

**Town Deal Board Meeting**  
(Interim Town Board)

**Thursday 5<sup>th</sup> December 2024**  
**9am – 11am on TEAMS**



Item	Agenda Item	Who	Item Status	Paper
	Updates and reporting			
1	Welcome and Introductions ( <i>Chair</i> )	Chair	For information	Minutes attached
2	Apologies for Absence and Declarations of Interest ( <i>Chair</i> )			
3	Minutes of the Previous Meeting ( <i>Chair</i> )			
	Hartlepool Development Corporation			
4	Hartlepool Mayoral Development Corporation <ul style="list-style-type: none"><li>Verbal update</li></ul>	DMc / MR	For information and discussion	None
	Long Term Plan for Towns			
5	<ul style="list-style-type: none"><li>Latest update, guidance and progress on LTPT</li></ul>	GP (TBC)	For information For information	For information
	Programme and project reporting			
6	Monitoring and Evaluation <ul style="list-style-type: none"><li>Latest submission to MHCLG</li></ul>	PT	For information	Attached
7	Programme Update exception reporting <ul style="list-style-type: none"><li>Wesley Chapel (Jomast)</li><li>Civil Engineering Academy (Seymours)</li><li>Health &amp; Social Care Academy (NHS)</li><li>Reimagining Middleton Grange (HBC)</li><li>Waterfront Connectivity (HBC)</li></ul>	AH SA GW PT PT	For information and discussion	Slides attached
8	Communications and engagement <ul style="list-style-type: none"><li>Update and rolling plan</li></ul>	CK	For information and discussion	Attached
	Risk Review			
9	Governance, Audit and Risk <ul style="list-style-type: none"><li>Update</li></ul>	PT	For information	Item attached
10	Any Other Business ( <i>Chair</i> ) <ul style="list-style-type: none"><li>Items to be raised in advance with Chair</li></ul>	Chair	For information	Item attached

**Next meeting – Wednesday 5<sup>th</sup> March 2025, 10am – 12 noon, on Teams**

**Bold are reports submitted to DLUHC**

Reporting	Deadline for project monitoring information	Proposed Board date	DLUHC submission date
6 monthly M&E return	12 <sup>th</sup> May 2023	6 <sup>th</sup> June 2023 9am – 11am	16 <sup>th</sup> June 2023
Interim return	18 <sup>th</sup> August 2023	5 <sup>th</sup> September 2023 11am – 1pm	15 <sup>th</sup> September 2023
6 monthly M&E return	17 <sup>th</sup> November 2023	7 <sup>th</sup> December 2023 9am – 11am	9 <sup>th</sup> December 2023
Interim return	16 <sup>th</sup> February 2024	5 <sup>th</sup> March 2024 1pm – 3pm	15 <sup>th</sup> March 2024
6 monthly M&E return	17 <sup>th</sup> May 2024	6 <sup>th</sup> June 2024 9am – 11am	14 <sup>th</sup> June 2024
Interim return	16 <sup>th</sup> May 2024	3 <sup>rd</sup> September 2024 1pm – 3pm	13 <sup>th</sup> September 2024
6 monthly M&E return	15 <sup>th</sup> May 2024	5 <sup>th</sup> December 2024 9am – 11am	13 <sup>th</sup> December 2024