

PLEASE NOTE VENUE

CENTRAL NEIGHBOURHOOD CONSULTATIVE FORUM AGENDA



**RESIDENT REPRESENTATIVE ELECTION TO BE HELD
AT 5.30pm PROMPT**

Thursday 9th August 2007

at 6.00 pm

**in The Baltic Suite, Hartlepool Historic Quay,
Maritime Avenue, Hartlepool**

MEMBERS: CENTRAL NEIGHBOURHOOD CONSULTATIVE FORUM:

Councillors Akers-Belcher, Brash, Coward, Cranney, Hall, Hargreaves, Henery, Kaiser, Laffey, Lauderdale, London, Morris, Payne, Richardson, Shaw, Simmons, Sutherland, Tumilty and Worthy

Resident Representatives:

James Atkinson, Ian Campbell, Bob Farrow, Alan Greenwell, Ted Jackson, Jean Kennedy, Evelyn Leck, Alan Lloyd and Brian McBean – 1 vacancy

- 1. WELCOME AND INTRODUCTIONS**
- 2. APOLOGIES FOR ABSENCE**
- 3. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 4. MINUTES**
 - 4.1 To confirm the minutes of the meeting held on 14th June 2007 (*attached*)
 - 4.2 Matters arising (maximum of 10 minutes) – Feedback sheet from last meeting attached.

PLEASE NOTE VENUE

5. **PUBLIC QUESTION TIME and WARD ISSUES (maximum of 30 minutes)**

Elwick
Foggy Furze
Grange
Park
Rift House
Stranton
Burn Valley

6. **ITEMS FOR CONSULTATION**

- 6.1 Annual Library Plan – *Director of Community Services*
- 6.2 Presentation - Dog control Orders – *Environmental Action Manager*

7. **ITEMS FOR DISCUSSION and/or INFORMATION**

- 7.1 Scrutiny Investigation – ‘Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool - *Chair of the Regeneration and Planning Services Scrutiny Forum*

8. **ITEMS FOR DECISION**

- 8.1 New Deal for Communities (NDC) Area Neighbourhood Action Plan (NAP) (Final for Endorsement) – *NDC Neighbourhood Manager*
- 8.2 Minor Works Proposals – *Central Neighbourhood Forum*
- 8.3 Report of Polling Districts and Polling Places – *Chief Solicitor*

9. **DATE, TIME AND VENUE OF NEXT MEETING**

The Central Area Police and Community Safety Forum will be held on Thursday 6th September 2007 commencing at 10am, in the Baltic Suite, Hartlepool Historic Quay, Maritime Avenue, Hartlepool

The next meeting of the Central Neighbourhood Consultative Forum will be held on Thursday 11th October, 2007 commencing at 2pm, in the Baltic Suite, Hartlepool Historic Quay, Maritime Avenue, Hartlepool

10. **ANY OTHER BUSINESS AGREED BY THE CHAIR**

WARDS

Burn Valley
Elwick
Foggy Furze
Grange
Park
Rift House
Stranton

CENTRAL NEIGHBOURHOOD CONSULTATIVE FORUM

14th June, 2007

MINUTES OF THE MEETING



The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT:

Chair: Councillor Lillian Sutherland - Rift House Ward

Vice-Chair: Ian Campbell (Resident Representative)

Councillor Stephen Akers-Belcher	- Rift House Ward
Councillor Jonathan Brash	- Burn Valley Ward
Councillor Gerald Hall	- Burn Valley Ward
Councillor John Lauderdale	- Burn Valley Ward
Councillor Frances London	- Foggy Furze Ward
Councillor Dr George Morris	- Park Ward
Councillor Robbie Payne	- Stranton Ward
Councillor Jane Shaw	- Stranton Ward
Councillor Christopher Simmons	Grange Ward
Councillor Gladys Worthy	- Rift House Ward

Resident Representatives: Bob Farrow, Alan Greenwell, Ted Jackson, Evelyn Leck and Alan Lloyd

Public: Clive Hall (BURT), G Harrison, D and D Kirkwood, G Johnson, S Johnson, B Loynes, M E Lumley and Ray Waller
Pauline Booth (Chair of Dalton Percy Parish Council),

Council Officers: Jon Wright, Irene Cross, Richard Waldmeyer, Amy Waters, Gemma Clough, L Wood and Pat Watson.

Community Network Officer: Lesley Hall

Housing Hartlepool Representative: Lynn McPartlin

Police Representatives: Sgt Campbell

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Coward, Hargreaves, Henery, Laffey, Richardson and Tumilty. Also from James Atkinson, Brian McBean and Denise Ogden.

The Chair paid tribute to Resident Representative Patrick Finnan who had recently died. She said Patrick had been an asset to the Forum and he had kept the Forum and Officers informed of the concerns/issues raised in his area. The Chair and Forum members wished their condolences passing to his family.

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

None

3. MINUTES

(a) The minutes of the meeting held on 29th March 2007 were confirmed.

(b) Matters arising -

On page 3 final bullet point, third line from bottom – where it says “Evelyn Leck requested that ...” – it should read “Evelyn Leck stated that ...”

Also on page 3 item 63. Discussion took place and the Chair indicated that any decision on this issue should be made by the group of Central Resident Representatives.

Vice-Chair Ian Campbell advised that he had sent a letter to the Civil Aviation Authority regarding helicopter landings and indicated that he would report back to the Forum when he received a reply.

Page 6 - Councillor J Brash referred to the sewage issue. He had written to the Environment Agency and had a reply and was working with Officers. The Forum to be kept informed.

4. PUBLIC QUESTION TIME AND WARD ISSUES

Foggy Furze

Request for litter bin outside of Kinnersley's Bakery. Also sign for Eton Street. (Cllr London)

Litter is problem in Belle Vue area. Bin is loose on Windermere Road (going into Marmion Close) and needs to be secured. (Res Rep Bob Farrow)

Grange

Sweepers are still coming before the bin men in the Grange Road area. (Re Rep Alan Greenwell)

Drug dealing in telephone box in Sandringham Road. Police have contacted BT to stop incoming calls and to take off the door and are looking at the possibility of re-locating the kiosk. (Cllr Simmons)

Drug dealing near Charles on Duke Street and on Mulgrave Road. Sgt Campbell explained that the police are aware of the problem and are gathering intelligence.

Park

Ian Campbell said North area resident reps have a meeting on a regular basis and asked if Central Res Reps could also. Mr R Waller commented that such a meeting would need to be publicised so that members of the public could attend.

Resident Rep Ted Jackson raised the issue of drainage in the West Park area – a meeting had been held with engineers and a camera survey is needed. Jon Wright had been contacted regarding funding for the camera survey.

Ted also asked if there was a separate budget for Parks within the town. Jon Wright explained that Parks does have a budget for general maintenance but additional funding for lighting, CCTV etc would need to be found from other funding sources. A response clarifying budget would be sought.

Cllr Dr Morris referred to Ward Jackson Park westward towards the school and asked for an update on the request for a footpath. Jon Wright explained that due to ownership of the land the area available at present is not wide enough to put in a footpath and that a letter had been sent out to the owners regarding purchasing some of their land but to-date no reply to correspondence had been received.

Cllr Dr Morris asked if there had been any progress on the issues around Tunstall Court. Jon Wright explained that the owners were to meet agencies on site during a visit to the town to look at long term solutions to the problems including bricking up all the windows and doors and NES security were staying onsite for 24 hours until cement has gone from site. Also to cut down the undergrowth to make visibility from the road better.

Lighting in West Park still needs improving. Jon Wright explained that Bob Golightly is looking to improve the lighting in the area and that lighting inside the Park is also being explored.

