

PLEASE NOTE VENUE

NEIGHBOURHOODS AND COMMUNITIES PORTFOLIO DECISION SCHEDULE



Monday 24th September 2007

at 9.00 am

in Conference Room 3,
Belle Vue Community, Sports and Youth Centre
Kendal Road, Hartlepool

Councillor Jackson, Cabinet Member responsible for Neighbourhoods and Communities will consider the following items.

1. **KEY DECISIONS**

None

2. **OTHER ITEMS REQUIRING DECISION**

- 2.1 Regeneration and Planning Services Departmental Plan 2007/08 – Quarter 1 Monitoring Report - *Director of Regeneration and Planning Services*
- 2.2 Restricted Tender Procedure for Coast Protection Consultancy Services - *Head of Technical Services*
- 2.3 Westmoreland Street Proposed Traffic Regulation Order – Objections - *Head of Technical Services*

3. **REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**

None

**NEIGHBOURHOODS AND COMMUNITIES
PORTFOLIO**

Report To Portfolio Holder
24 September 2007



Report of: Director of Regeneration and Planning Services

Subject: REGENERATION AND PLANNING SERVICES
DEPARTMENTAL PLAN 2007/08 – QUARTER 1
MONITORING REPORT

SUMMARY

1.0 PURPOSE OF REPORT

To inform Portfolio Holder of the progress made against Regeneration and Planning Services Departmental Plan 2007/08 in the first quarter of the year.

2.0 SUMMARY OF CONTENTS

The report shows details of progress against Housing Services actions contained in the Departmental Plan and the first quarter outturn of key performance indicators.

3.0 RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder has responsibility for performance management issues in relation to Housing functions within the Regeneration and Planning Services Departmental Plan.

4.0 TYPE OF DECISION

Non key.

5.0 DECISION MAKING ROUTE

Portfolio Holder only.

6.0 DECISION(S) REQUIRED

Progress against actions and indicators be noted.

Report of: Director of Regeneration and Planning Services

Subject: REGENERATION AND PLANNING SERVICES
DEPARTMENTAL PLAN 2007/08 – QUARTER 1
MONITORING REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Portfolio Holder of the progress made against key actions identified in the Regeneration and Planning Departmental Plan 2007/08 and the progress of relevant performance indicators for the period up to 30 June 2007.

2. BACKGROUND

- 2.1 The Portfolio Holder for Regeneration and Liveability has responsibility for Housing Services within the Regeneration and Planning Departmental Plan.
- 2.2 The Regeneration and Planning Departmental Plan 2007/08 sets out the key tasks and issues along with an Action Plan to show what is to be achieved by the department in the coming year.
- 2.3 The Council's electronic performance management database is used for collecting and analysing performance in relation to both the Corporate Plan and the five Departmental Plans.
- 2.4 Where appropriate more detailed service plans are also produced detailing how each individual section contributes to the key tasks and priorities contained within the Regeneration and Planning Departmental Plan and ultimately those of the Corporate Plan. These plans are managed within the department.

3. FIRST QUARTER PERFORMANCE

- 3.1 This section looks in detail at how Regeneration and Planning Services has performed in relation to the key actions and performance indicators that were included within the Departmental Plan for 2007/08.
- 3.2 On a quarterly basis, officers from across the department are asked, via the Performance Management database, to provide an update on

progress against every action contained in the performance plan and where appropriate, every performance indicator.

- 3.3 Officers are asked to provide a short commentary explaining progress made to date and asked to 'traffic light' each section based on whether or not the action will be, or has been, completed by the target date set out in the plans. The traffic light system is:-

RED	Action / PI not expected to meet target
AMBER	Action / PI expected to meet target
GREEN	Action / PI target achieved

- 3.4 Within Regeneration and Planning Services Departmental Plan, there are a total of 17 actions and 22 performance indicators assigned to this portfolio. Table 1 below summarises the progress made at 30 June 2007 towards achieving these actions and performance indicators:-

Table 1 – Regeneration and Planning progress summary

	Departmental Plan	
	Actions	PIs
Green	3 (17.6%)	1 (4.5%)
Amber	14 (82.4%)	13 (59.1%)
Red	0 (0.0%)	0 (0.0%)
Annual	0 (0.0%)	8 (36.4%)
Total	17 (100.0%)	22 (100.0%)

- 3.5 At this early stage of the year it is anticipated that all actions contained in the plan will be completed during 2007/08 and all targets will be met. There are no "red rated" actions or indicators to bring to portfolio holder's attention at this time.

