



Chief Executive's Department
Civic Centre
HARTLEPOOL

4th February, 2008

The Mayor (Stuart Drummond)

Councillors Akers-Belcher, Allison, Atkinson, Barker, Brash, Clouth, R W Cook, S Cook, Coward, Cranney, Fenwick, Fleet, Fleming, Flintoff, Gibbon, Griffin, Hall, Hargreaves, Henery, Hill, Jackson, James, Johnson, Kaiser, Laffey, Lauderdale, A E Lilley, G Lilley, London, A Marshall, J Marshall, Dr. Morris, Payne, Plant, Preece, Richardson, Rogan, Shaw, Simmons, Sutheran, Tumilty, Turner, Wallace, Wistow, Worthy, Wright, and Young.

Madam or Sir,

You are hereby summoned to attend a meeting of the COUNCIL to be held on THURSDAY, 14th February 2008, at 7.00 p.m. in the Civic Centre, Hartlepool to consider the subjects set out in the attached agenda.

Yours faithfully

P Walker
Chief Executive

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PLEASE NOTE VENUE

COUNCIL AGENDA



14th February 2008

at 7.00pm

in the Council Chamber

1. To receive apologies from absent members.
2. To receive any declarations of interest from members.
3. To deal with any business required by statute to be done before any other business.
4. To receive questions from and provide answers to the public in relation to matters of which notice has been given under Rule 10.
5. To approve the minutes of the last meetings of the Council held on 13th December 2007 and 14th January 2008, as a correct record (copies attached).
6. Questions from Members of the Council on the minutes of the last meeting of the Council.
7. To answer questions of members of the Council under Council Procedure Rule 11;
 - (a) Questions to members of the Executive about recent decisions of the Executive (without notice)
 - (b) Questions to members of the Executive and Chairs of Committees and Forums, for which notice has been given.
 - (c) Questions to the appropriate members on Police and Fire Authority issues, for which notice has been given. Minutes of the meetings of the Cleveland Police Authority held on 24 September 2007 and of the Cleveland Fire Authority held on 30th November 2007 are attached.
8. To deal with any business required by statute to be done.

PLEASE NOTE VENUE

9. To receive any announcements from the Chair, the Mayor, members of the Cabinet or the head of the paid service.
10. To dispose of business (if any) remaining from the last meeting and to receive the report of any scrutiny forum or other committee to which such business was referred for consideration.
11. To receive reports from the Council's committees and working groups other than any overview and scrutiny committee and to receive questions and answers on any of those reports:-
 - (i) Report of Constitution Committee (to follow)
12. To consider any other business specified in the summons to the meeting, including consideration of reports of the overview and scrutiny committees for debate and to receive questions and answers on any of those items;
13. To consider reports from the Executive:-
 - (a) Proposals in relation to the Council's budget and policy framework
 - (i) Medium Term Financial Strategy (MTFS) 2008/2009 to 2010/2011 – *Cabinet* (copy attached)
 - (b) Proposals for departures from the budget and policy framework
 - (ii) The Way Forward – Business Transformation Programme – *Cabinet* (to follow)
14. To consider any motions in the order in which notice has been received.
 - (i) "In the interests of transparency and openness and to encourage public access and participation this Council resolves to introduce live on-line internet streaming of all Full Council meetings before the end of the 2008 Calendar year and to roll this program out to principle committees such as Cabinet, Planning, Licensing, as soon as practicable."
 - (ii) "At present Hartlepool Authority elect by thirds, with one third of members seeking re-election, it is not only out-dated, but also extremely costly to the Tax Payer."

Signed:
S Allison
G Lilley
M Plant
M W Turner
J Marshall

We are the only Authority within the Cleveland area that does not hold elections once every four year cycle.

PLEASE NOTE VENUE

Recent Government changes came into force on 31st December 2007, which allows provision to enable local authorities to change their electoral cycles by resolution.

To ensure that the timing of elections is co-ordinated across the country, a full council stand-down could be achieved in the May elections of 2010 or 2014.

Accordingly that this council debates and recognises that major budgetary savings could be made by holding whole council elections once every four years”.

Signed:
E Wright
C Barker
R Flintoff
R Atkinson
F London
M Plant
MP Laffey
GH Morris
G Lilley
A Lilley
S Gibbon
MW Turner
DR Young
J Marshall

- (iii) “This council supports the pay claim being pursued by the Police Federation and asks that the Home Secretary fully ratify the findings of independent arbitration regarding the pay award to Police Officers”

Signed:
G Lilley
S Gibbon
A Lilley
M Turner
R Flintoff
J Marshall
V Tumilty
S Allison

15. To receive the Chief Executive’s report and to pass such resolutions thereon as may be deemed necessary.

Public questions for Council

Meeting: 14 February 2007

1.	From: Mr Norman Robertson
	To: Chair of Scrutiny Coordinating Committee
	Question <i>When will HBC Scrutiny Forum Committee make its final report on the "Ghost Ships"?</i>

COUNCIL

MINUTES OF PROCEEDINGS

13th December 2007

The meeting commenced at 7.00 pm. in the Civic Centre, Hartlepool

PRESENT:-

The Chairman (Councillor C Richardson) presiding:

The Mayor, Stuart Drummond

COUNCILLORS:

Akers-Belcher	Allison	Atkinson
Barker	Brash	RW Cook
S Cook	Coward	Cranney
Fenwick	Fleet	Fleming
Flintoff	Gibbon	Griffin
Hall	Hargreaves	Jackson
James	Johnson	MP Laffey
Lauderdale	A Lilley	G Lilley
London	A Marshall	J Marshall
Dr. Morris	Payne	Plant
Preece	Rogan	Shaw
Simmons	Sutheran	Tumilty
Turner	Wallace	Worthy
Wright		

Officers: Andrew Atkin, Assistant Chief Executive
Tony Brown, Chief Solicitor
Charlotte Burnham, Scrutiny Manager
Margo McIntosh, Interim Assistant Director of Children's Services
John Mennear, Assistant Director (Community Services)
Peter Scott, Director of Regeneration and Planning Services
Dave Stubbs, Director of Neighbourhood Services
Michael Ward, Chief Financial Officer
Amanda Whitaker, Democratic Services Team Manager
Jo Wilson, Democratic Services Officer

79. APOLOGIES FOR ABSENT MEMBERS

Councillors H Clouth, G Henery, C Hill, S Kaiser, G Wistow and D Young

80. DECLARATIONS OF INTEREST FROM MEMBERS

No interests were declared at this point in the meeting but declarations of interest were declared later in the meeting as reflected in these minutes.

81. BUSINESS REQUIRED BY STATUTE TO BE DONE BEFORE ANY OTHER BUSINESS

None

82. PUBLIC QUESTION

None

83. MINUTES OF PROCEEDINGS

The Minutes of Proceedings of the Council held on the 25th October 2007, having been laid before the Council.

RESOLVED - That the minutes be confirmed.

The minutes were thereupon signed by the Chairman.

84. QUESTIONS FROM MEMBERS OF THE COUNCIL ON THE MINUTES OF THE PREVIOUS MEETING OF THE COUNCIL

With reference to minute 68 (b)(iv), Councillor Allison sought clarification of the answer to his supplementary question regarding the results of a future bullying survey being reported to Council. In response, he was advised by the Chief Solicitor that the minutes should have stated that the bullying survey results would be reported to Council.

With reference to minute 75 (a), Councillor Allison highlighted that the reason he had requested that his abstention be recorded was due to him not being allowed to speak during the debate.

CHAIRMAN'S PROPOSAL

Prior to consideration of the next item of business, the Chairman highlighted that there were nine Member questions and that there was a very big agenda for Members to consider. In order to be fair, the Chairman advised that he would like the questions to be put, an answer given and then for two supplementary questions to be answered but in view of time constraints for there to be no debate on the questions.

Although concern was expressed that some issues could arise which Members may wish to debate, Council agreed the Chairman's proposal.

85. QUESTIONS FROM MEMBERS OF THE COUNCIL

- (a) Questions to Members of the Executive about recent decisions of the Executive

None

- (b) Questions to Members of the Executive and Chairs of Committees and Forums, for which Notice has been given

- (i) Question from Cllr J Marshall to the Mayor:-

"Chief Executives of Councils have been given a look into what Hazel Blears is calling Local Government Devolution. Can the Mayor please tell us what has been put in place to make sure we all understand what this means to us and how it affects the running of this Council?"

In response, the Mayor advised that neither he nor the Chief Executive were sure what the question meant. The Department for Communities and Local Government (CLG) had set up a number of working groups to implement their Action Plan for the Local Government and Public Involvement in Health Act 2007. As part of this process they had put in place some "Sounding Boards", through the Local Government Association, to act as a confidential consultation process. CLG/LGA requested that a few chief executives represent local government on some of these Sounding Boards to provide a professional critique of proposed guidance notes. They all work to Chatham House Rules of confidentiality. The Mayor reported that Paul Walker is on the LSP/LAA Sounding Board which could be what Councillor Marshall was talking about. Hazel Blears has apparently said that she wants to keep the momentum for change going by providing at least one guidance note per week to local government. CLG seem to be doing just that, but they now merely publish them on their website, rather than sending them to us - or even letting us know they've published them! Apart from that, the Mayor was happy to take any supplementary questions.

There were no supplementary questions.

- (ii) Question from Councillor Allison to the Mayor:-

"Will the Mayor please provide an update to this Council on the status of the Anhydrite Mine Investigations?"

The Mayor replied that the site investigation works were formally completed on 19th October although these took longer than anticipated due to the presence of large amounts of gravel immediately above the anhydrite layer. This gravel had not shown up on the previous site investigation so was unforeseen and needed

a different drilling technique to drill through it. The reason that the original site investigation did not pick this up was because the thickness of the gravel layer varied and the original limited boreholes over a large area did not pick it up. In a sense though, this was the reason for the second site investigation. A factual report showing the borehole logs was received on the 28th November. The key document is the interpretive report and it was expected to have this in a draft form before Christmas. This would be examined by Officers, by our consultants and by consultants acting on behalf of English Partnerships. It was expected that a final version would be available by the end of January 2008. A non technical summary plus the report would be presented to Cabinet in February advising Cabinet of the position plus seeking permission to send out a copy of the non technical summary to all residents and Ward Members. After a period of say two weeks, a residents meeting will be held where, in collaboration with our consultant, give a presentation to all interested residents / Ward Members and answer any questions arising from the report / non technical summary.