Toilets inside the park – progress update requested. Jon Wright explained that the toilets would be maintained until a decision is made.

Football playing problems in Millston Close area – update request. Jon Wright explained that consultation had taken place with residents to look at re-designing the grassed area with mounds but at present this scheme had been put on hold due to the land still belonging to Yuills.

Cllr Dr Morris referred to notices displayed in Ward Jackson Park, ie no cycling/skateboards, dogs to be kept on leads etc, but these rules are ignored all the time. Now a goose has been savaged by a dog. He asked for everything possible to be done to protect the park which was a facility for the whole town not just Central area.

Resident Brenda Loynes asked for an update on the alleygate which she said was now unsafe. Jon Wright was not aware of any decision yet.

Brenda also reported “horrendous” litter at the back of Mountston Close. Also recycling bins at Tesco Car Park had bags left near them as they were overflowing often. Jon Wright noted these two issues.

Resident Mr Ray McAndrew had submitted the following queries:

- (a) Benches in Burn Valley – had been painted but there was more paint on the floor than the benches.
- (b) Painting of lampposts – some have been partly painted, some not at all – when will others be done?
- (c) Family Wood at top of Burn Valley – path around wood is only one foot wide and has nettles, thistles growing at either side – needs tidying up.
- (d) Pot-holes – big one at Shrewsbury/Westbourne Junction and all of Eldon Grove.

Jon Wright would follow up the queries and bring replies/updates to the next Forum.

Rift House

Resident Rep Alan Lloyd referred to the tree opposite his property and asked why it was going to be removed to make space for car parking as there would only be enough room for one car.

He also referred to commercial vehicles parking on pavements and causing damage. Also mini motors on the estate. Sgt Campbell explained that the police cannot respond in some cases. Many operations have been scheduled throughout the town with off-road Police to try and resolve this.

Councillor Worthy said there is a lack of dropped kerbs at the top of the Rift House estate. Jon Wright explained that he had requested money through the minor works and highways for dropped crossings in the area.

Stranton

Smells from drains in York Road were reported.

Clive Hall (BURT) advised that from Burn Valley towards Tesco roundabout there is paint on the footpath – he asked if anything could be done about it. Jon Wright explained that many different ways of removing paint had been tried including burning and the graffiti machine, all without success due to the type of paint.

Councillor Shaw reported that Cameron, Furness and Belk Streets residents have concerns at present due to the amount of rubbish in some properties and the possibility of rats is becoming an issue.

Jon Wright gave an update on the current situation in relation to St Joseph's Court –

the matter was ongoing to try to find a solution. Mr R Waller requested that Council vehicles, ie library etc, do go into the area.

Councillor Worthy reported stinking drains in Thornton Street / York Road areas.

Burn Valley

Councillor Hall reported that potholes in Eldon Grove and Claremont Drive need attention. Also fly-tipping and litter are a problem in the back lane of Kimberley / Colenso Street.

Oxford Road residents have requested additional dog fouling bins and the requested sites for location had been passed to the environmental supervisor.

Litter in Cornwall Street was reported.

Councillors Lauderdale reported the ongoing anti-social behaviour in Cornwall Street. Sgt Campbell explained that operations are underway in this area to try and resolve the issue and the police were working with 2 landlords from the area.

Resident Rep Evelyn Leck reported that:

- rats are a problem in the Stranton area;
- drains in the Burn Valley area smell;
- Burn Valley beck is full of litter, rubbish and trolleys;
- additional lighting and a crossing is needed on Blakelock Road near Shrewsbury Street
- need for something to help blind lady cross. Evelyn had also reported this to NAP and requested possible minor works funding.

Oxford Street road surface is in need of repair.

The smell near to the Lonscar Hall in Seaton Carew was reported and had been passed to the South Neighbourhood Manager.

Mr R Waller asked if the Forum could have some clarification on budgets for other tourist attractions including the Marina, Seaton Carew and the Headland. He referred to reduction in bus services and being unable to get a bus to Ward Jackson Park. He also referred to the can skip in Elwick road – it says flatten cans and some elderly people unable to do so.

Mr R Waller also reported that the sweeper comes before the bin men in the Park Road area.

Councillor Brash reported that due to the number of stolen litter and dog fouling bins across the town could we look at heavier bins to be put in place. Jon Wright explained that new dog foul bins had already been purchased to replace the stolen bins, but the suggestion for a different style of bins would be looked into.

Elwick

None.

5. PRESENTATION – BUILDING SCHOOLS FOR THE FUTURE – STAGE 3 CONSULTATION

The Assistant Director – Resources and Support Services - gave a presentation on Building Schools for the Future. This was a Government initiative which would provide money to rebuild, remodel and refurbish Hartlepool's secondary schools. The second stage of the consultation had been completed on 2nd March 2007 with the results showing 70% of respondents in favour of the closure of Brierton and 63% in favour of co-locating Catcote

Secondary and Springwell Primary Special Schools. Stage 3 was now underway and a copy of the Stage 3 Consultation Document was made available for those present.

This stage of consultation would run until 27th July 2007. In addition to the Consultation Document, information could be viewed on the website hartlepool.gov.uk/schoolscapital/bsf. A number of public consultation meetings would be held at schools across Hartlepool where residents could voice their concerns. They could also contact Christine Lowson directly at the Civic Centre or via the email address bsf@hartlepool.gov.uk.

Included in the presentation were slides relating to the following

- When Brierton School might close
- How pupils would transfer to other schools
- Support for Brierton pupils and their families
- Arrangements and support for pupils with Autistic Spectrum Disorder
- Support for Brierton teaching and support staff
- Partner Primary Schools

The Assistant Director stressed that no decisions had yet been made.

Following the presentation the following questions/issues arose:

Councillor Worthy said she wished to stress the importance of the school to the area. She said she felt it had been pushed through too quickly and there is not much time now for her to speak to residents. She was worried about the building going into disrepair. She also had concerns about children having to walk long distances to alternative schools.

Councillor Akers-Belcher indicated that he had attended one of the meetings and the parents were worried about the future. He felt that the slant put on the options in the presentation had not been true – people seemed to be being told that if they did not vote then the Authority would get no money.

Mr R Waller referred to bus services and said that guarantees should be given that appropriate timed services would be available. Mr Waller also raised concerns about children with autism – the present centre was excellent and it would be a tragedy if it was broken up. He asked for guarantees that parents views would be paramount.

Paul Briggs indicated that Officers were aware of Mr Waller's views. As an Officer he could not make promises but can make recommendations and advised that consideration would be given to every child with ASI.

Councillor Brash commented that BSF was a unique opportunity for Hartlepool. He asked if there was a function / facility that could be used to support a closing school – he said “this must be happening across the Country”. Paul indicated that the funding can only be used for actual building work and ICT infrastructure and equipment. Paul said “BSF is not making us close schools – it is the catastrophic fall in numbers; the Government will not give us the money unless we can demonstrate we are dealing with the drop in numbers”.

Councillor Simmons was in favour of BSF but referred to the school uniform issue and asked what safeguards would be put in place for children – he said change could have a profound effect on them. Paul indicated that such issues were covered in the fuller presentation and were being debated with school heads / the Project Board, etc, and there was a

strong case for assisting parents with uniform costs where appropriate.

Councillor London commented that this was a sensitive issue and that there had been a lot of opportunities for people to air their views. She felt the experts were dealing with it but everyone should put their view forward.

The Chairman advised that further meetings with fuller information and more opportunity to put views were being held and people could attend. A full list of dates/times/venues was circulated.

