



Chief Executive's Department
Civic Centre
HARTLEPOOL

18th October, 2005

The Mayor (Stuart Drummond)

Councillors Allison, Barker, Belcher, Cambridge, Clouth, Cook, Coward, Cranney, Fenwick, Ferriday, Fleet, Flintoff, Fortune, Griffin, Hall, Hargreaves, Henery, Hill, Iseley, Jackson, James, Johnson, Kaiser, Kennedy, Lauderdale, Lilley, London, A Marshall, J Marshall, Dr. Morris, Payne, Preece, Rayner, Richardson, Rogan, Shaw, Sutheran, Tumilty, Turner, Wallace, D Waller, M Waller, R Waller, Wistow, Worthy, Wright, and Young

Madam or Sir,

You are hereby summoned to attend a meeting of the COUNCIL to be held on THURSDAY, 27th October, 2005 at 7:00 p.m. in the Civic Centre, Hartlepool to consider the subjects set out in the attached agenda.

By order
P Walker
Chief Executive

Enc

COUNCIL AGENDA



27th October, 2005

at 7:00 pm

in the Council Chamber

1. To receive apologies from absent members.
2. To receive any declarations of interest from members.
3. To deal with any business required by statute to be done before any other business.
4. To receive questions from and provide answers to the public in relation to matters of which notice has been given under Rule 10.
5. To approve the minutes of the last meeting of Council held on 15th September 2005, as a correct record (copy attached).
6. Questions from Members of the Council on the minutes of the previous meetings of the Council.
7. To answer questions of members of the Council under rule 11.1;
 - (a) Questions to members of the Executive about recent decisions of the Executive (without notice)
 - (b) Questions to members of the Executive and Chairs of Committees and Forums, for which notice has been given (copy attached)
 - (c) Questions to the appropriate members on Police and Fire Authority issues, for which notice has been given. Minutes of the meeting of the Cleveland Police Authority held on 28th July, 2005 (copy attached) and Cleveland Fire Authority held on 15th July, 2005 (copy attached).
8. To deal with any business required by statute to be done.
9. To receive any announcements from the Chair, the Mayor, members of the Cabinet or the head of the paid service.

10. To dispose of business (if any) remaining from the last meeting and to receive the report of any scrutiny forum or other committee to which such business was referred for consideration.

- (a) Report of the Constitution Committee – Motions on Notice – Council Procedure Rules (copy attached)

At the meeting of Council on 15th September, 2005, the above report (copy attached), having been moved and seconded, was adjourned to the next ordinary meeting of the Council, as required by Council Procedure Rule 24.2. The report may now be dealt with.

11. To receive reports from the Council's committees and working groups other than any overview and scrutiny committee and to receive questions and answers on any of those reports;

- (a) Report of the Constitution Committee – Use of Overview and Scrutiny Procedure Rule 18 (copy attached)

12. To consider any other business specified in the summons to the meeting, including consideration of reports of the overview and scrutiny committees for debate and to receive questions and answers on any of those items;

13. To consider reports from the Executive:-

- (a) Proposals in relation to the Council's budget and policy framework

None

- (b) Proposals for departures from the budget and policy framework

Additions to 2006/2007 Capital Programme and Prudential Borrowing Limits (copy attached)

14. To consider any motions in the order in which notice has been received.

15. To receive the Chief Executive's report and to pass such resolutions thereon as may be deemed necessary (copy attached).

Public questions for Council

Meeting: 27th October, 2005

1.	From: Stephen Allison
	To: Fire Authority Representative – Councillor Payne
	Question: <i>“Will the Representative please re-assure the people of the Headland that their retained fire station is not under threat of downgrading or being considered for outright closure?”</i>

COUNCIL

MINUTES OF PROCEEDINGS

15th September, 2005

PRESENT:-

The Chairman (Councillor C Richardson) presiding:

The Mayor, Stuart Drummond

COUNCILLORS:

S J Belcher	J Cambridge	H Clouth
R W Cook	W J Coward	K H Cranney
S Fenwick	M Fleet	R Flintoff
S W Fortune	S Griffin	G G Hall
P Hargreaves	G Henery	W H Iseley
P T Jackson	M A James	M Johnson
J Kennedy	J Lauderdale	G M Lilley
F London	J Marshall	Dr G H Morris
R W Payne	A Preece	P Rayner
J E Shaw	L M Sutheran	S D Wallace
D Waller	M P Waller	R Waller
G Wistow	G Worthy	E Wright
D R Young		

Officers: Paul Walker, Chief Executive
Ian Parker, Director of Neighbourhood Services
Peter Scott, Director of Regeneration & Planning Services
Adrienne Simcock, Director of Children's Services
Andrew Atkin, Assistant Chief Executive
Tony Brown, Chief Solicitor
Michael Ward, Chief Financial Officer
Sandra Robinson, Acting Senior Assistant Director /Deputy (Adult Care)
Charlotte Burnham, Scrutiny Manager
Amanda Whitaker, Democratic Services Team Manager
Sajda Banaras, Scrutiny Support Officer
Jan Bentley, Democratic Services Officer

Also in attendance were Dr Peter Gill, Medical Director University Hospitals North Tees and Hartlepool, Lynn Johnson, Director of Planning, Hartlepool Primary Care Trust and Elaine Criddle, Project Manager, County Durham and Tees Valley Health Authority.

51. APOLOGIES FOR ABSENT MEMBERS

Councillors C Barker, D Ferriday, C Hill, S Kaiser, A Marshall, T Rogan, V Tumilty, M Turner, G Wistow (It was noted that Councillor Wistow would be delayed due to a visit by the Minister for Health to the Primary Care Trust – Councillor Wistow joined the meeting during consideration of the confidential item of business)

52. DECLARATIONS OF INTEREST FROM MEMBERS

As a member of the Primary Care Trust Board, Councillor Wallace declared a Non-prejudicial interest in minute 65.

53. BUSINESS REQUIRED BY STATUTE TO BE DONE BEFORE ANY OTHER BUSINESS

None

54. COUNCIL PROCEDURE RULES

Council agreed to waive Council Procedure Rules to the extent necessary to enable the meeting to follow the course set out in the agenda.

55 PUBLIC QUESTION

- (I) Question from Dr Pickens, Secretary Briarfields Allotment Association, to Mayor:-

“What are your intentions concerning the Briarfields Allotment gardeners?”

In response, the Mayor referred to a report to be considered later in the agenda relating to proposed modification to the Hartlepool Local Plan. A report on the proposed modification had been considered by Cabinet. It had been decided, at that meeting, to remove the Briarfields site from the Local Plan. Cabinet Members had also requested that a report be submitted to Cabinet on the recent Ombudsman report. The Mayor advised that the Briarfields site would be taken into consideration at that time.

Dr Pickens then asked a supplementary question in terms of whether the Mayor would agree that under the present Constitutional Arrangements, he had wide ranging powers including the power to direct that gardeners be allowed to return to the Briarfields allotments immediately. The Mayor acknowledged the powers, referred to by Dr Pickens, but advised that he would wait for the report to be submitted to Cabinet and that a decision would be made by the Cabinet.

Dr Picken’s second supplementary question sought the views of the Mayor in relation to whether the changes in structures involving Councillors and the

public was a sign that democracy was alive and well in Hartlepool. The Mayor responded that he was not sure which policies had changed but agreed with Dr Pickens' comments in relation to democracy in Hartlepool.

Members of the Council then made comment upon and discussed the issues raised. During those discussions Members thanked Dr Pickens for circulating a copy of the Ombudsman's report, the outcomes of which were discussed. It was subsequently moved that the Briarfields allotments be reinstated within 2 months and that compensation be paid to the allotment holders. It was clarified, however, that under Rule 10.7(v) of the Council's Constitution, the Council was only able to move referral to the Scrutiny Co-ordinating Committee. Members then commented on the scrutiny process and the Mayor was asked to reconsider his previous response and exercise his powers to allow the gardeners to return to the Briarfields allotments.

56 MINUTES OF PROCEEDINGS

The Minutes of Proceedings of the Council held on the 28th July, 2005, having been laid before the Council.

RESOLVED - That the minutes be confirmed.

The minutes were thereupon signed by the Chairman.

57. QUESTIONS FROM MEMBERS OF THE COUNCIL ON THE MINUTES OF THE PREVIOUS MEETING OF THE COUNCIL

Referring to minute 38, the Chair of the Scrutiny Co-ordinating Committee reported that she had been asked to convey the concerns of the Scrutiny Co-ordinating Committee that it could be inferred that that Committee had delayed the Zero Based Budget Review. The Chair of the Committee highlighted that the Committee had fulfilled all its responsibilities and was waiting to be re-engaged in the process. The inference by the Mayor was, therefore, considered to be inaccurate.

Further to minute 38(iv) in relation to the Tees Review, it was questioned whether any progress had been made in respect of the Member of Parliament for Hartlepool facilitating an early meeting with the Health Minister, and a delegation of Hartlepool Councillors, to ensure that the recommendations detailed in the Professor Darzi report were implemented. In response, the Chairman of the Council advised that he had received a response from Iain Wright and he hoped to get some suggested dates after this meeting, from Members, to forward to the Member of Parliament. The Chairman of the Council further advised that he had sent a letter to Iain Wright and to the Minister for Health on 3rd August and although he had received a reply from the Member of Parliament, he had not yet received a reply from the Health Minister.

58. QUESTIONS FROM MEMBERS OF THE COUNCIL

- (a) Questions to Members of the Executive about recent decisions of the Executive.

