be for a number of hours during the parks normal opening hours on *30<sup>th</sup> April 2023*. The licensee would also have an obligation to clean the area shown hatched blue following their event. Fees would be payable by the Licensee to cover Surveyors costs as well as Park and Open Spaces staff for opening and securing the bandstand. The area will be open to the public at all times during the licence period and the Council would have an option to end the agreement at any time.

Type of Decision: Non Key

Nature of Delegation Being Exercised: Committee Delegated Authority  
In accordance with paragraph 4.2 of the Delegation Scheme set out at Part 3 of the Constitution the Managing Director is authorised to exercise any of those functions delegated to the Directors and hereby exercises the delegation as set out below:

DRD74	Power to approve land and property disposal, leases, lettings, licences, wayleaves, easements, undertaking and concluding rent reviews, lease renewals and the release and amendments of restrictions, covenants and other land and property matters within prescribed thresholds as set out in the Finance and Policy committee arrangements
-------	---

**ODR No.: 23 - 190**

Alternative Options  
Considered and Rejected: Not to grant the licence

Any Declared  
Register of Interest No

**OFFICER WITH THE DELEGATION**

SIGNED: \_\_\_\_\_

NAME: Denise McGuckin

POSITION: Managing Director

DATE: 11<sup>th</sup> April 2023



<b>LOCATION</b> Land at Ward Jackson Park, Hartlepool		<b>DRAWN BY</b> CT	<b>DATE</b> 27/03/23
		<b>SCALE</b> 1:2500	
<b>DEED PACKET</b> CE163970	<b>OS MAP</b> NZ 4932SW	<b>DRWG NO</b> E/L/666	



**HARTLEPOOL BOROUGH COUNCIL  
RESOURCES AND DEVELOPMENT**

Civic Centre  
Victoria Road  
Hartlepool  
TS24 8AY

Tel: 01429 266522  
Fax: 01429 523899

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Office ©Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Hartlepool B.C. LA09057L 1999.