6. NEW DEAL FOR THE COMMUNITIES NEIGHBOURHOOD ACTION PLAN (NDC NAP)

Copies of the NDC NAP were available for Members, Res Reps and residents to take away and read prior to the next meeting – when a presentation was planned. Those in attendance were advised that if they would like to discuss the content of the NAP or would like more details then to ring 855560 and ask to speak to Clare Clark, NDC Neighbourhood Manager.

7. TEES VALLEY JOINT MINERALS AND WASTE DEVELOPMENT PLAN DOCUMENTS: KEY ISSUES AND ALTERNATIVE OPTIONS REPORT

Planning Officer Amy Waters gave a brief report on the Tees Valley Minerals and Waste Development Plan consultation. The Key Issues and Alternative Options Report was the first stage of preparing the Waste Development Plan and identified issues affecting minerals and waste development, providing spatial planning options for dealing with these.

Public consultation was currently being carried out and a key part would be the drop-in session at the Central Library on 18th June 2007, from 3pm-7pm. Present would be employees of the environmental consultants Entec UK and Council Planning Officers. Copies of the Key Issues and Options report were available at all branch libraries, via the Council website and through Tom Britcliffe / Amy Waters on 523532. Comments on the reports should be submitted by the end of June 2007.

The Chair thanked the Planning Officer for the presentation.

8. STREET NAMING REQUEST – CHURCH STREET AREA

The Head of Technical Services reported on feedback on a request, by a property developer, for the introduction of new street names for the back street to the north of Church Street and the access road leading to it, located opposite Lynn Street (North). A plan of the areas was provided. The report gave detailed background information and indicated suggested names for the back streets, as follows:

Station Lane
Station Approach
Lynn Lane
Back Church Street

As Church Street lies within a conservation area, enquiries had been made of the Council's Conservation Manager who had advised that there were no issues with the creation of a new street name from the conservation point of view. The Fire Rescue Service had advised that they would prefer the properties to be numbered 65a and 65b Church Street. Given comments received from the Fire Rescue Service there would appear to be some risks involved with

creating a new street name in this area in respect of emergency response to an incident and the Brigades ability to identify a specific property effectively.

Comments were requested and these could be made direct to Mike Blair on 01429 523252.

9. MINOR WORKS BUDGET 2007/08

The Neighbourhood Manager advised the Forum that £52,000 had been delegated to the North area for the 2007/08 financial year with an additional £20,000 for highway related works. Further to this, an additional £15,000 was allocated to address the common issue of the conversion of grass verges to hard standing, where the Forum considered this appropriate.

The Forum was reminded of the framework for consideration of proposed schemes and the Neighbourhood Manager indicated that proposals would be welcome from Ward Councillors and residents.

10. MINOR WORKS PROPOSALS

The Neighbourhood Manager presented a report and requested consideration of improvement schemes for potential funding from the Central Neighbourhood Consultative Forum Minor Works Budget.

The Schemes were detailed in the report and are described briefly below:

- Removal of Grassed Verge
Macaulay Road - £2,600
- Proposed controlled Crossing
Raby Road - £15,000
- Pedestrian Tactile Crossings -
£3,500

- Removal of Grassed Verge Darwin Grove - £1,600
- Removal of Grassed Verge Sinclair Road - £2,600
- Removal of Grassed Verge Galsworthy Road - £4,650
- Removal of Grassed Verge Macaulay Road - £2,200
- Thackeray Road Parking Improvements - £1,700.
- Pride in Hartlepool - £5,000.

Decision – All the above schemes totalling £38,850 were approved for recommendation to the Portfolio Holder.

Councillor Worthy referred to the proposals for Galsworthy Road and asked for the garage area to be considered also.

Resident Rep Bob Farrow expressed surprise at the level of cost for the Raby Road crossing.

Minor Works monies remaining would be £48,150 – and residents and Members were reminded to contact members of the Neighbourhood Management team if there were any schemes they would like to put forward for consideration.

11. RIFT HOUSE/BURN VALLEY NEIGHBOURHOOD ACTION PLAN (NAP) UPDATE (FINAL FOR ENDORSEMENT)

A detailed report of the Head of Regeneration was presented by Gemma Clough. This sought endorsement of the Neighbourhood Action Plan Update for the Rift House and Burn Valley areas. A copy of the plan was attached along with a summary document highlighting the priority concerns of the local community and the actions to address them.

The Forum endorsed the report and the Chairman complemented Officers on the

amount of work that had been undertaken.

12. DATE, TIME AND VENUE OF NEXT MEETING

The next meeting of the Central Neighbourhood Consultative Forum will be held on Thursday 9th August 2007 commencing at 6pm at the Baltic Suite, Hartlepool Maritime Experience (main Quay entrance).

The next meeting of the Central Police and Community Safety Forum will be held on Thursday 6th September 2007 commencing at 10am – venue to be identified.

L SUTHERAN

CHAIR

Feedback Sheet to Central Forum Issues raised 14 June 2007

Request for a litter bin outside of Kinnersleys Bakery in Oxford Road. **A new bin has been installed.**

Street sign needed for Eton Street. **This street nameplate has been ordered**

Litter is a problem in the Belle Vue area. **Routine street cleansing is carried out in this area by Hartlepool Council and an additional resource from NDC**

Bin is loose on Windemere Road going into Marmion Close and needs to be secured. **This bin has now been re-secured.**

Sweepers are coming before the bin men in the Grange Road area. The **Environmental supervisor has been advised of this and he is looking at the sweeper rounds in the central area, if problems continue residents can report this on 523333.**

Drug dealing in telephone box in Sandringham Road. **Police have contacted BT to stop incoming calls and to take off the door we are also currently looking at the possibility of re-locating this kiosk.**

Drug dealing near Charlies on Duke Street and on Mulgrave Road. **Sgt Campbell explained that the police are aware of the problem and are gathering intelligence.**

Derelict buildings on Duke Street corner of Stephen Street near Costcutters is anything going to be done with this property. **JW informed the forum that the owners have received a commercial grant to improve this building and work is scheduled to start by the end of August.**

Drainage issues in the West Park area – a meeting has been held with engineers and a camera survey is needed. **JW has been contacted regarding possible future funding for the camera survey.**

Is there a separate budget for Parks within the town? **JW explained that Parks do have a budget for general maintenance but additional funding for lighting, CCTV etc would generally need to be found from other funding sources.**

A response needed to clarify budget and an email sent to Andrew Pearson 13.7.07

Is there any progress on the issues around Tunstall Court? **JW explained that the owners were to meet agencies on site during a visit to the town to look at long term solutions to the problems including bricking up all windows and doors and NES security staying onsite for 24 hours until cement has gone off. Also to cut down the undergrowth to make visibility from the road better.**

Lighting in the West Park area needs improving. **JW explained that Bob Golightly is aware of possible lighting problems in the West Park area and lighting is being explored for inside the Park.**

Toilets inside the Park what is happening with them? **JW explained that these toilets will be maintained until a decision is made.**

Is there any progress regarding the football issues in Millston Close. **JW explained that consultation had taken place with residents to look at re-designing the grassed area with mounds but at present this scheme has been put on hold due to the land still belonging to Yuills. The parents of the young people causing the problems in the area with football have received a visit from the police explaining the problems this was causing to other residents in the area and the family were unaware of this.**

Is there an update on the Mounston Close alley gate? **A report for recommendations will go to portfolio in September.**

Litter at the rear of Mounston Close onto Hart Lane. **Routine street cleansing is carried out in this area.**

Recycling bins at Tesco are overflowing. **These bins were emptied on 22 June 07**

There is a small bin on the lamp post near to Tescos can this be replaced with a floor mounted larger bin? **The small bin has been left in place and a new floor mounted bin has been installed.**