With reference to minute 84 of the Cabinet meeting held on 6th September 2005, published on 13th September, Councillor Cook asked the Mayor the following question:-

“What is the Cabinet’s view on potential reconfigurations and mergers of Primary Care Trusts and Strategic Health Authorities?”

In response the Mayor advised that John Roebuck, Interim Chief Executive, Hartlepool Primary Care Trust had attended the last Cabinet meeting to discuss various options. Cabinet had been unanimous in its support of Option 2 which was Hartlepool PCT remains in its current form and develops stronger links to the Local Strategic Partnership (LSP), formal pooled commissioning budgets and governance arrangements the PCT and the Local Authority, Local Area Agreements and Democratic accountability.

The Portfolio Holder for Adult and Public Health Services expressed his support of the question and referred to comments expressed by the Chief Executive of the Strategic Health Authority which had indicated that there was a consensus growing that there should be a Tees Valley Primary Care Trust. The Portfolio Holder was not aware of such a consensus. He was aware of the views expressed by the Cabinet but that this Council had not expressed a view. He further expressed the view that it would be tragic for one Trust to operate throughout the Tees Valley and that Easington and Darlington Councils also opposed the establishment of a Tees Valley Primary Care Trust.

Following further discussion, the Chairman of the Council sought the Council’s endorsement of the sentiments expressed by the Cabinet.

The Cabinet’s views were agreed by the Council.

- (b) Questions to Members of the Executive and Chairs of Committees and Forums, for which notice has been given.

None

- (c) Questions to the appropriate Members on police and fire authority issues, for which notice has been given.

None.

The minutes of the meeting of the Cleveland Police Authority held on 30th June 2005 had been circulated.

59. TO DEAL WITH ANY BUSINESS REQUIRED BY STATUTE

None

60. TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN, THE MAYOR, MEMBERS OF THE CABINET OR THE HEAD OF PAID SERVICE.

The Chairman of the Council advised Members of the Council that he had a sponsor form, which would be available after the meeting, from the Member of Parliament for Hartlepool who was doing the Great North Run to raise funds for the Hartlepool and District Hospice.

61. TO DISPOSE OF BUSINESS REMAINING FROM THE LAST MEETING

None

62. TO RECEIVE REPORTS FROM THE COUNCIL'S COMMITTEES AND WORKING GROUPS

- I) Report of the Constitution Committee – Motions on Notice – Council Procedure Rules – The Vice-Chair of the Constitution Committee presented a report which recommended to Council that: Council Procedure Rule 12.1 be amended by the substitution of “5 clear working days” by “7 clear working days”.

Members noted that, by the operation of Council Procedure Rule 24.2 any motion to accept the recommendation of the Constitution Committee, must, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.

RESOLVED – That consideration of the report stand adjourned to the next ordinary meeting of the Council.

63. TO CONSIDER ANY OTHER BUSINESS SPECIFIED IN THE SUMMONS OF THE MEETING

None

64. REPORTS FROM THE EXECUTIVE

- (A) Proposals in relation to the Council's Budget and Policy Framework
 - (i) Proposed Modification to the Hartlepool Local Plan – The Mayor presented a report which sought the Council's approval of formal

Proposed Modifications to the Local Plan, to be subject to public consultation.

Members were advised that the current point reached in the preparation of the new Hartlepool Local Plan represented one of the final stages of what was a very long process involving several stages of public consultation. There was now a measure of agreement to most of the content of the plan either by negotiations and changes before the Local Plan Inquiry or in the light of the Inspector's report and subsequent considerations. The next stage of the Local Plan review process involved the publishing of the Council's Proposed Modifications to the Plan, which were basically of three types as follows:-

- Changes to update the Plan on matters of fact (since the Revised Deposit version of August 2003),
- Other changes in response to objections to the Revised Deposit Plan which have been agreed with the objectors, who have accordingly withdrawn their objections,
- Changes in the light of the Inspector's Report following the Public Local Inquiry held in June/July 2004.

The Inspector's report and the potential responses to the report's recommendations had been considered by the Cabinet on 21st February and on 6th September 2005, on the latter occasion in the light of feedback from the Planning Committee, the three Neighbourhood Consultative Fora and the Regeneration and Planning Scrutiny Forum. In considering the Proposed Modifications, the Cabinet had had particular regard to the issues set out in the report to Council.

It was noted that if approved by the Council, the Proposed Modifications, which included the reasons for making them, would be published and made available for a statutory period of six weeks for the receipt of objections and other representations. The statement of reasons and decisions made in respect of the Inspector's report (appended to the report) would also be made available together with a list of the Inspector's recommendations which were not accepted. Any person or organisation could object to (or support) a proposed modification, or to the fact that the Council had not accepted a recommendation made by the Inspector. The Council would then consider all representations received and decide if it was necessary to hold a further inquiry into any objections or if further modifications were required. If the Council decided that no further modifications materially affecting the content of the plan needed to be made, it would give a notice of the intention to adopt the plan after 28 days.

RESOLVED –

- (i) That the proposed Modifications be approved.

- (ii) That the Regeneration and Liveability Portfolio Holder be authorised to agree any minor drafting changes to the Proposed Modifications, prior to them being referred to the statutory publicity period.

(B) Proposals for departures from the budget and policy framework

- (i) HMS Trincomalee Trust Financial Position – see minute 73

65. ACUTE SERVICES REVIEW

- (i) Observations of Invited Guests

- (a) Dr Peter Gill, Medical Director University Hospitals North Tees and Hartlepool

Dr Gill advised that he would be presenting the findings of Professor Darzi's report and would be outlining what the North Tees and Hartlepool Trust had been doing since receiving the report.

In terms of the Review Remit, Professor Darzi was building on the Tees Services Review and looking at how services should be reconfigured. Professor Darzi had at his disposal a great deal of information from all sorts of people, when putting together his report. His terms of reference had been as follows:-

- How to maintain the fullest range of services at Hartlepool Hospital
- Taking into account earlier review work and acute and primary care services on Teesside generally
- Issues relating to the Friarage Hospital, Northallerton and impact of centralisation of specialist services at the James Cook University Hospital , Middlesbrough(added December 2004)

Members were reminded that the area covered by the Review included 4 hospitals in 2 Trusts, serving 7 Primary Care Trusts. Professor Darzi observed that primary care was under-developed in some areas and that there was, therefore, greater than normal reliance on acute services.

The following national factors had driven the need for change:-

- Need to deliver greater capacity and higher quality to support delivery of NHS Plan objectives in new NHS system
- Advances in medical technology eg. More day surgery
- Increase in medical specialisation
- Junior Doctors' hours reduction and European Working Time Directive
- Shortages of key clinical staff

There were also local factors as follows:-

- Limited nature of University Hospital of North Tees and University Hospital of Hartlepool merger –
 - duplication rather than integration
 - not capitalising on combined strengths
- Gradual shift of specialist services from north of the Tees to James Cook University Hospital –
 - has destabilised clinical services in the North
 - has added to capacity pressure in James Cook University Hospital
- Major capacity pressures at James Cook University Hospital
- Sustainability of full range of services at the Friarage under debate, though-
 - has committed workforce and strong local support
 - unrealised opportunities arising out of merger with James Cook University Hospital

Historically there had been some attempts to rationalise services by service moves between the Hartlepool and North Tees site; the result of the Higgins Review in 2002. On a less planned basis, there had been more recent service moves from North Tees to South Tees (James Cook University Hospital).

Professor Darzi had made 4 key sets of recommendations:-

- greater integration and better redistribution of services between University Hospital of North Tees and University Hospital of Hartlepool. A new single-site option for north of the Tees had been rejected.
- Halting/reversing the shift of specialist services from north to south
- Strong support for existing work to secure a sustainable future for the Friarage Hospital
- Ensure there is adequate and efficient use of capacity to meet the aspiration of the NHS plan in James Cook University Hospital

The recommendations made by Professor Darzi included some things which were in common with the Tees Valley Review but there were some differences as follows:-

- Tees Services Review had similar analysis of drivers of change: little option but to centralise trauma/emergency surgery, high-risk obstetrics and paediatrics. It was considered, however, that it could be argued that University Hospital North Tees geographically could be the cold site.
- The case for rationalising Accident and Emergency was weaker as primary care services were not mature yet
- Earlier review didn't sufficiently exploit opportunities available on two sites still running full set of services

Dr Gill then illustrated the effects if the recommendations of the Tees Review had been implemented. Professor Darzi's proposals involved a more balanced distribution of services. As far as the University Hospital of Hartlepool was concerned, proposals included the following:-

- Consultant-led Accident and Emergency
- New Centre of Excellence in Women's and Children's Services (doctor-led maternity, complex obstetrics, gynaecology, breast surgery, elective paediatrics)
- Major elective surgery provider, especially orthopaedics

In respect of the University Hospital of North Tees, the following had been recommended by Professor Darzi:-

- Main Emergency and Trauma surgery centre for North
- Consultant-led Accident and Emergency
- Critical and Intensive Care Support
- New North Tees Complex Surgical Centre (upper GI cancer services, vascular surgery in a network with the James Cook University Hospital and an endo-luminal vascular service)
- 24-hour midwife-led maternity unit
- Paediatric Assessment Unit

Dr Gill advised that the most controversial area of debate related to maternity services. The case for the Maternity proposals was presented as follows:-

- The recommended option (high-risk maternity in University Hospital of Hartlepool and midwife-led unit in University Hospital of North Tees) will give the population of north of the Tees the following choices:
 - Stockton residents
 - James Cook University Hospital
 - Darlington
 - University Hospital of Hartlepool
 - Midwife-led unit in University Hospital of North Tees
- The alternative (high-risk maternity in University Hospital of North Tees and midwife-led unit in University Hospital of Hartlepool) would mean –
 - Hartlepool residents
 - Sunderland
 - University Hospital of North Tees
 - Midwife-led unit in University Hospital of Hartlepool

Dr Gill highlighted that Professor Darzi's report was not the end of the story – there needed to be underpinning and further work in terms of continuation of crucial investment and development in primary care – to make services even more local and reduce reliance on hospitals. Consideration also needed to be given to new ways of working, review of transport links, some capital investment needed to support service changes in north of the Tees, detailed development of proposals, including costing and timescales and consultation.

