



Chief Executive's Department
Civic Centre
HARTLEPOOL

6th February, 2006

The Mayor (Stuart Drummond)

Councillors Allison, Barker, Belcher, Cambridge, Clouth, Cook, Coward, Cranney, Fenwick, Ferriday, Fleet, Flintoff, Fortune, Griffin, Hall, Hargreaves, Henery, Hill, Iseley, Jackson, James, Johnson, Kaiser, Kennedy, Lauderdale, Lilley, London, A Marshall, J Marshall, Dr. Morris, Payne, Preece, Rayner, Richardson, Rogan, Shaw, Sutheran, Tumilty, Turner, Wallace, D Waller, M Waller, R Waller, Wistow, Worthy, Wright, and Young

Madam or Sir,

You are hereby summoned to attend a meeting of the COUNCIL to be held on THURSDAY, 16th February, 2006 at 7:00 p.m. in the Civic Centre, Hartlepool to consider the subjects set out in the attached agenda.

By order
P Walker
Chief Executive

Enc

COUNCIL AGENDA



16th February, 2006

at 7:00 pm

in the Council Chamber

1. To receive apologies from absent members.
2. To receive any declarations of interest from members.
3. To deal with any business required by statute to be done before any other business.
4. To receive questions from and provide answers to the public in relation to matters of which notice has been given under Rule 10.
5. To approve the minutes of the last meeting of Council held on 15th December 2005, as a correct record (copy attached).
6. Questions from Members of the Council on the minutes of the previous meetings of the Council.
7. To answer questions of members of the Council under rule 11.1;
 - (a) Questions to members of the Executive about recent decisions of the Executive (without notice)
 - (b) Questions to members of the Executive and Chairs of Committees and Forums, for which notice has been given
 - (c) Questions to the appropriate members on Police and Fire Authority issues, for which notice has been given. Minutes of the meetings of the Cleveland Police Authority held on 4th October, 20th October, 25th October and 6th December 2005 and Cleveland Fire Authority held on 25th November, 2005 (copies attached).
8. To deal with any business required by statute to be done.
 - a) Report of the Independent Remuneration Panel (to follow)

9. To receive any announcements from the Chair, the Mayor, members of the Cabinet or the head of the paid service.
10. To dispose of business (if any) remaining from the last meeting and to receive the report of any scrutiny forum or other committee to which such business was referred for consideration.
11. To receive reports from the Council's committees and working groups other than any overview and scrutiny committee and to receive questions and answers on any of those reports;
 - (a) Proposed Consolidation of Licensing Committees – *Constitution Committee* (copy attached)
12. To consider any other business specified in the summons to the meeting, including consideration of reports of the overview and scrutiny committees for debate and to receive questions and answers on any of those items;
 - (a) Involving Young People– Final Report - *Children's Services Scrutiny Forum* (bound document attached)
13. To consider reports from the Executive:-
 - (a) Proposals in relation to the Council's budget and policy framework
 - i) Budget and Policy Framework 2006/07 – 2007/08 – *Cabinet* (copy attached)
 - (b) Proposals for departures from the budget and policy framework
 - i) Anhydrite Mine – Ongoing Investigation (to be presented by the Mayor)(copy attached)
14. To consider any motions in the order in which notice has been received.
 - (i) That the Council believe that Cleveland Police should not be merged to create a Regional Force, but should retain its current boundaries.

Councillor Stephen Wallace
Councillor Marjorie James
Councillor Ann Marshall
Councillor Kevin Cranney
Councillor Gerald Wistow

- (ii) In line with the recommendations of the Local Government Ombudsman and following the successful negotiations between Cllr. Robbie Payne and the Briarfield Gardeners, this Council resolves to:
- Make available up to £75,000 to enable 12 allotment gardens to be reinstated at Briarfield, the necessary works to be completed no later than 1st May 2006.

Councillor Marjorie James
Councillor Ann Marshall
Councillor Kevin Cranney
Councillor Gerald Wistow
Councillor Peter Jackson

- (iii) This Council resolves to:
- Support a continued Hartlepool PCT with a management team based in Hartlepool working closely with the council and through the LSP in order to minimise management costs and increase local control over decisions about health services. This option was proposed by the LSP's report last year.
 - Council further agrees that Scrutiny Co-ordinating Committee establish whether Option 2 in the current SHA consultation document meets this objective and if not, to recommend that the LSP's original report be submitted to Ministers with any relevant updated supporting materials.
 - In addition Scrutiny to consider whether in expressing the "unanimous" view of PCT Chief Executives that Option 2 is "unworkable", that the consultation document is treating the two proposals "even handedly" as required by Ministers

Councillor Stephen Wallace
Councillor Marjorie James
Councillor Ann Marshall
Councillor Kevin Cranney
Councillor Gerald Wistow

15. To receive the Chief Executive's report and to pass such resolutions thereon as may be deemed necessary (copy attached).

COUNCIL

MINUTES OF PROCEEDINGS

15th December 2005

PRESENT:-

OFFICERS: Tony Brown, Chief Solicitor
Nicola Bailey, Director of Adult and Community Services
David Cosgrove, Principal Democratic Services Officer

92 APOLOGIES FOR ABSENT MEMBERS

The Mayor, Stuart Drummond, the Chairman (Councillor C Richardson) and Councillors D Allison, C Barker, S J Belcher, J Cambridge, H Clouth, R W Cook, W J Coward, K H Cranney, S Fenwick, D R P Ferriday, M Fleet, R Flintoff, S W Fortune, S Griffin, G G Hall, P Hargreaves, G Henery, C F Hill, W H Iseley, P T Jackson, M A James, M Johnson, S Kaiser, J Kennedy, J Lauderdale, G M Lilley, F London, A Marshall, J Marshall, Dr G H Morris, R W Payne, A Preece, P Rayner, T Rogan, J E Shaw, L M Sutheran, V Tumilty, M W Turner, S D Wallace, D Waller, M P Waller, R Waller, G Wistow, G Worthy, E Wright and D R Young

93 ADJOURNMENT OF MEETING

In the absence of a quorum, the Chief Solicitor notified persons present that in accordance with Council Procedure Rules the meeting was adjourned and that the Chairman of the Council had determined that the meeting be reconvened at 7.00 pm in the Council Chamber, Civic Centre. It was noted that the absence of a quorum was due to the attendance of Members at the funeral of Honorary Freeman, past Mayor and long serving former Councillor Frank Rogers.

Upon reconvening the meeting at 7.00 pm in the Council Chamber, Civic Centre, the following Members were present:

The Chairman (Councillor C Richardson) presiding:

C Barker	S Belcher	H Clouth
K H Cranney	M Fleet	S W Fortune
S Griffin	G Henery	W H Iseley
P T Jackson	M A James	G M Lilley
F London	A Marshall	J Marshall
Dr G H Morris	R W Payne	A Preece
T Rogan	J E Shaw	V Tumilty

D Waller
E Wright

R Waller
D R Young

G Wistow

OFFICERS: P Walker, Chief Executive
Ian Parker, Director of Neighbourhood Services
Peter Scott, Director of Regeneration and Planning
Adrienne Simcock, Director of Children's Services
Andrew Atkin, Assistant Chief Executive
Tony Brown, Chief Solicitor
Joanne Machers, Chief Personnel Services Officer
Michael Ward, Chief Financial Officer
Jan Bentley, Democratic Services Officer
Steve Hilton, Assistant Public Relations Officer
Amanda Whitaker, Democratic Services Team Manager

Prior to the commencement of the meeting, the Chairman of the Council referred in terms of regret to the death of Honorary Freeman, past Mayor and long serving former Councillor Frank Rogers. Members paid tribute to his qualities as a Councillor and as a friend and stood in silence as a mark of respect.

94 APOLOGIES FOR ABSENCE

The Mayor, Stuart Drummond, Councillors Allison, Cambridge, Cook, Coward, Fenwick, Flintoff, Hall, Hargreaves, Henery, Hill, Johnson, Kaiser, Kennedy, Rayner, Sutheran, Wallace, M Waller and Worthy.

95 DECLARATIONS OF INTEREST FROM MEMBERS

None

96 BUSINESS REQUIRED BY STATUTE TO BE DONE BEFORE ANY OTHER BUSINESS

None

97 PUBLIC QUESTIONS

The Culture, Housing and Transportation Portfolio Holder, Councillor Payne, apologised that the Mayor was not in attendance at the meeting and advised that he would be answering all the following questions on behalf of the Mayor.

(i) Question from Lynne Wood, 50 West View Road to the Mayor:

"Will the digging for the new road for the 500 luxury homes affect the structure of the mines?"

The Culture, Housing and Transportation Portfolio Holder advised that any associated requirements required as a result of the proposed new development would be dealt with by the planning process.

Two supplementary questions were then raised as follows:-

“On the danger zone, there are 10 houses - what are the numbers of those houses”

“If the Cabinet decide they can’t fund it and English Partnerships don’t fund it, who will?”

Following expression of concern that the Mayor was not in attendance to give detailed responses to supplementary questions, it was recommended that the Mayor arrange a residents’ meeting and that a written reply to the supplementary questions be provided by the Mayor.

(ii) Question from Shirley Iddison, 2 Shields Terrace to the Mayor

“Will we get day to day information sent to our door regarding the value of our houses!”

How many houses in the area are affected!”

The Culture, Housing and Transportation Portfolio Holder replied that the Council was not in a position to comment upon house values. The recently formed Resident’s Group had already set up channels of communication with senior Council technical officers and all available information had been provided to residents. This would continue to be the case as and when further information became available.

It was noted that 10 properties in West View Road had been built over different levels of the workings as they were assumed to be located from the old mine record plans. A zone of potential influence had been derived in the unlikely event of a collapse of the workings. Letters had been sent regarding the investigation to all properties within this theoretical zone. Letters were sent to 80 properties. This gave 90 properties in total.

There were no supplementary questions.

(iii) Question from Michael Harden, 17 Brunel Close to the Mayor

“Who is liable for not informing us when we bought our house?”

The Culture, Housing and Transportation Portfolio Holder, Councillor Payne, advised that there was no definitive answer to this question. The Council through its local land charges section had to answer a standard set of enquiries contained on form Con 29 Part I. These enquiries covered generally planning and building regulations, highways and drainage, and contaminated land questions. It was possible for a buyer’s solicitor to raise other enquiries (Con 29 Part II Optional Enquiries or other written enquiry) and request further

information. The Council had a duty to reply accurately to such questions and as fully as possible, for which an additional charge was made.

There were different categories and type of surveyor's reports. Generally most people chose a report related to a limited inspection of the building structure which would not reveal the existence of the workings. However there were alternative options available which would cover in depth the history of the property and could identify the existence of the workings. This would most likely be at considerable additional expense over and above the standard inspection charge.

With the approval of the Council, a supplementary question was asked by Claire Crichton as follows:-

"When the surveyors report was received, Alan Coulson said he couldn't tell every household – how will anybody ever find out if they are not told they have got Surveyor's report".

(iv) Question from June Winwood, 42 West View Road to the Mayor

"Re Anhydrite mine" Where are the critical areas situated, if on private land what are the implications, if any to land owners?"

The Culture, Housing and Transportation Portfolio Holder replied that there were no critical areas but 10 properties in West View Road were built over different levels of the workings as they were assumed to be located from the old mine record plans. A zone of potential influence had been derived in the unlikely event of a collapse of the workings. Letters had been sent regarding the investigation to all properties within this theoretical zone. Letters had been sent to 80 properties. These properties were located in Shields Terrace, Telford Close, Brunel Close, Vincent Street and the Nursing home.

This gave 90 properties in total. The consultants had stated that there was no risk of an immediate collapse and the further site investigation would clarify the longer term position.

Two supplementary questions were asked as follows:-

"If critical areas are under private land – what are the implications?"

"Is it not the case that our 10 houses are in the way of a new Road to be constructed for a new housing project?"

(v) Question from Claire Crichton, 14 Shields Terrace to the Mayor

Is our house devalued as a result of the Anhydrite mine?

The Culture, Housing and Transportation Portfolio Holder responded that this was not a question that the Council could answer. It was pointed out however that the mine had been abandoned for some 70 years or so and the consultants had stated that there was no risk of an immediate collapse.

The following two supplementary questions were asked:-

“If we want to sell our house, after we have informed the potential buyer, will we get fair asking price for it?”

“I would say this is not only public/Council land but a recreational area for children/public, therefore you must stabilise it to prevent a disaster – is this not true?”

RESOLVED - That

- (i) A Members' Seminar be arranged to enable all members of the Council to be briefed fully on facts relating to the anhydrite mine. A written briefing to be circulated to all members of the Council, in advance of the Seminar.
- (ii) The Mayor be recommended to convene a Resident's meeting.
- (iii) Written responses to supplementary questions to be sent, by the Mayor, to the members of the public and copied to all members of the Council

98 REPORT FROM THE EXECUTIVE

(b) Proposal for Departure from the Budget and Policy Framework

Anhydrite Mine – Ongoing Investigation

On behalf of the Mayor, the Portfolio Holder for Culture, Housing and Transportation presented a report which had been referred by the Cabinet, at its meeting on 24 October 2005. The report informed Council on the current position in respect of the anhydrite mine-workings investigation including reference to planning applications. The report also advised of the Consultants recommendations for further investigation and monitoring work in order to formulate a clearer long-term understanding of the area. Council's view was also sought on the available options for progressing this work.

RESOLVED – That further to minute 97, consideration of the report be deferred and arrangements be made for a Members' Seminar to be held.

99 MINUTES OF PROCEEDINGS

The Minutes of Proceedings of the Council held on the 27th October 2005, having been laid before the Council.

RESOLVED - That the minutes be confirmed.

The minutes were thereupon signed by the Chairman.

100 QUESTIONS FROM MEMBERS OF THE COUNCIL ON THE MINUTES OF THE PREVIOUS MEETING OF THE COUNCIL

None

101 QUESTIONS FROM MEMBERS OF THE COUNCIL

- (a) Questions to Members of the Executive about recent decisions of the Executive

None

- (b) Questions to Members of the Executive and Chairs of Committees and Forums, for which Notice has been given

None

- (c) Questions to the appropriate Members on Police and Fire Authority issues, for which notice has been given.

The minutes of the meeting of the Cleveland Police Authority held on 15th September 2005 and 4th October 2005 and the Cleveland Fire Authority held on 30th September 2005 had been circulated.

There were no questions to the appropriate Members on Police and Fire Authority issues, for which notice has been given.

102 BUSINESS REQUIRED BY STATUTE

- (i) Report on Special Urgency Decisions

A report on Special Urgency Decisions, in respect of the period from June to November 2005, had been circulated.

RESOLVED – That the report be received and noted.

103 ANNOUNCEMENTS

The Chairman congratulated the Mayor and his partner on the recent birth of their baby.

104 TO DISPOSE OF BUSINESS REMAINING FROM THE LAST MEETING AND TO RECEIVE

None

105 TO RECEIVE REPORTS FROM THE COUNCIL'S COMMITTEES AND WORKING GROUPS

(i) Time limits for Questions – Council Procedure Rules

The Vice-Chair of the Constitution Committee presented a report which had been considered by the Constitution Committee, at its meeting held on 17th November 2005, relating to the disparities which exist within the Council Procedure Rules, regarding the time limits for posing questions to Members and for Members to respond to a question, depending upon the particular provision under which the question is put.

The report included the relevant provisions of the procedure rules (the text suggested to be amended was shown struck through, and the suggested substitution shown in square brackets in each case)

RESOLVED – That, by the operation of Council Procedure Rule 24.2 the motion was proposed and seconded and stood adjourned without discussion to the next ordinary meeting of the Council.

106 TO CONSIDER ANY OTHER BUSINESS SPECIFIED IN THE SUMMONS OF THE MEETING

None

(A) Proposals in relation to the Council's Budget and Policy Framework

(i) Annual Library Plan 2005/06

The Portfolio Holder for Culture, Housing and Transportation presented the Annual Library Plan 2005/06, which was a requirement under the Budget and Policy Framework. It was noted that this year the Department of Culture, Media and Sport required a return against the revised (2005) Public Library Standards. Of the ten revised Standards, Hartlepool had met or exceeded standards in all but one case. The plan consisted of the return against the Public Library Standards, a chart of compliance with the Standards and an action plan for the period 2005-2008.

The draft Annual Library Plan had been considered in draft by the Executive at the Cabinet Meeting on 22nd July 2005 and had been referred to the Adult and Community Services and Health Scrutiny Forum on 20th September 2005 which had made comments to the Executive. The Executive had considered these comments on the 10th October 2005 and had recommended the Plan to Council at its meeting on 15th December, 2005.

RESOLVED – That the Annual Library Plan 2005/06 be approved and adopted.

(ii) Food Law Enforcement Plan

The Adult and Public Health Services Portfolio Holder presented the draft Food Law Enforcement Service Plan for 2005/06, a requirement under the Budget and Policy Framework. On 4 October 2000, the Food Standards Agency had issued the document “Framework Agreement on Local Authority Food Law Enforcement”. The guidance provided information on how local authority enforcement service plans should be structured and what they should contain. Service Plans developed under this guidance provided the basis on which local authorities would be monitored and audited by the Food Standards Agency.

A Food Law Enforcement Service Plan for 2005/06 was appended to the report and took into account the guidance requirements. The Plan had been considered and endorsed by Cabinet on 9th December 2005 and by the Neighbourhood Services Scrutiny Forum on 12 December 2005.

The main issues raised in the Plan were summarised in the report and were presented by the Portfolio Holder

RESOLVED – That draft Food Law Enforcement Service Plan for 2005/06 be approved and adopted.

(iii) Statement of Community Involvement

On behalf of the Mayor, the Portfolio Holder for Culture, Housing and Transportation presented a report which sought the Council's approval to the Statement of Community Involvement (SCI) for submission to the Secretary of State. The draft SCI had been considered by Cabinet at its meeting on 9th December 2005. The document, as amended by Cabinet, had been circulated separately.

The report outlined details of the public consultation exercise which had been undertaken. Most of the formal responses received had been in support of the draft document. The report submitted to Cabinet, appended to the report, gave detailed consideration to the comments received and suggested amendments that could be made to the SCI in order to accommodate most of the representations. It then set out the next stages in the preparation of the SCI leading to its adoption as a Council document.

The amendments agreed by Cabinet were as follows:-

- addition of a sub-title clarifying that the SCI relates to means of consulting the community in respect of planning matters;
- addition of simplified versions of Tables 1 and 2 illustrating the process for the preparation of planning documents to be set beside Table 1 which states how and when the Council will be consulting the community in this respect;
- inclusion of the Hartlepool Access Group as a key contact and replacement of the HVDA with the Community Network as the key contact for voluntary groups;
- incorporation of the information in Appendix 6 (Useful Contacts) into section 9 of the main part of the SCI; and
- inclusion in Appendices 4 and 5 of additional bodies as consultees – also the addition in Appendix 4 of the list of ‘other consultees’ as set out in Annex E of PPS12.

A copy of the amended SCI report was available in the Members’ Library.

RESOLVED –

- (i) That the amendments to the Statement of Community Involvement be approved for submission to the Secretary of State.
- (ii) That the Regeneration and Liveability Portfolio Holder be authorised to agree the detail of these amendments.
- (iv) Responses to the Proposed Modification to the Hartlepool Local Plan

The Adult and Public Health Services Portfolio Holder, on behalf of the Mayor, presented a report which sought the Council’s approval of Further Proposed Modifications to the Local Plan to be subject to public consultation. The Proposed Modifications to the Local Plan as agreed by Council on 15 September 2005 had been made available for public inspection from 30 September to 10 November 2005 to give an opportunity for representations in respect of the proposed modifications and to the intention not to modify the plan in accordance with certain of the recommendations in the Inspector’s Report. A total of 66 representations were received including 9 objections to the Proposed Modifications and 7 objection to the Council’s decision not to modify the plan in accordance with certain of the recommendations in the Inspector’s Report. Following consideration of the objections it was suggested that a number of relatively minor modifications be made to the Local Plan to accord with recent national policy guidance thereby enhancing the effectiveness of the policies and also to clarify parts of the text.

The representations on the Proposed Modifications and the Council’s Proposed Further Modifications had been considered by the Cabinet at its meeting held on 9th December 2005. Cabinet’s response to the Proposed Modifications had been circulated after the Cabinet meeting.

It was noted that Cabinet had decided to make the following recommendations to Council:-

- to reword Policy Com14 on Major Office Development to cover other town centre uses and to refer more fully to the sequential approach and the justification of need. The supporting text will be slightly modified to reflect the change in policy.
- to reword Policy PU6 on Renewable Energy to better reflect Government advice in PPS22.
- to amend the wording of paragraph 7.19b to clarify the position with regard to the housing numbers and the clearance of properties included in the submitted RSS.
- to remove the word 'significantly' from the policy on flood risk to ensure that even small scale developments take account of flood risk.

In addition the Cabinet had noted that a number of representations had been received in respect of the former Briarfields allotments site, which, following previous consideration of this matter, was shown in the current draft of the Local Plan as a key green space area. Members noted that the representations generally called for the retention of the area as a green space and the reinstatement of the allotments, but in discussion, members had acknowledged the uncertainty of resource availability given the current position with respect to budgets, the need to ensure a continuing supply of land for low density housing and the economic regeneration benefits for Hartlepool. Members were also advised of the further steps and associated timescale implications related to the adoption of the Local Plan, and the desirability of minimising further delays in the process, in the interest of establishing certainty in planning policy resulting from adoption of the Plan. In the light of these considerations, the Cabinet felt that an additional Modification to the Plan should be proposed now, to delete the allocation of the former Briarfields allotments site from policy GN3, Protection of Key Green Space Areas.

In response to an enquiry from a member, the Chief Solicitor advised that Counsel's Advice had been received confirming that the procedure proposed by the executive was lawful

RESOLVED –

- (i) That, with the exception of the representations relating to Briarfields, the responses to representations as referred to in the report be agreed
- (ii) That the proposed Further Modifications, and an additional Further Modification to delete the former Briarfields allotments site from policy GN3, Protection of Key Green Space Areas, be approved
- (iii) The Regeneration and Liveability Portfolio Holder be authorised to agree the final drafting of the responses and Further Modifications.

107 MOTIONS ON NOTICE

None

108 OUTSIDE BODY APPOINTMENT – TEESSIDE VALUATION TRIBUNAL

The Chief Executive reminded Members that Council on the 15th September 2005 had deferred consideration of a request from the President of the Tribunal for the nomination of two non-elected individuals from the Hartlepool area. A copy of the minute had been circulated.

A further request had now been received from the Tribunal for the extension of the term of office for the following members from the 31st March 2006 to the 31st March 2009:-

Mr B Smith
Mr E Priest
Mr E Jeffries
Councillor J Coward
Councillor G Lilley
Ms A Lilley

RESOLVED:- That the term of office, of the members detailed above, be extended for a further 3 months and that nominations to the Tribunal be considered further at the next Annual meeting of the Council.

109 PARKING PERMIT USER'S CONSULTATIVE GROUP (PPUCG)

The Chief Executive reported that as part of the Resources Scrutiny Forum's inquiry into Parking Permits it had been recommended that the Council should create a Parking Permit User's Consultative Group (PPUCG). Cabinet had approved the Forum's recommendations on 22nd August 2005, which included the membership of the Group and the following terms of reference:

- 1) "To consider and offer views on parking permit related issues which will then be reported/considered within the services annual review".
- 2) "To consider issues regarding the effectiveness of the parking permit service and report views "
- 3) "To consider and refer discussion items in relation to resident/business parking, for consideration at consultative group meetings".
- 4) "To inform the decision making process of the recommendations of the group"

It was agreed also that the PPUCG should meet for an initial period of two years, at which stage its membership and terms of reference would be reviewed. It was agreed that one Councillor (who represented a permit controlled zone in the central area) should be appointed to the group as Chair. Consequently, Members were asked to appoint a Councillor to the PPUCG.

RESOLVED – That Councillor Payne be appointed to the Parking Permit User's Consultative Group.

110 COMPREHENSIVE PERFORMANCE ASSESSMENT

The public announcement of the results of the national CPA reassessment for 2005 had been made on the day of the Council meeting (15th December 2005). The results of the reassessment were announced at the meeting by the Chief Executive. It was noted that the Council had been rated as four star and improving well. This continued to be a major achievement and the Chief Executive congratulated, and expressed appreciation of, all members of the Council and employees of the Council who had contributed to this success. Members of the Council echoed the sentiments expressed by the Chief Executive and referred to the contribution paid also by the Council's partners including the Fire Authority and the Police.

Members were advised that the Council had also received notification of when the next, full, CPA assessment would take place. It was currently scheduled for sometime in the period November 2005 to March 2006. The assessment would combine a Corporate Inspection of the Council (likely to be over two weeks) and a Joint Area Review (JAR) of Children's services. Under the current arrangements these were scheduled to take place at the same time

RESOLVED – That the results of the Comprehensive Performance Assessment 2005 be welcomed and the congratulations and appreciation of the Council be conveyed to all those who have contributed to that success.

C RICHARDSON

CHAIRMAN

Member questions for Council

Meeting: 16th February 2006

1.	From: Councillor Geoff Lilley
	To: Councillor Stan Kaiser Chairman of the Licensing Committee
	<p>Question:</p> <p><i>Regarding the paper submitted to the Licensing Act Committee and headed "Night Time in Hartlepool Town Centre" is it your view that this helps the town?</i></p>
	SIGNED:
	DATE:

Please return to Amanda Whitaker, Democratic Services Team, no later than midday on the day before the day of the meeting (or, if the question relates to urgent matters, and the consent of the member to whom the question is to be addressed has been given, notice may be given to the Chief Executive not later than 1 hour before the time of commencement of the meeting).

CLEVELAND POLICE AUTHORITY EXECUTIVE

A meeting of Cleveland Police Authority Executive was held on Tuesday 4 October 2005 in the Members Conference Room at Police Headquarters.

PRESENT: Councillors Barker, Coombs, Coppinger, Lowes, McLuckie and Womphrey.

Magistrate Members
Mr Cox JP, Mr Fisher JP and Mr Illingworth TD JP

Independent Members
Miss Andrews-Mawer, Mr Gardner, Mr Majid and Mr Race

OFFICIALS: Mr McCarthy, Mrs Allaway and Mrs Leng (CE)
Mr Price and Mr Briggs (CC)
Mr Alan Brown

113 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Benbow, Mr Nath, Councillor Pearson and Councillor Wallace.

114 DECLARATIONS OF INTERESTS

There were no declarations of interests.

115 FIT FOR THE FUTURE

The Chief Executive presented the report which asked Members to confirm the remit of the 'Fit for the Future' Working Group.

Following the announcement by the Home Secretary that a review of the future structure of Forces in England and Wales was to take place. The Authority were required to consider the areas and options available. The timescales for this review were constantly moving and this Authority needed to be in a position to move equally as quickly.

ORDERED that:-

1. The Membership of the 'Fit for the Future' Working Group be agreed as follows:-

 Cllr Dave McLuckie
 Cllr Chris Coombs
 Miss Pam Andrews-Mawer
 Cllr Barry Coppinger
 Mr Ted Cox JP
 Mr Keith Fisher JP
 Mr Peter Race MBE
2. The remit of the group be agreed and that delegated powers be given to the Police Authority Members of the group to make decisions between Police Authority Meetings up to the 28 January 2006.
3. A budget of £100k for the group to allocate in relation to work on this review be agreed.
4. Delegated powers to make urgent decisions to the Chief Executive, in consultation with the Chair and Chief Constable, between meetings of the Fit for the Future Working Group – upto 28 January 2006 be agreed.

116

PERFORMANCE IMPROVEMENT INITIATIVE

The Chief Constable presented the proposal for one off projects targeted at performance improvement, to divert some of the underspend reported in the Budget Monitoring Report submitted to the Police Authority on 15 September 2005 to the front line.

This report outlined to Members the range of initiatives identified by the Force to improve overall crime reduction and detection performance and their associated costs.

ORDERED that:-

1. The use of £1018k, contained within existing budgets be used to fund these one

7(c)(i)

off front line projects to support the operational activities outlined in the paper be approved.

2. The virement of these funds to allow spend against the budgets to be closely monitored be approved.
3. The duration and anticipated outcomes from these projects be noted.

CLEVELAND POLICE AUTHORITY EXECUTIVE

A meeting of Cleveland Police Authority Executive was held on Thursday 20 October 2005 in the Mandela Room at Middlesbrough Town Hall.

PRESENT: Councillors Barker, Benbow, Coombs, Coppinger, Lowes, McLuckie, Pearson, Wallace and Womphrey.

Magistrate Members

Mr Cox JP, Mr Fisher JP and Mr Illingworth TD JP

Independent Members

Miss Andrews-Mawer, Mr Gardner, Mr Majid, Mr Nath and Mr Race

OFFICIALS: Mr McCarthy, Mrs Allaway, Mr Wright and Mrs Leng (CE)
Mr Price and Mr Bonnard (CC)

117 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

118 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

119 **QUESTION TIME**

No questions were received from the public.

120 **END OF YEAR POLICE AUTHORITY CONSULTATION**

The Strategy and Performance Manager presented the findings of consultation activities undertaken by Cleveland Police Authority during 2004-2005.

ORDERED that:-

1. Members take cognisance of the Police Authority's consultation findings with a view to setting and approving the local policing priorities for 2006-2007.

2. Members considered this report along with:-
 - Consultation findings presented by the Chief Constable
 - 2006-2009 National Policing Plan
 - Cleveland Police Strategic Assessment and Control Strategy
 - Local CDRP Community Safety Plans
3. The consultation findings be shared with strategic partners via the Safe in Tees Valley Management Committee.

121

BUDGET MONITORING REPORT TO AUGUST 2005, INCLUDING FORECAST OUTTURN TO THE END OF THE FINANCIAL YEAR 31 MARCH 2005

The Chief Constable presented the second budget monitoring report for the year which covered the period April to August 2005.

ORDERED that:-

1. The outturn to the end of year of £4,240k underspend against budget be noted.
2. Of the £4.2m underspend £1,018k and £21k (total £1,040k) would be diverted to frontline policing and PCSO re-deployment to target frontline operations. The remainder would be earmarked for reserves for future anticipated budget pressures.

122

CAPITAL APPROVALS

The Chief Constable presented the capital approval report which requested approval for five capital bids which totaled £276k.

ORDERED that:-

1. The following capital schemes totaling £276k be approved for inclusion in the programme:-

7(c)(i)

➤ Impact Data Preparation Work	£90k
➤ PCSO Redeployment-Vehicles	£46k
➤ Hartlepool Station Office Accommodation	£50k
➤ Email Archive Manager Growth Bid	£60k
➤ Micase Drug Intervention Software	£30k

2. The Chief Executive and Chairman be given delegated authority to approve schemes funded from external sources.
3. The Chief Executive and Chief Constable in consultation with the Chairman be delegated authority to approve the bid for Hartlepool Police Station Roof (15k), subject to satisfactory scoring, to avoid delay in implementation.

123

CLEVELAND POLICE AUTHORITY – FRAMEWORK FOR CORPORATE GOVERNANCE

The Head of Corporate Services presented the framework for Corporate Governance.

The Corporate Governance would be the main focus to drive and control the Police Authority functions and how it relates to the community.

The fundamental principles were:-

- Openness
- Inclusivity
- Integrity
- Accountability

ORDERED that:-

1. The Corporate Governance Framework be accepted and that it be noted that the members handbook would be revised to provide guidance to members in line with the Framework.
2. The Monitoring Officer in consultation with the Chief Executive and Chair of the Authority make

minor changes to the Framework to ensure it reflected any changes in legislation and remains up to date.

124

NORTH EAST AIR SUPPORT UNIT (NEASU) HOME OFFICE APPLICATION

The Assistant Chief Constable provided members with information on a proposed Home Office application for capital funding in 2006/07 and approval was requested to proceed with the application. It was noted that this application did not bind the Authority and if successful a further paper would be brought to the Authority before any funds were committed.

ORDERED that:

1. The Authority supported the submission of the request for funding to the Home Office.
2. Chief Executive on behalf of Members, submit a letter of support to Northumbria Police Authority.

125

MODERNISATION PANEL

The Chair of the Modernisation Panel presented the Executive Summary from the meeting held on 14 September 2005.

ORDERED that the following minutes of the Modernisation Panel held on the 14 September 2005 were submitted and noted.

MODERNISATION PANEL

A meeting of the Modernisation Panel was held on Wednesday 14 September 2005 commencing at 10.00 am in the Stainsby Room at Middlesbrough Town Hall.

PRESENT:

Cllr Barry Coppinger

Mr Ted Cox JP

Mr K Nath (Chair), Miss Pam Andrews-Mawer, Mr Abdul Majid and Mr Peter Race

OFFICIALS: Mr Joe McCarthy, Mrs Julie Leng and Mr Norman Wright and Mrs Clare Hunter (CE)
Mr Sean Price, Mr Ron Hogg, Mrs Ann Hall, Mr Dave Lumb and Mrs Andrea Crinnion (CC)
Mrs Lynda Turnbull, Unison

126 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Alf Illingworth TD JP, Councillor Chirs Coombs, Councillor Dave McLuckie, Mr Keith Fisher JP and PC Brian Docherty..

127 **DECLARATIONS OF INTEREST**

There were no declarations of interests.

128 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous were agreed as a true and accurate record.

129 **MATTERS ARISING FROM THE PREVIOUS MEETING**

To ensure that Ted Cox JP be added to the Central Business Unit as the Police Authority Champion.

That a timeframe for the Best Value Review of Estates be reported to the Modernisation Panel in October.

130 **OUTSTANDING RECOMMENDATIONS**

ORDERED that the Outstanding Recommendations be noted.

131 **WORKSTREAM TWO - UPDATE**

Mr Wright informed the Panel of the current status of the three projects that make up Modernisation Workstream 2.

ORDERED that:-

1. The details of this progress report be noted.
2. That the final report on the Review of Procurement be submitted to the November Modernisation Panel for approval.
3. A report be submitted to a future Modernisation Panel meeting once the review of the additional 5 posts to be considered under the amber category for Early Retirement/Voluntary Redundancies was complete.

4. A report on the two elements of the review of Cannon Park would be submitted to the Modernisation Panel in October.
5. The cost of the consultancy for the commissioning of a feasibility study and development brief for a new Force Headquarters be submitted to a future meeting of the Modernisation Panel for authority to proceed to tender.

132

WORKSTREAM 3 - UPDATES

Chief Superintendent Dave Lumb presented Review Position Statement updates for the six current Workstream Three Reviews.

ORDERED that:-

1. The review position statement updates be noted.

133

CLEVELAND POLICE AND POLICE AUTHORITY GUIDE TO CONDUCTING BEST VALUE REVIEWS

Chief Superintendent Lumb presented the new Best Value Review Guide and proposed that it be introduced as the Best Value process for Cleveland Police Authority.

ORDERED that:-

1. The use of this guide for future Best Value Reviews, and for the presentation of Modernisation Workstream Projects that were in the form of Best Value Reviews be approved.
2. It be noted that this guide was based on the current Home Office Best Value guidelines, customised for the purposes of Cleveland Police Authority, and was therefore in line with HMIC expectations for the correct approach to Best Value Reviews.
3. Noted that the HMIC have provided feedback to the guide suggesting some minor amendments to emphasis, which will be incorporated for the final draft.
4. It be noted that the guide included a fifth "C" for Best Value Reviews, that of collaboration, a focus that is of key importance to all Forces and Police Authorities.

134

FROM SURVIVAL TO SUCCESS – RECONFIGURING THE POLICE AUTHORITY OFFICER STRUCTURE

The Chief Executive presented the proposed new Police Authority Officer Structure.

ORDERED that: -

1. The new structure that had been developed following consultation process with Staff, Members and the Trade Unions taking into account the changes in the Authority's governance processes be agreed. A structure including Job Descriptions and Person Specifications were attached at Appendix A to the report.
2. The process of reconfiguration would result in a full year effect net saving to the Authority in 2006/07 of £150k (25% reduction in the officer salary budget of the Authority) be noted. This resource would be made available to fund pressures/strategic objectives emerging in the Medium Term Financial Strategy.
3. The Chief Executive commence a staff appraisal system for both Police Authority Officers and Members.

ORDERED that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 1 of Part 1 of Schedule 12A to the Act.

135

FROM SURVIVAL TO SUCCESS – RECONFIGURING THE POLICE AUTHORITY OFFICERS RESTRUCTURE PART II

The Chief Executive presented the report to Members. Agenda Item 9 had approved the restructuring of the Authority and paragraph 4 of that report outlined the case for the reduction in management grade staff within the Police Authority, specifically the post of Head of Strategy and Performance. This report outlined the cost associated with the redundancy/early retirement of the individual.

ORDERED that:-

1. The post of Head of Strategy and Performance is redundant be noted.

136

FINANCE PANEL – 22 SEPTEMBER 2005

The Vice Chair of the Finance Panel presented the Executive Summary of the Finance Panel meeting which took place on the 22 September 2005.

ORDERED that the following minutes of the Finance Panel were submitted and approved.

FINANCE PANEL

A meeting of the Finance Panel was held on Tuesday 22 September 2005 commencing at 10.00 am in the Stainsby Room at Middlesbrough Town Hall.

PRESENT: Councillor Joyce Benbow, Mr Ted Cox JP, Councillor Chris Coombs, Mr Alf Illingworth TD JP, Mr Abdul Majid (Chair) and Councillor Steve Wallace

Mr Keith Fisher JP

OFFICIALS: Mr Joe McCarthy, Mr Norman Wright and Mrs Julie Leng (CE)
Mr Sean Price and Mrs Ann Hall (CC)

137 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Dave McLuckie and Councillor Mike Womphrey.

138 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

139 **ROLES AND REMIT OF THE FINANCE PANEL**

The Chair of the Panel presented a report on the roles and remit of the Finance Panel. It may be appropriate to submit some reports to other Panels, this would be done with prior agreement of the Chair and Vice Chair of the Finance Panel and the Chief Executive and Assistant Chief Officer Finance and Commissioning.

AGREED that:-

1. The roles and remit of the Finance Panel be agreed.

140 **CAPITAL PROGRAMME MONITORING**

The Assistant Chief Officer Finance and Commissioning presented the report to Members. At the Police Authority Executive Meeting on the 28 April 2005 Members approved the recommendations of the Capital Planning and Process Report. This provided for monitoring to be undertaken monthly and a full report submitted to the Police Authority quarterly. This had now been delegated to the Finance Panel.

Subsequent to this the Authority approved a capital programme totaling £8,369k at its meeting on the 26 May 2005. This was the first monitoring report under these new arrangements and covered the period April to July 2005.

AGREED that:-

1. The reductions to the 2005/06 Capital Programme arising from the review of the following schemes (detailed in Paragraph 3.1 of the report) be approved.
 - Phasing Review £1,196k
 - Schemes No Longer Required £401k

2. The reservation of funding totalling £1,196k in 2006/07 in respect of the rephrased schemes (detailed in paragraph 3.1 of the report) be approved.
3. The updated position be noted.
4. Reserve schemes totalling £352k be added to the programme.
5. Members noted that the revenue consequences of £17k would be met from existing budgets.
6. The Chief Executive and the Chief Constable approved in year bids totalling £140k received to date, subject to satisfactory review and scoring, to a limit of £50k per scheme under delegated authority to avoid delay in implementation (Paragraph 3.3 of the report referred).
7. The planned prudential borrowing of £1m is not undertaken at this stage.
8. Service Unit Managers submit further bids for prioritisation so that a reserve list could be established (detailed in paragraph 3.3 of the report).

141

MEDIUM TERM FINANCIAL PLAN 2006/2007 TO 2008/2009

The Assistant Chief Officer Finance and Commissioning presented the first review of the Medium Term Financial Plan (MTFP). The plan had been updated to take account of the actual outturn for 2004/05 and material changes, in particular savings arising from the financial recovery plan.

AGREED that:-

1. The latest update of the Medium Term Financial Plan 2006/2007 to 2008/2009 be received and Members noted that the following three key areas were currently under review:-
 - Impact of the new system for police pensions financing
 - Future of partnership income streams
 - Any impact of the national financial settlement for 2006/07.

142

EXEMPTIONS TO FORCE STANDING ORDERS – SEPTEMBER 2005 QUARTERLY REPORT

The Assistant Chief Officer Finance and Commissioning presented the quarterly report which detailed the exemption requests to Force Standing Orders.

AGREED that:-

1. Members noted that Force Standing Orders had been waived and the details of the exemptions were included at Appendix A to the report.
2. Members noted that since the introduction of the agreed process changes in September 2004, twenty three exemptions had been reported to Members.

143

POLICE PENSIONS FINANCING

The Assistant Chief Officer Finance and Commissioning updated members on the outcome of the joint review of arrangements for the financing of police and fire pensions.

AGREED that:-

1. The report be received for information.
2. The financial implications of the scheme be presented to a future meeting.

144

ACTIONS STATIONS PFI PROJECT UPDATE

The Assistant Chief Officer Finance and Commissioning updated Members on the progress of the Action Stations PFI Project.

AGREED that:-

1. The Project Team continue to seek a quote on the provision of insurance in respect of covenants listed in the title deeds for the land at South Bank be approved. The previously quoted premium is valid until 31 December 2005.
2. Members noted that out of the £200,000 set aside as a contingency as agreed in the report to Members dated 3 March 2005, an estimated £105,924 of work had been commissioned. The details of this work were attached at Appendix A to the report.

145

INTERNAL AUDIT REPORT – BLOCK 1 2005/2006

The Chief Executive presented the Internal Audit Block 1 Report. The areas subject to audit were as follows:-

- Corporate Planning/Risk Management
- Financial Regulations
- Health and Safety
- Expenses
- Project Management

A number of recommendations were detailed at Appendix A to the report.

AGREED that:-

1. The report be noted and the recommendations agreed.

146

LOCAL NEGOTIATIONS RE: PROPOSED FEE INCREASES FOR FORENSIC PHYSICIANS

The Chief Constable updated Members on the review of the payment of fees to Forensic Physicians following the failure of National Negotiations and to outline the proposed fee settlement for 2003-2006.

ORDERED that:-

1. The proposed fee settlement subject to the Forensic Physicians agreement and signing the proposed contract for provision of service be supported.
2. The financial consequences, including backdated increases of £100k, would be met from existing budgeted resources.

147

DIVERSITY AND EQUAL OPPORTUNITIES

Mr Nath presented the report to Members. Following the Police Authority meeting on 30 June 2005 where Members agreed the Police Authority Race Equality Scheme this report outlined the Authority's commitment to the wider issues of Diversity and Equal Opportunities.

ORDERED that:-

1. The document attached at Appendix A to the report be noted and that the action required be agreed.
2. Training be given to those officers and members who had not previously undertaken Diversity and Equal Opportunities training.

148

STANDARDS PANEL

The following minutes of the Standards Panel held on 2 September 2005 were submitted and noted.

CLEVELAND POLICE AUTHORITY STANDARDS PANEL

A meeting of Cleveland Police Authority Standards Panel was held on Friday 2 September 2005 in the Members Room, Ladgate Lane, Middlesbrough.

PRESENT: Mr Jeff Fitzpatrick
Mrs Ann O'Hanlon
Cllr Chris Coombs
Mr Keith Fisher JP
Mr Ted Cox JP
Mrs Kath Allaway

149 **APOLOGIES FOR ABSENCE**

Mr Joe McCarthy

150 **DECLARATIONS OF INTERESTS**

There were no declarations of interests. (see below)

As members allowances are made under paragraphs 25, 25A and 25B of Schedule 2 to the Police Act 1996 then they fall within the scope of paragraph 10(e) of the Police Authorities (Model Code of Conduct) Order 2001, which gives the circumstances where Members may regard themselves as not having a prejudicial interest.

151 **MEMBERS ALLOWANCES**

The Head of Members Services and Scrutiny presented the report to Members for consideration. She explained that allowances had not been increased since they were introduced in their current format in 2003. The report and recommendations were based on comparisons in other Authorities.

Ordered that the following recommendations be submitted to a future meeting of the Police Authority;

That the current scheme the rates of increase applied to support staff pay since April 2003 be applied.

Consideration be given to additional payments for Chairs of the Panels of the Authority.

152 **CLEVELAND POLICE AUTHORITY EXECUTIVE**

The minutes of the Cleveland Police Authority Executive Meeting held on the 15 September 2005 were approved and signed by the Chair as a true and accurate record.

153 **SPECIAL POLICE AUTHORITY EXECUTIVE**

The minutes of the Special Police Authority Executive held on the 4 October 2005 were approved and signed by the Chair as a true and accurate record.

154 **OUTSTANDING RECOMMENDATIONS**

The outstanding recommendations were submitted and noted.

CLEVELAND POLICE AUTHORITY EXECUTIVE

A Special meeting of Cleveland Police Authority Executive was held on Tuesday 25 October 2005 in the Members Conference Room at Police Headquarters.

PRESENT: Councillors Barker, Benbow, Coppinger, Lowes, McLuckie and Womphrey.

Magistrate Members
Mr Cox JP, Mr Fisher JP and Mr Illingworth TD JP

Independent Members
Miss Andrews-Mawer, Mr Gardner, Mr Majid

OFFICIALS: Mr McCarthy, Mr Wright and Mrs Leng (CE)
Mr Price, Mr Briggs, Mr Bonnard, Mr Pickard, Mrs Gill,
Miss Eastwood (CC)

155 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Coombs, Mr Nath, Councillor Pearson, Mr Race and Councillor Wallace.

156 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

157 **EXCLUSION OF PRESS AND PUBLIC**

ORDERED that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 9 of Part 1 of Schedule 12A to the Act.

158 **FIT FOR THE FUTURE – OPTIONS IN RESPONSE TO ‘CLOSING THE GAP’**

The Chair and Chief Constable presented the report which detailed the options to be submitted to the Home Office. Forces were tasked by the Home Secretary to examine options as to how these strategic forces could be created and to submit these

options to the Home Office by 28 October 2005, including an indication of a preferred option.

ORDERED that:-

1. The creation of a Tees Valley City Region Police Force be supported as the preferred option in response to the Home Office proposal for Police Service reconfiguration.
2. The extensive consultation process that had been undertaken to date with the Tees Valley Chief Executives and Council Leaders, and other stakeholder groups be noted. This showed that the creation of a Regional Police Force had no support within the boundaries of the existing Cleveland Police Authority area. This was backed up by:
 - a. Recommendation from Cleveland Police Authority.
 - b. Recommendation from Hartlepool Council Executive and the elected Mayor.
 - c. That Members note that further resolutions would be proposed at Redcar and Cleveland Council on Wednesday 26 October, at Middlesbrough Borough Council on Thursday 27 October and at Stockton Borough Council on Wednesday 2 November.
 - d. The CDRP Executives would make their positions clear during week commencing Monday 24 October 2005.
3. Following on from recommendations (i) and (ii), the creation of a Durham/Cleveland merger be the second preferred option, with a stand-alone position being the third preferred option.

CLEVELAND POLICE AUTHORITY

A meeting of Cleveland Police Authority was held on Tuesday 6 December 2005 in the Members Conference Room at Police Headquarters.

PRESENT: Councillors Barker, Benbow, Coppinger, Lowes and McLuckie.

Magistrate Members
Mr Cox JP

Independent Members
Miss Andrews-Mawer, Mr Gardner, Mr Majid, Mr Nath and Mr Race

OFFICIALS: Mr McCarthy, Mrs Allaway (CE)
Mr Hogg, , Mr Bonnard, (CC)

159 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Coombs, Councillor Pearson, Councillor Wallace, Councillor Womphrey, Mr Fisher JP and Mr Illingworth TD JP

160 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

161 **QUESTION TIME**

There were no questions from the public.

162 **2004-05 ANNUAL REPORT OF THE CHIEF CONSTABLE AND POLICE AUTHORITY**

The Deputy Chief Constable presented the draft Joint Annual Report which must be published as soon after the financial year as possible.

The report contains information on the performance against the Policing Plan which will be distributed throughout the area.

ORDERED that:

1. The Annual report be approved.

163

ADDITIONAL CCTV EQUIPMENT

The Deputy Chief Constable requested that the Authority consider approving funding for the provision of additional CCTV equipment within the new Custody areas of Middlesbrough and Langbaugh.

This equipment would enhance the safety and welfare of detainees and would be within good practice highlighted in Police Design guidance.

ORDERED that:

1. The provision of 30 additional cameras be approved, the capital costs be provided from Capital funding and the maintenance costs be provided from the Service Unit budget.

164

REFURBISHMENT OF HARTLEPOOL CUSTODY OFFICE

The Deputy Chief Constable requested that Members approve work to be carried out to allow detailed costs to be prepared as part of a business case for the refurbishment of Hartlepool Custody Office. This business case would be presented to members at a future meeting for consideration before any final decision is made on the scheme.

ORDERED that:

1. The tendering commence for the refurbishment of Hartlepool Custody Office.
2. A final business case be submitted to a future Police Authority meeting to consider final approval.
3. That an exemption to standing orders be approved to enable K Young (Architects) to resubmit plans and gain estimates from contractors for consideration.

165

REPORT OF THE COMMUNITY SAFETY PANEL

The Chair of the Community Safety panel presented the report and submitted the following minutes of the Community Safety Panel meeting held on 5 October 2005 for approval.

ORDERED that the recommendations within the minutes be approved.

COMMUNITY SAFETY PANEL

A meeting of the Community Safety Panel was held on Wednesday 5th October 2005 commencing at 10.30am in the Members Conference Room, Police Headquarters.

PRESENT: Pam Andrews-Mawer (Chair), Cllr Caroline Barker, Cllr Chris Coombs, Cllr Barry Coppinger, Mr Ken Gardner MBE, Cllr Ron Lowes, Mr Keith Fisher JP, Mr John Bage, Mr Norman Wright, Dr Neville Cameron

OFFICIALS: ACC Adams Briggs, Miss Judith Nellist.

166

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Joyce Benbow, Cllr Dave McLuckie (ex officio), Cllr Mike Womphrey.

167

DECLARATIONS OF INTEREST

There were no declarations of interest.

168

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were accepted as a true reflection of the meeting.

169

MATTERS ARISING FROM THE PREVIOUS MEETING

There were no matters arising.

170

OUTSTANDING RECOMMENDATIONS

There are currently three outstanding recommendations:

- BCU Performance Group Feedback cost Recovery.
- Childrens Board
- Neighbourhood Policing

These three remaining outstanding recommendations are still under discussion and are not to be discharged at this present time.

171

CRIME AND DISORDER REDUCTION PARTNERSHIP UPDATE

Hartlepool – Mr Ken Gardner informed the meeting of the discussion that took place in this district. The main topic was that of Community Wardens and how valuable they play a part in reducing crime and disorder.

Stockton – Dr Neville Cameron informed of the meeting which was held on 13th September 2005. He informed that the main topic for discussion was burglary dwelling, NERISS – (North East Regional Information System Sharing) and the third point was information regarding Community Wardens and PCSOs.

Middlesbrough – Cllr Barry Coppinger informed the group that the last meeting was held on 7th September 2005, brought up a number of issues which he brought to this group. They were:

- Their new three year strategy which is to shortly be circulated.
- He informed that Jan Douglas is now the Chair of the Joint DAT and CDRP Partnership.
- They have two new dedicated groups in
 - i. A Domestic Violence Group.
 - ii. Alcohol Strategy Group.
- He informed on two specific projects emanating from the Neighbourhood Renewal Fund.
 - i. A Community Alarm Project.
 - ii. A Families Project (Problematic Families).
- He also informed the meeting of a report which showed how they were managing a PPO (Prolific and Persistent Offenders) Scheme.

172

BCU FEEDBACK

It is accepted that performance and NCRS issues are debated in all four district BCUs. Additional items of interest to this Panel were as follows:

- Mr Ted Cox JP is currently involved in initiatives to look at the introduction of Volunteers into the Police Service. A report and feedback will be forthcoming in the near future and this will be circulated.

Mr Bage gave feedback on Operation Tranquility which is being run in the Stockton District regarding the license trade. He informed that the Stockton District Management Team are pleased with the roll out of this operation at the moment and it appears to be acting effectively and efficiently in the Stockton area. It is understood that other Policing Districts are interested in this type of operation and will be seeking to make representation in their own Districts.

Cllr Ron Lowes informed the Panel on Licensing issues in and around Middlesbrough and that situations such as Operation Tranquility had been raised however the Licensees in and around the Middlesbrough area were reluctant to do anything on this situation.

He also informed regarding Independent Custody Visitors meetings, ICVA and that at the next meeting the District Commander was to attend the next meeting and Cllr Lowes suggested it may be appropriate for other Members to invite District Commanders to their District ICVA meetings in the future.

173

SEXUAL ASSAULT REFERRAL CENTRE FOR CLEVELAND (SARC)

ACC Adam Briggs informed the meeting of an opportunity to provide a dedicated one stop shop which would be a premium service to survivors of rape and serious sexual assault within the Cleveland area. This Centre will be of use for men, women and children.

Members thanked ACC Briggs for his presentation and the following was **AGREED**:

That a timetable needs to be created following this meeting and was seen that this would speed up this process.

- Members welcomed the additional £70,000 put forward for this initiative. That this strategic group would reconvene at a time and date to be mutually convenient.

174

DRUGS ENFORCEMENT STRATEGY – This also incorporated Agenda item 10 Feedback on the Police Standards Unit Conference

ACC Briggs informed the meeting that this Agenda item was to act as an additional information to the screening of a segment of News-night BBC Television, Monday 22nd August 2005 entitled "Teenagers and Drugs in Stockton-on-Tees". ACC Briggs informed the meeting that this paper included copies of two web pages from the BBC News-night website entitled "Life with Junkie Son Aged 14" and "Living With Teenage Drug Addicts".

Following the screening of the DVD Members queried whether the Police Authority and the Force should consider another Conference on the subject of Drugs, but this time specifically for Crack. It was suggested that this subject could be brought to the attention of Crime and Disorder Reduction Partnerships and particularly the DAT element of this.

AGREED that:-

1. The Authority to hold an additional Conference but it should be small in size Chair to liaise with Mr Briggs.

175

**THE 2006-2009 CORPORATE POLICING STRATEGY AND
2006-2007 LOCAL POLICING PLAN/BEST VALUE
PERFORMANCE PLAN**

Miss Judith Nellist presented the report on the production schedule and outline structure for the three year corporate Policing Strategy and Annual Local Policing Plan. Miss Nellist informed the Panel of the responsibilities placed on the Authority and the Police in the 1996 Police Act and the statutory information that is required for the preparation of the Local Policing Plan. She informed the meeting of the new requirements set out by the Home Secretary's 2006-2009 National Policing Plan and Home Office Guidance.

The meeting was informed that information in the document will include:

- Local Policing Priorities.
- The financial resources expected to be available.
- Proposed allocation of those resources.
- Performance targets set by the Police Authority.
- An assessment of current performance against targets and performance indicators.
- Comparison of performance with previous years and other Authorities amongst other things.

ACC Briggs offered the use of Corporate Development to act as a reference point for all consultation activities that have taken place for the creation of the Policing Plan.

176

DATE AND TIME OF THE NEXT MEETING

The date and time of the next meeting is 25th January 2006.

177

**REPORT OF THE MODERNISATION PANEL
HELD ON 12 OCTOBER 20 OCTOBER AND 9
NOVEMBER 2005**

These items were deferred until the Police Authority meeting to be held on 20 December 2005

178

**MINUTES OF THE POLICE AUTHORITY HELD
ON 20 OCTOBER 2005**

The minutes of the Cleveland Police Authority Meeting held on the 20 October 2005 were approved and signed by the Chair as a true and accurate record.

179 **MINUTES OF SPECIAL POLICE AUTHORITY
HELD ON 25 OCTOBER 2005**

The minutes of the Special Cleveland Police Authority Meeting held on the 25 October 2005 were approved and signed by the Chair as a true and accurate record.

180 **OUTSTANDING RECOMMENDATIONS FROM
PREVIOUS MEETINGS**

This item was deferred until the meeting of the Police Authority to be held on 20 December 2005

181 **EXCLUSION OF PRESS AND PUBLIC**

ORDERED that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 12 of Part 1 of Schedule 12A to the Act.

182 **LEGAL ADVICE**

The Chief Executive presented a report n the current position in respect of Legal advice in respect of the Police reconfiguration process.

ORDERED that:

Members note the advise.

ORDERED that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 1 of Part 1 of Schedule 12A to the Act.

183 **POLICE REGULATIONS**

An item was considered within Police regulations.

ORDERED that:

No further action be taken.

CLEVELAND FIRE AUTHORITY



MINUTES OF ORDINARY MEETING HELD ON FRIDAY, 25 NOVEMBER 2005

- PRESENT:** **CHAIRMAN**
 Councillor R Payne – Hartlepool Borough Council
- HARTLEPOOL BOROUGH COUNCIL:**
 Councillors Cambridge, Waller
- MIDDLESBROUGH COUNCIL:-**
 Councillors Biswas, Clark, Mawston, Pearson, Porley
- REDCAR AND CLEVELAND BOROUGH COUNCIL:-**
 Councillors Blott, Cooney, Dunning, Forster, Jackson, Walker
- STOCKTON ON TEES BOROUGH COUNCIL:-**
 Councillors Leonard, O'Donnell, Roberts, Smith, Woodhead
- PROPER OFFICERS:-**
 Clerk, Legal Adviser, Treasurer
- FIRE BRIGADE OFFICERS:-**
 Chief Fire Officer
- APOLOGIES FOR ABSENCE** Councillor Flintoff – Hartlepool
 Councillor Jones - Middlesbrough
 Councillors Salt, Walmsley – Stockton

The Chair on behalf of all Members of the Authority wished Councillor Jones a speedy recovery.

57. MINUTES

RESOLVED – that the minutes of the Meeting held on 30 September 2005 be confirmed.

58. MINUTES OF COMMITTEES

RESOLVED – that the minutes of the Special Policy Committee Meetings held on 23 September 2005, and 7 October 2005 be confirmed.

59. REPORTS OF THE CHIEF FIRE OFFICER

59.1 FIRE AUTHORITY IMPROVEMENT GROUP

The Chief Fire Officer sought Members approval for CFA participation in an "Improvement Group" comprising of this Authority, Merseyside and Staffordshire Fire Authorities.

The Chief Fire Officer reported that Members had previously stated their objective of achieving excellence in the provision of services to the Cleveland community and at a recent CPA "roundtable meeting" it was recognised how particularly important it was to work with other organisations in achieving our "journey to excellence". Discussions have been held between the Chief Fire Officers and the Chairs of Merseyside and Staffordshire Fire Authorities with a view to forming an 'Improvement Partnership' as the ambition and drive of both authorities make them ideal partners in our journey to improvement, in sharing ideas and experiences (both political and managerial). If Members agree to the principle of partnership working a detailed report would be produced outlining a programme of activities designed to deliver mutual advantage.

59.1 FIRE AUTHORITY IMPROVEMENT GROUP continued

The Chief Fire Officer referred to the advantages of seeing at first hand how excellent organisations operate being a major stimulant to improvement and innovation. In pursuing this course Members of the Authority have previously visited Fire Departments in the USA, to see how a Fire Authority recognised as a leader operates. It is perceived that many major benefits will be gained from the proposed trip and in view of these benefits and the declared ambition of the Cleveland Fire Authority to achieve excellence, it is felt that a visit by this authority to Chicago, Phoenix and Scottsdale is recommended as a first step in developing our partnership. The trip will be a chance for Members to see for themselves the advances that have been made in the field of community safety by a world class fire authority that has already secured excellence in service delivery.

A lengthy discussion ensued and Councillor Pearson requested a place also be offered to the Fire Brigades Union. Councillor Pearson also enquired as to the programme of the visit and how feedback would be generated back to the CFA. The Clerk to the Authority reported that feedback on any Conference attended is included in the Clerks Information Pack and the programme for the trip would include daily briefings sessions on lessons learned, formatted questions and a comprehensive "lessons learned" report for dissemination throughout the authority, its partners and other stakeholders

The Chief Fire Officer sought Members approval in principle for a visit to Chicago, Phoenix and Scottsdale in April 2006 by Members, Officers and a Member of the FBU.

Members requested that only one of the Brigade Managers attend the visit and it was also agreed that no substitutions be allowed on the visit.

Members discussed the attendance by Brigade Officers at conferences outside the UK and it was agreed that they be authorised by the Clerk to the Authority after consultation with the Chair, Vice Chair and one other member. The Chief Fire Officer sought Members authorisation for his attendance at 'Baggers 06' (a group of international Fire Chiefs who engage in innovation thinking) and the Change Conference hosted by Phoenix Fire Department between 11 and 14 January 2006. The Conference is also expected to afford an ideal opportunity for advance discussions, prior to the April 2006 visit which will ensure our needs can be developed at an early stage.

RESOLVED

- (i) that Members confirmed the actions of the Chair in relation to the formation of an improvement partnership with the Merseyside and Staffordshire Fire Authorities.**
- (ii) that Members agreed an early report on the governance structure and proposed action plans of the partnership be submitted to the CFA.**
- (iii) Members agreed in principle that Chair, Vice Chair, Leaders of the two minority political groups, and an independent councillor (with no substitutes), one Trade Union representative, one Brigade Manager, one officer, a support officer and the Clerk to the Fire Authority attend a visit to Chicago, Phoenix and Scottsdale in April 2006 and authorised in principle the advance purchase of flight tickets in the interests of economy.**
- (iv) Members agreed that a letter be forwarded to the Fire Brigades Union formally inviting them to take part in the visit to Chicago, Phoenix and Scottsdale in April 2006.**
- (v) that Members authorised the attendance of the Chief Fire Officer at Baggers 06 and Phoenix Fire Department Change Conference and that any future attendance by Brigade officers at conferences outside the UK be authorised by the Clerk to the Authority after consultation with the Chair, Vice Chair and one other Member.**

59.2 REGIONAL MANAGEMENT BOARD MEETING – 4 NOVEMBER 2005

59.2.1 GOVERNANCE OF REGIONAL FIRE CONTROL CENTRES

The Chief Fire Officer informed Members that the ODPM have requested the RMB review its policy position in relation to the Governance of Regional Fire Control Centres. A recent letter received from the Minister outlines ODPM's responses to Finance and Governance issues and to the Outline Business Case following the consultation earlier this year. In considering the recent Minister's letter and preferred RCC Governance structure, the Regional Project Board considered the RMB's proposals as outlined at paragraph 3.3 of the report. The RMB were asked to agree in principle that subject to the issues detailed at paragraph 3.2 of the report the local Authorities company model be considered.

The Chief Fire officer referred to the CFA meeting on 30 September 2005 where Members had re-affirmed their previous decision of a "local authority option". The RMB report also outlined correspondence regarding proposed recruitment of a Regional Control Centre Director (paragraph 4 of the report) and a request to consider whether or not it wished to endorse the views of the Regional Project Board. Members were therefore asked to consider the RMB's recommendations.

RESOLVED –

- (i) **that Members considered the policy position of Constituent Authorities in respect of Governance of the RCC and re-affirmed their previous decision of a local authority company option.**
- (ii) **that Members note the recommendations of the Regional Management Board.**

59.2.2 RMB BUDGET AND CONSTITUENT AUTHORITY CONTRIBUTIONS FOR 2006/07

The Chief Fire Officer requested Members views regarding the construction of the Regional Management Board (RMB) budget for 2006/07 and the amount of contributions required from each of the constituent Authorities. He asked members to consider the preferred option for construction of the 2006/07 budget, the level of contributions to be requested from the constituent authorities for 2006/07 and whether to reimburse constituent Authorities with their share of any year-end unspent balances.

The Chief Fire Officer reported that each constituent Authority currently contributes £20,000/annum giving a total budget for the Regional Management Board of £80,000. During 2004/05 a balance of £35,000 was unspent and carried forward to 2005/06. Two options were suggested for the construction of the 2006/07 budget, to continue with the current methodology used or to transfer budgets for the projects from individual Authorities to the Regional Management Board.

Members discussed the level of contributions and agreed to reduce it to £15,000/constituent Authority/annum and that the current unspent balance of £35,000 be returned. The Chief Fire Officer informed Members that Durham & Darlington were responsible for financial services and Tyne & Wear (Sunderland) were responsible for the administration of the Regional Management Board. Members requested a clearer breakdown of the RMB costs.