Tree opposite his property – why is the council going to remove this and make a car parking space that will only be big enough for one car? **A full consultation with residents was undertaken with a consensus for more parking and funding for the scheme was agreed at the central consultative forum held on 14.6.07.**

Mini motors are on the estate. **Sgt Campbell explained that the police cannot respond. Many operations have been scheduled throughout the town with Off Road Police to try and resolve this.**

There is a lack of dropped kerbs at the top of the estate. **JW explained that he has requested money through the minor works and highways to do this work.**

Smell from the drains in York Road. **The drains have been inspected and no problems were found.**

From Burn Valley towards Tesco roundabout there is paint on the footpath can anything be done? **JW explained that due to the type of paint many different ways of removing this paint had been tried including burning and the graffiti machine all without success.**

Cameron and Furness Streets are of concern at present due to the amount of rubbish in some properties and the possibility of rats also becoming an issue. **Two properties in Cameron Street have been cleared of rubbish by the landlord and the property in Furness Street has also been cleared and the landlord will also be fitting a new back door to this property.**

Potholes in Eldon Grove and Claremont Drive need repairing. **Eldon Grove is due to be re-surface at the end of August 07. Claremont Drive an order has been placed for repairs outside of 4, 13, 15-17 and 19. A rating assessment has been requested for Linden Grove outside 26-30 near speed humps and repairs have been requested outside 12.**

Flytipping and litter are a problem in the back lane of Kimberley/Colenso Street. **Routine cleansing will continue in this area, however, if the situation escalates then there is a possibility for the covert camera to be sited there once again.**

Oxford Road area residents have requested additional dog fouling bins. **The requested sites for location have been passed to the environmental supervisor.**

Litter in Cornwall Street. **Routine street cleansing is carried out in this area.**

Anti-social behaviour is an ongoing issue in Cornwall Street. **Sgt Campbell explained that operations are underway in this area to try and resolve this issue and the police are also working with two landlords from the area. A covert CCTV camera has now been installed at this location.**

Rats are a problem in the Stranton area. **HBC have produced a leaflet to inform residents about reporting sighting of rats and these have been delivered to the Stranton area.**

Drains in the Burn Valley area smell. **The drains have been inspected and no problems were found.**

Burn Valley beck is full of litter, rubbish and trolleys. **The beck is inspected and cleaned regularly**

Additional lighting and a crossing is needed on Blakelock Road near Shrewsbury Street. **Lighting is up to standard in this area and the traffic department will investigate possible locations for a crossing and then carry out a pedestrian count at that point to see if a crossing can be justified.**

Oxford Street road surface is in need of repair. **An order has been placed for repairs to be carried out in Oxford Street and a rating assessment has been requested for these roads.**

The smell near to the Lonscarr Hall in Seaton Carew. **The drains in this area have been cleaned.**

Could we have some clarification on budgets for other tourist attractions including the marina, seaton carew and the headland. **These areas all receive routine inspections and cleansing from mainstream budgets. However, not all areas are council owned.**

The sweeper comes before the bin men in the Park Road area. **The environmental supervisor advised that he is looking at the sweeper rounds in the central area, if problems continue residents can report this on 523333.**

Due to the number of stolen bins across the town could we look at heavier bins to be put in place? **JW explained that new dog foul bins have already been purchased to replace the stolen bins, but the council can look at that suggestion.**

Benches in the Burn Valley have been painted however there is more paint on the floor than there is on the benches. **The matter has been passed to the Environmental Supervisor to see if the excess can be removed**

Painting of lampposts why have some been partly painted and some not painted at all when will these works be completed.

The matter has been passed to the officer responsible to investigate and complete

The footway through family wood is only approximately a foot wide due to nettles etc growing at either side this area requires tidying up.

This matter has been passed to the officer responsible who will arrange for the work to be carried out

Pothole at Shrewsbury Street and Westbourne Junction

This has been repaired

Report of: Director of Community Services

Subject: ANNUAL LIBRARY PLAN

1. PURPOSE OF REPORT

- 1.1 To consider the draft Annual Library Plan (**Appendix 1**) for consultation.

2. BACKGROUND

2.1

The Plan describes the proposed priorities and actions of the library service during 2007/8 and how they contribute to delivery of the Council's Departmental and Corporate plans. Throughout the consultation period of June and July the public are asked to read, comment and make suggestions regarding the plan.

3. ANNUAL LIBRARY PLAN

- 3.1 The Annual Library Plan is part of the Budget and Policy framework of the Council and is required to allow examination of the service and its development.
- 3.2 The plan highlights actions to be undertaken this year, which include the introduction of the restructured vehicle services, improvement of family history services, increased use of libraries as venues for literary and author hosted events and close working with Children's Services to support children's literacy and family learning.

In 2007/8 a strategic review and longer term forward plan for Hartlepool's Library Services will take place. The public will be invited to take part in this process. Further consultation will be carried out through the Neighbourhood Forums.

4. CONSULTATION

- 4.1 Public consultation on the library plan will be through the Neighbourhood Consultative Forums, and with stakeholders and users. Notices are displayed and copies of the Annual Library Plan are available in all library service points. Members of the public are invited to read the plan and to make comments, suggestions or to ask questions about the plan. The notices provide details of the Neighbourhood Consultative Forums.

5. TIMETABLE

- 5.1 Consultation will take place throughout June, July and August with the plan then being referred to the Adult Care and Community Services Scrutiny Panel. It will then be returned to Cabinet in September and onward for full Council approval in October 2006.

6. DIVERSITY

- 6.1 The Annual Library Plan includes actions specific to the Council's diversity policies and procedures and seeks to mainstream diversity considerations into all activities

7. RECOMMENDATIONS

- 7.1 Public are asked to consider the plan and its contents and to make comments and suggestions.

CONTACT OFFICER, and all enquiries

Graham Jarritt,
Borough Librarian
Central Library
124 York Road
Hartlepool
TS26 9DE

Tel (01429) 272905
(internal 3612)

email: graham.jarritt@hartlepool.gov.uk

Please contact Graham Jarritt if you require this report, or the library plan in larger print or audio format



Library Service

Annual Library Plan (*draft*)

2007/08

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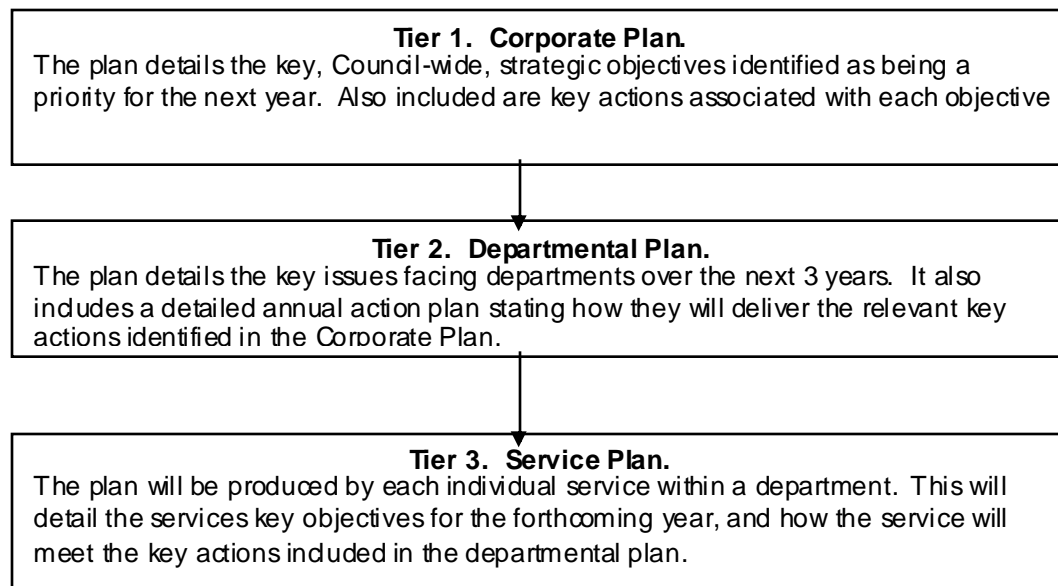
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Introduction

This document is the Library Service Plan for 2007/08 and forms part of the Council's overall Service Planning arrangements. The plan details the key priorities and issues facing the Library Service over the next year, and includes a detailed action plan showing how these priorities will be delivered.