Since delivery of Professor Darzi's report, the Trust had been busy looking at practicalities and costings of proposals. Work had not yet been completed and

Dr Gill was, therefore, not in a position to report on how services would be delivered.

Dr Gill concluded his presentation by advising Members that Professor Darzi had considered and rejected the following alternatives:-

- Original Tees Services Review options: centralise all emergency surgery and University Hospital of North Tees and elective at University Hospital of Hartlepool. It doesn't address dynamic of shift of specialist services to south and reduces key urgent care services for Hartlepool and Easington.
- Single Teesside Trust, or merge University Hospital of Hartlepool with Sunderland and University Hospital of North Tees with South Tees – it was considered this would cause organisational disruption without clear evidence that benefits would flow
- Press on with single-site option for north of the Tees: would have to be new build, to probable 7-8 year timescale, therefore wouldn't solve today's problems.

(b) Lynn Johnson, Director of Planning, Hartlepool Primary Care Trust

Mrs Johnson described the consultation process. It was noted that a Joint Committee had been established across the seven Primary Care Trusts. Consultation was scheduled to take place during the period 23rd September to 23rd December and the following events had been planned to take place in Hartlepool:-

19th October – 7pm – Belle Vue Sports Centre

16th November – 2pm – Activate Building, Headland

An item would also be included on the agenda for the October meetings of the Council's Neighbourhood Forums. Further it was intended to contact Mother and Toddler Groups, Surestart and the Community Network. At the end of December, the Joint Committee would be meeting to receive a report which would collate all feedback and that report would be delivered by an Independent Company. The decision of the Committee would also be informed by the outcome of the Scrutiny process.

(c) Questions

Following the presentations, questions were asked by Members as follows:-

European Working Directive – Dr Gill responded to concerns expressed by Members in relation to the number of hours worked by doctors.

Joint Committee – In response to a question raised by a Member, Elaine Criddle undertook to provide details of the membership and remit of the Joint Committee.

Following a question in relation to whether members of the public would be able to attend meetings of the Committee and whether minutes of the meetings would be publicly available, the Chairman referred to a letter which had been

tabled at the meeting from the Chief Executive of the County Durham and Tees Valley Strategic Health Authority which advised that the Joint Committee would only meet twice and both meetings were in public. The letter had also advised that the Chair of the Committee would not have any voting rights.

Consultation meetings – Mrs Johnson advised that all meetings would be advertised in the Hartlepool Mail and that a leaflet would be distributed to all homes in Hartlepool detailing forthcoming consultation events.

Mrs Johnson acknowledged concerns expressed regarding a consultation meeting not having been planned for the south area of the town and advised that she was happy to take on board a suggestion made by Councillor M Waller that a suitable venue, in the south of the town, would be Wynyard Road Community Centre.

Transport – Dr Gill recognised concerns expressed in relation to transport to centralised services. He highlighted, however, that Professor Darzi had recognised that it was not practical to provide many services on two sites whilst appreciating transport issues. Dr Gill reported that effects were reduced by increased health care in the community.

(c) Closing Comments

The Chairman thanked guest speakers and reminded those speakers that this Council was united in support the implementation of Professor Darzi's recommendations and agreed that meetings concerning the future of the hospital should be public meetings.

66. MOTIONS ON NOTICE

None

67. HARTLEPOOL UNITED FOOTBALL CLUB

Pursuant to para 4 of the Executive Procedure Rules, Council was informed of the alteration of the executive delegation scheme by the inclusion (at Part 3, page 60 of the Constitution) of the following entry regarding the establishment of an executive committee to deal with an approach from Hartlepool United Football Club to purchase their ground and adjacent land. Any existing delegation of powers to the Cabinet or to an individual portfolio holder, relevant to a decision on the Club's request, are accordingly withdrawn.

The Hartlepool United Football Club Committee comprised Councillors Fortune, Jackson and R Waller. The responsibilities of the Committee were as follows:-

“To exercise all the functions of the executive in relation to a request by the Hartlepool United Football Club to purchase their ground, Victoria Park, and adjacent land from the Council”.

RESOLVED – That the report be noted.

68. OUTSIDE BODY APPOINTMENT – TEESSIDE VALUATION TRIBUNAL

Council had previously approved the appointments of Councillor's Cook and Morris to take up vacant positions on the Tribunal. Notification had since been received from the Tribunal that it could not accept the nominations for the following reasons:

- i) Although the Council has 8 places on the Tribunal the number of elected members is restricted to two, with the remaining places to be taken by non-elected individuals from the Hartlepool area. The Valuation Community Charge Regulations 1989--SI 1989/439 - REG 5 Regulations dictate that the appointment of elected Members is subject to a maximum of one third of the total membership.

Appointments are made jointly by the appointing Authority and the President of the Tribunal. The Council already has two appointed elected Members (Councillor's Lilley and Coward) and as such the President of the Tribunal is unable to accept the nomination of Cllr's Morris and Cook.

- ii) Regarding Councillor Morris' nomination the Tribunal also has a clear rule regarding its 72-year age limit and has indicated that it must adhere to it. The rule stems from The Valuation Community Charge Regulations 1989--SI 1989/439 - REG 6

Based on the reasons outlined above the President of the Tribunal was now seeking the nomination of two non-elected individuals from the Hartlepool area.

RESOLVED – That consideration of the report be deferred.

69. COMMITTEE AND SCRUTINY MEMBERSHIP CHANGES

Approval was sought for the following membership changes:-

- i) **Licensing Act Sub Committee**
Councillor Worthy to replace Councillor Belcher
- ii) **Children's Services Scrutiny Forum**
Councillor Cambridge to replace Councillor Lilley
- iii) **Adult and Community Services Scrutiny Forum**
Councillor M Waller to replace Councillor Belcher

RESOLVED – That the Committee and Scrutiny Membership changes be approved.

70. 2004/2005 PRUDENTIAL CODE OUTTURN REPORT AND REVISION OF 2005/2006 PRUDENTIAL LIMITS

The Chief Executive reported that on 1st April 2004, the previous Local Authority Capital Regulations had been replaced with a new system – the Prudential Borrowing Code of Practice (the Code). The Code introduced new and complex arrangements for determining and managing the level of capital investment. In accordance with the requirements of the Code the full Council was required to approve various Prudential Indicators. The relevant indicators for 2004/2005 had been included within the 2004/2005 Budget and Policy Framework approved by Council on 19th February 2004.

The Code of Practice also required a detailed outturn report on the actual performance against the approved indicators to be submitted to full Council. These details were appended to the report, which demonstrated that the approved indicators had not been exceeded. As indicated in previous reports the key Prudential Indicator was the value of “Capital Expenditure financed from Borrowing”, as this directly affected the loan repayment costs chargeable to the revenue account. For 2004/2005 the value of “Capital Expenditure financed from Borrowing” was approximately £2m less than anticipated. This variance reflected the re-phasing of capital expenditure from 2004/2005 to 2005/2006. This variance also affected a number of other indicators for 2004/2005.

The re-phasing of this capital expenditure required an increase to the 2005/2006 “Capital Expenditure financed from Borrowing” indicator, as these indicators were set as specific amounts for individual years. It was noted that this did not increase the aggregate value of capital investment funded from borrowing, although actual expenditure had been incurred later than expected.

Following the completion of a full cycle of operating the Code a detailed review of the Code had been completed. This review had identified one area where a change was required to the Councils indicators. At the time the indicators for 2004/2005 and 2005/2006 were set it was the Chief Financial Officers understanding that the indicators for the “Authorised Limit and Operational Boundary for External Debt” were set net of investments. It was now understood that these indicators should be set gross of investments. This did not affect the Council's position for 2004/2005. However, for 2005/2006 it meant that there had been a temporary “technical” breach of these indicators. This had arisen because borrowings had been taken early in the year than expected. Therefore, for a temporary period these limits had been set too low to enable the achievement Treasury Management Strategy objectives. Whilst, this had resulted in a “technical” breach of the indicators, in substance the level of net borrowings will be at the expected level by the year-end. In order to regularise this position these limits needed to be revised as set out in an appendix to the report. Council was requested to note the report and to consider the proposed increase in the Prudential Indicators.

RESOLVED –

- (i) That the report be noted

- (ii) That the proposed increase in the Prudential Indicators, set out in Appendix 2, be approved.

71. HARTLEPOOL HOSPITAL SITE

Enclosed at Appendix 3 were copies of letters received from the Rt. Hon John Prescott MP and Mr I Martin, Government Office for the North East, in response correspondence sent to the Chief Executive.

RESOLVED – That the letters be received and the current position be noted.

72. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 5 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

73. HMS TRINCOMALEE TRUST FINANCIAL POSITION

Council was requested to give consideration to Cabinet's proposal to provide a bridging loan to the Trincomalee Trust of up to £120,000, secured against the shore site land owned by the Trust. Details of the background to the request together with financial details of the Trust were provided and are detailed in the confidential section of these minutes.

Council was requested to consider Cabinet's proposal of a loan facility of up to £120,000, with both this and the Council's previous loans being secured on the shore side land.

Moved and seconded that the proposed departure from the budget and policy framework be approved subject to the following addendum:-

- (i) That Councillor Hall be the labour nominee
- (ii) That a minimum of 25% of the remainder of the Board (4 places minimum) also be replaced by new Trustees, representative of the town and reflecting its ethnic, gender and disabled make-up.
- (iii) That the issue of the Trincomalee operation be examined by scrutiny, and the Trincomalee Board co-operate fully with this
- (iv) That 2006 funding be dependent of the Board achieving the objectives set out in point (ii) and (iii).

The following amendment by way of Addendum to the Cabinet proposal was moved and seconded:-

“That consideration of representation be deferred until the political groups have had the opportunity to discuss the issue.”

At this point it was clarified that Councillor Hall was being nominated due to his background as an accountant. The Mayor then highlighted that Councillor Hall’s nomination would replace the vacancy resulting from the resignation of the Acting Assistant Director (Community Services). The other Council appointment to the Board continued to be Councillor Ferriday.

A further amendment by way of further Addendum was moved and seconded:-

“That the number of Trustees on the Board be limited to 16”

Amendment put and declared to be lost

Further Addendum put and declared to be carried.

Substantive Motion put and declared to be carried.

C RICHARDSON

CHAIRMAN

7(b)

Member questions for Council

Meeting: 27th October 2005

1.	From: Councillor Stephen Belcher
	To: The Mayor, Stuart Drummond
	<p>Question:</p> <p><i>As an elected member for the Rift House Ward I have been working with residents in an attempt to alleviate the ongoing problem of the illegal use of motorbikes on the residential green areas of the ward. As you may be aware I have supported my constituents and demonstrated through the local media that this anti-social behaviour can not be tolerated.</i></p> <p><i>As you, as Portfolio Holder, are directly responsible for this area, what action are you going to deliver in support of the residents on this now town wide issue?</i></p>

7(b)

Member questions for Council

Meeting: 27th October 2005

2.	From:	Councillor Stan Kaiser
	To:	Councillor R Waller Portfolio Holder for Adult and Public Health Services Portfolio
	Question:	<i>Are you aware that the majority of yellow cab drivers in this town wish that their cabs should be designated smoke free zones?</i>

7(c)

Questions to appropriate Member of the Police Authority

Meeting: 27th October 2005

1.	From:	Councillor Geoff Lilley
	To:	Appropriate Member of the Police Authority Councillors Barker
	Question:	<i>What is the diagnosis of the state of health of neighbourhood watch in Hartlepool over the last 12 months and what is the prognosis for the next 12 months?</i>

CLEVELAND POLICE AUTHORITY EXECUTIVE

A meeting of Cleveland Police Authority Executive was held on Thursday 28 July 2005 in the Members Room at Police Headquarters.

PRESENT: Councillors Barker, Benbow, Coombs, McLuckie, Pearson, Wallace and Womphrey.

Magistrate Members
Mr Cox JP and Mr Fisher JP

Independent Members
Miss Andrews-Mawer, Mr Gardner and Mr Nath

OFFICIALS: Mr McCarthy, Mrs Allaway and Mrs Leng (CE)
Mr Hogg and Mrs Hall (CC)

45 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Coppinger, Mr Illingworth TD JP, Councillor Lowes, Mr Majid and Mr Race.

46 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

47 **QUESTION TIME**

No questions were received from the public.

48 **COMMISSIONING PROCUREMENT STRATEGY FOR 2005/7**

The Assistant Chief Officer Finance and Commissioning presented the Members with a copy of the Force's Procurement Strategy for 2005/7.

The Strategy would provide Commissioning with the focus and direction required in order to meet the challenge of supporting Force objectives through the efficient supply of works, supplies and services.

The report also established clear ownership in the form of SMART (specific, measurable, achievable, relevant

and timely) objectives in order to deliver the full benefits of innovative and 'best in class' procurement services.

ORDERED that:-

1. The details of the Procurement Strategy 2005/7 be approved. The Strategy would come into effect from 1 August 2005.
2. An action plan be prepared subject to the final outcomes of the procurement review.
3. A progress report with details of progress against the action plan be submitted to Members on an annual basis.

49

REPORT OF PERIPHERAL COMPUTER MAINTENANCE CONTRACT

The Assistant Chief Officer Finance and Commissioning presented the report to Members. The contract for Peripheral Computer Maintenance expired on 31 May 2005. The ICT Department have a need to continue to buy in the expertise for this service. The service covers parts and labour costs for maintenance of PCs and printers that are out of warranty. The purpose of the Tender exercise was to ensure that Cleveland Police Force achieved Best Value for the goods and services procured.

ORDERED that:-

1. The procurement method, analysis used and the decision made by the Evaluation Team be agreed.

50

FROM SURVIVAL TO SUCCESS

The Chief Executive presented the report which detailed the membership of each panel including Chairs and Vice Chairs, the proposed terms of reference for each of the Panels and outlined the meeting timetable to March 2006.

ORDERED that:-

1. The following appointments made by the

Chair and Vice Chair of the Authority in accordance with the minutes of the last meeting be noted:-

Modernisation Panel

Mr Alf Illingworth TD JP – Chair
Mr Krishan Nath – Vice Chair
Miss Pam Andrews-Mawer
Councillor Barry Coppinger
Mr Ted Cox JP
Mr Keith Fisher JP
Mr Abdul Majid
Mr Peter Race MBE

Finance Panel

Mr Abdul Majid – Chair
Councillor Steve Wallace – Vice Chair
Councillor Joyce Benbow
Mr Ted Cox JP
Mr Alf Illingworth TD JP
Councillor Mike Womphrey

Performance Panel

Mr Peter Race MBE – Chair
Councillor Hazel Pearson OBE – Vice Chair
Mr Keith Fisher JP
Councillor Ron Lowes
Mr Krishan Nath
Councillor Steve Wallace

Community Safety Panel

Miss Pam Andrews-Mawer – Chair
Councillor Ron Lowes – Vice Chair
Councillor Joyce Benbow
Councillor Barry Coppinger
Mr Ken Gardner MBE
Councillor Mike Womphrey

Complaints Panel

Mr Ted Cox JP – Chair
Councillor Caroline Barker – Vice Chair
Miss Pam Andrews-Mawer
Mr Keith Fisher JP
Mr Ken Gardner MBE
Mr Krishan Nath

2. The following Lead Members roles be approved:-
 - Volunteers** – Mr Ted Cox JP
 - Road Policing** – Mr Keith Fisher JP
 - Independent Custody Visitors** – Councillor Ron Lowes and Councillor Hazel Pearson OBE
 - Air Support** – Councillor Chris Coombs, Mr Ted Cox JP, Mr Keith Fisher JP and Councillor Mike Womphrey
 - Tactical Training Centre** – Mr Ted Cox JP and Mr Ken Gardner MBE
 - BCU/CDRP LEAD MEMBERS**
 - Hartlepool** – Mr Ken Gardner MBE
 - Langbaugh** – Councillor Dave McLuckie
 - Middlesbrough** – Councillor Ron Lowes
 - Stockton** – Councillor Mike Womphrey

3. The following will be the Lead Officers from the Service:-
 - Modernisation Panel** – CC Sean Price, DCC Ron Hogg and ACO Ann Hall
 - Finance Panel** – ACO Ann Hall
 - Performance Panel** – ACC Derek Bonnard and ACC Briggs
 - Community Safety Panel** – ACC Adam Briggs and ACC Derek Bonnard
 - Complaints Panel** – DCC Ron Hogg

4. The Terms of Reference for each of the Panels detailed at Appendix 1 to the report be approved.

5. The meeting timetable at Appendix 2 to the report be approved.

51

THE APPOINTMENT OF A PREFERRED PRINTING SUPPLIER AND THE INTRODUCTION OF CORPORATE GUIDELINES FOR PRINTING SERVICES

The Assistant Chief Officer Finance and Commissioning presented Members with an opportunity to appoint a preferred Printing Supplier to work alongside the Print Unit and to introduce corporate guidelines for force wide

printing services. The report detailed the tender exercise that had taken place to ensure that the Authority achieved Best Value for the goods and services procured and that adequate corporate controls were in place to support the partnership arrangement.

ORDERED that:-

1. The procurement method, analysis used and the decision to appoint tender 2 as the preferred printing supplier for the next twelve months with an option to extend for up to 3 years if required be noted.
2. The issuing of corporate printing guidelines, which would become mandatory throughout the Force be approved.
3. An annual report be presented to Members at the end of each financial year, commencing in 2005/06 in order to demonstrate the major milestones and achievements of working closely with a preferred printing supplier from the private sector.

52

REPORT OF VEHICLE HIRE

The Assistant Chief Officer Finance and Commissioning presented the report to Members. The Authority was currently looking to extend its collaborative working with other Police Forces and Local Authorities. An opportunity had arisen to collaborate with regards to procuring vehicle hire.

The report advised members of the collaborative opportunities available to Cleveland Police for vehicle hire and detailed the evaluation team's recommendation.

ORDERED that:

1. The recommendation made by the Evaluation Team that Cleveland Police adopt the North East Procurement Organisation (NEPO) framework contract to procure hire vehicles from 1 August 2005 be approved.