RESOLVED –

- (i) **that Members agreed to continue with the current methodology option for construction of the 2006/07 budget;**
- (ii) **that a level of £15,000 contributions to the Regional Management Board be requested from the constituent Authorities for 2006/07;**
- (iii) **that the constituent Authorities be reimbursed of their share of any year-end unspent balances;**
- (iv) **that Members requested a further breakdown of the costs of the Regional Management Board.**

59.2.3 REGIONAL MANAGEMENT BOARD - REPORTS FOR INFORMATION

The Chief Fire Officer outlined the following reports which were for Members information: Minutes of 2 September 2005, Membership of the Board, RMB Statement of Expenditure and Income for 2004/05.

RESOLVED – that the minutes and reports as outlined be noted.

60 REPORTS OF THE EXECUTIVE DIRECTOR

60.1 STRATEGIC PLAN 2005-2008

The Chief Fire Officer sought Members approval of the Authority's Strategic Plan 2005-2008 and the CPA Improvement Action Plan which was contained within the Strategic Plan. He reported that in line with the Authority's approach to integrate key corporate plans, the CPA Improvement Action Plan (which includes Best Value Review Programme) has been incorporated into the Strategic Plan 2005-2008 and that the Policy Committee had recommended the draft Strategic Plan 2005-2008 be forwarded to the CFA for approval.

At the CPA 'round table' meeting which was held on 7 November 2005 the Authority's CPA Improvement Agenda and actions plans was agreed. The progress of the Strategic Plan will be monitored by the Authority's Performance Management framework and performance reports will be submitted on a quarterly basis to the Authority's Performance Scrutiny Committee.

RESOLVED –

- (i) that the report be noted.**
- (ii) that Members approved the Authority's Strategic Plan for the period 2005 – 2008**
- (iii) that Members approved the Authority's Improvement Action Plan which is contained within the Strategic Plan.**

60.2 INFORMATION PACK NO. CFA 59 – NOVEMBER 2005

- 60.2.1 Fire Brigades National Employers Circulars
- 60.2.2 Firefighters Joint Circulars
- 60.2.3 Fire Service Circulars
- 60.2.4 New Multi Million Pound Radio System for the Fire & Rescue Service
- 60.2.5 Nominations for Awards – Princes Trust Award Ceremony – 29 November 2005
- Guardian Newspaper Awards Ceremony – 29 November 2005

The Chief Fire Officer informed Members that the 'Little Dennis' team from Stranton station have won the national Fire Service Benevolent Fund Life Award this year by raising twice as much money as their competitors. Councillor Waller declared a non pecuniary interest and suggested the Chief Fire Officer and Chair visit Stranton Station and the Firefighters involved and invite the press and Hartbeat Magazine. Councillor Mawston asked that this achievement be publicised throughout the constituent Authorities. The Chair suggested that the Chair/Vice Chair and Chief Fire Officer/Executive Director visit Stranton Fire Station.

RESOLVED –

- (i) that the report be noted.**
- (ii) that Members agreed that the Chief Fire officer/Executive Director and the Chair/Vice Chair visit Stranton Fire Station.**

61 JOINT REPORT OF THE CHAIRMAN OF THE PERFORMANCE SCRUTINY COMMITTEE AND THE EXECUTIVE DIRECTOR

PERFORMANCE SUMMARY REPORT – SECOND QUARTER 2005/2006

Councillor Porley provided Members with a summary of the Brigade's quarterly Performance against Best Value and Home Office Indicators from July to September 2005, and outlined additional information which had been requested by the Performance Scrutiny Committee. He reported that the Brigade is exceeding its targets against the Indicators, except in three areas relating to small deliberate fires where targets are not being achieved. He also informed Members that the Performance Scrutiny Committee have requested a report on the issues surrounding the increase in the number of Small Deliberate Fires.

RESOLVED –

- (i) that the progress to date be noted.**
- (ii) that Members noted the request of the Performance Scrutiny Committee for additional information on the issues surrounding the increase in the number of Small Deliberate fires.**

**62 REPORT OF CHAIRMAN OF SCRUTINY (SERVICE DELIVERY) COMMITTEE
FORWARD WORK PROGRAMME – TERMS OF REFERENCE**

Councillor Mawston informed Members of the terms of reference and priorities in relation to the Forward Work Programme for the Scrutiny (Service Delivery) Committee. He informed Members that the Scrutiny Committee is currently reviewing the Co-Responder Scheme and it is anticipated that this report will be submitted to the CFA early next year. Councillor Mawston thanked the Scrutiny Committee Members for their enthusiasm and commitment.

RESOLVED - that the report be noted.

63 REPORTS OF THE CLERK TO THE AUTHORITY

63.1 LOCAL AREA AGREEMENT CONFERENCE – 11 JANUARY 2006

The Clerk to the Authority sought Members wishes regarding attendance at the Local Area Agreement (LAA) Conference on 11 January 2006. A discussion ensued and Members agreed that as LAA's will be expanding in the near future a representative from each of the Constituent Authorities attend.

RESOLVED – that Members agreed that a representative from each of the Constituent Authorities attend the Local Area Agreement Conference on 11 January 2006 in London.

63.2 LGA ANNUAL FIRE CONFERENCE – 14-15 MARCH 2006

The Clerk to the Authority sought Members wishes regarding attendance at the LGA Annual Fire Conference on 14-15 March 2006.

RESOLVED – that Members agreed that the Chair or substitute attend the LGA Annual Fire Conference on 14-15 March 2006 in Runcorn.

63.3 MANAGING STRATEGIC PERFORMANCE CONFERENCE 2006 – 14 FEBRUARY 2006

The Clerk to the Authority sought Members wishes regarding attendance at the Managing Strategic Performance Conference 2006 on 14 February 2006 in London.

RESOLVED – that Members agreed that the Chair or substitute attend the Managing Strategic Performance Conference 2006 on 14 February 2006 in London.

63.4 FIRE SERVICE COLLEGE VISIT

The Clerk to the Authority sought Members wishes regarding a visit to the Fire Service College in Moreton-in-Marsh, Gloucester which would enable Members to see the facilities offered by the College. The visit is to be arranged in the New Year.

RESOLVED – that Members approved a visit to the Fire Service College in the New Year.

63.5 BEACON VISIT – 11 JANUARY 2006

The Clerk to the Authority sought Members wishes regarding a visit to Merseyside on 11 January 2006 to meet with Merseyside Fire & Rescue Services as part of Beacon Mentoring. The Chief Fire Officer reported that the visit would focus on performance and strategic partnership building and that it was a fantastic opportunity for Members. Councillor Waller requested that an external site visit be included in the programme. Councillor Pearson suggested that inviting a representative from the Merseyside Fire Brigades Union to a session would also be beneficial. Members were asked to agree the attendance at the visit..

RESOLVED –

- (i) that any Member wishing to attend the Beacon visit at Merseyside on 11 January 2006 contact the Members Liaison Officer as soon as possible;**
- (ii) that the programme include an external site visit and one of the sessions include a representative of the Fire Brigades Union.**

63.6 SPECIAL CLEVELAND FIRE AUTHORITY MEETING – 17 MARCH 2006

The Clerk to the Authority sought Members wishes regarding the calling of a Special Cleveland Fire Authority meeting on 17 March 2006 to consider and approve the Safety Improvement Plan 2006-2007, prior to its publication on 1 April 2006. The Chairman re-affirmed that all the consultation feedback will be considered before the approval of the Plan.

RESOLVED – that a Special Cleveland Fire Authority Meeting be held on 17 March 2006 to consider and approve the Safety Improvement Plan 2006-2007, prior to its publication on 1 April 2006.

63.7 SPECIAL POLICY COMMITTEE MEETING – 24 FEBRUARY 2006

The Clerk to the Authority sought Members wishes regarding the calling of a Special Policy Committee Meeting on 24 February 2006 to consider the Safety Improvement Plan 2006-2007, following the 12 week consultation period.

RESOLVED – that a Special Policy Committee Meeting be held on 24 February 2006 to consider the Safety Improvement Plan 2006-2007, following the 12 week consultation period.

63.8 CLERKS INFORMATION PACK – NOVEMBER 2005

63.8.1 Members attendances at Conferences:

LGA Community Safety Conference, Birmingham
Fire Conference and Exhibition 2005

63.8.2 Cleveland Fire Authority – Audit of Accounts 2004/2005

63.8.3 Local Strategic Partnership Boards

63.8.4 Cleveland Fire Authority CDRP Meetings

63.8.5 Helpful Website

The Clerk to the Authority drew Members attention to paragraph three entitled ‘Local Strategic Partnership Boards’ and informed them he had received formal notification from Hartlepool stating that the Cleveland Fire Authority CDRP Representative had been offered a place on the Hartlepool Partnership Board. He reported that correspondence had also been received from Redcar and Cleveland who have indicated that they are currently reviewing their LSP and on its conclusion the Authority will be contacted further. Middlesbrough have advised that their LSP group is already too large and adding seats would be inappropriate at this time but it was suggested that a Member may wish to act as Ian Hayton’s deputy at the LSP meetings.

Councillor Forster reported that a copy of the DVD on Community Safety which had been shown at the recent Conference be shown to all Members and copies given to all CDRP representatives.

RESOLVED –

- (i) that the report be noted.
- (ii) that the Clerk provide a further progress report on the LSP arrangements
- (iii) that Members agreed that an Authority Member from Middlesbrough act as Ian Hayton’s deputy at the Local Strategic Partnership meetings.
- (iv) that a copy of the community safety DVD be shown at the next informal CFA briefing.

64. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RESOLVED - “That under Section 100(A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 7 9 and 11 of Schedule 12A to the Act relating the financial or business affairs of a particular person or any terms proposed or to be proposed by or to the Board in the course of negotiations for a contract for the acquisition/disposal of property or the supply of goods and services in so far as disclosure to the public would prejudice the Authority in either those or any other negotiations concerning such property, goods or services; information relating to any consultations or negotiations or contemplated consultations, negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holder under, the Authority.”

65. MINUTES

RESOLVED – that the Confidential Minutes of the Meeting held on 30 September 2005 be confirmed.

66. MINUTES

RESOLVED – that the Confidential Minutes of Committees: Special Policy Committees – 23 September 2005 and 7 October 2005 be confirmed.

67. REPORT OF THE CHIEF FIRE OFFICER

67.1 REGIONAL MANAGEMENT BOARD – 4 NOVEMBER 2005

RESOLVED – that the minutes of 2 September 2005 Part II be noted.

68. ANY OTHER BUSINESS

The Chair advised Members that at the recent LGA Fire Forum on 18 November 2005, Jim Fitzpatrick had stated his plan to hold briefing meetings with MP's to discuss the Regional Control Centre. Councillor Payne suggested that a briefing pack be sent to all local MP's prior to this meeting.

RESOLVED – that the Chairman and Chief Fire Officer send a briefing pack on the Regional Control Centre to all local MP's prior to this meeting.

**COUNCILLOR ROBBIE PAYNE
CHAIRMAN**



Report of: The Chief Executive

Subject: REPORT OF THE INDEPENDENT REMUNERATION
PANEL

Attached at Appendix A is the Independent Remuneration Panel's report on Members' Allowances. Council's views and instructions are requested.

Report of the Independent Remuneration Panel

Council – 16 February 2006

1. **Background**

The Independent Remuneration Panel was established to advise the Council on the level of Members Allowances under the Local Government Act 2000. When the Panel reported initially on the level of Basic Allowance it recommended that this should be reviewed after three years. The Panel has met in recent months to undertake this review. This report sets out the Panel's considerations and recommendations.

2. **Process**

The Panel began its consideration by reviewing the role of Councillors and the Council's Constitution. The Panel reviewed and noted the roles of Executive and Non Executive Members and set out to consider how those roles had changed in the three years that the allowance had operated. The Panel determined to consider representations from each of the Political Groups. The Panel considered comparisons with a wide range of other Authorities. Following comments made in the representations the Panel also determined to review the arrangements for transport allowances.

3. **Roles of Councillors**

In considering the role of Councillors the Panel recognised that there was no "job description" for the role and that the level of duties between Councillors often differed depending on what differing committees and bodies Councillors were appointed to.

The Panel concentrated on the role of Non Executive members which includes the following main functions:-

- Non-Executive Decision Making – e.g. Planning, Licensing Committees.
- Scrutiny – overseeing the activity of the Executive and assisting in policy formation.
- Policy Approval – the role that all Councillors have in Council.

The Panel considered whether there had been material changes in these roles since the level was initially determined.

The Panel concluded that there had been a material increase and noted:-

- The increase in work regarding Licensing.
- The need for an Audit Committee and issues of corporate governance.
- The development of the role of Scrutiny.

In addition the Panel noted that Government was increasingly expecting Councillors, to undertake a greater role in Neighbourhood leadership. At this stage the Panel did not feel Government Policy had advanced sufficiently to take this into account in this review.

4. Representations

The Panel invited representations from each Political Group. In discussions the following points were made or emerged:-

- Considerable time was required
- Many Councillors have roles on outside bodies as Council representatives
- There was concern at any impact on budgets
- Hartlepool's level of allowance was very modest in comparison with other Councils'
- Work load was increasing through scrutiny, governance and neighbourhood work/residents associations
- Efficiencies could be achieved if an allowance for travel was made instead of claims.

The Panel considered these issues and noted that they indicated a general increase since the last review of Basic Allowance was undertaken. The Panel considered the practicality of creating a special responsibility allowance for those Members sitting on outside bodies but concluded that this was not feasible as a significant number of Councillors were involved. After consideration the Panel concluded that the increase in such responsibilities was more appropriately considered as part of the Basic Allowance.

5. Comparisons with other Authorities

The Panel considered comparisons with other Councils' level of Basic Allowance, which has been attached at Appendix 1. Comparison was made with similar unitary, metropolitan and other Mayoral Councils. In addition to the level of allowance, comparisons of the level of population per councillor and allowance per head of population were also considered. The Panel noted that the level of basic allowance was below average and was in fact the lowest; that the allowance per head of population was slightly above average and the level of population per Councillor was below average.

6. Travel Allowance

In the representations mention was made of the potential for efficiencies from the inclusion of a lump sum for travel instead of the need to submit, process and pay individual claims. The Panel had previously considered this some two years ago but at that time had concluded that the variability of the claims between different members was such that a standard allowance would not be equitable notwithstanding the efficiency argument. The Panel considered details of the travel claims from 2003/4 to date and noted the level of variability of claims and that such claims were for travel within 35-mile radius. The Panel also considered that since it had last reviewed this, the need for efficiencies had increased substantially with the Gershon Report. Taking these factors into account the Panel concluded that it was now appropriate to recommend a fixed allowance for travel within a 35-mile radius instead of the current claim arrangements. The

Panel felt that the existing arrangements for travel outside 35-mile radius should continue.

The Panel considered that the appropriate level to be included within the Basic Allowance should be £170 for all travel within 35-mile radius.

7. Conclusions and Recommendations

The Panel concluded that there had been an increase in the role and responsibilities of Members since the last review of the Basic Allowance had been undertaken. The Panel noted that the role of councillors continued to change and this was likely to continue. The Panel concluded that this should be recognised in the Basic Allowance and concluded that the allowance should increase by 10% to reflect these changes in addition to an increase of 3% to cover inflation. The Panel also concluded that a further £170 be included in the Basic Allowance to cover the cost of all travel within 35 mile radius. Accordingly the Panel recommends a Basic Allowance to the Council of £5580 calculated as follows:-

Existing Allowance	£4790
Inflation	£141
Additional duties	£479
Travel	£170

The Panel took into account that this would be an additional burden on the Council's finances but felt that in the light of the information reviewed the increase was fair and justified. The Panel also noted that whilst it had previously recommended increases to the Council, the Council had chosen not to action those increases.

The Panel considered that this level should remain in place for three years subject to an annual inflation increase. In future, the Panel recommended that the level of Basic Allowance be increased in accordance with the annual increases for the Mayor.

The Panel considered whether any change to the weightings applied to the Special Responsibility Allowances be considered at this time but concluded that this was not necessary as the weightings had been reviewed. The Panel concluded that the existing weightings remain.

8(a)
Appendix 1

Population	No. Councillors	Population per Councillor	Basic Allowance	Allowance per population		Mayor per annum	Executive/Cabinet
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Tees Valley

Hartlepool (BC)	89,800	47	1,911	4,640	2.43		53,000	4,640
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Stockton (BC)	186,700	56	3,334	5,471	1.64			6,750
Darlington (BC)	99,200	53	1,872	7,176	3.83			10,578
Redcar and Cleveland (BC)	137,800	59	2,336	8,450	3.62			8,550
Middlesbrough (BC)	137,900	48	2,873	5,660	1.97		56,000	11,320
Mayoral Authorities								
North Tyneside	192,400	60	3,207	6,132	1.91		44,102	8,355
Newham (LB)	254,000	60	4,233	10,176	2.40		71,856	
Doncaster (MBC)	286,866	63	4,553	11,614	2.55		56,931	
Bedford (BC)	149,000	55	2,709	4,633	1.71		46,327	
Hackney (LB)	208,365	56	3,721	8,798	2.36		67,275	37,674
Family Authorities								
Hull City Council	247,900	59	4,202	11,008	2.62			24,768
Swindon (BC)	181,500	59	3,076	7,000	2.28			13,000
South Tyneside (MBC)	151,700	54	2,809	6,454	2.30			8,606
N.E. Lincs	157,983	42	3,762	6,870	1.83			10,200
Rotherham (MBC)	250,000	63	3,968	10,178	2.56			14,432
Rochdale (MBC)	208,950	60	3,483	7,032	2.02			9,492
Sunderland City Council	280,800	75	3,744	7,106	1.90			17,590
Gateshead (MBC)	200,000	66	3,030	8,753	2.89			13,132
St Helens	176,800	48	3,683	6,483	1.76			12,876
Blackpool	150,500	42	3,583	5,231	1.46			
Halton (BC)	118,000	56	2,107	6,909	3.28			9,981

Average	184,103	56.24	3,247.41	7,417.77	2.35			13,055.53
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COUNCIL

16th February 2006



Report of: CONSTITUTION COMMITTEE

Subject: PROPOSED CONSOLIDATION OF LICENSING COMMITTEES

1. At a meeting of the Constitution Committee held on 31st January 2006 the Committee received a report from the Head of Public Protection and Housing relating to the proposed consolidation of the current Licensing Committee and the Licensing Act Committee. The matter had previously been considered by the Constitution Working Group on the 17th January 2006 and a joint meeting of the Licensing Committee and the Licensing Act Committee on the 25th January 2006.
2. At all stages of the above process, support has been given to the amalgamation of the two licensing committees with a membership of fifteen. It was considered that the current five three-member sub committees for the licensing act 2003 should continue. The joint meeting proposed that a five-member sub committee be established to consider hackney carriage and private hire licensing applications.
3. In relation to the powers and duties of the existing Licensing Committee, the joint meeting considered that only the specific taxi and other licensing matters should remain with the new committee. In relation to the remaining powers, listed as functions 2-8 in the constitution, the joint committee considered that those powers that still needed to be exercised should be moved to another committee of the council.
4. The Constitution Committee acknowledged and accepted the views expressed by the joint meeting

5. The committee decided

That Council be recommended to -

Amalgamate the existing Licensing Committee and Licensing Act Committee into a new Licensing Committee and that the new committee have a membership of 15 Councillors.

Approve the continuation of the five three-member sub committees to consider those matters as set out in the Licensing Act 2003.

Approve the establishment of a new five-member sub committee to consider hackney carriage and private hire licensing applications, with a quorum of three.

Set the functions and delegation scheme for the new Committee as an amalgamation of those for the current Licensing and Licensing Act Committees, subject to the transfer of those powers set out in functions 2-8 of the current Licensing Committee (as detailed in Section B "Council Functions and Delegation Scheme" of Part 3 of the Council's Constitution) to the General Purposes Committee, where those powers have not been superseded by new legislation.

COUNCIL IS THEREFORE RECOMMENDED TO

- (a) Amalgamate the existing Licensing Committee and Licensing Act Committee into a new Licensing Committee of 15 Councillors, being the members of the current Licensing Act Committee.
- (b) Approve the continuation of the five three-member sub committees as presently constituted to consider those matters as set out in the Licensing Act 2003.
- (c) Approve the establishment of a new five-member sub committee to deal with hackney carriage and private hire licensing applications, with a quorum of three.
- (d) Approve the functions and delegated powers for the new Committee as set out in appendix 1 to this report
- (e) Transfer to the General Purposes Committee, the functions and delegated powers set out in appendix 2 to this report.
- (f) Authorise the alteration of the Constitution to give effect to the above changes, the Chief Executive being authorised to make any incidental changes to the Constitution consequent thereon.

APPENDIX 1

FUNCTION	DELEGATION
1. All licensing and registration functions set out in Part B of Schedule 1 to the Regulations except those relating to Commons Registration, Roads and Highways (Planning Committee).	<i>Director of Neighbourhood Services</i> Power to carry out all of the functions of the Committee in paragraphs 1 adjacent with the exception of the power to refuse, revoke or suspend any licence or registration.

APPENDIX 2

FUNCTION	DELEGATION
<ol style="list-style-type: none"> 1. Functions relating to health and safety at work (as set out in Part C of Schedule 1 to the Regulations). 2. Functions relating to sea fisheries. [1.I.35] 3. The discharge of any functions relating to the control of pollution or the management of air quality. [2.11] 4. The service of an abatement notice in respect of a statutory nuisance. [2.12] 5. The inspection of the authority's area to detect any statutory nuisance. [2.14] 6. The investigation of any complaint as to the existence of a statutory nuisance. [2.15] 	<p><i>Director of Neighbourhood Services</i></p> <p>Power to carry out all of the functions of the Committee in paragraphs 1-7 adjacent with the exception of the power to refuse, revoke or suspend any licence or registration.</p> <p>Power to refuse, revoke or suspend any licence or registration in cases where eligibility criteria are not met or in cases where there is judged to be a clear risk to the well-being of the public which needs to be addressed as a matter of urgency.</p>

COUNCIL

16th February 2006



Report of: Children's Services Scrutiny Forum

Subject: INVOLVING YOUNG PEOPLE – FINAL REPORT

1. PURPOSE

- 1.1 To present the draft findings of the Children's Services Scrutiny Forum following its inquiry into Involving Young People.

2. INTRODUCTION

- 2.1 At Council on the 23rd October 2003 and again on the 4th December 2003, a Member raised the issue of involving young people in the affairs of the town and how the Council was proposing to develop robust mechanisms to ensure that young people's views were heard and considered. It was agreed that the subject was one that should be examined through the scrutiny process.
- 2.2 Consequently, on the 3rd February 2004 the (then) Culture and Learning Scrutiny Forum began its inquiry into Involving Young People. This inquiry has been conducted over two broad stages:
- (a) 2003/4 Municipal Year – the Scrutiny inquiry was largely concerned with exploring mechanisms to engage young people in district affairs; and
 - (b) 2004/5 Municipal Year – the Scrutiny inquiry largely focused on strategies for involving young people through participation.
- 2.3 At the end of each stage of inquiry the Forum has postponed producing a Final Report whilst it waited for the results of a piece of work by the Hartlepool Community Network, which is based on consultations with young people. The findings of this piece of work were reported to the Forum on 25th October 2005 and again on the 22nd November 2005.

3. SETTING THE SCENE

3.1 Over the course of this Scrutiny investigation there have been several 'streams of inquiry'. A lot of the work carried out under these has been about enabling Members to have a better understanding of young people's activities and, therefore, how they can become involved in decisions that affect their lives. It is, therefore, hoped that young people will become increasingly involved in the community and democratic processes, as a result of the recommendations of this report.

3.2 In 2003 MORI produced a report on the attitudes of the group they called 'Disaffected Youth' and concluded that:

'Though (young people) have well-formed opinions on, and are able to discuss issues such as mobile phones, sex, crime or their local neighbourhood; they have little patience with political debate, which seems to them to occupy a parallel universe to the one they inhabit. It should not be assumed that this group are 'apathetic'. They have strong opinions and often feel passionately about public service delivery issues that impact on their life and work. However, they do not make the connection between their personal dissatisfaction with a particular aspect of public life and participating in the traditional political processes as a way of expressing that dissatisfaction or seeking a solution to these problems.'

3.3 The conclusions that MORI reached in the above paragraph justify the Forum's approach to gaining an understanding of the activities of young people as a 'bridge' to developing participation strategies.

3.4 Since August 2002 citizenship has been a statutory national curriculum subject for all pupils in Key Stages 3 and 4 (11-16 year olds) and a national voluntary one for primary schools. More recently the Government has given consideration to extending citizenship education for those over 16. On 23rd March 2005 the Forum was provided with evidence about citizenship in schools and how it forms a strand of the framework for Personal, Social and Health Education (PSHE) in primary schools. The Forum commended the work being undertaken in this regard, and the connections that are being made between this and school councils.

3.5 The Council is also making good progress in a number of areas through encouraging participation in decision making and supporting the community. Some examples of which are:

- (a) young people developing a 'Behaviour on Buses' policy in collaboration with Council officers;
- (b) development of the Sexual Health policy for young people for young people looked after was produced by a joint group of health, social services, education staff and young people;

- (c) the Children's Fund has received positive reports from inspectors in terms of the involvement of children and young people; and
- (d) holding a Cabinet meeting in a school.

3.6 In addition, every school in the town has a school council, which provides an opportunity for students to gain some experience of democratic processes and school based decision making. The Forum welcomed this development and questioned whether there might be opportunities to build on this mechanism to extend young involvement in a wider range of decisions.

4. OVERALL AIM OF THE INQUIRY

4.1 The co-ordination of the development of a strategy to involve young people and the development of mechanisms – identified by the young people themselves – to engage in district affairs.

5. TERMS OF REFERENCE

- (a) Is there a need for a mechanism to be established to involve young people?
- (b) If so is it a Council priority to fulfil this need?
- (c) If it is a Council Priority to respond, to what extent is it for the Council and/or its partner organisations to determine the format that this will take?
- (d) What mechanisms (if any) do Members favour for involving young people i.e. formal mechanisms such as youth councils or less formal mechanisms?
- (e) What influence/powers are the young people the Council is seeking to involve be granted, if any?
- (f) Who should the Council seek to involve e.g. age groups, educational organisations, 'other' groups?

5.1 It should be noted that the original terms of reference relate more to the first stage of the inquiry (outlined in section 2.2 above) than the second, although the purpose of the second stage was to ground the identification of decision making mechanisms within the context of the experiences of young people.

6. MEMBERSHIP OF THE FORUM

6.1 Culture and Learning Scrutiny Forum 2003/4 Municipal Year:

Councillors: Allan, Cambridge, Griffin, Herbert, Iseley, Pearson, Preece, Rogers (Chair), Shaw, Turner and R Waller

Co-opted Members:

Mr Relton, Mrs Marchant and Mr R McGovern

6.2 Culture and Learning Scrutiny Forum 2004/5 Municipal Year:

Councillors: Belcher, Cambridge, Fleet, Griffin, Lauderdale, London, Marshall, Preece, Richardson, Shaw (Chair) and Wistow

Co-opted Members: Mr F D S Relton, Rev J Smith, Mrs J Fawcett and Mrs L Barraclough

Resident Representatives: M Boreland, I Campbell and J Smith

6.3 Children's Services Scrutiny Forum 2005/6 Municipal Year:

Councillors: Cambridge, Coward, Fleet, Griffin, Hargreaves, Lauderdale, London, Preece, Richardson, Shaw (Chair) and Wistow

Co-opted Members: Mr F D S Relton, Rev J Smith, Mrs J Fawcett and Mrs L Barraclough

Resident Representatives: M Boreland, I Campbell and J Smith

7. METHODS OF INVESTIGATION

7.1 During the various stages of the inquiry Members of the Forum formally met between 3rd February 2004 and 22nd November 2005 to discuss/receive evidence relating to this investigation.

7.2 A brief summary of the methods of investigation are outlined below:

- (a) Detailed Officer reports supplemented by verbal evidence;
- (b) Detailed presentations from external partners, including from Hartlepool Community Network and B76;
- (c) Site visit to Gateshead Youth Assembly;
- (d) Site visit to Abbey Street Community Centre;
- (e) Site visits to youth projects and outreach workers; and
- (f) Site visits to Brougham, Dyke House, Fens, Jesmond Road, and West View Schools.

8. SCRUTINY FINDINGS

8.1 The findings of the Forum are outlined below and have been divided into three sections:

- (a) School and Youth Project Visits;
- (b) Community Network consultation and Mechanisms to Involve Young People in Decision Making; and
- (c) Co-ordinating Participation.

FINDINGS SECTION 1 – SCHOOL AND YOUTH PROJECT VISITS

- 8.2 Over the course of the inquiry Members of the (then) Culture and Learning Scrutiny Forum decided that it was important to gather the views of young people about how they can be involved in the decisions that affect their lives. Members had welcomed the consultation that the Hartlepool Community Network was carrying out but considered that the Forum needed to incorporate the views of young people below the age of 16. Consequently, a working group was established by the Forum on 27th January 2005 to discuss how to incorporate young people's views into the process.
- 8.3 The working group agreed that a set of questions should be prepared for the visits so that the young people were asked the same questions for each of the visits.

Questionnaire Results from School Visits

- 8.4 Outlined below is a summary of the consultation results from the school visits to each of the questions the Forum's Working Group agreed would be asked during these visits.

1) *What sort of things do you like to do when you are not at school?*

The most common activities carried out by young people when they are not in school were: swimming; football; playing outside; dancing; riding bikes; gymnastics; playing on the computer; trampoline; shopping; watch TV; and puzzles.

2) *What sort of things would you like to do after school or at the weekend?*

The activities most young people would like to do after school (other than the ones they were currently doing) were: to go on trips (outdoor activities, museums etc.); ice-skating; spend time with/visit relatives; tennis; cricket; skateboarding and bird watching.

3) *Why don't you do these things now?*

The most common reasons given by young people for not being able to take part in activities included: its too expensive; it is 'not easy to do' (this was quite a common view amongst young people suggesting a variety of barriers to activities); they are too far away; don't know where to go for chosen

activities; parents are too busy to take them; transport is poor; more wardens are needed in parks/play areas; bullies; some classes/clubs are not available; some facilities are not very good; and they are 'not allowed' to do chosen activities – largely because they are too young. N.B. it should be noted that a reasonable number of young people responded that they *did* take part in the activities they wanted to.

4) *How could we help you do these sort of things?*

The most common responses to this question were: make activities free/cheaper; create new clubs; build an ice rink in town; design a letter telling young people what they can do – publicise 'what's on'; provide transport; we want a safe place to go to; put different activities on; run classes/groups more frequently; provide taster clubs/classes; and listen to young people when building new developments.

5) *Where could you do them?*

The most common answers to this question included: at school; in a local sports hall; Mill House Leisure Centre; Grayfields; outside (e.g. parks); school yard; at home; and as close to home as possible.

6) *Are there any clubs or groups you would like to join?*

The following were the most common answers from respondents: Cub Scouts; Brownies; Sports/Dance/Music/Art/Youth/After School Clubs; Ice Skating Groups; choir; cycling proficiency; BMX riding; much bigger skate park; and Horse Riding. In addition, a relatively high number of young people answered 'no' to this question.

7) *Would you like your Mam or Dad to do these things with you?*

About two thirds of young people wanted their parents to do these activities with them.

8) *What would you like them to do?*

The most common answers from the young people were: help me; join in; play with me; watch; and transport me.

9) *Some children can be naughty. What things could children do that would help them behave better?*

The most common answers to this question included: behaviour chart; make them play sensibly – or with someone who is sensible; play with them; teach them how to behave; reward the good kids so the bad get jealous; show them a prison cell; and we need people to help them who understand them.

10) *What's the best club or group you have been to after school or at the weekend? Why?*

The following answers were most common amongst the respondents: football team/clubs (learn new skills); dance class/group (keeps me fit/learn new steps); gymnastics (see my friends/do a show); after school club (play lots of games/make things); karate (it's the best); and swimming.

11) *Do you go to the library?*

Approximately half of the young people responding to the survey attended the library.

12) *What sort of things should libraries do to make children want to go to them more?*

The most common responses to this question were: provide more computers with access for everyone; provide more and 'better' books for kids; provide help with reading and read to young people; provide reading groups/book clubs; more people to help with homework; provide a play/activity area; provide more arts and crafts events; and make the library more fun and exciting – colourful.

- 8.5 The working group met on 26th May 2005 to discuss these visits. A number of potential recommendations emerged from this meeting and these are outlined in section 8.8 below.

Responses from Manor West Residents Association – Cool Project

- 8.6 This project is supported by the PCT, with an emphasis on health i.e. healthy food is provided and activities are mainly sport based. A Member of the Forum provided the following evidence from their site visit:
- (a) After school they: go swimming; play football; go to the library to play computer games; and attend Manor Residents After School Club.
 - (b) They would like to: go horse riding; ice-skating; ride motor-bikes; spend time at Summerhill and go quad biking behind B&Q.
 - (c) The reasons they gave for not being able to do what they wanted were: too much homework; not being old enough to drive; and parents telling them not be late.

Responses from the 'Beck Buddies'

- 8.7 The Beck Buddies are an award winning, environmentally friendly group of young people. They are aged between 5 and 12, and are run by HBC Countryside Wardens. Activities include litter picking, tree planting, and making bird and bat boxes. Due to the lack of a suitable local indoor venue,

indoor activities take place at Summerhill, which requires parents/grandparents to transport them.

A Member of the Forum provided the following evidence from their site visit:

- (a) After school they: play football, play on the computer; visit their grandparents; play games/cards; watch a DVD if the weather is bad; go for walks with dad; and go to clubs.
- (b) The only things stopping them from accessing activities would be their age or size. Generally this group of young people access a wide variety of opportunities and activities provided across the town e.g. events/activities put on by the Library Service, Art Gallery etc.
- (c) In common with a number of groups of young people the Beck Buddies wanted to know why these questions were being asked and what would happen with the information.

Working Group Findings/Recommendations

- 8.8 On 26th May 2005 Members of the Working Group met to discuss their findings following the site visits to schools and youth projects. The following comments were made at this meeting:

General Feedback

- Some of the primary school children questioned by Members during the site visits were aware of the problems older children were having. Consequently, some young people questioned by Members were more concerned with providing activities for their bigger brothers and sisters rather than for themselves. However, this should not be interpreted as these young people being uninterested in being involved in processes/activities themselves.
- A strong view emerging from the working group was that the young people who have been involved in this process should have an opportunity to feedback on the process. Members were conscious that 'involving young people' has been the primary concern of the scrutiny inquiry and were, therefore, keen to establish links to young people following the conclusion of the inquiry. Consequently, Members made the following recommendations:

Recommendation 1:

- a) The Forum sends its findings to all schools in the town, thanking those who were involved in the process, whilst asking each school how they would like us to follow up the scrutiny process.

- b) Six months after the Forum has completed its final report the young people involved in the scrutiny process should be consulted to see if anything has changed in their view.
- c) The young people involved in the process should be invited to meet the Chair of the Council.
- d) That the Forum holds a series of meetings with young people at venues (possibly in schools) outside of the Council in the north/central/south areas of the town.
- e) That the Forum should actively pursue the possibility of co-opting young people onto the Forum.

In relation to recommendation 1 (e) above the Forum may want to consider the likely impact that this will have on way in which the Forum works. For example, the Forum may not be able to discuss certain items with young people present, the format of meetings may need to be changed, as will the times. **Consequently, it is proposed that whilst the Forum supports the principal of co-opting young people onto the Forum it will undertake a further evidence gathering meeting to discuss the practicalities of this in more detail and receive evidence from bodies who have co-opted young people onto their membership – such as the Corporate Parent Forum.**

- In addition, young people also need to be aware of what we (as a Forum, and as a Council) can and cannot do, and why this is the case.
- Pupils at the Fens School were aware that there was not so much money in their area of the town, compared with other areas like NDC. The reasons for this need to be explained to the young people.

Recommendation 2

The nature of funding locally needs to be explained to young people so that they are aware of why something is built in one part of town but not in another. This could be achieved through the citizenship and PHSE strands of the schools' curriculum.

Access to Activities

- Children want to be in a safe environment. They want to do things, but sometimes it is hard because of a lack of transport. Consequently, activities need to be near to where young people live, or transport needs to be provided.
- The effects of divorce and separation were acknowledged as big issues for a number of children in terms of moving away from parents, friends and places/activities they are used to going to. Again transport is key.
- The West View project was cited as an example of good practice because they go out and pick young people up and take them to activities.

- The role of parents is key – they need to be aware of what is going on in the town, and in turn to make their children aware of these (this works both ways though, children need to inform parent too). Generally people need to be more aware of what is going on across the town, and the information about this needs to be improved.
- From a visit to Rossmere Youth Project Members felt that the girls seemed interested in beauty products, and were content to ‘hang-out’ and were not generally keen to do too much. It was also noted that they could not afford to employ staff to monitor the computer room at night, which was a shame because of the large number of machines locked up and made unavailable at this time.
- From the site visits Members concluded that young people want local (neighbourhood) activities.

Recommendation 3

It is recommended that the council develops a leaflet outlining all the activities for young people for the north, south and central areas, and consults with young people involved in producing the HYPE magazine about how this should be developed. It is important that the Council works in partnership to produce this.

In relation to recommendation 3 the Forum has been made aware that information sharing is a key consideration of the Children and Young People’s Plan (CYPP). Consequently, the Children’s Services Department is developing an electronic directory to promote information sharing about activities and events across the town. The Forum welcomed this development.

Recommendation 4

Given the evidence gathered by the Forum from its schools visits the Forum recommends that young people should be considered as much of a priority as the elderly when accessing public/community transport. The Forum suggests that this recommendation is extended to the Neighbourhood Services Scrutiny Forum, which is currently undertaking an investigation into ‘Hartlepool’s Bus Service Provision’.

Libraries

- A Member raised the issue that parents can be reluctant to allow young people to have library cards, for fear of them losing books and therefore having to pay for them. The example of the Brougham Library was given, where out of issue books are available for children to take out and do not have to be brought back – although the vast majority are.

Recommendation 5

- a) It is recommended that all the town's libraries (including the mobile library) make out of issue books available to children without library cards.
- b) It is recommended that the Forum should liaise in future with schools and libraries, and explore best practice, to develop a strategy for issuing library cards to all young people.
- The Saturday and Sunday opening of libraries was felt to be very important by the Forum. It needs to continue (and possibly expand to some of the other libraries in the town) and young people need to be made more aware of it being open on these days.

FINDINGS SECTION 2 – COMMUNITY NETWORK CONSULTATION AND MECHANISMS TO INVOLVE YOUNG PEOPLE IN DECISION MAKING

8.9 During the early stages of the scrutiny inquiry Members focused on the means and mechanisms by which young people could become involved in decisions, and expressed unanimous support for the principle of involving young people. During these meetings Members explored numerous areas of good practice, considered a snapshot of local involvement and heard evidence from officers and other interested organisations who are involved with young people at a local level. This included Hartlepool Community Network who were in the process of developing a consultation programme to ascertain whether there is the demand for youth participation and what form this may take. A representative of the Community Network indicated that the consultation would primarily focus on young people aged 16 and over and that they would be willing to feedback their results to the Forum.

8.10 Indeed, the Forum identified consultation with young people as a requirement of the scrutiny inquiry. During the meeting of the (then) Culture and Learning Scrutiny Forum on 13th April 2003 the:

Community Network Officer confirmed that the consultation process, involving partners and groups of young people, would take approximately six months to complete.

Consequently:

Members of the Scrutiny Forum decided that at present the inquiry should be put on hold and recommendations to Council would not be submitted until the young people and the organisations sponsoring them had completed their consultation process.

- 8.11 As a result the table below outlines the conduct of the first stage of the inquiry.

Date	Subject
3 rd Feb 2004	Scoping Report presented by the Principal Strategy Development Officer
2 nd March 2004	Visit to Gateshead Youth Assembly
9 th March 2004	Mapping local involvement, initiatives, projects and activities and to hear evidence from officers involved in working with young people.
17 th March 2004	Visit to Abbey Street Community Centre
23 rd March 2004	Feedback from GYA visit
13 th April 2004	Forum agrees Interim Report to Full Council. The Forum supported the principle of involving young people in local democracy but agreed to put the inquiry on hold and await the results of the Community Network Consultation to further inform the scrutiny process.
20 th May 2004	Council – approved Scrutiny's decision to put the inquiry on hold and report back at a later date.

- 8.12 On the 18th November 2004 the Culture and Learning Scrutiny Forum was provided with a Progress Report and Action Plan from the Independent Consultant commissioned by the Hartlepool Community Network. The Forum was provided with an outline of the action to date, current partners and future potential partners.

- 8.13 The aims of the project at this stage were outlined as follows;

- To develop Citizenship within the Borough of Hartlepool through the development of a Youth Network.
- To promote, engage and progress young people's representative roles within the LSP and Local Authority frameworks and link with the Youth Network.
- To support and encourages staff to evidence their understanding of Citizenship and Citizenship activities through a jointly developed format.

- 8.14 To achieve these aims the Community Network aimed to ensure young people were proactively involved throughout the process, and involve stakeholders/partner organisations to enhance the links and inclusion of young people regarding the planning and development of services and activities.

8.15 Members of the Children's Services Scrutiny Forum made the following comments during the subsequent discussions of the presentation:

- a) Whilst the work carried out by the Community Network was welcomed by the Forum, the view amongst Members was that work should also be targeted at a much younger age range than 16 and over. Consequently, the Forum agreed to pursue its own consultation process with younger groups.
- b) Members of the Forum regarded the work that was being carried out by the Community Network as an important development towards mapping all schemes and services available for young people. The work being carried out represented the beginning of a process to set a holistic framework to link/join together schemes and services for young people.
- c) A Member commented that the Council needs a *Citizenship Policy* for all age groups, and that the work being carried out by the Community Network could usefully feed into this.

Recommendation 6

The Council needs a *Citizenship Policy* for all age groups, and the work carried out by the Community Network could usefully link into this. Furthermore, representatives of each of the Council's departments should be involved in the development of a council-wide strategy, and the involvement of the LSP should be sought in relation to adopting this policy. Through a strategy of promoting citizenship young people will be encouraged to become more involved in the running of their local communities.

8.16 The (draft) findings of the work commissioned by the Community Network, *The Involvement of Young People in Decision Making in Hartlepool*, are attached at **Appendix A**. The recommendations of the report are listed below.

1. The creation of an overarching youth forum/council where young people play an integral role in the overall direction of the process. Such a body should have an 'arms length' relationship with major service providers, if it is perceived to have a degree of independence.
2. Consideration should be given to how a network for schools councils feed into an overarching youth forum/council.
3. Elected representatives on partnerships should have defined lines of accountability and role.
4. Hartlepool Community Network to continue to support the current young people representatives involved with the Local Strategic Partnership.
5. That the election process for representation on Strategic Partnerships should involve the widest possible number of young people through the

active involvement of all relevant agencies and fora e.g. through the Participation Workers Network.

6. Hartlepool Community Network and partner agencies should use good practice as recommended in this report when engaging with young people.
7. Hartlepool Community Network and other agencies need to ensure that there is a two-way dialogue with young people who become involved with consultation/participation/engagement.
8. The importance of feedback cannot be overstated, without proper feedback there can be further alienation from decision-making.
9. Where possible the need to fast-track decision-making and consequent feedback to young people must be considered.
10. To establish a database of consultation to avoid duplication of effort.
11. A web based consultation system, set up with links to youth projects, schools and colleges in the Borough could play an important role in providing opportunities for feedback about strategic decision making. This could include a database, which outlines the consultation events and outcomes carried out within the Borough.
12. Examine the use and adaptation of the Post 16 Citizenship Programme Course, instigated by the Community Network as a training programme for those who sit on partnerships. Basic awareness raising and induction may also necessary.
13. Consider resourcing initiatives such as Hype, a youth magazine owned, managed and written by young people, which can act as a conduit for young people's views and issues.
14. The development of a Participation Strategy created and owned by all partner agencies and young people.
15. The positive role played by the Youth Participation Workers Network in providing a focus for professionals entrusted in youth participation needs to continue.
16. The need for consultation to be targeted at specific age ranges.
17. Co-ordination of funding opportunities between agencies work with young people.
18. To make information of available resources available to those who undertake consultation work.

- 8.17 During the meeting of the Forum on 22nd November 2005 Members thanked the Community Network for their report. The Forum was broadly supportive of the recommendations of the Community Network and sought to support them. Furthermore, during the Working Group meeting of the Forum on the 1st December 2005, Members were informed that the Community Network's findings were due to be presented to Hartlepool Partnership on 16th December 2005. Consequently, it was agreed that the Chair should write a letter to the Partnership to express the Forum's support for the Community Network's report.

Recommendation 7

That the Forum supports the recommendations of the Community Network (outlined in section 8.16) and commends them to the Council as a whole.

- 8.18 Members were broadly supportive of the notion of creating a Youth Council/Forum. This has to be effective, be seen to be effective and have an end result for those involved. It was agreed that this should be one part of a number of formal and informal mechanisms through which young people can become involved. There was broad agreement that all young people were different, had different needs and therefore a variety of mechanisms are required to involve them. These needs can be reflected in a broader Participation Strategy currently under development and discussed below.

Recommendation 8

The Forum supports the development of a Youth Forum/Council, and requests that this is included in the development of the Council's Participation Strategy. The Forum would like the opportunity to comment on this aspect of the Participation Strategy when it is complete.

- 8.19 During the course of the inquiry Members of the Forum became aware of a youth magazine made by young people, for young people called HYPE. This was compared to the youth magazine called STREET produced by the Hartlepool Mail, which is not made by young people. It was suggested that the Council could usefully support and empower young people by transferring its advertising in STREET magazine to the HYPE magazine.

Recommendation 9

- a) That the Council transfers its advertising in youth papers to HYPE magazine so that it is supportive of the principle of involving young people in decisions that affect their lives.
- b) The Forum recommends that the Council should support positive publicity about children and young people across the town, including in the Council's own Hartbeat magazine.

FINDINGS SECTION 3 – CO-ORDINATING PARTICIPATION

- 8.20 Over the course of the inquiry the Forum has identified the need for the Council, and town as a whole to develop a co-ordinated approach to working with young people. On 16th December 2004 the Forum stressed the need for participation officers in the Council's Departments to be connected with a strategy for involving young people. The Forum's views reinforced emerging views amongst Council Officers in terms of the need to bring together participation workers (within and outside the local authority) to avoid duplication amongst these workers and share information.
- 8.21 The Forum expressed a desire to establish a mechanism to bring together key workers at a similar time to which a Participation Network was being established. Consequently, a working group of the Forum was established, on 25th February 2005, to explore the relationship between the Involving Young People Inquiry and the newly established Participation Network. The working group met on 3rd March 2005 to discuss these matters with the officers responsible for the Participation Network. The working group indicated that it supported the early stages of development of the Participation Network, and suggested that a progress report on the Participation Network was presented to the Forum at the same time as the Community Network presented its findings to the Forum (i.e. 25th October 2005).

Recommendation 10

The Forum was supportive of the continued development of the Participation Network, and would like further links to be explored between this network, the participation strategy and the Children's Services Forum. It is also recommended that a Member of the Children's Service Scrutiny Forum be appointed as Chair of this body.

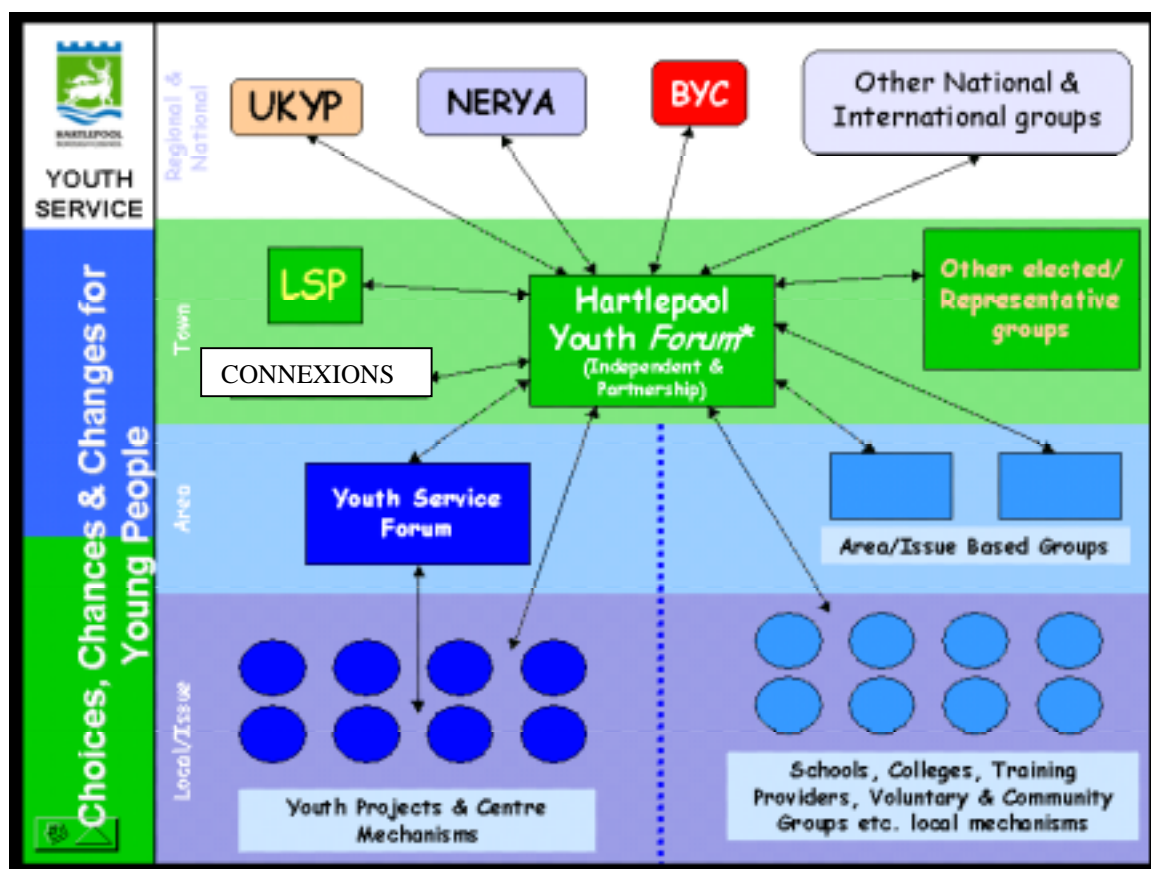
- 8.22 A number of related themes have emerged during the course of the inquiry that have highlighted the importance of the Council developing a holistic framework for joined-up activities in which (and through which) young people can become involved. Indeed, on 16th December 2004 Members stressed the need to develop a co-ordinated approach to joined-up working in the town in relation to involving young people, which has been a recurrent theme in the Forum's inquiry ever since.
- 8.23 On the 16th December 2004 the Forum was provided with a presentation on Co-ordinated Hartlepool Youth Provision (CHYP). This body has evolved over the years (and was formerly known as YAG) and brings together partners from the statutory and voluntary sectors. It is a partnership group for the adolescent age groups (predominantly 13-19). CHYP is seeking to develop participation networks, open to all agencies in the town who work with young people. By bringing together the representatives from various agencies that work with young people the intention is to group together the themes identified by practitioners working with young people and link into

Council departments and back to the various agencies involved in service delivery.

- 8.24 It should be noted that Members have highlighted the need to focus on young people from a primary school age so that young people do not become hard to reach by the time they are 13. However, Central Government has defined a number of age-group guidelines, which often acts as a focus for local practice, i.e. Connexions for 16-19 year olds, youth work provision for 13-16 year olds, Children's Fund for 5 - 11 with sign-posting for 11 upwards to others, and Sure Start for Under 5s. The green paper "Youth Matters", identifies local authorities as the key player, in coordinating responses to teenagers (and all young people 0-19 as part of Every Child Matters). So, whilst the Youth Service has a statutory responsibility to provide services across the 13-19 age range.
- 8.25 On 25th February 2005 the Forum was presented with a report by the Children's Fund Manager on Participation for 5-13 year olds. Three key issues emerged from this report:
- (a) All Children's Fund services get constant feedback from children about their services. The outcomes of peer evaluations are fed back to the Children's Fund Partnership by children and young people;
 - (b) Child friendly tools have been developed to allow children to provide the feedback on services; and
 - (c) The Children's Fund has received positive reports from inspectors in terms of the involvement of children and young people, and this has been recognised as good practice.

Members commented that the success of the Children's Fund was due to young people being consulted with and listened to.

- 8.26 A further mechanism for co-ordinating the involvement of young people discussed by the Forum was the Youth Service's vision for involving young people (see **figure one** below). It was suggested by some Members on 16th December 2004 that the (then) Culture and Learning Scrutiny Forum could add its weight to this vision by supporting it.

Figure 1: Choices, Chances and Changes for Young People

Key to acronyms: LSP – Local Strategic Partnership
 UKYP – United Kingdom Youth Parliament
 NERYA – North East Regional Youth Assembly
 BYC – British Youth Council

- 8.27 On 25th October 2005 the Forum reconsidered the proposed framework in **Figure 1** and made the following recommendation.

Recommendation 11

That the 'Choices, Chances and Changes for Young People' Framework should be developed, where possible, as a basis for involving young people in the democratic process. Furthermore, links should be made between this framework and the Council's Participation Strategy where possible.

- 8.28 A further proposal from Forum on the 25th October 2005 was that links between school councils and the Neighbourhood Forums should be incorporated into the framework in **Figure 1**. Consequently:

Recommendation 12

The Council should seek to make links between the school councils and the Neighbourhood Forums and that funding streams developed by, and, for young people should be explored through this route.

- 8.29 At the meeting of the Forum on 25th October 2005 the Forum discussed the development of a Participation Strategy for the Children's Services Department. This strategy was broadly welcomed by the Forum and it was felt that a number of the recommendations of the Forum could be linked into the future development of this strategy. Consequently:

Recommendation 13

The Forum supports the development of a Participation Strategy and would like to see linkages developed between this and the Forum's recommendations, and that this strategy should be developed across the town.

- 8.30 Furthermore, given that involving young people has been identified as a key principle of the 'Every Hartlepool Child Matters' document. This document is currently being prepared by the Council, with the co-operation of partners, under a new duty stemming from the Children's Act 2004. Members of the Forum were keen to see the findings of this report incorporated into this document where possible. Consequently:

Recommendation 14

The Forum would like to see the findings of this report submitted as a response to the consultation process for the 'Every Hartlepool Child Matters' report.

- 8.31 It was recognised that the Council is not the only local agency with a responsibility for involving young people, and that connections should be made to other agencies when developing and funding strategies.

Recommendation 15

That the Council should approach outside bodies, for example the PCT, Police and Fire Service in relation to making links to the Council's participation work. Furthermore, given the responsibilities of the Police and PCT for involving young people the Council should seek to approach them for additional funding for developing a participation strategy.

- 8.32 The Forum was supportive of the work being carried out by CHYP and felt that the Council should seek to hold an annual youth conference through which information could be shared amongst young people and youth practitioners (in the Council and voluntary/community sectors).

Recommendation 16

The Forum recommends that the Council should organise an 'annual youth conference' through which information can be shared by young people and youth practitioners, and that connections should be made with the Participation Network here.

- 8.33 At the meeting on the 22nd November 2005 a Member drew attention to a pilot project launched by the Office of the Deputy Prime Minister's (ODPM) Neighbourhood Renewal Unit (NRU) geared towards giving young people the skills to become involved in decision making. Four pilot projects have been chosen in New Deal for Communities (NDC) areas, including in Middlesbrough. Between four and six young people have been selected in each area aged between 15 and 20 to take part in the project and be trained as 'young advisers'. These young advisers will then show community leaders and decision-makers how to engage other young people in community life, regeneration and renewal.

Recommendation 17

The Forum recommends that the Council and Hartlepool NDC explore the possibility of entering into future projects geared towards training 'young advisers'.

- 8.34 It has been suggested during the Involving Young People Inquiry that Councillors and Resident Representatives (in their capacity as representatives on the Neighbourhood Forums) should adopt the role of 'Children's Champions'. Thereby 'championing' young people and acting as voices for them in the Council and on the Neighbourhood Forums. It was, however, recognised by the Forum at its meeting on the 20th December 2005 that adopting this role has a number of complexities that need to be explored in more detail. Consequently:

Recommendation 18

The Forum supports the notion of making all Councillors and Resident Representatives 'Children's Champions'. However, the Forum would like to receive further information about the practicalities of developing this role at the same stage as further information is provided to the Forum about the development of a Youth Council/Forum in conjunction with the Participation Strategy.

9. RECOMMENDATIONS

- 9.1 On 20th December 2005 the Children's Services Scrutiny Forum agreed its final report and recommendations, and on 13th January 2006 Scrutiny Co-ordinating Committee approved the findings of this report and the Forum's recommendations. Consequently, Council is asked to approve the following recommendations:

Recommendation 1:

- a) That the Forum sends its findings to all schools in the town, thanking those who were involved in the process, whilst asking each school how they would like us to follow up the scrutiny process.
- b) That six months after the Forum has completed its final report the young people involved in the scrutiny process should be consulted to see if anything has changed in their view.
- c) That the young people involved in the process should be invited to meet the Chair of the Council.
- d) That the Forum holds a series of meetings with young people at venues (possibly in schools) outside of the Council in the north/central/south areas of the town.
- e) That the Forum should actively pursue the possibility of co-opting young people onto the Forum.

Recommendation 2

That the nature of local funding needs to be explained to young people so that they are aware of why something is built in one part of town but not in another. This could be achieved through the citizenship and PHSE strands of the schools' curriculum.

Recommendation 3

It is recommended that the council develops a leaflet outlining all the activities for young people for the north, south and central areas, and consults with young people involved in producing the HYPE magazine about how this should be developed. It is important that the Council works in partnership to produce this.

Recommendation 4

Given the evidence gathered by the Forum from its schools visits the Forum recommends that young people should be considered as much of a priority as the elderly when accessing public/community transport. The Forum suggests that this recommendation is extended to the Neighbourhood Services Scrutiny Forum, which is currently undertaking an investigation into 'Hartlepool's Bus Service Provision'.

Recommendation 5

- a) That all the town's libraries (including the mobile library) make out of issue books available to children without library cards.

- b) It is recommended that the Forum should liaise in future with schools and libraries, and explore best practice, to develop a strategy for issuing library cards to all young people.

Recommendation 6

That the Council needs a *Citizenship Policy* for all age groups, and the work carried out by the Community Network could usefully link into this. Furthermore, representatives of each of the Council's departments should be involved in the development of a council-wide strategy, and the involvement of the LSP should be sought in relation to adopting this policy. Through a strategy of promoting citizenship young people will be encouraged to become more involved in the running of their local communities.

Recommendation 7

That the Forum supports the recommendations of the Community Network (outlined in section 8.16) and commends them to the Council as a whole.

Recommendation 8

That the Forum supports the development of a Youth Forum/Council, and requests that this is included in the development of the Council's Participation Strategy. The Forum would like the opportunity to comment on this aspect of the Participation Strategy when it is complete.

Recommendation 9

- a) That the Council transfers its advertising in youth papers to HYPE magazine so that it is supportive of the principle of involving young people in decisions that affect their lives.
- b) The Forum recommends that the Council should support positive publicity about children and young people across the town, including in the Council's own Hartbeat magazine.

Recommendation 10

That the Forum was supportive of the continued development of the Participation Network, and would like further links to be explored between this network, the participation strategy and the Children's Services Forum. It is also recommended that a Member of the Children's Service Scrutiny Forum be appointed as Chair of this body.

Recommendation 11

That the 'Choices, Chances and Changes for Young People' Framework should be developed, where possible, as a basis for involving young people in the democratic process. Furthermore, links should be made between this framework and the Council's Participation Strategy where possible.

Recommendation 12

That the Council should seek to make links between the school councils and the Neighbourhood Forums and that funding streams developed by, and, for young people should be explored through this route.

Recommendation 13

That the Forum supports the development of a Participation Strategy and would like to see linkages developed between this and the Forum's recommendations, and that this strategy should be developed across the town.

Recommendation 14

That the Forum would like to see the findings of this report submitted as a response to the consultation process for the 'Every Hartlepool Child Matters' report.

Recommendation 15

That the Council should approach outside bodies, for example the PCT, Police and Fire Service in relation to making links to the Council's participation work. Furthermore, given the responsibilities of the Police and PCT for involving young people the Council should seek to approach them for additional funding for developing a participation strategy.

Recommendation 16

The Forum recommends that the Council should organise an 'annual youth conference' through which information can be shared by young people and youth practitioners, and that connections should be made with the Participation Network here.

Recommendation 17

The Forum recommends that the Council and Hartlepool NDC explore the possibility of entering into future projects geared towards training 'young advisers'.

Recommendation 18

The Forum supports the notion of making all Councillors and Resident Representatives 'Children's Champions'. However, the Forum would like to receive further information about the practicalities of developing this role at the same stage as further information is provided to the Forum about the development of a Youth Council/Forum in conjunction with the Participation Strategy.

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BACKGROUND PAPERS

- i. *Disaffected Youth* – MORI 2003
- ii. *Child Focused Scrutiny: A Guide to Scrutinising Education and Children's Services* – Faiza Chaudary, TEN, 2005.
- iii. 3rd February 2004 Culture and Learning Scrutiny Forum – *The development of mechanisms to involve young people in decision-making processes - Initial Scoping* - Principal Strategy Development Officer.
- iv. 3rd February 2004 Culture and Learning Scrutiny Forum Minutes.
- v. 9th March 2004 Culture and Learning Scrutiny Forum – *Involving Young People in Decision-making Processes* – Principal Strategy Development Officer
- vi. 9th March 2004 Culture and Learning Scrutiny Forum Minutes
- vii. 23rd March 2004 Culture and Learning Scrutiny Forum – *Involving Young People in Decision Making Processes* - Scrutiny Manager
- viii. 23rd March 2004 Culture and Learning Scrutiny Forum Minutes
- ix. 13th April 2004 Culture and Learning Scrutiny Forum – *Interim Report to Council - Involving Young People* - Scrutiny Support Officer
- x. 13th April 2004 Culture and Learning Scrutiny Forum Minutes
- xi. 21st October 2004 Culture and Learning Scrutiny Forum – *Involving Young People* – Scrutiny Manager
- xii. 21st October 2004 Culture and Learning Scrutiny Forum Minutes
- xiii. 18th November 2004 Culture and Learning Scrutiny Forum *Post-16 Citizenship Development Programme* - Presentation from Independent Consultant commissioned by Hartlepool Community Network
- xiv. 18th November 2004 Culture and Learning Scrutiny Forum Minutes
- xv. 16th December 2004 Culture and Learning Scrutiny Forum – *Involving Young People - Youth Service and Partners* - Director of Community Services
- xvi. 16th December 2004 Culture and Learning Scrutiny Forum – *Involving Young People - Progress Report* (deferred) - Scrutiny Support Officer
- xvii. 16th December 2004 Culture and Learning Scrutiny Forum Minutes

- xviii. 27th January 2005 Culture and Learning Scrutiny Forum– *Involving Young People - Progress Report* - Scrutiny Support Officer
- xix. 27th January 2005 Culture and Learning Scrutiny Forum Minutes
- xx. 25th February 2005 Culture and Learning Scrutiny Forum– *Involving Young People - The Children's Fund* - Director of Community Services
- xxi. 25th February 2005 Culture and Learning Scrutiny Forum Minutes
- xxii. 24th March 2005 Culture and Learning Scrutiny Forum – *Involving Young People - Citizenship in the Primary School - Physical, Social and Health Education (Presentation)* - Assistant Director (Educational Achievement)
- xxiii. 24th March 2005 Culture and Learning Scrutiny Forum Minutes
- xxiv. 25th October 2005 Children's Services Scrutiny Forum - *Involving Young People - Covering Report* - Scrutiny Support Officer
- xxv. 25th October 2005 Children's Services Scrutiny Forum Youth Consultation Community Network Report - *Community Network Officer (to follow)*
- xxvi. 25th October 2005 Children's Services Scrutiny Forum Participation Network – *Involving Young People – Hartlepool Children's Fund Manager*
- xxvii. 25th October 2005 Children's Services Scrutiny Forum Minutes
- xxviii. 22nd November 2005 Children's Services Scrutiny Forum *Involving Young People Scrutiny Inquiry:- Covering Report* - Scrutiny Support Officer
- xxix. 22nd November 2005 Children's Services Scrutiny Forum *Report of the Consultation Exercise: Involvement of Young People in Decision Making in Hartlepool* - Representatives from the Community Network
- xxx. 22nd November 2005 Children's Services Scrutiny Forum Minutes

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The Involvement of Young People in Decision Making in Hartlepool

**Commissioned
by
Hartlepool Community Network**

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1. Executive Summary

The purpose of this report is to inform the Community Network and partner agencies about the most appropriate strategies for engaging with young people in Hartlepool in the consultative process. The report draws on a range of work undertaken by the Hartlepool Community Network, around the issues of consultation with young people and information collected from two recent successful consultation events, from which a range of recommendations arise.