4. RECOMMENDATION

- 4.1 That the progress against key actions and first quarter outturn of performance indicators is noted.

NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

Report to Portfolio Holder

24 September 2007



Report of: Head of Technical Services

Subject: RESTRICTED TENDER PROCEDURE FOR COAST PROTECTION CONSULTANCY SERVICES

SUMMARY

1. PURPOSE OF REPORT

To seek approval to advertise and compile a restricted list of tenderers and go to tender for consultancy services for two coast protection schemes detailed in the recent Shoreline Management Plan Review SMP2.

2. SUMMARY OF CONTENTS

Background regarding outputs from SMP2.

3. RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder has responsibility for coast protection issues.

4. TYPE OF DECISION

This is a non key decision.

5. DECISION MAKING ROUTE

This is an executive decision made by the Portfolio Holder.

6. DECISION(S) REQUIRED

Portfolio Holder approval to advertise and compile a restricted list of tenderers and go to tender for individual consultancy services for coast protection in order to progress the Town Wall Scheme and Seaton Carew Strategy Study.

Report of: Head of Technical Services

Subject: RESTRICTED TENDER PROCEDURE FOR COAST PROTECTION CONSULTANCY SERVICES

1. PURPOSE OF REPORT

1.1 To seek approval to advertise and compile a restricted list of tenderers and go to tender for consultancy services for two coast protection schemes detailed in the recent Shoreline Management Plan Review SMP2.

2. BACKGROUND

2.1 Following consideration of a report dated 30th April 2007, Cabinet approved that:-

(i) The SMP 2 plan be adopted as Council Policy and the suggested policies, strategies and schemes be progressed subject to appropriate financial provision being available.

(ii) That a copy of the plan be displayed in the Central Library

2.2 The report detailed that the outcomes which are likely to attract DEFRA grant funding were:-

(i) Town Wall:
Detailed Scheme Project Appraisal Report and physical construction of scheme to protect the Scheduled Ancient Monument Town Wall

(ii) Seaton Carew: Strategy study from Newburn Bridge to Tees Estuary

2.3 The Project Appraisal Report (application for 100% grant funding) for the Seaton Carew Strategy Study has been submitted to DEFRA and it is likely that funding will be made available to commence the strategy this financial year and this should be confirmed shortly.

2.4 We are currently in a handover period between DEFRA and the Environment Agency for coast protection and as the Town Wall scheme has not yet been submitted for consideration, it has been included in the Medium Term Plan recently submitted to the Environment Agency. Spend has been allocated against the scheme in this financial year for scheme preparation (design etc), however it is expected that the outcome of the submission will not be known until January 2008.

- 2.5 In order to progress, it is proposed that a restricted tender procedure (in accordance with EU and UK procurement law, the Council's Contract Procedure Rules, the National Procurement Strategy and the e-government agenda) is followed and tenders are sought for consultancy services for both the Town Wall Detailed Project Appraisal Report and Seaton Carew Strategy Study.
- 2.6 For both schemes, a further report will be submitted for consideration once a preferred consultant is selected and budget provision is known.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The advertising costs and production of tender documents can be funded through the coast protection revenue budget in the short term, and the design costs recovered retrospectively once grant approval is received.

4.0 RECOMMENDATION

- 4.1 Portfolio Holder approval to advertise and compile a restricted list of tenderers and go to tender for individual consultancy services for coast protection in order to progress the Town Wall Scheme and Seaton Carew Strategy Study.

