

Hartlepool Town Deal Board

Wednesday, 5th March 2025 10 am – 12 noon



Microsoft Teams

These minutes are in draft form until approved at the next Board meeting and are therefore subject to amendments.

PRESENT:

Name	Organisation / Representing
Darren Hankey (DH)	Chair – Hartlepool College of Further Education
Jonathan Brash (JB)	Hartlepool MP
Elizabeth Hutchinson (EH)	Tees Valley Combined Authority (TVCA)
Martin Raby (MR)	Northern School of Art
Reshma Begum (RB)	Federation of Small Businesses
Roslyn Adamson (RA)	National Museum of the Royal Navy (NMRN)
Toni Rhodes (TR)	Education Partnership North East
Jonathan Gilroy (JG)	Ministry of Housing, Communities and Local Government (MHCLG)
Adam Hearld (AH)	Jomast
Sarah Ainslie (SA)	Seymour Civil Engineering
Beverley Bearne (BB)	Hartlepool Borough Council (HBC)
Gemma Ptak (GP)	Hartlepool Borough Council (HBC)
Paul Taylor (PT)	Hartlepool Borough Council (HBC)
Lesley Grant (LG)	Hartlepool Borough Council (HBC)

NO	DETAIL	ACTION
1.	<u>WELCOME AND INTRODUCTIONS (CHAIR)</u> The Chair (DH) opened the meeting, welcomed everyone to the Hartlepool Town Deal Board meeting and facilitated introductions	
2.	<u>APOLOGIES FOR ABSENCE</u> Apologies for absence received from: Maxine Craig (MC) – Vice Chair Brenda Harrison (BH) Denise McGuckin (DMc) Gary Wright (GW) <u>DECLARATIONS OF INTEREST</u> All declarations have previously been recorded	
3.	<u>MINUTES OF THE PREVIOUS MEETING – December 5th, 2024</u> No matters of accuracy were raised <u>Actions from Previous Meeting</u>	

NO	DETAIL	ACTION
	All actions are to be covered under agenda items	
4.	<p><u>HARTLEPOOL DEVELOPMENT CORPORATION (HDC)</u></p> <p>MR gave a verbal update</p> <ul style="list-style-type: none"> - The next meeting scheduled for 06/03/25 is to include an update on Middleton Grange Shopping Centre <p>BB highlighted that officers are continuing to work closely and collaboratively on issues across HBC and HDC boundaries</p>	
5.	<p><u>LONG TERM PLAN FOR TOWNS (LTPT)</u></p> <p>GP presented slides and gave a verbal update – <i>slide presentation to be circulated to board members post meeting</i></p> <p>Ministers have renamed the previous government’s ‘Long Term Plan for Towns’ as the ‘Plan for Neighbourhoods’</p> <p>Under the programme, the 75 towns that were named as recipients will continue to receive up to £20M over the next ten years to improve their places with the list of approved interventions being increased</p> <p>Board Membership</p> <ul style="list-style-type: none"> - Board membership work is continuing, with seven seats filled by community leadership, providing great strength and breadth of voice <p>Financial Considerations</p> <ul style="list-style-type: none"> - GP took members through a financial overview <p>The prospectus has been issued which has broadened the scope with further guidance to follow</p> <p>JB confirmed there has been a shift from government in the narrative around the prospectus and the name is very much linked with that agenda. There is a real drive from government not to be so prescriptive about how this money should be used. The government are very keen to empower communities</p> <p>JB mentioned the North East has the highest proportion of neighbourhoods being mission critical, Hartlepool being one of them, in the Independent Commission for Neighbourhoods report chaired by David Hilary Armstrong.</p> <p>DH asked GP what funds were spent on LTPT whilst the Town Deal Board had oversight as the Board would need sight of this if it was accountable. BB highlighted that the LTPT funds were spent when there was no oversight for the Town Deal Board and, therefore, no information is needed for the Board.</p>	LG