What was apparent through the research was that young people are keen to be involved in and are happy to be engaged with, participation and consultation in Hartlepool. The term 'difficult to reach' is often used with young people, whereas the reality is that what is required is tailor made approaches to the client group.

The findings in this report indicate clearly that the young people of Hartlepool have a willingness and intention to actively engage in participation. There are good examples in Hartlepool of listening to young people and of talking and effectively communicating with young people. However, there does need to be some real change in terms of feed-back to young people.

Not all young people have the same interests and aspirations. Young people differ by age, by neighbourhood, by academic or vocational aspirations. There are young people in employment, young people in education and training; finally there are young people not in education, employment and training (NEET). Not all young people are the same, however they share the common experience that they are at the margins of decision-making.

Recommendations

1. The creation of an overarching youth forum/council where young people play an integral role in the overall direction of the process. Such a body should have an 'arms length' relationship with major service providers, if it is perceived to have a degree of independence.
2. Consideration should be given to how a network for schools councils feed into an overarching youth forum/council.
3. Elected representatives on partnerships should have defined lines of accountability and role.
4. Hartlepool Community Network to continue to support the current young people representatives involved with the Local Strategic Partnership.
5. That the election process for representation on Strategic Partnerships should involve the widest possible number of young people through the active involvement of all relevant agencies and fora e.g through the Participation Workers Network.

6. Hartlepool Community Network and partner agencies should use good practice as recommended in this report when engaging with young people.
7. Hartlepool Community Network and other agencies need to ensure that there is a two-way dialogue with young people who become involved with consultation/participation/engagement.
8. The importance of feedback cannot be overstated, without proper feedback there can be further alienation from decision-making.
9. Where possible the need to fast-track decision-making and consequent feedback to young people must be considered.
10. To establish a database of consultation to avoid duplication of effort.
11. A web based consultation system, set up with links to youth projects, schools and colleges in the Borough could play an important role in providing opportunities for feedback about strategic decision making. This could include a database, which outlines the consultation events and outcomes carried out within the Borough.
12. Examine the use and adaptation of the Post 16 Citizenship Programme Course, instigated by the Community Network as a training programme for those who sit on partnerships. Basic awareness raising and induction may also necessary.
13. Consider resourcing initiatives such as Hype, a youth magazine owned, managed and written by young people, which can act as a conduit for young people's views and issues.
14. The development of a Participation Strategy created and owned by all partner agencies and young people.
15. The positive role played by the Youth Participation Workers Network in providing a focus for professionals entrusted in youth participation needs to continue.
16. The need for consultation to be targeted at specific age ranges.
17. Co-ordination of funding opportunities between agencies work with young people.
18. To make information of available resources available to those who undertake consultation work.

2. Introduction and Background

Children and young people in Hartlepool make up 26% of Hartlepool's total population, with a breakdown being as follows:

- Under 5's – 5,301
- 5 years to 15 years – 13,801
- 16 years to 24 -10,208

A total of 29,310 children and young people out of total population of 90,161. The purpose of highlighting such statistics at the beginning of this report is to show the significant number of children and young people in Hartlepool. It demonstrates the importance of responding effectively to the needs and aspirations of children and young people. This report focuses on young people, there is no exact distinction between the two groups; but one definition would be that young people refers to those of secondary education age and upwards, up to the age of 25.

The purpose of this report is to inform the Community Network and partner agencies about the most appropriate strategies for engaging with young people in Hartlepool in the consultative process. The report investigates the opportunities for engaging young people in democratic decision making processes and how to encourage enhanced engagement in the future.

Although there has been consultation in Hartlepool in the past, there has been no clear agreed format for the process of consultation with young people at a strategic level. To address this, the Community Network was keen to ensure they find out how young people want to be consulted with and what factors could encourage their involvement in decision making, currently and for the future. The Community Network wanted a report, which would outline a series of recommendations, which would lead towards a more strategic approach to youth participation and consultation and the use of 'good practice' when carrying out such work.

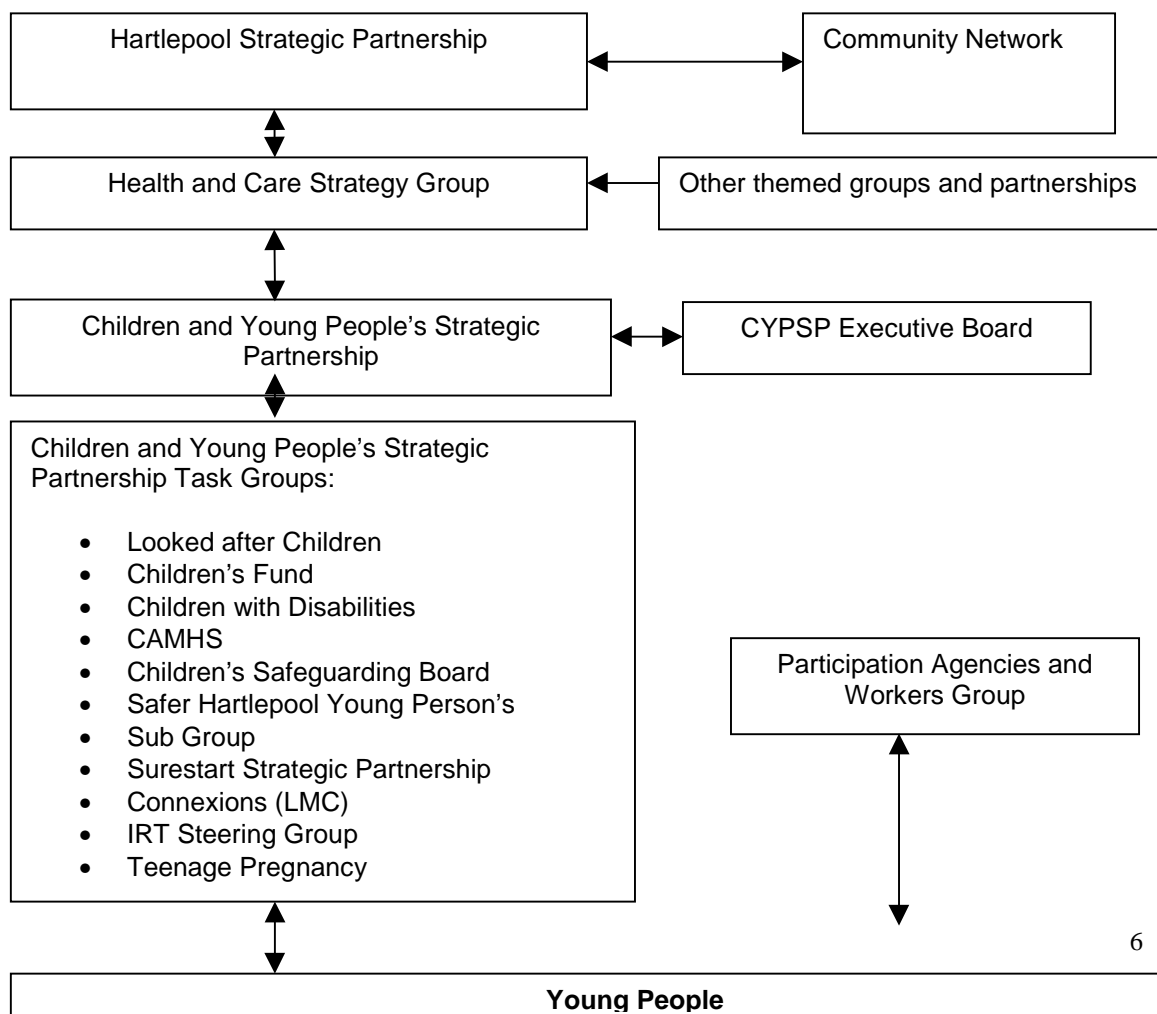
The Community Network was also anxious to be informed by the 'front line', Youth Participation Workers and those agencies and organisations who are the 'experts in the field'. The Community Network wanted to gain the service providers perspective on youth participation and consultation and be advised by those who have a background in successful engagement strategies with young people. In Hartlepool there is an active Participation Workers Group, whose aims are:

- a) To promote an increased understanding of 'participation' work throughout the town by providing clear definitions and working examples of participation work.
- b) To generate a set of principles for good practice in 'involving young people'.

- c) To operate these principles acting as role models for other parties and to disseminate these principles as widely as possible using a range of methods.
- d) To support participation work across Hartlepool by jointly organising and delivering training, development and experiential learning opportunities around participation methods and skills both for young people and staff supporting young people's participation.

As well as national, regional and local planning regarding working with young people, which has stemmed from the Government's strategic document 'Every Child Matters' (November 2004), Hartlepool has a number of examples of effective engagement and participation with young people, in its direct service provision. However, it is only latterly, as a result of documents such as 'Every Child Matters', that agencies in Hartlepool are now looking at youth engagement/consultation and the decision making process, in a more strategic and structured way.

The main role of the Community Network is to represent the communities of Hartlepool as a whole, to the Hartlepool Local Strategic Partnership. The aim is to enable them as a network, to represent a wider range of community interests and wishes. From its onset the Community Network recognised that Hartlepool is not one homogeneous community, but is comprised of a range of communities of interest, young people being one such defined group. The diagram below attempts to show some current relationships between partner agencies which seek the views of young people. However the structure is currently under review by the Hartlepool Partnership.



3. Methodology

The methodology for the collection of data for this report has centred on direct facilitated consultation with two groups – young people and Stakeholders (i.e. agencies and organisations who are working directly with young people around consultation and participation. The report also incorporates previous consultation work undertaken with young people by the Community Network.

3.1 The Community Network's Involvement With Young People

This was initiated with the election of two Representatives to the Hartlepool Partnership during 2002, to represent 11-17 and 18-25 year olds. The 11-17 Representative was elected through the mechanism of schools and youth clubs and the 18-25 through the voluntary/community sector to encourage the widest spectrum of views. A wider youth group was developed to support the two representatives and undertake consultation and engagement around particular issues highlighted by the Partnership, or raised by young people involved with the group. The reference group for young people was named **fc4u** (Future Crew For Youth). This group undertook some wide-ranging consultation with young people.

3.2 Young Peoples Event: 'What Ever You Want'

This consultation event was structured as an event, offered at no cost to young people, which involved opportunities for activities and discussion. Taking place in an appropriate venue, Café 177, the activities were selected to engage young people – art, computers, decks, and video. Within these activities Participation Workers were able to structure discussion relating to the themes of 'Every Child Matters' and the Local Strategic Partnership. Originally the target number of participants for this event was 100; there were 73 young people at the event, aged between 13 - 23yrs, from all areas in Hartlepool.

3.3 Stakeholder Event

The Stakeholder event involved a morning of discussion with agencies and organisation carrying out consultation and participation with young people. In total, 10 agencies from all over Hartlepool attended. The agencies represented young people aged 7 years and upward with no agency being there representing under 7's (see Appendix 1 for list of agencies participating).

The structure of this consultation involved agencies and organisations performing three tasks:

- a) Mapping current good practice of youth consultation and participation.
- b) Identification of changes that the practitioners would like to see in next two years and identify who would be the leaders of such change.
- c) Exploration of how agencies see the role of Hartlepool Community Network role's in relation to young people.

This event was facilitated by independent consultants who collected the data. As well as this action-based research, the researchers also looked at desk research and examples of good practice in the area.

3.4 Desk Research

There have been a range of strategic documents, which have informed national, regional and local working with young people and participation. It is not possible to execute a comprehensive literature review of all strategic resources due to the volume of material available, so this review will be concentrated on several of the main, most pertinent documents.

The findings from this desk research are explained in the next two sections of this report, entitled the National Agenda and Examples of Best Practice.

4. The National Agenda

4.1 Every Child Matters: Change for Children – November 2004

Every Child Matters: Change for Children is a Governmental approach to the well-being of children and young people from birth to age 19. The Government's aim is for every child, whatever their background or their circumstances, to have the support they need to:

- Be healthy
- Stay safe
- Enjoy and achieve
- Make a positive contribution
- Achieve economic well-being

The Government suggests that this be achieved through organisations that are involved with providing services to children - from hospitals and schools, to police and voluntary groups - teaming up in new ways, sharing information and working together, to protect children and young people from harm and to help them achieve what they want in life. The Government suggests that by adopting this method, children and young people will have far more say about issues that affect them as individuals and collectively.

The document sets out that over the next few years, every Local Authority will be working with its partners, through Children's Trusts, to find out what works best for children and young people in its area and act on it. They will need to involve children and young people in this process, and when inspectors assess how local areas are doing, they will listen especially to the views of children and young people themselves.

In March 2005, the first Children's Commissioner for England was appointed, to give children and young people a voice in Government and in public life. The Government suggests that the Commissioner will pay particular attention to gathering and putting forward the views of the most vulnerable children and young people in society, and will promote their involvement in the work of organisations whose decisions and actions affect them.

In addition, the Children's Fund was launched in November 2000 to tackle disadvantage among children and young people. The programme aims to identify at an early stage children and young people at risk of social exclusion, and make sure they receive the help and support they need to achieve their potential.

In terms of engagement with young people, PK Research Consultancy and the National Children's Bureau have researched the most effective ways of involving children and young people in services. A useful handbook has been produced for practitioners, backed up by a research report.

The handbook draws on the findings of a research study that explored the experiences of 29 organisations in seeking to listen to young people and take action on what they said. The research points to this being most likely to succeed where organisations had worked to sustain and embed their participation activity.

The handbook and the accompanying research report both aim to stimulate thinking and provide useful ideas about how to actively involve children and young people within services and policy making.

The handbook focuses on how to listen to children and young people so that their views bring about change. It aims specifically to:

- a) Identify and illustrate the benefits of child and youth participation.
- b) Guide organisations in thinking about how to create appropriate environments in which children and young people can be involved in meaningful ways, so that their views are listened to and acted upon.
- c) Help organisations explore how they can develop cultures and infrastructures which sustain and embed participation throughout all their activity.
- d) The documents that Every Child Matters signposts include:
 - Handbook - Building a Culture of Participation
 - Research Report – Building a Culture of Participation
 - Learning to Listen – Core Principles for the Involvement of Children and Young People
 - The Evaluator's Cookbook – Participatory Evaluation Exercises: A Resource for Work with Children and Young People

4.2 The Youth Democracy Report: The Electoral Commission-March 2004

This report outlines the challenges of engaging with young people and also of dispelling the 'myth of apathetic youth'. It suggests that young people care passionately about the issues that affect their lives. They get involved in political issues ranging from signing petitions to going on marches from donating money to causes to discussing current affairs with their friends. The Electoral Commission has been working with 16 – 24 year olds to give young people a greater understanding of the role of democratic institutions and to enthuse them to take action.

The report includes a selection of case studies of successful engagement strategies as well as a useful resource list for tools for democracy projects.

4.3 Stronger Links Final Report: The National Youth Agency – 2004

The Stronger Links project was established to further develop a regional infrastructure for youth work in England. This was in response to a growing regional dimension being promoted by Government across a number of public policy areas. It is funded by DfES and managed by a steering group of national youth bodies. This report puts forward the term 'regional platform' as an ideal model of regional youth infrastructure. The platforms will involve what they call the 4 P's:

- Purposes for which they might be established.
- Principles from which they will work.
- Practices they might adopt in undertaking their key functions.
- Positioning they will need to consider if they are to have maximum impact.

In addition to this model, the Stronger Links Report offers an 'agenda for action' which covers 7 key proposals:

- a) Endorsement of the model of regional platforms.
- b) An annual programme of joint action to be agreed which would include the development of overarching strategies to support specific themes within and across the regions.
- c) An annual planning and evaluation cycle for regional and national collaborative initiatives to be established based on annual conferences.
- d) Securing of regional platforms via:
 - Regional units – to carry out audits and share good practice
 - Regional Government offices – encourage coherent picture across the regions
 - National bodies – make the process better
- e) Annual programme of joint action, which would attract resources and involve young people.
- f) Development of resourcing strategy for the next 3-5 years.
- g) The National Youth Agency to provide secretariat function.

4.4 Youth Matters: Consultation - DfES 2005

This document sets out the Government's new strategy for providing opportunity, challenge and support to teenagers. Within the document it sees as important that young people have more influence over what is being provided in each locality. They should have more opportunities to be involved in the planning and delivery of services and have more opportunities to express their views during local inspections. The proposals outlined in the document aim to address four key challenges:

- a) How to engage more young people in positive activities and empower them to shape the services they receive.
- b) How to encourage more young people to volunteer and become involved in their communities.
- c) How to provide better information advice and guidance to young people to help them make informed choices about their lives.
- d) How to provide better and more personalised intensive support for each young person who has serious problems or gets into trouble.

The Government states that this approach to reform is based on six underlying principles:

- a) Making services more responsive to what young people and their parents want.
- b) Balancing greater opportunities and support with promoting young people's responsibilities.
- c) Making services for young people more integrated, efficient and effective.
- d) Improving outcomes for all young people, while narrowing the gap between those who do well and those who do not.
- e) Involving a wide range of organisations from the voluntary community and private sectors in order to increase choice and secure the best outcomes and;
- f) Building on the best of what is currently provided.

As well as the plethora of Governmental strategies that are about, there also exists various quango's and Government departments publishing reports and findings (e.g. Regional Youth Work Unit) and other research bodies looking into subjects such as young people and E-democracy using new technologies and the Internet as a useful mechanism for engaging young people in citizenship programmes.

5. Examples of Best Practice Elsewhere

There are examples of good practice, which are local to the North East, specifically Gateshead, Middlesbrough and Easington.

5.1 Gateshead

Gateshead has had a Youth Council since 1998 (originally the Gateshead Youth Information Service). It is seen to be a leader in the field of youth participation having had national recognition. This area has been instrumental in getting young people into partnership and acts as an umbrella organisation for youth projects and young people in Gateshead by providing training information and advice to youth workers, volunteers, management committees and young people. It empowers young people in the facilitation and organisation of the Gateshead Youth Assembly, which is managed and overseen by young people themselves. It offers a 'one stop shop' information and advice service to young people and works in partnership with other organisations in a local regional and national level to deliver the best possible service to young people and to raise the profile of young people in the region.

5.2 Middlesbrough

Middlesbrough set up a Youth Parliament in 1997, so that young people could be listened to and taken more seriously. Through the Youth Parliament more young people's issues are being seen as important and young people in Middlesbrough have a forum of young people's opinions. The Youth Parliament meets as a large group and smaller groups have been set up to discuss specific issues of interest to those attending the meetings, conferences and events including making their newsletter and being involved in Peer Education Projects.

5.3 Easington

Easington's approach was to form a Young People's Task Group, which mapped service provision and identified a youth needs analysis. This group came up with four key strategic areas, which they state are crucial in the lives of young people: Community safety; Health; Leisure and Environment; Education and Training.

The conclusion of the work was the creation of a youth strategy which has five clear aims:

- a) Development of current and future youth provision in the district.
- b) Establishment of youth needs and provision.
- c) Correlation of youth service provision with the needs of young people in the district, identifying strengths and weaknesses in provision.
- d) Development and facilitation of action plans to identify young people's needs concerns and priorities, ensuring that young people are at the forefront of service delivery.

- e) Review and evaluation of action plans annually to promote youth inclusion and community regeneration within the district.

Easington used enhanced IT approaches to consult with young people as they recognised that this form of electronic feedback was favoured by the youth group. It also allowed for quicker analysis and dissemination of results to the young people.

6. Previous Work Undertaken to Engage with Young People by the Community Network

6.1 The **fc4u** (Future Crew for Youth) youth group undertook an awareness raising/consultation event in Middleton Grange Shopping Centre during the Easter holidays of 2003 which featured a blown up map of Hartlepool, upon which the thoughts and ideas of potential facilities/services and their geographical location were placed by over 200 young people.

6.2 Hartlepool Community Network undertook a piece of work with young people to produce a video documenting their views and the views of other young people about their home town; what they like/dislike about it and what they would change. The 'Youth Action' video, which was finished in August 2003, was recorded, edited and produced by young people. Much of the footage recorded and interviews conducted, were with young people invited from the street, the town centre, the cenotaph or from workshops taking place during the Youth Arts Festival in the summer of 2003. The video, which highlights several issues relating to personal safety, was shown as part of the Council's Scrutiny Co-ordinating Committee's enquiry into anti-social behaviour and to the Hartlepool Partnership. The Hartlepool Partnership agreed that the Community Network should lead on consultation around the issues of participation and representation mechanisms. It is this decision, which has informed the production of this piece of work.

6.3 September 2005 saw **fc4u** take part in the Headland Eco Festival, hosting their own 'Caribbean Tent' specifically for young people. The event was planned and organised by volunteers between the ages of 11 to 26 and attracted c.300 young people and their families over two days. Young people could take part in everything from salsa dancing to steel band workshops, beach volleyball and 'hoola hooping' or relax making Caribbean garlands and drinking non-alcoholic, fruit cocktails (which at 20p a cocktail, made £160 for the group). Again, the purpose of the event was to raise awareness of the existence of the Hartlepool Partnership and the role young people can play in it, either by becoming representatives on partnerships or through the youth newspaper and the youth group. Many visitors to the tent signed a petition for an elected youth council for Hartlepool.

6.4 **HYPE** (Hartlepool Young People's Editorial) is a town wide newspaper developed by the Community Network to give young people the opportunity to discuss issues that are important to them. It has provided an invaluable insight into which issues are important at any given time, this has been useful for both agencies working with young people or agencies providing services for them. The paper has been written, edited and produced by young people for young people. Three editions have been prepared to date. HYPE has been circulated through community buildings, schools, colleges, youth clubs and other places that young people tend to hang out. There are currently 14 contributing members ranging from 16 to 25.

6.5 **fc4u** petitioned for a town-wide elected Youth Council. Putting forward the view that a Youth Council would allow all Council departments and other service delivery agencies to consult with young people at a much earlier stage and in a much more organised way. It will also extend to young people the opportunity to discuss and raise awareness about issues, which are important to them at the time that they are important. The petition, with over a 100 signatures was raised at the Mayor's 'State of the Borough' debate in 2003. The issue was raised at the full Council meeting on the 23rd October 2003 and obtained written support from the South Neighbourhood Consultative Forum. As a result of the above, an investigation was initiated by the Culture and Leisure Scrutiny Forum.

6.6 The young people involved in promoting a Youth Council articulated the view that a formal mechanism to engage with young people was required to ensure that their voices could be heard through the development of an elected Youth Council for the whole of Hartlepool. This would require open elections, advertised through schools, colleges, community buildings and youth clubs etc for any youth representatives elected to partnerships.

6.7 The Community Network has good links with other fora in the town, such as the 50+ Forum and the All Ability Forum. The Network has developed systems of accountability for representatives such experience is highly relevant in the development of a representative Youth Forum/Council.

7. Youth Consultation Event

The data collected from the event was largely recorded on flip charts in bullet point format, which have been reproduced here. The responses are related to the themes identified in 'Every Child Matters'.

7.1 Staying Healthy

- Young people are clear about areas of consultation they require.
- There is confusion about information that is currently provided.
- Consultation event made us aware of anomalies of law and support required.

7.2 Staying Safe

- Young people are clear about danger areas throughout the town.
- Young people have views on policing and local knowledge of areas of risk.

7.3 Economic Well-Being

- Clear about things that do not work e.g. Job Fair.
- Have other ideas/suggestions about information about opportunities and choices related to overseas work, volunteering etc.
- Support for accessing training related to job readiness.

7.4 Enjoy and Achieve

- Clear about what they want and how they would like to use leisure facilities in Hartlepool.
- Young people need decision makers to know they are 'active and mobile'.
- Young people know about specific activities that they would like to do and be involved with.
- Critical of advertising and its appropriateness.

7.5 Making a Positive Contribution

- Understand what contribution that they make.
- Willing to make a contribution but want to be heard.
- Want feedback from adults as to whether there are any actions from their contribution.

Responses were also collated on how young people wanted to be consulted:

7.6 Web-Based Activity

- Want to use ICT to gather information.
- Using the Internet to vote on issues.
- Mass use of Young people's e-mails to share information.
- Willing to put time in to develop a web site.
- Chat rooms and forums on computers.
- Database of participation projects, meetings, events etc (Access to all workers/stakeholders).

7.7 Possible Development of Youth Forum

- Want meetings organised for them.
- Small-organised groups for discussion work.

7.8 Development of Participation Strategy

- Want to contribute to improving Hartlepool.
- Young people want a voice; adults need to know how to listen, through with action and feedback.
- Adults and Workers to be fun and light – with the right attitude.
- Project based consultation.
- Access to learning materials e.g.: Video's, Drugs case, camera's, recording equipment, audio equipment.

7.9 Use of HYPE – Young People's Magazine to Disseminate Information

- Identified places to advertise activities, events etc.
- Want more advertising and information of places and things on offer.

7.10 Additional Comments:

- More drop in facilities required – may link to improving advertising.
- Want transport for young people to get to events, clubs and other activities.
- One to one interaction – young people need to be recognised as having the need more privacy when discussing issues.

8. Recommendations from the Consultation Event

8.1 Recommendations Identified Through the Consultation Event

Overall, the consultation event was successful, with some useful information gathered. As it stands, the consultation was a good example of the participation process. The following recommendations draw on the experiences of the young people involved in this event.

8.2 Age Sensitivities

It is recommended that when planning consultation events with young people, events are banded by age group to address the differing issues and approaches needed.

8.3 Venue Staff

It is advisable that all staff are briefed as thoroughly as possible to ensure young people are supported as thoroughly as possible. There should be attention paid to the language that it is used as language can often be a barrier for young people to relate to participation and consultation.

8.4 Material Feedback

As a result of consultative exercises with young people, the resources, footage and documentation produced from the consultations need a system for presenting this to strategic decision-making bodies.

8.5 Results

It is imperative to have a system of structure and communication to indicate to young people if issues raised in consultation are to be followed through.

8.6 Attention

Adults need to be aware of the attention spans of young people; many consultation activities are too long to retain engagement.

8.7 Dissemination

There needs to be more access to school's, to enable effective dissemination of findings to inform young people that their views are being valued and heard.

8.8 Artists as Consultation Agents

Artists and other professionals, who are not youth participation workers, are often perceived as 'neutral' and more accessible.

8.9 Promotion

Advertising outside of the usual publicity mechanisms e.g. postcards advertising, are important to reach young people as well as using activities to engage in the consultative process.

8.10 Venue

Using youth friendly venues designated youth space and respecting young people's leisure time. A mixture of activities was used throughout the event to counteract issues identified as stemming from class-based attitudes. Traditional routes/activities tend to attract middle class young people e.g. young people newsletter/ Citizenship Programme, whereas more non-traditional routes tend to attract working class young people e.g. Rave, MC, participation events. It was hoped that by using a wide range of activities would open the event to as many young people as possible.

8.11 Issues Which Require Consideration

Action planning must involve the direct contribution of young people, and as such the following actions identified and timescale can only be a guide to what could be achieved, if there is to be avoidance of adults deciding young people's priorities.

9. Stakeholder Consultation – Key Findings

The structure of this consultation involved agencies and organisations performing three tasks:

- a) Mapping current good practice of youth consultation and participation.
- b) Identification of changes that the practitioners would like to see in next 2 years and identify who would be the leaders of such change.
- c) Exploration of how agencies see the role of Hartlepool Community Network role in relation to young people.

The mapping exercise of good practice, which has or is taking place in Hartlepool is set out in the following table:

12(a) Appendix A**Current Models of Good Practice**

Who	What	Where and When	How	What were the outcomes
UK Youth Parliament	National organisation to represent young people views to Government	Election for youth representatives in August 2004	Packs were sent to schools and elections took place	Two young people were chosen to represent Hartlepool
Co-ordinated Hartlepool Youth Provision	Meeting for Officers and Workers to discuss common areas of work	Held on a quarterly basis	Meetings co-ordinated by Sean Harte	
Hartlepool Participation Network	Meeting for Participation Workers to discuss their work and future developments	Held on a bi-monthly basis	Meetings co-ordinated via Sean Harte/John Robinson	
NDC Youth Forum	Youth Forum developed	New Deal area – meet at Belle View Centre	Participatory activities with young people	Committed to move forward to develop a Youth Parliament
Looked after Young People	Young people involved in interview for Children Services Director	Early 2004		Successful appointment of champion for children and young people
Hyped Group	Employing new staff	Involvement in staff interviews	Young people were supported on the day of interviews Guidance developed for adults involved Young people had input to interview questions Young people in interview process	Young people receive interview/recruitment training and are involved in staff selection Young people support peers around substance use Young people inform peers about process
	Small group of mixed age range Part of project planning group	Meeting held at Hyped base		

12(a) Appendix A

Who	What	Where and When	How	What were the outcomes
Hartlepool Community Network	Community Network Officer supports LSP young people's representatives	Preparation, minute taking and talking through issues	Pro-actively coach young people's representatives	Two young people representatives on LSP
	Community Network Officer and young people have designed training programme for other youth representatives	Meetings arranged at appropriate time for young people "formal venue" better to be young people friendly		Development of training programme for young people who want to become representatives
	Community Network Officer and fc4u (Youth Group) involved in mapping of young people's ideas for improving Hartlepool	Event held in Shopping Centre.	Stall set up by young people, who enrolled other young people to discuss issues and views	Information presented to LSP
	DVD produced	Hartlepool in 2003	By being visual and inviting all young people to contribute Video Booth: loan of cameras and youth editing of video	Video shown at Local Strategic Partnership and Learning and Scrutiny Forum
	Community Network Officer organised young people's meeting	Held at Dyke House 2003/04 via CAT Young Movers Sub - Group Venue: Belle View Centre, Hartlepool and visits to House of Commons	Facilitation of young people discussions and ideas, including visits to areas of interest	Engaged with young people in the Dyke House area – regarding what they wanted in their area
	Development of citizenship programme			Designed and delivered Post 16 a citizenship course

12(a) Appendix A

Who	What	Where and When	How	What were the outcomes
Regeneration (Neighbourhood Action Plans)	Initial consultation with children and young people via primary and secondary schools, youth groups etc NAP follows 7 theme areas of local strategic partnership (LSP)	Ideas and consultation methods fed into Hartlepool participation Network	Discussion about priority concerns and issues in the local area in which they live Consultation in school; and leisure time in each NAP area	Ideas are incorporated into neighbourhood action plan. Priority concerns and issues are identified for the area in which the young people live LSP receives copies of neighbourhood action plans and NAP is put forward for endorsement by LSP In process of setting up young people's forum to contribute to spending priorities for NRF spending
B76	A project which aims to build confidence through video and drama work Young people create educational resources (usually a video) around the issue they would like to raise awareness of Barnado's UK Advisory Group	Youth Advisory Group meet on a bi-monthly basis to give feedback about services offered at B76. Meetings held at B76 Group meet with Project Manager and other project representatives Various locations throughout the North East	Groups meet with Children's Services Manager Young people from Barnado's services consulted on a regular basis. This is feedback at national meetings	Groups asked for opening hours to be extended to evenings through summer months Young people create educational resources around issues they would like to raise awareness of Videos produced on issues e.g. bullying, substance misuse, exclusion from school etc

12(a) Appendix A

Who	What	Where and When	How	What were the outcomes
Connexions Shadow Board	<p>Central participation group for Connexions. All 5 locality groups meet to discuss Connexions work with service users</p> <p>Video made by young people about the Local Management Committee</p>	<p>Third Monday of every month</p> <p>Various locations in Hartlepool July 2004</p>	<p>5 members are elected from Local Youth Forum to sit on Central Forum</p> <p>Young people involved in writing scripts, music and taking part in video</p>	<p>To inform young people of relationship between workers and young people</p> <p>To inform young people about the Local Management Committee</p> <p>Video shown in schools on a regular basis to inform young people of connections local users groups</p> <p>Outcomes are ongoing young people discuss matters relevant to connections and the way personal advisors work with young people</p>
Youth Clubs	<p>Peer mentoring</p> <p>Planning their own activity programme</p>	<p>During youth club sessions</p> <p>During youth club sessions</p>	<p>Weekly outreach and group work</p>	<p>All involved in planning were engaged in process</p>
Young People at Café 177	<p>Held a dance event in September 2004</p> <p>Venue for holding youth consultation events</p>	<p>Series of meetings – multi-agency</p> <p>Café 177 – utilising all areas of the building</p>	<p>Greater access to sports facilities and change of attitudes</p> <p>Through multi-agency contacts</p>	<p>Reporting back findings from young people to Sports England</p> <p>Vast amount of information from young people particularly around "ECM"</p>
Best Value Review Group	<p>Best value review – family resource worker and community support worker roles</p>	<p>Various venues in the Easter holidays</p>	<p>Focus group with young people including those with disabilities</p>	<p>Currently writing improvement plan</p> <p>Involvement of teenage parents in the development of Anna Court which is now open and has just won a National Award</p>

12(a) Appendix A

Who	What	Where and When	How	What were the outcomes
Children's Fund	Mentoring and activity centres Weekly activity one to one and issue based work	Fully developed set of participation tools		Activity programmes, issue work amended and altered accordingly

10. Youth Consultation/Participation – The Way Forward

10.1 Broader Consultation

There is a need for a much broader based strategic approach to consultation. Wider town wide consultation and in one which schools are included. The option of young people leading on some of this work should be explored.

10.2 Strategic Planning

The importance of focussed consultation, targeted with specific groups will always be necessary and useful, but this is not a substitute for broad based consultation with large numbers of young people. Any action plan arising from this report needs to be reviewed annually, against identifiable measures of success.

In the past it has not been clear who has taken the lead in improving young people's involvement and engagement at a strategic level across agencies. The advent of the Children and Young People's Partnership presents an opportunity for this to change. There has been a considerable amount of individual consultation by agencies. Strategically there needs to be a clear strategy, plan and policy in relation to young people's participation and one that is inclusive of young people's views and wishes. Rather than being solely led by adults either in a political role (strategic partnerships) or a providers role (agencies and organisations working with young people). There needs to be a degree of control and ownership by young people themselves.

Within the strategic decision making process, attention needs to be drawn to the disenfranchising effect of long bureaucratic decision making processes on the engagement of young people.

If young people are to be included in participation, this needs to be real and respectful rather than a tokenistic gesture. In terms of representation we need to be at the top of the representation staircase. (See the ladder of Participation taken from Children's Participation from Tokenism to Citizenship by Roger Hart, published by UNICEF 1992). See Appendix 2.

10.3 Information

More attention needs to be paid to the dissemination of information post – consultation if young people are not to become disaffected with the democratic process. Ideally an access point for young people to put their views forward could be created. Lack of feedback can result in disinterest if the young people perceive that their views are getting lost.

More weight could be attributed to Peer Information/Groups. What is being produced needs to be shared, made more presentable and accessible to young people – just as alternative strategies for engagement in consultation need to be employed, so do alternative and engaging strategies for dissemination of findings need to be sought.

10.4 Consultation

Consultation must involve real partnerships between young people and adults. This requires those adults who do engage with young people to listen, hear, acknowledge and accept what children and young people say, even if they do not agree with the points that young people are putting forward. It may be necessary to review and put into place some fast tracking decision-making processes.

10.5 Training

There is a need to value the role of the young people and does not attempt to turn them into 'mini adults' customised training is required.

10.6 Engagement

It is important that young people bring stakeholders together to meet and present their views. The differing needs of varying age groups needs to be taken into consideration and age group issues related to consultation/participation need to be addressed.

There needs to be a culture shift in relation to young people. Stereotyping of young people needs to be challenged, as well as agencies perceptions of children and young people who can participate i.e. do not marginalize. There was seen to be a real need for a Youth Forum/Council, which would empower young people and act as a mechanism for 'captivating passion' and which fosters leadership, consistency and learning.

10.7 Resources

Some resources are already in place. The exact level of resourcing for a more structured approach will be dependant upon the approach adopted.

10.8 Possibilities for Overall Co-ordination

In relation to working with young people around consultation and engagement there could be a number of strategies adopted to inform and direct use with a requirement for everyone with young people. The following recommendations would contribute to ensuring that the Community Network and other agencies work collaboratively.

a) The bringing together of agencies working with young people together as a Network such as through the Participation Network and the CHYP Group.

Possible actions - mapping, of all youth provision. Recognising that not everyone with an interest in this area of work is currently involved e.g. the exclusion of small groups in Hartlepool. There exists the possibility of bringing together groups for joint funding initiatives related to work around consultation and participation.

b) To bring together information and related directories of resources related to youth participation and consultation work

Possible Actions - Directory of workers, artists, facilitators, toolkits, general resources, venues etc.

c) Continued support for individual Young People's Representatives on Partnership

Possible Actions - Regular discussions/briefings, developing an appraisal system and linking work with other initiatives.

d) Training for Representatives

Look at the possibility of customising training using the experience of the Post 16 Citizenship Programme for Representatives on Partnerships and Reference Groups.

11. Conclusion

What was apparent through the research that was undertaken to inform this report was that young people are keen to be involved in and happy to be engaged with participation and consultation in Hartlepool. However, most young people were also disenfranchised around the mechanisms and structures of decision making i.e. they had little interest in the role of Hartlepool Local Strategic Partnership. For these young people, the important people 'making things happen' were the participation workers working with them in a more direct way.

Young people perceive that there is a mismatch between young people's priorities and the priorities of bodies such as the Hartlepool Local Strategic Partnership. Young people's issues and priorities are adult led, rather than young people led, and these adult priorities are often justified and promoted over young people's priorities because of mandatory responsibilities - whether this is accurate or not.

The strategic framework for the Local Strategic Partnership is grounded in a set format of tiers of responsibility. It needs to be considered how do young people gain access to those tiers even within the Participation Workers group there is currently no place for a young person's representative and this is with a group who probably have the most realistic view of the perspective of young people.

Although on the face of it, partnerships express the desire to consult and engage with young people, existing structures mitigate against this. This sets up confusion for young people and creates the perception of young people not being listened to.

This situation is further compounded by the lack of any clear feedback mechanisms being in place for young people to know that what they have had to say, has been listened to, heard and considered, respectfully. There is also no mechanism for young people to know that what they have had to say, that had made a difference and that they have had an input in affecting change. This lack of feedback further exacerbates disenfranchisement with the tiers of local Governance. Young people see the decision making process as remote and irrelevant to their spheres of influence.

Young people have differing needs dependant on their age and interests, it is important not to generalise about young people and not to fall into stereotyping and myth making of 'how young people are'. It is important to recognise that by and large the readers of this research and interpreters of its findings are going to be adults and therefore filter our understanding of the issues from our adult perspective. As adults we also need to be brave enough to accommodate and value other perspectives, which will not always sit easily within our framework of reference.

The findings in this report indicate clearly that the young people of Hartlepool have a willingness and intention to actively engage in participation. However, if this enthusiasm and energy is to be capitalised on, there needs to be some radical change in the communication systems and understanding of the nature of engaging with young people at all levels of local Governance.

Consultation and representation need to be genuine partnerships and not tokenistic box ticking exercises. The Community Network could develop a mechanism to take this challenge forward with partners and act as a real and vital conduit for youth representation within the Hartlepool Local Strategic Partnership framework. A Youth Forum/Council, which was genuinely directed by young people could play a leading role in such a process, no one group can represent the views of all young people, but this should not be used as an excuse to not create such a representative structure. A wide ranging Youth Forum/Council would not be a substitute for the specific consultation work, which may be required with very specific groups of young people. For those aged 11 –16 an Inter School's Youth Forum/Council may be an appropriate mechanism to develop.

Appendix 1

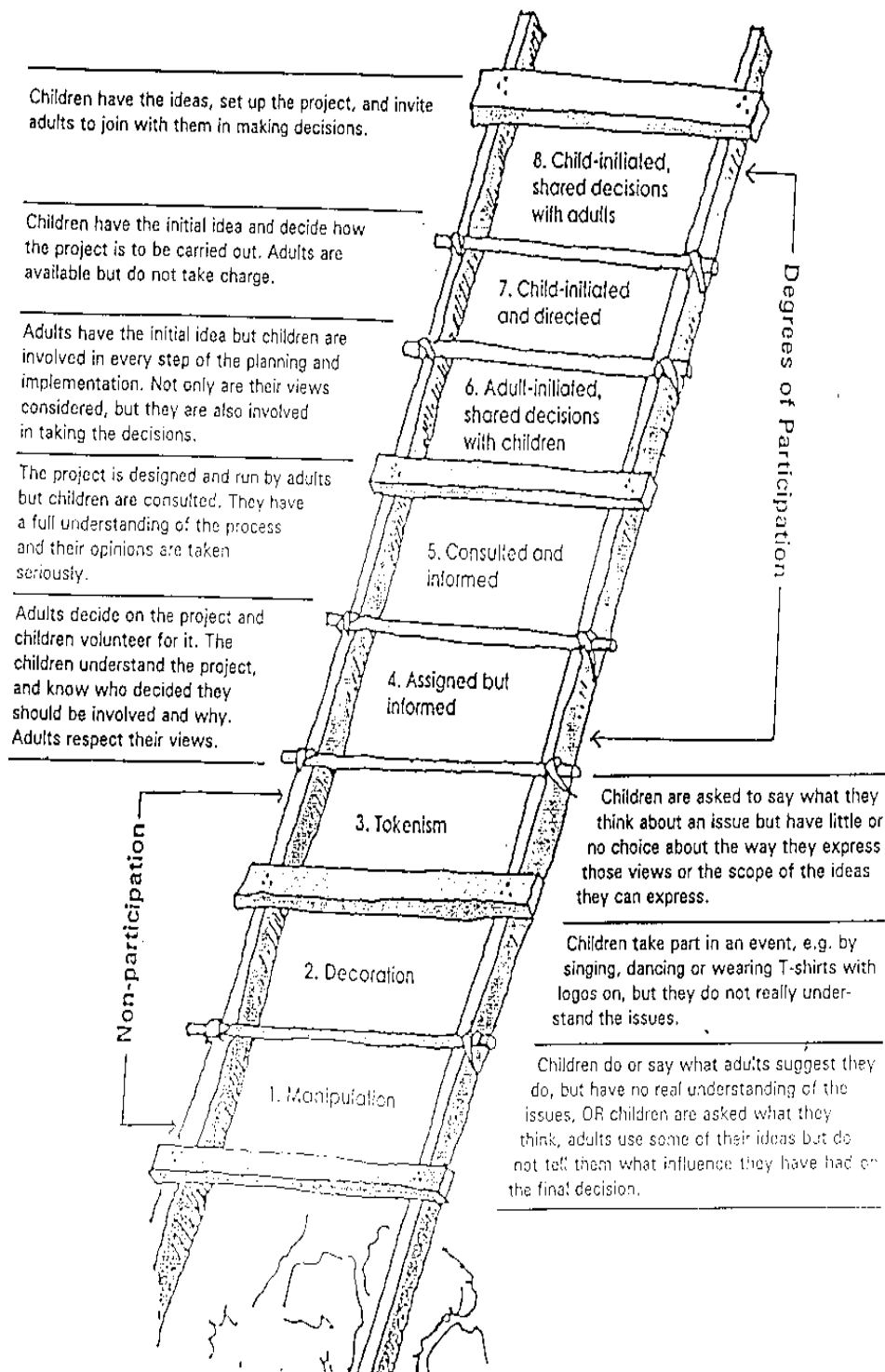
Agency Participants in Stakeholder Event

Tracy Foster	Hartlepool Community Network
Kay Porritt	Hyped
Helen Sewell	Children's Services Department HBC
Rebecca Wise	West View Project
Chris Wise	West View Project
Mally Priddy	Hartlepool Youth Ltd
Lindsay Gould	B76
Ronnie Rowbotham	Barnados Hartbeat
Beth Hawkrige	Barnados Hartbeat
James Sinclair	Connexions
Gemma Clough	Regeneration HBC
Francesca Magog	Children's Services Department HBC

Appendix 2

The ladder of participation

(Taken from "Children's Participation: from Tokenism to Citizenship", by Roger Hart, published by UNICEF, 1992)



COUNCIL REPORT

16th February, 2006



Report of: Cabinet

Subject: BUDGET & POLICY FRAMEWORK 2006/2007 TO
2007/2008

1. PURPOSE OF REPORT

- 1.1 To provide Council with detailed supporting information on the proposed 2006/2007 to 2007/2008 Budget and Policy Framework which Cabinet will consider at its meeting on 10th February 2006 and then refer to Council on 16th February, 2006 for consideration.

2. REASON FOR SUBMITTING REPORT

- 2.1 In accordance with the constitution Cabinet is responsible for preparing the Budget and Policy Framework proposals, which includes the proposed Council Tax level for 2006/07. These proposals are then referred to Council for consideration. The budget timetable for completing this process and subsequently issuing Council Tax bills is extremely tight and the key dates are as follows:
- Cabinet 10th February 2006 – approve Budget and Policy Framework proposals to be referred to Council;
 - Council 16th February 2006 – consider Cabinet's Budget and Policy Framework proposals, including HBC own Council Tax for 2006/07.
 - Council 23rd February 2006 – approves overall Council Tax levels, including Fire and Police Authority precepts.
- 2.2 Owing to the limited time between the above meetings this report provides Members with a copy of the detailed report to be considered by Cabinet on the 10th February 2006.
- 2.3 The position has been made more difficult as a result of the late receipt of the final grant allocations. These details had not been released at the time the Budget and Policy Framework report to Cabinet had to be released. Therefore, the proposals in the report to Cabinet are based on the provisional grant allocations announced in December. Cabinet will be updated on the minor changes to the provisional figures at their meeting on the 10th February 2006. They will then determine the final proposals to be referred to Council. At this stage it is not expected that there will be any significant changes to the proposals detailed in the attached report.

3. INFORMATION PROVIDED TO COUNCIL

3.1 As indicated above a copy of the detailed Budget and Policy Framework 2006/07 to 2007/08 report to Cabinet on 10th February 2006 is attached. This report covers the following areas:

- Outturn Strategy 2005/2006
- Capital Budget 2006/2007 and Prudential Code
- General Fund Budget Requirement and Council Tax 2006/2007
- General Fund Budget Requirement and indicative Council Tax 2007/2008

2.3 In addition, a copy of the detailed departmental budgets is also attached as a separate booklet. This document shows the proposed departmental budget allocation before any pressures, priorities or savings are considered by Council. These details provide the supporting information to Appendix F in the main report.

4. NEXT STEPS

4.1 At its meeting on 10th February 2006 Cabinet will determine details of the Budget and Policy Framework proposals to be referred to Council. Once these details have been finalised a further report will be issued to Council to enable these proposals to be considered.

CABINET REPORT

10th February, 2006



Report of: Corporate Management Team

Subject: BUDGET & POLICY FRAMEWORK 2006/2007 TO 2007/2008

1. PURPOSE OF REPORT

1.1 To enable Members to finalise details on the proposed 2006/2007 to 2007/2008 Budget and Policy Framework to be referred to Council on 16th February, 2006. The report covers:

- Outturn Strategy 2005/2006
- Capital Budget 2006/2007 and Prudential Code
- General Fund Budget Requirement and Council Tax 2006/2007
- General Fund Budget Requirement and indicative Council Tax 2007/2008

2. SUMMARY OF CONTENTS

2.1 This report brings together the various reports considered by Members over the last few in relation to the development of the budget strategy for the period 2005/2006 to 2007/2008.

2.2 In relation to the outturn strategy the report advises Members that there will be an underspend on corporate budgets, which is mainly owing to higher interest income on the Council's balances. It is suggested that Cabinet formally seeks Council's approval to use this amount to fund a number of additional commitments. The main commitment relates to Equal Pay costs.

2.3 The outturn strategy also details proposals for addressing the funding issues on the North Central Hartlepool area remodelling project arising from the expected delay in the capital receipt for this project.

2.4 With regard to the capital position it is suggested that Cabinet formally seeks Council's approval of the proposed Capital Programme for 2006/2007 as set out in Appendix B. Cabinet also needs to determine if it wants to seek Council's approval in relation to the following issues:

- The provision of funding of up to £98,000 for works to the war memorials in Victory Square and the Headland;

- The provision of funding of £90,000 for archaeology and related works at the Headland Town square development;
- The establishment on an ICT capital investment provision. This amount will only be used for projects which produce a revenue savings;
- Determine a strategy for funding the replacement of the existing cremators.

2.4 With regard to the 2006/07 General Fund and Council Tax level the report advises Members that at the time of preparing the report details of the final 2006/07 grant allocations had not been issued by the ODPM. Therefore, the forecasts in the report are based on the provisional grant allocation. Based on previous years settlements it is not expected that there will be any significant changes in grant allocations. Hopefully, the final allocations will have been released before your meeting and a verbal update will be provided. This will then enable Cabinet to finalise the detailed proposals for balancing the 2006/07, which include:

- the level of Council Tax increase; and
- the package of budget savings/cuts to be implemented in 2006/07.

2.5 There is a potential risk that the proposed Council Tax increase may be capped by the Government. On a purely financial basis, reflecting the initial announcements made by the Government in relation to capping and the proposed increases detailed in the report, I would suggest that at worst the Authority may be designated for 2007/2008. However, the Government may wish to take other factors into account and to take a hard line in 2006/2007. At this stage I am unable to advise Members with any degree of certainty.

2.6 The Government have also announced details of grant allocations for 2007/08 and require authorities to determine indicative Council Tax levels for this year. The report therefore enables Members to comply with this new requirement. The actual increase for 2007/08 will not be determined until this time next year.

3. RELEVANCE TO CABINET

The report enables Cabinet to finalise the Budget and Policy framework proposals it wishes to put forward to Council.

4. TYPE OF DECISION

Key Decision Test (i) applies.

5. DECISION MAKING ROUTE

Council on 16th February, 2005.

6. DECISION(S) REQUIRED

Cabinet is required to determine its proposals.

Report of: Corporate Management Team

Subject: BUDGET & POLICY FRAMEWORK 2006/2007
TO 2007/2008

1. PURPOSE OF REPORT

- 1.1 To enable Cabinet to finalise details of the 2006/2007 Budget and Policy Framework proposals to be referred to Council on 16th February, 2006. These details include the proposed Council Tax increase for 2006/2007 and the indicative 2007/2008 increase.

2. BACKGROUND

- 2.1 Detailed reports were submitted to Cabinet on 10th October, 2005 and 19th December, 2005, to advise Members of the key issues affecting the development of the budget strategy. The main issues include:

- the determination of an Outturn Strategy for 2005/2006;
- the development of the Capital Strategy;
- changes introduced by the Government to the Grant System;
- constraint of public expenditure and Council Tax; and
- local budget issues.

- 2.2 This report now enables Cabinet to determine the detailed Budget and Policy Framework proposals it wishes to put forward to Council. This will be achieved by pulling together the various issues considered by Cabinet over the past few months, including the impact of the 2006/2007 Local Government Finance Settlement.

- 2.3 At the time of preparing the report details of the final 2006/2007 grant allocation had not been released by the Government. Therefore, the forecasts in this report are based on the provisional figures released before Christmas. It is not expected that these allocations will change significantly and a verbal update will be provided at your meeting.

- 2.4 The report considers the following areas:

- Scrutiny Report on the Authority's Reserves;
- Outturn Strategy 2005/2006;
- Capital, Prudential Indicators and Treasury Management;
- General Fund and Council Tax

3. SCRUTINY REPORT ON THE AUTHORITY'S RESERVES

- 3.1 Members have recently considered Scrutiny Co-ordinating Committee's report on the review of the Authority's Financial Reserves. Cabinet approved the recommendations detailed in this report including the proposal to return £2.197m of specific reserves to the Authority's General Fund Reserve. Whilst Scrutiny did not consider the usage for such funds, proposals for using this amount to partly fund unbudgeted Equal Pay costs are detailed later in this report.

4. OUTTURN STRATEGY 2005/2006

- 4.1 The initial 2006/2007 budget report identified the optimistic and pessimistic factors affecting the current year's budget. Further details were reported in the second quarters budget monitoring report.
- 4.2 These reports indicated there will be a favourable variance on corporate budgets, which mainly arise from reduced centralised estimate costs in 2005/2006. This position largely reflects the interest income earned on the Council's reserves and cash flows. The Council will also receive a one-off backdated population grant adjustment in the current year in relation to the 2003/2004 financial year.
- 4.3 On the downside the Council also faces a number of additional unbudgeted costs in 2005/2006. It is therefore suggested that these amounts be funded from the one-off resources available in 2005/2006, as follows:

**Available
Resources/
(Commitment)
£'000**

Available Resources

Underspend on Corporate Budget	714
2003/2004 Backdated Population Grant	<u>334</u>
	1,048

Commitments

2005/2006 Unavoidable Commitments

- Contribution towards cost of greater integration between HBC and PCT (e.g. Director of Public Health) (40)
- Bulky Waste Service (20)
- Contribution towards Phase 2 Equal Pay Costs (787) *

Invest to Save Proposals

Young People's Service	(30)
Access to Learning (A2L)	(81)
Broadband Implementation	<u>(90)</u>
	<u>0</u>

* This contribution will partly meet the unfunded costs of the Phase 2 Equal Pay agreement. Further details on the strategy for funding the remaining costs are detailed in paragraph 13.4.

- 4.4 There are now also two capital issues that Members need to address in relation to the North Hartlepool Area Remodelling project and the impact of not proceeding with the Briarfields disposal.
- 4.5 **North Hartlepool Area Remodelling Project**
- 4.6 Cabinet and Council have previously been advised of the funding issues in relation this scheme and in particular the need to incur significant expenditure on site acquisition in advance of the capital receipt being received into the project.
- 4.7 In order to progress this scheme Council previously approved an increase in the 2005/2006 capital budget for this project of £2.612m. At that time Members were advised that it was anticipated that this increase would be funded from the capital receipt arising from the sale of the site. Although if the capital receipt was less than anticipated, or it would be received later than expected, a further report would be submitted to Council to enable Members to approve an alternative funding strategy.
- 4.8 Since that time a preferred developer has been appointed and a capital receipt agreed for the sale of this site, which is in line with the anticipated receipt. However, this process has taken longer than initially anticipated and at this stage there is a risk that the capital receipt will not be received (or be capable of being accrued) before the end of the financial year. Therefore, an alternative funding strategy is needed to address this potential delay.
- 4.9 On a practical basis the only option available to the Council is to use Prudential Borrowing, which will then be repaid once the capital receipt is received. This proposal will not impact on the 2005/2006 revenue budget as the cash flow costs arising from the timing difference between expenditure on this scheme and the receipt of the capital receipt has already been reflected in the forecast outturn.
- 4.10 Council at its meeting on 27th October, 2005, approved a similar arrangement for the NDC Area Remodelling project.

- 4.11 The only other alternative for bridging the temporary funding shortfall would be to use the Council's revenue reserves. However, the repayment of this loan will be received as a capital receipt and this cannot be used to reinstate revenue reserves. Consequently, this option would reduce the Council's Medium Term financial flexibility. Therefore, it would not be prudent to use revenue reserves on a temporary basis in this instance.

4.12 Briarfields Disposal

- 4.13 In 2004/2005 the Council's available capital receipts were earmarked to support existing projects. As expenditure on these projects was delayed until 2005/2006 the resources were reallocated to meet capitalised Equal Pay costs of £2m. It was recognised that these resources would need to be repaid from future capital from the sale of Briarfields and/or the York Road Flatlets/Bennidict House Site.

- 4.14 As the Briarfields disposal will not now proceed and the York Road Flatlets/Bennidict House Site disposal will not achieve a capital receipt of £2m this repayment cannot now be made in full. Therefore, this commitment will need to be funded by using Prudential Borrowing or from the Council's reserves.

- 4.15 At this stage it is anticipated that repayment will not need to be made until 2006/2007 as capital expenditure commitments in the current year have been delayed until 2006/2007.

- 4.16 It is therefore suggested that this issue is addressed as part of the 2007/2008 budget strategy. It is hoped that if the repayment has to be funded from Prudential Borrowing that resulting revenue costs can be funded from savings in Local Government Reorganisation borrowing costs which will begin to flow from 2007/2008.

5. CAPITAL, PRUDENTIAL INDICATORS AND TREASURY MANAGEMENT

- 5.1 In accordance with the Government's Single Capital Pot initiative individual authorities can determine how they use the total resources allocated to them through the Single Capital Pot. In previous years the Council has determined to ring fence these allocations to individual services in line with the allocations included in the Single Capital Pot. This strategy ensures the Council is able to achieve the outputs specified in the service plans submitted to secure funding. It also ensures capital investment is aligned with the Council's own priorities and objectives. It is suggested that Members need to reaffirm their commitment to this strategy. Detailed allocations have now been issued by the Government as shown below.

	Forecast Allocations			
	2006/2007		2007/2008	
	Grant	Supported	Grant	Supported
	£'000	Borrowing £'000	£'000	Borrowing £'000
Housing Investment Programme	3,095		5,480	
Local Transport Plan		2,094		2,042
Children's Services	2,215	419	2,298	413
Adult Social Services		206		208

- 5.2 Members also need to re-affirm their commitment to use Unsupported Prudential Borrowing to continue the following initiatives:

	Proposed Budget Allocation	
	2006/2007	2007/2008
	£'000	£'000
Community Safety Programme	150	150
Disabled Access Adaptation	50	50
Neighbourhood Forum Minor Works Allocations	156	156

- 5.3 There are a number of specific capital issues, which also require a decision from Cabinet as follows:

- **Restoration and Cleaning of War Memorials**

The initial budget report identified a requirement to undertake repairs to the Headland War Memorial. It is estimated that these works will cost £44,000. Further investigation indicates that similar works to the Victory Square Memorial are also required. The estimated costs of these works are £54,000. These two schemes may be eligible for grant funding, from the Wolfson Foundation, of £10,000 per War Memorial. Cabinet needs to determine if they wish to include these schemes in the 2006/2007 Capital Programme. If these bids for grant funding are successful the cost to be funded by the Council will be £78,000, or £98,000 if the grant bids are unsuccessful. These amounts could be funded from the small Prudential Borrowing allocation included in the budget proposals from minor capital schemes.

Further details in respect of this proposal are detailed in Appendix A.

- **Replacement of Cremators**

Members need to develop a strategy for replacing the cremators. A detailed report has recently been submitted to the Adult and

Public Health Services Portfolio Holder outlining the implications of the Environmental Protection Act 1990. To comply with these requirements the Council will need to replace the existing cremators by 2012. It is estimated this work will cost £0.75m (at 2005/2006 prices). These costs will need to be funded from Prudential Borrowing and Members need to determine how the resulting loan repayment cost should be funded. There are three options:

- **Option 1 - Increase Crematoria and Cemetery Fees in the Year the Works are Completed**

This option will require a one off increase in fees of 15%.

- **Option 2 – Increase Crematoria and Cemetery Fees on a Phased Basis Commencing 2007/2008**

This option will require annual fee increase of 3%, in addition to the normal inflationary increase, commencing 2007/2008. Assuming the works are completed in 2010/2011 the additional fee income earned over the five years 2007/2008 to 2010/2011 will be earmarked to offset the capital cost of replacing the cremators. The remaining investment will be funded from Prudential Borrowing. The resulting repayment costs will be funded from the available fee income.

- **Option 3 – Meet Loan Repayment Costs from Overall Budget**

This option will require a specific budget savings of £71,000 (at 2005/2006 prices) to be identified in 2010/2011.

In view of the overall long term financial outlook and the need to protect core services it is suggested that Option 2 maximises the Council's long term financial flexibility.

- **Integrated ICT Strategy**

A detailed report was submitted to Cabinet on 6th July, 2005, which identified the current use of ICT by the Authority, outlined the future needs and how it is proposed to bridge the gap between the two. One of the key determinants of the ICT strategy is that it underpins and enables efficiencies to be achieved to assist the Council's budget process in the short, medium and longer term. The report advised Members that to date most ICT projects have been funded either through available grants, departmental funds or the Northgate Investment Fund. These funding sources will either not be available for future developments, or are almost fully committed. Therefore, future developments will need to produce

savings to cover the initial costs of development and contribute a net saving to the overall budget.

In order to achieve this objective it would be appropriate to establish a capital provision of £0.5m for 2006/2007 to fund the up front investment costs. This amount will only be used where the business case demonstrates the investment will produce a savings which will enable the investment to be repaid within a seven year period and also achieve a saving towards the overall efficiency target.

- **Headland Town Square**

The initial archaeology investigation of this site has discovered items dating back to mediaeval times. As a result of these discoveries additional archaeology investigations will need to be undertaken.

These works will have an additional cost of some £65,000. In addition, a number of additional items, each relatively small in their own right (e.g. enhanced electrical supply to cater for events, access improvements and localised ground condition difficulties) have resulted in the small contract contingency sum being exceeded. With the contract not yet at the halfway stage it is prudent to build in an additional contingency sum, although obviously efforts will be made to minimise the call on this latter sum. The overall cost increases can be partly offset by additional Interreg resources, efforts to find other resources of funding will continue, but the current identified shortfall is £90,000.

Therefore, in order to enable this project to proceed Cabinet needs to determine if they wish to make provision for these potential costs in the budget proposals. Council has already agreed to provide £105,000 to cover a shortfall on this scheme and to ensure grant funding of £1.431m is not lost.

- 5.4 For planning purposes it is assumed that Members will approve the above proposals. Therefore, the revenue budget forecasts include provision to meet the annual repayment costs of using Prudential Borrowing.

5.5 **Prudential Indicators**

- 5.6 The Council needs to approve a number of Prudential Indicators for the next three years to comply with the relevant Statutory Code of Practice. These indicators are dependent upon the estimated level of capital expenditure for 2006/2007. Therefore, in order to comply with these requirements it assumed that Members will approve the issues summarised above. In addition, an assessment of capital expenditure

wholly funded from grants has been made. These items are summarised at Appendix B.

- 5.7 The detailed Prudential Indicators are included at Appendix C and the key indicators are summarised below:

	Revised 2005/2006	Original Indicators 2006/2007	2007/2008	2008/2009
<u>Estimates of incremental impact Capital Decisions on Council Tax</u>	£12.95	£3.15	£2.77	£2.86

This shows the additional Council Tax requirement of Prudential Borrowing by the Council.

<u>Estimates of Financing Costs to meet Revenue Stream</u>	4.63%	4.62%	4.91%	4.91%
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This shows the total cost of pre 2004/2005 capital borrowing and new Prudential Borrowing as a percentage of the net budget.

<u>Estimates of Capital Expenditure (£'000)</u>	£33,646	£26,934	£15,868	£12,675
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This indicator sets the total value of capital expenditure for the year. Detailed proposals are summarised at Appendix B.

5.8 Treasury Management

- 5.9 In accordance with the Council's Constitution responsibility for approving the Treasury Management Strategy is allocated to the Finance and Performance Management Portfolio. However, CIPFA guidance recommends that the Treasury Management Strategy should be considered by full Council. In order to comply with this additional requirement details of the key issues to be included in the 2006/2007 Treasury Management Strategy are set out below. The full strategy will be reported to the Portfolio Holder before the start of 2006/2007.

5.10 2005/2006 Review

- 5.11 The initial Treasury Management Strategy for the current year indicated that the outlook for interest rates during 2005/2006 was uncertain, although it was anticipated that this uncertainty would reduce during the first half of the year. Information provided by three major independent forecasters in January, 2005, predicted that within eighteen to twenty four months of this date there will be a broad

convergence of base rates, ten year PWLB rates and twenty five year PWLB rates.

- 5.12 On the basis of these forecasts it was recommended that it would be appropriate to continue to fund the Council's borrowing requirement from short-term loans, until rates for long term rates fall. It was also recommended that if long term interest rates fell to around 4.5% then the Council should take on long-term borrowing.
- 5.13 In accordance with this strategy, £30m of short-term loans were replaced by long term loans from the PWLB at 4.6% for between twenty five and thirty years. This action was taken in March, 2005.
- 5.14 Since that time the outlook for long term interest rates changed and there was a greater expectation of further falls in long-term interest rates. The PWLB also unexpectedly introduced fifty year maturity loans. Therefore, a revised Treasury Management Strategy was submitted to the Finance and Performance Management Portfolio in November.
- 5.15 This report indicated that the Council needed to undertake further borrowing and there were two options available: -
- Borrow as the need arises and at the interest rate available at the time on either a short or long term basis. This option is unlikely to result in best value borrowing costs being obtained as the interest rates on loans would not be the result of strategic decision-making.
 - Borrow on a strategic basis, with an element of borrowing in advance of need, based on an assessment of when interest rates are likely to be at there lowest level. The objective of this strategy is to maximise the value of the Council's borrowing requirement, which is locked into historically low long-term interest rates. This is acceptable under the Prudential Code, which allows for borrowing to be undertaken up to three years in advance of need. To operate this strategy it is necessary to set a trigger point to determine when long term loans would be taken out. This was previously set at 4.5%. As it was expected long-term interest rates would reduce the trigger point was reduced to 4.3%.
- 5.16 It was determined that borrowing on a strategic basis was the most appropriate strategy. Therefore, in accordance with this strategy and following further reductions in long-term interest rates the following PWLB borrowings have been undertaken.
- £25m over 30 years at 4.25%;
 - £5m over 50 years at 4.1%.