53 **MODERNISATION STEERING GROUP**

The following minutes of the Modernisation Steering Group held on the 11 May 2005 were submitted and noted.

MODERNISATION TEAM STEERING GROUP

A Modernisation Team Steering Group meeting was held on Wednesday 11 May 2005 in the Members Conference Room at Police Headquarters.

PRESENT:	<p>Councillor Dave McLuckie, Cleveland Police Authority, Chair</p> <p>Mr Ted Cox JP, Cleveland Police Authority</p> <p>Miss Pam Andrews-Mawer, Cleveland Police Authority</p> <p>Mr Alf Illingworth JP, Cleveland Police Authority</p> <p>Mr Ken Gardner MBE, Cleveland Police Authority</p> <p>Mr Peter Race MBE, Cleveland Police Authority</p> <p>Mr Keith Fisher JP, Cleveland Police Authority</p> <p>Mr Joe McCarthy, Chief Executive, Cleveland Police Authority</p> <p>Mr Mick Hannon, Head of Strategy and Performance, Cleveland Police Authority</p> <p>Mrs Clare Hunter, HR Advisor, Cleveland Police Authority</p> <p>Mr Sean Price, Chief Constable</p> <p>Mr Ron Hogg, Deputy Chief Constable</p> <p>Mrs Ann Hall, Assistant Chief Officer Finance and Commissioning</p> <p>Chief Superintendent Dave Lumb, Head of Corporate Planning and Performance</p> <p>Mr Steve Smitheringale, UNISON</p> <p>Mrs Lynda Turnbull, UNISON</p> <p>PC Brian Docherty, Federation</p> <p>Sgt Chris Pendlington, Federation</p> <p>Chief Superintendent Dee Collins, Superintendents Association</p> <p>Ch Supt Dave Nixon, Superintendents Association</p>	ACTION
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54 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

55 **DECLARATIONS OF INTERESTS**

None.

ORDERED that a resolution pursuant to Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the Meeting under Paragraph 1 of Part 1 of Schedule 12A of the Act.

56 **MINUTES OF THE PREVIOUS MEETING (REVIVAL PLAN STEERING GROUP HELD ON 9 MARCH 2005)**

The minutes of the previous meeting were submitted and noted as a true and accurate record.

57 **MATTERS ARISING**

There were no matters arising.

58 **POLICE RECONFIGURATION UPDATE – WORKSTREAM ONE
OUTLINE OPERATIONAL STRUCTURE OF THE FORCE**

Chief Superintendent Lumb presented the Workstream One Outline Operational Structure of the Force to Members.

Mr Docherty raised concerns in relation to the Working Time Regulations detailed on page 28 to the report – he said that these were inaccurate and did not include Police Officers. Police Officers worked to PNB call out procedures.

The Chief Constable said that the wording was incorrect and that options need to be looked at in relation to Chief Inspector on-call arrangements.

The Superintendents Association had submitted a letter raising a number of concerns with the report - The Chief Constable would respond.

In order to keep the four BCUs hard decisions would have to made.

Unison raised the issue of consultation and feedback from Drummonds in relation to both HR and Finance – any feedback/briefing papers from Drummonds were to be circulated to this group and all Staff Associations.

Federation asked when would they be able to share this document with other Federation Members? It was agreed that a decision would be made on the circulation of the report at the Joint Modernisation Executive half day away on the 13 May 2005 and this would then be fed back to the Staff Associations.

It was also agreed that the Chief Constable and Police Authority Chair would host staff consultation meetings within each of the Districts and Headquarters.

ORDERED that:

1. Any feedback or briefing papers from Drummonds be circulated to this group and all Staff Associations.
2. A decision on the circulation of Workstream One Report would be made at the 'half day away' of the Joint Modernisation Executive Team on the 13 May 2005.
3. Staff Consultation meetings to be attended by the Chief Constable and Chair be arranged in each of the Districts

and Headquarters.

59 **STAFF VACANCIES**

ORDERED that the resolution in relation to Police Staff Vacancies be approved.

60 **RECONFIGURATION PHASE (I) UPDATE**

Central Business Team

Chief Superintendent Lumb presented the report which took forward the Revival Plan Reconfiguration proposal to establish a Central Business Team.

ORDERED that

1. The structure proposed within the report form the basis for the formal consultation with staff.
2. To progress implementation the positions of Team Leader and Business managers were filled by 8 April.

Analysts

The decision was to centralise the management of the analysts and it was proposed to meet with the Principal Analyst to discuss the logistics which would then be finalised with the Police Executive and reported back to this meeting.

Researchers

The decision was to centralise HQ Researchers under Corporate Planning. Chief Superintendent Cummins and Chief Superintendent Lumb had agreed on implementation-transfer of staff and responsibilities.

61 **BEST VALUE REVIEW OF ESTATES**

The Head of Strategy and Performance advised members of the progress to date on the Best Value Review of Estates.

It was noted that the Authority's advisors, Lamb and Edge, have been working with officers of the authority and force to progress this work. A baseline survey had been completed and had been shared with the Chief Constable and his Executive. Further meetings with members of the Executive were arranged to develop the brief from an operation perspective. The team is also liaising with our strategic partners in 'L' District to assess what potential there is for co-location.

62 **WORKSTREAM TWO ORGANISATIONAL CHARTS - UPDATE**

Some Organisational Charts had still to be signed off.

63 **STAFF ASSOCIATION MATTERS**

Unison were pleased to see that progress was been made.

64 **CLEVELAND POLICE AUTHORITY EXECUTIVE**

The minutes of the Cleveland Police Authority Executive Meeting held on the 30 June 2005 were approved and signed by the Chair as a true and accurate record.

65 **COMPLAINTS PANEL**

The following minutes of the Complaints Panel held on Thursday 30 June 2005 were submitted and noted.

COMPLAINTS PANEL

A meeting of the Complaints Panel was held on Thursday 30 June 2005 in Mandela Room Middlesbrough Town Hall then in the Members Conference Room at Police Headquarters.

PRESENT: Miss Pam Andrews-Mawer, Mr Ted Cox JP, Mr Keith Fisher JP, Mr Alf Illingworth TD JP, Mr Ken Gardner Cllr Caroline Barker

OFFICIALS Superintendent Sue Cross and Mrs Caroline Llewellyn (CC) Mrs K J Allaway (CE)

66 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor C Coombs, Councillor D. McLuckie. A Majid and ACC R. Hogg

67 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

68 **COMPLAINTS STATISTICS**

The Superintendent for Professional Standards presented the Complaints Statistics for the period 1 April 2004 to 31st March 2005.

ORDERED that:-

1. Members noted that 359 cases, with 524 complaints linked, had been recorded in this period. This compared to 211 cases, with 293 complaints recorded during the same period last year.
2. Members noted that 4 cases had been referred to the Independent Police Complaints Commission (IPCC) during this period compared with 4 cases referred last year.
3. Members noted that 47 internal misconduct cases had been recorded in this period, compared to 25

cases last year.

69

CIVIL CLAIMS STATISTICS

The Head of Legal Services submitted Civil Claims Statistics for the period 1 April 2004 to 31 March 2005.

ORDERED that:-

1. Members note that 28.5% more claims were received when compared with last year and that Public liability claims continue to be the leading category.
2. Members note that 22.2% less claims were finalised when compared to last year.
3. Members note that 46% of finalised cases during the period were successfully defended which was to be compared with 59.9% successfully defended during last year.
4. Members note that the 68 cases settled during the period cost the Force £481,476 this was compared with 65 cases settled during the same period last year at a cost of £558,742.
5. Middlesbrough continued to be the District with most claims.

70

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 14 of Part 1 of Schedule 12A to the Act.

71

CASES FROM THE COMPLAINTS REGISTER

Members of the Complaints Panel were shown the cases from the Complaints Register which they had previously selected..

72

OUTSTANDING RECOMMENDATIONS

ORDERED that the Outstanding Recommendations be noted.

73

EXCLUSION OF THE PRESS AND PUBLIC

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 14 of Part 1 of Schedule 12A to the Act.

74

The Deputy Chief Constable provided Members with an update on the current situation in relation to the recent Terrorist Attacks.



CLEVELAND FIRE AUTHORITY

MINUTES OF EXTRAORDINARY CLEVELAND FIRE AUTHORITY MEETING

FRIDAY, 15 JULY 2005

PRESENT:	HARTLEPOOL BOROUGH COUNCIL: Councillors Cambridge, Flintoff, Waller
	MIDDLESBROUGH COUNCIL: Councillors Clark, Jones, Mawston, Pearson, Porley
	REDCAR & CLEVELAND: Councillors Blott, Cooney, Dunning, Forster, Jackson, Walker
	STOCKTON ON TEES Councillors Leonard, O'Donnell, Roberts, Salt, Woodhead
	PROPER OFFICERS: Clerk, Legal Adviser, Treasurer
	FIRE BRIGADE OFFICERS: John Doyle, Ian Hayton
APOLOGIES FOR ABSENCE	Councillor Payne (Hartlepool) Councillor Biswas (Middlesbrough) Councillor Smith (Stockton)

The Vice Chair opened the meeting by informing Members that a letter of sympathy had been sent to the Mayor of London which also expressed our admiration for the emergency services in the aftermath of the London bombings.

Councillor Forster welcomed Councillors Blott and Dunning to the Authority and wished to place on record the Authority's thanks to Councillor Eric Empson who had recently stood down from his position with the Authority after more than 20 years service.