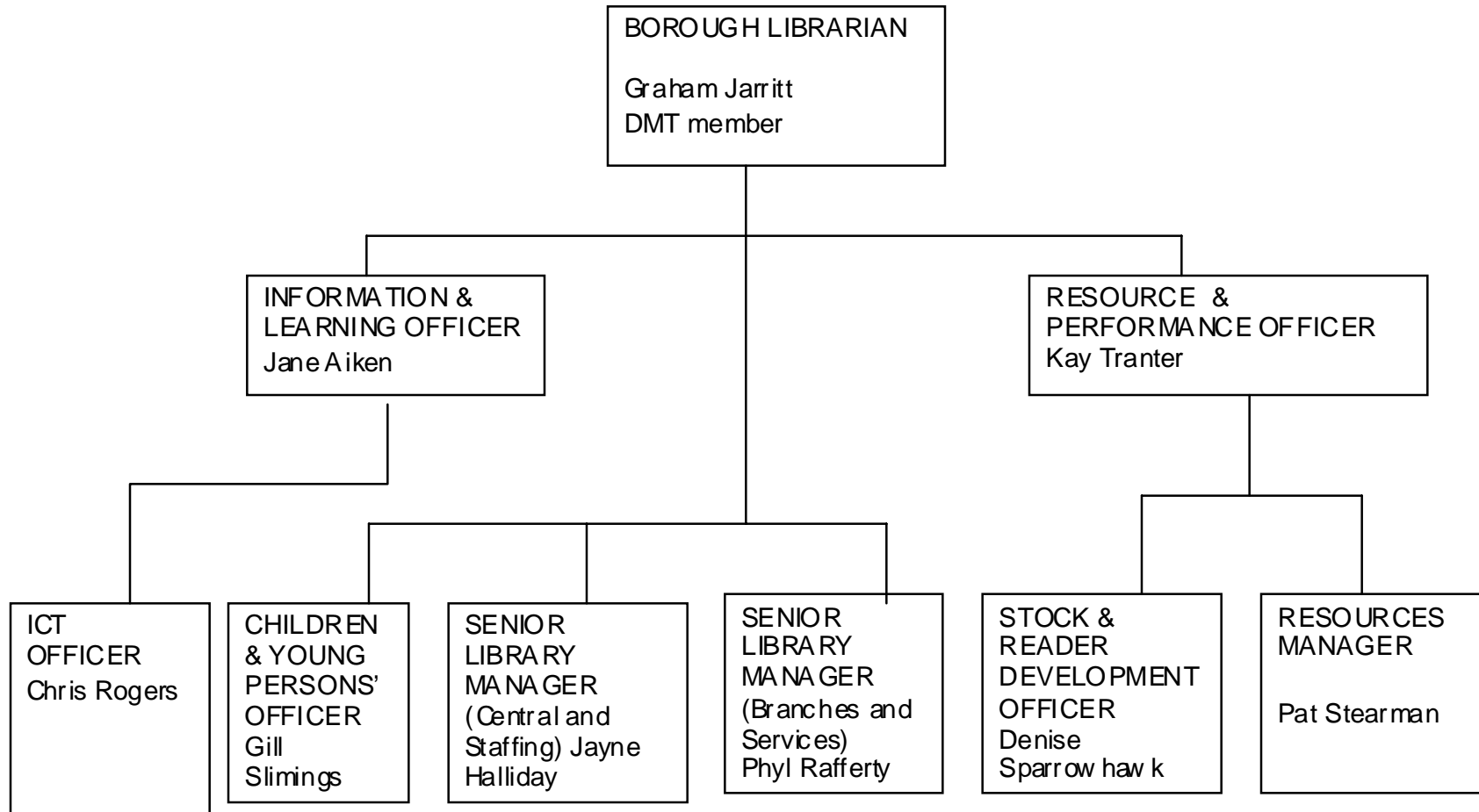
The plan details how the Library Service will meet the Council's key priorities as stated in the Corporate Plan and the Adult & Community Services Department's key priorities as stated in the Adult & Community Services Departmental Plan 2007/08-2009/10.

This plan should be looked at in conjunction with both the Council's Corporate Plan, and the Adult & Community Services Departmental Plan, that together form part of the Council's overall Service Planning Arrangements. Figure 1, below, demonstrates how the plans are linked: -