5.17 **2006/2007 Borrowing Strategy**

- 5.18 Following the Strategic Borrowing undertaken in 2005/2006 it is unlikely that the Authority will need to undertake any additional borrowing in 2006/2007.
- 5.19 However, as long-term rates are historically low, the position will need to be kept under review, particularly if the Authority receive additional Government supported Prudential Borrowing allocations during 2006/2007. Therefore, if it is expected that longer term interest rates will rise above 4.3%. It may be appropriate to undertake further Strategic Borrowing to protect the Council's long-term financial position.
- 5.20 **2006/2007 Investment Strategy**
- 5.21 The Council's Investment Strategy will reflect the ODPM's Guidance on Local Government Investment issued in March, 2004 and CIPFA's Treasury Management in Public Services Code of Practice. The Authority's investment priorities are:
- the security of sums invested; and
 - the liquidity of its investment.
- 5.22 The guidance requires the classification of investments into 'specified' and 'non specified' investments and outlines the specific reporting requirements for each classification. On a practical basis the statutory guidance formalises best practice which the Authority has followed for a number of years. The only change arising from the new regulations is a requirement to classify investments into 'specified' and 'non-specified'.
- 5.23 Specified investments include institutions that have obtained a credit rating, or Government Departments and other Local Authorities. The credit ratings are provided by standard credit reference agencies and these are used to determine the individual investment limits imposed.
- 5.24 The ratings are reviewed on a monthly basis and any changes will be reflected in the limits imposed.
- 5.25 While the non specified investments include all of the Banks and Building Societies by virtue of the maturity period of funds invested, it also includes those Building Societies that have not applied for credit ratings, as these organisation have determined this is not necessary for their normal business operations. The absence of a credit rating does not materially affect the financial standing of the organisation, but this fact is reflected in the reduced level of limits imposed.
- 5.26 The full list of financial institutions with which the Authority invests, classified as either specified or non-specified, will be reported to the Portfolio as the schedule contains exempt information relating to the

financial or business affairs of a particular person (other than the Council) (Paragraph 7).

6. GENERAL FUND AND COUNCIL TAX

6.1 This section covers the following areas:

- Background;
- Policy Drivers;
- 2006/2007 Local Government Finance Settlement;
- Local Budget Issues 2006/2007;
- Revised Budget Requirement and Budget Gap 2006/2007;
- Strategy for Bridging Budget Gap;
- Budget Scrutiny and Consultation Feedback;
- Robustness of Budget Forecast, Risk Assessment and Reserve;
- Review of Reserve;
- Budget Scrutiny and Consultation Feedback;
- 2007/2008 Budget and Council Tax Forecasts.

7. BACKGROUND

7.1 In previous years the Council has prepared rolling three year budget forecasts. These forecasts have been prepared against an uncertain financial position as the Government previously only issued funding allocations to individual authorities on an annual basis.

7.2 From 2006/2007 the Government will issue three-year grant settlements. Although the first three-year settlement will only cover two years starting 2006/2007, because of the timing of the Government's own three-year planning cycle. This change is welcomed, as it will provide a firmer foundation for planning services in future years.

8. POLICY DRIVERS

8.1 The development of the Budget and Policy Framework reflects various national and local service priorities and is underpinned by a range of service specific and corporate policy drivers. These issues are detailed in various strategy documents, which the Council prepares, which set out the Council's key objectives. These documents include:

- the Best Value Performance Plan;
- the Efficiency Strategy;
- the IT Strategy;
- departmental service plans.

- 8.2 The Budget and Policy Framework details the financial implications of these various strategies and enables Members to prioritise services within the constraints of the Council's available resources.
- 8.3 The Efficiency and IT Strategies will have a key impact on the development of the budget over the next few years. These strategies specify how the Council will achieve the Gershon Efficiency targets set by the Government. On a practical basis the IT Strategy requires significant up front investment, which initially is being funded from The Way Forward. The efficiency saving from this investment will begin to flow through towards the end of 2006/2007 and the full year effects will be reflected in the 2007/2008 budget. As indicated earlier in the report future investment will need to be funded from Prudential Borrowing. The resultant repayment costs will need to be funded from savings achieved as a result on the capital investment.
- 8.4 The Efficiency Strategy will detail how the Council will achieve the annual efficiency targets of £2.184m, which equates to an efficiency target of 2.5%. At least half of these savings must be cashable. These cashable savings can either be reinvested in front line services or used to reduce the overall budget and/or Council Tax level. In view of the Council's overall financial position it is suggested that cashable efficiency savings be earmarked to reduce the budget gap. Further details of how this will be achieved are set out later in the report.
- 8.5 Another key policy driver is the Council's strategy for uplifting base budgets to reflect the impact of inflation and other cost pressures. In previous years all areas, excluding the former Education and Social Services budgets, were uplifted by 3%. The resource allocations for Education and Social Services were uplifted to reflect the local Formula Spending Share (FSS) increase. However, this does not adequately link policy aims and budget allocations. In addition, increasing local top ups have been required to meet specific cost pressures in these areas, particularly in relation to Social Services. Therefore, it is suggested that the initial budget allocations for all areas be calculated by applying a 3% inflation uplift, with additional top ups for specific policy driven expenditure priorities.
- 8.6 The forecasts included in the remainder of this report assume that Members will approve this proposal.
- 8.7 The strategy will also enable the Council to substantially achieve its objectives of protecting services to the most vulnerable in 2006/2007. This cannot be guaranteed for 2007/2008. Therefore Cabinet has determined to begin consultation on eligibility criteria during 2006/2007 to allow adequate lead in time for any changes that Members determine to make.
- 8.8 This proposal also reflects public feedback during last years budget consultation process which indicated that the majority of people

consulted believed that the overall balance of the budget is “about right”.

- 8.9 Clearly it is unlikely that this balance can be maintained in the current financial climate and Cabinet will need to determine those areas where it wishes to minimise service cuts. This issue is considered in more detail later in the report.

9. 2006/2007 LOCAL GOVERNMENT FINANCE SETTLEMENT

- 9.1 The Government are introducing significant changes to the Local Government funding system from 1st April, 2006. Key details of the changes were reported to Cabinet in December, 2005 and are detailed at Appendix D.

- 9.2 In broad terms the new funding arrangements and grant allocation for 2006/2007 are better for Hartlepool than expected. However, there are a number of specific issues, which have an adverse impact on Hartlepool. Therefore a delegation consisting of the Mayor, Councillors Fortune and Jackson and the Chief Financial Officer met with the Local Government Minister, Phil Woolas, MP and Senior Civic Servants to highlight Hartlepool's concerns in relation to:

- Grant Floor Damping arrangements;
- Distribution of Grant using Population Forecasts;
- Council Tax Capping; and
- Equal Pay

- 9.3 The meeting with the Minister went extremely well and lasted significantly longer than the half-hour allocated to the Council. This factor and comments made by the Minister suggest that he was sympathetic to the issues raised and the proposals put forward for addressing these issues in the medium term. As expected the Minister indicated that it was extremely unlikely that these issues could be addressed in the 2006/2007 settlement. Hopefully, these concerns will be addressed in the three-year settlement for 2008/2009 to 2010/2011.

- 9.4 Details of the final grant allocations for 2006/2007 had not been released at the time this report was prepared. Therefore, the forecasts in this report are based on the provisional allocation of £41.816m. The overall grant allocation includes £0.527m of specific grants, which have now been mainstreamed.

- 9.5 The provisional settlement also indicated the Council will receive £0.645m for the 2004/2005 and 2005/2006 backdated Population Grant adjustment. It is suggested that this amount be earmarked to support the budget in 2006/2007.

- 9.6 Details of the 2007/2008 provisional grant allocation have also been issued and the Council will receive £43.181m, an increase on 2006/2007 of 3.3%. Details of the Council's overall financial position are detailed later in the report.

9.7 **Council Tax Capping**

The Government has not issued detailed capping criteria. However, in the statement to Parliament the Local Government Minister stated:

“We have provided a stable and predictable funding basis for local service. We expect Local Government to respond positively as far as Council Tax is concerned. Therefore, we expect to see average Council Tax increases in each of the next two years of less than 5%. There is, following today's announcement, no excuse for excessive increases.

Local Government should be under no illusion, if there are excessive increases, we will take capping action – as we have done over the last two years”.

10. **LOCAL BUDGET ISSUES 2006/2007**

- 10.1 The report to Cabinet on 19th December, 2005, provided a detailed assessment of the new budget issues facing the Council for 2006/2007. These issues fall into two broad categories:

- **Budget Pressures**

These items represent budget pressures in relation to the continued provision of existing services. In many cases these pressures cannot be avoided. In other cases the pressure can only be avoided by reducing the current level of service, which in some areas would not be without risk.

- **Budget Priorities**

These items are similar to budget pressures, but relate to areas where the Council has a greater choice. However, in some instances these priorities are closely aligned to the continuation of existing services and/or the achievement of the Council's overall aims.

- 10.2 Over the last few months Cabinet has completed a detailed review of the budget pressures and priorities. On the basis of this review Cabinet has determined which budget pressures and priorities it wishes to include in the 2006/2007 budget proposals. This package reflects the Council's overall policy aims and in particular provides significant additional resources for services, which protect vulnerable people, both children and older people.

- 10.3 The pressures also now include a commitment of £0.527m to cover specific grants, which have been mainstreamed. This change is budget neutral as there has been a corresponding increase in the 2006/2007 grant allocation. A provision has also been included in the pressures for potential additional equal pay costs. The inclusion of this amount increases the overall budget requirement.
- 10.4 Details of the pressures and priorities, which it is suggested need to be funded, are summarised below:

	<u>£'000</u>
Pressures	4,634
Priorities	386
Terminated Grants	240

- 10.5 Further details of these items together with the pressures and priorities which it is suggested are not funded, are summarised at Appendix E, as follows:
- Schedule 1 – Summary of Budget Pressures which it is suggested be funded.
 - Schedule 2 – Summary of Budget Priorities which it is suggested be funded.
 - Schedule 3 – Summary of Budget Pressures which it is suggested are not funded.
 - Schedule 4 – Summary of Budget Priorities which it is suggested are not funded.
- 10.6 The proposed priorities have been reduced by £0.22m. This reflects a reduction in the Economic Development pressures of £0.2m following the confirmation of ongoing grant support for 2006/2007 and the deletion of the Equality Strategy pressure of £20,000 at your last meeting.
- 10.7 In addition to the above issues Cabinet on 23rd November, 2005, considered the provisional findings of a study examining the need and scope for the establishment of a Groundwork Trust operation in Hartlepool. Groundwork is a national organisation, working through Local Trusts, which delivers a wide range of environmental improvement schemes, commonly allied to Youth and Community development work. The study, which has now been finalised, identifies a role for a Groundwork Trust to work with the Council, the Hartlepool Partnership and the community sector to tackle deprivation through the design and implementation of sustainable environmental projects. It was proposed to deliver this through the extension of the existing Groundwork East Durham Trust, with the addition of one full time and two part time posts. Premises in Hartlepool would be sought. The Trust's Board would be expanded to include two

members from Hartlepool Borough Council. Contributions of £300,000 over six years were sought from the Council, matched by £420,000 from ODPM. The Council's contributions could be flexibly profiled, to suit the overall budget position.

- 10.8 Cabinet on 23rd November, 2005, commented that at that time it would be difficult to commit to supporting the situation in the light of the (then) current budget uncertainty. Groundwork have been advised of this position and have since indicated that a reduced commitment from the Council, totalling some £15,000 to £20,000 per annum over three years, would be sufficient to at least provide a basis for involvement in Hartlepool with scope to attract external funding and expand the service over the future. Groundwork East Durham would be willing to present to Cabinet on these options. Cabinet needs to determine how it wishes to proceed. If Members determine to implement a local scheme this will be an additional commitment to the forecasts included in this report.

11. REVISED BUDGET REQUIREMENT AND BUDGET GAP 2006/2007

- 11.1 After reflecting the review of the local budget pressures and priorities the gross budget gap, before increasing Council Tax and/or reducing services is £6.584m. This is a reduction of £0.22m on the initial gap. Details of the revised gross budget requirement are detailed in Appendix F.

12. STRATEGY FOR BRIDGING BUDGET GAP

- 12.1 Cabinet has considered the options for bridging this gap and determined to bridge it through a combination of:

- efficiency savings and/or service cuts;
- the use of temporary resources; and
- increased Council Tax.

- 12.2 As previously reported the initial 2006/2007 budget forecasts have been revised and a number of permanent corporate budget savings totalling £1.120m have been identified, as follows:

£'000

Designated Authority Costs

200

This budget covers the Council's share of Designated Authority costs related to commitments inherited from the former County Council. Following the disaggregation of the former County Council debt portfolio an ongoing saving of £0.2m can be made on this budget.

Use of Stock Transfer Reserves 200

As part of the 2004/2005 outturn strategy £0.6m was set aside to meet diseconomies of scale arising from the loss of the Housing Revenue Account. This reserve will be used over the next three years pending the phased implementation of sustainable savings in the areas affected by the loss of the Housing Revenue Account.

Supporting People 320

It was previously anticipated that changes to the Supporting People grant regime would have an adverse impact on the grant received by the Council. Therefore, a provision of £0.4m was included in the base budget for this commitment. The latest announcement by the Government indicates that this provision can be reduced significantly.

Procurement Savings Target 300

It is suggested that a procurement savings target be set for cost reductions, which can be achieved from a review of large scale purchasing arrangements.

Contact Centre Savings Target 100

This saving will need to be achieved to offset the Prudential Borrowing costs of the Contact Centre.

1,120

- 12.3 The review of the initial 2006/2007 budget forecasts has also identified a number of temporary corporate budget savings, totalling £1.645m, which can be made in 2006/2007. These items will help the Council manage the budget pressures over more than one year. However, these items are not sustainable and permanent replacement savings will need to be identified as part of 2007/2008 budget process. Further comments on the impact of this proposal in 2007/2008 are detailed later in the report. The proposed temporary corporate savings relate to the following items: -

£'000

Backdated Population Grant 645

As previously reported it was anticipated that the Council would receive backdated population grant for 2004/2005 and 2005/2006. This amount was uncertain and was therefore not committed. The Government has now released details of the amount payable to the Council.

Therefore, it is suggested that this amount be earmarked to support the 2006/2007 budget.

Centralised Estimates 250

It is anticipated that additional investment income will be earned on the Council's reserves and balances during 2006/2007. This income is not sustainable as reserves and balances will be reduced as they are used to fund specific commitments, including support for the revenue budget.

Insurance Credit 150

It has previously been reported that the Insurance Fund has sufficient resources to meet known liability. Further contributions may be required in the medium term if existing trends continue. However, in the short-term temporary savings can be achieved by not crediting investment income on the value of the fund.

Prudential Borrowing Mill House 300

This budget provision will support a capital contribution of £3m towards the replacement of the Mill House. The development of the proposed H2O Centre will cost significantly more than this amount. Therefore, additional funding will need to be secured if this development is to proceed. This funding will not be secured in the short-term. Therefore, the Council will not need this budget provision in 2006/2007.

Employees Pension Contributions 150

Increase in the employers pension contributions have been phased over a longer period than previously anticipated.

Administration Subsidy Income 150

Transitional grant funding to meet the additional administration costs in relation of rent allowances paid to Housing Hartlepool tenants.

1,645

- 12.4 After reflecting the above issues the revised budget gap is £3.819m, as summarised below:

£'000

Gross Budget Gap 6,584

<u>Less</u>	- Permanent Corporate Budget Savings	(1,120)
	- Temporary Corporate Budget Savings	(1,645)

Net Budget Gap	<u>3,819</u>
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- 12.5 Cabinet has previously determined that they wish to bridge this net gap from a combination of an increase in Council Tax and cuts in services. The “mix” of these factors needs to take account of the Government’s comments in relation to Council Tax capping and maximise the Council’s resource base in 2006/2007 and future years. These factors indicate that the Council Tax increase should be maximised within the constraints of the expected “capping limit”.
- 12.6 As previously indicated this strategy protects the Council’s resource base in the Medium Term. The protection would not be achieved by having a low Council Tax increase, followed by a higher increase in the following year, as the year two increase would be capped. This strategy would therefore exacerbate the budget deficit in year two and would require further cuts to replace the ongoing reduction in the Council Tax base.
- 12.7 In view of the above comments three options were identified for Members consideration as detailed in the table below. These options also consider the impact of the proposals in 2007/2008, based on the 2007/2008 forecast budget position detailed later in the report.

	Spending cuts		Aggregate reduction in base budget £'000
	2006/07 £'000	2007/08 £'000	
Option 1 - Council Tax increase 4.9% 2006/07 and 2007/08	3,089 (4.9%)	2,644 (4.2%)	5,733 (9.2%)
Option 2 - Council Tax increase 4.9% 2006/07 and 2007/08	2,489 (4%)	3,244 (5.2%)	5,733 (9.2%)
Option 3 - Council Tax increase 3.5% 2006/07 and 2007/08	2,929 (4.7%)	3,720 (6%)	6,649 (10.7%)

The savings shown for 2007/08 are the gross requirement before deducting the 2007/08 efficiency savings of £1.1M. Appendix G details options for 5% savings.

Option 1 provides a Budget Support Fund of £0.6M to assist the 2007/08 budget position, this is not available under the other options.

- 12.8 At your meeting on 19th December, 2005, Members indicated a preference for Option 1, but expressed some concerns that some of the proposed 5% savings required redundancies in Children’s Services and Adult and Community Services. In addition, Members determined that they did not want to implement a number of specific savings. These items are summarised below:

£'000**Total of Proposed 5% Savings**

3,127

Savings Requiring Redundancies

- Children's Services (447)
- Adult and Community Services (166)

Savings Cabinet determined not to Implemented

- Closure of Community Centre (42)
- Reduction in Community Pool (123)
- Reduction in Business Centre (40)

Net Savings**2,309**

- 12.9 In view of the above concerns further work has been undertaken to identify alternative savings which can be implemented without requiring redundancies or impacting on service levels. The following proposals have been identified: -

£'000

- Net Savings 2,309
- Children's Services – Reduction in Children's Placement Budget 450

Member will recall that additional resources have been allocated to this area in previous years owing to the financial impact of the rising number of independent sector residential and foster care placements. This position reflected a reduction in the availability of Hartlepool foster placements and an increase in placement numbers.

A strategy to reduce dependency on the independent sector and to increase the recruitment of Hartlepool foster carers has been developed. It was anticipated that this strategy would not produce a financial benefit until 2007/2008.

In practice progress has been quicker than anticipated and this is owing to the expertise and experience of the consultant appointed to undertake this work. As a result of this action expenditure in the current year is expected to be within budget. It is also anticipated that action taken over the last six months will enable a saving of £450,000 to be achieved on this budget from

2006/2007. Whilst it is appropriate to take this saving this position is not without risk as individual placements can be extremely expensive. Therefore, this risk will need to be underwritten from balances.

- Adult and Community Services – Supporting People Contract 260

Following changes to the Supporting People funding regime it was initially anticipated that the services provided by the Adult and Community Services department would be ineligible for funding. Following a detailed review of the eligibility criteria it is now anticipated that some services are eligible for support. Therefore, this contract income can now be reflected in the budget proposals.

- Adult and Community Services – Miscellaneous Savings 71

Minor savings from cash freezing budgets or increased income.

Revised Potential Savings 3,090

12.10 As indicated in paragraph 12.4 the net budget gap has been reduced by £0.22m to £3.819m.

12.11 As a result of this reduction Cabinet needs to determine whether it wishes to use this amount to either:

- reduce the proposed 2006/2007 Council Tax increases detailed in paragraph 12.7; or
- reduce the level of savings to be implemented in 2006/2007 as detailed in paragraph 12.7; or
- a combination of the reduction in Council Tax and relevant costs.

12.12 It should be noted that this amount may reduce if the final grant allocation is less than the provisional allocation.

13. ROBUSTNESS OF BUDGET FORECAST, RISK ASSESSMENT AND RESERVES

13.1 As indicated in previous years the Local Government Act 2003 introduced a statutory requirement on an Authority's Chief Financial Officer (CFO) to advise Members on the robustness of the budget forecasts and the proposed level of reserves. If Members ignore this advice the Act requires the Authority to record this position. This later provision is designed to recognise the statutory responsibilities of the

CFO and in practise is a situation that I would not expect to arise for this Authority.

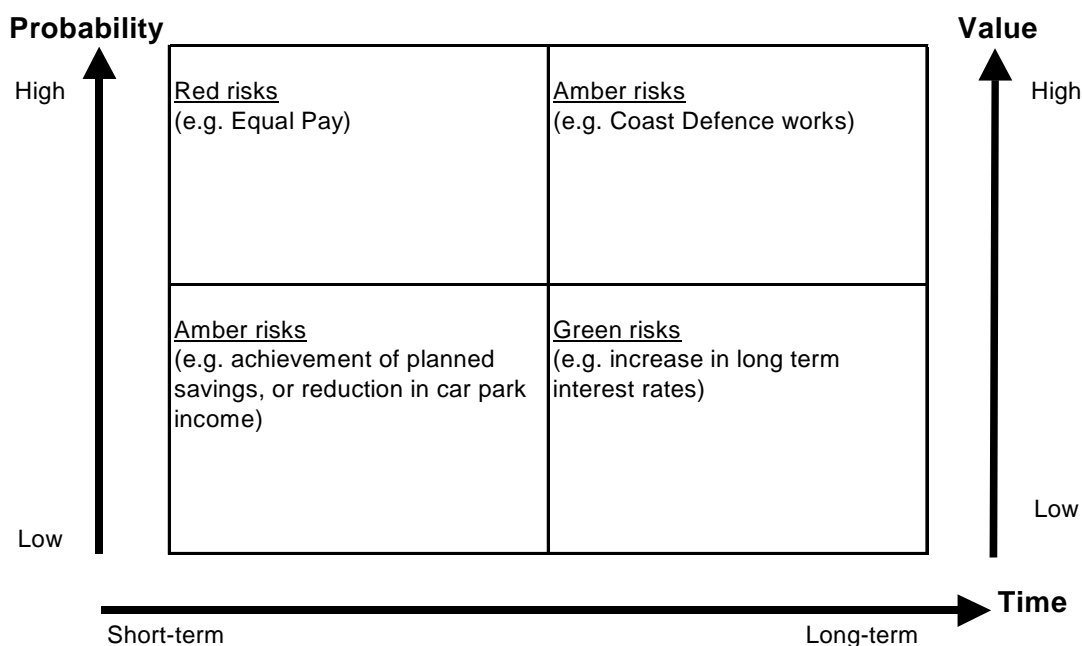
13.2 I would advise Members that in my opinion the budget forecasts suggested in this report for 2006/2007 are robust. This opinion is based on consideration of the following factors:

- The detailed work undertaken by individual Directors in conjunction with my staff regarding the preparation of detailed budget forecasts, including income forecasts;
- Full provision for pay awards agreed for 2006/2007 and a prudent estimate of inflation during 2006/2007;
- A prudent view of the net costs of the Authority's overall cash flow, including the repayment of Prudential Borrowing;
- The assumption that Members will approve the budget pressures, priorities and savings detailed in the report. If Members do not approve the pressures and priorities the budget forecasts will not be robust as expenditure in these areas will inevitably exceed the available budget. If the proposed savings are not approved, alternative savings will need to be identified before the start of the new financial year to balance the budget.

13.3 Further details of the key financial assumptions underpinning the budget are detailed at Appendix H.

13.4 The robustness of the budget forecast also takes account of the main areas of risk affecting the budget for 2006/2007 as detailed in Appendix I. In line with the Council's overall Risk Management Strategy the Authority takes an active and pragmatic approach to the management of risk. This approach acknowledges that the purpose is not to remove all risks, rather it is to ensure that potential "losses" are prevented or minimised. The attached schedule and the corporate Risk Register ensures the Authority has identified areas of risk and developed arrangements for managing these areas. These documents provide assurance that there are no significant financial risks to the proposed 2006/2007 budget.

- 13.5 The risk analysis categories risks on the basis of an assessment of these factors - probability of risk, time scale of risk and value of risk as summarised below.



- 13.6 In financial terms the greatest risk facing the Council relates to Equal Pay claims and the implementation of Single Status. The position on Equal Pay claims is worse than previously anticipated following the Employment Tribunal decision reached for similar cases in other authorities. The Employment Tribunal judgement set a precedent and will increase the level of compensation the Council will need to pay. It is estimated that this will cost up to £2.4m. As these costs were not previously anticipated no funding has been set aside for these costs. As indicated previously it is suggested that the uncommitted reserves identified by Scrutiny Co-ordinating Committee could be allocated to partly fund these costs. This issue is considered in detail in paragraph 14.8. It is also suggested that if the actual 2005/2006 outturn is more favourable than currently anticipated that these resources be allocated for Equal Pay costs.
- 13.7 The position on Single Status is also uncertain as detailed Job Evaluations and the design of a new pay and grading structure will not be completed until later in the year. The revenue forecasts for 2006/2007 onwards include a provision of £1m to meet these costs. Based on experience in other authorities this amount is unlikely to be adequate. However, different authorities have different work forces and different mixes of internally and externally provided services. Therefore, a detailed costing exercise will need to be completed during 2006/2007 to reflect Hartlepool's specific position. This work will then need to be reflected in the 2007/2008 budget strategy.
- 13.8 The risk assessment also takes account of the Government's warning that they will use Council Tax capping powers. The ODPM will not

issue details of the capping criteria they will use for 2006/2007 until after all authorities have set their 2006/2007 Council Tax levels. However, they have indicated that they “expect to see average increases in each of the next two years of less than 5%”.

- 13.9 The majority of authorities seem to be considering increases at around 5%. The proposed increase detailed earlier in the report should not be capped, although this cannot be guaranteed.
- 13.10 It is appropriate to remind Members that significant temporary resources will be used to support the revenue budget over the next two years. These resources are not sustainable and will need to be replaced with permanent savings in 2007/2008 and future years. Details of this temporary support are summarised below: -

	<u>2006/2007</u> <u>£'000</u>	<u>2007/2008</u> <u>£'000</u>
<u>Contribution from FBR Reserve</u> This reserve will provide total support for the revenue budget of £1m per year over the period 2005/2006 to 2007/2008.	1,000	1,000
<u>Contribution from Budget Support Fund</u> This reserve was established from the Council's share of income from the site former Council houses by Hartlepool Housing. The Council will receive a total of £7m over a number of years. £4m of this amount has been committed to support the revenue budget over the period 2005/2006 to 2008/2009.	1,000	1,000
<u>Contribution from 2005/2006 Budget Support Fund</u> This amount was set aside last year to partly address the budget deficit in 2006/2007.	400	0
<u>Temporary Corporate Savings</u> As detailed in paragraphs 12.3.	1,645	0
Total Temporary Budget Support	<u>4,045</u>	<u>2,000</u>
Council Tax “Subsidy” from using temporary resources	13%	6%

14. REVIEW OF RESERVES

14.1 The Council's reserves have been established over a number of years. Members have approved contributions to reserves as part of each year's revenue budget process and/or within each year's outturn strategy. A detailed report was submitted to Cabinet on 24th January, 2004, to enable Members to develop a strategy for using reserves to support the budget over a number of years and the achievement of the Council's policy aims.

14.2 In accordance with the Local Government Act 2003 this review followed CIPFA's guidance note on Local Authority reserves and balances, which requires local authorities to adopt clear protocols setting out:

- the reason for/purpose of reserve;
- how and when the reserve can be used;
- procedures for the reserves management and control;
- a process and timescale for review of the reserves to ensure continuing relevance and adequacy.

These issues are covered in detail in Appendix J the key details are considered in the following paragraphs.

14.3 Specific Reserves

14.4 These are amounts that have been set aside to meet specific commitments. The main items are summarised below:

i) Capital Reserves:

These are earmarked to finance capital expenditure rephased from the previous financial year, or to meet future capital expenditure liabilities.

ii) Collection Fund Surplus:

Earmarked to support the revenue budget in 2005/2006 and 2006/2007.

iii) Schools Reserves:

These reserves have arisen from the local management of school budgets and enable schools to manage their activities over more than one year.

iv) Insurance Fund:

This provides for all payments that fall within policy excesses or relate to self-insured risks. The fund currently covers the

estimated value of unpaid outstanding claims. However, the value and number of claims is increasing as people increasingly seek compensation from public bodies. It is thereafter anticipated that additional contributions may be required from 2007/2008. These commitments have not yet been determined or reflected in the forecast budget deficits for future years.

v) Strategic Change Reserves:

These reserves have been established from previous years departmental underspends and are earmarked to meet one-off costs of strategic changes to improve services, or reduce costs.

14.5 General Fund Balances

14.6 These reserves have also generally been set aside for specific purposes to enable the Council to manage its financial position over more than one financial year. However, whilst these reserves are needed for future commitments, these items do not meet the strict statutory definition of a Specific Reserve and are therefore carried as General Fund Balances. Details of these reserves are set out at Appendix J. The main reserves and proposals for using these reserves, where applicable, are detailed below: -

i) Unearmarked General Fund Balances:

Previous reports have recommended that this reserve should be maintained at a minimum of 2% of the net Revenue Budget. The Council is able to operate with reserves at this level owing to the availability of departmental reserves and the Council's Managed Under/Overspends policy. However, given the increasing nature of volatility. Particularly proposals for using other reserves, an increase to the 3% level may be required in the Medium Term. The reserve is available to meet unbudgeted emergency expenditure. However, any use of these reserves would need to be repaid in the following year.

ii) Revenue Managed Underspends and Strategic Change Reserves:

These reserves have been established from previous years departmental underspends and are earmarked to meet one-off costs, or strategic change costs, which will improve services, or reduce costs.

iii) Budget Support Fund:

This reserve is committed to support the revenue budget in 2006/2007 and 2007/2008 at the rate of £1m per year.

iv) Fundamental Budget Review:

This reserve is also committed to supporting the revenue budget in the Medium Term. Subject to the timing of the receipt of future RTB sharing income it is hoped that this reserve will provide annual support of £1m through to 2008/2009 and £0.5m in 2009/2010.

It is envisaged that the Council may receive higher than anticipated grant income across a range of funding regimes. This may enable the Council to make further contributions to this reserve, which would sustain support of the revenue budget beyond four years. As this income is not guaranteed it would not be prudent to reflect it in the budget until it is more certain.

v) The Way Forward Reserve:

The Mayor and Chief Executives report to Cabinet on 23rd August, 2004, advised Members of the need for “substantial investment in terms of time and money” to facilitate the necessary changes in the structure, workings and culture of the Council. The financial investment needs to deliver substantial savings to assist the Council’s Medium Term budgeting position.

This reserve is allocated to fund this development, which will begin to deliver efficiency savings towards the end of 2006/2007.

- 14.7 Scrutiny Co-ordinating Committee have also completed a detailed review of balances and recently presented a detailed report to Cabinet. This report recommended that as the following specific reserves are no longer needed they should be returned to the General Fund Reserve: -

	<u>£'000</u>
Coastal Defences	1,598
Benefit Subsidy Reserve	549
Council Tax Revaluation Reserve	<u>50</u>
	<u>2,197</u>

- 14.8 As indicated earlier in the report it is proposed that this amount be earmarked to partly fund unbudgeted Equal Pay costs. It would therefore, be appropriate to establish a specific Equal Pay cost reserve. This proposal would ensure compliance with accounting regulations. More importantly it maximises the potential for securing Government approval to capitalise these costs, as it would avoid increasing General Fund reserves above the threshold used by the Government when determining capitalisation approvals. This is because the Government only consider the level of General Fund

Reserves and not other earmarked reserves when making these decisions.

- 14.9 Scrutiny Co-ordinating Committee have expressed the view that these resources should not be transferred to a specific reserve, but should be held within the Authority's General Fund Reserve.
- 14.10 This issue has been discussed with the Council's External Auditors, who have indicated that owing to the complexity of this issue they would have no difficulty with either of the above options. Although, if the resources are transferred to the General Fund Reserve, they would require the Council specifically earmark this element for Equal Pay risks.
- 14.11 In view of the above comments it is suggested that the most beneficial treatment of these resources would be to transfer them to a specific reserve. In the unlikely event that the whole of this amount is not needed for Equal Pay costs any unused monies could be returned to the General Fund Reserve.

15. BUDGET SCRUTINY AND CONSULTATION FEEDBACK

- 15.1 There is a detailed report elsewhere on your agenda from the Scrutiny Co-ordinating Committee detailing their comments on the initial Budget and Policy Framework proposals. This report identifies two issues which Cabinet have also discussed in relation to the Vacancy Monitoring Panel and the development of exit strategies for grant funded regimes.
- 15.2 In order to address the issues raised in relation to the Vacancy Monitoring Panel, it is suggested that a detailed report be submitted to Cabinet on 27th February, 2006, detailing revised arrangements to address the concerns raised by Members. This report will highlight that the base budget includes a vacancy saving target of £0.87m.
- 15.3 It is also suggested that Cabinet develops a strategy for grant funded regimes which terminate in 2007/2008 and beyond. This issue is particularly complex and will need to consider both the loss of grant received directly by the Council and by bodies the Council acts as Accountable Body for. It is suggested that this work commence in April, 2006.
- 15.4 Detailed consultation meetings have also been held with the Trade Unions and Business Sector. Minutes of these meetings are detailed at Appendix K. The key issues, which they wish Cabinet to consider are:

i) Trade Unions

- Concerned at initial saving proposals which would potentially require redundancies;
- Welcomed and appreciated the work that has subsequently been done to identify alternative savings, provided these are sustainable;
- To note their comments in relation to ensuring current Equal Pay claims are settled on an equitable basis and future payments in line with previous settlements;

ii) Business Sector

- Concerned that Business Support and Economic Development budgets are protected;
- Concerned at impact of floor damping arrangements and wrote to Local Government Minister to express their concerns;
- Concerned that there is a lot of mis-information about Council spending and suggested that the Council tries to address this issue through Hartbeat.

16. 2007/2008 BUDGET AND COUNCIL TAX FORECAST

- 16.1 In previous years the Council prepared rolling three-year budgets. The forecast for years 2 and 3 were based on estimated Government Grant, which made the forecasts volatile. The Government has moved to multi-year settlements. The first of these covers 2006/2007 and 2007/2008.
- 16.2 As indicated early the Council will receive grant funding of £43.181m in 2007/2008, an increase of 3.3% on 2006/2007.
- 16.3 The introduction of multi-year settlements also requires councils to provide an indicative Council Tax for 2007/2008.
- 16.4 In view of the above changes it is suggested that the Council align its Medium Term Financial Strategy with the Government's planning period. This will mean that the current Medium Term Financial Strategy covers 2006/2007 and 2007/2008.
- 16.5 Assuming Members approve this proposal the budget forecast has now been rolled forward to cover 2007/2008 as detailed in Appendix D. These forecasts include the following key issues:
- the continuation of 3% inflation updated for all;
 - a provision to meet the year 2 costs in relation to Social Services Care Home fees;
 - the withdrawal of 2006/2007 temporary savings.

16.6 The position for 2007/2008 will also be affected by the decisions taken in 2006/2007 in relation to the level of Council Tax and service cuts. The table detailed in paragraph 12.7 shows a range of saving's which will be required in 2007/2008, based on various options for Council Tax and service cuts in 2006/2007.

16.7 These forecasts indicate that savings of between £2.6m (4.2%) and £3.7m (6%) will be required in 2007/2008. These forecasts include the loss of £1.645m of temporary budget savings used to support the 2006/2007 budget. Part of the 2007/2008 savings, some £1.1m, will come from the third year of the Council's efficiency strategy.

17. CONCLUSION

17.1 The introduction of multi-year grant allocations by the Government means that the Council knows how much grant it will receive for 2006/2007 and 2007/2008. Whilst this stability is welcomed, it indicates that the Council faces a difficult position over the next two years.

17.2 The 2006/2007 budget can be supported by additional one off temporary resources, but savings will still need to be made. However, this support is temporary and sustainable savings will need to be made in 2007/2008.

17.3 The report therefore seeks Cabinet's view on proposals for managing the budget position over a two year period. The recommendations set out the detailed issues Cabinet needs to consider.

17.4 Outturn Strategy

17.5 It is suggested that Cabinet: -

- i) Approve the proposed outturn strategy detailed in paragraph 4.3.
- ii) Approve the proposal that in the event that that the capital receipt for the North Central Hartlepool Scheme is not received (or cannot be accrued) before 31st March, 2006, the potential temporary shortfall be funded from Prudential Borrowing, which will be repaid when the capital receipt is received.
- iii) Note the position in relation to the impact of Briarfields on the Capital Programme and the strategy for managing this position (paragraph 4.12).

17.6 Capital

17.7 It is suggested that Cabinet: -

- i) Approve the capital allocations identified at Appendix B and authorise the relevant Portfolio Holder approves the detailed Capital Programmes for using these allocations.
- ii) Determine how they wish to fund the Prudential Borrowing cost in relation to the replacement of the cremators detailed in paragraph 5.3.
- iii) Determine if they wish to use Prudential Borrowing for the Restoration and Cleaning of the War Memorials and for the additional archaeology costs on the Headland Town Square development. (If Members approve the establishment of a Prudential Borrowing – Other Capital Issues provision within the revenue budget, part of this amount will be used for these schemes).
- iv) Approve the establishment of an ICT investment fund of £0.5m, subject to this amount only being used for projects achieving a seven year pay back and contributing a savings towards the overall efficiency target and detailed schemes being approved by Cabinet.
- v) Approve the Prudential Indicators detailed at Appendix C.
- vi) Approve the proposed Treasury Management Strategy, as detailed in paragraph 5.8.

17.8 **2006/2007 Revenue Budget and Council Tax**

17.9 It is suggested that Cabinet:

- i) Confirm their agreement to increase all resource allocations by 3%, with specific top-up for specific pressures and/or priorities.
- ii) Confirm that they wish to fund the pressures and priorities identified in Appendix E, schedules 1 and 2.
- iii) Determine whether they wish to support the Ground Work Trust, as detailed in paragraph 10.8.
- iv) Confirm that they do not wish to fund the pressures and priorities identified in Appendix E, schedules 3 and 4.
- v) Confirm that they wish to fund the continuation of services funded from grants which have been terminated as identified in Appendix F note 3.
- vi) Approve the use of corporate savings of £1.12m to reduce the budget gap, detailed in paragraph 12.2.

- vii) Approve the use of additional temporary corporate savings of £1.645m to reduce the 2006/2007 budget gap, detailed in paragraph 12.3.
- viii) Determine the level of Council Tax increases for 2006/2007 and resulting total saving required, detailed in paragraph 12.7.
- ix) Determine which of the detailed service cuts identified in Appendix G will be implemented to achieve the total sum required.
- x) Approve the proposal to examine eligibility criteria to enable changes to be implemented from 1st April, 2007.
- xi) Approve the proposal to earmark LABGI income to support the 2007/08 budget.
- xii) Approve the establishment of a specific Equal Pay Risk Reserve from the resources identified by Scrutiny Co-ordinating Committee. In the event that the whole of this amount is not needed for Equal Pay costs any unused monies be returned to the General Fund.
- xiii) Approve the development of revised arrangements for the Vacancy Monitoring Panel and be considered at your meeting on 27th February, 2006.
- xiv) Approve the commencement of work to develop exit strategies for grant funded regimes be commenced in April, 2006.

17.10 2007/2008 Revenue Budget and Council Tax

17.11 It is suggested that Cabinet approves: -

- i) An indicative Council Tax increase for 2007/2008 of 5%.
- ii) Prepares options for bridging the 2007/2008 budget gap and submits these to Scrutiny Co-ordinating Committee by the end of September, 2007.

APPENDIX A

RESTORATION, CLEANING REPAIRS TO WAR MEMORIALS AT VICTORY SQUARE AND REDHEUGH GARDENS

1. BACKGROUND

- 1.1 This report relates to the condition related elements of the Grade 2 listed war Memorials situated on the Headland within Redheugh Gardens and the Cenotaph situated within Victory Square.
- 1.2 The Headland memorial Winged Victory and associated stonework and plaques are displaying significant levels of patina staining. This patina is considered to be non-protective and will eventually cause significant structural deterioration to the bronze and is aesthetically displeasing. Local ward councillors and residents have expressed a strong desire for restoration of the Winged Victory and associated stonework and plaques. There is strong local interest in the proposal. Consultation on the proposals has taken place with Ward Councillors, residents and combined services representatives.
- 1.3 The Cenotaph situated within Victory Square is now displaying a tired appearance together with surrounding base granite slabs that have displaced. Bronze commemorative plaques require restoration and protection. There is a significant amount of local interest represented by the Combined Services who have been consulted on the proposals.
- 1.4 In order to assess the scale of the problems and the potential for grant aid a Conservation accredited Architect has been appointed to prepare specifications and obtain quotations from experienced Conservators within a competitive environment in accordance with the requirements of the Grants for War Memorials funded by the Wolfson Trust and English Heritage. Grant applications must be submitted by the end of March 2006. The next opportunity will be October 2006. If a March 2006 application is made the results will be announced in June 2006. Works could be undertaken during the summer.
- 1.5 Hartlepool Borough Council's Conservation Officer has also been consulted on and involved in the project proposals. Work on the Headland War Memorial is likely to require listed building consent but that on Victory Square may not.
- 1.6 Initial investigative works have recently been carried out to assess the scale of work to both the Headland Memorial and Victory Square cenotaph initially funded from the responsive maintenance budget for administration properties as the only source of funds available. These works identified urgent stabilisation to secure the long term stability of

the Winged Victory. This work was also funded from the same responsive maintenance budget.

- 1.7 This urgent work was completed prior to Remembrance Sunday in November 2005.
- 1.8 During the stabilisation work traces of previous gilding have been noted to the Headland Winged Victory. Consideration will be required, as part of the overall project consultation, on this aspect of restoration.
- 1.9 An initial consultation process has been carried out prior to submission to Cabinet which involved.
 - St Hilda Ward Councillors
 - Local residents
 - Soldiers Sailors and Air Forces association(SSAFA) Combined Services
 - Conservation Accredited Architect site presentations
- 1.10 More detailed consultations / displays will be arranged as required.

2.0 FINANCIAL IMPLICATIONS

- 2.1 Costs estimates, before potential grant funding of £10,000 per war memorial are:
Headland Memorial £44,000
Victory Square Memorial £54,000
- 2.2 There are no specific budgets for the restoration or maintenance of these war memorials in 2005/2006. A funding provision review is required for 2006/2007.

APPENDIX B

FORECAST CAPITAL RESOURCES AND EXPENDITURE COMMITMENTS 2006/07 TO 2008/09

TABLE 1 - FORECAST CAPITAL RESOURCES 2006/07 TO 2008/09

	Forecast Resources 2006/2007					Forecast Resources 2007/2008 (Provisional)					Forecast Resources 2008/2009 (Provisional)				
	Supported Capital Expenditure (Revenue)	Supported Capital Expenditure (Capital Grant) SCE(C)	Other Capital Funding	Scheme Specific	Total	Supported Capital Expenditure (Revenue)	Supported Capital Expenditure (Capital Grant) SCE(C)	Other Capital Funding	Scheme Specific	Total	Supported Capital Expenditure (Revenue)	Supported Capital Expenditure (Capital Grant) SCE(C)	Other Capital Funding	Scheme Specific	Total
	SCE(R) £'000	£'000	£'000	£'000	£'000	SCE(R) £'000	£'000	£'000	£'000	£'000	SCE(R) £'000	£'000	£'000	£'000	£'000
Supported Service Specific Allocations															
- Local Transport Plan	2,094				2,094	2,042				2,042	2,024	0			2,024
- Children's Services	419	2,215			2,634	413	2,298			2,711	413	2,298			2,711
- Adult Social Services	206				206	208				208	208				208
Total Supported Service Specific Allocations	2,719	2,215	0	0	4,934	2,663	2,298	0	0	4,961	2,645	2,298	0	0	4,943
Unsupported Corporate Prudential Borrowing															
Community Safety Strategy			150		150			150		150			150		150
Neighbourhood Forum Minor Works Allocation			156		156			156		156			156		156
Enhanced Recycling			610		610										0
Civic Centre			1,900		1,900			1,000		1,000			0		0
Disabled Access Adaptations			50		50			50		50			50		50
Development of Grayfields			140		140										0
Refurbishment of War Memorials			98		98								0		0
Redevelopment Headland Town Square			105		105										0
Capital Contingency			657		657								0		0
Replacement of Mill House			0		0								3,000		3,000
	0	0	3,866	0	3,866	0	0	1,356	0	1,356	0	0	3,356	0	3,356
Unsupported Departmental Prudential Borrowing															
Contact Centre			1,000		1,000										
Replacement Wheelie Bins			45		45	0			45	45	0			45	45
IT Strategy			500		500										
Joseph Rowntree Development			750		750										
Vehicle Procurement			1,130		1,130	0			1,100	1,100	0			1,000	1,000
	0	0	3,425	0	3,425	0	0	0	1,145	1,145	0	0	0	1,045	1,045
Usable Capital Receipts and RCCO															
Education Planned Maintenance				580	580				597	597				615	615
Other - Net Target for Year (100% usable)			0		0	0		0		0	0		0		0
	0	0	0	580	580	0	0	0	597	597	0	0	0	615	615
Specifically Funded Schemes															
SRB 3 - North Hartlepool Partnership				957	957										
NDC				2,820	2,820				1,986	1,986				1,361	1,361
Integrated Children's Services				32	32				43	43				0	0
Youth Capital Fund				50	50				50	50					
Housing Market Renewal				1,375	1,375				4,375	4,375					
Housing SHIP				1,720	1,720				1,105	1,105				1,105	1,105
General Sure Start Grant				1,025	1,025					0					0
Extra Care Housing				5,900	5,900					0					0
Disabled Facilities Grant (DFG)				250	250				250	250				250	250
	0	0	0	14,129	14,129	0	0	0	7,809	7,809	0	0	0	2,716	2,716
Total Forecast Resources	2,719	2,215	7,291	14,709	26,934	2,663	2,298	1,356	9,551	15,868	2,645	2,298	3,356	4,376	12,675

Notes

1) 2008/09 is outside of Governments current Spending Review period. Therefore, forecasts for this year are more uncertain and for planning purposes it is assumed that Government supported capital expenditure allocations will be in line with the 2007/08 allocations.

FORECAST CAPITAL RESOURCES AND EXPENDITURE COMMITMENTS 2006/07 TO 2008/09

TABLE 2 - FORECAST CAPITAL EXPENDITURE COMMITMENTS 2006/07 TO 2008/09

	Forecast Expenditure Commitments 2006/2007				Forecast Expenditure Commitments 2007/2008				Forecast Expenditure Commitments 2008/2009			
	Non-Specific £'000	Scheme Specific £'000	Match Funding £'000	Total £'000	Non-Specific £'000	Scheme Specific £'000	Match Funding £'000	Total £'000	Non-Specific £'000	Scheme Specific £'000	Match Funding £'000	Total £'000
<u>Specifically Funded Schemes</u>												
SRB 3 - North Hartlepool Partnership		957		957				0				0
NDC		2,820		2,820		1,986		1,986		1,361		1,361
Integrated Children's Services		32		32		43		43		0		0
Youth Capital Fund		50		50		50		50		0		0
Housing Market Renewal		1,375		1,375		4,375		4,375		0		0
Housing - SHIP		1,720		1,720		1,105		1,105		1,105		1,105
General Sure Start Grant		1,025		1,025								
Extra Care Housing Grant		5,900		5,900								
Disabled Facilities Grant (DFG)		250		250		250		250		250		250
	0	14,129	0	14,129	0	7,809	0	7,809	0	2,716	0	2,716
<u>Misc Schemes</u>												
Education Planned Maintenance	580			580	597			597	615			615
Managed Slippage from previous financial year				0	0			0	0			0
	580	0	0	580	597	0	0	597	615	0	0	615
<u>Unsupported Corporate Prudential Borrowing</u>												
Community Safety Strategy	150			150	150			150	150			150
Neighbourhood Forum Minor Works Allocation	156			156	156			156	156			156
Enhanced Recycling		610		610				0				0
Civic Centre	0	1,900		1,900	1,000			1,000	0			0
Disabled Access Adaptations	50			50	50			50	50			50
Development of Grayfields		140		140								
Refurbishment of War Memorials		94		94								
Redevelopment Headland Town Square		105		105								
Capital Contingency	561			657								
Replacement of Mill House				0	0			0	3,000			3,000
	917	2,849	0	3,866	1,356	0	0	1,356	3,356	0	0	3,356
<u>Unsupported Departmental Prudential Borrowing</u>												
Contact Centre		1,000		1,000								
Replacement Wheelie Bins		45		45		45		45		45		45
IT Strategy		500		500								
Joseph Rowntree Development		750		750								
Vehicle Procurement		1,130		1,130		1,100		1,100		1,000		1,000
	0	3,425	0	3,425	0	1,145	0	1,145	0	1,045	0	1,045
<u>Supported Service Specific Priorities</u>												
Local Transport Plan	2,094			2,094	2,042			2,042	2,024			2,024
Children Services	419	2,215		2,634	413	2,298		2,711	413	2,298		2,711
Adult Social Services	206			206	208			208	208			208
	2,719	2,215	0	4,934	2,663	2,298	0	4,961	2,645	2,298	0	4,943
Total Forecast Commitments	4,216	22,618	0	26,934	4,616	11,252	0	15,868	6,616	6,059	0	12,675

Prudential Indicators 2005/06 to 2008/09**Appendix C****1 Estimates of the Incremental Impact of Capital Decisions on Council Tax**

This indicator is expressed in terms of the additional Council Tax at Band D tax, of the proposed capital programme.

The gross capital financing budget has been used in determining this estimate and ratio of financing to net revenue stream, it is assumed that the interest receivable remains constant on an annual basis.

2005/06 Revised Estimate £		2006/2007 Estimate £	2007/2008 Estimate £	2008/09 Estimate £
12.95	Ratio of Financing costs to net revenue decisions on Council Tax	3.15	2.77	2.86

The reduction in the ratio is the result of changes to the local government funding system.

2 Estimates of Ratio of Financing Costs to Net Revenue Stream

This indicator shows the proportion of the total annual revenue budget that is funded by the local tax payer and Central Government, which is spent on servicing debt. The upwards trend reflects the increasing costs associated with each years capital expenditure, and the replacement of operating leases with borrowing.

Estimates of the ratio of costs of servicing debt against the net revenue stream for the current and future years that are recommended for approval.

2005/2006 Revised Estimate £'000		2006/2007 Estimate £'000	2007/2008 Estimate £'000	2008/09 Estimate £'000
4.63%	Ratio of Financing Costs to Net Revenue Stream	4.62%	4.91%	4.91%

3 Estimates of Capital Expenditure

These estimates show the proposed capital expenditure programme for the forthcoming three years in addition to the current years capital programme.

2005/2006 Revised Estimate £'000		2006/2007 Estimate £'000	2007/2008 Estimate £'000	2008/09 Estimate £'000
33,646	Capital Expenditure	26,934	15,868	12,675

4 Estimates of Capital Expenditure Financed from Borrowing

These estimates show the borrowing required to finance the capital expenditure programme for the forthcoming three years and the current years capital programme.

2005/2006 Revised Estimate £'000		2006/2007 Estimate £'000	2007/2008 Estimate £'000	2008/09 Estimate £'000
12,371	Capital Expenditure Financed from Borrowing	10,010	5,164	7,046

The reduced level of borrowing is owing to Housing borrowing approvals being replaced by central government grant funding.

4 Estimates of Capital Financing Requirement (CFR)

The CFR is used to determine the minimum annual revenue charge for capital expenditure repayments (net of interest). It is calculated from the Authority's Balance sheet, and is shown below. Forecasts for future years are directly influenced by the capital expenditure decisions taken, and the actual amount of revenue that is set aside to repay debt.

2005/2006 Revised Estimate £'000		2006/2007 Estimate £'000	2007/2008 Estimate £'000	2008/09 Estimate £'000
74,840	Capital Financing Requirement	81,123	82,200	85,083

5 Authorised Limit for External Debt

The authorised limit determines the maximum amount the authority may borrow at any one time, and the levels for each forthcoming year are detailed below. The authorised limit covers both long term borrowing for capital purposes and borrowing for short term cashflow requirements. The authorised limit is set above the operational boundary to provide sufficient headroom for operational management and unusual cash movements.

2005/2006 Revised Estimate £'000		2006/2007 Estimate £'000	2007/2008 Estimate £'000	2008/09 Estimate £'000
95,000	Authorised limit for external debt	105,000	115,000	125,000

6 Operational Boundary for External Debt

The operational boundary is the most likely prudent, but not worst case scenario, level of borrowing without the additional headroom included within the authorised limit. The level is set so that any sustained breaches serve as an early warning that the Authority is in danger of overspending or failing to achieve income targets, and gives sufficient time to take any appropriate corrective action.

2005/2006 Revised Estimate £'000		2006/2007 Estimate £'000	2007/2008 Estimate £'000	2008/09 Estimate £'000
85,000	Operational limit for external debt	95,000	110,000	125,000

7 Actual External Debt

This level of debt is taken from the Council's balance sheet and for the financial year 2004/2005 it was £54,086,000 (2003/04 £63,065,000)

8 Treasury Management Code of Practice

The Council has adopted the CIFPA Code of Practice for Treasury Management. The detailed 2005/06 Treasury Management Strategy will be reported to the Finance Portfolio holder on 14th, March 2006. An overview of the proposed strategy is detailed in the main body of this report.

9 Interest Rate Exposures

This indicator is designed to reflect the risk associated with both fixed and variable rates of interest, but must be flexible enough to allow the Authority to make best use of any borrowing opportunities.

The upper limits for exposure to both fixed and variable interest rates are expressed in percentage terms and are set for the forthcoming three years at

2005/2006 Revised Estimate £'000	Upper limits on fixed and variable interest rate exposure	2006/2007 Estimate £'000	2007/2008 Estimate £'000	2008/09 Estimate £'000
100%	Fixed Rates	100%	100%	100%
100%	Variable Rates	20%	20%	20%

10 Maturity Structure of Borrowing

This indicator is designed to reflect and minimise the situation whereby the authority has a large repayment of debt needing to be replaced at a time of uncertainty over interest rates, but as with the indicator above, it must also be flexible enough to allow the authority to take advantage of any borrowing opportunities.

The limits on the amount of projected fixed rate borrowing maturing in each of the following period is expressed as a percentage of the total projected fixed rate borrowing.

	Upper Limit	Lower Limit
under 12 months	20%	0%
12 months and within 24 months	20%	0%
24 months and within 5 years	20%	0%
5 years and within 10 years	30%	0%
10 years and above	100%	20%

11 Estimated Net Borrowing

This shows the net of long and short term borrowing and investments.

2005/2006 Revised Estimate £'000		2006/2007 Estimate £'000	2007/2008 Estimate £'000	2008/09 Estimate £'000
32,749	Estimated Net Borrowing	45,893	50,309	55,763

**SUMMARY OF CHANGES TO LOCAL GOVERNMENT FUNDING SYSTEM
FROM 1ST APRIL, 2006**

Details of the changes to the Local Government funding system and key factors of the national settlement were reported to Cabinet on 19th December, 2005, as set out in the following paragraphs:

- **New Funding System**

Following detailed consultation over the summer the Government have determined to implement a new funding system for Local Government. The Government's reasons for this change were set out in a statement by the Local Government Minister to Parliament on 5th December, 2005, as follows:

Extract from Statement to Parliament – Grant Distribution System

"It is also high time we overhauled the system we use to distribute the formula grant. For over twenty years successive Governments have used a system based on notional figures for spending and local taxation. In the 1990s, the Government described the old Standard Spending Assessments as "intended to represent the amount which it would be appropriate for the receiving Authority to calculate as its budget requirement".

But we no longer take that view. The formula is simply a means of distributing Government Grant. Notional spending and taxation figures are nonetheless still being misunderstood and misused for a variety of purposes, such as spending or tax targets, for which they were neither intended nor suitable.

Such notional figures get in the way of sensible budget setting – because Councils treat them as targets or going rates – and they get in the way of a more mature relationship with Local Government on doing business together. What I am proposing is a system that deals in an honest currency – cash grant – not fanciful assumptions about spending.

I accept that most responses to consultation were against our consultation proposal along these lines. However, the arguments supporting this position were not strong. Many stated that the new system would be more complex or use more judgement than the existing system; neither is the case.

The new system will retain the strengths of the old. It will continue to take account of the relative needs of an area and the relative ability of Councils' areas to raise Council Tax. There will be an element of grant that is distributed on a per head basis; and there will be a grant floor".

BUT the dampening mechanism jeopardises this and certainly penalises Hartlepool – whilst dampening can be understood and agreed to in the

short-term to give authorities time to adjust, it is wholly unacceptable where this increases over time, further penalising Hartlepool to the betterment of other Councils in more affluent areas.

The new grant distribution system has been referred to as the “four block” model because it is built upon four elements:

i) **Relative Needs Block**

This block is based on formulae, the Relative Needs Formulae (RNFs) which are similar in structure to the previous formula spending shares. The RNFs are designed to reflect the relative needs of individual authorities in providing service. They are not intended to measure the actual amount needed by an individual Authority to provide service.

The formula for each specific service is built on a basic amount per client; plus additional tops up to reflect local circumstances. The biggest top ups are provided for deprivation and area costs.

Individual authorities RNFs are expressed as a ratio of the total RNF, rather than as a monetary value as used under the old system.

This block allocates 60% of the available national resources.

ii) **Relative Resource Amount**

This block is a negative figure and it takes account of an individual Authority's ability to raise income locally from Council Tax. The block recognises the difference in the amount of local income, which individual Councils have the potential to raise. This is done by looking at authorities Council Tax base.

For authorities with a low tax base, such as Hartlepool, this adjustment is lower than for areas with a high tax base.

iii) **Central Allocation**

After taking account of the detailed needs and relative resources of local authorities, there is still an amount of money left in the overall grant pot. This amount is allocated on a per head basis.

iv) **Floor Damping Block**

The Government provides protection to individual authorities from detrimental grant changes by guaranteeing minimum grant increases, known as “floor” increases. The “floor” increases are funded by top slicing the grant allocated to all authorities above the floor. This mechanism is the same as the previous grant distribution system. However, one benefit of the new system is that they now become clear and explicit.

• **Total Support for Council Services**

Previous announcements by the Government indicated that the grant settlements for the next two years would be extremely tight. Total grant was anticipated to increase by 1.5% in 2006/2007 and 3.3% in 2007/2008. The Local Government Association and individual authorities had argued that this was insufficient to meet the significant pressures from rising costs of legislative and policy demands and demographic trends. Therefore, without additional funding it was argued that significant Council Tax increases and/or service rules would be required.

The Government have listened to these concerns as the actual settlement is better than previously forecast. The settlement provides an additional £305 million in 2006/2007 and £508 million in 2007/2008 to help keep Council Tax down. This equates to a grant increases of 3% in 2006/2007 and 3.8% in 2007/2008. The following table summarises the average increase in different areas: -

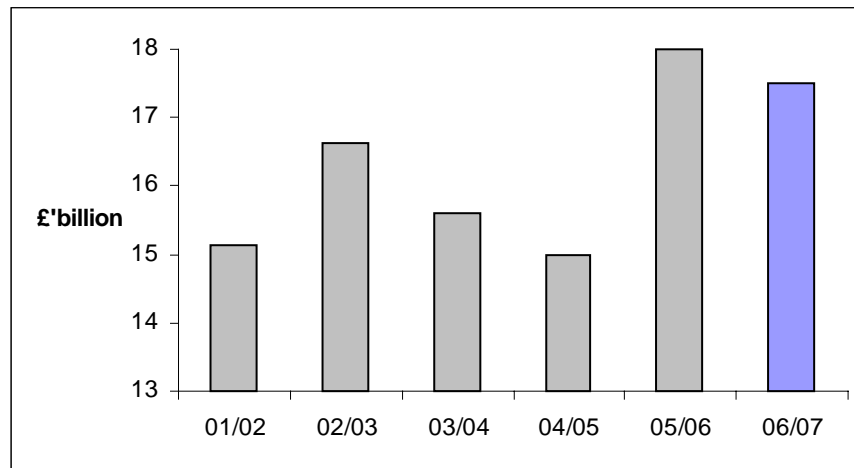
<u>Government Office Region</u>	<u>2006/2007</u>	<u>2007/2008</u>
South West	3.3%	4.2%
South East	3.1%	3.4%
London	2.7%	3.5%
Eastern	3.5%	4.1%
East Midlands	3.6%	4.5%
West Midlands	3.0%	4.0%
Yorkshire & Humber	2.8%	3.6%
North East	2.7%	3.5%
North West	2.9%	3.8%

The Government have calculated the above increase by restating the 2005/2006 base figures to provide a "like for like" comparison. These changes take account of the following issues:

- specific grants which have been mainstreamed;
- the introduction of the Dedicated Schools Grant; and
- the implementation of a new grant distribution system.

These changes mask the underlining benefits of new grant system for Hartlepool, as detailed in the following section.

The overall grant settlement includes Redistributed Business Rates of £17.5 billion, this amount will be maintained in 2007/08 and the additional support in this year will be provided through an increase in Revenue Support Grant. This compares to the £18 billion, which was provided in 2005/2006 to keep Council Tax levels down. Trends over the last six years are summarised below:



- **Concessionary Fares**

At a national level the Government have, as previously announced by the Chancellor, provided £350 million towards the cost of introducing a free concessionary fare scheme. As anticipated it is not possible to determine how much has been allocated to individual authorities.

- **LABGI Scheme (Local Authority Business Growth Incentives)**

Under this scheme local authorities retain a proportion of increased business rates generated locally. The amount the Council will retain is uncertain, as is the date when this amount will be announced by the ODPM. It is therefore suggested that this income be earmarked to support the 2007/08 budget, as the 2006/07 budget proposal is already supported by a significant amount of temporary funding.

- **Introduction of Three-Year Grant Settlement**

As previously reported the Government has now announced the first multi-year grant settlement for Councils. This first settlement will only cover two years; 2006/2007 and 2007/2008, thereafter settlements will cover three years.

SCHEDULE 1 - SUMMARY OF 2006/07 BUDGET PRESSURES WHICH IT IS SUGGESTED BE FUNDED

	2006/07 £'000	2007/08 £'000	Comments
Adult Services Portfolio			
Assessment & Care Management	150	155	Demographic demand and increase in number of people supported at home.
Learning Disabilities Purchasing (demography)	400	412	Demographic demand.
Learning Disabilities Purchasing (fees)	120	124	
Physical Disabilities (fees)	120	124	
Environmental Standards	5	5	Climate Change strategy.
Env Standards	15	15	Cemetery drains - root maintenance.
Access and Systems Capacity	79	104	Grant mainstreamed.
	889	938	
Culture, Housing & Transportation Portfolio			
Arts, Events & Museums	20	21	Income Gap Historic Quay
Countryside	10	10	Contract payments to replace NACRO input.
Loss income on TDC reserve used for HQ deficit	70	70	
	100	101	
Performance Management			
Accommodation - Energy Costs	180	185	Increase in global energy costs.
Contact Centre	13	50	2006/07 pressure reduced from £50, 000, but full amount needed 07/08
Corp Strategy & Public Consultation	8	8	
	201	244	
Regeneration & Liveability Portfolio			
Environment - Bulky Waste	20	21	Funds continuation of existing service
Cont. towards TVR re. Victoria Harbour	50	52	Contribution towards cost of delivery team.
	70	72	
Children's Services Portfolio			
Home to School Transport	140	144	2006/07 pressure reduced from £180,000
Children with Disabilities	30	31	Staffing ratio pressure and small increase in direct payments
Young People's Service	50	52	Assumes pressure £220,000 reduced from cuts £170,000 detailed on schedule 3.
Raising Educational Achievement	80	82	Inflation not provided by DfES on grant programmes and shortfall in SIP funding.
Special Needs Services	177	182	Loss income from use HBC services and increased cost Independent school fees.
Use of Education Reserves	140	144	Replacement of temporary funding used in 2005/06 to balance budget.
Community Facilities on School Sites	30	31	
	647	666	
Corporate			
Contingency	2,000	2,060	(Covers Older People Purchasing, Concessionary Fares and ongoing Equal Pay Costs)
Prudential Borrowing - Contact Centre	100	100	Will be covered by specific efficiency saving.
Prudential Borrowing - Other Capital Issues	100	100	Note 1
	2,200	2,260	
Total	4,107	4,281	

1) This provision is partly committed to meet the repayment costs of using prudential borrowing for following initiatives. The uncommitted balance provides some flexibility to deal with minor capital issues which might arise in 2006/07.

