

CONTRACT SCRUTINY PANEL AGENDA



Monday 9th January 2006

at 11:00 am

in Committee Room 'A'

MEMBERS: CONTRACT SCRUTINY PANEL:

Councillors Clouth, Dr. Morris, C. Richardson, Rayner and Rogan

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 19th December, 2005 (attached)
- 4. ITEMS FOR INFORMATION**
 - 4.1 Waverly Terrace Allotments – *Director of Adult and Community Services*
- 5. ITEMS FOR DECISION**
 - 5.1 None
- 6. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 7. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

8. ITEMS FOR INFORMATION

8.1 None

9. OPENING OF TENDERS

9.1 None

10. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY PANEL

MINUTES AND DECISION RECORD

19th December 2005

PRESENT: Councillor Pat Rayner (In the Chair);
Councillors: Dr George Morris, Carl Richardson, Trevor Rogan

OFFICERS: Alison King, Principal Legal Executive (Conveyancing)
Peter Foster, Senior Quantity Surveyor
Jan Bentley, Democratic Services Officer
Jo Wilson, Democratic Services Officer

80. APOLOGIES FOR ABSENCE

None

81. DECLARATIONS OF INTEREST

None

82. ENHANCEMENTS TO BROUGHAM ENTERPRISE CENTRE – *Head of Procurement and Property Services*

To advise Members of the outcome of the selection of contractors for this project.

The Regeneration and Liveability Portfolio Holder had agreed that this project would be procured using a partnering approach.

Six contractors had been invited to tender and to submit lists of clients from the last two years from which references could be obtained. Three contractors submitted lists, references were obtained and these three contractors were invited to attend for interview on 17th November 2005. The contractors were: -

MMP Construction (NE), Newton Aycliffe
Gus Robinson Developments Ltd., Hartlepool
Mowlem Construction Plc, Gateshead

The contractors had been informed that the following scoring system would operate: -

Quality: Price ratio 60: 40

References, Presentations and Interviews would account for 60% of the total score

Price would account for 40% of the total score.

The contractors were required to confirm that the project could be built for the budget cost, and to submit their costs for Preliminaries, Overheads and Profit.

Mowlem Construction Plc had apologised for not being able to attend for interview this time.

Following presentations and interviews, a scoring matrix had been completed and the results were as follows: -

Constructor	A	B
References	20.00	18.95
Presentation and Interview	40.00	39.83
Price	40.00	39.75
Total	<u>100.00</u>	<u>98.53</u>

Contract Procedure Rule 10(vii) states that the contractor with the highest Partnering Score would be accepted.

Constructor A, Gus Robinson Developments Ltd, would be appointed for this project.

FINANCIAL IMPLICATIONS

The overall budget for this project is £1,371,000.00. The Contractor had confirmed that the project could be built within the available budget and to the timescale required.

DECISION

That the report be noted with approval.

83. CENTRAL ATTRACTORS CAPITAL IMPROVEMENT SCHEME – *Acting Assistant Director (Community Services)*

PURPOSE OF REPORT

Member were informed that this development related to the major improvements planned at the Hartlepool Maritime Experience and Wingfield Castle which would assist the integration of the HMS Trincomalee into the single visitor attraction.

BACKGROUND

The improvement works are planned over three phases. At the meeting of the Culture, Housing and Transportation Portfolio held on 9th November 2005 approval had been given for the appointment of two specialist contracts and a shortlist of exhibition designers to enable differing elements of the project to be advanced. Attached by way of appendix was an extract of the minute of the above meeting (a copy of which is included in this Panels minute book) giving approval for the current course of action.

The appointment of Maritime Sector Specialists as managing engineers for the dry docking and refurbishment of the PSS Wingfield Castle had enabled the hull works and associated engineering works to be issued to tender. The tenders for this work were presented for opening.

It was anticipated that appointment to contract would be undertaken quickly to enable the work to be completed within a tight schedule, dictated by the tides and ability to access and egress the dry dock within the Historic Quay.