**NEIGHBOURHOOD AND COMMUNITIES
PORTFOLIO**

Report to Portfolio Holder
24 September 2007



Report of: Head of Technical Services

Subject: WESTMORELAND STREET PROPOSED
TRAFFIC REGULATION ORDER -
OBJECTIONS

SUMMARY

1. PURPOSE OF REPORT

1.1 To seek approval for the Traffic Regulation following objections to the above scheme.

2. SUMMARY OF CONTENTS

2.1 This report details the information collected in relation to the objections on the following Traffic Regulation Order.

3. RELEVANCE TO PORTFOLIO HOLDER

3.1 The Portfolio Holder has responsibility for traffic and transportation issues.

4. TYPE OF DECISION

4.1 This is a non-key decision.

5. DECISION MAKING ROUTE

5.1 This is an executive decision made by the Portfolio Holder.

6. DECISION(S) REQUIRED

That the Traffic Regulation Order outlined in the report be approved.

Report of: Head of Technical Services

Subject: WESTMORELAND STREET PROPOSED
TRAFFIC REGULATION ORDER -
OBJECTIONS

1. PURPOSE OF REPORT

1.1 To seek approval for the traffic regulation order, following objections to the above scheme.

2. BACKGROUND

**Westmoreland Street – PROHIBITION OF WAITING ORDER
(Appendix 1)**

2.1 3 objections have been made (Appendices 2, 3 and 4) to the section of lines being extended from Stockton Road into Westmoreland Street. The complainants have stated that the introduction of the yellow lines would affect their businesses.

2.2 The proposal to extend these lines was agreed because delivery vehicles and school coaches are having great difficulties in getting to the school car park. This is having an affect on the running of the school, especially with school meal deliveries.

2.3 These restrictions would also improve child road safety as it has been identified that the children are sometimes crossing Westmoreland Street between parked vehicles.

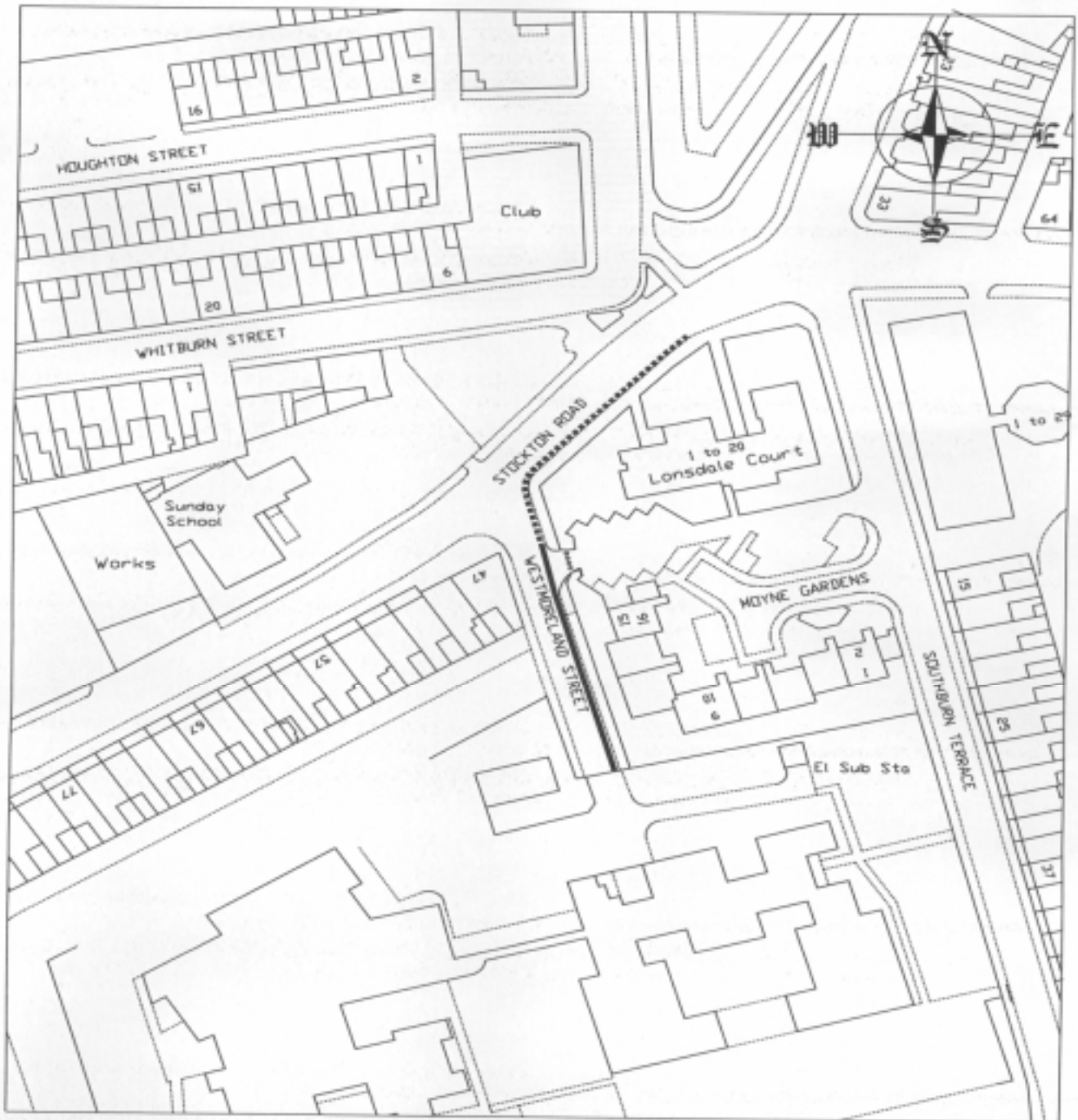
2.4 From carrying out a site visit of this location it was also identified that if vehicles are parking at the above location they will cause an obstruction for any emergency vehicle wishing to enter the car park.