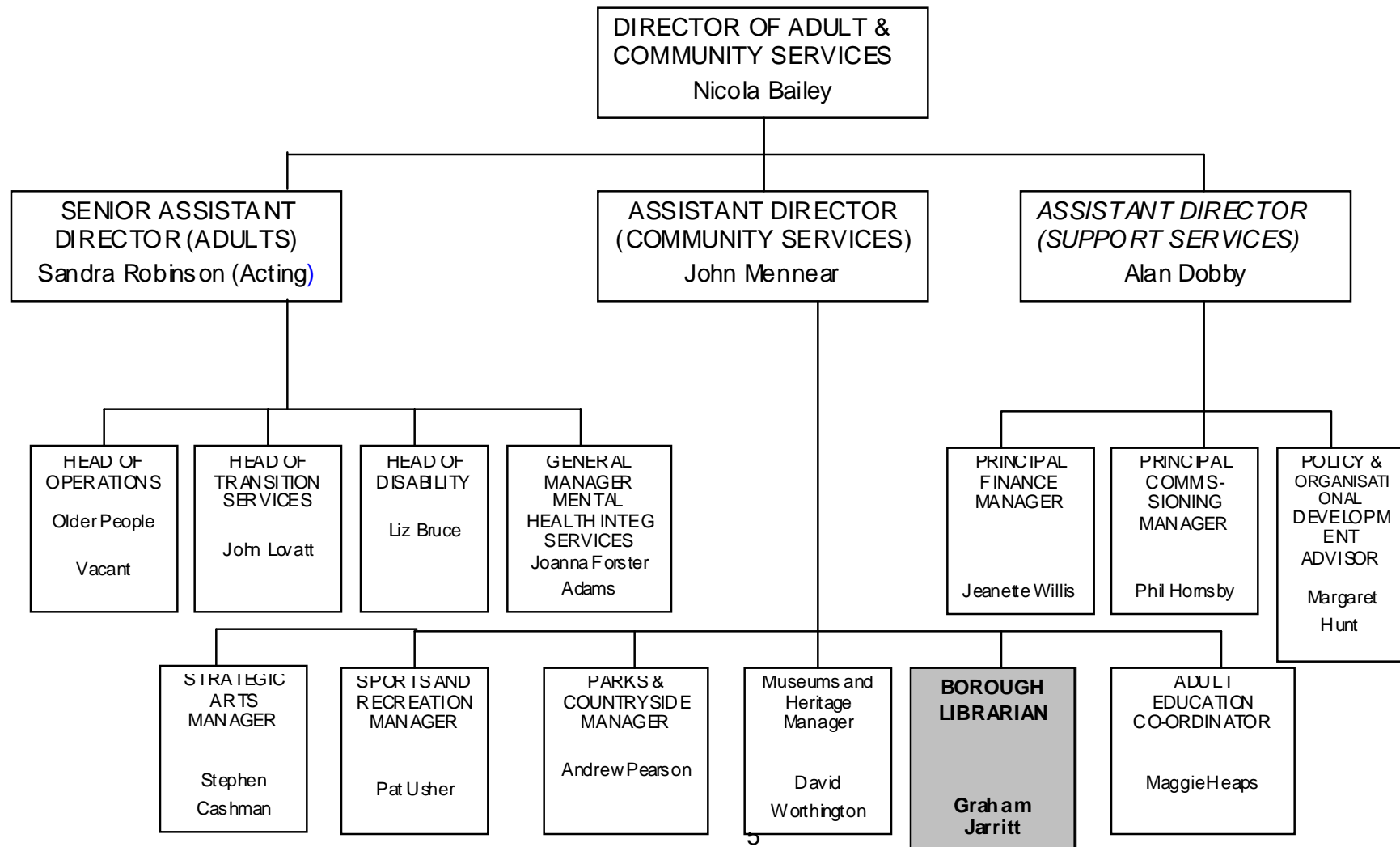


This approach ensures that any objective that appears in the Corporate Plan can be traced through the Departmental plan to specific actions in the service plan, and vice versa. It allows the employees delivering services to explicitly see how their actions contribute to the Council's overall objectives.

Library Service Senior Management Structure



Where Libraries fit within Adult and Community Services Departmental Management



Performance Management

- **Monitoring and Reporting**

The action plan detailing how the department will meet its main objectives for the forthcoming year will be monitored constantly, and reported regularly to Departmental Management Team on a quarterly basis.

Throughout the year, in certain circumstances, it may become necessary to either remove or amend an objective or specific action from the action plan. This could be for a number of reasons, such as changing priorities or a delay in implementing a particular scheme through unforeseen circumstances. Any amendments to the plan will only be made with full agreement of DMT.

- **Reviewing the Plan**

As previously explained the action plan will be constantly monitored and reviewed, with any proposed changes being presented to DMT for agreement.

The plan will also be used as a management tool to monitor library senior managers' performance through the monthly update meeting.

- **Communication**

The Library will communicate performance internally through the staff newsletter, through the library section heads meetings, through the library managers' service team meetings and through individual and collective staff-update meetings.

Externally, the library will communicate and consult on its plan, aims and objectives directly with the public, through the Neighbourhood Forums, with users at all service points and with stakeholders through electronic or postal communication.

The Library Service

The Library in Hartlepool provides services from the Central Library and six branches. It also operates a mobile library bus and a van delivered home library service. It supports and provides stock for Brougham Annexe Library, which is run by the voluntary Wharton Trust.

Although traditionally seen as somewhere that lends books and provides a place to study, the public library provides a far broader range of services. Framework for the Future, the ten year forward plan for libraries sets the priorities for library provision as:

- The promotion of reading and informal learning.
- Access to digital skills and services including E-Government
- Measures to tackle social exclusion, build community identity and develop citizenship.

The library promotes and supports reading and literacy for all ages. For adults there are reading groups, literary events and creative writing projects as well as a large range of books and materials in other formats. Children and young people are supported through a large selection of reading materials, homework clubs and a robust programme of events throughout the school holidays. The Summer Reading Challenge annually encourages reading throughout the summer school break. Bookstart, run by a partnership of the Library, Children's Services and Health Visitors, provides special packs of books and other materials to encourage development of reading and learning throughout the early years.

The library supports learners. It provides study places, books and materials, public free access to ICT and a number of online databases. It also works with Adult Education in the hosting of training courses and works closely with Hartlepool College of Further Education. The library is the principal provider of free, open public access to computers and the internet in Hartlepool.

The library seeks to provide services to hard to reach groups. In Partnership with the Tees, Wear and Esk Valleys Mental health Trust and MIND it provides mental wellbeing book collections for information and self help and runs a reading group for people with mental health issues. The Library supports basic skills learning and works with the Youth Service to provide services to young people at risk. The library is open to all and is highly regarded by many people in the town who value its services and role as a community resource.

The Library in Hartlepool scores well in satisfaction ratings and national standards measurement. At the same time, within a broader national debate it is necessary to consider the appropriate direction of travel to ensure a sustainable and high quality library service in the town. In 2007/8 the library will produce a strategic document to consider the longer-term development of the town's library services

Priorities

Library Service Priorities for this 2007/8 are

- Ensure Library Services are easily accessible to vulnerable groups and contribute to the preventative mental wellbeing agenda.
- Develop milestones and strategies to deliver improvements of facilities and services areas.
- To contribute to the review of all Community Services literature
- Contribute to the establishment of key centralised information points across the town and publicise these.
- Implement the delivered library services review and action plan.
- Provide Library services targeted towards hard to reach groups and individuals
- Reduce sickness levels within the library service
- Implement policies and actions that contribute to the Council's Diversity Action Plan
- To increase community engagement in planning and delivering library services.
- Improve the library service's capacity to provide strategic management and its ability develop strategic forward planning
- To develop a strategic forward plan for library services in Hartlepool

The actions the library service will take to work towards delivering these priorities are detailed in the Action Plan section of the Service Plan

Library Service Action Plan 2007/08

The Library Service Action Plan identifies actions that are linked to the Corporate Plan through the Adult and Community Services Departmental Plan. The action plan expands on both of these and gives more detail as to how this will be achieved.

Objectives that are linked to the Corporate Plan, through the Adult & Community Services Departmental Plan

SERVICE/TEAM (IF APPLICABLE)				
Corporate Plan Objective: LAA12. Mental Wellbeing: To promote a positive approach to the mental wellbeing of Hartlepool residents (Ref: CO)				
Departmental Plan Objective: To increase social inclusion of people with mental health issues (Ref:) HC 13.1				
Service Plan Objective: Ensure Community Services are easily accessible to vulnerable groups and contribute to the mental wellbeing agenda				
Ref:	Action	Date to be Completed	Responsible Officer	Associated Pls
	Establish Alzheimers Bookchat group	Sept 07	Phyl Rafferty	BV 220
	Explore establishment a Reading group in Sandwell Park mental health unit	Dec 07	Phyl Rafferty	BV 220
Corporate Plan Objective: LAA29 Enrich individual lives, strengthen communities and improve places where people live through enjoyment of leisure, culture and sport				
Departmental Plan Objective: Develop and improve cultural and leisure facilities and events (Ref:) CL2.1				
Service Plan Objective: Develop milestones and strategies to deliver improvements of facilities and services areas.				
	Achieve Matrix Standard for information and Guidance provision for Central Reference Library	Mar 08	Jane Aiken	BV 220

	To gain Investing in Children status for one library service point.	Mar 08	Gill Slimings	
	Establish a library strategic planning group	May 07	Graham Jarritt	
	Develop a library community engagement strategy	Sept 07	Graham Jarritt	
	Develop a library forward strategy for Hartlepool taking into account local need and national strategies and policies	Oct 07	Graham Jarritt	
	Implement staff training plan & ensure that staff receive appropriate training for their role.	April 07	Jayne Halliday	
	Regularly monitor performance against PLSS targets and CIPFA indicators and propose remedial actions if required	Mar 08	Kay Tranter	BV220 LPI ACS 6
	Explore potential funding sources and potential partners for a project to organise and preserve the special collections. Produce a timeframe and plan	Mar 2008	Jane Aiken	
	Maritime Archive – work with the NEEMARA project team to catalogue their collection on Talis.. Train a member of staff to input records . Create a Maritime Archive web link from the portal to the catalogue	Sept 07	Jane Aiken	
	Promote Ancestry.com and Britannica on-line. Total of 14 workshops to be held through year across all static service points	Mar 08	Jane Aiken	BV 220
	Organise an event to promote learning/local history in partnership with Middleton Grange & Hartlepool Hospice	May 2007	Jane Aiken	
	To deliver a minimum of 4 literary events	March 08	Denise Sparrowhawk	BV 220