	Revenue cost £'000	Capital Cost £'000
Items approved by Council during 2005/06		
Coronation Drive Site Investigation	10	100
Headland Town Square Development	10	105
Contribution towards Grayfields development	14	140
Items identified during 2006/07 budget process		
Headland Town Square Archaeology costs	9	90
Headland War Memorial	9	98
	52	533

SCHEDULE 2 - SUMMARY OF 2006/07 BUDGET PRIORITIES WHICH ITS IS SUGGESTED BE FUNDED

	2006/07 £'000	2007/08 £'000	Suggested Ranking	Comment
<u>Regeneration & Liveability Portfolio</u>				
Economic Development	100	309	1	Withdrawal grant funding
	100	309		
<u>Adult Services Portfolio</u>				
Environmental Standards	28	29	2	Loss grant funding for Healthy food initiatives.
	28	29		
<u>Regeneration & Liveability Portfolio</u>				
Environment - Bulky Waste	100	103	3	Extension of service.
Economic Development - promotion of tourism/business	80	82	4	Increase need to market Hartlepool.
Landscape & Conservation	50	52	5	Introduction of conservation grants scheme.
	230	237		
<u>Performance Management</u>				
Corp Strategy & Public Consultation	28	29	7	Increase support for scrutiny function.
	28	29		
Sub Total	386	604		

SCHEDULE 3 - SUMMARY OF 2006/07 BUDGET PRESSURES WHICH IT IS SUGGESTED ARE NOT FUNDED

	Maximum £'000	Comments
<u>Adult Services Portfolio</u>		
Learning Disabilities Support	70	Pressure traded off to prevent cut
	70	
<u>Culture, Housing & Transportation Portfolio</u>		
Highways Services	35	Accommodate within mainstream budget/reduce SHM
	35	
<u>Regeneration & Liveability Portfolio</u>		
Environment - Alternative weekly collection	100	Revision of recycling may remove need for cost.
Environment - Shuttle Service	30	Revision of recycling may remove need for cost.
	130	
<u>Finance Portfolio</u>		
Municipal Elections	30	Not in bill
	30	
<u>Children's Services Portfolio</u>		
A2L	40	One off costs to fund from 05/06 outturn
Young People's Service (first reduction)	40	
Admissions	12	
Young People's Service (second reduction)	30	Young People's Service Cumulative reduction £70,000
Youth Service/Connexions	45	AS to check
Youth Justice Team	30	
Young People's Service (third reduction)	30	Young People's Service Cumulative reduction £100,000
Young People's Service (fourth reduction)	70	Young People's Service Cumulative reduction £170,000
	297	
Total	562	

SCHEDULE 4 - SUMMARY OF 2006/07 BUDGET PRIORITIES WHICH IS SUGGESTED ARE NOT FUNDED

	Maximum £'000	Comments
<u>Culture, Housing & Transportation Portfolio</u>		
Archaeology	2	Pressure traded off to prevent cut
Libraries	14	Pressure traded off to prevent cut
Highways & Transportation	60	Travel Plan issues
Housing Retained Services	60	
	136	
<u>Regeneration & Liveability Portfolio</u>		
Environment - Navigation Point	30	Pressure funded from P&D income & adoption agreement
Town Care Management	37	
	67	
<u>Performance Management</u>		
Estates Management - War Memorial	40	One off - fund capital programme or 05/06 outturn strategy
Public Relations	17	Not needed until 2007/08
Personnel Health & Safety	20	
	77	
<u>Children's Services Portfolio</u>		
NRF	450	NRF funding ends - potential redundancy in schools
	450	
Total	730	

	2005/2006 PROJECTED BUDGET	2006/2007 PROJECTED BUDGET	2007/2008 PROJECTED BUDGET	DETAILED BUDGET PAGE COLOUR
	£m.	£m.	£m.	
<u>DEPARTMENTAL REQUIREMENTS</u>				
Children's Services- DSG	51.482	54.814	57.856	Yellow
Children's Services- LEA	5.108	5.299	5.458	Yellow
Children's Services- C Services/ S Services	10.481	10.831	11.156	Yellow
Neighbourhood Services	13.563	14.127	14.561	Green
Regeneration & Planning	3.392	3.516	3.621	Blue
Resources	4.012	4.171	4.297	Pink
Resources: Rent Allowances/C.Tax benefit not subsidised	1.180	1.216	1.252	Pink
External Finance - Rent Allowances Grant	(1.030)	(1.061)	(1.093)	Pink
Adult Services - SS Revenue expenditure	18.974	19.624	20.213	Beige
Adult Services - CS Revenue expenditure	6.120	6.339	6.529	Beige
Social Services - Care Home Fees	0.370	0.381	0.381	Beige
TOTAL BOARD REQUIREMENTS	113.652	119.257	124.231	
<u>EXTERNAL REQUIREMENTS</u>				
Magistrates, Probation and Coroners Court	0.158	0.168	0.178	
North Eastern Sea Fisheries Levy	0.018	0.019	0.019	
Flood Defence Levy	0.030	0.031	0.032	
Discretionary NNDR Relief	0.031	0.031	0.032	
<u>CORPORATE COMMITMENTS</u>				
I.T.	2.355	2.426	2.499	
Audit Fees	0.310	0.319	0.329	
Centralised Estimates	6.683	7.167	7.435	
Centralised Estimates saving	(0.180)	(0.040)	(0.040)	
Centralised Estimates Saving identified to fund SSD growth	(0.050)	(0.050)	(0.050)	
Insurances	0.345	0.353	0.360	
Insurance Credit	(0.160)	0.000	0.000	
Designated Authority Costs	0.315	0.371	0.382	
Pensions	0.424	0.437	0.450	
Members Allowances	0.318	0.328	0.338	
Mayoral Allowance	0.069	0.071	0.073	
Archive Service	0.007	0.007	0.007	
Emergency Planning	0.091	0.094	0.097	
<u>NEW PRESSURES</u>				
Increased Employers Pension Contributions	0.000	0.000	0.426	
Prudential Borrowing Costs	0.170	0.300	0.300	
Housing Stock Transfer Costs/Loss external income	0.330	0.573	0.589	
Contingency	0.020	0.021	0.021	
Housing Market Renewal Support	0.041	0.042	0.043	
Planning Delivery Grant terminated	0.000	0.150	0.154	
Contribution to Tees Valley Regeneration	0.000	0.050	0.050	
Support for Major Tourist Attraction	0.052	0.053	0.055	
Supporting People Pressure	0.400	0.400	0.400	
Extension of Recycling	0.000	0.110	0.110	
Strategic Contingency (note 1)	0.100	0.750	0.900	
2006/07 Budget Pressures	0.000	4.107	4.281	
2006/07 Budget Priorities	0.000	0.386	0.604	
2006/07 Mainstreamed grant (note 2)	0.000	0.527	0.543	
2006/07 Terminated Grants (note 3)	0.000	0.240	0.248	
2007/08 Budget Pressures	0.000	0.000	1.020	
2007/08 Mainstreamed grant	0.000	0.000	0.014	
COUNCIL BUDGET REQUIREMENT	125.531	138.698	146.130	
PARISHES PRECEPTS	0.019	0.020	0.021	
CONTRIBUTION FROM FBR RESERVE	(1.000)	(1.000)	(1.000)	
DEBT RESCHEDULING SAVING	(1.000)	(1.000)	(1.000)	
CONT. TO / (FROM) RTB INCOME RESERVE	(1.000)	(1.000)	(1.000)	
CONT. TO / (FROM) 2003/04 BUDGET SUPPORT FUND	(0.300)	0.000	0.000	
CONT. TO / (FROM) 2005/06 BUDGET SUPPORT FUND	0.400	(0.400)	0.000	
GROSS BASE BUDGET REQUIREMENT	122.650	135.318	143.151	
Council Tax Percentage Increase	4.9%	0.0%	0.0%	
Council Tax - base income	31.654	31.654	31.654	
Council Tax - reduction in non collection and inc. in tax base	0.000	0.250	0.250	
DSG	0.000	54.814	57.856	
External Finance - Revenue Support Grant	60.511	6.735	43.181	
External Finance - Redistributed Business Rates	30.045	35.081	0.000	
Total External Finance	90.556	96.630	101.037	
Collection Fund Surplus	0.440	0.200	0.200	
BUDGET LIMIT	122.650	128.734	133.141	
GROSS DEFICIT/(SURPLUS) - Note 4	(0.000)	6.584	10.010	

1) Strategic Contingency (details of total available per year)

	<u>2006/07</u>	<u>2007/08</u>
	<u>£'000</u>	<u>£'000</u>
Single Status	500	500
Civic Centre Maintenance (Prudential Borrowing provision)	200	300
Youth Service FSS	50	100
	750	900

2) 2006/07 Mainstreamed grant

	<u>2006/07</u>	<u>2007/08</u>
	<u>£'000</u>	<u>£'000</u>
Residential Allowances	501	516
Preserved Rights	23	24
Teachers Pay Grant (LEA employed staff)	3	3
	527	543

A further £14,000 of Preserved Rights grant will be mainstreamed in 2007/08, and this is shown separately in the overall budget summary.

3) 2006/07 Terminated Grants

	<u>2006/07</u>	<u>2007/08</u>
	<u>£'000</u>	<u>£'000</u>
Teenage Pregnancy grant	56	58
Safeguarding Children	184	190
	240	248

4) These figures show the gross deficit before taking account of the measures detailed in paragraphs 12.2 and 12.3 and of an increase in Council Tax and/or implementing service cuts.

APPENDIX G

SUMMARY OF PROPOSED SAVINGS AT 5%

	Target	Proposed savings to be achieved from		
		Efficiency	Saving	Total
	£'000	£'000	£'000	£'000
Children's Services	737	75	665	740
Adult and Community Services	1271	477	793	1270
Regeneration and Planning	168	85	43	128
Neighbourhood Services	676	310	372	682
Chief Executives	273	195	75	270
	3125	1142	1948	3090

SUMMARY OF POTENTIAL SAVINGS AND REDUCTIONS IN SERVICE LEVELS

CHILDREN'S SERVICES

APPENDIX G

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
A. Requirement to save £60k on restructure costs.						
1. Strategic Management 22382	E	Non-filling of vacant post on new structure. Risk of unmet needs emerging as structure settles. Post was to be used partly to research availability of external grants, so potential loss of new income sources.	One post: Finance Officer PO1 (vacant)	32	None	0
2. Strategic Management 22377	E	Non-filling of vacant post on new structure. Risk of unmet needs emerging as structure settles and potential lack of capacity relating to commissioning.	One post: Review Officer PO1 (part post coded here - rest coded later)	28	None	0
				60		
B. Savings target (additional to restructure saving)						
Strategic Management: Children's Services Restructure 22377	E	Non-filling of vacant post on new structure. Potential risk of unmet service needs emerging as structure settles.	Part Review Officer PO1 (vacant post)	4	None	0
Strategic Management: Planning and Service Integration 22383	E	Non-replacement of shared management trainee: reduction in capacity to respond to new initiatives.	0.5 vacant post	16	None	0
Strategic management: Children's Services restructure - staff 22377	S	Efficiency savings on non-salary budgets (printing, postage, equipment, photocopying, advertising). Some risks as department has not yet operated for a full year to assess need.	None	43	None	0
Other school-related expenditure 22153 Existing premature retirement costs	S	Reduction in pension costs for staff from former authorities (budget reduces naturally over time)	None	55	None	0
22493 Existing premature retirement costs	S	Reduction in provision for residual costs of staff from FE colleges (budget reduces naturally over time)	None	5	None	0
22155 New premature retirement costs	S	Reduction in provision for future payment/pension costs. A potential risk if future restructures result in staff redundancy / retirement. Impact of falling rolls in schools.	None	17	None	0
Strategic Management: New premature retirement costs 22155	S	Further reduction in provision for future redundancy / retirements. A risk with further restructures possible.	None	20	None	0
Strategic Management: New premature retirement costs 22155	E	Third level of reduction in provision for future redundancy / retirements. A risk with further restructures possible.	None	13	None	0

SUMMARY OF POTENTIAL SAVINGS AND REDUCTIONS IN SERVICE LEVELS**CHILDREN'S SERVICES****APPENDIX G**

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Strategic Management Central Administration 22381	S	Reduction in general administration costs (postage, printing, photocopying, equipment, advertising). Impacts on standards, presentation, profile, morale, efficiency at time former departmental leaflets etc need replacing.	None	20	None	0
Access Asset Management Planning 22458	E	Reduced provision for feasibility studies / consultancy costs in relation to premises issues.	None in Children's Services - potential impact on Property Services	20	None	0
Strategic Management: ICT development 22384	E	Non-filling of vacant post on new structure - risk of unmet needs emerging as structure settles. More difficult to develop more efficient systems of working.	Systems Support Officer Scale 5 x 1 (vacancy)	22	None	0
Strategic Management: ICT development 22384	S	Non-filling of vacant post on new structure. Would reduce ability to develop and maintain new ICT systems and to develop more efficient systems of working.	Principal Systems Support Officer PO1 (vacant post)	33	None	0
Central support costs (unspecified)	S	Currently unspecified because of staff appointment procedures. Possible non-filling of vacant post or adjustment of duties between sections.	Possible deletion of post	22	None	0
Residential and Foster Placements	S	Risk Assessment of implementing saving indicates that cost could increase if additional placements required. This risk needs to be managed from General Fund balances.	None	450	None	0
5% TARGET REACHED				740		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Support Services - departmental non pay heads	S Deletion of budgets for consultancy support, commissioning, and other non-pay items	Capacity to deal with service developments, change management, etc will be impaired	None	48		
Support Services - interdepartmental recharges	S Deletion of budget for additional work from central departments (HR)	Loss of capacity for workforce development etc	None	28		
Community Services - Arts events and Museums	E Increase income from Borough Hall bar	Uncertainties over demand and sensitivity to price, but facilities and use are expected to rise	None	30		
Community Services - Libraries	E Absorb inflation in book prices using regional procurement developments	Tenders not yet received Book Fund is c£285k	None	10		
Community Services - Sports and Leisure	E Reduce staffing in Health Suite at Mill House Leisure Centre	Increased risk and reduced value to public but comparable to commercial sector operations	2.1 ftes lost, likely to be managed through redeployment and natural wastage	22		
Community Services - Arts, Events and Museum	S Increase hire rates for Town Hall Theatre and Borough Hall theatre	25% increase would lose some community groups, but probably alternative demand	None	15		
Community Services - Parks and Countryside	S Close Summerhill (toilets) at 5.30 on summer evenings	Site will remain open, and centre is relatively lightly used	Seasonal staff would not be appointed	5		
	S Tree Maintenance Contract	Initial maintenance work achieved	None	10		
Adult Social Care - Learning Disability - Older people	S Increase charges to service users Day care meals etc Day care meals etc	These are discretionary charges, but must remain reasonable in relation to costs and ability to pay	None	5 10		
- Older people	S Home care charges	This is an assessed charge, and follows the policy of withdrawing the 'discount' applied to the new policy over a period of years	None	70		
Adult Social Care	S Negotiation of new Supporting People contracts across Adult Social Care		None	260		
Adult Social Care - Assessment and care Management - Mental health - Older people - Older people - Older people	S Reductions linked to higher eligibility threshold Equipment for disabilities Preventative services and advocacy Mobile Meals Service subsidy Anchor Community Support LD Support Team	Known budgetary pressure area Prevention is govt priority, and has a long term payback		60 20 25 60 60		
Adult Social care - Older people	E Absorb demographic pressure on residential placements and long term home care through intensive intermediate care	There is pressure on budgets from supply side (fee negotiations) and demand side demography) It is thought that the latter is being countered by improved practice and rapid response support following discharge, falls etc. However other factors bearing on demand may make achieving this saving difficult to sustain	None	240		
Adult Social Care - Older people	E Absorb pressure caused by reduction in Access and Capacity Grant through tighter control of placements and spending.	Increased pressure on staff and on community based provision.	None	190		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Community Services - Libraries	S Close a branch library - eg Foggy Furze?	Library standards expect branches within easy reach of all residents - could be affected depending on branch closed. Drop in satisfaction levels in BVPI could affect CPA rating	Up to 3 ftes at risk, but would hope to absorb the staff elsewhere	65	Possible redundancy costs Security cost for vacant building	
Community Services - Sport and Recreation	S Close Eldon Grove Leisure Centre and potentially develop enhanced service from Brierton school	Full business case has not been worked up or negotiated with interested parties Could create availability problems at peak times	Up to 3.3 ftes at risk, may involve some redundancies, depending on arrangements with Brierton (Part Year Effect)	27	Possible redundancy costs Security cost for vacant building	
Community Services Community Support	S Development Fund	Non -Specific funding reduced on two individual schemes	Vacancy on staffing exists	10		
			5% subtotal	1270		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Development Control	E - National fee increases introduced on 1.4.05 and relatively high numbers of applications compared with previous years. No increase in processing staff and targets and ODPM expectations met	Revised fee target is based on current income levels. This is a volatile budget that could be subject to a fall in income particularly if economic conditions become unfavourable. Any shortfall against the target would have to be managed by in year or future years savings elsewhere in the department's budget. Given the economic & property cycle a significant element of risk is involved in achieving the full amount identified.	None	60	None	0
Landscape Planning	S - Review of charging for the graphics design service	A small additional amount of income could potentially be generated by reviewing charges made for work done by the graphics design officer for other departments and partners. Quality of work produced may suffer affecting Council's & Hartlepool's image.	None	10	None	0
Community Safety	E - Contribution to mediation service	A modest unbudgeted income amount is currently being generated from Housing Hartlepool. This arrangement still needs to be formalised and achievement is uncertain.	None	10	None	0
Economic Development	S - Contribution to sub regional partnerships	A saving has been generated because of the revised arrangements following the merger of TVDC/TVR, though pressures elsewhere in sub-regional budgets eg LDF related work are unavoidable.	None	13	None	0
Youth Offending	E - Contribution from another local authority to share Youth Offending carer provision	Negotiations are ongoing to share access to a youth offending carer which would lead to a financial contribution being received from a neighbouring local authority. Some uncertainty as to whether this will be achieved.	None	15	None	0
Community Safety	S - Renegotiation of Security Contract	Renegotiation of the council's security contract is due to take place. Potential for some savings may exist. If not, a reduced service for a fixed price would have to be negotiated.	None	20	None	0
			5 % savings target	128		

SUMMARY OF POTENTIAL SAVINGS AND REDUCTIONS IN SERVICE LEVELS
NEIGHBOURHOOD SERVICES

APPENDIX G

Budget Heading	Description of Efficiency/Saving	Risk Assessment of Implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of one-off cost of achieving efficiency/saving	One-off cost of achieving efficiency/saving £'000
Car Parking (Income increase)	Increase range of charges (Sunday charges and more contract). Higher threshold for issuing PNs	There could be a backlash over the introduction of Sunday charges	None	120	Minimal set up costs (e.g advertising order) accommodate within existing budgets	0
Departmental Overspend (administrative)	Pay off remainder of overspend from balances	Precedent in dealing with overspends.	None	51	None	200
DSO (Administrative/cut/efficiency)	Remove line in budget for DSO	Trading account prices will rise a very small amount across the board putting small pressure on client and trading budgets	None	130	None	0
Environmental Action (Income increase)	Increase in fee income due to more enforcers	There could be public criticism over higher levels of enforcement	None	30	Utilising existing wardens to provide a greater enforcement presence	0
Public Protection fee income (Income increase)	Fees increase	There will be some public and member criticism. Portfolio Holder may not support this	0	20	None	0
Facilities Management (Efficiency – one off)	Remove funding support. (Redeploy into Community Security Contract)	May be difficult to gain acceptance to change of approach to delivery of security	0	40	None	0
3% achieved (almost)				391		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of Implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of one-off cost of achieving efficiency/saving	One-off cost of achieving efficiency/saving £'000
3% carried forward				391		
Transport, Mileage and Subsistence (efficiency-transport)	Housekeeping and section targets to be established. Set a 5% reduction target	Could be difficult to achieve and there may be staff resistance	0	20	None	0
Reduction in Admin and Support (Saving-ICT/Finance system)	Reduce the departmental admin and support. (Needs to be across the dept not just in the centre)	Corporate management may suffer. (e.g. IIP support/PM etc)	4 (not identified as yet in the department)	80	Through natural wastage. There are posts which are filled with temporary support but may need part year support to introduce ICT	30
Vehicle Procurement Savings (including short term hire costs) (efficiency-procurement)	Internal housekeeping and possible joint procurement arrangements. Set a 5% reduction target	May be difficult to achieve in 06/07. reduced costs should be passed onto client budgets. Diffcult to administer	0	120	Unknown at this stage but likely to be accommodated within existing resources. May need part year support due to lead in time	60
Reduce Welfare/Community Transport to budget (Cut/part efficiency – transport)	Reduce level of service of find efficiency measure to deliver within budget. (or clients pay from their budgets)	A difficult and sensitive issue. Would assist trading position. Difficult to reflect in revenue budget	0	51	None	0
Consumer Services - Licensing Act (Administrative)	Claims support as central reserve and possible reduction of activity	Gaming legislation is to follow	0	20	Staff resources could be re-deployed into other areas e.g. TS	0
Total (5% achieved)				682		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Proposals to achieve 5% target of £273,000						
Fraud	E - increase in DWP grant income from increase in fraud detection.	Levels of detected fraud are less than anticipated.	No reductions in staffing levels, although initiative will increase sections workload.	15	None	0
Revenues	E - increase in Council Tax income by reducing number of single person Ctax discounts.	Initiatives is untried and therefore income target cannot be guaranteed. There may also be a marginal adverse impact on in-year Ctax collection rates.	No reductions in staffing levels, although initiative will increase sections workload.	150	Costs of using data enquiries will be covered from saving.	0
Registrars	S - increase in income and reduction in cost base	Non achievement of income target	No reductions in staffing levels	18	None	0
Corporate Strategy and Dem. services	E - reduction in printing and distribution costs across a range of activities	None	None	30		0
Legal	S - Books & Publications - reduce avail able budget	Reduces source material available for research document preparation etc.		2	None	
Legal	S - Increase income by 4% - review range and levels of charging	Increase not achieved		2.5		
Legal	S - Give up part surplus from unfilled post	Unable provide additional support		20	None	
Human Resources/Purchasing	S - Increase income from NEPO	Needs some extension of use of NEPO contracts by Departments		3		
Human Resources/Purchasing	S - Increase income from NEPO	Needs significant extension of use of NEPO contracts by Departments		7		
Human Resources	S - Reduce Postal service within Civic Centre	Urgent post not delivered on time mitigated by depts. making separate arrangements if expecting urgent correspondence	Loss of one Agency employee	17		
Workforce Development & Diversity	S - miscellaneous training savings	May lead to employee dissatisfaction		3		
Human Resources	E - Not responding to unsuccessful candidates		None	2.5		
			Sub total - value of 5% savings	270		

Appendix H

SUMMARY OF KEY FINANCIAL ASSUMPTIONS UNDERPINNING THE BUDGET

Budget Assumption	Financial Standing and Management
The treatment of inflation and interest rates	<p>The forecast resource allocations include annual increases for all areas of 3%. Provision of cost of living pay awards for all staff except teachers, which are funded from individual school allocations, have been provided in line with the agreed three year pay formula.</p> <p>The salary budgets include an allowance for staff turnover based on the level of turnover achieved in previous years. This varies to reflect individual department's specific circumstances.</p> <p>Provision has been made for the 1% increase in the Employers Pension contribution in line with the latest Actuarial valuation.</p> <p>Interest rates for 2006/2007 have been assumed at 4% for investments. During 2005/2006 the majority of the Council's borrowings were converted to fixed rate borrowings between 3.7% to 4.6. On the basis of previous years trends it is anticipated that the net budget for interest costs is prudent. The Council's Treasury Management Strategy details how the Authority will manage interest rate risks to ensure actual costs remain within budget.</p>
Estimate of the level and timing of capital receipts	<p>In 2004/2005 the Council's available capital receipts were earmarked to support existing projects. As expenditure on these projects was delayed until 2005/2006 the resources were reallocated to meet Equal Pay costs of £2m. It was recognised that these resources need to be repaid from future capital receipts from the sale of Briarfields and/or York Road Flatlets/ Benedict's House. As the Briarfields disposal will now not proceed and the disposal of York Road Flatlets/ Benedicts House will not achieve a capital receipts of £2m this repayment cannot be made in full. Therefore, this repayment will need to be made using additional Prudential Borrowing or from the Councils reserves. As this stage it is anticipated that repayment will not need to be made until 2006/2007 as capital expenditure commitments in the current year have been delayed. It is therefore suggested that this issue be addressed as part of the 2007/2008 budget strategy. See main report Para 4.12</p>

The treatment of demand led pressures	Individual Portfolio Holders and Directors are responsible for managing services within the limit of resource allocations and departmental Risk and Strategic Change Provisions. If these resources are inadequate the Council's Managed Under/Overspends Policy provides flexibility to manage the change over more than one financial year. In some key instances it will not be possible in 2006/2007 to absorb some demand pressures and appropriate provision has been included in the budget forecast as detailed in Appendix E.
The treatment of planned efficiency savings/productivity gains	All Directors have a responsibility to deliver services within the approved resource allocations. Where departmental efficiency savings/productivity gains are planned it is the individual Directors responsibility to ensure they are implemented. Any under achievement would be dealt with on a temporary basis through the managed overspend rules until a permanent saving is achieved.
The financial risks inherent in any significant new funding partnerships, major out sourcing arrangements or major capital development	The Council has also submitted a bid for Building Schools for the Future. Members have been appraised of the potential impact of this initiative on the revenue budget if the Council is required to undertake additional borrowing. Although, this will not occur until after 2007/2008 and will be on a phased basis. A strategy has been approved for funding the up front costs of this scheme and provision for the first years costs included in the 2003/2004 outturn strategy.
The availability of other funding to deal with major contingencies and the adequacy of provisions	<p>The Council's approved Managed Underspend and Strategic Risk and Change initiatives are well understood and provide service departments with financial flexibility to manage services more effectively. These arrangements help to avoid calls on the Council's corporate reserves.</p> <p>The Council's insurance arrangements are a balance between external insurance premiums and internal self insurance. The value of the Council's insurance fund has been assessed and is adequate to meet known reserves on outstanding claims.</p>
The strength of financial reporting arrangements and the Authority's track record of budget monitoring	The Council's financial reporting arrangements include the identification of forecast outturns for both revenue and capital areas. These arrangements ensure problems are identified and corrective action taken before the year end, either at departmental or corporate level. This includes the use of Managed Underspends from previous years or temporary corporate funding to enable departments more time to address adverse conditions. These arrangements have worked well and have enabled the Council to strengthen the Balance Sheet over the last few years. In addition, the Council's outturn strategy will address a number of specific issues arising in 2005/2006.

<p>Single Status/Equal Pay Claims</p>	<p>In financial terms the greatest risk facing the Council relates to Equal Pay claims and the implementation of Single Status. The position regarding Equal Pay claims is worse than anticipated following the decision reached by similar cases in other authorities. The Employment Tribunal judgement set a precedent and will increase the level of compensation the Council will need to pay. It is estimated that this will cost up to £2.4m. As these costs were not previously anticipated no funding has been set aside for these costs. As indicated previously it is suggested that the uncommitted reserves identified by Scrutiny Co-ordinating Committee could be allocated to partly fund these costs. It is also suggested that if the actual 2005/2006 outturn is more favourable than currently anticipated that these resources be allocated for Equal Pay costs.</p> <p>The position on Single Status is also uncertain as detailed Job Evaluations and the design of a new pay and grading structure will not be completed until later in the year. The revenue forecasts for 2006/2007 onwards include a provision of £1m to meet these costs. Based on experience in other authorities this amount is unlikely to be adequate. However, different authorities have different work forces and different mixes of internally and externally provided services. Therefore, a detailed costing exercise will need to be completed during 2006/2007 to reflect Hartlepool's specific position. This work will then need to be reflected in the 2007/2008 budget strategy.</p>
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2006/07 FINANCIAL RISK MANAGEMENTRisk Rating

A simplified version of the Risk Assessment criteria used in the Council's Risk Management Strategy has been used to rank budget risks. This assessment rates risk using the convention of green/amber/red, as defined below, although different levels of risk with each category have not been defined. The risk assessment helps inform the Council's budget monitoring process as it identifies areas that need to be monitored more closely than other budgets. These procedures help ensure that departments can manage budgets and services within the overall departmental resource allocation and the Council's overall financial management framework, which enable departments to establish reserves for significant risks and to carry forward under and over spends between financial years.

The value of expenditure/income on individual areas, together with the percentage of the authority's net budget, are shown in the table below to highlight the potential impact on the Council's overall financial position.

Green - these are unlikely events which would have a low financial impact.

Amber - these are possible events which would have a noticeable financial impact.

Red - these are almost certain to occur and would have a very significant impact. Provision would need to be made for such events in the budgets.

EXPENDITURE ITEMSCORPORATE RISKS

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Larger than expected pay increases	Green	46,393	34.3%	National cost of living increases for majority of Council's pay groups for the three years commencing 2004/05 have been agreed. This agreement defines fixed percentage increases for 2004/05 and 2005/06. Increase for 2006/07 is 2.95% .

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Single Status/Equal Pay Claims	Red	2,400	1.8%	<p>In financial terms the greatest risk facing the Council relates to Equal Pay claims and the implementation of Single Status. The position regarding Equal Pay claims is worse than anticipated following the decision reached by similar cases in other The Employment Tribunal judgement set a precedent and will increase the level of compensation the Council will need to pay up to £2.4m. The Employment Tribunal judgement set a precedent and will increase the level of compensation the Council will need to pay. It is estimated that this will cost up to £2.4m. As these costs were not previously anticipated no funding has been set aside for these costs. As indicated previously it is suggested that the uncommitted reserves identified by Scrutiny Co-ordinating Committee could be allocated to partly offset these costs. Its is also suggested that id the actual 2005/2006 outturn is more favourable than currently anticipated that these resources be allocated for Equal Pay.</p> <p>The position on Single Status is also uncertain as detailed Job Evaluations and the design of a new pay and grading structure will not be completed until later in the year. The revenue forecasts for 2006/2007 onwards include a provision of £1m to meet these costs. Based on experience in other authorities this amount is unlikely to be adequate. However, different authorities have different workforces and different mixes of internally and externally provided services. Therefore, a detailed costing exercise will need to be completed during 2006/2007 to reflect Hartlepool's specific position. This work will then need to be reflected in the 2007/2008 budget strategy.</p>

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Higher costs of borrowing and/or lower investment returns	Green	6,027	4.5%	<p>Interest payable on Council's borrowings or interest earned on investments could be higher/lower than forecast.</p> <p>The Treasury Management Strategy details how these risks will be managed and establishes an appropriate framework of controls for managing these risks. This strategy is based upon the CFO's assessment of future interest rates, which is itself supported by the detailed interest rate forecasts and market intelligence provided by the Council's Treasury Management Advisors.</p> <p>Borrowings are more certain after action during 2005/06 to convert variable rate borrowings to fixed rate borrowings. However, investment returns are lower than anticipated.</p>
I.T.	Green	2,426	1.8%	<p>The partnership contract is subject to an inflationary increase that is outside of the Council's control and this, together with the potential for agreed contract changes, mean this budget is subject to potential change in excess of the budget. However based on the contract value and current economic conditions this is not considered to be a significant risk.</p>

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Planned Maintenance Budget	Amber	198	0.1%	<p>Much of the Council's building stock is in poor condition and the Corporate Risk Register identifies this as a "red" risk. This includes the Civic Centre, Mill House Leisure Centre and a number of other public buildings. From 2002//03 the Council provided 2.5% real term growth for this budget to start addressing these issues. It was recognised that this would not be sufficient and at some point significant resources would need to be allocated to address these issues. As provision to support Prudential Borrowing to address the issues in relation to Mill House and the Civic Centre has now been made as follows, this risk is assessed as Amber for budget purposes:</p> <p>The 2004/05 to 2005/06 Revenue Budget Strategy includes provision to support phased Prudential Borrowing of £3M over a three year period for the replacement of the Mill House wet side. This provision has been rolled forward in the 2005/06 to 2007/08 Revenue Budget Strategy.</p> <p>The 2005/06 to 2007/08 Revenue Budget Strategy includes provision to support phased Prudential Borrowing of £3M over a three year period for improvements to the Civic Centre.</p>
Management of VAT Partial Exemption position	Amber	375	0.3%	<p>The position will continue to be monitored closely to ensure the VAT Partial Exemption limit is not exceeded. It is not expected that this area will be a problem for 2006/07. The Council has a specific reserves to partly cover this risk and the following item.</p>
Failure to comply with relevant local authority financial legislation/regulations, NI and taxation regulations	Amber	N/A	N/A	<p>The Council will take appropriate steps to ensure it keeps up to date with changing legislation and regulations. There is nothing to indicate that the Council faces any specific material risk in these areas.</p>

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Delivery of Planned Savings	Amber	3,090	2.3%	<p>Planned savings include a saving of £0.450m from the reduction of Residential Foster Placements, £0.260m from negotiating Supporting people Contracts, £0.120m increases in Parking income, £0.240m reductions in staffing levels across authority.</p> <p>Detailed savings are identified in Appendix G</p>

CHILDREN'S SERVICES

Individual School Budget	Amber	49,255	36.4%	These resources are delegated to individual schools who are then responsible for managing these resources. Schools maintain their own reserves to enable them to manage their financial position over more than one financial year. The Local Authority may need to provide additional support to assist schools that OFSTED has identified as being in difficulty and not meeting the required educational requirements. A provision was made as part of the 2004/05 Outturn Strategy to enable this support to be provided in 2005/06. In addition a Transitional Support Fund is maintained and managed through the Schools Forum, which may be available to assist schools who experience financial difficulties.
Individual Pupils Budget allocated during the year to schools for high level SEN pupils	Amber	1,045	0.8%	The Local Authority retains centrally, by agreement with schools, funding to support pupils with specific educational needs. No specific pressures have been identified for 2006/07 but as this service is needs led there is always a risk that unavoidable costs could arise during the year. New SEN monitoring procedures have been introduced to inform decisions on allocations from this fund.

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Transport costs not able to be controlled	Amber	1,346	1.0%	Increases in the contract price from NSD Fleet Management as fuel prices rise. There is currently no formal contract so this is subject to negotiation. The Transport division is proposing to take some cuts, which would mean removing some school routes, which is a significant problem for Children's services. Additional pressures are experienced as taxi companies quote high prices for additions to routes as placements for SEN pupils change and one to one escorts for children with special needs continue to increase. Pressures of £140,000 have been identified for 2006/07 and the introduction of the ringfenced Dedicated Schools Grant prevents the LEA from using school funding to cover pressures in this area. Routes are reviewed to combine journeys where possible but this is not always practical depending on type of need of individual pupils. The Transport review is ongoing and will examine all of the issues but changes will not be possible before September 06, and savings are expected to be reinvested in service improvements e.g. for extended schools.
Schools pulling out of broadband contract	Amber	317	0.2%	Schools expressing dissatisfaction with the broadband provision may seek to claim refunds. The existing agreement is for three years with significant subsidies from the LEA and Northgate investment fund. If schools withdraw, charges will still be payable to Northgate with little or no budget available to do so. Negotiations are taking place with schools and Northgate to identify the scale of the problem and measures to resolve it.
Increased demand in places at independent schools for pupils with high level of SEN	Amber	180	0.1%	The home LEA is responsible for fees at independent special schools, therefore should a family move into the area a budget pressure would result. A budget pressure of £66,000 has been identified in 2006/07 and a provision is held to fund additional pressures in the short term.

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Extra District charges and loss of income	Amber	386	0.3%	Charges for pupils from Hartlepool attending special schools in other LEA's may be subject to review resulting in additional costs. In addition pupils from other LEA's who attend special schools in Hartlepool could be moved to a school in their home LEA, resulting in a loss of income to the Council. A budget pressure of £70,000 has been identified for 2006/07 in this area.
Failure to recruit and retain sufficient numbers of staff	Green	653	0.5%	<p>There have been recent problems recruiting and retaining Youth Workers. As well as adversely affecting service delivery and the reputation of the Council, this could result in budget underspends.</p> <p>An increased training and development programme is now underway. This has been combined with regular advertising, a volunteer recruitment programme and a recruitment and retention action plan which includes an exit questionnaire for leavers.</p>
Market Pressures Children Independent Foster Placements	Amber	1,404	1.0%	<p>Foster Care market has become very competitive and breakdown of internal Foster Carer supply has led to children having to be placed with Independent providers.</p> <p>A strategy to recruit Foster Carers and review fee levels should allow movement from Independent placements by the end of 05-06 alleviating some of the financial pressure</p>

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
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NEIGHBOURHOOD SERVICES

Environment, Environmental Action and Town Care Management	Amber	6,703	5.0%	<p>Loss of LPSA funding creates pressure on the Environmental Action Team Budget pressure on the Street Cleansing Function exists.</p> <p>There are number of legislative changes that having an detrimental impact on this budget. These include the Waste Implementation Programme, Waste Incineration Directive and Waste Acceptance criteria. Pressures of £100k have been identified and it is planned to manage these through the budget management process in conjunction with the Central Finance Department.</p> <p>The implications of the introduction of the LATS scheme has been assessed. It is not expected that this will increase the Council's costs and there is potential to generate income from the sale of surplus permits to other authorities. As this is a new market and the price of permits is not know no provision for such income has been made in the 2006/07 budget. The position will be reviewed during 2006/07</p>
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Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Property Services and Building Cleaning	Green	516	0.4%	There are risks involved with trading, recharge rates, recovery of overheads and achieving the budgeted level of fee income dependent on the capital programme
Supporting People, Retained Housing Services, Environmental Standards and Consumer Services	Amber	7,100	5.2%	A review of the Supporting People Service Contracts needs to be undertaken. Failure to adequately review this could lead to loss of grant.
Engineers, Traffic and Road Safety, Highways, Highways and Transportation and Transportation.	Amber Amber Amber	7,693	5.7%	Budget for highways maintenance insufficient. Will be managed through budgetary control. However continued deterioration of highways may lead to increase in litigation claims. Insufficient funding for coastal protection, will be managed through budgetary control process. Potential for extremely high legal fee's involved with managing the contaminated land identified within the borough. Uncertainty regarding the cost of the new dial-a-ride contract which will start in 2006/07

ADULT & COMMUNITY SERVICES

Demographic changes in Older People	Amber	6,154	4.5%	Increasing number of elderly people, percentage of chronic health problems and negotiation of new price formula for residential and nursing care. Provision in medium term financial plans to minimise impact of increases generated from Independent sector.
Demographic changes in Learning Disability	Amber	927	0.7%	Increasing numbers of people with learning disabilities surviving into adulthood and old-age; expectations of improved quality of life; long-term effect of closure of long-stay hospitals Investment in medium term identified along with development of alternatives to residential care

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Occupational Therapy Equipment	Amber	91	0.1%	Equipment for people with a disability - demand exceeding budget allocation as more people are supported to remain in their own homes. Position will be closely monitored throughout the year.
The Maintenance budget is insufficient to meet service requirements	Amber	251	0.2%	The maintenance budget which covers a large majority of the department's properties has only ever been increased by 'inflation'. This budget has consistently overspent in recent years and is likely to overspend by £30k in 2005-06. It may reach the point where buildings need to close as there is insufficient funding available. The responsible officer works closely with Property Services and is always seeking other funding sources.
Failure to recruit and retain sufficient numbers of staff	Green	119	0.1%	The new Beach Lifeguard season commencing in 2006 contains the risk that insufficient Lifeguards may be employed. As well as adversely affecting service delivery and the reputation of the Council, this could result in budget underspends. A high profile recruitment campaign is underway.

INCOME ITEMS

ADULT & COMMUNITY SERVICES

Non-achievement of income targets	Green	1,381	1.0%	The nature of Community Services is such that the majority of income is generated through admissions/usage of the services on offer. If this usage falls below targets then income will be reduced. Budget forecasts are based on revised charges and trends from previous years which indicate the budget should be achievable. Position will be monitored closely throughout the year.
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Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
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NEIGHBOURHOOD SERVICES

Supporting People, Retained Housing Services, Environmental Standards and Consumer Services	Green	5,308	3.9%	No financial risks identified.
Engineers, Traffic and Road Safety, Highways, Highways and Transportation and Transportation.	Amber	1,939	1.4%	Reduction in car parking usage owing to increase in fees. Budget forecasts are based on revised charges and actual income achieved in previous years. These trends indicate budget should be achievable. Position will be monitored closely throughout year.

REGENERATION AND PLANNING

Fee Income - Planning & Building Control	Amber	2,506	1.9%	Fee income target must be achieved to fund part of the department's expenditure budget. This income cannot be controlled or easily estimated. Achieving the target depends on sufficient numbers/size of applications being received, national economic conditions remaining reasonably favourable to encourage development and in the case of Building Control, the section being able to successfully compete with the private sector. Prudent estimates taking into account previous income trends, prevailing economic conditions and potential new activity are set for both these areas.
External Funding - Economic Development Service	Amber	564	0.4%	The risk of reduced external funding being received for economic development activity from 2005/6 onwards is almost certain. Potential implications of these reduced resources on the continuation of the service in its present form are seen as significant and regarded as a 'red' risk in the department's operational risk register.

Financial Risk	Risk Rating	2006/07 Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
				Some reserves have been built up over recent years to delay the problem but these will be sufficient only for 2005/06 and the early part of 2006/07. Officers continue to seek new sources of external funding and explore opportunities to develop new external partnering arrangements
Rent Income - Economic Development Service	Green	157	0.1%	Rent income is paid by new/growing businesses in the Brougham Enterprise Centre and Industrial Units. Some risk of non payment and under occupancy exists. The former is addressed through the council's debtor and recovery procedures. The risk of future under occupancy is likely to be reduced once the major investment programme planned for Brougham is completed.

SUMMARY OF SPECIFIC RESERVES

Actual Balance at 31/3/2005 £'000	Fund	Estimated contribution to/(from) Reserve 2005/06 £'000	Estimated Balance at 31/3/2006 £'000	Estimated contribution to/(from) Reserve 2006/07 £'000	Estimated Balance 31/3/2007 £'000	Estimated contribution to/(from) Reserve 2007/08 £'000	Estimated Balance 31/3/2008 £'000	Estimated contribution to/(from) Reserve 2008/09 £'000	Estimated Balance 31/3/2009 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used	Procedures for the reserves management and control
Capital Reserves												
2,028	Capital Funding	(2,028)	0	0	0	0	0		0	This reserve is fully committed to fund rephased capital expenditure.	It is assumed that this reserve will be used in 2005/06. Although if capital expenditure is rephased the reserve will be carried forward to match these commitments.	Through the overall management and control of the capital programme and the annual capital closure process.
1,598	Coastal Defences	0	1,598	0	1,598	0	1,598		1,598		Following Scrutiny Co-ordinating Committee's review of reserves, this reserve is no longer needed and proposals for its usage are detailed in the Budget & Policy Framework Report.	
89	Maritime Av Remedial	0	89	0	89	0	89		89	For road maintenance responsibilities within the Marina inherited from TDC.	Reserve will only be used available if works become necessary.	Ongoing review as issues arise.
3,715	Total Capital Reserves	(2,028)	1,687	0	1,687	0	1,687	0	1,687			
Collection Fund Reserve												
406	Collection Fund Surplus	(406)	0	0	0	0	0		0	Reserve established from increased Council Tax income arising from increase in Tax Base and improved recovery of Council Tax.	Reserve can only be distributed to precepting and billing authorities in proportion to respective precepts on the fund. HBC share of surplus is used to support the Budget by reducing the amount to be funded from Council Tax.	Reserve managed through the overall management and control of the Collection Fund and any surplus (or deficit) is taken into account in the budget setting process.
406	Total Collection Fund Reserve	(406)	0	0	0	0	0	0	0			
Schools Reserves												
3,559	Schools	0	3,559	0	3,559	0	3,559	0	3,559	To enable individual schools to manage their budgets over more than one financial year.	Individual schools determine usage as part of their detailed budget plans. Forecasts for 2005/06 are difficult to determine.	Procedures determined by individual schools. Overall level of balances are monitored by the Children's Services department to ensure individual school balances are not excessive and plans are developed for using balances.
3,559	Total Schools Reserves	0	3,559	0	3,559	0	3,559	0	3,559			
Specific Revenue Reserves												
388	Lotteries Reserve	0	388	0	388	0	388		388	The Lotteries Reserve, consists of the proceeds of the civic lottery and donations received. It is used for grants and donations to local organisations.	Reserve can only be used for donations to local organisations. Individual requests are approved on a case by case basis.	Ongoing review as requests for grants and donations are received.
49	Museums Acquisition	(8)	41	(8)	33	(8)	25		25	To support the purchase of museums exhibits	Reserve maintained to provide funds if necessary	Reserve maintained to provide funds if necessary
2	Graves in Perpetuity	0	2	0	2	0	2		2			

4,099	Insurance Fund	(740)	3,359	(566)	2,793	(532)	2,261	(350)	1,911	<p>The Insurance Fund has been established to provide for all payments that fall within the policy excess claims. Most policies provided by the Council are subject to an excess. For motor vehicle own damage, the excess is £1,000. However, the excess is £100,000 for the Property/Combined Liability policy on each claim. The All Risks policy covers those items considered to be of value and at greatest risk of theft or damage. The Council's experience whilst operating with these excesses has been favourable. Nevertheless, the Council's total exposure in any one year has substantially increased and is currently £4.75m. The net value of this reserve consists of the insurance fund balances less amounts advanced to departments to fund service improvements. These amounts will be repaid over a number of years to ensure resources are available to meet insurance claims that will become payable.</p>	<p>The reserve is used to meet self insured claims as and when they arise.</p> <p>The Insurance Fund is subject to an annual review to ensure adequate funds are available to meet known liabilities when they amounts become payable. In practice there can be a significant lead time between a claim being recognised and the actual payment to the claimant. However, it is essential that resources are earmarked when a liability is identified to ensure resources are available to make payments when they become due. The value of the fund is currently matched by identified claims which have not yet been finalised. Interest is credited to this to ensure the fund is protected against inflation. The forecast reduction reflects the settlement of historic claims and not an unplanned fall in the value of the fund. However, if claims continue at current levels future contributions may required from 2006/07. These commitments have not yet been determined or reflected in the forecast budget deficits.</p>	
47	School Rates	0	47	0	47	0	47	0	47	<p>The Schools Rates Adjustment arose from reductions in school rates payable following the review of rateable values.</p>	<p>Reserve is used as a 'balancing' figure each year to ensure that there is a 'budget neutral' effect on schools ie. the Reserve is used to adjust the schools budget to equal actual rates costs.</p>	<p>Reserve maintained to provide funds as and when necessary</p>
291	Planned Maintenance	(291)	0	0	0	0	0	0	0	<p>To fund rephased planned maintenance expenditure.</p>	<p>When commitments become payable.</p>	<p>Reserve committed 2005/06</p>
541	Pension Equalisation Reserve	205	746	(746)	0	0	0	0	0	<p>This reserve has been created to meet the future costs of increases in the employers pension contribution rates over the next six years.</p>	<p>The latest Pension Fund Valuation determined the Employers Pension rates for 2005/2006 and the following two years. Based on these rates this reserve will not be needed to support the budget in the three years commencing 2005/2006. Therefore, these resources can be earmarked to fund the 2005/2006 Equal Pay "bridging the gap" payments. The remaining reserve will be used when employers contribution rate increases, above revenue budget provision, which is expected to occur in 2008/09. It should be noted that this proposal will mean that any additional increases in the employers pension contributions will need to be addressed as part of the overall budget strategy.</p>	<p>Reserve will be maintained until result of next Actuarial review of Pension scheme is known.</p>
86	Emergency Planning	0	86	0	86	0	86	0	86	<p>This reserve is held on behalf of the 4 districts under the joint arrangement, to meet potential additional costs arising under revised Civil Defence arrangements to be implemented from 1st April 2005.</p>	<p>Reserve will be used to meet additional costs identified.</p>	<p>Reserves will be used following approval by Emergency Planning Joint Committee.</p>
57	Legionella Reserve	0	57	(57)	0	0	0	0	0	<p>This reserve was created to part fund works on all council properties in order to comply with laws in relation to Legionella bacteria control.</p>	<p>Reserve will be used to finance compliance works as they arise.</p>	<p>Ongoing review as inspection programme is undertaken.</p>
5,560	Total Specific Revenue Reserves	(834)	4,726	(1,377)	3,349	(540)	2,809	(350)	2,459			

Strategic Change Reserves

Resources (Corporate)												
5	Ghost Ships	0	5	0	5	0	5		5	<p>Earmarked as part 03/04 Outturn Strategy for legal costs awarded against Council - was £83k, but settlement expected to be lower</p>	<p>Reserves will be used to fund costs when they become payable.</p>	
5	Total Resources (Corporate)	0	5	0	5	0	5	0	5			

Adult & Community Services												
31	Fairer Charging review consultancy fees	(31)	0		0		0		0	Created to provide for the costs of bringing outside consultants (Price Waterhouse Coopers) in order to conduct a review and assessment of Fairer Charging within Social Services.	To be used during 2005/2006 to conduct Fairer Charging review.	To be used to fund costs of Fairer Charging review in Social Services.
37	Staff accommodation reserve	0	37	0	37	0	37		37	Created after identification that shortage of office accommodation threatens recruitment & retention, health & safety and effectiveness & efficiency of service	To finance improvements/alterations to existing accommodation to meet Health & Safety requirements	Amount of reserve utilised will be determined as and when H&S issues arise together with the possibility of securing additional accommodation
108	Seaton CC 'Management' - Some of this fund pertains to Childrens Services. However, the amount has yet to be determined by the overseeing board.	0	108	(50)	58	(58)	0		0	Balance carried forward from previous years	Ringfenced for Seaton CC Management Committee to be used when the running of Seaton CC is handed over to them	Reserve to be used when handover occurs Cultural Services Asst Director pursuing
300	Adult Education	(103)	197	(91)	106	0	106		106	Created to address short and long term pressures from within the Adult Education service as identified in Post Inspection Plan.	Reserve will be used to support and match fund service improvement projects as identified and agreed as part of the Post Inspection Plan.	Some commitments will be incurred in the short term. Reserves will be maintained in accordance with the timescales agreed in the Post Inspection Plan. Future reserves will be the subject of an annual review as part of the service outturn strategy in consultation with the CFO. Details will be reported to Cabinet as part of the final outturn report.
0	Maritime Festival	20	20	(20)	0	20	20		20	Created to enable the department to manage the budget over more than one financial year	To finance the Maritime Festival scheduled to occur every two years with the next expected to be in July 2006	Reserve to be used in 2006/2007
130	Homecare Redundancy Reserve	(65)	65	(65)	0		0		0	Created in order to provide for the costs of redundancies in the Home Care service following restructure. Anticipated that redundancy costs will continue in 2006-07.	To be used from 2005/2006 in order to fund the cost of Home Care redundancies.	To be used from 2005/2006 in order to offset the costs of Home Care redundancies in Social Services.
606	Total Adult & Community Services	(179)	427	(226)	201	(38)	163	0	163			

Childrens Services												
102	Youth Service	80	182	(140)	42	(26)	16	(16)	0	Youth Advisory Group Balances carried forward from previous years	140k to be used to finance the refurbishment of Boy's Welfare once lease agreed in 2006/2007 and 2007/2008 42k to be used to enhance the service and delivery to young people over the forthcoming years	Reserve to be used as detailed by 2008/2009
36	Staff accommodation reserve (0	36	0	36	0	36	0	36	Created after identification that shortage of office accommodation threatens recruitment & retention, health & safety and effectiveness & efficiency of service	To finance improvements/alterations to existing accommodation to meet Health & Safety requirements	Amount of reserve utilised will be determined as and when H&S issues arise together with the possibility of securing additional accommodation
12	Jesmond Road TCF Bid	0	12	0	12	0	12	0	12	The reserve was created to meet the LEA Liability relating to the capital bid to replace the school building.	Reserve is matched by Capital expenditure commitments and will be used when these items are incurred.	Through the overall management and control of the capital programme and the
252	Standards Fund	0	252	0	252	0	252	0	252	This reserve is created to cover the LEA's match funding element of the Standards Fund Grant which is awarded for an 18 month period.	Reserve is used to cover any additional expenditure requirements following the calculation of charges for the coming year. A forecast of movement in reserves is not provided as it is uncertain what the requirement will be for each year.	This reserve will be created each year to cover any match funding requirements and applied in the following year.
402	Total Childrens Services	80	482	(140)	342	(26)	316	(16)	300			

Neighbourhood Services												
1,118	Supporting People Implementation	(146)	972	(423)	549	(300)	249	(249)	0	To manage reductions in grant funding on a phased basis.	To meet expenditure commitments no longer covered by grant income.	Ongoing Review, as funding regime changes.
1,118	Total Neighbourhood Services	(146)	972	(423)	549	(300)	249	(249)	0			

Regeneration & Planning												
100	Local Plan	0	100	(32)	68	(68)	0	0	0	To implement new Local Development Framework within Planning - £32k in 2006/07 and £68k in 2007/08. Offset	Expected to be spent in 2006/2007 & 2007/2008	
408	Youth Offending Reserve	(77)	331	(75)	256	(75)	181	(181)	0			
508	Total Regeneration & Planning	(77)	431	(107)	324	(143)	181	(181)	0	Created from planned underspends in previous years to fund YOS initiatives		

Resources												
30	Single Status	(30)	0	0	0	0	0	0	0	Equal pay costs, relating to the payments to cooks and legal fees.	To be spent in 2005/06	To be spent in 2005/2006
30		(30)	0	0	0	0	0	0	0			

2,669	Total Strategic Change Reserves	(352)	2,317	(896)	1,421	(507)	914	(446)	468
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15,909	Total Earmarked Reserves	(3,620)	12,289	(2,273)	10,016	(1,047)	8,969	(796)	8,173
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SUMMARY OF GENERAL FUND BALANCES

Actual Balance at 31/3/2005 £'000	Fund	Estimated contribution to/(from) Reserve 2005/06 £'000	Estimated Balance at 31/3/2006 £'000	Estimated contribution to/(from) Reserve 2006/07 £'000	Estimated Balance 31/3/2007 £'000	Estimated contribution to/(from) Reserve 2007/08 £'000	Estimated Balance 31/3/2008 £'000	Estimated contribution to/(from) Reserve 2008/09 £'000	Estimated Balance 31/3/2009 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used	Procedures for the reserves management and control
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Unearmarked General Fund Balances												
2,681	General Fund Balances	0	2,681	0	2,681	0	2,681		2,681	To provide a minimum level of resources to enable the Council to manage unexpected commitments.	Reserve will only be used to meet expenditure commitments that cannot be funded from the approved budget or other reserves. Any use of this reserve will need to be repaid within the following year.	Reserve is maintained at minimum prudent level and is reviewed as part of budget process and annual closure strategy. Owing to increased volatility, particularly in relation to government grants this reserve may need to be increased to 3% in the medium term.
2,681	Total Unearmarked General Fund Balances	0	2,681	0	2,681	0	2,681	0	2,681			

Stock Transfer Related Reserves												
600	Stock Transfer Reserve	0	600	(200)	400	(200)	200	(200)	0	This reserve was established to enable the Council to manage the impact of the Stock Transfer Process.	The reserve will be earmarked towards diseconomies of scale over 3 years commencing 2006/07.	Proposal approved by Cabinet
600	Total Earmarked General Fund Balances	0	600	(200)	400	(200)	200	(200)	0			

Revenue Managed Underspend

Resources (Corporate)												
4	Corporate Levy	0	4	0	4	0	4	0	4	To support future year's budget pressures	As part of budget strategy	
(13)	Invest to Save Scheme	13	0	0	0	0	0	0	0	Represents value of outstanding loans (funded from temporary use of reserves) for "invest to save schemes".	Usable on any scheme submitted by departments that can demonstrate savings are achievable to fund the initial investment	Proposal approved by CFO
(9)	Total Resources (Corporate)	13	4	0	4	0	4	0	4			

Regeneration & Planning												
403	Regeneration MRU	(173)	230	(37)	193	(193)	0	0	0	Created to enable department to manage budget over more than one year	£13k to fund Secretary to Divisional Heads Salary in 2006/07 £24k to fund Urban Policy Staffing in 2006/07 £44k for Seaton Carew Bus Station in 2007/08 £98k for Major Regeneration Project (Victoria Harbour) in 2007/08 £51k Contribution to North Hartlepool Partnership in 2007/08	Ongoing review to provide finance as required
10	Community Safety MRU	(10)	0	0	0	0	0	0	0	Created to enable department to manage budget over more than one year	Reserve to be used to fund Community Safety Projects with Safer Hartlepool Partnership in 2005/2006	Reserve to be used in 2005/2006
413	Total Regeneration	(183)	230	(37)	193	(193)	0	0	0			

Resources												
1601	Resources MRU	(635)	966	(857)	109	(109)	0	0	0	Created to enable department to manage budget over more than one year.	To be used as in 2005/6, 2006/7 and 2007/8 as follows: £188k - Resources MRU continued - £978k - Finance to be used for: The Way Forward (£16k) 2005/6, CODA Upgrade (£46k) 2005/6, Wireless Benefits Mobile Working Equipment (£150k) 2005/6, (£25k) 2006/7, (£59k) 2007/8, Workflow DIP (£250k) 2005/6, (£150k) 2006/7, Office Relocation (£49k) 2006/7, Rating and Council Tax Revaluations (£50k) 2007/8, Grant Flow Pilot (£30k) 2006/7, and 2004/5 contribution (£153k) 2006/7.	Ongoing review to ensure actual commitments do not exceed available resources.
91	Resources Revenue MRU	(91)	0	0	0	0	0	0	0		Finance CODA Upgrade - 2005/6	
1,692	Total Resources	(726)	966	(857)	109	(109)	0	0	0			
2,096	Total Revenue Managed Underspend	(896)	1,200	(894)	306	(302)	4	0	4			

Strategic Change Reserves											
Resources (Corporate)											
250	Income Tax and VAT Reserve	0	250	0	250	0	250	250	This amount is to cover against potential costs arising from various Inland Revenue reviews and the risks associated with managing the Council's VAT partial exemption position, the latter being more volatile owing to an increase in the number of schemes subject to VAT exemption rules and following housing stock transfer.	On completion of Inland Revenue Reviews or when VAT payments are required under partial exemption	Costs approved by CFO
308	Building Schools for the Future	0	308	0	308	0	308	308	Earmarked as part 03/04 Outturn Strategy for specialist support for BSF, but not contractually committed at 31/3/04	It is suggested that owing to the Council being in a later BSF phase than hoped that these resources may need to be allocated the existing stock.	Ongoing review by CFO and Director of Childrens Services
40	SRB Match Funding	0	40	(40)	0	0	0	0	Earmarked as part 03/04 Outturn Strategy for SRB match funding.	Expected to be committed 2006/07	
25	National Graduate Development Reserve		25		25		25	25			
2	Celebrating Success Event Reserve		2		2		2	2			
625	Total Resources (Corporate)	0	625	(40)	585	0	585	585			

Adult & Community Services											
65	Adult & Community Services General - Culture	(45)	20	(20)	0	0	0	0	Reserves created at year end or brought forward from previous years to finance specific initiatives	£8k Emergency Fund for Voluntary Orgs - used in 05/06 £11k Lifeguard Provision - to be used in 05/06 and 06/07 £1k Active Sport - to be used in 05/06 £3k Action for Jobs - to be used in 05/06 and 06/07 £22k Countryside - to be used in 05/06 and 06/07 £5k Sports Awards - to be used in 05/06 and 06/07 £15k Wingfield Castle Report - to be used in 05/06	Reserve to be used in 2005/2006 and 2006/2007 as detailed
176	Mill House	0	176	0	176	0	176	176	The reserve arose from a rates rebate following a review of the leisure centre ratable values	The reserve is earmarked to fund essential maintenance at Mill House Leisure Centre from 2006/07 onwards until it is replaced by the H2O Centre	Ongoing review to provide finance as required
241	Total Adult & Community Services	(45)	196	(20)	176	0	176	176			

Children's Services												
191	Carlton Refurbishment	(82)	109	(109)	0	0	0	0	0	Reserve created to cover the LEA contribution to the grant funded Capital project at Carlton Outdoor Centre.	Reserve is matched by Capital expenditure commitments and will be used when these items are incurred.	Through the overall management and control of the capital programme and the annual capital closure process.
167	Building Schools for the Future	(138)	29	0	29	0	29	0	29	Reserve originally created to contribute towards any LEA funding that may be required to support the Government's agenda for replacing school building stock	An announcement by DoE regarding the inclusion of Hartlepool in the BSF programme has resulted in a greater than anticipated timescale for the application of this reserve. The reserve will be used in 2005/06 to fund pressures identified in the Education Budget. Future provision may be identified depending on further announcements regarding the inclusion of Hartlepool. These reserves may be used to cover the costs in setting up LEP or other delivery mechanisms or to contribute towards land purchase costs.	Reserve partly committed in 2005/06
30	Community Facilities Board	0	30	0	30	0	30	0	30	To enable Community Facilities within Schools to manage their budgets over more than one financial year.	Individual schools determine as part of their detailed budget plans for Community Facilities. A forecast movement in reserves is not provided as it is uncertain what the outturn position will be.	Procedures determined by individual schools. Overall level of balances is monitored by Children's Services department to ensure balances are appropriate and deficits are recovered.
(4)	ICT Provisions	4	0	0	0	0	0	0	0	Created to cover annual maintenance charge for new PC's and subsidy towards the cost of installation of Broadband in schools	This reserve was required to support the installation costs of Broadband in schools.	Annual review once charges for additional PC's and Broadband costs are known.
25	Remedial Work to Swimming Pools	(25)	0	0	0	0	0	0	0	Created to contribute towards the cost of major condition work in swimming pools used in the Primary swimming programmes	Reserve will be used to support the costs incurred on the reinstatement of Brinkburn pool to an improved standard. Work is expected to be completed in 2005/2006.	Through the overall management and control of the capital programme and the annual capital closure process.

