

Register of Parish Members' Disclosable Pecuniary Interests

I, **(FULL NAME)**, SAMANTHA JANE LEE

a Member of **HEADLAND Parish Council**, give notice that I have set out below under the appropriate headings my pecuniary interests which I am required to declare in accordance with the Parish's Standing Orders.

(Please complete all sections indicating "None" or "N/A" as appropriate.)

1. **EMPLOYMENT, OFFICE, TRADE, PROFESSION OR VOCATION**

You should show every employment, office, trade, profession or vocation carried on for profit or gain

The Coffee Wagon – Owner
Sam Lee Media – Owner
Publicity Seekers - Director

You should show every type of employment, office, trade, profession or vocation that you carry out or would declare for income tax purposes. Include the name of the employer, business or trading name.

You should include here the name of your employer, the name of any firm of which you are a partner, and the name of any company of which you are a remunerated director.

*Also anybody which has appointed you, with or without remuneration.
You should include the same information for your spouse, civil partner or cohabitee.*

2. SPONSORSHIP

You should declare the name of any person or body who has made any payments to you in the last year towards your expenses as a Parish Councillor or towards your election expenses. You do not need to declare the amounts of any payments: only the name of the person or body making them.

None

You should show here the name of any person or body, except the Parish Council, who has made a payment to you in respect of your election expenses or any other expenses incurred by you in the carrying out of your duties

E.g. political party, including any payment or financial benefit from a trade union

3. CONTRACTS WITH THE PARISH COUNCIL

(a) You should describe all contracts, of which you are aware, which are not fully discharged, and which are:

(i) contracts for the supply of goods, services or works to the Parish or on the Parish's behalf, and

None

- (ii) between the Parish of which you are a member, and either yourself or a company in which you have a beneficial interest or of which you are a director.

The Coffee Wagon

NOTE: *You should describe all contracts, of which you are aware, which are not fully discharged, and which are:*

- (a) *contracts for the supply of goods, services or works to the Parish Council or on the Parish Council's behalf, and*
- (b) *Between the Parish Council and either yourself, a firm in which you are a partner, or a company of which you are a director, or in which you have a beneficial interest (as disclosed in 3 above).*

You need not say what the financial arrangements are, but should say for how long the contract is. You should include the same information for your spouse, civil partner or cohabitee.

4. LAND IN THE AREA OF THE PARISH COUNCIL

The Coffee Wagon – licensed to trade on the Headland promenade

You should include any land in the Parish in which you have a beneficial interest (that is, in which you have some proprietary interest for your own benefit). You should give the address or a brief description sufficient to identify it. If you live in the Parish you should include your home under this heading as owner, lessee, or tenant.

You should also include any property from which you receive rent, or of which you are the mortgagee. "Land" includes any buildings or parts of buildings.

You should include the same information for your spouse, civil partner or cohabitee.

5. LICENCES TO OCCUPY LAND

You should include land in the area of the Parish which you have a right to occupy (alone or jointly with others), but neither own nor have a tenancy of and which licence is for a month or longer.

The Coffee Wagon – licensed to trade on the Headland promenade

You should include land in the Parish which you have a right either alone or jointly with another to occupy for 28 days or longer, but neither own nor have a tenancy of.

You should give the address or a brief description to identify it. "Land" includes any buildings or parts of buildings.

You should include the same information for your spouse, civil partner or cohabitee.

6. CORPORATE TENANCIES

You should list any tenancies of property of which you are aware where the landlord is the Parish of which you are a member, and the tenant is a body in which you have a beneficial interest.

None

You should list any tenancies of property of which you are aware where the landlord is the Parish, and the tenant is either a firm in which you are a partner or a company of which you are a director or in which you have a beneficial interest (as disclosed in 3 above). You should include the same information for your spouse, civil partner or cohabitee.

7. SECURITIES

You should list the names of anybody that (to your knowledge) has a place of business or land in the Parish's area. You do not need to show the extent of your interest.

None

You should list the names of any companies, industrial and provident societies, co-operative societies (but not building societies) or corporate bodies that (to your knowledge) are active in the Parish and in which you have a beneficial interest that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body.

You should include the same information for your spouse, civil partner or cohabitee.

8. OTHER INTERESTS

You should give the names of any other bodies of which you are a member, or are in a position of general control or management.

School Governor West Park

**9. INTERESTS OF CLOSE RELATIONS OR A CLOSE ASSOCIATE
(RELATED PARTY DISCLOSURE)**

You should disclose the existence of any interests that close relations or a close associate may have with anybody that (to your knowledge) are active in the Parish's area. A 'close relation' would be considered as a spouse, civil partner, dependent child or someone living in a common household. Further, it will also include; a grandparent, non-dependent child, brother or sister, the spouse or domestic partner of a child, a parent in law, a brother in law or a sister in law.

None

I recognise that it can be a criminal offence to:

- (1) fail to comply with an obligation to disclose a pecuniary interest
- (2) provide information that is materially false or misleading;
- (3) fail to give further notices in order to bring up to date information given in this notice.

Signed: _____

Date: 10/12/23

IMPORTANT FURTHER GUIDANCE

Parish Councillors must provide an update to the information declared within 28 days of the change.

Sensitive Information

1. Where you consider that the information relating to any of your personal interests is sensitive information, and the Monitoring Officer agrees, you need not include that information when registering that interest, or as the case may be, a change to that interest.
2. You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under the previous paragraph is no longer sensitive information, notify the Monitoring Officer asking that the information be included in the authority's Register of Members' Interests.
3. "Sensitive information" means information whose availability for inspection by the public creates, or is likely to create, a serious risk that you or a person who lives with you may be subjected to violence or intimidation.

Further guidance is available from:

**Director of Legal, Governance and HR/Monitoring Officer
Hayley Martin**

01429 523002

hayley.martin@hartlepool.gov.uk