	To review library support services and library stock procurement within Hartlepool Libraries with reference to national/MLA ' <i>Better Stock, Better Libraries</i> ' proposals	Dec 07	Kay Tranter	
	To take part in a regional pilot within national/MLA ' <i>Better Stock, Better Libraries</i> ' proposals	Mar 08 (within regional timeframe)	Kay Tranter Graham Jarritt	
	Analysise current stock issues ,and identify performance of different formats. Draw up revised stock purchasing plan and plan to improve performance of underachieving stock	Dec 07	Kay Tranter Denise Sparrowhawk Chris Rogers	BV 220
	Conduct Children's PLUS survey	Sept 07	Gill Slimings	BV 220
	Monitor customer care and service standards in all service points, and take any remedial or training actions as may be indicated	Sept 07	Jayne Halliday Phyl Rafferty	BV 220 BV 118 BV 119C
<p>Departmental Plan Objective: Ensure the public have access to a wide range of information about leisure, culture and sporting opportunities in a variety of accessible mediums. (Ref:)</p>				
<p>Service Plan Objective: Revision of all Cultural Services service literature to be undertaken to confirm information availability and identify gaps.</p>				
Ref:	Action	Date to be Completed	Responsible Officer	Associated Pls
	Take part in Cultural services literature and publicity review	Mar 2008	Graham Jarritt	
	Three 'How to guides' & three 'Facilities and services guides to be published (in hard copy and on the portal)	Mar 2008	Jane Aiken	

	Revise Bookstart and children's library service literature to market new initiatives and expanding services.	Mar 2008	Gill Slimings	BV 220
	Produce quarterly events programme posters for each library.	April 07	Chris Rogers	
	To participate in the Departmental Portal Development Group to ensure continual development and updating of the Portal	Mar 2008	Chris Rogers	
Service Plan Objective: Establish key centralised information points across the town and publicise these				
Ref:	Action	Milestone	Responsible Officer	Associated PIs
	Working with other Section Heads, establish key centralised points, a method of information gathering and coordinating the distribution of materials to these	May 2007	ADCS/Graham Jarritt	
	Agree method of publicising key information sites	May 2007	ADCS/Graham Jarritt	
Corporate Plan Objective: – LAA30 Cultural and Leisure Services, including libraries, better meet the needs of the community, especially disadvantaged areas				
Departmental Plan Objective: To increase opportunities for participation in a wide range of cultural and leisure activity focussing on areas of disadvantage (Ref:).				
Service Plan Objective: Conduct review of concessionary charging policy across Community Services with a view to establishing one consistent approach. CL6.1				
	Contribute to the review of the Community Services concessionary charging policy	April 2007	Graham Jarritt	

	Ensure any management information systems are reprogrammed to meet any new service requirements	Mar 2008	Chris Rogers	
Service Plan Objective: Implement the delivered library services improvement plan CL 6.1				
	Monitor implementation of new routes and timetables and service user reactions	May 07	Phyl Rafferty	BV 220 LPI CS 12a
	Respond to any user concerns and make adjustments to service delivery as appropriate and possible	July 07	Phyl Rafferty	BV 220 LPI CS 12a
	Carry out 6 month user survey to measure effectiveness of implementation	Oct 07	Phyl Rafferty	BV 220 LPI CS 12a
Service Plan Objective: Provide library services targeted towards hard to reach groups and individuals				
	Deliver 3 family learning weekends in library service points	Mar 08	Gill Slimings	BV 220
	Expand read and rhyme sessions and toys and tales to include village stops on mobile library route.	Mar 08	Gill Slimings	BV 220
	Develop and deliver family learning package 'Learning is Fun Together (LIFT)' to disadvantaged families in partnership with Early Years consultants.	Mar 08	Gill Slimings	BV 220
	To establish further reading/book groups for specific users VIP Sheltered Accommodation	Oct 07 Nov 07	Phyl Rafferty	BV 220
	Work with Adult Services to explore opportunities for partnership working, including hosting DIRS group	July 07	Graham Jarritt	

	Work with Commissioning Team to draw up Service Level Agreement between Libraries, Adult Services and DIRS	Nov 07	Graham Jarritt, Phil Hornsby	
	Establish children's reading group in Central library	Mar 08	Gill Slimings	BV 220
	Work with NDC to develop Connecting Communities programme	Oct 07	Phyl Rafferty	
Corporate Plan Objective: Increase provision of high quality learning and skills opportunities that drive economic competitiveness, include participation, and build social justice participation of adults in learning				
Departmental Plan Objective: (Ref:) To increase universal access to high quality learning and skills opportunities.				
Service Plan Objective: LL 9.2 Increase percentage of adults holding nationally recognised qualifications				
Ref:	Action	Date to be Completed	Responsible Officer	Associated Pls
	Work with Adult Ed. and organise learning events in Adult Learners' Week and in Family Learning Week	May 07 Oct 07	Jane Aiken	
	Liaise with Adult Ed./HCFE tutors for start of 2007/8 academic year and use reading lists to inform stock selection.	Oct 07	Jane Aiken	
	Work with HCFE and Adult Education Dept to run The Quick Reads 6 Book Challenge with Skills for Life Students. Launch in Adult learners week in May 07.	Mar 08	Denise Sparrowhawk	

Corporate Plan Objective: Links to the Corporate Plan – Implement the People Strategy and the Workforce Development Strategy				
Departmental Plan Objective: Effectively use resources and invest in the future				
Service Plan Objective: Lower Departmental Sickness Levels				
Ref:	Action	Date to be Completed	Responsible Officer	Associated Pls
	Ensure sickness procedures are carried out and that all new managers receive appropriate training	April 07	Jayne Halliday	

Corporate Plan Objective: Links to Corporate Plan – Enhance Equality and Diversity arrangements and mainstream into all Council activities				
Departmental Plan Objective: Improve Service delivery and customer care (Ref:)				
Service Plan Objective: Complete INRA's for all services and DIA's as agreed				
Ref:	Action	Date to be Completed	Responsible Officer	Associated Pls
	Complete INRA's and DIA's for library service	May 2007	Graham Jarritt	
	Work with NDC to develop Connecting Cultures project	May 2007	Graham Jarritt	

	Work with Disability Information Resource Service and Adult Services to establish DIRS in Central Library	May 2007	Jane Halliday	
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Performance Indicators

The action plan detailed a number of Performance Indicators that will be used to measure the successful implementation of the actions. Those indicators are included in more detail in the table below .

Ref	Definition	Responsible Officer	Outturn 2006/07	Target 2007/08
BVPI 220	Public Library Services Standards checklist		4	
LPI ACS 6	Number of physical visits per 1000 population to public libraries		6924	
LPI CS 12a	Number of housebound people receiving a home visit from the home library service once every three weeks, for as long as they require the service		508	
BVPI 118a	Percentage of library users who found the book they wanted		82.4%	
BVPI 118b	Percentage of library users (<i>who reserved the book they wanted and were satisfied with the outcome</i>) – who found the information they were looking for		80.1%	
BVPI 118c	Percentage of library users who were satisfied with overall service		95.4%	
BVPI 119c	Percentage of residents by targeted group satisfied with the local authority's cultural and recreational activities: Libraries		80%	

Report of: Chair of the Regeneration and Planning Services
Scrutiny Forum

Subject: SCRUTINY INVESTIGATION - 'AVAILABILITY OF
GOOD QUALITY AFFORDABLE RENTED SOCIAL
ACCOMMODATION IN HARTLEPOOL'

1. PURPOSE OF REPORT

- 1.1 To advise the Central Neighbourhood Consultative Forum of the investigation being undertaken by the Regeneration and Planning Services Scrutiny Forum into the 'Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool'.
- 1.2 To seek the Forum's views on the issue, to be relayed back to the Regeneration and Planning Services Scrutiny Forum and invite/encourage resident participation in the Scrutiny investigation.