49	SEN Provision	(49)	0	0	0	0	0	0	0	Created to meet the potential additional cost of providing additional high cost placements in independent schools or other LEA special schools.	Reserve is used to cover additional expenditure requirements in any given year. This reserve may be required in 2005/06 to meet a shortfall in Extra District Fees received.	Annual review once charges for Independent School Fees and Extra District Fees are known.
25	Advisors	0	25	(25)	0	0	0	0	0	Created to meet the potential additional cost of providing additional high cost placements in independent schools or other LEA special schools.	Reserve is used to cover additional expenditure requirements in any given year. This reserve may be required in 2005/06 to meet a shortfall in Extra District Fees received.	Annual review once charges for Independent School Fees and Extra District Fees are known.
32	School Rates recovered	0	32	0	32	0	32	0	32	This reserve is fully committed to cover potential increases in School rates which are budget neutral for Schools.	Reserve is used to cover any additional expenditure requirements following the calculation of charges for the coming year. A forecast of movement in reserves is not provided as it is uncertain what the requirement will be for each year.	Annual review once charges for School rates are received.
71	Childrens General Reserve	53	124	(71)	53	(53)	0	0	0	Reserves created at year end to finance specific initiatives	115k to be spent on Information, Sharing & Assessment initiatives during 2006/07 and 2007/08 9k to be spent on Play & Care Early Years initiatives during 2006/07	Reserve to be used in 2006/2007 and 2007/2008 as detailed
586	Total Children's Services	(237)	349	(205)	144	(53)	91	0	91			

Neighbourhood Services												
12	Neighbourhood Service - Student Bursary	(6)	6	(6)	0	0	0	0	0	Student bursary funding	Spread over two years to fund trainee	Already committed
5	Environmental Partnership Reserve	(5)	0	0	0	0	0	0	0	Ring fenced monies to be spent in 05/06	Used in 05/06	Already committed
73	Licensing Act 2003 Reserve	114	0	(13)	101	(13)	88	13	101	To assist with implementation of new legislation	Funding was front loaded and will be spread over a number of years. Fee income needs to be spread over a 10 year cycle.	Already committed
12	Local air Pollution & Control Reserve	(12)	0	0	0	0	0	0	0	Unspent grant money carried forward	Possibly all used in 2005/06 but may need to carry some forward to 2006/07	Already committed
34	Private Landlord Scheme Reserve	(34)	0				0	0	0	Unspent grant money carried forward	Fully Utilised in 2005/06	Fully Utilised in 2005/06
136	Total Neighbourhood Services	57	6	(19)	101	(13)	88	13	101			

Regeneration & Planning												
40	Housing Market Renewal Reserve	(40)	0	0	0	0	0	0	0	Reserves created to fund temporary additional technical support in relation to the implementation of the Housing Market Renewal strategy.	Committed to be spent 2005/06	Already committed
55	DAT Accommodation Reserve	(55)	0	0	0	0	0	0	0	Reserve brought forward from previous year to finance Drug Team Expansion	Used in 2005/06 to help finance the Drug Team expand accommodation	Reserve used in 2005/2006
276	Economic Development	(70)	206	(206)	0	0	0	0	0	To provide longer term job security for Economic Development staff funded by temporary programme money	£70k used in 2005/06 as major funding programmes begin to come to an end. The remaining balance will be required in future years as funding programmes come to an end.	Ongoing review to provide finance as required
371	Total Regeneration & Planning	(165)	206	(206)	0	0	0	0	0			

Resources												
111	Policy Reserve	(44)	67	(67)	0	0	0	0	0	To fund potential one off costs for Senior Mgt Pensions, which would be repaid from ongoing revenue savings over a three year period.	Commitments will not now be incurred , therefore reserve allocated to meet modernisation costs:£66.6k - CSS Divisional restructure - 2006/7 £44.4k - Finance The Way Forward - 2005/6	Expected to be committed 2005/06 and 2006/07.
111	Total Resources	(44)	67	(67)	0	0	0	0	0			

2,070	Total Strategic Change Reserves	(434)	1,449	(557)	1,006	(66)	940	13	953			
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Revenue Reserves												
549	Benefit Subsidy Reserve	0	549	0	549	0	549	0	549	To protect the Councils financial position from reductions in grant criteria/targets not being meet.	Following Scrutiny Co-ordinating Committee's review of reserves, this reserve is no longer needed and proposals for its usage are detailed in the Budget & Policy Framework Report.	
2,139	Budget Support Fund :	(107)	2,032	(1,400)	632	(1,000)	(368)	(1,000)	(1,368)	To manage the overall budget over more than one financial year. Reserve established from RTB income to be received from Housing Hartlepool. Base budget anticipate using £1M per year. Net annual contribution to/(from) reserves reflects expected share income received from Housing Hartlepool, less £1m released to support revenue budget.	To support the overall budget.	Use approved as part of Medium Term Budget Strategy. Net contribution to reserve 2005/06 £100k and remaining balance committed to support 2006/07 budget.
4,100	Fundamental Budget Review	(1,000)	3,100	(1,000)	2,100	(1,000)	1,100	(1,000)	100	Established to support Revenue Budget over a 3/4 period.	The Budget Strategy proposes using £1M per annum.	Use approved as part of Medium Term Budget Strategy.
6,788	Total Earmarked General Fund Balances	(1,107)	5,681	(2,400)	3,281	(2,000)	1,281	(2,000)	(719)			

Revenue Reserves												
3	Corporate Funding Reserve	0	3	0	3	0	3		3	These minor reserves enable the Council to manage various specific issues	To support the commitments identified. The Asylum seeker reserve is now expected to be fully utilised in 06/07 when the impact of reduced contract income will have an impact	Review of reserves to be completed as part on 2005/06 detailed closure to identify if still required.
35	Asylum Seekers Reserve	0	35	(35)	0	0	0		0			
(1)	Inland Rev Provision	0	(1)	0	(1)	0	(1)		(1)			
20	Best Value Sensory loss	0	20	0	20	0	20		20			
5	H'Pool Partnership (code 25849)	(5)	0	0	0	0	0		0			
75	DSO Reserves	(75)	0	0	0	0	0		0			
15	Energy Saving Fund (climate Change Levy)	0	15	0	15	0	15		15			
80	Hart Quarry Judicial Review Reserve	(80)	0	0	0	0	0		0	This Reserve is in respect of legal costs awarded against HBC in respect of planning conditions in relation to Hart Quarry. Final costs could be from £50K to £80K, depending on whether Counsel decide to appeal decision.	Reserve to be used to meet these legal costs in 2005/2006	Decision of Planning Sub-Committee under Counsel advice.
211	Flint Walk Development Reserve	(211)	0	0	0	0	0		0	Revenue saving relating to delayed redevelopment of Flint Walk Children's Home (support service to foster carers) as well as delaying implementation of increased internal foster carer fees.	Use reserve in 2005/2006 to redevelop Flint Walk in order to avoid continued reliance on more expensive external service providers.	
70	Cabinet/Portfolio Initiatives Reserve	(64)	6	0	6	0	6		6	To specifically fund one-off Cabinet or Portfolio initiatives which contribute to the achievement of the Council's overall aims.	At the discretion of the Cabinet during 2005/2006	At the discretion of the Cabinet.
240	Carlton Centre Development Reserve	(120)	120	(120)	0	0	0		0	To fund the gap between the £1.1m capital investment required and the £0.86m grant secured to redevelop the Carlton Centre, in order to attract continued usage and income from other bodies.	2005/2006 & 2006/2007	Expected to be committed to redevelopment in 2005/2006 & 2006/2007
167	Corporate Social Services Risk Reserve	(167)	0	0	0	0	0		0	Reserve established to meet potential demand pressures on Children's Services which are expected to continue in 2005/06.	Expected to be committed 2005/06. Any unused reserves will be carried forward to help address position in future years.	Expected to be committed 2005/06.
50	Strategic Procurement Review Reserve	(50)	0	0	0	0	0		0	To fund the strategic review of corporate procurement practices and strategy in order to assess efficiency and effectiveness and develop new strategies for the future.	As costs of the review arise in 2005/2006	Fund costs of strategic review as they arise.
122	Educational Achievement Reserve	(122)	0	0	0	0	0		0	To temporarily fund an increase in the schools advisory team in order to help various schools address weaknesses which have led to lower performance.	Fund the costs of extra specialist advisor's in 2005-2006 & 2006-2007.	Expected to be committed 2005/06.

100	Children's Services Implementation Reserve	(15)	85	(85)	0	0	0	0	To fund one off costs of implementing the Children's Services department.	Committed 2005/06	Expected to be committed 2006/07.
484	Termination Costs Reserve	(484)	0	0	0	0	0	0	To fund one off of early retirements and/or redundancies.	These costs were previously funded through the capital programme. Following a change in Government regulations expenditure below a de-minimus level can no longer be capitalised. Therefore, provision was made to establish a revenue reserve to meet these costs in 2005/06.	Expected to be committed 2005/06.
220	Capital Support Contingency Reserve	(220)	0	0	0	0	0	0	To offset shortfalls/delays in the achievement of capital receipts.	Committed 2005/06	Expected to be committed 2005/06.
2,010	The Way Forward Reserve	(605)	1,405	(1,405)	0	0	0	0	Reserve established to meet potential future costs arising from implementation of Council's 'Way Forward' strategy.	As costs arise during 2005/6 and 2006/7.	Expected to be committed 2005/06 and 2006/07.
1,000	Stock Transfer Warranty Reserve	0	1,000	0	1,000	0	1,000	1,000	To meet potential insurance liabilities in respect of land transferred to Housing Hartlepool.	Timing of this ongoing potential liability is uncertain. Therefore, reserve needs to be maintained to provide some protection against potential liabilities.	Ongoing annual monitoring.
4,906	Total Revenue Reserves	(2,218)	2,688	(1,645)	1,043	0	1,043	0	1,043		
19,141	Total General Fund Balances	(4,655)	14,299	(5,696)	8,717	(2,568)	6,149	(2,187)	3,962		

APPENDIX K

**Budget Consultation with Trade Unions
20 December 2005**

Attendees:

S Drummond – Mayor
 M Ward – Chief Financial Officer
 C Little – Assistant Chief Financial Officer
 E Jeffries - Secretary, HJTUC
 SJ Williams - UNISON
 AJ Watson - UNISON
 A Navin - Amicus
 M Sullivan - GMB (Chair HJTUC)
 M Hill - UNISON (Regional Officer)
 M Bartholomew - GMB (Regional Organiser)

No.	Minute
1	Presentation CL circulated a copy of the presentation and Cabinet Report and MW commenced a detailed presentation to the Trade Unions.
2	Questions <ul style="list-style-type: none"> <i>EJ asked for further detail/reasoning for options 1 & 2 and the possible effects of these options.</i> MW replied that a 9% saving needed to be achieved over two years and that on an informal basis cabinet had indicated that some service areas would need to be protected. These options provided Members with a choice on timing of cuts. SD stated that his preferred option was option 1 and that he had asked for further detail on both options. EJ indicated that he felt that Officer should revisit the issue of cutting staff and that an option should be considered that did not involved cuts to frontline services. MW replied that this issue is being looked into. It was asked what impact the proposed cuts were going to have on Adult & Community Services. MW reported that some areas may not have to make the 5% savings as the detail package of cuts has not been finalised. The details in the report are the initial put forward for consultation. EJ expressed is concerns on the implications of cutting frontline staff and expressed the need for further information. He went on to say that 22 staff cuts were not acceptable and the trade unions were very concerned about the proposed compulsory redundancies.

	<p>SD expressed that he shared the Trade Union's concerns and that further information was needed.</p> <ul style="list-style-type: none"> EJ raised the point that services cannot be delivered without staff and stated that there is already problems in certain areas with understaffing. SD to take Trade Union views to Cabinet It was asked if HBC had joined any other authorities in lobbying. MW reported that a response to technical issues had already been sent by Tees Valley Chief Financial Officers and we will be seeking a meeting with the Local Government Minister to raise Hartlepool specific issues. EJ Stated that the balancing book needs to be made by 31/03/07 not 31/03/06 so therefore no redundancies need to be made in March 2006.

Budget Consultation with Local Businesses 20 December 2005

Attendees:

S Drummond – Mayor

M Ward – Chief Financial Officer

C Little – Assistant Chief Financial Officer

Business Sector Representatives

- B Beaumont, J Atkinson, P Olsen and A Liddell

No.	Minute
1	<p>Presentation</p> <p>CL circulated a copy of the presentation and Cabinet Report of 19/12/05 and MW commenced a detailed presentation to the Trade Unions.</p>
2	<p>Questions</p> <ul style="list-style-type: none"> Could monies be put into the bank and interest made on them? MW reported that it this was the case and provision is made in budget for this income. Any excess income has been used to meet one off costs, thereby protecting front line services. What does supporting people cover? MW explained that Supporting People covered care costs for people who require assistance. Is Equal Pay was getting worse each year?

	<p>MW reported than this is an ongoing issue and is likely to cost the Council more than initially anticipated.</p> <ul style="list-style-type: none"> • Does Council Tax increase have to be limited to the capped? MW reported that it was not something to be considered lightly and stated that Middlesbrough had been capped in the past. • What is a Population Grant adjustment? MW reported that when the census was carried out in 2001 Hartlepool's population was under recorded with regards to children and therefore we were being paid back monies from 2003/4. • Is the Population Grant ongoing? MW replied that this was not ongoing beyond 2005/06 and was slowly eroding away as population is expected to decrease in the next ten years. • How does this years deficit figure compared to last years figure? MW reported that the figure is significantly greater than last years as additional pressure have been identified. • What controls implementation rates for Equal Pay? MW reported that it was the Courts effectively that made this decision. He also went onto say that Local Authorities that still provide refuse collection in-house are more at risk than others due to bonus schemes etc. • What the overall expenditure level of the Council? CL replied that it was approximately £80M, net of expenditure funded from the Dedicated School's Grant. <p>Questions asked after the presentation</p> <ul style="list-style-type: none"> • What is the purpose of this meeting? MW stated that the meeting was designed to be provide information on the Council's financial position and to seek views on the budget proposal which could be feedback to Cabinet. • Concerns were raised about Hartlepool Strategic Partnership could NRF Funding be used? MW reported that there is a fairly rigid timescale on grant monies and how these can be used. • How is LAA going to fix in with this? MW stated that the detailed position is unknown and is currently been worked through. In the short-term the LAA will not benefit the Council's financial position as all partners to the LAA are experiencing challenging financial positions. • What sort of pressures / lobbying is being looked at regarding damping? MW stated that the Council will be asking for a meeting with the Local Government Minister to raise this issue. • What can be done about the Cadcam commitment? MW reported that nothing could really be done as Cleveland Council signed a contract.
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	<ul style="list-style-type: none"> • Will the Police and Fire Authority be capped? MW stated that they will covered by capping regime, although in previous years different capping criteria have been used for Police and Fire authorities. • Could the next meeting be put back until after the provisional settlement has been issued? SD & MW agreed to arrange.
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**Budget Consultation with Trade Unions
26 January 2006**

Attendees:

S Drummond – Mayor
M Ward – Chief Financial Officer
E Jeffries - Secretary, HJTUC
SJ Williams - UNISON
AJ Watson - UNISON
A Navin - Amicus
M Sullivan - GMB (Chair HJTUC)
M Hill - UNISON (Regional Officer)
M Bartholomew - GMB (Regional Organiser)

No.	Minute
1	Presentation MW circulated a copy of the presentation to all and commenced a detailed presentation to the Trade Unions. MW stated that he had hoped to provide and update on final settlement but it had not yet been issued.
2	Questions <ul style="list-style-type: none"> • EJ stated that the work that had been done was welcomed and appreciated, as long as it was sustainable. He went on to state that he did however, have concerns about what affects cuts in budgets have on maintenance staff. He asked that these potential risks be recorded in departmental reports next year. • EJ went on to discuss Equal Pay. He reported that of all Equal Pay claims approximately half would not have a good chance of being successful and that he hoped that the Authority was not planning to settle with these claims. He suggested that another meeting to discuss the matter would be beneficial. MW stated that we won't know where we stand with Claims until the hearing takes place which is scheduled for June. MW reported that we are currently in the process of identifying which claims have a significant chance of success. EJ stated that he would come back if it was felt that payments were out of line with previous settlements. MW stated the

	<p>costs could be significant and funds have been put aside as a contingency provision. EJ reminded all to be aware that not all claimants will choose to settle.</p> <ul style="list-style-type: none"> • EJ raised the issue of the pay and grading structure that is due to come into affect in April 2007. He said that currently the backdating of monies had not been looked at and it could have cost implications. MW also stated that another issue that may arise from this would be that protection periods may increase the risk for Equal Pay. EJ stated that the union are looking for a protection period for salaries for 3-5 years – no less. EJ also stated that following the implementation of the new pay and grading structure workforce development would need to be looked at. MW reported that given the known deficit for 2007/8 it would be a difficult year. • EJ thanked MW & SD for the presentation and stated that he looked forward to receiving the final settlement. MW said that he hoped that there would be some more information on floor damping.
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Budget Consultation with Local Businesses 27 January 2006

Attendees:

S Drummond – Mayor

Councillor R Waller

M Ward – Chief Financial Officer

Business Sector Representatives

- B Beaumont, J Atkinson, P Olsen and A Liddell

No.	Minute
1	<p>Presentation</p> <p>MW circulated a copy of the presentation commenced a detailed presentation. MW stated that he had hoped to provide and update on final settlement but it had not yet been issued.</p>
2	<p>Questions</p> <ul style="list-style-type: none"> • What is the expected prognosis for the settlement? MW replied that at the moment there were no clues to suggest what it would be, but following discussions with the Minister he said that it was unlikely that any significant change would be made for 2006/07. • Is there likely to be any change with regards to floor damping? MW reported that he had not heard anything with regards to this and stated that if an acknowledgement of error was made

	<p>it would probably not be corrected until future years. CL added that the range between the minimum and maximum increase isn't that great and therefore Ministers are unlikely to make any changes.</p> <ul style="list-style-type: none"> • The Group was surprised to see Capital receipts being used for Equal Pay costs. MW reported that special permission had been granted by the Government to Hartlepool and other authorities in the same position. • Has Business Support and Economic Development been protected? MW replied that it had been recorded as a pressure for 2006/07. Cabinet have not yet made final decisions, but have initially determined not to reduce proposed cut in business grants budget. • The group were disappointed and surprised that we had not been successful at LEGI. SD reported that a meeting had been arranged to discuss the reasoning behind this decision. • Is there any further news on LAAs? MW reported that there was no further news at the current time. • Is Equal Pay an ongoing cost? MW replied that Single Status would not be implemented until April 2007 and until then would be an ongoing cost. • Are we expecting a Council Tax increase of around 5%? MW replied that there are three options in the proposal for Cabinet two suggest a Council Tax increase of 4.9% one suggests a Council Tax increase of 3.5%. • The group had some concerns about LAAs and Floor Damping. MW reported that LAA will not affect Floor Damping and that LAA commitment will leave little room for savings to be made. • The group stated that there was a lot of mis-information and bad-publication in the local press and suggested informing them of the budget pressures to allow the public to be more informed. SD reported that until the settlement had been made information couldn't be publicised. • How does the Council manage vacancies? W stated that all were currently involved actively in Human Resource Management and that often redundancies create more costs in the short term. MW also reported that all vacancies were currently monitored but a lot of problems arise from perceptions from adverts in the local press, that aren't necessarily funded with council tax budget. MW went on to say that all departments had a target of making 2.2% savings on their salary budgets each year.
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GENERAL FUND REVENUE BUDGET 2006/2007

	<u>Page</u> <u>Colour</u>
Summary of General Fund Budget	White
Detailed Budgets :	
- Children's Services Department	Yellow
- Neighbourhood Services Department	Green
- Regeneration & Planning Department	Blue
- Resources	Pink
- Adult Services Department	Beige

STATEMENT OF GENERAL FUND REQUIREMENTS 2005/06 TO 2007/08

	2005/2006 PROJECTED BUDGET	2006/2007 PROJECTED BUDGET	2007/2008 PROJECTED BUDGET	DETAILED BUDGET PAGE COLOUR
	£m.	£m.	£m.	
DEPARTMENTAL REQUIREMENTS				
Children's Services- DSG	51.482	54.814	57.856	Yellow
Children's Services- LEA	5.108	5.299	5.458	Yellow
Children's Services- C Services/ S Services	10.481	10.831	11.156	Yellow
Neighbourhood Services	13.563	14.127	14.561	Green
Regeneration & Planning	3.392	3.516	3.621	Blue
Resources	4.012	4.171	4.297	Pink
Resources: Rent Allowances/C.Tax benefit not subsidised	1.180	1.216	1.252	Pink
External Finance - Rent Allowances Grant	(1.030)	(1.061)	(1.093)	Pink
Adult Services - SS Revenue expenditure	18.974	19.624	20.213	Beige
Adult Services - CS Revenue expenditure	6.120	6.339	6.529	Beige
Social Services - Care Home Fees	0.370	0.381	0.381	Beige
TOTAL BOARD REQUIREMENTS	113.652	119.257	124.231	
EXTERNAL REQUIREMENTS				
Magistrates, Probation and Coroners Court	0.158	0.168	0.178	
North Eastern Sea Fisheries Levy	0.018	0.019	0.019	
Flood Defence Levy	0.030	0.031	0.032	
Discretionary NNDR Relief	0.031	0.031	0.032	
CORPORATE COMMITMENTS				
I.T.	2.355	2.426	2.499	
Audit Fees	0.310	0.319	0.329	
Centralised Estimates	6.683	7.167	7.435	
Centralised Estimates saving	(0.180)	(0.040)	(0.040)	
Centralised Estimates Saving identified to fund SSD growth	(0.050)	(0.050)	(0.050)	
Insurances	0.345	0.353	0.360	
Insurance Credit	(0.160)	0.000	0.000	
Designated Authority Costs	0.315	0.371	0.382	
Pensions	0.424	0.437	0.450	
Members Allowances	0.318	0.328	0.338	
Mayoral Allowance	0.069	0.071	0.073	
Archive Service	0.007	0.007	0.007	
Emergency Planning	0.091	0.094	0.097	
NEW PRESSURES				
Increased Employers Pension Contributions	0.000	0.000	0.426	
Prudential Borrowing Costs	0.170	0.300	0.300	
Housing Stock Transfer Costs/Loss external income	0.330	0.573	0.589	
Contingency	0.020	0.021	0.021	
Housing Market Renewal Support	0.041	0.042	0.043	
Planning Delivery Grant terminated	0.000	0.150	0.154	
Contribution to Tees Valley Regeneration	0.000	0.050	0.050	
Support for Major Tourist Attraction	0.052	0.053	0.055	
Supporting People Pressure	0.400	0.400	0.400	
Extension of Recycling	0.000	0.110	0.110	
Strategic Contingency (note 1)	0.100	0.750	0.900	
2006/07 Budget Pressures	0.000	4.107	4.281	
2006/07 Budget Priorities	0.000	0.386	0.604	
2006/07 Mainstreamed grant (note 2)	0.000	0.527	0.543	
2006/07 Terminated Grants (note 3)	0.000	0.240	0.248	
2007/08 Budget Pressures	0.000	0.000	1.020	
2007/08 Mainstreamed grant	0.000	0.000	0.014	
COUNCIL BUDGET REQUIREMENT	125.531	138.698	146.130	
PARISHES PRECEPTS	0.019	0.020	0.021	
CONTRIBUTION FROM FBR RESERVE	(1.000)	(1.000)	(1.000)	
DEBT RESCHEDULING SAVING	(1.000)	(1.000)	(1.000)	
CONT. TO / (FROM) RTB INCOME RESERVE	(1.000)	(1.000)	(1.000)	
CONT. TO / (FROM) 2003/04 BUDGET SUPPORT FUND	(0.300)	0.000	0.000	
CONT. TO / (FROM) 2005/06 BUDGET SUPPORT FUND	0.400	(0.400)	0.000	
GROSS BASE BUDGET REQUIREMENT	122.650	135.318	143.151	
Council Tax Percentage Increase	4.9%	0.0%	0.0%	
Council Tax - base income	31.654	31.654	31.654	
Council Tax - reduction in non collection and inc. in tax base	0.000	0.250	0.250	
DSG	0.000	54.814	57.856	
External Finance - Revenue Support Grant	60.511	6.735	43.181	
External Finance - Redistributed Business Rates	30.045	35.081	0.000	
Total External Finance	90.556	96.630	101.037	
Collection Fund Surplus	0.440	0.200	0.200	
BUDGET LIMIT	122.650	128.734	133.141	
GROSS DEFICIT/(SURPLUS) - Note 4	(0.000)	6.584	10.010	

Notes1) Strategic Contingency (details of total available per year)

	<u>2006/07</u>	<u>2007/08</u>
	<u>£'000</u>	<u>£'000</u>
Single Status	500	500
Civic Centre Maintenance (Prudential Borrowing provision)	200	300
Youth Service FSS	50	100
	<u>750</u>	<u>900</u>

2) 2006/07 Mainstreamed grant

	<u>2006/07</u>	<u>2007/08</u>
	<u>£'000</u>	<u>£'000</u>
Residential Allowances	501	516
Preserved Rights	23	24
Teachers Pay Grant (LEA employed staff)	3	3
	<u>527</u>	<u>543</u>
A further £14,000 of Preserved Rights grant will be mainstreamed in 2007/08, and this is shown separately in the overall budget summary.		

3) 2006/07 Terminated Grants

	<u>2006/07</u>	<u>2007/08</u>
	<u>£'000</u>	<u>£'000</u>
Teenage Pregnancy grant	56	58
Safeguarding Children	184	190
	<u>240</u>	<u>248</u>

4) These figures show the gross deficit before taking account of the measures detailed in paragraphs 12.2 and 12.3 and of an increase in Council Tax and/or implementing service cuts.

2006/2007 BUDGET - CHILDREN'S SERVICES SUMMARY

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
46,716.1	Individual Schools Budget	49,255.1	0.0	0.0	0.0	0.0	49,255.1
2,456.3	Access to Education	2,362.2	23.1	(0.3)	(3.0)	0.0	2,382.0
882.5	Central Support Services	909.0	0.0	0.0	0.0	0.0	909.0
8,591.7	Children & Families	8,880.3	864.6	(873.0)	0.0	0.0	8,871.9
0.0	Children's Fund	0.0	0.0	0.0	0.0	0.0	0.0
359.7	Early Years	393.6	0.0	0.0	0.0	0.0	393.6
72.2	Information, Sharing and Assessment	74.3	6.3	(6.3)	0.0	0.0	74.3
65.7	Other School Related Expenditure	1,944.7	1.2	(4.5)	(5.6)	0.0	1,935.8
131.3	Play & Care of Children Outside of School Hours	135.9	4.9	(4.2)	(0.7)	0.0	135.9
2,419.7	Raising Educational Achievement	1,246.0	43.3	(10.0)	(39.9)	0.0	1,239.4
3,342.0	Special Educational Needs	3,461.9	106.4	(58.8)	(48.1)	0.0	3,461.4
959.2	Strategic Management	1,027.2	20.0	(5.9)	(17.9)	0.0	1,023.4

Continued Overleaf ...

2006/2007 BUDGET - CHILDREN'S SERVICES SUMMARY (Continued)

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
283.5	Youth Justice	294.2	8.4	0.0	0.0	0.0	302.6
929.4	Youth Service	959.6	39.0	(23.9)	(15.1)	0.0	959.6
67,209.3	Gross Budget Requirement	70,944.0	1,117.2	(986.9)	(130.3)	0.0	70,944.0
(138.1)	Use Of Departmental Reserves						0.0
67,071.2	Net Budget Requirement	70,944.0	1,117.2	(986.9)	(130.3)	0.0	70,944.0

2006/2007 BUDGET - BEST VALUE UNIT: INDIVIDUAL SCHOOLS BUDGET

Objective(s)

To discharge the duty of the Borough Council on the LEA to exercise its functions with a view to raising standards.

To provide a school place for all children entitled to one within the arrangements of the organisation plan.

To meet the LEA attendance targets for pupils as set out in the Education Development Plan.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
46,716.1	Individual Schools Budget	49,255.1	0.0	0.0	0.0	0.0	49,255.1

PI Reference	Performance Indicators

This is a provisional figure only based on the DfES' estimated Dedicated Schools Grant which is calculated using estimated pupil numbers for 2006/07.

The actual ISB will be set using January PLASC data to confirm pupil numbers that will be applicable to the calculation of the final DSG allocation.

2006/2007 BUDGET - BEST VALUE UNIT: ACCESS TO EDUCATION

Objective(s)

To provide the "education infrastructure" of school places, buildings and facilities to ensure that children can take up a place at school; and for ensuring that pupils attend.

To assist students financially in order to enable them to access Further Education.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Buildings and School Places</u>						
75.6	Direct costs - Employees	78.4	0.0	0.0	0.0	0.0	78.4
111.9	- Other	115.3	0.0	0.0	(1.5)	0.0	113.8
187.5	Total Direct Cost	193.7	0.0	0.0	(1.5)	0.0	192.2
89.0	Support Recharges	93.7	0.0	0.0	0.0	0.0	93.7
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
276.5	Gross Budget Requirement	287.4	0.0	0.0	(1.5)	0.0	285.9
	<u>Home to School Transport</u>						
196.7	Direct costs - Employees	202.5	0.0	0.0	0.0	0.0	202.5
1,039.9	- Other	928.9	0.0	0.0	0.0	0.0	928.9
1,236.6	Total Direct Cost	1,131.4	0.0	0.0	0.0	0.0	1,131.4
72.4	Support Recharges	73.5	0.0	0.0	0.0	0.0	73.5
(0.6)	Income	(0.7)	0.0	0.0	0.0	0.0	(0.7)
1,308.4	Gross Budget Requirement	1,204.2	0.0	0.0	0.0	0.0	1,204.2
	<u>Attendance and Behaviour</u>						
375.0	Direct costs - Employees	389.0	16.6	(0.3)	0.0	0.0	405.3
171.4	- Other	176.5	0.0	0.0	0.0	0.0	176.5
546.4	Total Direct Cost	565.5	16.6	(0.3)	0.0	0.0	581.8
82.8	Support Recharges	75.9	0.0	0.0	0.0	0.0	75.9
(25.0)	Income	(25.7)	0.7	0.0	0.0	0.0	(25.0)
604.2	Gross Budget Requirement	615.7	17.3	(0.3)	0.0	0.0	632.7
	<u>Admissions</u>						
47.2	Direct costs - Employees	49.0	5.0	0.0	0.0	0.0	54.0
4.8	- Other	4.9	0.8	0.0	(1.5)	0.0	4.2
52.0	Total Direct Cost	53.9	5.8	0.0	(1.5)	0.0	58.2
89.1	Support Recharges	94.2	0.0	0.0	0.0	0.0	94.2
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
141.1	Gross Budget Requirement	148.1	5.8	0.0	(1.5)	0.0	152.4

PI Reference	Performance Indicators

Continued Overleaf ...

2006/2007 BUDGET - BEST VALUE UNIT: ACCESS TO EDUCATION (continued)

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Student Support</u>						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
36.7	- Other	37.9	0.0	0.0	0.0	0.0	37.9
36.7	Total Direct Cost	37.9	0.0	0.0	0.0	0.0	37.9
92.9	Support Recharges	72.5	0.0	0.0	0.0	0.0	72.5
(3.5)	Income	(3.6)	0.0	0.0	0.0	0.0	(3.6)
126.1	Gross Budget Requirement	106.8	0.0	0.0	0.0	0.0	106.8
2,456.3	Total Gross Budget Requirement	2,362.2	23.1	(0.3)	(3.0)	0.0	2,382.0
0.0	Use Of Departmental Reserves					0.0	0.0
2,456.3	Net Budget Requirement	2,362.2	23.1	(0.3)	(3.0)	0.0	2,382.0

Budget Pressures / Priorities

Budget Pressures arise from additional staffing commitments with the Education Social Workers and salary increments.

Savings / Reductions in Levels of Service

Savings relate to a reduction in printing and stationery budgets.

2006/2007 BUDGET - BEST VALUE UNIT: CENTRAL SUPPORT SERVICES

Objective(s)

To provide Central Support Services to the Children's Services Department.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
0.0	Central Support Services	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0
882.5	Support Recharges	909.0	0.0	0.0	0.0	0.0	909.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
882.5	Gross Budget Requirement	909.0	0.0	0.0	0.0	0.0	909.0
0.0	Use Of Departmental Reserves					0.0	0.0
882.5	Net Budget Requirement	909.0	0.0	0.0	0.0	0.0	909.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: CHILDREN & FAMILIES

Objective(s)

To ensure that children are securely attached to carers capable of providing safe and effective care for the duration of their childhood.

To ensure that children are protected from emotional, physical and sexual abuse and neglect (significant harm).

To ensure that children in need gain maximum life chance benefits from educational opportunities, health care and social care.

To ensure that children looked after gain maximum life chance benefits from educational opportunities, health care and social care.

To ensure that young people leaving care, as they enter adulthood, are not isolated and participate socially and economically as citizens.

To ensure that children with specific social needs arising out of disability or a health condition are living in families or other appropriate settings in the community where their assessed needs are adequately met and reviewed.

To ensure that referral and assessment processes discriminate effectively between different types and levels of need and produce a timely service response.

To actively involve users and carers in planning and in tailoring individual packages of care; and to ensure effective mechanisms are in place to handle complaints.

To maximise the benefit to service users from the resources available, and to demonstrate the effectiveness and value for money of the care and support provided, and allow for choice and different responses for different needs and circumstances; and for adult services to operate a charging regime which is transparent, consistent and equitable; and which maximises revenue while not providing distortions or disincentives which would affect the outcomes of care for individuals.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Continued Overleaf ...

2006/2007 BUDGET - BEST VALUE UNIT: CHILDREN & FAMILIES (Continued)

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)	PI Reference	Performance Indicators
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000		
4,205.8	<u>Children & Families</u>	4,360.4	75.2	0.0	0.0	0.0	4,435.6		
5,611.0	Direct costs - Employees	5,779.3	432.0	(873.0)	0.0	0.0	5,338.3		
	- Other								
9,816.8	Total Direct Cost	10,139.7	507.2	(873.0)	0.0	0.0	9,773.9		
6.1	Support Recharges	6.2	0.0	0.0	0.0	0.0	6.2		
(1,231.2)	Income	(1,265.6)	357.4	0.0	0.0	0.0	(908.2)		
8,591.7	Gross Budget Requirement	8,880.3	864.6	(873.0)	0.0	0.0	8,871.9		
0.0	Use Of Departmental Reserves					0.0	0.0		
8,591.7	Net Budget Requirement	8,880.3	864.6	(873.0)	0.0	0.0	8,871.9		

Budget Pressures / Priorities

Budget Pressures relate to reduction in grant income, increases in Independent Fostering and Residence Order Allowance budgets and salary increments.

Efficiency Savings

Savings mainly relate to reductions in the Agency Placements budget.

2006/2007 BUDGET - BEST VALUE UNIT: CHILDREN'S FUND

Objective(s)

This service directly contributes to ensuring that families facing difficulties have the appropriate level of support so that statutory providers can concentrate on their core business.

The Children's Fund has developed positive links across organisations working with children and families in Hartlepool and is instrumental in providing services that are easily accessible and linked. The key partners are Children's Services, Regeneration Services, the Police, Health, Barnardos, Faith Groups, GONE and the voluntary sector.

The programme supports the Council's vision that is currently being developed as a result of the preventative strategy and the Children's Bill.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Health and Care
Community Safety
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Children's Fund</u>						
394.3	Direct costs - Employees	52.1	0.0	0.0	0.0	0.0	52.1
49.9	- Other	358.5	0.0	0.0	0.0	0.0	358.5
444.2	Total Direct Cost	410.6	0.0	0.0	0.0	0.0	410.6
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(444.2)	Income	(410.6)	0.0	0.0	0.0	0.0	(410.6)
0.0	Gross Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Use Of Departmental Reserves					0.0	0.0
0.0	Net Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0

2006/2007 BUDGET - BEST VALUE UNIT: EARLY YEARS

Objective(s)

To prepare, monitor and deliver the Strategic Plan for early years education and childcare.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
383.9	Early Years	569.4	0.0	0.0	0.0	0.0	569.4
621.9	Direct costs - Employees	661.5	0.0	0.0	0.0	0.0	661.5
	- Other						
1,005.8	Total Direct Cost	1,230.9	0.0	0.0	0.0	0.0	1,230.9
54.4	Support Recharges	58.2	0.0	0.0	0.0	0.0	58.2
(700.5)	Income	(895.5)	0.0	0.0	0.0	0.0	(895.5)
359.7	Gross Budget Requirement	393.6	0.0	0.0	0.0	0.0	393.6
0.0	Use Of Departmental Reserves					0.0	0.0
359.7	Net Budget Requirement	393.6	0.0	0.0	0.0	0.0	393.6

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: INFORMATION, SHARING & ASSESSMENT

Objective(s)

Aims to introduce a system for the information, sharing and assessment of children at risk and forms an integral part of local preventative strategy development. The essential components include:

- Improving information sharing between agencies involved in supporting children at risk
- Integrating assessment processes for children and families deemed to be at risk
- Establishing shared systems between agencies so that children assessed as requiring additional support do not subsequently "fall through the net".

The unit contributes to the achievement of the following corporate objectives:

Health and Care
Community Safety
Environment and Housing
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
48.8	<u>Information, Sharing & Assessment</u>						
23.4	Direct costs - Employees	50.2	0.0	(6.3)	0.0	0.0	43.9
	- Other	24.1	6.3	0.0	0.0	0.0	30.4
72.2	Total Direct Cost	74.3	6.3	(6.3)	0.0	0.0	74.3
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
72.2	Gross Budget Requirement	74.3	6.3	(6.3)	0.0	0.0	74.3
0.0	Use Of Departmental Reserves					0.0	0.0
72.2	Net Budget Requirement	74.3	6.3	(6.3)	0.0	0.0	74.3

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures relate to an increase in consultancy costs

Efficiency Savings

Savings relate to the regrading of a vacant post

2006/2007 BUDGET - BEST VALUE UNIT: OTHER SCHOOL RELATED EXPENDITURE

Objective(s)

To discharge the duty of the Borough Council on the LEA to exercise its functions with a view to raising standards.

This heading covers expenditure directly relevant to schools, such as licenses for school SIMS systems, funding from the Learning & Skills Council for Post 16 provision and School Standards Grant.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
719.9	<u>Other School Related Expenditure</u>	750.1	0.0	0.0	(4.1)	0.0	746.0
2,781.3	Direct costs - Employees	4,672.9	1.2	0.0	(1.5)	0.0	4,672.6
3,501.2	- Other						
3,501.2	Total Direct Cost	5,423.0	1.2	0.0	(5.6)	0.0	5,418.6
52.3	Support Recharges	56.4	0.0	0.0	0.0	0.0	56.4
(3,487.8)	Income	(3,534.7)	0.0	(4.5)	0.0	0.0	(3,539.2)
65.7	Gross Budget Requirement	1,944.7	1.2	(4.5)	(5.6)	0.0	1,935.8
0.0	Use Of Departmental Reserves					0.0	0.0
65.7	Net Budget Requirement	1,944.7	1.2	(4.5)	(5.6)	0.0	1,935.8

PI Reference	Performance Indicators

The increase in net budget between years is owing to the introduction of the new funding arrangements and the Dedicated Schools Grant; Previously ring-fenced Threshold Pay Grant of £1.8m has been replaced by mainstream funding.

Budget Pressures / Priorities

Budget Pressures relate to increased costs of Copyright Licences

Efficiency Savings

Savings relate to increased swimming income.

Savings / Reductions in Levels of Service

Saving relates to a reduction in staffing hours within Swimming and a reduction in various supplies and services budgets.

2006/2007 BUDGET - BEST VALUE UNIT: PLAY & CARE

Objective(s)

To provide practical play opportunities targeted at youngsters disadvantaged because of disability, environment or other social conditions.

To support the independent voluntary sector in their play provision through grant aid, training and guidance.

To improve the standard of play/childcare/youth provision by the development of and participation in multi-agency forums.

To provide after school and holiday care schemes and playschemes.

To support agencies and groups to ensure quality after school and out of school care.

To maintain/improve knowledge of play/childcare issues and the promotion of their importance.

To provide playgrounds for children which are clean, well maintained and accessible to all.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Environment and Housing
Culture and Leisure

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
246.9	<u>Play & Care</u>	255.0	3.5	(4.2)	0.0	0.0	254.3
81.1	Direct costs - Employees	83.5	0.0	0.0	(0.7)	0.0	82.8
328.0	- Other						
	Total Direct Cost	338.5	3.5	(4.2)	(0.7)	0.0	337.1
0.4	Support Recharges	0.4	0.0	0.0	0.0	0.0	0.4
(197.1)	Income	(203.0)	1.4	0.0	0.0	0.0	(201.6)
131.3	Gross Budget Requirement	135.9	4.9	(4.2)	(0.7)	0.0	135.9
0.0	Use Of Departmental Reserves					0.0	0.0
131.3	Net Budget Requirement	135.9	4.9	(4.2)	(0.7)	0.0	135.9

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures relate to salary increments, holiday and sickness cover and reduced income.

Efficiency Savings

Savings relate to a reduction in staff required to run the playscheme.

2006/2007 BUDGET - BEST VALUE UNIT: RAISING EDUCATIONAL ACHIEVEMENT

Objective(s)

To improve standards in pupils' achievements and the quality of education and leadership in schools. This includes the preparation and delivery of the Education Development Plan and support for schools causing concern.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
1,665.9	School Improvement	1,725.8	4.2	(5.1)	(28.8)	0.0	1,696.1
9,322.8	Direct costs - Employees	9,602.5	9.0	0.0	(1.0)	0.0	9,610.5
	- Other						
10,988.7	Total Direct Cost	11,328.3	13.2	(5.1)	(29.8)	0.0	11,306.6
269.3	Support Recharges	257.1	0.0	0.0	(1.3)	0.0	255.8
(9,020.0)	Income	(10,531.5)	8.1	(0.4)	0.0	0.0	(10,523.8)
2,238.0	Gross Budget Requirement	1,053.9	21.3	(5.5)	(31.1)	0.0	1,038.6
	Curriculum Enrichment						
545.4	Direct costs - Employees	563.9	7.9	(4.5)	(8.8)	0.0	558.5
143.9	- Other	148.2	3.3	0.0	0.0	0.0	151.5
689.3	Total Direct Cost	712.1	11.2	(4.5)	(8.8)	0.0	710.0
11.5	Support Recharges	11.8	0.0	0.0	0.0	0.0	11.8
(519.1)	Income	(531.8)	10.8	0.0	0.0	0.0	(521.0)
181.7	Gross Budget Requirement	192.1	22.0	(4.5)	(8.8)	0.0	200.8
2,419.7	Total Gross Budget Requirement	1,246.0	43.3	(10.0)	(39.9)	0.0	1,239.4
0.0	Use Of Departmental Reserves					0.0	0.0
2,419.7	Net Budget Requirement	1,246.0	43.3	(10.0)	(39.9)	0.0	1,239.4

PI Reference	Performance Indicators

The decrease in net budget between years is owing to the introduction of the new funding arrangements and the Dedicated Schools Grant; Previous match funding has now been replaced by a specific Standards Fund grant.

Budget Pressures / Priorities

Budget Pressures mainly relate to salary increments, reduction in grant income and various supplies and services budgets.

Efficiency Savings

Savings relate to deletion of a temporary post and increased income.

Savings / Reductions in Levels of Service

Savings relate to a reduction in staffing supply budgets resulting from reduced grant income.

2006/2007 BUDGET - BEST VALUE UNIT: SPECIAL EDUCATIONAL NEEDS

Objective(s)

To discharge the LEA's statutory responsibility to identify and assess pupils with special educational needs and to make appropriate provision for them including those who are educated otherwise than at school and in the Access to Learning Centre.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
1,371.9	<u>Special Educational Needs</u>						
2,088.0	Direct costs - Employees	1,417.6	40.1	0.0	(27.5)	0.0	1,430.2
	- Other	2,150.7	35.8	0.0	(20.6)	0.0	2,165.9
3,459.9	Total Direct Cost	3,568.3	75.9	0.0	(48.1)	0.0	3,596.1
279.1	Support Recharges	279.8	0.0	0.0	0.0	0.0	279.8
(397.0)	Income	(386.2)	30.5	(58.8)	0.0	0.0	(414.5)
3,342.0	Gross Budget Requirement	3,461.9	106.4	(58.8)	(48.1)	0.0	3,461.4
0.0	Use Of Departmental Reserves					0.0	0.0
3,342.0	Net Budget Requirement	3,461.9	106.4	(58.8)	(48.1)	0.0	3,461.4

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures mainly relate to changes at the Access to Learning Centre following the move to the Brierton site and a reduction in grant income.

Efficiency Savings

Savings relate to increased income at the Access to Learning Centre.

Savings / Reductions in Levels of Service

Savings relate to a reduction in staffing budgets resulting from reduced grant income and reductions in various supplies and services budgets.

2006/2007 BUDGET - BEST VALUE UNIT: STRATEGIC MANAGEMENT

Objective(s)

To provide leadership, planning and management within Children's Services for Hartlepool as well as securing effective and efficient services to support the management of schools.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
1,736.1	Strategic Management	1,802.6	4.5	0.0	(9.9)	0.0	1,797.2
274.6	Direct costs - Employees	282.8	15.5	0.0	(8.0)	0.0	290.3
2,010.7	- Other						
75.6	Total Direct Cost	2,085.4	20.0	0.0	(17.9)	0.0	2,087.5
(1,127.1)	Support Recharges	122.5	0.0	0.0	0.0	0.0	122.5
	Income	(1,180.7)	0.0	(5.9)	0.0	0.0	(1,186.6)
959.2	Gross Budget Requirement	1,027.2	20.0	(5.9)	(17.9)	0.0	1,023.4
0.0	Use Of Departmental Reserves					0.0	0.0
959.2	Net Budget Requirement	1,027.2	20.0	(5.9)	(17.9)	0.0	1,023.4

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures mainly relate to salary increments and provision for assistance in 2006/07 with the School Funding Formula calculation

Efficiency Savings

Savings relate to increased income.

Savings / Reductions in Levels of Service

Savings relate to a reduction in staffing supply budgets, course fees and various supplies and services budgets.

2006/2007 BUDGET - BEST VALUE UNIT: YOUTH JUSTICE

Objective(s)

To ensure that referral and assessment processes discriminate effectively between different types and levels of need and produce a timely service response.

To ensure that children in need gain maximum life chance benefits from educational opportunities, health care and social care.

To ensure that children looked after gain maximum life chance benefits from educational opportunities, health care and social care.

To ensure that young people leaving care, as they enter adulthood, are not isolated and participate socially and economically as citizens.

National Youth Justice objectives are in development by the Home Office and will take effect through the year.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Youth Justice</u>						
271.1	Direct costs - Employees	281.5	6.8	0.0	0.0	0.0	288.3
13.9	- Other	14.3	0.0	0.0	0.0	0.0	14.3
285.0	Total Direct Cost	295.8	6.8	0.0	0.0	0.0	302.6
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(1.5)	Income	(1.6)	1.6	0.0	0.0	0.0	0.0
283.5	Gross Budget Requirement	294.2	8.4	0.0	0.0	0.0	302.6
0.0	Use Of Departmental Reserves					0.0	0.0
283.5	Net Budget Requirement	294.2	8.4	0.0	0.0	0.0	302.6

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressure relates to salary increments and reduced income.

2006/2007 BUDGET - BEST VALUE UNIT: YOUTH SERVICE

Objective(s)

The Youth Service will seek to focus its work to help and support the most vulnerable young people enabling them to take part in activities which will promote self esteem and personal development.

To promote the needs of young people within our society and to act as an advocate on their behalf where appropriate and ensure mechanisms exist for their voice to be heard.

The core work will be directed towards young people aged 13-19 years in line with Connexions and Transforming Youth Work.

In ensuring that the delivery of youth work for young people is appropriate and relevant, all key partners need to have an ongoing involvement in the development of strategies to achieve this. Currently key partners are seen as young people, Youth Advisory Group, Youth Offending Service, Connexions, the Voluntary Sector and other appropriate partners as they are identified.

Many differing organisations and groups have expertise and commitment to developing work with young people. In recognition of this we would look to other providers to deliver programmes of work through the development of commissioning/partnership arrangements.

To ensure an appropriate curriculum is available to young people which continues to meet their identified needs and wishes.

To ensure the relevance and quality of work support, monitoring and evaluation mechanisms will be implemented in line with Ofsted, Best Value, Connexions and Transforming Youth Work requirements.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Environment and Housing
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
711.0	<u>Youth Service</u>						
339.0	Direct costs - Employees	664.1	23.3	(19.7)	(15.0)	0.0	652.7
	- Other	321.6	15.7	(4.2)	(0.1)	0.0	333.0
1,050.0	Total Direct Cost	985.7	39.0	(23.9)	(15.1)	0.0	985.7
23.7	Support Recharges	19.4	0.0	0.0	0.0	0.0	19.4
(144.3)	Income	(45.5)	0.0	0.0	0.0	0.0	(45.5)
929.4	Gross Budget Requirement	959.6	39.0	(23.9)	(15.1)	0.0	959.6
0.0	Use Of Departmental Reserves					0.0	0.0
929.4	Net Budget Requirement	959.6	39.0	(23.9)	(15.1)	0.0	959.6

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures relate to the mainstreaming of the Music Group following a reduction in grant, salary increments and increased supplies and services costs.

Efficiency Savings

Savings relate to reduced rent at Seaton Grange Youth Centre and salary savings as the Youth Workers pay award does not take effect until Sept 2006.

Savings / Reductions in Levels of Service

Savings mainly relate to a reduction in staff in Mobile Youth Work.

Children's Services

2006/2007 BUDGET - NEIGHBOURHOOD SERVICES SUMMARY

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
227.3	Building Cleaning	249.2	0.0	0.0	0.0	0.0	249.2
899.7	Consumer Services	928.8	42.6	0.0	(5.2)	0.0	966.2
51.5	Contribution to Neighbourhood Services Deficit	53.0	0.0	0.0	0.0	0.0	53.0
168.1	DSO	261.3	90.5	0.0	(104.6)	0.0	247.2
424.0	Engineers	451.1	10.8	0.0	(47.0)	0.0	414.9
303.5	Environmental Standards	314.7	39.0	0.0	(46.1)	0.0	307.6
5,753.1	Environment	5,925.9	0.5	(0.2)	0.0	0.0	5,926.2
247.9	Environmental Action	257.7	27.6	0.0	(19.5)	0.0	265.8
540.2	Highways and Transportation	562.2	16.4	0.0	(34.1)	0.0	544.5
3,144.4	Highways Services	3,242.4	194.9	0.0	(184.3)	0.0	3,253.0
489.3	Property Services	441.1	269.5	0.0	(194.4)	75.0	591.2
465.5	Retained Housing Services	485.6	92.9	0.0	(89.4)	0.0	489.1
27.8	Supporting People	28.7	0.0	0.0	0.0	0.0	28.7
118.5	Town Care Management	123.2	0.0	0.0	(0.2)	0.0	123.0
(273.3)	Traffic and Road Safety	(278.4)	19.3	0.0	(10.1)	0.0	(269.2)

2006/2007 BUDGET - NEIGHBOURHOOD SERVICES SUMMARY (Continued)

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
975.5	Transport Services	1,005.5	7.4	(1.3)	0.0	0.0	1,011.6
13,563.0	Gross Budget Requirement	14,052.0	811.4	(1.5)	(734.9)	75.0	14,202.0
0.0	Use Of Departmental Reserves					(75.0)	(75.0)
13,563.0	Net Budget Requirement					0.0	14,127.0

2006/2007 BUDGET - BEST VALUE UNIT: BUILDING CLEANING

Objective(s)

To work with the Community in the provision of a sustainable environment that is safe, attractive and clean.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Health and Care
Environment & Housing

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
0.0	Building Cleaning						
178.4	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
	- Other	198.8	0.0	0.0	0.0	0.0	198.8
178.4	Total Direct Cost	198.8	0.0	0.0	0.0	0.0	198.8
48.9	Support Recharges	50.4	0.0	0.0	0.0	0.0	50.4
	Income	0.0	0.0	0.0	0.0	0.0	0.0
227.3	Gross Budget Requirement	249.2	0.0	0.0	0.0	0.0	249.2
0.0	Use Of Departmental Reserves					0.0	0.0
227.3	Net Budget Requirement	249.2	0.0	0.0	0.0	0.0	249.2

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: CONSUMER SERVICES

Objective(s)

To supplement our enforcement role by policies to educate, advise and assist wherever possible.

Effective protection and enhancement of the environment and adoption of sustainable lifestyles.

To contribute towards a safe, fair and sustainable environment for the people of Hartlepool, through the efficient and effective use of or resources and to provide a service that is accountable to those people, representative of their concerns and responsive to their needs.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy

Health and Care

Community Safety

Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
631.6	Consumer Services	655.1	36.9	0.0	0.0	0.0	692.0
197.8	Direct costs - Employees	203.7	0.0	0.0	0.0	0.0	203.7
	- Other						
829.4	Total Direct Cost	858.8	36.9	0.0	0.0	0.0	895.7
198.8	Support Recharges	202.4	5.7	0.0	0.0	0.0	208.1
(128.5)	Income	(132.4)		0.0	(5.2)	0.0	(137.6)
899.7	Gross Budget Requirement	928.8	42.6	0.0	(5.2)	0.0	966.2
0.0	Use Of Departmental Reserves					0.0	0.0
899.7	Net Budget Requirement	928.8	42.6	0.0	(5.2)	0.0	966.2

PI Reference	Performance Indicators

Budget Pressures / Priorities

These are owing to increases in staff costs as a result of the requirements of the Licensing Act 2003

Savings / Reductions in Levels of Service

This relates to increased license fee

2006/2007 BUDGET - BEST VALUE UNIT: CONTRIBUTION TO NEIGHBOURHOOD SERVICES DEFICIT

Objective(s)

To supplement our enforcement role by policies to educate, advise and assist wherever possible.

Effective protection and enhancement of the environment and adoption of sustainable lifestyles.

To contribute towards a safe, fair and sustainable environment for the people of Hartlepool, through the efficient and effective use of or resources and to provide a service that is accountable to those people, representative of their concerns and responsive to their needs.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy

Health and Care

Community Safety

Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
0.0	<u>Contribution to NS Deficit</u>						
51.5	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
	- Other	53.0	0.0	0.0	0.0	0.0	53.0
51.5	Total Direct Cost	53.0	0.0	0.0	0.0	0.0	53.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
51.5	Gross Budget Requirement	53.0	0.0	0.0	0.0	0.0	53.0
0.0	Use Of Departmental Reserves					0.0	0.0
51.5	Net Budget Requirement	53.0	0.0	0.0	0.0	0.0	53.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: DSO

Objective(s)

To work with the Community in the provision of a sustainable environment that is safe, attractive and clean.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy

Health and Care

Environment & Housing

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>DSO</u>						
1,966.7	Direct costs - Employees	2,107.3	90.5	0.0	(19.5)	0.0	2,178.3
237.3	- Other	252.3	0.0	0.0	0.0	0.0	252.3
2,204.0	Total Direct Cost	2,359.6	90.5	0.0	(19.5)	0.0	2,430.6
22.9	Support Recharges	23.6	0.0	0.0	0.0	0.0	23.6
(2,115.1)	Income	(2,179.9)	0.0	0.0	(85.1)	0.0	(2,265.0)
111.8	Gross Budget Requirement	203.3	90.5	0.0	(104.6)	0.0	189.2
	<u>School Catering</u>						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
56.3	- Other	58.0	0.0	0.0	0.0	0.0	58.0
56.3	Total Direct Cost	58.0	0.0	0.0	0.0	0.0	58.0
	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
	Income	0.0	0.0	0.0	0.0	0.0	0.0
56.3	Gross Budget Requirement	58.0	0.0	0.0	0.0	0.0	58.0
0.0	Use Of Departmental Reserves					0.0	0.0
168.1	Net Budget Requirement	261.3	90.5	0.0	(104.6)	0.0	247.2

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relates to increased staff costs as a result of the transfer of staff from Highways Services

Savings / Reductions in Levels of Service

Relates mainly to increased income generated by the use of the staff transferred from Highways Services

2006/2007 BUDGET - BEST VALUE UNIT: ENGINEERS

Objective(s)

Ensure the continued integrity of all council owned council Highway Structures.

To provide a civil/structural engineering consultancy service conforming with best practice to service the needs of the council and external clients where appropriate.

Minimise the effect of any contaminated land on the local environment.

Compile and maintain the council's contaminated land register.

To provide technical advise to Development Control.

To manage all the council's closed landfill sites.

To ensure that all construction sites where applicable comply with the construction, design and management regulations.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy

Health and Care

Community Safety

Environment & Housing

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Engineers</u>						
500.9	Direct costs - Employees	519.5	5.5	0.0	0.0	0.0	525.0
161.2	- Other	176.0	0.0	0.0	0.0	0.0	176.0
662.1	Total Direct Cost	695.5	5.5	0.0	0.0	0.0	701.0
81.4	Support Recharges	84.7	5.3	0.0	0.0	0.0	90.0
(319.5)	Income	(329.1)		0.0	(47.0)	0.0	(376.1)
424.0	Gross Budget Requirement	451.1	10.8	0.0	(47.0)	0.0	414.9
0.0	Use Of Departmental Reserves					0.0	0.0
424.0	Net Budget Requirement	451.1	10.8	0.0	(47.0)	0.0	414.9

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relates to increased staff costs

Savings / Reductions in Levels of Service

Relates to increased fee income

2006/2007 BUDGET - BEST VALUE UNIT: ENVIRONMENTAL STANDARDS

Objective(s)

To improve health and wellbeing by delivering an effective programme of health promotion initiatives

To promote and enhance the environment through awareness raising of environmental issues at a local, regional and national level and by monitoring and minimising the effects and risks of environmental pollution.

To provide an efficient and sensitive burial and cremation service and a comprehensive pest control service.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills

Health and Care

Environment & Housing

Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	Cemeteries & Crematoriums						
121.6	Direct costs - Employees	125.8	2.7	0.0	0.0	0.0	128.5
340.2	- Other	350.4	16.0	0.0	0.0	0.0	366.4
461.8	Total Direct Cost	476.2	18.7	0.0	0.0	0.0	494.9
1.6	Support Recharges	1.6	16.5	0.0	0.0	0.0	18.1
(488.2)	Income	(502.8)	0.0	0.0	(34.2)	0.0	(537.0)
(24.8)	Gross Budget Requirement	(25.0)	35.2	0.0	(34.2)	0.0	(24.0)
	Environmental Standards						
304.5	Direct costs - Employees	315.7	0.0	0.0	(8.8)	0.0	306.9
71.4	- Other	73.5	0.0	0.0	0.0	0.0	73.5
375.9	Total Direct Cost	389.2	0.0	0.0	(8.8)	0.0	380.4
94.1	Support Recharges	96.4	3.8	0.0	0.0	0.0	100.2
(100.6)	Income	(103.6)	0.0	0.0	0.0	0.0	(103.6)
369.4	Gross Budget Requirement	382.0	3.8	0.0	(8.8)	0.0	377.0
	Outdoor Markets						
12.9	Direct costs - Employees	13.3	0.0	0.0	(3.1)	0.0	10.2
41.2	- Other	42.4	0.0	0.0	0.0	0.0	42.4
54.1	Total Direct Cost	55.7	0.0	0.0	(3.1)	0.0	52.6
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(95.2)	Income	(98.0)	0.0	0.0	0.0	0.0	(98.0)
(41.1)	Gross Budget Requirement	(42.3)	0.0	0.0	(3.1)	0.0	(45.4)
0.0	Use Of Departmental Reserves					0.0	0.0
303.5	Net Budget Requirement	314.7	39.0	0.0	(46.1)	0.0	307.6

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relate to mainly to increased running costs of the crematorium and a reallocation of support recharges.

Savings / Reductions in Levels of Service

Relates to increased income from the cemeteries and crematorium and savings in staff costs in Environmental Standards

2006/2007 BUDGET - BEST VALUE UNIT: ENVIRONMENT

Objective(s)

To work with the Community in the provision of a sustainable environment that is safe, attractive and clean.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Health and Care
Environment & Housing
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Grounds Maintenance</u>						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
928.9	- Other	956.8	0.0	0.0	0.0	0.0	956.8
928.9	Total Direct Cost	956.8	0.0	0.0	0.0	0.0	956.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
928.9	Gross Budget Requirement	956.8	0.0	0.0	0.0	0.0	956.8
	<u>Household Waste Recycling Centre</u>						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
297.9	- Other	306.8	0.0	0.0	0.0	0.0	306.8
297.9	Total Direct Cost	306.8	0.0	0.0	0.0	0.0	306.8
0.5	Support Recharges	0.5	0.0	0.0	0.0	0.0	0.5
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
298.4	Gross Budget Requirement	307.3	0.0	0.0	0.0	0.0	307.3
	<u>Public Conveniences</u>						
50.8	Direct costs - Employees	52.3	0.0	0.0	0.0	0.0	52.3
65.7	- Other	67.6	0.0	0.0	0.0	0.0	67.6
116.5	Total Direct Cost	119.9	0.0	0.0	0.0	0.0	119.9
1.7	Support Recharges	1.7	0.0	0.0	0.0	0.0	1.7
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
118.2	Gross Budget Requirement	121.6	0.0	0.0	0.0	0.0	121.6
	<u>Recycling</u>						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
146.7	- Other	151.1	0.0	0.0	0.0	0.0	151.1
146.7	Total Direct Cost	151.1	0.0	0.0	0.0	0.0	151.1
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
146.7	Gross Budget Requirement	151.1	0.0	0.0	0.0	0.0	151.1

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: ENVIRONMENT (continued)

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Refuse Collection</u>						
25.1	Direct costs - Employees	26.0	0.0	(0.2)	0.0	0.0	25.8
1,547.7	- Other	1,594.1	0.0	0.0	0.0	0.0	1,594.1
1,572.8	Total Direct Cost	1,620.1	0.0	(0.2)	0.0	0.0	1,619.9
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(222.1)	Income	(228.7)	0.0	0.0	0.0	0.0	(228.7)
1,350.7	Gross Budget Requirement	1,391.4	0.0	(0.2)	0.0	0.0	1,391.2
	<u>Street Cleansing</u>						
1,365.3	Direct costs - Employees	1,406.2	0.0	0.0	0.0	0.0	1,406.2
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0
1,365.3	Total Direct Cost	1,406.2	0.0	0.0	0.0	0.0	1,406.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
1,365.3	Gross Budget Requirement	1,406.2	0.0	0.0	0.0	0.0	1,406.2
	<u>Waste Disposal</u>						
40.3	Direct costs - Employees	64.3	0.5	0.0	0.0	0.0	64.8
1,586.9	- Other	1,634.5	0.0	0.0	0.0	0.0	1,634.5
1,627.2	Total Direct Cost	1,698.8	0.5	0.0	0.0	0.0	1,699.3
11.7	Support Recharges	12.0	0.0	0.0	0.0	0.0	12.0
(94.0)	Income	(119.3)	0.0	0.0	0.0	0.0	(119.3)
1,544.9	Gross Budget Requirement	1,591.5	0.5	0.0	0.0	0.0	1,592.0
0.0	Use Of Departmental Reserves					0.0	0.0
5,753.1	Net Budget Requirement	5,925.9	0.5	(0.2)	0.0	0.0	5,926.2

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2006/2007 BUDGET - BEST VALUE UNIT: ENVIRONMENTAL ACTION

Objective(s)

To work with the Community in the provision of a sustainable environment that is safe, attractive and clean.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Health and Care
Environment & Housing

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Abandoned Vehicles</u>						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
47.0	- Other	48.4	0.0	0.0	(0.5)	0.0	47.9
47.0	Total Direct Cost	48.4	0.0	0.0	(0.5)	0.0	47.9
27.2	Support Recharges	28.0	0.0	0.0	(19.0)	0.0	9.0
(10.0)	Income	(10.3)	0.0	0.0	0.0	0.0	(10.3)
64.2	Gross Budget Requirement	66.1	0.0	0.0	(19.5)	0.0	46.6
	<u>Dog Warden Service</u>						
49.4	Direct costs - Employees	50.9	0.0	0.0	0.0	0.0	50.9
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0
49.4	Total Direct Cost	50.9	0.0	0.0	0.0	0.0	50.9
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(4.1)	Income	(4.2)	0.0	0.0	0.0	0.0	(4.2)
45.3	Gross Budget Requirement	46.7	0.0	0.0	0.0	0.0	46.7
	<u>Environmental Action</u>						
118.9	Direct costs - Employees	124.8	12.6	0.0	0.0	0.0	137.4
7.1	- Other	7.3	15.0	0.0	0.0	0.0	22.3
126.0	Total Direct Cost	132.1	27.6	0.0	0.0	0.0	159.7
12.4	Support Recharges	12.8	0.0	0.0	0.0	0.0	12.8
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
138.4	Gross Budget Requirement	144.9	27.6	0.0	0.0	0.0	172.5
0.0	Use Of Departmental Reserves					0.0	0.0
247.9	Net Budget Requirement	257.7	27.6	0.0	(19.5)	0.0	265.8

PI Reference	Performance Indicators

Budget Pressures / Priorities

The pressures mainly reflects the transfer of a member of staff into the Environmental Action Team previously included in the support service recharge. In addition there has been general increase in staff costs.

Savings / Reductions in Levels of Service

The saving reflects the reduced recharge following the transfer of a member of staff as described above.

2006/2007 BUDGET - BEST VALUE UNIT: HIGHWAYS & TRANSPORTATION

Objective(s)

To develop policies consistent with national transport policy but sensitive to local needs.

To attract external funding through bidding to develop the transportation network.

To promote and sustain an effective transportation system with equality of accessibility and maximum choice.