2.5 In order to try and address the concerns expressed, the businesses will be contacted along with New Deal for Communities to identify possible solutions.

3. OFFICER ADVICE

3.1 That the Traffic Regulation Order outlined in the report be approved.

APPENDIX 1



TITLE		DRAWN		CHECKED			
APPENDIX 1		MA		M.R			
HARTLEPOOL BOROUGH COUNCIL DEPT. OF ENVIRONMENT & DEVELOPMENT HEAD OF TECHNICAL SERVICES: A. SMITH				SCALE			
				NTS		DATE	
				DRG. NO.		REV.	
				M50,524			

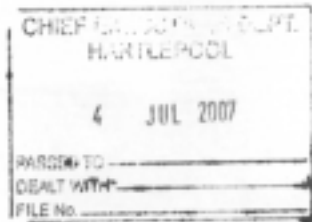
APPENDIX 2

Appendix 2

Stranton Business Centre Limited

49 Stockton Road • Hartlepool • TS25 1TX Tel: 01429 280444 • Fax No 01429 280666

Mr. J. A. Brown
Chief Solicitor
Hartlepool Borough Council
Civic Centre
Victoria Road
Hartlepool
TS24 8AY



3rd July 2007

Dear Sir

Subject Parking Restriction Westmoreland Street. Hartlepool Ref 6314

We write to strongly object to the above restriction of parking in Westmoreland Street.

The lack of parking in the area is disgraceful. Stockton Street in front of our premises has a single yellow line which prohibits clients who visit our premises to conduct business the only place to park is Westmoreland Street.

The parking issue has been subject to a dispute with the local authority regarding parking for our staff and clients who find it very difficult to park and therefore it cost my business income.

We are a growing business requiring parking for our clients which has never been a problem in the past. This will cause us a restriction of trade.