2. BACKGROUND INFORMATION

- 2.1 A key element of Hartlepool Borough Council's democratic arrangements is the Overview and Scrutiny Process, one of the functions of which is to investigate issues of local concern.
- 2.2 At the beginning of each year the Council's Scrutiny Co-ordinating Committee and each of the four Scrutiny Forums, sets a Work Programme. The Regeneration and Planning Services Scrutiny Forum for this year selected as one of its investigations the 'Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool'
- 2.3 In identifying this issue the Forum expressed concern regarding the availability of good quality affordable rented social accommodation in Hartlepool and drew attention to the increasing length of housing waiting lists held by the Council and the town's Registered Social Landlords. Whilst it was recognised that work is at an advanced stage in identifying and quantifying housing needs, and potential responses, it was felt that the Forum has a responsibility to play an active role in the identification of a way forward to address the issue.
- 2.4 The Regeneration and Planning Services Scrutiny Forum will be dedicating a period of five months to explore this issue in detail and will during the course of its investigation be receiving evidence/views from a variety of sources, including the Town's MP.

- 2.5 In recognition of the importance of resident input into the investigation I am here today, as Chair of the Scrutiny Forum, to:-
- (i) Seek your views on the availability of good quality affordable rented social accommodation in Hartlepool, which will be reported back to the Scrutiny Forum for consideration during the investigation, and
 - (ii) Raise awareness of the investigation and encourage resident participation in the process.
- 2.6 The following dates have been identified for a series of Regeneration and Planning Services Scrutiny Forum meetings at which this issue is to be considered, all of which the public are encouraged to attend:-
- 6 September 2007 at 4pm
27 September 2007 at 2pm
1 November 2007 at 2pm
6 December 2007 at 2pm
- 2.7 Please note that an update on venues for each of these meetings will be available at the meeting, however, it is advisable that you check with the Council's Democratic Services prior to attending, to ensure that the venues / start times etc. have remained unchanged.

3. RECOMMENDATIONS

- 3.1 That the views expressed by all those in attendance at the Central Neighbourhood Consultative Forum meeting, held on 8 August 2007, be relayed to the Regeneration and Planning Services Scrutiny Forum for consideration during its investigation into the 'Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool'.
- 3.2 That all those present by invited/encouraged to participate in the participation in the Scrutiny investigation.

4. CONTACT OFFICER

Joan Wilkins – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523 339
Email: joan.wilkins@hartlepool.gov.uk

BACKGROUND PAPERS

No background papers were used in the production of this report.

Report of: NDC Neighbourhood Manager

Subject: NEW DEAL FOR COMMUNITIES (NDC) AREA
NEIGHBOURHOOD ACTION PLAN (NAP)
(FINAL FOR ENDORSEMENT)

1.0 PURPOSE OF REPORT

- 1.1 To seek endorsement of the NAP for the NDC Area.

2.0 BACKGROUND

- 2.1 The NDC Area NAP is the seventh to be prepared in the town and was launched earlier this year following consultation in late 2006. The Nap sets out community priorities for action across all community strategy theme areas. The NAP was produced following a successful Community Conference in October 2006 and extensive consultation with; elected Councillors for the Stranton, Grange, Burn Valley and Foggy Furze wards; ten local Residents Associations and a wide range of agencies from across all sectors.
- 2.2 The NAP was endorsed by the NDC Area Neighbourhood Panel in January 2007. This body, made up of resident representatives and local councillors will monitor and oversee the implementation of the NAP. The NAP has also been considered and endorsed by the Regeneration Portfolio holder and the Hartlepool Partnership.
- 2.3 The NDC Partnership has allocated £55,000 per annum for the next three years to the Neighbourhood Panel to support priorities identified in the NAP.

3.0 RECOMMENDATION

- 3.1 The Central Neighbourhood Forum is requested to endorse the NDC Area Neighbourhood Action Plan.

Report of: Central Neighbourhood Forum

Subject: MINOR WORKS PROPOSALS

1. PURPOSE OF REPORT

- 1.1 To consider improvement schemes for potential funding from the Central Neighbourhood Consultative Forum Minor Works Budget.

2. BACKGROUND

A number of schemes are detailed below to address concerns raised by ward members and residents in the Central Forum area. These are as follows:

Marina promenade

I have received a request to provide some seating provision on the promenade area leading to Seaton Carew as there currently isn't any therefore the provision of some seating areas are much needed for a general place of rest or to sit and enjoy the views I have also contacted the South Neighbourhood manager so that the South Forum can consider the same as this area extends into the South Area.

Total Cost £1050.00

Proposed street lighting scheme Cresswell Drive

At previous Consultative Forums the request to improve the street lighting in the West Park area has been raised. After discussion with Bob Golightly the area most needy is Cresswell Drive and it's requested that the forum contribute £6000.00 to this scheme.

Total Cost £6000.00

Skate Board Park Improvements

There is currently a study being carried out to look at improving the skate boarding facility to the rear of the Mill House Leisure Centre with a view to encouraging full use of this facility and prevent skating on the cenotaph area and others. One element of the improvements would be to remove the perimeter fencing as this makes the facility look unattractive and potentially creates an unsafe environment as the only points of escape if challenged are at either end there. I request the Forum consider funding the cost of its removal.

Total Cost £1600.00

Burn Valley Footway Scheme

The Brinkburn Veterans Bowls Club who funded the renewal of a new brick built club house after the old timber one had been burnt to the ground back in 1993. They are approaching the Forum for funding to provide a footway to facilitate access to the club house as the unmade ground in that area is at the end of its lifespan.

Total Cost £2640.00

3.0 RECOMMENDATION

- 3.1 The Forum is requested to recommend to the Liveability Portfolio Holder that the schemes be approved from the Minor Works Budget
- 3.2 The cost of schemes proposed is **£11290.00**
- 3.3 Minor works monies remaining is **£36860.00** residents and members are reminded to contact members of the Neighbourhood Management team if there are any schemes you would like the forum to consider in the new financial year.

Report of: Chief Solicitor

Subject: REVIEW OF POLLING DISTRICTS AND POLLING PLACES

1. PURPOSE OF REPORT

To invite the Forum to nominate a representative to the General Purposes Committee's Polling Review Sub Committee.

2. BACKGROUND

The Electoral Administration Act 2006 (EAA 2006) introduced a duty for all polling districts and polling places to be reviewed by the end of 2007. The General Purposes Committee has commenced the review for Hartlepool and as part of the process, established a Sub Committee to undertake much of the work

During the consideration of the report and the establishment of the sub committee, the General Purposes Committee agreed that a resident representative from each of the Neighbourhood Forum areas be appointed to the sub committee. The General Purposes Committee did indicate that an additional Councillor representative may be nominated from the Forum but did state it's preference for one resident representative only.

5. RECOMMENDATIONS

That a resident representative be nominated to the General Purposes (Polling Review) Sub Committee to participate in the review of polling districts and polling places.

6. REASONS FOR RECOMMENDATIONS

To fulfil the decision of the General Purposes Committee taken at its meeting on 25 July 2007.

7. BACKGROUND PAPERS

Report of the Chief Solicitor "Review of Polling Districts and Polling Places" submitted to General Purposes Committee on 25 July 2007.

8. CONTACT OFFICER

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