To promote and sustain a viable townwide public transport network.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy

Community Safety

Environment & Housing

Culture and Leisure

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
755.8	<u>Highways and Transportation</u>	783.7	0.0	0.0	(34.1)	0.0	749.6
21.4	Direct costs - Employees	22.1	0.0	0.0	0.0	0.0	22.1
777.2	- Other	805.8	0.0	0.0	(34.1)	0.0	771.7
123.0	Total Direct Cost	127.2	4.9	0.0	0.0	0.0	132.1
(360.0)	Support Recharges	(370.8)	11.5	0.0	0.0	0.0	(359.3)
540.2	Income	562.2	16.4	0.0	(34.1)	0.0	544.5
0.0	Gross Budget Requirement					0.0	0.0
540.2	Use Of Departmental Reserves					0.0	0.0
	Net Budget Requirement					0.0	544.5

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relates mainly to reduced fee income

Savings / Reductions in Levels of Service

Relates to reduced staff costs following departmental restructuring and budget realignments

2006/2007 BUDGET - BEST VALUE UNIT: HIGHWAYS

Objective(s)

To maintain the highway network in a manner that enables continuous and safe movement for all modes of transport.

The delivery of highway services on the basis of local area requirements and in close liaison with other Neighbourhood Services functions.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Environment & Housing

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Highways Insurance Claims</u>						
547.7	Direct costs - Employees	564.1	0.0	0.0	0.0	0.0	564.1
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0
547.7	Total Direct Cost	564.1	0.0	0.0	0.0	0.0	564.1
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
547.7	Gross Budget Requirement	564.1	0.0	0.0	0.0	0.0	564.1
	<u>Highways Maintenance</u>						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
1,107.8	- Other	1,141.0	0.0	0.0	(36.3)	0.0	1,104.7
1,107.8	Total Direct Cost	1,141.0	0.0	0.0	(36.3)	0.0	1,104.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
1,107.8	Gross Budget Requirement	1,141.0	0.0	0.0	(36.3)	0.0	1,104.7
	<u>Highways Services</u>						
420.5	Direct costs - Employees	436.0	0.0	0.0	(148.0)	0.0	288.0
1,297.5	- Other	1,336.4	36.3	0.0	0.0	0.0	1,372.7
1,718.0	Total Direct Cost	1,772.4	36.3	0.0	(148.0)	0.0	1,660.7
60.2	Support Recharges	62.9	4.4	0.0	0.0	0.0	67.3
(289.3)	Income	(298.0)	154.2	0.0	0.0	0.0	(143.8)
1,488.9	Gross Budget Requirement	1,537.3	194.9	0.0	(148.0)	0.0	1,584.2
0.0	Use Of Departmental Reserves					0.0	0.0
3,144.4	Net Budget Requirement	3,242.4	194.9	0.0	(184.3)	0.0	3,253.0

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relates mainly to a reduction of fee income following the transfer of staff to the DSO

Savings / Reductions in Levels of Service

Relates mainly to the transfer of staff to the DSO

2006/2007 BUDGET - BEST VALUE UNIT: PROPERTY SERVICES

Objective(s)

To produce high quality and innovative integrated architectural, technical and landscape design to improve the environment of Hartlepool, and to achieve Best Value within available budgets.

Provide a Cost Effective architectural, technical and landscape designed implementation service to all clients.

Achieve Client Satisfaction by developing and maintaining relationships, good quality delivery of service and endeavouring to ensure that the client is not only pleased with the end product but also having been fully engaged and involved in the process.

Provide strong leadership within the design team and Partnerships to scheme good Project Management.

The unit contributes to the achievement of the following corporate objectives:

Provision of professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objective
Jobs & the Economy
Lifelong Learning and Skills
Health & Care
Community Safety
Environment and Housing
Culture & Leisure
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
1,576.6	<u>Property Services</u>	1,561.1	15.9	0.0	(185.8)	75.0	1,466.2
92.6	Direct costs - Employees - Other	95.3	39.2	0.0	0.0	0.0	134.5
1,669.2	Total Direct Cost	1,656.4	55.1	0.0	(185.8)	75.0	1,600.7
1,042.4	Support Recharges	1,073.7	0.0	0.0	(8.6)	0.0	1,065.1
(2,222.3)	Income	(2,289.0)	214.4	0.0	0.0	0.0	(2,074.6)
489.3	Gross Budget Requirement	441.1	269.5	0.0	(194.4)	75.0	591.2
0.0	Use Of Departmental Reserves					(75.0)	(75.0)
489.3	Net Budget Requirement	441.1	269.5	0.0	(194.4)	0.0	516.2

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relates mainly to a reduction in fees from capital schemes consistent with the reduction of the overall capital programme.

Savings / Reductions in Levels of Service

Relates to the freezing of vacant posts subject to individual business cases which guarantee funding and reduction in support service recharges.

One Off Costs Funded From Department's Reserves

Funding of procurement staff costs from the Way Forward Reserve

2006/2007 BUDGET - BEST VALUE UNIT: RETAINED HOUSING SERVICES

Objective(s)

- To implement various housing strategies, including for homelessness and market renewal
- To respond effectively to public health complaints relating to housing.
- To reduce the impact of empty houses on the environment.
- To reduce the number of empty homes and secure reoccupation and reduce unfitness and disrepair through enforcement
- To improve standards of amenities, fire escape, and management through HMO inspections.
- To administer grants within the budget allocated and in accordance with legislation.

The unit contributes to the achievement of the following corporate objectives:

Environment & Housing
Health and Care

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Retained Housing Services</u>						
797.5	Direct costs - Employees	847.3	35.4	0.0	0.0	0.0	882.7
207.3	- Other	213.5	0.0	0.0	(76.3)	0.0	137.2
1,004.8	Total Direct Cost	1,060.8	35.4	0.0	(76.3)	0.0	1,019.9
60.8	Support Recharges	62.6	0.0	0.0	0.0	0.0	62.6
(600.1)	Income	(637.8)	57.5	0.0	(13.1)	0.0	(593.4)
465.5	Gross Budget Requirement	485.6	92.9	0.0	(89.4)	0.0	489.1
0.0	Use Of Departmental Reserves					0.0	0.0
465.5	Net Budget Requirement	485.6	92.9	0.0	(89.4)	0.0	489.1

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relates to increased staff costs and reduced income from the Asylum Seekers contract which will end during 2006/07

Savings / Reductions in Levels of Service

Relates to reduced expenditure on Asylum Seekers as the contract comes to an end and additional Floating Support income generated by the Housing Advice Team.

2006/2007 BUDGET - BEST VALUE UNIT: SUPPORTING PEOPLE

Objective(s)

To support vulnerable people living independently in their homes. These include:-

- older people
- people with disabilities
- people with mental health problems
- women fleeing domestic violence
- homeless people

The unit contributes to the achievement of the following corporate objectives:

Environment & Housing

Health and Care

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
0.0	Supporting People						
3,936.1	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
	- Other	3,879.4	0.0	0.0	0.0	0.0	3,879.4
3,936.1	Total Direct Cost	3,879.4	0.0	0.0	0.0	0.0	3,879.4
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(3,908.3)	Income	(3,850.7)	0.0	0.0	0.0	0.0	(3,850.7)
0.0	Planning Delivery Grant Income	0.0	0.0	0.0	0.0	0.0	0.0
27.8	Gross Budget Requirement	28.7	0.0	0.0	0.0	0.0	28.7
0.0	Use Of Departmental Reserves					0.0	0.0
27.8	Net Budget Requirement	28.7	0.0	0.0	0.0	0.0	28.7

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: TOWN CARE MANAGEMENT

Objective(s)

To work with the Community in the provision of a sustainable environment that is safe, attractive and clean.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Health and Care
Environment & Housing
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
128.7	Town Care Management	133.6	0.0	0.0	(0.2)	0.0	133.4
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
	- Other						
128.7	Total Direct Cost	133.6	0.0	0.0	(0.2)	0.0	133.4
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(10.2)	Income	(10.4)	0.0	0.0	0.0	0.0	(10.4)
118.5	Gross Budget Requirement	123.2	0.0	0.0	(0.2)	0.0	123.0
0.0	Use Of Departmental Reserves					0.0	0.0
118.5	Net Budget Requirement	123.2	0.0	0.0	(0.2)	0.0	123.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: TRAFFIC & ROAD SAFETY

Objective(s)

To develop and implement the Council's traffic policy, provide traffic management services and develop and coordinate road safety initiatives

To provide a comprehensive car parking service including policy development, parking review and day to day parking services.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Community Safety
Environment & Housing
Culture and Leisure

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Car Parks</u>						
392.6	Direct costs - Employees	406.7	8.9	0.0	0.0	0.0	415.6
390.4	- Other	402.1	1.1	0.0	0.0	0.0	403.2
783.0	Total Direct Cost	808.8	10.0	0.0	0.0	0.0	818.8
84.2	Support Recharges	87.1	4.7	0.0	0.0	0.0	91.8
(1,369.2)	Income	(1,410.3)	0.0	0.0	(5.7)	0.0	(1,416.0)
(502.0)	Gross Budget Requirement	(514.4)	14.7	0.0	(5.7)	0.0	(505.4)
	<u>Public Relations - Speed Cameras</u>						
75.7	Direct costs - Employees	78.4	3.3	0.0	0.0	0.0	81.7
264.8	- Other	272.8	0.0	0.0	0.0	0.0	272.8
340.5	Total Direct Cost	351.2	3.3	0.0	0.0	0.0	354.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(339.9)	Income	(350.1)	0.0	0.0	(4.4)	0.0	(354.5)
0.6	Gross Budget Requirement	1.1	3.3	0.0	(4.4)	0.0	0.0
	<u>Traffic & Road Safety</u>						
182.4	Direct costs - Employees	187.8	1.3	0.0	0.0	0.0	189.1
45.7	- Other	47.1	0.0	0.0	0.0	0.0	47.1
228.1	Total Direct Cost	234.9	1.3	0.0	0.0	0.0	236.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
228.1	Gross Budget Requirement	234.9	1.3	0.0	0.0	0.0	236.2
0.0	Use Of Departmental Reserves					0.0	0.0
(273.3)	Net Budget Requirement	(278.4)	19.3	0.0	(10.1)	0.0	(269.2)

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relate to increases in pay.

Savings / Reductions in Levels of Service

Relates to increased income to meet increased costs

2006/2007 BUDGET - BEST VALUE UNIT: TRANSPORT SERVICES

Objective(s)

To develop policies consistent with national transport policy but sensitive to local needs.

To attract external funding through bidding to develop the transportation network.

To promote and sustain an effective transportation system with equality of accessibility and maximum choice.

To promote and sustain a viable town wide public transport network.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy

Community Safety

Environment & Housing

Culture and Leisure

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
164.0	<u>Dial a Ride</u>	168.9	0.0	0.0	0.0	0.0	168.9
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
	- Other						
164.0	Total Direct Cost	168.9	0.0	0.0	0.0	0.0	168.9
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(7.3)	Income	(7.5)	0.0	0.0	0.0	0.0	(7.5)
156.7	Gross Budget Requirement	161.4	0.0	0.0	0.0	0.0	161.4
	<u>Transport Services</u>						
89.8	Direct costs - Employees	93.1	1.1	0.0	0.0	0.0	94.2
799.3	- Other	823.3	0.0	0.0	0.0	0.0	823.3
889.1	Total Direct Cost	916.4	1.1	0.0	0.0	0.0	917.5
14.6	Support Recharges	15.1	0.0	(1.3)	0.0	0.0	13.8
(84.9)	Income	(87.4)	6.3	0.0	0.0	0.0	(81.1)
818.8	Gross Budget Requirement	844.1	7.4	(1.3)	0.0	0.0	850.2
0.0	Use Of Departmental Reserves					0.0	0.0
975.5	Net Budget Requirement	1,005.5	7.4	(1.3)	0.0	0.0	1,011.6

PI Reference	Performance Indicators

Budget Pressures / Priorities

Relates mainly to a restatement of the income budget to more accurately reflect the level of income received.

Savings / Reductions in Levels of Service

Relates to a reduction in departmental support service costs

2006/2007 BUDGET - REGENERATION AND PLANNING DEPARTMENT SUMMARY

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
127.2	Building Control	133.1	6.1	0.0	(3.1)	0.0	136.1
168.8	Development Control	163.0	3.8	0.0	(23.2)	44.1	187.7
1,028.8	Economic Development	1,060.7	28.7	0.0	0.0	0.0	1,089.4
226.5	Community Strategy	233.3	10.5	0.0	0.0	0.0	243.8
240.5	Landscape Planning and Conservation	249.9	5.1	0.0	(1.1)	0.0	253.9
730.6	Planning Policy and Regeneration	725.7	10.0	(32.0)	0.0	157.2	860.9
684.4	Community Safety	705.5	3.7	0.0	0.0	0.0	709.2
0.0	Drugs Action and Intervention	0.0	0.0	0.0	0.0	0.0	0.0
287.0	Youth Offending Service	296.2	77.2	0.0	(77.0)	75.0	371.4
(58.8)	Staff Savings	(60.1)	0.0	0.0	0.0	0.0	(60.1)
3,435.0	Gross Budget Requirement	3,507.3	145.1	(32.0)	(104.4)	276.3	3,792.3
(43.0)	Use Of Departmental Reserves					(276.3)	(276.3)
3,392.0	Net Budget Requirement					0.0	3,516.0

2006/2007 BUDGET - BEST VALUE UNIT: BUILDING CONTROL

Objective(s)

To encourage the creation of a healthier and safer built environment for the well being of our customers and the community in general.

The unit contributes to the achievement of the following corporate objectives:

Environment & Housing
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Management & Service Account</u>						
268.8	Direct costs - Employees	279.0	6.1	0.0	0.0	0.0	285.1
42.4	- Other	43.6	0.0	0.0	(3.0)	0.0	40.6
311.2	Total Direct Cost	322.6	6.1	0.0	(3.0)	0.0	325.7
53.2	Support Recharges	54.8	0.0	0.0	(0.1)	0.0	54.7
(237.2)	Income	(244.3)	0.0	0.0	0.0	0.0	(244.3)
127.2	Gross Budget Requirement	133.1	6.1	0.0	(3.1)	0.0	136.1
0.0	Use Of Departmental Reserves					0.0	0.0
127.2	Net Budget Requirement	133.1	6.1	0.0	(3.1)	0.0	136.1

PI Reference	Performance Indicators

Budget Pressures / Priorities

These pressures are related to pay award increases

2006/2007 BUDGET - BEST VALUE UNIT: DEVELOPMENT CONTROL

Objective(s)

To ensure that new development is of a quality which both conserves and enhances the environment of Hartlepool in a sustainable manner.

To assist in implementing the Borough Council's Strategic land use objectives and policies set out in the Hartlepool Local Plan.

To investigate unauthorised development and, where appropriate, ensure that it is regularised or challenged within a reasonable timescale.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Community Safety
Environment & Housing
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Management & Service Account</u>						
331.3	Direct costs - Employees	336.5	3.8	0.0	(2.5)	23.1	360.9
37.8	- Other	39.0	0.0	0.0	0.0	3.0	42.0
369.1	Total Direct Cost	375.5	3.8	0.0	(2.5)	26.1	402.9
122.4	Support Recharges	115.5	0.0	0.0	(20.7)	18.0	112.8
(322.7)	Income	(328.0)	0.0	0.0	0.0	0.0	(328.0)
168.8	Gross Budget Requirement	163.0	3.8	0.0	(23.2)	44.1	187.7
0.0	Use Of Departmental Reserves					(44.1)	(44.1)
168.8	Net Budget Requirement	163.0	3.8	0.0	(23.2)	0.0	143.6

PI Reference	Performance Indicators

Budget Pressures / Priorities

These pressures are related to pay award increases.

Savings / Reductions in Levels of Service

Saving on recharge from Departmental Administration.

One Off Costs Funded From Department's Reserves

Cost of three temporary posts required to deliver service within Development Control.

2006/2007 BUDGET - BEST VALUE UNIT: ECONOMIC DEVELOPMENT

Objective(s)

To encourage the development of a more enterprising , vigorous and diverse local economy that will attract investment , be globally competitive and create more employment opportunities for local people.

The Management Account below covers the management of the following activities : Inward Investment , Business Development , Local Economic Regeneration , Marketing and Promotion , Tourism Development.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Community Safety
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Management Account</u>						
317.6	Direct costs - Employees	329.4	11.4	0.0	0.0	0.0	340.8
40.1	- Other	39.4	0.0	0.0	0.0	0.0	39.4
357.7	Total Direct Cost	368.8	11.4	0.0	0.0	0.0	380.2
128.6	Support Recharges	132.5	6.7	0.0	0.0	0.0	139.2
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
486.3	Gross Budget Requirement	501.3	18.1	0.0	0.0	0.0	519.4
	<u>Economic Development Activity</u>						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
92.6	- Other	95.4	0.0	0.0	0.0	0.0	95.4
92.6	Total Direct Cost	95.4	0.0	0.0	0.0	0.0	95.4
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
92.6	Gross Budget Requirement	95.4	0.0	0.0	0.0	0.0	95.4
	<u>Brougham Enterprise Centre</u>						
75.6	Direct costs - Employees	78.4	10.6	0.0	0.0	0.0	89.0
68.7	- Other	70.8	0.0	0.0	0.0	0.0	70.8
144.3	Total Direct Cost	149.2	10.6	0.0	0.0	0.0	159.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(107.5)	Income	(110.7)	0.0	0.0	0.0	0.0	(110.7)
36.8	Gross Budget Requirement	38.5	10.6	0.0	0.0	0.0	49.1

PI Reference	Performance Indicators

Continued Overleaf

2006/2007 BUDGET - BEST VALUE UNIT: ECONOMIC DEVELOPMENT (Continued)

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000	PI Reference	Performance Indicators
	<u>Tourism Development</u>								
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0		
24.9	- Other	25.6	0.0	0.0	0.0	0.0	25.6		
24.9	Total Direct Cost	25.6	0.0	0.0	0.0	0.0	25.6		
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0		
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0		
24.9	Gross Budget Requirement	25.6	0.0	0.0	0.0	0.0	25.6		
	<u>Industrial Estates</u>								
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0		
7.8	- Other	8.0	0.0	0.0	0.0	0.0	8.0		
7.8	Total Direct Cost	8.0	0.0	0.0	0.0	0.0	8.0		
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0		
(44.8)	Income	(46.1)	0.0	0.0	0.0	0.0	(46.1)		
(37.0)	Gross Budget Requirement	(38.1)	0.0	0.0	0.0	0.0	(38.1)		
	<u>Business Support & Local Initiatives</u>								
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0		
121.2	- Other	124.8	0.0	0.0	0.0	0.0	124.8		
121.2	Total Direct Cost	124.8	0.0	0.0	0.0	0.0	124.8		
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0		
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0		
121.2	Gross Budget Requirement	124.8	0.0	0.0	0.0	0.0	124.8		
	<u>Contribution to Sub Regional Partnership Structures</u>								
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0		
304.0	- Other	313.2	0.0	0.0	0.0	0.0	313.2		
304.0	Total Direct Cost	313.2	0.0	0.0	0.0	0.0	313.2		
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0		
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0		
304.0	Gross Budget Requirement	313.2	0.0	0.0	0.0	0.0	313.2		

Continued Overleaf

2006/2007 BUDGET - BEST VALUE UNIT: ECONOMIC DEVELOPMENT (Continued)

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Externally Funded Schemes</u>						
46.1	Direct costs - Employees	133.0	0.0	0.0	0.0	0.0	133.0
99.8	- Other	578.9	0.0	0.0	0.0	0.0	578.9
145.9	Total Direct Cost	711.9	0.0	0.0	0.0	0.0	711.9
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(145.9)	Income	(711.9)	0.0	0.0	0.0	0.0	(711.9)
0.0	Gross Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0
1,028.8	Total Gross Budget Requirement	1,060.7	28.7	0.0	0.0	0.0	1,089.4
0.0	Use Of Departmental Reserves					0.0	0.0
1,028.8	Net Budget Requirement	1,060.7	28.7	0.0	0.0	0.0	1,089.4

PI Reference	Performance Indicators

Budget Pressures / Priorities

These pressures are related to the transfer of an administration post to the Economic Development team , pay award increases and reallocation of administration recharges.

2006/2007 BUDGET - BEST VALUE UNIT: COMMUNITY STRATEGY

Objective(s)

To promote and improve the social , economic and environmental well being of Hartlepool and contribute to the achievement of sustainable development through strategic , effective and responsive community planning activity.

To facilitate the operation and development of the Hartlepool Partnership as an inclusive , effective and strategic body.

To drive neighbourhood renewal activity through the Neighbourhood Renewal Strategy , Neighbourhood Renewal Fund and Local Neighbourhood Action Plans.

The unit contributes to the achievement of the following corporate objectives:

The diverse nature of the unit's work means that it contributes to the achievement of all of the Council's corporate objectives.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
147.0	Community Strategy						
35.5	Direct costs - Employees	151.4	8.5	0.0	0.0	0.0	159.9
	- Other	36.5	0.0	0.0	0.0	0.0	36.5
182.5	Total Direct Cost	187.9	8.5	0.0	0.0	0.0	196.4
49.5	Support Recharges	51.0	2.0	0.0	0.0	0.0	53.0
(5.5)	Income	(5.6)	0.0	0.0	0.0	0.0	(5.6)
226.5	Gross Budget Requirement	233.3	10.5	0.0	0.0	0.0	243.8
0.0	Use Of Departmental Reserves					0.0	0.0
226.5	Net Budget Requirement	233.3	10.5	0.0	0.0	0.0	243.8

PI Reference	Performance Indicators

Budget Pressures / Priorities

These pressures are related to pay award increases and reallocation of administration recharges.

2006/2007 BUDGET - BEST VALUE UNIT: LANDSCAPE PLANNING AND CONSERVATION

Objective(s)

To ensure that enironmental enhancement is delivered to the highest quality in a secure and sustainable manner.

To ensure the conservation of Hartlepool's natural environment.

To assist in the integration of environmental policies into the development planning process.

To ensure the conservation , and enhancement (where possible) of Hartlepool's built heritage.

To raise awareness of environmental issues generally.

The Account below covers the following activities :- Environmental Planning and Education , Conservation , Aboriculture.

The unit contributes to the achievement of the following corporate objectives:

The diverse nature of the unit's work means that it contributes to the achievement of all of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Management & Service Account</u>						
253.4	Direct costs - Employees	243.5	5.1	0.0	0.0	0.0	248.6
12.4	- Other	12.8	0.0	0.0	0.0	0.0	12.8
265.8	Total Direct Cost	256.3	5.1	0.0	0.0	0.0	261.4
51.7	Support Recharges	53.2	0.0	0.0	(1.1)	0.0	52.1
(77.0)	Income	(59.6)	0.0	0.0	0.0	0.0	(59.6)
240.5	Gross Budget Requirement	249.9	5.1	0.0	(1.1)	0.0	253.9
0.0	Use Of Departmental Reserves					0.0	0.0
240.5	Net Budget Requirement	249.9	5.1	0.0	(1.1)	0.0	253.9

PI Reference	Performance Indicators

Budget Pressures / Priorities

These pressures are related to pay award increases and reallocation of administration recharges.

2006/2007 BUDGET - BEST VALUE UNIT: PLANNING POLICY AND REGENERATION

Objective(s)

To improve the social , economic and environmental well being of Hartlepool , through strategic , effective and responsive regeneration and land use policy activity , which will contribute to the revitalisation of the Borough.

To secure good quality development that is sustainable and conserves and enhances the environment of Hartlepool.

To ensure the economic , efficient and effective use of land in a sustainable manner , which meets the development needs of the businesses and community.

To ensure that regeneration in the Borough is successful by seeking to support the implementation of regeneration programmes in Owton Rossmere , North Hartlepool and West Central Hartlepool and through the Single Programme.

To support the development of locally based strategies and approaches to regeneration , planning and neighbourhood renewal.

To engage with and develop relationships with strategic organisations that can support and resource the regeneration of Hartlepool , including the Tees Valley Partnership , ONE Northeast , Government Office for the North East and English Partnerships.

To further develop new and innovative programmes which will contribute to the revitalisation of the Borough e.g. Housing Market Renewal.

The Management Account below covers the management of the following activities :- Planning Policy , Regeneration Strategy , Programme and Project Management , Reclamation Programmes , New Deal for Communities.

The unit contributes to the achievement of the following corporate objectives:

The diverse nature of the unit's work means that it contributes to the achievement of all of the Council's corporate objectives.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
681.5	<u>Management & Service Account</u>	662.8	6.4	(32.0)	0.0	66.2	703.4
20.9	Direct costs - Employees	21.5	0.0	0.0	0.0	91.0	112.5
	- Other						
702.4	Total Direct Cost	684.3	6.4	(32.0)	0.0	157.2	815.9
103.1	Support Recharges	106.2	3.6	0.0	0.0	0.0	109.8
(214.9)	Income	(218.0)	0.0	0.0	0.0	0.0	(218.0)
590.6	Gross Budget Requirement	572.5	10.0	(32.0)	0.0	157.2	707.7

PI Reference	Performance Indicators

Continued Overleaf

2006/2007 BUDGET - BEST VALUE UNIT: PLANNING POLICY AND REGENERATION (Continued)

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)	PI Reference	Performance Indicators
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000		
	<u>Local Plan</u>								
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0		
5.0	- Other	5.2	0.0	0.0	0.0	0.0	5.2		
5.0	Total Direct Cost	5.2	0.0	0.0	0.0	0.0	5.2		
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0		
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0		
5.0	Gross Budget Requirement	5.2	0.0	0.0	0.0	0.0	5.2		
	<u>Regeneration</u>								
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0		
135.0	- Other	148.0	0.0	0.0	0.0	0.0	148.0		
135.0	Total Direct Cost	148.0	0.0	0.0	0.0	0.0	148.0		
	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0		
	Income	0.0	0.0	0.0	0.0	0.0	0.0		
135.0	Gross Budget Requirement	148.0	0.0	0.0	0.0	0.0	148.0		
730.6	Total Gross Budget Requirement	725.7	10.0	(32.0)	0.0	157.2	860.9		
0.0	Use Of Departmental Reserves					(157.2)	(157.2)		
730.6	Net Budget Requirement	725.7	10.0	(32.0)	0.0	0.0	703.7		

Budget Pressures / Priorities

These pressures are related to pay award increases and reallocation of administration recharges.

Efficiency Savings

This results from the deletion of a grant funded post.

One Off Costs Funded From Department's Reserves

£91,000 used for 4 studies re the local development framework , £42,000 funding of Housing Market Renewal staff and £24,200 temporary funding of Urban Policy staff.

2006/2007 BUDGET - BEST VALUE UNIT: COMMUNITY SAFETY

Objective(s)

To improve the quality of life of residents and visitors by making Hartlepool a safer place.

To work with the Police and other agencies to establish a Community Safety Strategy and its associated plans.

To establish and support a multi-agency partnership between public , private , voluntary sector and communities to tackle crime and disorder and reduce fear of crime and disorder.

To identify and secure resources to implement crime prevention measures.

To provide information and assistance on a range of crime prevention and community safety issues.

The unit contributes to the achievement of the following corporate objectives:

Community Safety is the main concern of the people of Hartlepool , therefore this service plays a major role in making Hartlepool a safer place to live and work and creates a positive environment to encourage and maintain investment thereby securing and creating jobs.It also has a role to play in educating people to make themselves and their communities safer.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
286.8	<u>Community Safety</u>	315.6	2.1	0.0	0.0	0.0	317.7
398.0	Direct costs - Employees	410.0	0.0	0.0	0.0	0.0	410.0
	- Other						
684.8	Total Direct Cost	725.6	2.1	0.0	0.0	0.0	727.7
57.1	Support Recharges	57.1	1.6	0.0	0.0	0.0	58.7
(57.5)	Income	(77.2)	0.0	0.0	0.0	0.0	(77.2)
684.4	Gross Budget Requirement	705.5	3.7	0.0	0.0	0.0	709.2
0.0	Use Of Departmental Reserves					0.0	0.0
684.4	Net Budget Requirement	705.5	3.7	0.0	0.0	0.0	709.2

PI Reference	Performance Indicators

Budget Pressures / Priorities

These pressures are related to pay award increases and reallocation of administration recharges.

2006/2007 BUDGET - BEST VALUE UNIT: DRUGS ACTION AND INTERVENTION

Objective(s)

To improve and expand the range of drug treatment and support services through increased prescribing, speedy access to treatment and integrated care management to ensure successful completion or sustained programmes of assistance.

To develop discrete services for young people and target support to the most vulnerable young people in an effort to prevent young people becoming involved in drug culture and use.

To support families, carers and communities to assist and deal with drug misuse as it impacts on them through capacity building and joint work with the voluntary centre, activist and residents.

To tackle and disrupt the availability and supply of drugs through enforcement action and targeted operations informed by analysis, force intelligence and community information.

To improve the quality and effectiveness of the drug treatment and support services through integrated systems, processes and data sharing in line with Models of Care, DANOS and other relevant service standard frameworks.

The unit contributes to the achievement of the following corporate objectives:

Community Safety
Health and Care
Environment and Housing
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
0.0	<u>Drug Action and Intervention</u>						
0.0	Direct costs - Employees	210.4	0.0	0.0	0.0	0.0	210.4
0.0	- Other	543.6	0.0	0.0	0.0	0.0	543.6
0.0	Total Direct Cost	754.0	0.0	0.0	0.0	0.0	754.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	(754.0)	0.0	0.0	0.0	0.0	(754.0)
0.0	Gross Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Use Of Departmental Reserves					0.0	0.0
0.0	Net Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: YOUTH OFFENDING SERVICE

Objective(s)

The Service has a statutory aim to prevent offending by children and young people. The aim is supported by six national objectives :

- Swift administration of justice
- Confronting young offenders with the consequences of their offending
- Interventions which tackle risk factors
- Punishment proportionate to the seriousness and persistency of the offending
- Encouraging reparation to victims
- Reinforce parental responsibility

Locally the aim is to prevent those young people at risk of offending developing into young offenders by:

- Working within the local prevention strategy to identify young people at risk of offending
- Working with partners and other agencies to develop programmes and interventions which divert young people from offending
- Working with families of young people identified as at risk of offending , to provide holistic support to the family

The unit contributes to the achievement of the following corporate objectives:

Health and Care
Community Safety
Environment and Housing
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
279.7	Youth Offending Service	394.9	40.0	0.0	(14.2)	0.0	420.7
414.9	Direct costs - Employees	527.8	24.5	0.0	(2.8)	75.0	624.5
694.6	- Other						
	Total Direct Cost	922.7	64.5	0.0	(17.0)	75.0	1,045.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(407.6)	Income	(626.5)	12.7	0.0	(60.0)	0.0	(673.8)
287.0	Gross Budget Requirement	296.2	77.2	0.0	(77.0)	75.0	371.4
0.0	Use Of Departmental Reserves					(75.0)	(75.0)
287.0	Net Budget Requirement	296.2	77.2	0.0	(77.0)	0.0	296.4

PI Reference	Performance Indicators

Budget Pressures / Priorities

These pressures are related to pay award increases and increase in the level of service.

Savings / Reductions in Levels of Service

Contribution from Childrens Services used to fund increase in services.

One Off Costs Funded From Department's Reserves

Increase in level of service of Youth Offending Protection Programme.

2006/2007 BUDGET - RESOURCES SUMMARY

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
137.7	Public Relations	143.1	0.2	0.0	(0.2)	0.0	143.1
225.2	Democratic Services	233.8	1.8	0.0	(1.8)	0.0	233.8
552.7	Corporate Strategy and Public Consultation	574.5	0.0	0.0	(0.6)	0.0	573.9
125.0	Support to Members	128.2	0.2	0.0	(0.2)	0.0	128.2
(164.8)	Other Office Services	(169.2)	2.2	0.0	(2.2)	0.0	(169.2)
88.3	Printing	92.0	1.4	0.0	(1.4)	0.0	92.0
8.4	Purchasing	8.8	0.0	0.0	0.0	0.0	8.8
91.5	Registration Services	94.2	0.0	0.0	0.0	0.0	94.2
808.4	Accountancy	840.4	2.3	0.0	(2.8)	0.0	839.9
41.8	Benefits	51.1	0.0	0.0	(2.1)	0.0	49.0
293.4	Internal Audit	304.6	3.2	0.0	(3.1)	0.0	304.7
204.7	Payments	213.6	3.2	0.0	(3.0)	0.0	213.8
1,030.1	Revenues	1,067.5	0.0	0.0	(2.0)	0.0	1,065.5
171.6	Fraud	178.5	5.6	0.0	0.0	0.0	184.1
17.1	Revenue and Benefits Central	20.1	2.0	0.0	(3.6)	0.0	18.5

Resources

Continued overleaf ...

2006/2007 BUDGET - RESOURCES SUMMARY (Continued)

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
489.2	Legal	507.3	3.1	0.0	(3.1)	0.0	507.3
844.6	Personnel & Health and Safety	878.3	0.0	0.0	0.0		878.3
285.2	Training and Equality	295.8	0.0	0.0	0.0	0.0	295.8
(1,088.1)	Miscellaneous	(1,136.6)	4.7	0.0	(3.8)	28.2	(1,107.5)
4,162.0	Gross Budget Requirement	4,326.0	29.9	0.0	(29.9)	28.2	4,354.2
	Use Of Departmental Reserves					(28.2)	(28.2)
4,162.0	Net Budget Requirement					0.0	4,326.0

2006/2007 BUDGET - BEST VALUE UNIT: PUBLIC RELATIONS

Objective(s)

To promote a positive image and corporate identity for Hartlepool through partnership with the press and other media.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
130.8	Public Relations	136.0	0.2	0.0	(0.2)	0.0	136.0
83.2	Direct costs - Employees	85.7	0.0	0.0	0.0	0.0	85.7
	- Other						
214.0	Total Direct Cost	221.7	0.2	0.0	(0.2)	0.0	221.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(76.3)	Income	(78.6)	0.0	0.0	0.0	0.0	(78.6)
137.7	Gross Budget Requirement	143.1	0.2	0.0	(0.2)	0.0	143.1
0.0	Use Of Departmental Reserves					0.0	0.0
137.7	Net Budget Requirement	143.1	0.2	0.0	(0.2)	0.0	143.1

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: DEMOCRATIC SERVICES

Objective(s)

To provide services to Members and the public enabling the democratic process to operate efficiently and effectively.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Democratic Services</u>						
185.3	Direct costs - Employees	192.6	1.8	0.0	(1.8)	0.0	192.6
39.9	- Other	41.2	0.0	0.0	0.0	0.0	41.2
225.2	Total Direct Cost	233.8	1.8	0.0	(1.8)	0.0	233.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
225.2	Gross Budget Requirement	233.8	1.8	0.0	(1.8)	0.0	233.8
0.0	Use Of Departmental Reserves					0.0	0.0
225.2	Net Budget Requirement	233.8	1.8	0.0	(1.8)	0.0	233.8

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: CORPORATE STRATEGY & PUBLIC CONSULTATION

Objective(s)

To support the development of a Council wide framework for the introduction of best value.

To co-ordinate the development of the council's public consultation strategy; undertaking and advising on individual consultation consultation projects where appropriate.

To maintain and enhance the quality of the information service for Members, departments, voluntary organisations and the public.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Corporate Strategy and Public Consultation</u>						
489.4	Direct costs - Employees	509.3	0.0	0.0	(0.6)	0.0	508.7
63.3	- Other	65.2	0.0	0.0	0.0	0.0	65.2
552.7	Total Direct Cost	574.5	0.0	0.0	(0.6)	0.0	573.9
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
552.7	Gross Budget Requirement	574.5	0.0	0.0	(0.6)	0.0	573.9
0.0	Use Of Departmental Reserves					0.0	0.0
552.7	Net Budget Requirement	574.5	0.0	0.0	(0.6)	0.0	573.9

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: SUPPORT TO MEMBERS

Objective(s)

To provide administrative services to Members, enabling the democratic process to operate effectively.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Support to Members</u>						
65.1	Direct costs - Employees	67.5	0.2	0.0	(0.2)	0.0	67.5
59.7	- Other	61.5	0.0	0.0	0.0	0.0	61.5
124.8	Total Direct Cost	129.0	0.2	0.0	(0.2)	0.0	129.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.2	Income	(0.2)	0.0	0.0	0.0	0.0	(0.2)
125.0	Gross Budget Requirement	128.8	0.2	0.0	(0.2)	0.0	128.8
0.0	Use Of Departmental Reserves					0.0	0.0
125.0	Net Budget Requirement	128.8	0.2	0.0	(0.2)	0.0	128.8

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: OTHER OFFICE SERVICES

Objective(s)

To provide efficient and customer friendly support services to other divisions, departments and the public, meeting needs and offering value for money.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
78.2	<u>Other Office Services</u>	81.1	2.2	0.0	(2.2)	0.0	81.1
0.2	Direct costs - Employees	0.2	0.0	0.0	0.0	0.0	0.2
78.4	- Other	81.3	2.2	0.0	(2.2)	0.0	81.3
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0
(243.2)	Support Recharges	(250.5)	0.0	0.0	0.0	0.0	(250.5)
	Income						
(164.8)	Gross Budget Requirement	(169.2)	2.2	0.0	(2.2)	0.0	(169.2)
0.0	Use Of Departmental Reserves					0.0	0.0
(164.8)	Net Budget Requirement	(169.2)	2.2	0.0	(2.2)	0.0	(169.2)

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: PRINTING

Objective(s)

To provide efficient and effective printing services to other divisions and departments meeting user requirements for cost, quality and turnaround.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
143.8	<u>Printing</u>						
203.5	Direct costs - Employees	149.1	1.4	0.0	(1.4)	0.0	149.1
	- Other	209.6	0.0	0.0	0.0	0.0	209.6
347.3	Total Direct Cost	358.7	1.4	0.0	(1.4)	0.0	358.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(259.0)	Income	(266.7)	0.0	0.0	0.0	0.0	(266.7)
88.3	Gross Budget Requirement	92.0	1.4	0.0	(1.4)	0.0	92.0
0.0	Use Of Departmental Reserves					0.0	0.0
88.3	Net Budget Requirement	92.0	1.4	0.0	(1.4)	0.0	92.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: PURCHASING

Objective(s)

To act as the Council's link with the North East Purchasing Organisation (NEPO) and to support and advise all departments in order to ensure cost effective purchasing of goods and services.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
14.9	<u>Purchasing</u>	15.5	0.0	0.0	0.0	0.0	15.5
0.6	Direct costs - Employees	0.6	0.0	0.0	0.0	0.0	0.6
	- Other						
15.5	Total Direct Cost	16.1	0.0	0.0	0.0	0.0	16.1
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(7.1)	Income	(7.3)	0.0	0.0	0.0	0.0	(7.3)
8.4	Gross Budget Requirement	8.8	0.0	0.0	0.0	0.0	8.8
0.0	Use Of Departmental Reserves					0.0	0.0
8.4	Net Budget Requirement	8.8	0.0	0.0	0.0	0.0	8.8

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: REGISTRATION SERVICES

Objective(s)

To undertake the statutory requirements of the Births and Death Registration Acts and the Marriage Acts, ensuring they are carried out with efficiency and dignity.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
154.2	<u>Registration Services</u>	158.8	0.0	0.0	0.0	0.0	158.8
46.5	Direct costs - Employees	47.8	0.0	0.0	0.0	0.0	47.8
	- Other						
200.7	Total Direct Cost	206.6	0.0	0.0	0.0	0.0	206.6
0.5	Support Recharges	0.5	0.0	0.0	0.0	0.0	0.5
(109.7)	Income	(112.9)	0.0	0.0	0.0	0.0	(112.9)
91.5	Gross Budget Requirement	94.2	0.0	0.0	0.0	0.0	94.2
0.0	Use Of Departmental Reserves					0.0	0.0
91.5	Net Budget Requirement	94.2	0.0	0.0	0.0	0.0	94.2

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: ACCOUNTANCY

Objective(s)

To provide effective, timely, responsive and supportive financial information, accounting support and advice to the Council, its committees and service departments.

To provide clear, timely and accurate financial information and advice to all current and future business units within the Council.

To develop strategic financial planning to inform medium term financial plans of the Council and maximise financial resources.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
982.7	<u>Accountancy</u>						
97.7	Direct costs - Employees	1,019.9	2.3	0.0	(2.8)	0.0	1,019.4
	- Other	100.6	0.0	0.0	0.0	0.0	100.6
1,080.4	Total Direct Cost	1,120.5	2.3	0.0	(2.8)	0.0	1,120.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(272.0)	Income	(280.1)	0.0	0.0	0.0	0.0	(280.1)
808.4	Gross Budget Requirement	840.4	2.3	0.0	(2.8)	0.0	839.9
0.0	Use Of Departmental Reserves					0.0	0.0
808.4	Net Budget Requirement	840.4	2.3	0.0	(2.8)	0.0	839.9

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: BENEFITS

Objective(s)

To maximise the provision of an effective and efficient benefit service, maximising overall take-up, individual entitlements and speeding up the processing of all claims.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
1,135.0	<u>Benefits</u>	1,177.0	0.0	0.0	(2.1)	0.0	1,174.9
19.0	Direct costs - Employees	19.6	0.0	0.0	0.0	0.0	19.6
1,154.0	- Other						
89.4	Total Direct Cost	1,196.6	0.0	0.0	(2.1)	0.0	1,194.5
(1,201.6)	Support Recharges	92.1	0.0	0.0	0.0	0.0	92.1
	Income	(1,237.6)	0.0	0.0	0.0	0.0	(1,237.6)
41.8	Gross Budget Requirement	51.1	0.0	0.0	(2.1)	0.0	49.0
0.0	Use Of Departmental Reserves					0.0	0.0
41.8	Net Budget Requirement	51.1	0.0	0.0	(2.1)	0.0	49.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: INTERNAL AUDIT

Objective(s)

To provide an audit service that is responsive and accountable to the Council and service departments.

To develop and maintain quality audit service that adds value to the Council and its activities.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Internal Audit</u>						
324.1	Direct costs - Employees	336.2	3.2	0.0	(3.1)	0.0	336.3
11.5	- Other	11.8	0.0	0.0	0.0	0.0	11.8
335.6	Total Direct Cost	348.0	3.2	0.0	(3.1)	0.0	348.1
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(42.2)	Income	(43.4)	0.0	0.0	0.0	0.0	(43.4)
293.4	Gross Budget Requirement	304.6	3.2	0.0	(3.1)	0.0	304.7
0.0	Use Of Departmental Reserves					0.0	0.0
293.4	Net Budget Requirement	304.6	3.2	0.0	(3.1)	0.0	304.7

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: PAYMENTS

Objective(s)

To make accurate and prompt payments to staff, benefit and grant claimants, contractors and suppliers.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
351.6	<u>Payments</u>	364.9	0.0	0.0	(3.0)	0.0	361.9
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
351.6	- Other	364.9	0.0	0.0	(3.0)	0.0	361.9
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0
(146.9)	Support Recharges	(151.3)	3.2	0.0	0.0	0.0	(148.1)
	Income						
204.7	Gross Budget Requirement	213.6	3.2	0.0	(3.0)	0.0	213.8
0.0	Use Of Departmental Reserves					0.0	0.0
204.7	Net Budget Requirement	213.6	3.2	0.0	(3.0)	0.0	213.8

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: REVENUES

Objective(s)

To maximise the collection of all income to the Council.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	Revenues						
896.4	Direct costs - Employees	929.8	0.0	0.0	(2.0)	0.0	927.8
65.4	- Other	67.3	0.0	0.0	0.0	0.0	67.3
961.8	Total Direct Cost	997.1	0.0	0.0	(2.0)	0.0	995.1
68.3	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	70.4	0.0	0.0	0.0	0.0	70.4
1,030.1	Gross Budget Requirement	1,067.5	0.0	0.0	(2.0)	0.0	1,065.5
0.0	Use Of Departmental Reserves					0.0	0.0
1,030.1	Net Budget Requirement	1,067.5	0.0	0.0	(2.0)	0.0	1,065.5

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: FRAUD

Objective(s)

To prevent, detect and investigate benefit fraud and abuse, ensuring that benefit assistance is directed to those claimants who are lawfully entitled to it.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
228.9	Fraud						
13.5	Direct costs - Employees	237.6	5.6	0.0	0.0	0.0	243.2
	- Other	13.9	0.0	0.0	0.0	0.0	13.9
242.4	Total Direct Cost	251.5	5.6	0.0	0.0	0.0	257.1
17.5	Support Recharges	18.0	0.0	0.0	0.0	0.0	18.0
(88.3)	Income	(91.0)	0.0	0.0	0.0	0.0	(91.0)
171.6	Gross Budget Requirement	178.5	5.6	0.0	0.0	0.0	184.1
0.0	Use Of Departmental Reserves					0.0	0.0
171.6	Net Budget Requirement	178.5	5.6	0.0	0.0	0.0	184.1

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: REVENUE AND BENEFITS CENTRAL

Objective(s)

To maximise the provision of an effective and efficient benefit service, maximising overall take-up, individual entitlements and speeding up the processing of all claims.

To maximise the collection of all income to the Council.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Revenue and Benefits Central</u>						
252.9	Direct costs - Employees	261.7	2.0	0.0	(3.6)	0.0	260.1
259.4	- Other	267.2	0.0	0.0	0.0	0.0	267.2
512.3	Total Direct Cost	528.9	2.0	0.0	(3.6)	0.0	527.3
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(495.2)	Income	(508.8)	0.0	0.0	0.0	0.0	(508.8)
17.1	Gross Budget Requirement	20.1	2.0	0.0	(3.6)	0.0	18.5
0.0	Use Of Departmental Reserves					0.0	0.0
17.1	Net Budget Requirement	20.1	2.0	0.0	(3.6)	0.0	18.5

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: LEGAL SERVICES

Objective(s)

To provide efficient and timely completion of all transactions, contracts, orders etc.

To support the service departments in the maintenance of quality of services, discharge of statutory duties and ethical standards.

To protect the Authority's property interests.

To provide effective presentation of the Authority's cases in all venues.

To protect the Authority against adverse claims and demands.

To provide advice on the conduct of and prospects for proceedings.

To ensure compliance with all relevant legislation and codes of practice.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
500.5	<u>Legal Services</u>						
84.9	Direct costs - Employees	518.9	3.1	0.0	(3.1)	0.0	518.9
	- Other	87.5	0.0	0.0	0.0	0.0	87.5
585.4	Total Direct Cost	606.4	3.1	0.0	(3.1)	0.0	606.4
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(96.2)	Income	(99.1)	0.0	0.0	0.0	0.0	(99.1)
489.2	Gross Budget Requirement	507.3	3.1	0.0	(3.1)	0.0	507.3
0.0	Use Of Departmental Reserves					0.0	0.0
489.2	Net Budget Requirement	507.3	3.1	0.0	(3.1)	0.0	507.3

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: PERSONNEL & HEALTH AND SAFETY

Objective(s)

To provide effective and efficient personnel and health and safety services to users, including the development and implementation of new policies, procedures and practices in line with legislative and conditions requirements and the needs of the authority.

To provide efficient and customer friendly support services to other divisions, departments and the public, meeting needs and offering value for money.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
1,239.2	<u>Personnel & Health and Safety</u>	1,284.8	0.0	0.0	0.0		1,284.8
94.0	Direct costs - Employees	96.8	0.0	0.0	0.0	0.0	96.8
	- Other						
1,333.2	Total Direct Cost	1,381.6	0.0	0.0	0.0	0.0	1,381.6
1.6	Support Recharges	1.7	0.0	0.0	0.0	0.0	1.7
(490.2)	Income	(505.0)	0.0	0.0	0.0	0.0	(505.0)
844.6	Gross Budget Requirement	878.3	0.0	0.0	0.0	0.0	878.3
0.0	Use Of Departmental Reserves					(28.2)	(28.2)
844.6	Net Budget Requirement	878.3	0.0	0.0	0.0	(28.2)	850.1

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: TRAINING AND EQUALITY

Objective(s)

To provide effective and efficient training, development and equality services to users so as to promote staff development and fairness of treatment for existing and potential employees.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
273.8	<u>Training and Equality</u>	284.1	0.0	0.0	0.0	0.0	284.1
47.6	Direct costs - Employees	49.1	0.0	0.0	0.0	0.0	49.1
321.4	- Other						
0.0	Total Direct Cost	333.2	0.0	0.0	0.0	0.0	333.2
(36.2)	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
	Income	(37.4)	0.0	0.0	0.0	0.0	(37.4)
285.2	Gross Budget Requirement	295.8	0.0	0.0	0.0	0.0	295.8
0.0	Use Of Departmental Reserves					0.0	0.0
285.2	Net Budget Requirement	295.8	0.0	0.0	0.0	0.0	295.8

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: MISCELLANEOUS BUDGETS NOT INCLUDED IN A BEST VALUE SERVICE UNIT

Objective(s)

Note

This is one of 15 budgets, lettered from (A) to (O), which either do not fall within a Best Value Service unit or are recharged to service units as a support charge. The budgets are detailed on the following 4 pages, with the performance measures detailed on the service sheets replaced by a brief budget description where appropriate.

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000	Budget Description
0.0	<u>Housing Hartlepool</u>							Rental Income from Housing Hartlepool
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	
	- Other	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
(1.2)	Income	(1.2)	0.0	0.0	0.0	0.0	(1.2)	
(1.2)	Gross Budget Requirement A	(1.2)	0.0	0.0	0.0	0.0	(1.2)	
	<u>Corporate Management Running Expenses</u>							This shows the cost of the Council's corporate management function
315.0	Direct costs - Employees	327.3	0.8	0.0	(0.2)	0.0	327.9	
50.4	- Other	51.9	0.0	0.0	0.0	0.0	51.9	
365.4	Total Direct Cost	379.2	0.8	0.0	(0.2)	0.0	379.8	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	
365.4	Gross Budget Requirement B	379.2	0.8	0.0	(0.2)	0.0	379.8	
	<u>Financial Management</u>							These are the costs of managing the Finance Division.
87.6	Direct costs - Employees	91.0	0.0	0.0	0.0	0.0	91.0	
3.7	- Other	3.8	0.0	0.0	0.0	0.0	3.8	
91.3	Total Direct Cost	94.8	0.0	0.0	0.0	0.0	94.8	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
(4.6)	Income	(4.8)	0.0	0.0	0.0	0.0	(4.8)	
86.7	Gross Budget Requirement C	90.0	0.0	0.0	0.0	0.0	90.0	
	<u>Municipal Elections</u>							
15.8	Direct costs - Employees	16.3	1.0	0.0	0.0	0.0	17.3	
35.7	- Other	36.8	0.0	0.0	0.0	0.0	36.8	
51.5	Total Direct Cost	53.1	1.0	0.0	0.0	0.0	54.1	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	
51.5	Gross Budget Requirement D	53.1	1.0	0.0	0.0	0.0	54.1	

2006/2007 BUDGET - BEST VALUE UNIT: MISCELLANEOUS BUDGETS NOT INCLUDED IN A BEST VALUE SERVICE UNIT (Continued)

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000	Budget Description
27.3	<u>Registration of Electors</u>	28.1	1.0	0.0	(3.6)	0.0	25.5	This shows the costs of gathering information in order to produce the electoral register.
19.2	Direct costs - Employees	19.8	0.0	0.0	0.0	0.0	19.8	
46.5	- Other	47.9	1.0	0.0	(3.6)	0.0	45.3	
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	
(1.2)	Support Recharges	(1.2)	0.0	0.0	0.0	0.0	(1.2)	
45.3	Income	46.7	1.0	0.0	(3.6)	0.0	44.1	
	Gross Budget Requirement E							
	<u>Trade Union Representative</u>							
39.6	Direct costs - Employees	40.8	0.0	0.0	0.0	0.0	40.8	
1.0	- Other	1.0	0.0	0.0	0.0	0.0	1.0	
40.6	Total Direct Cost	41.8	0.0	0.0	0.0	0.0	41.8	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	Development of Council wide Contact Centre.
40.6	Gross Budget Requirement F	41.8	0.0	0.0	0.0	0.0	41.8	
	<u>Contact Centre</u>							
226.3	Direct costs - Employees	234.7	1.9	0.0	0.0	28.2	264.8	
7.0	- Other	7.2	0.0	0.0	0.0	0.0	7.2	This is the rental income received from the owners of the Shopping Centre.
233.3	Total Direct Cost	241.9	1.9	0.0	0.0	28.2	272.0	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
(0.7)	Income	(0.7)	0.0	0.0	0.0	0.0	(0.7)	
232.6	Gross Budget Requirement G	241.2	1.9	0.0	0.0	28.2	271.3	
	<u>Shopping Centre</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
(795.2)	Income	(819.1)	0.0	0.0	0.0	0.0	(819.1)	
(795.2)	Gross Budget Requirement H	(819.1)	0.0	0.0	0.0	0.0	(819.1)	
	<u>Housing Benefits Payments</u>							
37,223.8	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	- Other	38,340.5	0.0	0.0	0.0	0.0	38,340.5	
37,223.8	Total Direct Cost	38,340.5	0.0	0.0	0.0	0.0	38,340.5	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
(37,073.4)	Income	(38,185.6)	0.0	0.0	0.0	0.0	(38,185.6)	
150.4	Gross Budget Requirement I	154.9	0.0	0.0	0.0	0.0	154.9	

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2006/2007 BUDGET - BEST VALUE UNIT: MISCELLANEOUS BUDGETS NOT INCLUDED IN A BEST VALUE SERVICE UNIT (Continued)

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000	Budget Description
	<u>Car Loans</u>							<p>This budget shows the income generated from the loans advanced to employees for car purchase.</p> <p>This shows the cost of operating the Councils admin buildings.</p> <p>This budget represents recharges of all support activities.</p>
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
(83.1)	Income	(85.5)	0.0	0.0	0.0	0.0	(85.5)	
(83.1)	Gross Budget Requirement J	(85.5)	0.0	0.0	0.0	0.0	(85.5)	
	<u>Accommodation</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	
758.8	- Other	781.5	0.0	0.0	0.0	0.0	781.5	
758.8	Total Direct Cost	781.5	0.0	0.0	0.0	0.0	781.5	
34.3	Support Recharges	35.4	0.0	0.0	0.0	0.0	35.4	
(35.5)	Income	(36.6)	0.0	0.0	0.0	0.0	(36.6)	
757.6	Gross Budget Requirement K	780.3	0.0	0.0	0.0	0.0	780.3	
	<u>Central Council Expenses</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	
78.8	- Other	81.1	0.0	0.0	0.0	0.0	81.1	
78.8	Total Direct Cost	81.1	0.0	0.0	0.0	0.0	81.1	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	
78.8	Gross Budget Requirement L	81.1	0.0	0.0	0.0	0.0	81.1	
	<u>Central Admin Recharges</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
(2,001.1)	Income	(2,082.3)	0.0	0.0	0.0	0.0	(2,082.3)	
(2,001.1)	Gross Budget Requirement M	(2,082.3)	0.0	0.0	0.0	0.0	(2,082.3)	
	<u>Long Service Awards</u>							
3.1	Direct costs - Employees	3.2	0.0	0.0	0.0	0.0	3.2	
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	
3.1	Total Direct Cost	3.2	0.0	0.0	0.0	0.0	3.2	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	
3.1	Gross Budget Requirement N	3.2	0.0	0.0	0.0	0.0	3.2	

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2006/2007 BUDGET - BEST VALUE UNIT: MISCELLANEOUS BUDGETS NOT INCLUDED IN A BEST VALUE SERVICE UNIT (Continued)

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	Victoria Park						
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
0.6	- Other	0.6	0.0	0.0	0.0	0.0	0.6
0.6	Total Direct Cost	0.6	0.0	0.0	0.0	0.0	0.6
0.6	Support Recharges	0.7	0.0	0.0	0.0	0.0	0.7
(20.7)	Income	(21.3)	0.0	0.0	0.0	0.0	(21.3)
(19.5)	Gross Budget Requirement O	(20.0)	0.0	0.0	0.0	0.0	(20.0)
(1,088.1)	Gross Budget Requirement of (A) to (O)	(1,136.6)	4.7	0.0	(3.8)	28.2	(1,107.5)
0.0	Use Of Departmental Reserves					0.0	0.0
(1,088.1)	Net Budget Requirement	(1,136.6)	4.7	0.0	(3.8)	28.2	(1,107.5)

	Budget Description

One Off Costs Funded From Department's Reserves

Reserve to be used for Development Performance Officer in the Contact Centre

2006/2007 BUDGET - ADULT AND COMMUNITY SERVICES SUMMARY

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
0.0	Adult Education	0.0	0.0	0.0	0.0	0.0	0.0
53.4	Allotments	55.0	0.0	0.0	0.0	0.0	55.0
26.7	Archaeology	28.6	1.4	0.0	(1.4)	0.0	28.6
994.0	Arts, Events & Museums	1,060.2	4.0	0.0	(4.0)	0.0	1,060.2
3,456.3	Assessment & Care Management	3,502.4	84.3	0.0	(39.3)	0.0	3,547.4
732.3	Community Support	745.0	1.1	0.0	(1.1)	0.0	745.0
364.2	Countryside	377.4	2.2	0.0	(2.2)	0.0	377.4
154.6	Foreshore	159.6	0.8	0.0	(0.8)	0.0	159.6
1,448.9	Home Care	1,506.8	3.9	0.0	(13.4)	0.0	1,497.3
2,131.8	Learning Disabilities Purchasing	2,199.1	19.7	0.0	(19.7)	0.0	2,199.1
1,521.5	Learning Disabilities Support	1,570.3	17.0	0.0	(11.7)	0.0	1,575.6
1,768.2	Libraries	1,839.5	21.3	0.0	(21.3)	0.0	1,839.5
243.8	Maintenance	251.1	0.0	0.0	0.0	0.0	251.1
1,271.2	Mental Health	1,320.7	8.4	0.0	(8.4)	0.0	1,320.7

Continued Overleaf ...

2006/2007 BUDGET - ADULT AND COMMUNITY SERVICES SUMMARY (continued)

Approved Budget 2005/2006	Best Value Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
6,357.4	Older People Purchasing	6,613.7	42.5	0.0	(78.0)	0.0	6,578.2
457.5	Parks	472.0	0.0	0.0	0.0	0.0	472.0
1,271.2	Physical Disabilities	1,278.2	12.8	0.0	(18.1)	0.0	1,272.9
251.4	Sensory Loss and Occupational Team	295.5	0.7	0.0	(0.7)	0.0	295.5
160.1	Service Strategy & Regulation	172.5	0.6	0.0	(0.6)	0.0	172.5
1,325.1	Sport & Physical Recreation	1,376.5	6.9	0.0	(6.9)	0.0	1,376.5
1,474.0	Support Services	1,519.9	10.1	0.0	(10.1)	0.0	1,519.9
25,463.6	Gross Budget Requirement	26,344.0	237.7	0.0	(237.7)	0.0	26,344.0
0.0	Use Of Departmental Reserves	0.0	0.0	0.0	0.0	0.0	0.0
25,463.6	Net Budget Requirement	26,344.0	237.7	0.0	(237.7)	0.0	26,344.0

2006/2007 BUDGET - BEST VALUE UNIT: ADULT EDUCATION

Objective(s)

To secure opportunities for education and lifelong learning for adults of Hartlepool including the discharge of the statutory duties as set out in the Further Education Act (1992).

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Adult Education</u>						
998.5	Direct costs - Employees	929.1	0.0	0.0	0.0	0.0	929.1
356.7	- Other	128.4	0.0	0.0	0.0	0.0	128.4
1,355.2	Total Direct Cost	1,057.5	0.0	0.0	0.0	0.0	1,057.5
46.0	Support Recharges	54.5	0.0	0.0	0.0	0.0	54.5
(1,401.2)	Income	(1,112.0)	0.0	0.0	0.0	0.0	(1,112.0)
0.0	Gross Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Use Of Departmental Reserves					0.0	0.0
0.0	Net Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0

PI Reference	Performance Indicators

This budget will be amended in line with the level of grant from the Learning and Skills Council, which operates on an academic year basis.

2006/2007 BUDGET - BEST VALUE UNIT: ALLOTMENTS

Objective(s)

To ensure that new development is of a quality which both conserves and enhances the environment of Hartlepool in a sustainable manner.

To assist in implementing the Borough Council's Strategic land use objectives and policies set out in the Hartlepool Local Plan.

To investigate unauthorised development and, where appropriate, ensure that it is regularised or challenged within a reasonable timescale.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Community Safety
Environment & Housing
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
0.0	<u>Allotments</u>						
81.2	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0
	- Other	83.6	0.0	0.0	0.0	0.0	83.6
81.2	Total Direct Cost	83.6	0.0	0.0	0.0	0.0	83.6
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(27.8)	Income	(28.6)	0.0	0.0	0.0	0.0	(28.6)
53.4	Gross Budget Requirement	55.0	0.0	0.0	0.0	0.0	55.0
0.0	Use Of Departmental Reserves					0.0	0.0
53.4	Net Budget Requirement	55.0	0.0	0.0	0.0	0.0	55.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: ARCHAEOLOGY

Objective(s)

To provide its partnership authorities and the people of the area with a full, professional archaeological service.

To raise the awareness and accessibility of the archaeology of the area.

To record and research the archaeology of the area, placing it within its regional, national and international context.

To provide advice on the preservation and conservation of archaeological sites within the partner authorities.

To provide interpretation, display and curation of archaeological material to the highest museum standards.

The unit contributes to the achievement of the following corporate objectives:

The work of the Archaeology Service contributes to the creation of a sustainable environment, encourages a sense of community identity, promotes the study of the history of the area and presents Hartlepool to a national and international audience.

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
129.5	<u>Archaeology</u>						
73.0	Direct costs - Employees	137.5	1.4	0.0	0.0	0.0	138.9
	- Other	75.2	0.0	0.0	0.0	0.0	75.2
202.5	Total Direct Cost	212.7	1.4	0.0	0.0	0.0	214.1
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(175.8)	Income	(184.1)	0.0	0.0	(1.4)	0.0	(185.5)
26.7	Gross Budget Requirement	28.6	1.4	0.0	(1.4)	0.0	28.6
0.0	Use Of Departmental Reserves					0.0	0.0
26.7	Net Budget Requirement	28.6	1.4	0.0	(1.4)	0.0	28.6

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: ARTS, EVENTS & MUSEUMS

Objective(s)

To enhance the quality of life by providing cultural opportunities through a series of accessible exhibitions performances and events, which challenge, educate and entertain.

To collect, store, document, conserve and display historical material relating to the town in accordance with the Acquisition Policy.

To provide and encourage historical and cultural knowledge through the operation of museum buildings and the creation and maintenance of displays, activities, publications and talks via outreach activity.

To actively promote, advise and support a broad range of high quality arts and cultural events. In particular, to utilise the Town Hall Theatre as a centre for the performing arts and the Art Gallery as a centre for visual arts.

To facilitate cultural arts training, learning and participation through a wide range of activities and events across all art forms which particularly aim to increase awareness and interest amongst communities that do not currently engage in cultural activities.

To provide a networked tourist information centre and booking office that is accessible to all, tailored to the needs of visitors and local residents, and provides the highest standards of customer care.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Environment and Housing
Culture and Leisure
Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
871.9	<u>Arts, Events & Museums</u>	949.5	4.0	0.0	(4.0)	0.0	949.5
857.2	Direct costs - Employees	928.1	0.0	0.0	0.0	0.0	928.1
1,729.1	- Other						
0.0	Total Direct Cost	1,877.6	4.0	0.0	(4.0)	0.0	1,877.6
(735.1)	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
	Income	(817.4)	0.0	0.0	0.0	0.0	(817.4)
994.0	Gross Budget Requirement	1,060.2	4.0	0.0	(4.0)	0.0	1,060.2
0.0	Use Of Departmental Reserves					0.0	0.0
994.0	Net Budget Requirement	1,060.2	4.0	0.0	(4.0)	0.0	1,060.2

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures relate to salaries increments

Savings / Reductions in Levels of Service

Savings will be achieved from salary costs with new staff appointments made at lower incremental point.

2006/2007 BUDGET - BEST VALUE UNIT: ASSESSMENT & CARE MANAGEMENT

Objective(s)

The unit contributes to the achievement of the following corporate objectives:

Health and Care

To promote the independence of adults assessed as needing social care support arranged by the local authority, respecting their dignity and furthering their social and economic participation.

To enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, in their own home wherever feasible.

To ensure that people of working age who have been assessed as requiring community care services, are provided with these services in ways which take account of and, as far as possible, maximise their and their carers' capacity to take up, remain in or return to employment.

