

Safeguarding Protocol for Responding to Serious Concerns about a Service Provided for Adults

Record of Multi-Agency Review Meeting

- This meeting is held under the guidance provided by the Teeswide Safeguarding Adults Board's protocol for *Responding to Serious Concerns about a Service provided for Adults*.
- The matters raised are **confidential** to the members of the meeting and the agencies that they represent.
- Minutes of the meeting are distributed on the strict understanding that they will be kept confidential and in a secure place. These minutes must not be shared outside the meeting without the agreement of the Chair.

Please complete all sections of the form in as much detail as possible. This form must be completed in black ink.

 Name of Service Provider:

 Review Meeting Date:

 Time:

 Venue:

Name	Organisation	Contact Details	Invited	Attended	Apologies	Named Contact	Date Notes Circulated

SECTION 2: REVIEW OF MINUTES OF THE INITIAL MEETING / REVIEW MEETING

SECTION 3: REVIEW OF PROGRESS

Implementation of the Multi-Agency Action Plan / Service Provider Improvement Plan including record of plans, reports received, consideration of any further safeguarding referrals or multi-agency concerns.

SECTION 4: REPORTS FROM ANY INDIVIDUAL SAFEGUARDING INVESTIGATIONS/ ASSESSMENTS

SECTION 5: INFORMATION FROM SERVICE PROVIDER

SECTION 6: REVIEW MULTI-AGENCY ASSESSMENT OF RISK

Has a suspension of further placements been agreed or removed?	Yes	No 🗌

Please provide further details below:



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SECTION 7: MULTI-AGENCY ACTION PLAN					
The Multi-agency Action Plan will address the following:					
 Issues requiring investigation 					
 Information or advice required in relation to any left 	egal / contractual / registrat	ion / employment issues			
 Action required ensuring ongoing safety of vulnerable adults 					
 Identification of specific individuals at risk subject 					
Item/Issue	Task/Action	Desired Outcome	Agency/Person Responsible	Timescale	

Item/Issue	Task/Action	Desired Outcome	Agency/Person Responsible	Timescale

SECTION 8: CONCLUSION						
It is the conclusion of this multi-agency meeting that on the balance of probabilities Organisational Abuse occurred:						
Substantiated						
Partly Substantiated						
Not Substantiated	Not Substantiated					
Not Determined / Inconclusive						
Identify type of abuse / neglec	t:					
Discriminatory	Domestic	Financial or Material	Modern Slavery	Neglect and Acts of Omission		
Organisational	Physical	Psychological	Self-Neglect	Sexual		

SECTION 9: NEXT MEETING						
Date		Time				
Venue						
Signed by Chair Person		Date				