NO	DETAIL	ACTION
6.	<p><u>PROGRAMME AND PROJECT REPORTING</u></p> <p><u>Monitoring and Evaluation</u></p> <p>PT had circulated Item 6a detailing the financial reprofile of Reimagining Middleton Grange Shopping Centre and Waterfront Connectivity projects, submitted to MHCLG in January.</p> <p>PT confirmed MHCLG have approved the reprofile of both projects into 26/27 financial year, which greatly supports the delivery of both these important projects</p>	
7.	<p><u>PROGRAMME UPDATE EXCEPTION REPORTING</u></p>	
7(a)	<p><u>Wesley Chapel (Jomast)</u></p> <p>Slides were shared and AH provided a verbal update</p> <p>Recent progress</p> <ul style="list-style-type: none"> - All external shell work, including roofs, walls and windows, now complete - Scaffolding removed - Below ground drainage complete - Internal first floor raised in main chapel to accommodate bedroom layout - Internal brickwork, sandblasted, cleaned and repointed - Interior Design concepts completed - Hosted Chair of Hartlepool Civic Society – very impressed with restoration <p>Current and next steps</p> <ul style="list-style-type: none"> - Internal fit out commenced - Internal petitions currently being installed - M&E ductwork being fitted - Lifts (passenger & service) to be installed in March - Sub-station still awaiting planning approval from HDC 	
7(b)	<p><u>Civil Engineering Academy (Seymour)</u></p> <p>Slides were shared and SA gave a verbal update</p> <p>Brenda Road update</p> <p>Building Regulation Approval</p> <ul style="list-style-type: none"> - 2 storey modular facility now operational for training and office operations <p>Civils works update</p> <ul style="list-style-type: none"> - Temporary classroom cabins and generators removed from site - Electrical works complete - Solar lighting scheme installed - Site signage designs approved - Birdsmouth fencing and learner welfare benches complete - H&S site inspection in advance of launch event <p>Launch Event</p> <ul style="list-style-type: none"> - March 13th, 2025 - Addresses: Darren Hankey, Town Deal Chair and Cllr Pamela Hargreaves, Chair of Economic Growth and Regeneration Committee - Guest Speaker and Official Opening: HM Lord Lieutenant, Sue Snowdon 	

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7(c)	<p>SA highlighted the latest funding profile and took members through the latest update on enrolment numbers and the excellent work towards the achievement of the targeted outputs on qualifications.</p> <p><u>Health & Social Care Academy (NHS)</u></p> <p>Slides were shared and PT gave a verbal update in GW's absence, highlighting the significant delivery being undertaken at the new facility</p> <p>Current Activity Update</p> <ul style="list-style-type: none"> - Catcote Academy <ul style="list-style-type: none"> . School age first aid intro sessions with students . Exploring use of simulation facilities to support Health and Social Care students ahead of industry placements - Tees Valley Dental Practices, Ambulance Services and Private Health Services <ul style="list-style-type: none"> . Offering of BLS sessions, delivered at Academy . Training needs analysis ongoing to determine other training needs - North Tees and Hartlepool Foundation Trust <ul style="list-style-type: none"> . A large number of outputs are being delivered including a series of nursing recruitment events, supporting undergraduate departments with facilities, open days and careers events with schools and local businesses and wide ranging additional courses including neurodiversity, autism awareness training, and sepsis awareness for the social sector <p>Corporate Social Responsibility Update – Knife Crime Education</p> <ul style="list-style-type: none"> - Purchase of knife crime simulation equipment including specialist manikins with wounds consistent with knife crime - Utilising immersive suite to give patient/victim journey: Street scene /Ambulance/Ward - Knife crime and young detectives programme being explored with Northumbria Police, Academy awaiting response from Cleveland Police around participation - Planning mulita agency summer event <p>PT took members through the latest update on enrolment and employment numbers and highlighted the excellent work towards the achievement of the targeted outputs</p> <p>Next steps include the completion of a marketing strategy, advertising an initial course offering, ongoing training of Academy faculty, exploring Dementia Training offer in conjunction with local MP and hosting a regional simulation event – Summer 2025</p> <p>PT highlighted these projects are delivering a significant number of additional outputs to the Town Deal indicators which should be captured and recorded in the narrative of the M&E reporting to MHCLG</p>	
7(d)	<p><u>Reimagining Middleton Grange (HBC)</u></p> <p>Slides were shared and PT gave a verbal update</p>	

NO	DETAIL	ACTION
7(e)	<p>Recent Updates</p> <ul style="list-style-type: none"> - Final RIBA stage 2 report, including a phased delivery programme and cost analysis received from external consultant Corstorphine and wright, R3 and K2 - HBC and HDC Officers concluded MGSC workshops in December to discuss next steps for the acquisition and termination of leases including terms of service and impacts to accelerate demolition and enabling scope of premises - The high-level delivery programme shows interventions aligned to Town Deal outputs could achieve physical completion by March 2027 	PT
	<p>Phasing</p> <ul style="list-style-type: none"> - Indicative programme produced for Stage 2 report - Programme of likely timescales subject to client instruction and detailed review with Design Team and other specialists - Overall programme can be developed within the next Stage following review with respective third parties - Particular reference to the local planning authority and funding criteria and obligations <p>PT highlighted the delivery programme from Aug 24 to Nov 26 remains indicative with vacant possession and procurement timelines requiring further determination. Planned for the next quarter is RIBA stage 2 sign off, statutory timescales being mapped out, pre-app planning enquiry and drafting of the Brief Document to progress RIBA stages 3-6</p>	
	<p>The Development of a Communications Strategy – <i>to be added as an agenda item at next Town Deal Board meeting</i></p>	PT
	<p><u>Waterfront Connectivity (HBC)</u></p> <p>Slides were shared and PT gave a verbal update</p> <p>Developments in the Waterfront Connectivity phases since the last Town Deal Board meeting have progressed including procurement Briefs being finalised, designs and cost plans being further developed and the Victoria Terrace phase starting on site 3 March 2025, which is a positive step forward.</p>	
	<p>PT highlighted that the draft Wayfinding Strategy is to be completed by the end of March and <i>to be circulated to Board for comment</i>. Legibility proposals are being developed, and following Board comment, tender documents are to be issued in April</p> <p>A Media briefing and photo shoot was taking place on the 4th and 5th March 2025. In the next quarter a number of important milestones are to be achieved including completing the Victoria Terrace phase of works and starting on site on the rear of Mecca Bingo to Maritime Avenue route. Tenders are to be issued for the Slipway works and wider public realm works by May 2025, and alignment is sought with TVCA's LUF funded footpath and cycleway investment.</p>	PT