To work with the NHS, users, carers and other agencies to avoid unnecessary admission to hospital, and inappropriate placement on leaving hospital; and to maximise the health status and thus independence of those they support.

To enable informal carers to care, or continue to care, for as long as they and the service user wish.

To plan, commission, purchase and monitor an adequate supply of appropriate, cost-effective and safe social care provision for those eligible for local authority support.

To identify individuals with social care needs who are eligible for public support, to assess those needs accurately and consistently, and to review care packages as necessary to ensure that they continue to be appropriate and effective.

To actively involve users and carers in planning services and in tailoring individual packages of care, and to ensure effective mechanisms are in place to handle complaints.

Continued Overleaf...

2006/2007 BUDGET - BEST VALUE UNIT: ASSESSMENT & CARE MANAGEMENT (Continued)

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)	PI Reference	Performance Indicators
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000		
	<u>Assessment & Care Management</u>								
2,952.8	Direct costs - Employees	3,020.4	84.3	0.0	(11.6)	0.0	3,093.1		
797.7	- Other	856.3	0.0	0.0	0.0	0.0	856.3		
3,750.5	Total Direct Cost	3,876.7	84.3	0.0	(11.6)	0.0	3,949.4		
0.5	Support Recharges	0.5	0.0	0.0	0.0	0.0	0.5		
(294.7)	Income	(374.8)	0.0	0.0	(27.7)	0.0	(402.5)		
3,456.3	Gross Budget Requirement	3,502.4	84.3	0.0	(39.3)	0.0	3,547.4		
0.0	Use Of Departmental Reserves					0.0	0.0		
3,456.3	Net Budget Requirement	3,502.4	84.3	0.0	(39.3)	0.0	3,547.4		

Budget Pressures / Priorities

Budget Pressures relate to salaries increments

Savings / Reductions in Levels of Service

Savings will be achieved from an increase in income and salaries abatement

Please note this now includes Older People Transitional care, formerly known as Older People Residential Care.

2006/2007 BUDGET - BEST VALUE UNIT: COMMUNITY SUPPORT

Objective(s)

To provide assistance and support that will develop a stable, secure and comprehensive community and voluntary sector, thereby maximising the support network for local people.

To assist communities to identify and take action on local issues, and have involvement in planning programmes that shape their lives by supporting individuals to arrange public meetings, consultations, needs audits and community planning exercises then facilitating establishment of community action groups.

Through grant aid, community development fieldwork, commissioning of service, capacity building, training and one to one guidance on issues such as financial management, legal structures, committee operation and fundraising with the ultimate aim of empowering those groups or individuals to assume responsibility for their own interests.

To facilitate mechanisms whereby communities, voluntary groups and organisations can develop positive relationships in order to secure resources, improve service delivery and gain access to opportunities.

Through joint working and in partnerships raise awareness, advise, inform and address inequality, racism and diversity issues and encourage participation by minority groups and sections of the community identified as disadvantaged or disenfranchised.

To establish and co-ordinate specific projects or mechanisms to stimulate and support minority communities and actively recruit activists or advocates within these communities to participate and represent their specialist interest.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Environment and Housing
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
193.5	Community Support	192.2	1.1	0.0	(1.1)	0.0	192.2
619.2	Direct costs - Employees	643.5	0.0	0.0	0.0	0.0	643.5
	- Other						
812.7	Total Direct Cost	835.7	1.1	0.0	(1.1)	0.0	835.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(80.4)	Income	(90.7)	0.0	0.0	0.0	0.0	(90.7)
732.3	Gross Budget Requirement	745.0	1.1	0.0	(1.1)	0.0	745.0
0.0	Use Of Departmental Reserves					0.0	0.0
732.3	Net Budget Requirement	745.0	1.1	0.0	(1.1)	0.0	745.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: COUNTRYSIDE

Objective(s)

To promote and develop the recreational, environmental, education, landscape and nature conservation value of the countryside.

To provide opportunities for people to enjoy the countryside through the development of an accessible, waymarked, legally defined and well publicised Right of Way network.

To work with landowners and other agencies in conserving and protecting wildlife habitats contributing to the Council's wider nature conservation work.

To contribute to the development of Community Forest for Hartlepool with its benefits for landscape, economic forestry, recreation and nature conservation.

To work with partners to provide facilities which assist people in enjoying the countryside and opportunities to develop the town as a visitor destination.

The unit contributes to the achievement of the following corporate objectives:

Environment and Housing
Strengthening Communities
Culture & Leisure

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Countryside</u>						
301.6	Direct costs - Employees	298.8	2.2	0.0	(2.2)	0.0	298.8
145.0	- Other	137.3	0.0	0.0	0.0	0.0	137.3
446.6	Total Direct Cost	436.1	2.2	0.0	(2.2)	0.0	436.1
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(82.4)	Income	(58.7)	0.0	0.0	0.0	0.0	(58.7)
364.2	Gross Budget Requirement	377.4	2.2	0.0	(2.2)	0.0	377.4
0.0	Use Of Departmental Reserves					0.0	0.0
364.2	Net Budget Requirement	377.4	2.2	0.0	(2.2)	0.0	377.4

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: FORESHORE

Objective(s)

To provide attractive and well maintained facilities to encourage visitors to the town and use by residents.

To work with partners to provide facilities and opportunities to develop the town as a visitor destination.

To provide clean and safe bathing beaches through a beach safety programme including seasonal beach lifeguards in partnership with relevant agencies and to maintain essential life saving equipment.

The unit contributes to the achievement of the following corporate objectives:

Environment and Housing
Strengthening Communities
Culture & Leisure

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
114.0	<u>Foreshore</u>	119.0	0.8	0.0	(0.8)	0.0	119.0
41.3	Direct costs - Employees	41.0	0.0	0.0	0.0	0.0	41.0
	- Other						
155.3	Total Direct Cost	160.0	0.8	0.0	(0.8)	0.0	160.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(0.7)	Income	(0.4)	0.0	0.0	0.0	0.0	(0.4)
154.6	Gross Budget Requirement	159.6	0.8	0.0	(0.8)	0.0	159.6
0.0	Use Of Departmental Reserves					0.0	0.0
154.6	Net Budget Requirement	159.6	0.8	0.0	(0.8)	0.0	159.6

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: HOME CARE

Objective(s)

To promote the independence of adults assessed as needing social care support arranged by the local authority, respecting their dignity and furthering their social and economic participation.

To enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, in their own home wherever feasible.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
1,360.0	<u>Home Care</u>	1,415.2	3.9	0.0	(13.4)	0.0	1,405.7
88.9	Direct costs - Employees	91.6	0.0	0.0	0.0	0.0	91.6
1,448.9	- Other						
0.0	Total Direct Cost	1,506.8	3.9	0.0	(13.4)	0.0	1,497.3
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
1,448.9	Gross Budget Requirement	1,506.8	3.9	0.0	(13.4)	0.0	1,497.3
0.0	Use Of Departmental Reserves					0.0	0.0
1,448.9	Net Budget Requirement	1,506.8	3.9	0.0	(13.4)	0.0	1,497.3

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures relate to salaries increments

Savings / Reductions in Levels of Service

Savings will be achieved through changes in employees terms and conditions, and salary abatement.

2006/2007 BUDGET - BEST VALUE UNIT: LEARNING DISABILITIES PURCHASING

Objective(s)

To promote the independence of adults assessed as needing social care support arranged by the local authority, respecting their dignity and furthering their social and economic participation.

To enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, in their own home wherever feasible.

To ensure that people of working age who have been assessed as requiring community care services, are provided with these services in ways which take account of and, as far as possible, maximise their and their carers' capacity to take up, remain in or return to employment.

To enable informal carers to care, or continue to care, for as long as they and the service user wish.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
63.3	<u>Learning Disabilities Purchasing</u>	61.7	0.0	0.0	0.0	0.0	61.7
4,614.6	Direct costs - Employees	4,788.2	0.0	0.0	(19.7)	0.0	4,768.5
	- Other						
4,677.9	Total Direct Cost	4,849.9	0.0	0.0	(19.7)	0.0	4,830.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(2,546.1)	Income	(2,650.8)	19.7	0.0	0.0	0.0	(2,631.1)
2,131.8	Gross Budget Requirement	2,199.1	19.7	0.0	(19.7)	0.0	2,199.1
0.0	Use Of Departmental Reserves					0.0	0.0
2,131.8	Net Budget Requirement	2,199.1	19.7	0.0	(19.7)	0.0	2,199.1

PI Reference	Performance Indicators

Budget Pressures / Priorities

Decrease in Preserved Rights Grant

Savings / Reductions in Levels of Service

Savings will be achieved via reduction in commissioning.

2006/2007 BUDGET - BEST VALUE UNIT: LEARNING DISABILITIES SUPPORT

Objective(s)

The unit contributes to the achievement of the following corporate objectives:

Health and Care

To promote the independence of adults assessed as needing social care support arranged by the local authority, respecting their dignity and furthering their social and economic participation.

To enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, in their own home wherever feasible.

To ensure that people of working age who have been assessed as requiring community care services, are provided with these services in ways which take account of and, as far as possible, maximise their and their carers' capacity to take up, remain in or return to employment

To work with the NHS, users, carers and other agencies to avoid unnecessary admission to hospital, and inappropriate placement on leaving hospital; and to maximise the health status and thus independence of those they support

To enable informal carers to care, or continue to care, for as long as they and the service user wish.

To plan, commission, purchase and monitor an adequate supply of appropriate, cost-effective and safe social care provision for those eligible for local authority support.

To identify individuals with social care needs who are eligible for public support, to assess those needs accurately and consistently, and to review care packages as necessary to ensure that they continue to be appropriate and effective.

To actively involve users and carers in planning services and in tailoring individual packages of care, and to ensure effective mechanisms are in place to handle complaints.

Continued Overleaf...

2006/2007 BUDGET - BEST VALUE UNIT: LEARNING DISABILITIES SUPPORT

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)	PI Reference	Performance Indicators
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000		
1,318.6	<u>Learning Disabilities Support</u>	1,370.0	17.0	0.0	(11.2)	0.0	1,375.8		
235.2	Direct costs - Employees	233.6	0.0	0.0	(0.5)	0.0	233.1		
1,553.8	- Other								
0.0	Total Direct Cost	1,603.6	17.0	0.0	(11.7)	0.0	1,608.9		
(32.3)	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0		
	Income	(33.3)	0.0	0.0	0.0	0.0	(33.3)		
1,521.5	Gross Budget Requirement	1,570.3	17.0	0.0	(11.7)	0.0	1,575.6		
0.0	Use Of Departmental Reserves					0.0	0.0		
1,521.5	Net Budget Requirement	1,570.3	17.0	0.0	(11.7)	0.0	1,575.6		

Budget Pressures / Priorities

Budget Pressures relate to salaries increments

Savings / Reductions in Levels of Service

Savings will be achieved through changes in employees terms and conditions, and salary abatement.

2006/2007 BUDGET - BEST VALUE UNIT: LIBRARIES

Objective(s)

To provide a comprehensive and efficient range of library and information services to those who live, work and study within Hartlepool.

To ensure equal access to library and information services for all individuals and groups including children, the elderly and people with special needs.

To provide materials for loan as appropriate in range and format to meet the information and leisure needs of the community

To provide safe and accessible library service points in appropriate locations with appropriately trained staff.

To seek to provide equal access to library services for disadvantaged individuals and groups who are unable to gain access to those provided by traditional methods.

To support and promote the role of the library service in the activity of lifelong learning through groups, organisations and educational establishments as well as individuals.

To provide a comprehensive reference, local studies and community information resource for all sections of the community, in partnership with other local authorities, agencies and organisations.

To exploit the opportunities provided by the new technology in enhancing the above areas of activity and to promote the role of the library services in encouraging and developing its accessibility and use by the public.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills

Environment and Housing

Culture and Leisure

Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Libraries</u>						
1,084.7	Direct costs - Employees	1,136.7	21.3	0.0	(15.8)	0.0	1,142.2
735.8	- Other	766.3	0.0	0.0	(2.1)	0.0	764.2
1,820.5	Total Direct Cost	1,903.0	21.3	0.0	(17.9)	0.0	1,906.4
4.5	Support Recharges	4.6	0.0	0.0	0.0	0.0	4.6
(56.8)	Income	(68.1)	0.0	0.0	(3.4)	0.0	(71.5)
1,768.2	Gross Budget Requirement	1,839.5	21.3	0.0	(21.3)	0.0	1,839.5
0.0	Use Of Departmental Reserves					0.0	0.0
1,768.2	Net Budget Requirement	1,839.5	21.3	0.0	(21.3)	0.0	1,839.5

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures relate to salaries increments

Savings / Reductions in Levels of Service

Savings will be achieved from salaries abatement and an increase in income.

2006/2007 BUDGET - BEST VALUE UNIT: MAINTENANCE

Objective(s)

To ensure the buildings used are maintained to a reasonable standard and comply with Health and Safety regulations.

The unit contributes to the achievement of the following corporate objectives:

Environment and Housing

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
0.0	<u>Maintenance</u>	0.0	0.0	0.0	0.0	0.0	0.0
217.7	Direct costs - Employees - Other	224.2	0.0	0.0	0.0	0.0	224.2
217.7	Total Direct Cost	224.2	0.0	0.0	0.0	0.0	224.2
26.1	Support Recharges	26.9	0.0	0.0	0.0	0.0	26.9
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0
243.8	Gross Budget Requirement	251.1	0.0	0.0	0.0	0.0	251.1
0.0	Use Of Departmental Reserves					0.0	0.0
243.8	Net Budget Requirement	251.1	0.0	0.0	0.0	0.0	251.1

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: MENTAL HEALTH

Objective(s)

To promote the independence of adults assessed as needing social care support arranged by the local authority, respecting their dignity and furthering their social and economic participation.

To enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, in their own home wherever feasible.

To ensure that people of working age who have been assessed as requiring community care services, are provided with these services in ways which take account of and, as far as possible, maximise their and their carers' capacity to take up, remain in or return to employment.

To work with the NHS, users, carers and other agencies to avoid unnecessary admission to hospital, and inappropriate placement on leaving hospital; and to maximise the health status and thus independence of those they support.

To enable informal carers to care, or continue to care, for as long as they and the service user wish.

To plan, commission, purchase and monitor an adequate supply of appropriate, cost-effective and safe social care provision for those eligible for local authority support.

To identify individuals with social care needs who are eligible for public support, to assess those needs accurately and consistently, and to review care packages as necessary to ensure that they continue to be appropriate and effective.

To actively involve users and carers in planning services and in tailoring individual packages of care, and to ensure effective mechanisms are in place to handle complaints.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Continued Overleaf...

2006/2007 BUDGET - BEST VALUE UNIT: MENTAL HEALTH

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Mental Health</u>						
983.1	Direct costs - Employees	1,047.3	3.3	0.0	(2.5)	0.0	1,048.1
1,034.5	- Other	1,048.1	0.0	0.0	0.0	0.0	1,048.1
2,017.6	Total Direct Cost	2,095.4	3.3	0.0	(2.5)	0.0	2,096.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(746.4)	Income	(774.7)	5.1	0.0	(5.9)	0.0	(775.5)
1,271.2	Gross Budget Requirement	1,320.7	8.4	0.0	(8.4)	0.0	1,320.7
0.0	Use Of Departmental Reserves					0.0	0.0
1,271.2	Net Budget Requirement	1,320.7	8.4	0.0	(8.4)	0.0	1,320.7

PI Reference	Performance Indicators

Budget Pressures / Priorities

Decrease in Preserved Rights Grant and increase relating to salaries increments

Savings / Reductions in Levels of Service

Savings will be achieved from an increase in residents contributions, and salaries abatement

2006/2007 BUDGET - BEST VALUE UNIT: OLDER PEOPLE PURCHASING

Objective(s)

To plan, commission, purchase and monitor an adequate supply of appropriate, cost-effective and safe social care provision for those eligible for local authority support.

To enable informal carers to care, or continue to care, for as long as they and the service user wish.

To promote the independence of adults assessed as needing social care support arranged by the local authority, respecting their dignity and furthering their social and economic participation.

To enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, in their own home wherever feasible.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
0.0	<u>Older People Purchasing</u>	0.0	0.0	0.0	0.0	0.0	0.0
13,774.3	Direct costs - Employees	14,393.3	0.0	0.0	(35.4)	0.0	14,357.9
	- Other						
13,774.3	Total Direct Cost	14,393.3	0.0	0.0	(35.4)	0.0	14,357.9
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(7,416.9)	Income	(7,779.6)	42.5	0.0	(42.6)	0.0	(7,779.7)
6,357.4	Gross Budget Requirement	6,613.7	42.5	0.0	(78.0)	0.0	6,578.2
0.0	Use Of Departmental Reserves					0.0	0.0
6,357.4	Net Budget Requirement	6,613.7	42.5	0.0	(78.0)	0.0	6,578.2

PI Reference	Performance Indicators

Budget Pressures / Priorities

Decrease in Preserved Rights Grant

Savings / Reductions in Levels of Service

Savings will be achieved by reductions in commissioning and an increase in residents contributions

2006/2007 BUDGET - BEST VALUE UNIT: PARKS

Objective(s)

- To provide attractive and well maintained parks and encourage access by residents and visitors to the area.
- To provide high quality facilities for sport, recreation and play through efficient and collaborative management strategies.
- To effectively provide a high quality landscape and visual amenity for relaxation and quiet enjoyment
- To work in conserving wildlife habitats within the parks contributing to the Council's wider environmental strategy.
- To utilise and promote the rich heritage and conservation value of parks as important education resources.
- To work with partners to provide facilities for use by the local community and opportunities to develop the town as a visitor destination.

The unit contributes to the achievement of the following

- Environment and Housing
- Culture and Leisure
- Strengthening Communities

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
0.0	<u>Parks</u>	0.0	0.0	0.0	0.0	0.0	0.0
464.9	Direct costs - Employees	479.6	0.0	0.0	0.0	0.0	479.6
464.9	- Other	479.6	0.0	0.0	0.0	0.0	479.6
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0
(7.4)	Support Recharges	(7.6)	0.0	0.0	0.0	0.0	(7.6)
457.5	Income	472.0	0.0	0.0	0.0	0.0	472.0
0.0	Gross Budget Requirement	472.0	0.0	0.0	0.0	0.0	472.0
457.5	Use Of Departmental Reserves					0.0	0.0
	Net Budget Requirement	472.0	0.0	0.0	0.0	0.0	472.0

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: PHYSICAL DISABILITIES

Objective(s)

To promote the independence of adults assessed as needing social care support arranged by the local authority, respecting their dignity and furthering their social and economic participation.

To enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, in their own home wherever feasible.

To ensure that people of working age who have been assessed as requiring community care services, are provided with these services in ways which take account of and, as far as possible, maximise their and their carers' capacity to take up, remain in or return to employment.

To work with the NHS, users, carers and other agencies to avoid unnecessary admission to hospital, and inappropriate placement on leaving hospital; and to maximise the health status and thus independence of those they support.

To enable informal carers to care, or continue to care, for as long as they and the service user wish.

To plan, commission, purchase and monitor an adequate supply of appropriate, cost-effective and safe social care provision for those eligible for local authority support.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
401.4	<u>Physical Disabilities</u>	388.3	3.6	0.0	(8.9)	0.0	383.0
1,183.5	Direct costs - Employees	1,182.9	0.0	0.0	(9.2)	0.0	1,173.7
1,584.9	- Other						
0.0	Total Direct Cost	1,571.2	3.6	0.0	(18.1)	0.0	1,556.7
(313.7)	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
	Income	(293.0)	9.2	0.0	0.0	0.0	(283.8)
1,271.2	Gross Budget Requirement	1,278.2	12.8	0.0	(18.1)	0.0	1,272.9
0.0	Use Of Departmental Reserves					0.0	0.0
1,271.2	Net Budget Requirement	1,278.2	12.8	0.0	(18.1)	0.0	1,272.9

PI Reference	Performance Indicators

Budget Pressures / Priorities

Decrease in Preserved Rights Grant and increase in salaries increments.

Savings / Reductions in Levels of Service

Savings will be achieved through a decrease in commissioning and changes in employees terms and conditions.

2006/2007 BUDGET - BEST VALUE UNIT: SENSORY LOSS AND OCCUPATIONAL TEAM

Objective(s)

The unit contributes to the achievement of the following corporate objectives:

Health and Care

To ensure that children with specific social needs arising out of a disability or a health condition are living in families or other appropriate settings in the community where their assessed needs are adequately met and reviewed.

To promote the independence of adults assessed as needing social care support arranged by the local Authority, respecting their dignity and furthering their social and economic participation.

To enable adults assessed as needing social care support to live as safe, full and as normal a life as possible, in their own home wherever feasible.

To ensure that people of working age who have been assessed as requiring community care services, are provided with these services in ways which take account of and, as far as possible, maximise their and their carers' capacity to take up, remain in or return to employment.

To work with the NHS, users, carers and other agencies to avoid unnecessary admission to hospital, and inappropriate placement on leaving hospital; and to maximise the health status and thus independence of those they support.

To enable informal carers to care, or continue to care for as long as they and the service user wish.

To identify individuals with social care needs who are eligible for public support, to assess those needs accurately and consistently, and to review care packages as necessary to ensure that they continue to be appropriate and effective.

To plan, commission, purchase and monitor an adequate supply of appropriate, cost-effective and safe social care provision for those eligible for local Authority support.

To actively involve users and carers in planning and in tailoring individual packages of care; and to ensure effective mechanisms are in place to handle complaints.

Continued Overleaf...

2006/2007 BUDGET - BEST VALUE UNIT: SENSORY LOSS AND OCCUPATIONAL TEAM

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)	PI Reference	Performance Indicators
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000		
	<u>Sensory Loss and Occupational Team</u>								
178.2	Direct costs - Employees	257.7	0.7	0.0	0.0	0.0	258.4		
73.2	- Other	72.8	0.0	0.0	(0.7)	0.0	72.1		
251.4	Total Direct Cost	330.5	0.7	0.0	(0.7)	0.0	330.5		
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0		
0.0	Income	(35.0)	0.0	0.0	0.0	0.0	(35.0)		
251.4	Gross Budget Requirement	295.5	0.7	0.0	(0.7)	0.0	295.5		
0.0	Use Of Departmental Reserves					0.0	0.0		
251.4	Net Budget Requirement	295.5	0.7	0.0	(0.7)	0.0	295.5		

2006/2007 BUDGET - BEST VALUE UNIT: SERVICE STRATEGY AND REGULATION

Objective(s)

To actively involve users and carers in planning services and in tailoring individual packages of care; and to ensure effective mechanisms are in place to handle complaints

To ensure through regulatory powers and duties that children/adults in regulated services are protected from harm and poor care standards.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2005/2006 (1) £'000	Best Value Sub Units	Budget Projection 2006/2007 (2) £'000	Budget Pressures/ Priorities (3) £'000	Efficiency Savings (4) £'000	Savings/ Reduction In level of Service (5) £'000	One Off Costs Funded From Depts Reserves (6) £'000	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6) (7) £'000
	<u>Service Strategy and Regulation</u>						
140.9	Direct costs - Employees	153.2	0.6	0.0	(0.6)	0.0	153.2
19.3	- Other	19.4	0.0	0.0	0.0	0.0	19.4
160.2	Total Direct Cost	172.6	0.6	0.0	(0.6)	0.0	172.6
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(0.1)	Income	(0.1)	0.0	0.0	0.0	0.0	(0.1)
160.1	Gross Budget Requirement	172.5	0.6	0.0	(0.6)	0.0	172.5
0.0	Use Of Departmental Reserves					0.0	0.0
160.1	Net Budget Requirement	172.5	0.6	0.0	(0.6)	0.0	172.5

PI Reference	Performance Indicators

2006/2007 BUDGET - BEST VALUE UNIT: SPORT AND PHYSICAL RECREATION

Objective(s)

To provide residents and visitors with an attractive, efficient and effectively managed sports and recreation service from available sources.

To provide a range of high quality indoor and outdoor sports and recreational facilities.

To provide equal opportunities to participate in sports and recreational activity.

To work in partnership with private, public and voluntary sectors to enable the development of sport and to maximise the potential of available resources.

Co-ordinate a network of resources, coach and leadership, education and sports opportunities to support the development through the pathways of the Sports Development Continuum.

To promote and encourage the role of sport and recreation in contributing to the town's economic growth and development.

The unit contributes to the achievement of the following corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Health and Care
Culture and Leisure
Strengthening Communities

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
	<u>Sport and Physical Recreation</u>						
1,034.0	Direct costs - Employees	1,066.8	6.9	0.0	(2.7)	0.0	1,071.0
859.3	- Other	911.7	0.0	0.0	(4.2)	0.0	907.5
1,893.3	Total Direct Cost	1,978.5	6.9	0.0	(6.9)	0.0	1,978.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0
(568.2)	Income	(602.0)	0.0	0.0	0.0	0.0	(602.0)
1,325.1	Gross Budget Requirement	1,376.5	6.9	0.0	(6.9)	0.0	1,376.5
0.0	Use Of Departmental Reserves					0.0	0.0
1,325.1	Net Budget Requirement	1,376.5	6.9	0.0	(6.9)	0.0	1,376.5

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures relate to salaries increments

Savings / Reductions in Levels of Service

Savings will be achieved from a decrease in salary costs caused by changes in terms and conditions and a reduction in supplies and services expenditure.

2006/2007 BUDGET - BEST VALUE UNIT: SUPPORT SERVICES

Objective(s)

To plan, commission, purchase and monitor an adequate supply of appropriate, cost-effective and safe social care provision for those eligible for local Authority support.

To actively involve users and carers in planning services and in tailoring individual packages of care; and to ensure effective mechanisms are in place to handle complaints.

To ensure that social care workers are appropriately skilled, trained and qualified, and to promote the uptake of training at all levels.

To maximise the benefit to service users from the resources available, and to demonstrate the effectiveness and value for money of the care and support provided, and allow for choice and different responses for different needs and circumstances; and for adult services to operate a charging regime which is transparent, consistent and equitable; and which maximises revenue while not providing distortions or disincentives which would affect the outcome of care for individuals.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2005/2006	Best Value Sub Units	Budget Projection 2006/2007	Budget Pressures/ Priorities	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2006/2007 (2+ 3+ 4+ 5+ 6)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
1,223.7	<u>Support Services</u>	1,250.2	10.1	0.0	(2.7)	0.0	1,257.6
482.0	Direct costs - Employees	515.3	0.0	0.0	(7.4)	0.0	507.9
	- Other						
1,705.7	Total Direct Cost	1,765.5	10.1	0.0	(10.1)	0.0	1,765.5
35.2	Support Recharges	36.2	0.0	0.0	0.0	0.0	36.2
(266.9)	Income	(281.8)	0.0	0.0	0.0	0.0	(281.8)
1,474.0	Gross Budget Requirement	1,519.9	10.1	0.0	(10.1)	0.0	1,519.9
0.0	Use Of Departmental Reserves					0.0	0.0
1,474.0	Net Budget Requirement	1,519.9	10.1	0.0	(10.1)	0.0	1,519.9

PI Reference	Performance Indicators

Budget Pressures / Priorities

Budget Pressures relate to salaries increments

Savings / Reductions in Levels of Service

Savings will be achieved from a reduction in supplies & services expenditure.

COUNCIL REPORT

16th February, 2006



Report of: The Cabinet

Subject: BUDGET AND POLICY FRAMEWORK 2006/2007

1. PURPOSE OF REPORT

1.1 To present details of the proposed 2006/2007 Budget and Policy Framework. The report covers:

- Outturn Strategy 2005/2006;
- Capital Budget 2006/2007 and Prudential Indicators;
- Budget Requirement and Council Tax 2006/2007;
- General Fund budget requirement and indicative Council Tax 2007/2008.

2. BACKGROUND

2.1 A copy of the detailed 2006/2007 to 2007/2008 Budget and Policy Framework Report, which Cabinet considered at its meeting on 10th February, 2006, was issued with the main agenda papers for today's meeting. This report provided Members with the detailed supporting information to the budget proposals. The report also outlined that these arrangements are necessary owing to the time constraints for completing the budget process.

2.2 This report provides an update on the final grant allocations for 2006/2007 and 2007/2008 and details Cabinet's revised budget proposals.

2.3 The report also enables Council to consider and approve the level of Council Tax for this Council for 2006/2007. The setting of the overall Council Tax cannot be completed until the Police Authority finalises its proposals, which is scheduled for 23rd February, 2006. Assuming the Police Authority finalises its budget on this date this will then enable Council to complete the necessary statutory determinations in relation to the total Council Tax for 2006/2007 at its meeting on 23rd February, 2006.

3. FINAL GRANT ALLOCATIONS 2006/2007 AND 2007/2008

- 3.1 Details of the final grant allocations for 2006/2007 and 2007/2008 were issued by the Office of the Deputy Prime Minister on 31st January, 2006. The final allocations are higher than the provisional allocations announced before Christmas and these increases reflect a reduction in the amount of grant the Council will lose through the floor damping arrangements.
- 3.2 The provisional allocations indicated that the Council would lose £1.587m in 2006/2007 and £1.891m in 2007/2008 through the floor damping arrangements. These reductions have now been reduced to £1.453m and £1.535m, respectively.
- 3.3 Details of the reasons for the increase in grant are summarised in the following table.

	Increase/(decrease)	
	2006/07 £'000	2007/08 £'000
Relative needs amount	(19)	(62)
Relative Resources amount	(1)	2
Central Allocation	16	13
Floor Damping	134	356
Total Grant increase	130	309

- 3.4 Cabinet's proposals for using the additional 2006/2007 grant allocations are detailed in the next section.

4. REVISED 2006/2007 REVENUE BUDGET PROPOSALS

- 4.1 The detailed Cabinet report (issued with the initial Council agenda) identified a reduction in the Economic Development pressure of £0.2m following the confirmation of ongoing grant support for 2006/2007.

Cabinet is also proposing to withdraw the "Promotion of Tourism Budget Priority" of £0.08m. Cabinet is proposing that these amounts, plus the additional grant allocation, be allocated to fund the following additional commitments: -

£'000**Available Funding**

Continuation of grant funding for Economic Development	200
Withdrawal of Promotion of Tourism Budget Priority	80
Increase in 2006/2007 Grant Allocation	<u>130</u>
Total Available Resources	410

Proposed Additional Commitment

	Cost of implementing the Waste Electrical and Electronic Equipment (Producer Responsibility) Regulations. The final Grant Allocation provides specific funding for this one off cost arising from a delay in the implementation of these regulations by the Government.	25
	Briarfields Allotments reinstatement	75
	Foggy Furze Library	65
	Additional Bus Routes	75
	Contaminated Land	65
	Brinkburn Pool	90
	Celebration of Achievement Contingency	<u>15</u>
	Total Additional Commitments	<u>410</u>
	Net impact on Budget Forecast 2006/2007	<u>0</u>
4.2	Cabinet have also been advised that the in-year collection rate included in the Council Tax base has been increased from 98.5% to 99%. This position reflects the improvement in the in-year Council Tax collection rate in recent years. This change provides a benefit of £150,000 to the Council's budget position and was reflected in the detailed report to Cabinet on 10 th February, 2006. However, this change is not without risk and although the Council's long-term collection rate continues to be successful and around 99% careful monitoring will be needed to ensure these rates remain sustainable.	
4.3	The overall budget requirement for Council Tax setting purposes has also been revised to reflect the final Parish Precepts, which are approximately £5,000 lower than initially anticipated. A revised "Statement of General Fund requirements 2005/2006 to 2007/2008 is allocated at Appendix 1 to this report to reflect this change.	
5.	ROBUSTNESS OF BUDGET FORECASTS, RISK ASSESSMENT AND RESERVES	
5.1	The Local Government Act 2003 introduced new requirements to formally consider the robustness of the budget forecasts, the level of reserves and the proposed use of reserves as part of the budget setting process. In preparing the proposals for the 2006/2007 budget, Cabinet has considered and approved the advice of the Chief Financial Officer as detailed at paragraph 13 of the Budget and Policy Framework 2006/2007 report.	
5.2	This advice is equally relevant to Council when considering this report.	
6.	PROPOSALS	
6.1	Council is requested to consider the following detailed proposals put forward by Cabinet in relation to the Budget and Policy Framework proposals. Where reference is made to a paragraph number or appendix this refers to	

the Budget and Policy Framework 2006/2007 report, which was circulated with the main agenda papers, unless otherwise stated.

6.2 Outturn Strategy 2005/2006

Council is requested to consider the following Cabinet proposals:

- i) Approve the proposed outturn strategy detailed in paragraph 4.3.
- ii) Approve the proposal that in the event that the capital receipt for the North Central Hartlepool Scheme is not received (or cannot be accrued) before 31st March, 2006, the potential temporary shortfall be funded from Prudential Borrowing, which will be repaid when the capital receipt is received.
- iii) Note the position in relation to the impact of Briarfields on the Capital Programme and the strategy for managing this position (paragraph 4.12).

6.3 Capital Programme 2006/2007 and Prudential Indicators 2005/2006 (Revised) to 2008/2009

Council is requested to consider the following Cabinet proposals:

- i) Approve the capital allocations identified at Appendix B and authorise the relevant Portfolio Holder approves the detailed Capital Programmes for using these allocations.
- ii) Approve that the replacement of the Cremators be funded from Prudential Borrowing and Option 2 (phased increase in fees from 2007/2008) be explored in more detail, as detailed in paragraph 5.3.
- iii) Approve the use of Prudential Borrowing for the Restoration and Cleaning of the War Memorials and for the additional archaeology costs on the Headland Town Square development. (The resulting revenue costs can be funded from the revenue proposals if these are approved).
- iv) Approve the establishment of an ICT investment fund of £0.5m, subject to this amount only being used for projects achieving a seven year pay back and contributing a savings towards the overall efficiency target and detailed schemes being approved by Cabinet.
- v) Approve the Prudential Indicators detailed at Appendix C.
- vi) Approve the proposed Treasury Management Strategy, as detailed in paragraph 5.8.

6.4 2006/2007 Revenue Budget and Council Tax

6.5 Council is requested to consider the following Cabinet proposals:

- a) Approve a 4.9% increase in Council Tax and subject to approval of this proposal approve the following supporting resolutions: -
- i) Approve an increase in all departmental resource allocations of 3% and the resulting budget allocations as detailed at Appendix 1 to this report, with specific top-up for specific pressures and/or priorities, as detailed in (ii) below.
 - ii) Approve the proposed pressures and priorities identified in Appendix E, schedules 1 and 2, including the revised Economic Development Priority of £100,000, the withdrawal of the Promotion of Hartlepool Priority of £80,000 and the additional commitments identified in paragraph 4.1 of this report.
 - iii) Approve the proposal to support the Ground Work Trust, as detailed in paragraph 10.8 and to meet this commitment from the strategic contingency.
 - iv) Approve the proposals not to fund the pressures and priorities identified in Appendix E, schedules 3 and 4.
 - v) Approve the proposal to mainstream the services previously funded from grants which have been terminated as identified in Appendix F note 3.
 - vi) Approve the use of corporate savings of £1.12m to reduce the budget gap, detailed in paragraph 12.2.
 - vii) Approve the use of additional temporary corporate savings of £1.645m to reduce the 2006/2007 budget gap, detailed in paragraph 12.3.
 - viii) Approve the proposed service cuts identified in Appendix G.
 - ix) Approve the proposal to examine eligibility criteria to enable changes to be implemented from 1st April, 2007.
 - x) Approve the proposal to earmark any LABGI income to support the 2007/08 budget.
 - xi) Approve the establishment of a specific Equal Pay Risk Reserve from the resources identified by Scrutiny Co-ordinating Committee. In the event that the whole of this amount is not needed for Equal Pay costs any unused monies be returned to General Fund reserves.
 - xii) Approve the development of revised arrangements for the Vacancy Monitoring Panel be considered by Cabinet at their meeting on 27th February, 2006.

- xiii) Approve the commencement of work to develop exit strategies for grant funded regimes be commenced in April, 2006.
- b) That the following amounts be calculated by the Council for 2006/2007 in accordance with Section 32 to 36 of the Local Government Finance Act 1992 and relevant regulations.
- i) For the purposes of Section 32(2), (3) and (4) of the Local Government Finance Act 1992, the following amounts be approved: -

	<u>£</u>
Aggregate Expenditure	221,917,120
Aggregate Income	146,394,736
Budget Requirement (inc Parish Precepts)	75,522,384

- ii) Being the aggregate of the sums which the Council estimates will be payable into the General Fund in respect of Revenue Support grant £6,786,921 and redistributed Business Rate Grant £35,158,909, increased by the amount the Council estimates will be transferred from the Collection Fund to the General Fund as its surplus in respect of Council Tax as at 31st March, 2006, £104,541 in accordance with Section 97 (3) of the Local Government Finance Act 1988 and the Local Government Changes for England (Collection Fund Surpluses and Deficits) Regulations 1995 as amended.
- iii) Being the amount calculated by the Council in accordance with Section 33 of the Act, as the basic amount of Council Tax for the year of £1,222.99.
- iv) Approve the contributions of £2,739, £5,044 and £1,000 made towards the expenses of Dalton Piercy, Elwick and Greatham Parish Councils to enable them to carry out the associated concurrent functions; and formally accept the following Precepts in relation to non concurrent functions and approve the aggregate amount of all special items referred to in Section 34(1) of the Act.

	<u>£</u>
Dalton Piercy	1,410
Elwick	4,500
Greatham	2,000
Hart	2,300
Headland	4,000
Newton Bewley	<u>300</u>
Aggregate Amount (Section 34 (i))	14,510

- v) Being the basic Council Tax for 2006/2007 calculated in accordance with Section 34(2) for dwellings in those areas that have no parish precepts or other special items of £1,222.46.

- vi) The basic Council Tax for 2006/2007 calculated in accordance with Section 34(3) for dwellings in those areas that have parish precepts be as set out in Appendix 2, Table 1 (to this report).
- vii) The amounts of Council Tax at items (iv) and (v) multiplied by the proportions applicable to each category of dwelling in its area, in accordance with Section 36 of the Act be as set out in Appendix 2, Table 2 (to this report).

6.6 2007/2008 Revenue Budget and Council Tax

6.7 Council is requested to consider the following Cabinet proposals:

- i) Approve an indicative Council Tax increase for 2007/2008 of 4.9% and to note that the actual 2007/08 increase will be referred to Council at this stage next year.
- ii) Approve the proposal that Cabinet prepares options for bridging the 2007/2008 budget gap and submits these to Scrutiny Co-ordinating Committee by the end of September, 2007.

	2005/2006 PROJECTED BUDGET	2006/2007 PROJECTED BUDGET	2007/2008 PROJECTED BUDGET
	£m.	£m.	£m.
<u>DEPARTMENTAL REQUIREMENTS</u>			
Children's Services- DSG	51.482	54.814	57.856
Children's Services- LEA	5.108	5.299	5.458
Children's Services- C Services/ S Services	10.481	10.831	11.156
Neighbourhood Services	13.563	14.128	14.562
Regeneration & Planning	3.392	3.516	3.621
Resources	4.012	4.171	4.297
Resources: Rent Allowances/C.Tax benefit not subsidised	1.180	1.216	1.252
External Finance - Rent Allowances Grant	(1.030)	(1.061)	(1.093)
Adult Services - SS Revenue expenditure	18.974	19.624	20.213
Adult Services - CS Revenue expenditure	6.120	6.339	6.529
Social Services - Care Home Fees	0.370	0.381	0.381
TOTAL BOARD REQUIREMENTS	113.652	119.258	124.232
<u>EXTERNAL REQUIREMENTS</u>			
Magistrates, Probation and Coroners Court	0.158	0.168	0.178
North Eastern Sea Fisheries Levy	0.018	0.019	0.019
Flood Defence Levy	0.030	0.043	0.044
Discretionary NNDR Relief	0.031	0.031	0.032
<u>CORPORATE COMMITMENTS</u>			
I.T.	2.355	2.426	2.499
Audit Fees	0.310	0.319	0.329
Centralised Estimates	6.683	7.167	7.430
Centralised Estimates saving	(0.180)	(0.040)	(0.040)
Centralised Estimates Saving identified to fund SSD growth	(0.050)	(0.050)	(0.050)
Insurances	0.345	0.353	0.360
Insurance Credit	(0.160)	0.000	0.000
Designated Authority Costs	0.315	0.371	0.382
Pensions	0.424	0.437	0.450
Members Allowances	0.318	0.328	0.338
Mayoral Allowance	0.069	0.071	0.073
Archive Service	0.007	0.007	0.007
Emergency Planning	0.091	0.086	0.088
<u>NEW PRESSURES</u>			
Increased Employers Pension Contributions	0.000	0.000	0.426
Prudential Borrowing Costs	0.170	0.300	0.300
Housing Stock Transfer Costs/Loss external income	0.330	0.573	0.589
Contingency	0.020	0.021	0.021
Housing Market Renewal Support	0.041	0.042	0.043
Planning Delivery Grant terminated	0.000	0.150	0.154
Contribution to Tees Valley Regeneration	0.000	0.050	0.050
Support for Major Tourist Attraction	0.052	0.053	0.055
Supporting People Pressure	0.400	0.400	0.400
Extension of Recycling	0.000	0.110	0.110
Strategic Contingency (note 1)	0.100	0.750	0.900
2006/07 Budget Pressures	0.000	4.107	4.281
2006/07 Budget Priorities	0.000	0.386	0.604
2006/07 Mainstreamed grant (note 2)	0.000	0.527	0.543
2006/07 Terminated Grants (note 3)	0.000	0.240	0.248
2007/08 Budget Pressures	0.000	0.000	1.020
2007/08 Mainstreamed grant	0.000	0.000	0.014
COUNCIL BUDGET REQUIREMENT	125.531	138.703	146.130
PARISHES PRECEPTS	0.019	0.015	0.021
CONTRIBUTION FROM FBR RESERVE	(1.000)	(1.000)	(1.000)
DEBT RESCHEDULING SAVING	(1.000)	(1.000)	(1.000)
CONT. TO / (FROM) RTB INCOME RESERVE	(1.000)	(1.000)	(1.000)
CONT. TO / (FROM) 2003/04 BUDGET SUPPORT FUND	(0.300)	0.000	0.000
CONT. TO / (FROM) 2005/06 BUDGET SUPPORT FUND	0.400	(0.400)	0.000
GROSS BASE BUDGET REQUIREMENT	122.650	135.318	143.151

Council Tax Percentage Increase	4.9%	0.0%	0.0%
Council Tax - base income	31.654	31.654	31.654
Council Tax - reduction in non collection and inc. in tax base	0.000	0.250	0.250
DSG	0.000	54.814	57.856
External Finance - Revenue Support Grant	60.511	6.735	43.181
External Finance - Redistributed Business Rates	30.045	35.081	0.000
Total External Finance	90.556	96.630	101.037
Collection Fund Surplus(note 4)	0.440	0.200	0.200
BUDGET LIMIT	122.650	128.734	133.141
GROSS DEFICIT/(SURPLUS) - Note 5	(0.000)	6.584	10.010

Notes

1) Strategic Contingency (details of total available per year)

	<u>2006/07</u> <u>£'000</u>	<u>2007/08</u> <u>£'000</u>
Single Status	500	500
Civic Centre Maintenance (Prudential Borrowing provision)	200	300
Youth Service FSS	50	100
	750	900

2) 2006/07 Mainstreamed grant

	<u>2006/07</u> <u>£'000</u>	<u>2007/08</u> <u>£'000</u>
Residential Allowances	501	516
Preserved Rights	23	24
Teachers Pay Grant (LEA employed staff)	3	3
	527	543
A further £14,000 of Preserved Rights grant will be mainstreamed in 2007/08, and this is shown separately in the overall budget summary.		

3) 2006/07 Terminated Grants

	<u>2006/07</u> <u>£'000</u>	<u>2007/08</u> <u>£'000</u>
Teenage Pregnancy grant	56	58
Safeguarding Children	184	190
	240	248

4) For 2006/07 this amount consists of a Collection Fund Surplus of £105k and BSF cont. of £95k.

5) These figures show the gross deficit before taking account of the measures detailed in paragraphs 12.2 and 12.3 and of an increase in Council Tax and/or implementing service cuts.

TABLE 1 - Council Tax For Parish Councils 2006/2007

	Precept (1)	Parish Tax Base (2)	Parish Council Tax (3) [= (1)/(2)]	Basic Council Tax (4)	Billing Authority's Council Tax (5) [= (3)+(4)]
<u>Parishes</u>	£ p		£ p	£ p	£ p
Dalton Piercy	1,410	106.1	13.29	1,222.46	1,235.75
Elwick	4,500	368.2	12.22	1,222.46	1,234.68
Greatham	2,000	670.4	2.98	1,222.46	1,225.44
Hart	2,300	223.3*	10.30	1,222.46	1,232.76
Headland	4,000	1,007.7	3.97	1,222.46	1,226.43
Newton Bewley	300	30.0	10.00	1,222.46	1,232.46

* Amended figure agreed by the Finance and Performance Management Portfolio Holder.

**TABLE 2 - Council Taxes For Each Property Band 2006/2007
(Excluding Police Authority & Fire Authority)**

<u>Parishes</u>	Council Tax Bands							
	A £ p	B £ p	C £ p	D £ p	E £ p	F £ p	G £ p	H £ p
Dalton Piercy	823.83	961.14	1,098.44	1,235.75	1,510.36	1,784.98	2,059.58	2,471.50
Elwick	823.12	960.31	1,097.49	1,234.68	1,509.06	1,783.43	2,057.80	2,469.36
Greatham	816.96	953.12	1,089.28	1,225.44	1,497.77	1,770.09	2,042.40	2,450.89
Hart	821.84	958.81	1,095.79	1,232.76	1,506.71	1,780.66	2,054.60	2,465.52
Headland	817.62	953.89	1,090.16	1,226.43	1,498.97	1,771.51	2,044.05	2,452.86
Newton Bewley	821.64	958.58	1,095.52	1,232.46	1,506.34	1,780.22	2,054.10	2,464.92
Areas without a Parish Council	814.97	950.80	1,086.63	1,222.46	1,494.12	1,765.78	2,037.43	2,444.92

Report of: The Executive (to be presented by the Mayor)

Subject: ANHYDRITE MINE - ONGOING INVESTIGATION

1. PURPOSE OF REPORT

- 1.1 To update Council following the meeting held on 15th December 2005 in which it was decided to defer this issue following a resolution to:-
- arrange a Members Seminar
 - recommend that the Mayor arrange a residents meeting
 - provide a written response to residents and members addressing the supplementary questions asked at the meeting.
- 1.2 To inform Council on the current position in respect of the anhydrite mine-workings investigation including reference to planning applications.
- 1.3 To inform Council of the Consultants recommendations for further investigation and monitoring work in order to formulate a clearer long-term understanding of the area.
- 1.4 To seek Council's view regarding the available options for progressing this work.

2. BACKGROUND

- 2.1 A short history of the mine and its operation is as follows:
- (i) The mine was worked over a period of time between 1923 and 1930 when the mine was abandoned.
 - (ii) The mine was worked at four levels between 32m and 62m below ground with tunnel drives at right angles on a square grid pattern over the whole area to win the anhydrite rock. (As shown in the plan contained in **Appendix 1**)
 - (iii) To maximise rock production these levels were possibly broken through in some areas leaving 'rooms' 29m high by 6m wide running the length of the drives. In all areas the roof slab and pillars support the 30m deep overburden soil. The roof slab is approximately 1.5m thick and the pillars originally about 10m square and 6m high.
 - (iv) Since it was decommissioned the mine will have been flooded with a combination of ground water and seawater which could cause erosion.

- (v) In 1948 the Borough Council purchased the land bounding the majority of the 'footprint' of the workings below ground.
 - (vi) Since 1948, the Council has attempted to obtain funding support from various central government funding regimes to carry out detailed investigation of the extent, location, condition, potential for collapse, and subsequent extent of damage and zone of influence of the workings.
 - (vii) Following a successful application to English Partnerships for funding under the Land Stabilisation Programme, Bullen Consultants (now Faber Maunsell) were commissioned in 2000 (under competitive tender) to provide specialist geotechnical consultancy services to:
 - identify and review existing relevant data;
 - carry out a site investigation to enable a preliminary assessment to be made regarding the condition and rate of deterioration of the workings;
 - present conclusions and/or recommendations for further work.
- 2.2 Bullens produced a desk study report in September 2000 which provided the basis for planning the site investigation. They further produced a Geotechnical Interpretative Report in May 2001 based on the data obtained from the preliminary site investigation. This report concluded that from the preliminary investigation the mine did not appear to be in danger of immediate collapse and the mine plans appeared to be of reasonable accuracy. Additionally, it concluded that provided further investigation is carried out to confirm assumptions made, it may be possible to demonstrate that the mine is, and is likely to, remain stable.
- 2.3 In order to provide support for an application for funding for the above, Bullens wrote a Geotechnical Risk Assessment Report in February 2002 which provided details describing the information required to confirm the assumptions made and recommended further investigation to determine:-
- the geometry and composition of the crown pillars, roof and mine boundary in critical areas to complete the assessment of stability;
 - the level and chemical composition of the minewater;
 - the geotechnical properties of the overburden soil present above the mineworkings.
- 2.4 The report went on to develop risk zones showing the areas that could be affected in the unlikely event of a collapse of part of the mine workings.

- 2.5 The government body that is responsible for the Land Stabilisation Programme is English Partnerships. Bullens Geotechnical Risk Assessment was reported to English Partnerships together with an application to cover the cost of the further investigation and consultancy work. This application was made in 2004 for the value of £360,000 and was tailored toward the requirements of the funding regime following detailed protracted negotiations between English Partnerships, their consultant White Young Green, the Council and Bullens. It was envisaged that this application would cover stage two of a three-stage process. English Partnerships advised in their formal response that whilst the submission met the technical criteria, all available funding had been allocated to other projects up to 2006 when the funding regime was due to end.
- 2.6 The timescale has been further elongated due to English Partnerships uncertainty surrounding the provision of central government funding for the regime post 2006. Confirmation that the funding regime will continue until March 2011 has just been received from English Partnerships in a letter dated 1 February 2006. They have advised that thirteen (13) projects are waiting to be assessed, one of which is ours. It is anticipated that by the end of April 2006, English Partnerships will be in a position to advise the Council of the status and eligibility of its application set against the twelve other competing bids. Financial changes in the way that projects will be funded have also been made and the implications of these changes are discussed in sections 5 and 6 of this report.
- 2.7 The revised further investigations proposed by Bullens which combine stages two and three of the investigation are:
- drilling, sampling and testing the roof slab and overburden soils;
 - undertaking an accurate survey of the cavity with emphasis placed on the critical areas;
 - undertaking micro seismic monitoring to listen to any activity occurring anywhere within the mine;
 - sample, test and analyse the groundwater chemistry.
- The consultants recommend that all of these elements are necessary to provide a comprehensive indication of the nature of any risk.
- 2.8 In addition to the above, the report found that the mineshaft was filled with unconsolidated material. The report therefore recommended that a concrete cap be provided to the mineshaft.
- 2.9 Following the proposed further site investigation an interpretative report would be prepared which would:
- assess the extent and condition of the mine;

- evaluate the risks from the mineworkings in the light of current and future land use;
- evaluate the need for further monitoring;
- provide costed options for any remediation should it be advised.

3. PLANNING ISSUES

- 3.1 Recently, two planning applications for extensions to properties in Vincent Street and Brunel Close have been received. Another application for the redevelopment of the Britmag works has also been received. All of these are outside the site of the mine itself but still possibly fall within a zone that the mine workings could influence.
- 3.2 As a consequence of these applications further advice has been sought from Bullens. They suggest that they cannot provide a definitive view at this stage.
- 3.3 Given this advice it is the planning officers' view that it would be premature to determine these applications until further investigations into long-term ground stability have been concluded. Officers will seek the applicants' agreement to defer the consideration of the applications.
- 3.4 This adds weight to the need to establish the nature and extent of any risks that may be associated with the former mine workings.

4 PROGRESS ON COUNCIL RESOLUTIONS

- 4.1 A member's seminar was held on Tuesday 7th February 2005. Members were provided with a briefing note and given a presentation covering the key issues.
- 4.2 The Mayor and Officers from Regeneration and Planning and Technical Services attended a residents meeting on Tuesday 24th January 2006. Residents described how this situation was causing them great levels of stress and anxiety and expressed their need for the investigation to be undertaken such that the long-term stability of the mine-workings can be established.
- 4.3 Written responses to residents and members regarding the supplementary questions have been provided.

5. OPTIONS

- 5.1 The cost of the recent proposals submitted by Bullen Consultants is £810,000 this cost combines stages two and three of the investigation and a breakdown is set out in **Appendix 2**.
- 5.2 In view of the complex nature of the proposals it was considered appropriate to have Bullens' proposals peer reviewed by an independent party.
- 5.3 The Technical Services Division currently has a framework agreement with private sector consultants, White Young Green. They have taken all of the available information and peer reviewed the work undertaken by Bullens.
- 5.4 White Young Green have suggested an alternative set of proposals that they consider will provide the necessary information for them to make a decision upon the long term stability of the mine workings. Their proposals would cost £500,000 and details of these are set out in **Appendix 3**.
- 5.5 Unfortunately White Young Green also act as technical advisors on behalf of English Partnerships to review proposals submitted under the Land Stabilisation Programme and it was feared there could be a conflict of interest. Following discussion with English Partnerships and White Young Green it has been agreed that English Partnerships will appoint a new advisor from their technical panel should the Council wish to use White Young Green on this project. English Partnerships are aware of the White Young Green proposals which significantly reduce the cost of stages two and three. They have requested that the Council confirm which Consultant we proposed to use and have advised that we prepare an addendum to the 2004 application (£360,000) setting out the revisions to the investigation strategy and the projected costs, as a way forward.
- 5.6 The options available are:
- that the Council accepts White Young Green's proposal under the existing framework agreement and adopts their scheme and costs of £500,000, and then apply to English Partnerships for an additional £140,000 and wait for the amount to be approved and prioritised.
 - that the Council continues with Bullens under the previous contract established for stage one of the works and adopts their scheme and costs of £810,000, and then apply to English Partnerships for an additional £450,000 and wait for the amount to be approved and prioritised.
 - that the Council progresses (as described in paragraph 2.7 and 2.8) independently of central government at an estimated cost of up to £810k.

- 5.7 It must be stressed that there is no guarantee of grant aid from English Partnerships in respect of this project.

6. FINANCIAL OPTIONS

- 6.1 English Partnerships have advised that the funding rules for this programme have changed as follows:-
- Previously 100% grant funding was offered covering all costs relating to the scheme. This has now been amended such that grant aid will only be offered for an unknown percentage of the scheme costs and English Partnerships have advised that Councils should expect to make a significant contribution towards the overall cost of projects. The remaining finance should be funded by the Council hopefully through Supported Prudential Borrowing. The Supported Prudential Borrowing would be included in the Government's formula for determining Revenue Support Grant allocations. However, owing to the complexity of this formula it is not possible to identify this amount at a local level. Therefore, the revenue cost of using this Supported Prudential Borrowing will need to be funded as a budget pressure, and this amount can be funded from the overall Budget proposals detailed elsewhere on your agenda.
 - Scheme design and administration costs for Council staff time were allowed to be included in all applications previously made under the regime. Under the new terms these costs are classified as ineligible and therefore the Council would need to fund these amounts.
- 6.2 Should the Council apply to English Partnerships adopting White Young Green's scheme and costs it is estimated that 40% of these costs will not be eligible. Therefore the Council would be required to gap fund approximately £200,000. This could change depending upon the outcome of discussions between the Office of the Deputy Prime Minister and English Partnerships.
- 6.3 Should the Council apply to English Partnerships adopting Bullens' scheme and costs it is estimated that 40% of these costs will not be eligible. Therefore the Council would be required to gap fund £325,000. This could change depending upon the outcome of discussions between the Office of the Deputy Prime Minister and English Partnerships.
- 6.4 Should the Council decide to proceed independently of central government, the Council would need to fund £500,000 (White Young Green costs plus HBC fees) or £810,000 (Bullen costs plus HBC fees)
- 6.5 It is anticipated that these costs will fall in 2006/07. For practical reasons it is necessary to secure funding for the whole of these costs within the capital programme to enable a contract to be awarded. There are two options for funding these costs:

- Option 1 – Apply to English Partnerships and Use Prudential Borrowing to Gap Fund – this option would increase the Council's revenue costs by approximately £20,000 per year from 2007/08 for the White Young Green proposal or £32,500 per annum for the Bullen proposal;
- Option 2 – Proceed Independently of Government and Use Prudential Borrowing - this option would increase the Council's revenue costs by approximately £50,000 per year from 2007/08 for the White Young Green proposal or £81,000 per annum for the Bullen proposal.

6.6 It is recommended that Option 1 is the most appropriate option as it hopefully enables the Council to secure significant external funding toward the cost of these works.

7. LAND OWNERSHIP ISSUES

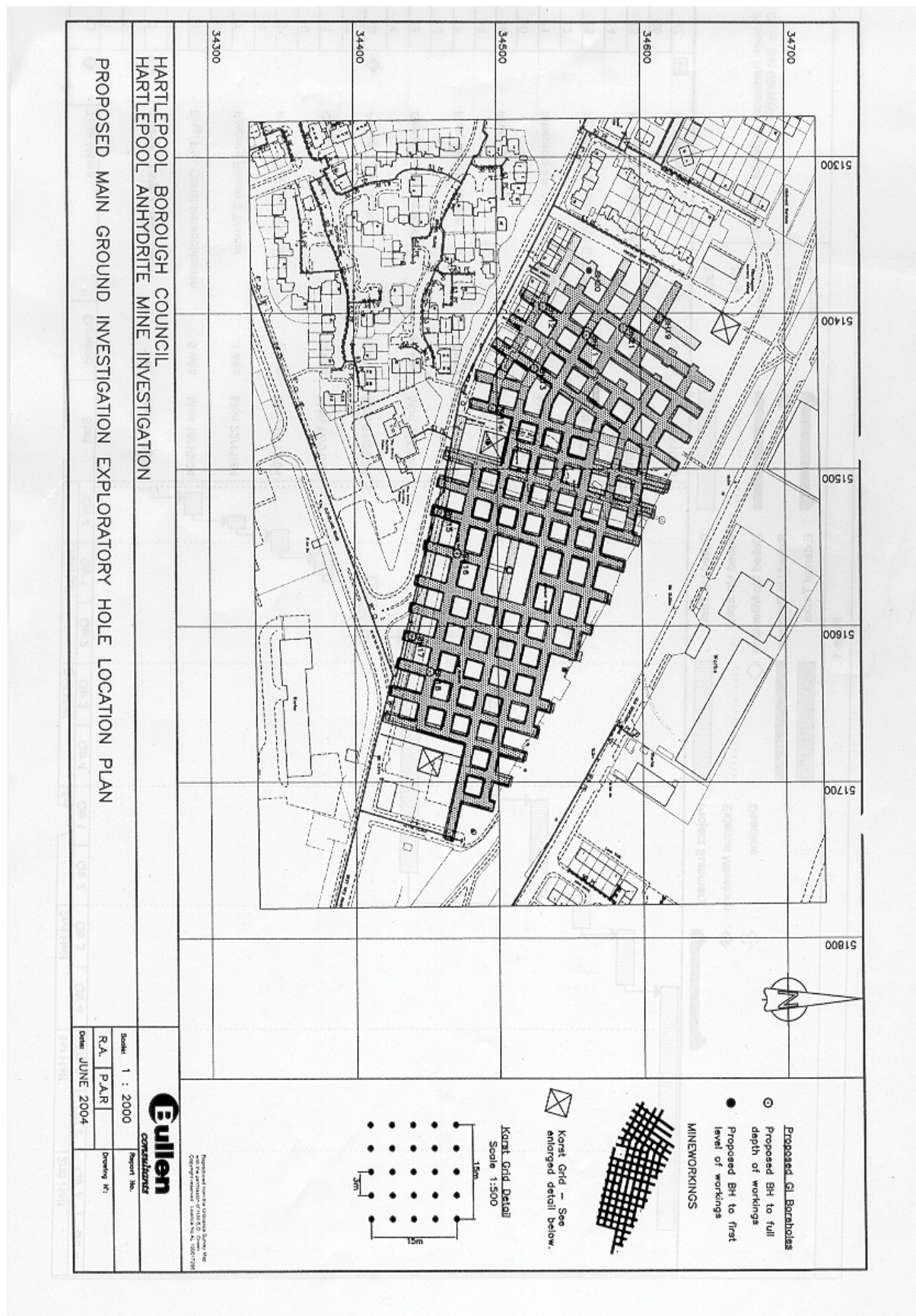
7.1 The Chief Solicitor confirms that, as the owners of the land where the mine lies, the Council are responsible for any necessary maintenance or repair (excluding parts of the mine lying beneath a small number of properties which were acquired by private owners some years ago). Additionally, the Council's ownership is subject to the rights of support to adjacent land i.e. the Council are responsible to ensure that the support to adjacent land is not removed e.g. by the subsidence of the Council owned land. There is, therefore, a rightful expectation that the Council will seek to take such steps as are necessary to ensure the stability of the Council land to the extent that adjacent land could be affected by collapse of the Council land. It is also the case that the risk zones (see paragraph 2.4) include public roads and services.

8. RECOMMENDATION

8.1 That Council resolve

- to the need to continue the investigation of the anhydrite mine and choose to appoint White Young Green as the Council's external consultant for this project being the most cost effective option.
- that Financial Option 1 is adopted (see paragraph 6.6) and an application is made to English Partnerships, the Council gap fund the shortfall in grant, assumed to be in the order of £200,000 from Prudential Borrowing in 2006/07, and authorise incurring the expenditure of up to £200,000 prior to the decision of English Partnerships regarding prioritisation.
- that in the event that the application for English Partnerships funding is not approved a further report will be submitted to Council to enable members to determine how they wish to proceed.

APPENDIX 1 – MINEWORKINGS LAYOUT PLAN



APPENDIX 2 - BREAKDOWN OF ESTIMATED BUDGET COSTS FOR BULLEN'S (FM) PROPOSED SITE INVESTIGATION

Capping Mineshaft	£15k
Drilling boreholes, sampling and testing	£300k
Sonar surveying of workings	£100k
Groundwater sampling, testing and chemical analysis	£40k
Micro seismic monitoring of the rock formation	£160k
External consultancy fees (contract procurement site supervision, results interpretation, and report preparation)	£76k
Monitoring Costs (Notional Sum)	£30k
Contingencies	£64k
HBC fees (management of external consultancy contract procurement)	<u>£25k</u>
Total	<u>£810k</u>

APPENDIX 3 - BREAKDOWN OF ESTIMATED BUDGET COSTS FOR WHITE YOUNG GREENS PROPOSED SITE INVESTIGATION

Capping Mineshaft	£15k
Site Investigation (drilling) including lab testing and factual report	£100k
Sonar Surveys	£50k
Numerical Analysis and Interpretative Report	£20k
Surface Geophysics Trial	£15k
Surface Geophysics (dependent upon successful trial) if unsuccessful, further drilling will be undertaken	£160k
Monitoring Costs (Notional Sum)	£30k
Consultants Fees	£40k
Contingencies	£45k
HBC costs for management of external consultant and contact supervision	<u>£25k</u>
Total	<u>£500k</u>

“This Council resolves:

- *To support a continued Hartlepool PCT with a management team based in Hartlepool working closely with the Council and through the LSP in order to minimise management costs and increase local control over decisions about health services (as argued in an independent report commissioned by the LSP)¹*
- *That Scrutiny Co-ordinating Committee should establish whether Option 2 in the current SHA consultation document meets this objective.*
- *That Scrutiny should consider whether the SHA consultation document treats options 1 and 2 even-handedly, as required by Ministers, in expressing the unanimous view of PCT Chief Executives that Option 2 is “unworkable”*
- *That Scrutiny should consider whether to recommend to the Council that the proposals contained in the LSP’s 2005 report be submitted to Ministers with relevant updated supporting material as the Council’s preferred option”*

¹ *‘Locality Plus: Retaining a Coterminous PCT in Hartlepool’, Hartlepool Partnership November 4th 2005.*

COUNCIL
16th February, 2006



Report of: Chief Executive

Subject: BUSINESS REPORT

1. RESIGNATION FROM ADMINISTRATIVE GROUP

I have been informed that Councillor Lauderdale has submitted his resignation from the Administrative Group. A new Notice of Constitution of Political Group form has been forwarded to the Administrative Group to reflect the change.