22. MINUTES

RESOLVED – that the minutes of the Meeting held on 3 June 2005 be confirmed.

23. MINUTES OF COMMITTEES

RESOLVED – that the minutes of the Standards Committee Meeting held on 8 June 2005 be confirmed.

24. REPORTS OF THE CHIEF FIRE OFFICER

John Doyle informed Members that he had received correspondence from the Chief Fire Officer of London Fire Brigade who had received numerous letters expressing their admiration for the Firefighters in the

aftermath of the London bombings. It was with deep regret that he informed the Brigade of the death of a member of London Fire Brigades support staff who had lost their life in the bombings. John Doyle sought Members approval to write a letter of condolence on behalf of the Authority.

RESOLVED – that John Doyle write a letter of condolence to London Fire Brigade.

24.1 REGIONAL MANAGEMENT BOARD – 8 JULY 2005

CONSTITUTIONAL ISSUES

John Doyle informed Members that at the Regional Management Board (RMB) meeting on 8 July 2005, three of the Authorities agreed in principle to political proportionality within the RMB and the remaining Authority has now agreed this following their own Authority meeting. The Chief Fire Officer of Tyne and Wear is to prepare a further report to the next RMB meeting on 2 September 2005

The Clerk reported that the RMB would consist of 16 members, 4 from each Authority, based on their proportionality with the exception of Northumberland which will be supplied from their Executive. He reported that Cleveland Fire Authority's representation on the RMB would be 2 Labour, 1 Liberal Democrat and 1 Conservative and sought nominations from the Conservative and Liberal Democrat parties which should include substitutions. Councillors Mawston and Pearson were nominated with their named substitutes being Councillors Roberts and Cooney. The Clerk informed Members that it had previously agreed that subject to an appropriate business case, this Authority would be prepared to delegate some delegated powers and some resources to the RMB to meet its six strategic objectives. Members welcomed the new proportional membership of the RMB.

RESOLVED

- (i) **that Members endorsed their approval of proportional representation of the RMB.**
- (ii) **that Members agreed the Authority's membership of the RMB as Councillors Payne, Forster, Mawston and Pearson (2:1:1).**
- (iii) **that the named substitutes for the RMB be Councillors Jones (Labour), Roberts (Liberal Democrat) and Cooney (Conservative).**
- (iv) **that the minutes of 26 April 2005 and reports of the RMB meeting held 8 July be noted.**

25 REPORTS OF THE EXECUTIVE DIRECTOR

25.1 CLEVELAND FIRE AUTHORITY AWARD NATIONAL 'ALARM' AWARDS 2005

Ian Hayton informed Members of the successful submission of information in pursuance of recognition, via the 'ALARM' International Conference Awards which were presented at Manchester University on 4th July 2005. Cleveland Fire Brigade staff were also recognised at the 'ALARM' Education and Training Awards on 4th July 2005. The Authority were recognised in particular for its Home Fire Safety assessments and were presented with an award which Ian Hayton asked Members to formally accept on behalf of the Authority.

Kathryn Coulson from the Quality and Risk Management Department also won an ALARM Award for her outstanding project on the Risk Management in the public sector course. The Vice Chair asked for the Authority's congratulations to be passed to all the staff concerned. It was also noted that Cleveland was the first Fire Authority to receive any award from the Association of Risk Managers.

RESOLVED –

- (i) **that Members accepted the Award in the 'People Category' on behalf of the Authority.**
- (ii) **that Members congratulations be sent to all the staff concerned.**

25.2 INFORMATION PACK NO. CFA 57 – JULY 2005

Ian Hayton advised Members that the Long Service and Good Conduct Medal Award Ceremony on 4 October 2005 would now be combined with the Brigade Awards Ceremony which would be held at the beginning of 2006. The Vice Chair congratulated the Brigade on the success of the recent Fire Safety Competition for Local Secondary Schools Competition.

- 25.2.1 Fire Brigades National Employers Circulars
- 25.2.2 Firefighter Joint Circulars
- 25.2.3 Corus Teesside Works and Cleveland Fire Brigade Fire Safety Competition for Local Secondary Schools Judging Event 2005
- 25.2.4 Fire Brigade and Long Service and Good Conduct Medal
- 25.2.5 Waivering of Contract Procedure Rules

RESOLVED - that the report be noted.

26. REPORTS OF THE CLERK TO THE AUTHORITY

26.1 LGA COMMUNITY SAFETY SEMINAR – 13/14 SEPTEMBER 2005 – BIRMINGHAM

The Clerk sought Members wishes regarding attendance at the LGA Community Safety Conference (Young People and Offending) to be held on the 13/14 September in Birmingham.

RESOLVED – that the Chairman, Vice Chair and one minority member attend the LGA Community Safety Conference on 13/14 September 2005 in Birmingham.

26.2 CLEVELAND FIRE AUTHORITY MEETING – 29TH JULY 2005

The Clerk sought Members agreement to cancel the scheduled Cleveland Fire Authority meeting on 29 July 2005.

RESOLVED – that the Cleveland Fire Authority meeting scheduled for 29th July 2005 be cancelled.

27. REPORTS OF THE LEGAL ADVISER TO THE AUTHORITY

27.1 AUDIT COMMISSION – INTERIM REPORT 2004/05 – LEGALITY PROTOCOL

The Legal Adviser invited Members to consider the approval of a legality protocol as recommended by the Audit Commission Interim Report 2004/2005. He informed members that the Audit Commission have noted the roles and responsibilities of legal officers which are outlined in the SLA between the Fire Authority and the lead authority and as a result of a recent review suggested a more formal legality protocol be prepared. A copy of the Legality Protocol was appended at appendix 1 for Members approval.

RESOLVED – that the Legality Protocol as outlined at Appendix 1 to the report between Cleveland Fire Authority and Hartlepool Borough Councils Legal Division be approved.

27.2 AUDIT COMMISSION INTERIM REPORT 2004/05 – STANDARDS OF CONDUCT

The Legal Adviser invited Members to consider issues relating to the Standards of Conduct arising from the Audit Commission Interim Report 2004/2005. He informed Members that the Authority had met its statutory duty to put in place arrangements to mitigate the risk of improper conduct, fraud and corruption, as referred to in the CIPFA/SOLACE framework report “a Cornerstone for Local Government” but had not yet formally reviewed or used this to produce a local corporate governance code. The Legal Adviser informed Members that the report recommends the Authority reviews its position and seeks to address issues relating to Standards of Conduct. The Legal Adviser referred Members in particular to paragraph 3.3 (b) which referred specifically to ‘Agents’ and suggested the Legal Adviser and Finance and Monitoring Officer examine in detail the steps that could be taken to address the features identified and after consideration by the Standards Committee bring a further report to Members. Councillor Pearson asked if Members of Parliament are subject to the same standards as elected members and the Legal Adviser agreed to ascertain if this was the case.

RESOLVED – that following consideration by the Standards Committee, the Legal Adviser and Finance and Monitoring Officer report to Members on addressing the issues raised in this report.

**28. JOINT REPORT OF THE TREASURER AND EXECUTIVE DIRECTOR
2004/05 OUTTURN POSITION AND 2004/05 STATEMENT OF ACCOUNTS**

The Treasurer informed Members of the detailed revenue and capital outturns. He informed Members that in accordance with the Accounts and Audit Regulations 2003, all Local Authorities are required to produce an annual Statement of Accounts. The Treasurer reported that Budget Strategy report for 2005/06 included an assessment of the forecast revenue outturn for 2004/05, which indicated an underspend on the current years budget of £0.4m which was earmarked to increase the Authority’s balances. In overall terms the actual outturn for the year is marginally more favourable than expected and there is net overall favourable outturn of £438,000 which has been transferred to the Authority balances. He reported that the 2005/06 budget strategy also outlined a proposed strategy for using part of the available balance to support the budget over the period 2005/06 to 2008/09 to enable the development of a sustainable budget strategy. The Treasurer sought Members approval of the Authority’s 2004/2005 Statement of Accounts and outlined a number of issues as reported at paragraph 4.3.

RESOLVED –

- (i) **that the report be noted**
- (ii) **that the 2004/2005 Statement of Accounts be approved**

**29. REPORT OF THE TREASURER TO THE AUTHORITY
REVIEW OF THE FORMULA SPENDING SHARE (FSS)**

The Treasurer advised Members of changes under consideration to the Formula Spending Share (FSS) formula which would have a significant impact on the Cleveland Fire Authority and invited Members to consider any form of response they would wish to make at this stage of the review. He referred Members to a meeting of the Fire Formula Working Group in May where the ODPM continued to express the view that it would be impossible to defend the current “A” Risk and that if no viable alternative was found they would prefer to remove it from the formula without replacement rather than continue to include it. At its June meeting an alternative replacing “A” risk with COMAH sites was considered and exemplified. The ODPM had illustrated, by exemplification of the effect of changing to COMAH sites on the current years’ settlement, the implications for each Fire Authority. This shows that Cleveland would lose around 30% of FSS. The ODPM exemplifications show FSS falling from £29.6m to £20.8m.

Members agreed that the Clerk, Treasurer and Executive Director prepare a more detailed report when the consultation paper is published and consider including key stakeholders in representations on behalf of the Brigade.

RESOLVED –

- (i) **that the report and the implications arising from the proposed change be noted.**
- (ii) **that the Clerk, Treasurer and Executive Director prepare a response to the Consultation Paper for consideration at a future meeting.**

30. ANY OTHER BUSINESS

The Clerk informed Members of a Member/Officer Relationship seminar being held on the 15 September 2005 in Gateshead and sought Members wishes regarding attendance. Members agreed that anyone wishing to attend contact the Members Liaison Officer as soon as possible.