NO	DETAIL	ACTION
	<p>PT also took members through the main highlights on the 8 phases of work to be delivered.</p> <p>On the Museum Plaza phase</p> <ul style="list-style-type: none"> - RA clarified that she understood the budget has been confirmed. However, the design and cost plan are not confirmed, they are still in development, and as such the summary slide of the 8 phases needs to be amended to reflect this - PT thanked RA for highlighting and confirmed that the amendment would be made, and work was still ongoing to ensure that the design and cost plan were deliverable within the confirmed budget of £472k 	PT
8.	<p><u>COMMUNICATIONS AND ENGAGEMENT</u></p> <p>Slides were shared with members</p> <p>There have been some positive communications in the last quarter including on Wesley Chapel with the latest update video in January 2025, and the key focus in 2025 is to do more videos showcasing internal fit out of the building, the next one due later in March 2025. PT highlighted that the videos continue to be well received and positively, the comments on social media have significantly changed from negative and critical comments about the project at the start to now very positive comments.</p> <p>Upcoming comms work</p> <ul style="list-style-type: none"> - Coverage of the new phase of the Waterfront Connectivity Project - Civil Engineering Skills Academy launch - Continued coverage of the Wesley Chapel project - Success stories from the NHS Skills Academy <p>The December edition of Hartbeat included a double page article on the regeneration projects in Hartlepool, and the next edition of Hartbeat is going to print this week to include articles on the Civil Engineering Academy, Wesley Chapel and Waterfront Connectivity projects</p> <p><i>BB highlighted the positive change in the public's perspective on certain projects and suggested exploring how we capture and monitor feedback</i></p> <p><i>BB suggested considering how to support board members to act as ambassadors for onward messaging</i></p>	<p>PT/CK</p> <p>PT/CK</p>
9.	<p><u>RISK REVIEW</u></p> <p><u>Governance, Audit and Risk</u></p> <p>The Annual Statement of Grant Usage submitted to MHCLG and circulated to members has received satisfactory Internal Audit assurance on spending and delivery and been signed off by MHCLG</p>	
10.	<p><u>ANY OTHER BUSINESS (CHAIR)</u></p> <p>BB will leave her role at HBC at the end of March to take up the position of Chief Operating Officer at TVCA. The Chair thanked BB for her support to the Hartlepool Town Deal Board and extended invitations for BB to attend future board meetings</p>	

NO	DETAIL	ACTION
	<u>DATE AND TIME OF NEXT MEETING</u>	
	Wednesday, 11 th June 2025 10 am – 12 pm on Teams	

Action/Decision Log				
Item	Description	(A/D)	Action/Decision	Owner
5.	LTPT update	A	<i>Slide presentation to be circulated to board members post meeting</i>	LG
7 (d)	Reimagining Middleton Grange	A	<i>The Development of a Communications Strategy – to be added as an agenda item at next Town Deal Board meeting</i>	PT
7(e)	Waterfront Connectivity	A	<i>PT highlighted that the draft Wayfinding Strategy is to be completed by the end of March and to be circulated to Board for comment. Legibility proposals are being developed, and following Board comment, tender documents are to be issued in April</i>	PT
7(e)	Waterfront Connectivity	A	<i>Museum Plaza phase</i> - <i>RA clarified that she understood the budget has been confirmed. However, the design and cost plan are not confirmed, they are still in development, and as such the summary slide of the 8 phases needs to be amended to reflect this</i>	PT
8.	Comms and Marketing	A	<i>BB highlighted the positive change in the public's perspective on certain projects and suggested exploring how we capture and monitor feedback</i>	PT/CK
8.	Comms and Marketing	A	<i>BB suggested considering how to support board members to act as ambassadors for onward messaging</i>	PT/CK