Last year a program to improve parking for resident in the area was put forward and we were asked for our thoughts which we give and made what we thought were positive suggestions which would have helped the situation, these were totally ignored by the powers that be and they did not feel the need to come back and even discuss the situation. Is this to be the same outcome?

I can only assume that this restriction has come about because we complained about the caretaker from the school who constantly put out cones on the road without permission and we complained about the situation to the local authority and the police who new nothing about the situation. We spoke with the headmaster who removed the cones immediately.


Yours faithfully

Colin B. Griffiths
Stranton Business Centre Ltd



APPENDIX 3

Appendix 3



STERLING CHOICE
FINANCIAL SERVICES

you've made a sterling choice...

CHIEF EXECUTIVES DEPARTMENT
HARTLEPOOL
3/07/07

MORTGAGES

•

LOANS*

•

LIFE ASSURANCE

•

GENERAL INSURANCE

•

BUY TO LET*

•

PROPERTY ABROAD*

•

COMMERCIAL LENDING*

Mr J Brown
Chief solicitor
Hartlepool Borough Council
Civic Centre
Victoria Road
Hartlepool
TS24 8AY

3/07/07

Dear Sir,

The subject of parking restrictions Westmoreland Street, Hartlepool, Reference 6314.

As a business operating from Stranton Business Centre, which is situated adjacent to Westmoreland Street, may I take this opportunity to object strongly to the proposed restrictions.

Stranton Business Centre currently holds three businesses and is in the throws of building work to greatly improve the building. Increased trade for all three businesses in planned and the footfall through the premises will dramatically increase. I have never before put pen to paper, however feel strongly that as a centre of local business, we are striving to build and move forward. This I feel, will be compromised by the restrictive parking proposed unless we can come up with alternative parking arrangements. I am of the understanding that a long running, for want of a better word "squabble" exists around the parking issue in this area. I suggest a common sense approach. Namely, any interested parties and decision makers sit down, knee to knee and come up with a suitable solution.

May I ask you to pass this on to the relevant department and ask the said department to contact me at their earliest convenience.

Yours faithfully
Neill Turner
Sterling (uk) mortgages & loans Ltd

Sterling Choice Financial Services is a trading name of Sterling (UK) Mortgages and Loans Ltd which is an appointed representative of Home of Choice Ltd, which is authorised and regulated by the Financial Services Authority. Sterling (UK) Mortgages and Loans Ltd is registered in England. Registration No 5830395.
* These services are not regulated by the financial services authority.

STERLING CHOICE
49 STOCKTON ROAD
HARTLEPOOL
TS25 1TX
T 01429 276 170
F 01429 273 826
E advice@sterlingmortgages.biz

APPENDIX 4

Appendix 4

Paul Watts Stranton Business Centre, 47-49 Stockton Road, Hartlepool, TS25 1tr

Tel 0870 753 5788
Fax 0870 300 8122
Mob 07790 776590
Email jvw@hatmail.com

Mr J A Brown
Chief Solicitor
Hartlepool Borough Council
Civic Centre
Victoria Road
Hartlepool
TS24 8AY



3rd July 2007

Dear Sir

Proposed Parking Restriction – Westmoreland Street. Ref 6314

Letter of Objection

I am writing to object to the proposed parking restriction detailed above.

We have made several constructive suggestions to the council regarding parking in the area which is almost certainly causing problems for residents and businesses in our building, particularly when the Stranton Centre is holding a function.

Our building is currently being improved with financial assistance from the council. This is designed to provide an improved working environment, attracting more business and creating more jobs. Your proposal appears to contradict these objectives.

It seems that the proposed restriction is designed to solve a problem that does not really exist, or am I missing something? At the moment (1.30 pm Tuesday) there is only one vehicle parked in the street causing no hindrance to other vehicles or pedestrians. What is the problem?

Secondly, before going ahead with the proposal I am sure that your team of professionals will have considered the implications of the restriction and examined alternative parking facilities. Could you tell me where these are? Will we be allowed to park in the Stranton Centre car park?

I look forward to your reply.

Yours sincerely,

Paul Watts