RESOLVED – that any Member wishing to attend the Member/Officer Relationship seminar on the 15 September 2005 in Gateshead, contact the Members Liaison Officer as soon as possible.

**COUNCILLOR BRENDA FORSTER
VICE CHAIR**

REPORT OF THE CONSTITUTION COMMITTEE

15 September 2005

MOTIONS ON NOTICE – COUNCIL PROCEDURE RULES

At a meeting of the Constitution Committee held on 30th August 2005 the Constitution Committee received a report from the Chief Solicitor relating to the time for submission of notice of motion to Council. A similar report had previously been presented to the Constitution Working Group on the 16 August 2005 and this group endorsed the recommendation and referred the matter to the Constitution Committee for further consideration.

Rule 12 of the Council Procedure Rules sets out the following provisions with regard to Notices of Motion:-

12.1 Notice

Except for motions which can be moved without notice under Rule 13, written notice of every motion, signed by at least 5 Members, must be delivered to the Chief Executive during normal office hours at least 5 clear working days before the date of the meeting. These will be entered in a book open to public inspection.

12.2 Motion set out in agenda

Motions for which due notice has been given will be listed on the agenda in the order in which notice was received, unless the Member giving notice states, in writing, that they propose to move it at a later meeting or withdraw it.

One consequence of the requirement for not less than 5 clear days notice is that a notice of motion received as late as permitted (and it is commonly the practice for a notice to be submitted as late as possible) may be received too late to be included in the agenda for the meeting - which under both the rules and legislation is required to be published not less than 5 clear days before the meeting.

The Constitution Committee considered and supported a proposal to extend the period of notice to 7 clear working days. This change would allow for Motions on Notice to be included on the Council agenda as required by the Council Procedure Rules and legislation.

The Committee supported the proposal as it would bring the Council Procedure Rules clearly in line with legislation and would allow all Members

10(a)

and political groups the appropriate time to consider any Motion on Notice.

3. The committee decided

That it be recommended to Council that: Council Procedure Rule 12.1 be amended by the substitution of "5 clear working days" by "7 clear working days"

If approved this would have the effect that the rule provides as follows:-

"12.1 Notice

Except for motions which can be moved without notice under Rule 13, written notice of every motion, signed by at least 5 Members, must be delivered to the Chief Executive during normal office hours at least 7 clear working days before the date of the meeting. These will be entered in a book open to public inspection. "

Members should note that, by the operation of Council Procedure Rule 24.2 any motion to accept the recommendation of the Constitution Committee must, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.

REPORT OF THE CONSTITUTION COMMITTEE

27th October 2005

USE OF OVERVIEW AND SCRUTINY PROCEDURE RULE 18

1. At a meeting of the Constitution Committee held on 10th October 2005 the Constitution Committee received a report from the Chief Solicitor. The report set out the Chief Solicitor's comments on the final findings of the Scrutiny Coordinating Committee following its enquiry into the authority's application of the Overview and Scrutiny Procedure Rule 18 in relation to the Corporate Restructure report agreed by Cabinet on 6 June 2005.
2. The report reminded the committee that its meeting on 27th September, 2005 the Constitution Working Group endorsed the recommendations made to it from the Scrutiny Co-ordinating Committee namely; that Rule 18 be amended to ensure there is a requirement to consult through a non-Executive member prior to its future application. Accordingly, the Working Group considered that current reference to the 'Chief Executive (or in his/her absence the Monitoring Officer) must agree that the decision is urgent', should be deleted and replaced by reference to the 'Chair of the Scrutiny Co-ordinating Committee (or in his/her absence the Chairman of the Council or in his/her absence the Deputy Chairman) must agree that the decision is urgent'.
3. **The committee decided**

That Council be requested to give consideration to the findings of the Scrutiny Co-ordinating Committee's enquiry into the use of Overview Scrutiny Procedure Rule 18 and that the said rule be amended by way of deletion of the reference to the 'Council's Chief Executive Officer (or in his/her absence the Monitoring Officer)' through the inclusion of reference to the 'Chair of the Scrutiny Co-ordinating Committee (or in his/her absence the Chairman of the Council or in his/her absence the Deputy Chairman of the Council).

4. **Recommendation**

That Council approve the amendment of rule 18 to read:-

Call-in and urgency

"The call-in procedures set out above shall not apply where the decision being taken by the Executive is urgent. A decision will be urgent if any delay likely to

be caused by the call-in process would seriously prejudice the Council's or the public's interests. The record of the decision and notice by which it is made public shall state whether in the opinion of the decision making person or body, the decision is an urgent one and therefore not subject to call-in. The Chair of the Scrutiny Co-ordinating Committee (or in his/her absence the Chairman of the Council or in his/her absence the Deputy Chairman of the Council) must agree that the decision is urgent . The decision should be reported to the next ordinary meeting of Council, outlining who took the decision and the reasons for urgency. Other procedures relating to urgent decisions are set out in the Access to Information Procedure Rule".



Report of: The Executive

Subject: ADDITIONS TO 2006/2007 CAPITAL PROGRAMME AND PRUDENTIAL BORROWING LIMITS

1. PURPOSE OF REPORT

1.1 To enable the Council to consider Cabinet’s proposal to revise the 2006/2007 Capital Programme and Prudential Limits to reflect the specific requirements in relation to the following schemes:

- Contribution to the NDC Area Remodelling Project;
- Contribution to the Joseph Rowntree Housing Trust Extra Care Housing Scheme;
- Coronation Drive Site Investigation;
- Headland Town Square Development.

2. BACKGROUND

2.1 In accordance with the requirements of the Prudential Code and the Authority’s own constitution amendments to the approved Capital Programme and Prudential Limits need to be approved by Council.

2.2 The report informs Members that, owing to changing circumstances in relation to a number of schemes, Cabinet is seeking Council’s approval to amend the Capital Programme and Prudential Limits. Cabinet’s specific proposals are detailed in the following paragraphs.

3. CONTRIBUTION TO THE NDC AREA REMODELLING PROJECT

3.1 This scheme is one of the NDC’s major projects and will be implemented over a number of years. Funding for the project will come from a variety of sources including NDC grant, contributions from the Council and from the capital receipt generated from the sale of development sites.

- 3.2 The NDC delivery plan anticipates a contribution from the Council of £7.5m over the lifetime of NDC. Originally, it was anticipated that this funding would be phased equally over the ten-year life span of NDC to fit in with the anticipated capital resources available to the Council. Since the initial commitment was made the previous restrictive capital controls have been replaced by the Prudential Code, which increases the Council's flexibility, subject to revenue affordability. This change has enabled the Council to adopt a more flexible profile for its contributions to date. This has maximised both the Council and NDC's financial flexibility. This has resulted in a lower cumulative contribution at 31st March, 2005 of £2.97m compared to anticipated contributions of £3.75m.
- 3.3 The proceeds from the sale of the first two development sites will generate £2.6m and this amount forms part of the lifetime funding for the project. These monies will not be received until after the whole of both development sites have been acquired and the land sale is completed. This means that the capital receipt will not be received until 2006/2007. Therefore, there is a temporary funding shortfall as expenditure to acquire the development site needs to be incurred before the land sale is completed. However, it should be noted that detailed work with the appointed developer is ongoing and a development agreement will be signed shortly. This will legally commit the developer to purchase the site, once the site assembly has been completed.
- 3.4 The potential gross temporary shortfall for this site assembly project has been estimated at £2.2m. NDC do not expect to need to draw on all of this in the current year, as a number of property owners are unlikely to sell voluntarily but to await the outcome of any CPO public enquiry. However, for planning and legal purposes it would be prudent to provide for the maximum potential shortfall, as there needs to be certainty that any CPO's can be funded.
- 3.5 In view of the Council's long term commitment to fund this project from supported Prudential Borrowing, it is suggested that the potential shortfall be bridged on a temporary basis from Prudential Borrowing. This amount will then be repaid from the capital receipt generated from the sale of the site, which is expected in 2006/2007. The appropriate arrangements will be made with NDC to secure repayment of this additional temporary funding provided for this project in the current year.
- 3.6 The only other alternative for bridging the temporary funding shortfall would be to use the Council's revenue reserves. However, the repayment of this loan will be received as a capital receipt and this cannot be used to reinstate revenue reserves. Consequently, this option would reduce the Council's Medium Term financial flexibility. Therefore, it would not be prudent to use revenue reserves on a temporary basis in this instance.

- 3.7 The use of Prudential Borrowing will have an impact on the Council's revenue budget as the Council will need to meet the cash flow costs arising from the use of Prudential Borrowing.
- 3.8 In the current year it is anticipated that the capital expenditure will not be incurred until the latter part of the year. It is therefore anticipated that the resulting cash flow costs can be offset from the interest earned on the Council's other cash flows, although this will mean these resources are not available for other commitments, should they arise.
- 3.9 The costs in 2006/2007 will depend on how early the land sale is completed and the temporary funding is repaid. This cost will need to be a first call on any additional investment income earned on the Council's 2006/2007 cash flow. As this is uncertain it may be appropriate, if resources are available from the current year's outturn, to set aside provision for these potential costs. This issue will need to be examined when the 2005/2006 outturn strategy is developed as at that time the timing of the land sale should be more clear.

