

CULTURE, LEISURE AND TOURISM PORTFOLIO

DECISION RECORD

18 September 2007

The meeting commenced at 10.00 a.m. at the Avondale Centre, Hartlepool

Present:

Councillor Victor Tumilty (Culture, Leisure and Tourism Portfolio Holder)

Officers: John Mennear, Assistant Director (Community Services)
Jo Wilson, Democratic Services Officer

10. Adult and Community Services Departmental Plan 2007/2008 – 1st Quarter Monitoring Report *(Director of Adult and Community Services)*

Type of decision

Non-key

Purpose of report

To inform the Portfolio Holder of the progress made against the Adult and Community Services Departmental Plan 2007/08 in the first quarter of the year.

Issue(s) for consideration by Portfolio Holder

The report detailed the progress against the actions contained in the Adult and Community Services Departmental Plan 2007/08, and the first quarter outturns of key performance indicators.

Decision

That the achievement on actions and indicators be noted.

11. Annual Complaints Report 1 April 2006-31 March 2007 *(Director of Adult and Community Services)*

Type of decision

Non-key

Purpose of report

To present the second Annual Complaints Report of the Adult and Community Services Department on complaints and representations for the period 1 April 2006 to 31 March 2007.

Issue(s) for consideration by Portfolio Holder

The report provided data and information about activity in relation to operation of the Complaints Procedures for both Adult Care Services and Community Services. Performance in a range of areas was outlined and areas for development were highlighted to ensure continued improvement in the management and handling of complaints and representations regarding Adult Care Services.

Particular attention was drawn to a complaint made against library staff where an independent investigator had been appointed. The Portfolio Holder asked if it had not been possible to appoint an internal investigator but was advised that in this instance the sensitive nature of the complaint meant that an external investigator had been the only way forward.

The Portfolio Holder indicated that so long as complaints were being dealt with fairly he was quite satisfied.

Decision

That the report be received and proposals for the development of the Complaints Framework be noted.

12. Annual Excavations and Educational Work at the Catcote Village Archaeological Site, Summerhill *(Director of Adult and Community Services)*

Type of decision

Non-key

Purpose of report

To update the Portfolio Holder about the recent excavations at the Catcote Village archaeological site and the associated educational and participation work.

Issue(s) for consideration by Portfolio Holder

Catcote Village was a settlement that existed during the Iron Age / Romano British period, part of which remains on what is now Summerhill. Below ground there is evidence of a series of settlements spanning 600 years. Every June Tees Archaeology open part of the site for research. At the same time the Summerhill team run a number of educational sessions and an archaeological Open Day. Details were given of the

excavations completed during June 2007 and the educational and awareness work, including numbers of participants. An initiative had been devised whereby schools who walked to the site were given concessions on the normal charges, as a way of encouraging schools to walk. 20 of the 30 sessions had involved this walking initiative.

Decision

That the report be noted.

J A BROWN

CHIEF SOLICITOR

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