DECISION

That the report be noted with approval.

84. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

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Minute 85 – Tenders in respect of Central Attractors Capital Improvements Scheme – *Acting Assistant Director (Community Services)* (para 9) exempt information under 12A Local Government Act 1972 namely terms proposed or to be proposed by or to the Authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services

85. TENDER IN RESPECT OF CENTRAL ATTRACTORS CAPITAL IMPROVEMENTS SCHEME – *Acting Assistant Director (Community Services) (para 9)*

Members were informed that tenders had been invited in respect of the above project.

P RAYNER

CHAIRMAN

APPENDIX 1

Extract From:

**CULTURE, HOUSING AND TRANSPORTATION PORTFOLIO –
DECISION RECORD –
9TH NOVEMBER 2005**

Present:

Councillor Robbie Payne (Culture, Housing and Transportation Portfolio Holder)

Officers: John Mennear, Acting Assistant Director (Cultural Services)
Mike Blair, Acting Transportation and Traffic Manager
David Cosgrove, Principal Democratic Services Officer
Jo Wilson, Democratic Services Officer
Also present Councillors Rob Cook and Steve Wallace

**57 Appointment of Specialist Contractors to the
Capital Programme at the Hartlepool Maritime
Experience – Para 8 (Acting Assistant Director (Community
Services))**

Type of decision

Non Key.

Purpose of report

To seek approval to appoint specialist contractors to undertake the upgrading of the 'Fighting Ships' sound sequence and the dry docking and hull repairs of PSS Wingfield Castle.

To seek approval of a shortlist of exhibition design companies to submit design proposals for new exhibition galleries within the attraction to a fixed budget.

Issue(s) for consideration by Portfolio Holder

Full details of the issue are set out in the exempt section of the minutes.

Decision

- i. That the budgetary elements be approved
- ii. That the proposed project procurement proposals through specialist providers be approved
- iii. That the selected tenderers list for the exhibition via a design submission to a fixed price be approved.

J A BROWN

CHIEF SOLICITOR

PUBLICATION DATE: 16th November 2005

CONTRACT SCRUTINY PANEL

9th January 2006



Report of: Director of Adult and Community Services

Subject: WAVERLEY TERRACE ALLOTMENT
REFURBISHMENT

1. PURPOSE OF REPORT

- 1.1 To inform members of the Contract Scrutiny Panel of the forthcoming refurbishment works to the Waverley Terrace allotments will be undertaken in the first quarter of 2006, with tenders expected to be returned for opening at Scrutiny Panel in late January.

2. BACKGROUND

- 2.1 The project is being funded by the NRF Fund and New Deal for Communities, it has received planning permission and the agreement of all the existing tenants.
- 2.2 The works consist of site clearance and replacement of the existing timber perimeter fence with a metal 2.4m vertical bar railing in order to address concerns regarding site security and to improve the visual impact of the allotments in regards to adjacent properties. Works will only take place to the eastern end of the existing allotments, providing refurbished plots for all existing allotment users, creating a new 12 plot site. Internal timber fencing, constructed from the recycled perimeter timber fence, will be erected to demarcate individual plots.
- 2.3 All new plots will be rationalised to provide better proportioned working areas than the existing long, narrow strips. Access to plots will be via an outer footpath consisting of compacted earth, which will be screened from the adjacent highway and residences through establishment of a hawthorn perimeter hedge. This hedge will be located along the internal perimeter, minimising the potential for vandalism and ensuring that a softened frontage can be provided to the Waverley Terrace dwellings.

- 2.4 A small informal car parking area will be included in the area adjacent to the refurbishment proposals in order to minimise conflict between allotment users and residents over parking issues. Should the demand for further allotment plots increase and should the funds be available for such work, the scheme is designed to allow for a phased approach to refurbishing the remaining allotment site. Costs for this phase of works are expected to be in the region of £40-50,000 with the total project costing in the region of £85,000.

3. **RECOMMENDATIONS**

That the report be noted for information.