

# CONTRACT SCRUTINY PANEL AGENDA



**Monday 5<sup>th</sup> December 2005**

**at 11:00 am**

**in Committee Room 'A'**

**MEMBERS: CONTRACT SCRUTINY PANEL:**

Councillors Clouth, Dr. Morris, C. Richardson, Rayner and Rogan

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
  - 3.1 To confirm the minutes of the meeting held on 21st November, 2005 (attached)
- 4. ITEMS FOR INFORMATION**
  - 4.1 Murray Street Environmental Improvement Works – Contractor Selection –  
*Director of Neighbourhood Services*
- 5. ITEMS FOR DECISION**
  - 5.1 None
- 6. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 7. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

## **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

**8. ITEMS FOR INFORMATION**

8.1 Tender for Tyres and Tubes – *Director of Neighbourhood Services* (para 9)

**9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

# CONTRACT SCRUTINY PANEL

## MINUTES AND DECISION RECORD

21st November 2005

**PRESENT:** Councillor Pat Rayner (Chair)  
Councillors Dr Morris and Carl Richardson

**OFFICERS:** Anthony Granville, I.T. and Finance Officer  
Mark Dutton, Housing and Regeneration Coordinator  
Nigel Johnson, Principal Housing and Regeneration Officer  
Alison King, Principal Legal Executive (Conveyancing)  
Jan Bentley, Democratic Services Officer  
Leanne Lupton, Clerical Assistant

### 68. APOLOGIES FOR ABSENCE

None

### 69. DECLARATIONS OF INTEREST

None

### 70. CONFIRMATION OF MINUTES OF THE MEETING HELD ON 7<sup>TH</sup> NOVEMBER, 2005

The minutes were confirmed.

### 71. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

Minute 72 – Supporting People IT System – *Director of Neighbourhood Services* (para 9) exempt information under 12A Local Government Act 1972 namely terms proposed or to be proposed by or to the Authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services

Minute 74 – Development Proposals for the North Central Hartlepool Housing Regeneration Project (para 9) exempt information under 12A Local Government Act 1972 namely terms proposed or to be proposed by or to the Authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services

**72. SUPPORTING PEOPLE IT SYSTEM – *Director of Neighbourhood Services***

Members were advised on the outcome of the selection process for a new workable, off-the shelf, Supporting People IT System.

**73. URGENT BUSINESS**

THE CHAIRMAN RULED THAT THE FOLLOWING ITEM SHOULD BE CONSIDERED BY THE PANEL AS A MATTER OF URGENCY UNDER THE PROVISIONS OF SECTION 100(b)(4)(b) OF THE LOCAL GOVERNMENT ACT 1972 IN ORDER TO AVOID DELAY IN DEALING WITH THIS MATTER.

**74. DEVELOPMENT PROPOSALS FOR THE NORTH CENTRAL HARTLEPOOL HOUSING REGENERATION PROJECT – *Director of Regeneration and Planning Services***

Members were informed that companies had been invited to submit development proposals in respect of the above project.

P RAYNER

CHAIRMAN

## **CONTRACT SCRUTINY PANEL**

Report To Contract Scrutiny Panel

Date 5<sup>th</sup> December 2005



**Report of:** Director of Neighbourhood Services

**Subject:** MURRAY STREET ENVIRONMENTAL  
IMPROVEMENT WORKS – CONTRACTOR  
SELECTION

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### **1. PURPOSE OF REPORT**

- 1.1 To advise the Panel of the outcome of the Contractor appointment process for the above Contract

### **2. BACKGROUND**

- 2.1 At the Meeting on 13 July 2005 the Culture, Housing and Transportation Portfolio Holder approved the procurement of a Contractor for the above Works using a quality/cost assessment process with a 80/20 quality/cost weighting.

- 2.2 Contractors were taken from the Highways select list of Contractors and invited to complete a questionnaire and submit cost information for use in the assessment process. Two of the Contractors declined the invitation and at your Meeting on 7 November 2005 you opened submissions from the following remaining three Contractors (in alphabetical order):

Hall Construction Services Ltd (from Rushyford)  
Hartlepool Borough Council Direct Service Organisation  
Seymour Civil Engineering Contractors Ltd (from Hartlepool)

- 2.3 The Contractors were interviewed on 18 November by a panel comprising of Officers representing the Client, Engineer and the Well Being Team.

- 2.4 One of the Contractors submitted their cost information late and directly to Officers. The late information has been included in the scores below but its inclusion has not affected the outcome of the scoring process.

2.5 The scoring of the Contractors was as follows:

Contractor	Quality Score	Cost Score	Overall Score (weighted)
A	71	100	77
B	74	85	76
C	66	98	72

2.6 The Contractor with the highest score is Hall Construction from Rushyford and they have been appointed for the Scheme.

## **5. RECOMMENDATIONS**

5.1 That the outcome of the process be noted by the Panel.