

Teeswide Safeguarding Adults Board

Terms of Reference

Communication and Engagement Sub Group

1. Aims

- 1.1 To lead the development, implementation and evaluation of a multi-agency strategy aimed at increasing awareness of safeguarding adults and promoting the involvement of adults at risk, carers and advocates in the Teeswide Safeguarding Adults processes.

2. Objectives

- 2.1 To develop a multi-agency communication and engagement strategy aimed at increasing awareness of safeguarding adults and promoting the involvement of adults at risk, carers and advocates in the Teeswide Safeguarding Adults processes.
- 2.2 To organise campaigns and participate in regional and national campaigns where appropriate to increase awareness.
- 2.3 To evaluate the effectiveness of the multi-agency communication and engagement strategy.
- 2.4 To use the individual communication and engagement strategies of partner agencies to increase awareness of and involvement in safeguarding.
- 2.5 To review the current arrangements and practices in relation to the participation and involvement of both capacitated and incapacitated adults at risk in the Teeswide Safeguarding Adults processes.
- 2.6 To develop best practice in the use of advocacy services and user participation in adult safeguarding systems and to implement them across Tees.
- 2.7 To develop mechanisms and approaches to receive feedback from adults at risk who have experienced harm or abuse and ensure that the feedback influences practice.
- 2.8 To review and develop information for staff and the public about safeguarding issues, and for adults at risk, carers and advocates involved in the Teeswide Safeguarding Adults processes.
- 2.9 To make applications as appropriate to the TSAB, in liaison with the Teeswide Business Unit, for an allocation from the budget to support project work by Sub Groups.

3. Responsibilities and Accountabilities

- 3.1 The Sub Group is accountable to the Teeswide Safeguarding Adults Board (TSAB).
- 3.2 Each member of the group is accountable to the agency they represent.

- 3.3 Each constituent agency is responsible for ensuring information is provided and communicated effectively in order to achieve the purpose and objectives of the group.
- 3.4 The Sub Group will contribute to the TSAB work programme and annual report and develop an annual work programme.
- 3.5 The Sub Group will provide reports to the TSAB in accordance with the TSAB's Terms of Reference.

4. Membership

- 4.1 The Sub Group will comprise representatives from: Commissioners of NHS Health Care services; providers of NHS Health Care services, Local Authority Adult Social Care, Cleveland Police and other organisations represented on the TSAB as appropriate.

5. Chairing Arrangements

- 5.1 A member of the TSAB will chair the Sub Group.

6. Meeting Schedules

- 6.1 The Chair will confirm the frequency of meetings and administration will be provided by the Teeswide Business Unit.

7. Review of Terms of Reference

- 7.1 The Terms of Reference may be amended, modified or replaced by resolution of the Sub Group, following approval of the TSAB and will, in any event, be reviewed annually or sooner if deemed necessary.