4. CONTRIBUTION TO JOSEPH ROWNTREE HOUSING TRUST EXTRA CARE SCHEME

- 4.1 The Extra Care Housing Strategy identifies the need to provide additional high end care within the town to meet increasing need for these services over the next ten years. The Joseph Rowntree Development at Middle Warren will meet some of this need.
- 4.2 The capital cost for the housing element of the Middle Warren Development will be funded from a mixture of Department of Health Grant, Housing Corporate Grant, income from sales and borrowing by Joseph Rowntree Foundation, which will be funded from rents and other revenue income.
- 4.3 To make the Middle Warren Scheme fully effective, a day care facility together with a base for the multi-link health and social care team is required. Work is in hand to cost the capital required to build such a facility and initial estimates suggest that £750,000 capital is required. This new build would replace outdated and inefficient facilities currently based at Swinburne House. It is proposed to fund this investment from Prudential Borrowing. The cost of repaying this amount will be around £75,000 per annum.
- 4.4 It is proposed to fund the annual repayment costs from savings, which will be achieved on the revenue funding of the Extra Care Scheme at Middle Warren. Therefore, this proposal will not increase the Council's overall costs. A detailed analysis of the cost savings arising from the Middle Warren Scheme has been undertaken and this indicates that savings in the region of £300,000 will accrue from this development. These savings reflect the fact that the costs of high end care can be met without also having to provide for other living

expenses. There will also be savings from maximising the use of assistive technology to help people maintain their independence at relatively low costs and reduced travelling time/management overheads from operating from a single site.

5. CORONATION DRIVE SITE INVESTIGATION

- 5.1 Members will be aware of the issues surrounding Coronation Drive. Officers applied to DEFRA to secure funding for the initial legal costs of pursuing this issue. The Council has recently been informed that these legal costs are not eligible for DEFRA funding.
- 5.2 The legal costs need to be incurred to enable the Council to progress this issue and to continue the process to secure remediation of the site by the Appropriate Person (the legal term for the organisation/people responsible for undertaking remediation of the site).
- 5.3 It is estimated that the legal cost will be in the order of £0.1m, although this figure is unpredictable and will depend on whether the Appropriate Person challenges the Council or voluntarily agrees to undertake remediation of the site.
- 5.4 To progress this matter it is proposed that the Council approves the establishment of a capital budget of £0.1m to meet these potential costs. It is proposed that this amount be funded from an increase in the value of capital over-programming, pending a review of the 2005/2006 Capital Programme.

6. HEADLAND TOWN SQUARE DEVELOPMENT

- 6.1 A request has been received from the North Hartlepool Partnership for the Council to consider making a capital contribution of £0.105m, to cover a funding shortfall on this scheme.
- 6.2 This development is an integral part of the regeneration of the Headland and will complement the development within Victoria Harbour. The proposals have undergone extensive public consultation and have been well received.
- 6.3 The total scheme cost is estimated to be £1.621m. Resources of £1.431m have been secured for this scheme; £1.016m from SRB, £0.225m from the Single Programme and £0.190m Interreg (which must be spent by 31st December, 2005). There is therefore a gross funding shortfall of £0.190m.
- 6.4 A detailed review of the scheme has been undertaken to identify costs savings, which can be implemented without compromising the quality of the overall scheme. This review has identified savings of £85,000. A further saving of £173,000 could be achieved by omitting the above ground construction of the toilet block. The loss of this facility in this

location would run counter to the Partnership's and Council's stated aims of promoting the Headland's tourism role. The option of a smaller utilitarian toilet block has also been explored. This would not produce a significant saving as additional design works would need to be undertaken and there would be additional paving costs. Other small potential savings, totalling £36,000, have been identified but all would compromise the overall scheme design by omitting specific features of interest.

- 6.5 Therefore, in view of the above position and the need to commit the Interreg resources before the end of the calendar year the North Hartlepool Partnership have requested that the Council contributes £105,000 towards this scheme.
- 6.6 If Members wish to support this scheme a contribution of £105,000 could be funded from Prudential Borrowing. If Members accept this proposal the resulting repayment costs of £10,000 p.a., will need to be funded from 2007/2008.

7. PROPOSALS

7.1 Council is requested to consider the following proposals:

- i) To increase the Council's contribution to the NDC Area Remodelling Project by £2.2m and to fund this increase from Prudential Borrowing, pending repayment from the land sale in 2006/2007. The resulting Prudential Borrowing costs will be a first call on additional investment income earned in the current year.
- ii) To approve the establishment of a capital budget of £0.75m for the development of a day care facility at the Joseph Rowntree Middle Warren Development and to fund this expenditure from Prudential Borrowing. The resulting Prudential Borrowing costs will be funded from the savings on the Extra Care Scheme at Middle Warren.
- iii) To approve the establishment of a capital budget of £0.1m for Coronation Drive Site Investigation and to fund this from an increase in capital over-programming, pending a review of the 2005/2006 Capital Programme.
- iv) To approve a contribution of £0.105m for the Headland Town Square Development and to fund this expenditure from Prudential Borrowing. The resulting Prudential Borrowing costs will need to be funded from the overall budget from 2007/2008.
- v) Subject to Member's decisions on the above proposal to approve the necessary amendments to the Approved Prudential Indicators.



MOTION ON NOTICE

The following Motion has been received in accordance with the Council Procedure Rules: -

“It is proposed that this Council set the rise in Council Tax for the coming year at a maximum increase of 3.5%.”

Signed

Councillor S Kaiser (proposer)
Councillor D Young (seconder)
Councillor J Cambridge
Councillor G Lilley
Councillor M Turner
Councillor Dr G Morris



Report of: Chief Executive

Subject: BUSINESS REPORT

1. HARTLEPOOL FAMILY PLACEMENT PANELS

Councillor Belcher was appointed by Council to the Family Placement Panels (Adoption and Permanence and Fostering) on 23 September 2004. Councillor Belcher's term of office expires on 31 October 2005.

Council should note that there are two member positions on the Panels, Councillor Shaw is currently the other Council appointment.

The term of office for the new member will run for three years ending 31st October 2008.

Council's instructions are requested.

2. OUTSIDE BODY - HARTLEPOOL COLLEGE OF FURTHER EDUCATION

The Council currently has three Members appointed to the above body, Councillors R Waller, R Payne and M Waller. Each member is appointed for a four-year term of office, with Councillors Payne and M Waller appointed in 2003 to serve until the end of November 2007. Councillor R Waller will, however, be coming to the end of his four-year term on the 29th November 2005 and notice has been received from the College itself that it would like to see Councillor R Waller re-appointed for a further four-year term.

In response to the colleges' request Members are asked to consider the re-appointment of Councillor R Waller to the above body for a further four-year term.



Report of: Chief Executive

Subject: BUSINESS REPORT 2

3. JOINT AND SOCIAL SERVICES AND EDUCATION NATIONAL CONFERENCE

Councillor R Waller attended the Joint Social Services and Education National Conference held 18-21 October 2005 in Birmingham. Councillor R Waller has indicated that there are a number of key issues from the Conference that he would wish to report on and will, therefore, give a brief presentation to Council.



Report of: Chief Executive

Subject: BUSINESS REPORT 3

4. FINANCE AND PERFORMANCE MANAGEMENT PORTFOLIOS

Pursuant to para 4 of the Executive Procedure Rules, Council are informed of the alteration of the executive delegation scheme by the deletion of the current entries relating to the Finance Portfolio Holder and the Performance Management Portfolio holder (Constitution, Part 3 - Responsibility for Functions, pages 56 and 57 respectively), and their substitution by the following entries:-

EXECUTIVE PORTFOLIO	SCOPE OF PORTFOLIO
<p>5. Finance and Performance Management <i>Councillor Peter Jackson</i></p>	<p>Finance</p> <ul style="list-style-type: none"> • Policy Framework <ul style="list-style-type: none"> - Annual Capital Budget - Annual Revenue Budget • Other Plans & Strategies <ul style="list-style-type: none"> - Debt Recovery Strategy - Insurance Strategy - Treasury Management Strategy • Service Areas & Functions <ul style="list-style-type: none"> - Financial Services - Legal Services - Registration and Electoral Services <p>Performance Management</p> <ul style="list-style-type: none"> • Policy Framework <ul style="list-style-type: none"> - Best Value Performance Plan • Other Plans & Strategies <ul style="list-style-type: none"> - Anti Fraud and Corruption Strategy

	<ul style="list-style-type: none"> - Asset Management Plan - Comprehensive Performance Assessment Improvement Action Plan - Council Community Strategy - HR Strategy - IEG Statement - Local Public Service Agreement - Procurement Strategy - Race and Diversity Scheme - Racial Equality Scheme - Risk Management Strategy - Whistleblowing Policy - Workforce Development Plan • Service Areas & Functions <ul style="list-style-type: none"> - Building Services - Consultancy Services - Corporate Strategy - Customer Services (CRM, Contact Centre) - Democratic Services - E-Champion - Equality and Diversity - Estates - Fleet (Vehicle Procurement and Maintenance) - General Office Services - Health & Safety - Human Resources - ICT - Procurement Champion - Property Management - Public Relations - Registrars - Services for Members - Staff and Member Training - Strategic Asset Management - Town Twinning
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EXECUTIVE PORTFOLIO	SCOPE OF PORTFOLIO
6. Policy Coordination <i>Councillor Stanley Fortune</i>	To provide (without delegation of general or specific responsibilities) the Mayor with such advice on and assistance in the overall coordination development and discharge of executive functions as the Mayor shall require from time to time