Councillor Allison had no supplementary questions but advised Council that residents would be reassured by the response.

(iii) Question from Councillor Brash to Portfolio Holder for Neighbourhoods and Communities:-

“The recent announcement of a temporary suspension of Maternity services at University Hospital Hartlepool, starting next week, has lead to much anxiety amongst patients, especially with regard to transportation to North Tees. As Portfolio Holder responsible for transport can you outline what steps you have taken in light of these changes?”

The Portfolio Holder advised that a Mayor’s Briefing Meeting had been held 3 weeks ago when it had become apparent that more services were going to be transferred from University Hospital Hartlepool, than had originally been expected.

The Portfolio holder and representatives from the Technical Services Department had met with representatives from the Primary Care Trust and Hartlepool and North Tees Hospital to discuss the imminent transfer of both Maternity and Paediatric Services from Hartlepool to North Tees.

It was agreed that the PCT/NHS and HBC would jointly fund a bus service to operate for a period for three months to assist patients requiring access to above mentioned services at North Tees Hospital.

The service will be operated by Hartlepool Borough Councils Transport Services unit and will commence on Monday 17th December, subject to approval from the North Eastern and North Western Traffic Commissioner, which is expected on Friday 14th December 2007,

From the 17th December 2007 - 1st January 2008 the service will operate from the hours of 14:00 - 21:00 providing access to allocated visiting times. From the 2nd January 2008 the service will operate from 9:00- 21:00 providing access to

appointments and visiting times. The timetable for the service was available. Notification had been received recently that the Traffic Commissioner had waived the '56 day rule' and the service would start on 17th December. Members of Council were requested, by the Portfolio Holder, to pass on the information relating to the bus services. Officers had worked very hard to secure the service and the Portfolio Holder took the opportunity to record his thanks to Officers.

The following supplementary questions were asked by Councillor Brash:-

- (i) *Could the Council not have gone further in relation to the frequency of journeys?*
- (ii) *What is the Council doing to address this issue beyond the time period referred to by the Portfolio Holder?*

In response to the supplementary questions, the Portfolio Holder explained that the £30,000 allocated to the Council had been used and although it had been hoped that bus companies would co-operate, many obstacles had been hit. In terms of the longer term solution, meetings had been held with the Primary Care Trust and the Hospital Trust. The establishment of a Working Group had been agreed and it was hoped that the Working Group would meet before Christmas to consider its Terms of Reference with the aim of setting up a commercial service at the end of March.

- (iv) Question from Councillor Wistow to Chairman of Adult and Community Services and Health Scrutiny Forum (presented on behalf of Councillor Wistow by the Chairman of the Council):-

“Given the discussion at the last Council meeting with respect to Hydrotherapy at University Hospital Hartlepool and in light of recent announcements about the transfer of services to North Tees from Hartlepool together with the withdrawal and contracting out of services at the Wynyard Road Centre, do you believe the NHS in Hartlepool is meeting its statutory obligation to consult with Scrutiny on significant changes to services?”

Councillor Brash, Chairman of Adult and Community Services and Health Scrutiny Forum, responded that the short answer to the question was 'No' and so was the long answer. It was a mixed picture. In the past, there had been no problems with the Acute Trust but as referred to at the last meeting of Council, there had been no consultation in relation to the closure of the hydrotherapy pool at Hartlepool Hospital. Since the last Council meeting, the Chairman of the Scrutiny Forum had written to the Chief Executive of the Trust and he intended to report to Members on the reply. The Primary Care Trust had improved greatly of late but there was the issue in relation to Wynyard Road Centre. The Chairman also referred to the inept consultation process carried out by the Ambulance Trust. It was considered that there needed to be Protocols established as recommended as Good Practice by the Centre for Public Excellence. There was also a wider issue in relation to the Adult and Community Services and Health Scrutiny Forum. The Chairman considered that there was a need to give greater support to Scrutiny. It was highlighted that

the Council had a moral obligation to hold the NHS to account and it was necessary to allocate resources to allow a Health Scrutiny Forum to do its job.

(v) Question from Councillor J Marshall to Neighbourhoods and Communities Portfolio Holder:-

“Can you please tell us what work is being done in the council, on personal travel planning, to reduce carbon emissions etc?”

The Mayor replied that Smarter Travel Week was held in June 2006 in which a number of Council employees took part in numerous events organised throughout the week such as car sharing, ‘walk in to work out’ and lunchtime health walks. The event was held to launch Smarter Travel and promote sustainable modes of travel. Information is also provided at staff inductions, including information on the council’s car sharing scheme and details on how staff can request a personalised journey plan. 2Plus Travel car sharing scheme has recently been re-launched as part of HBC Climate Action Campaign.

Work is also undertaken on travel planning external to the Council i.e. with schools and workplaces in preparing and implementing travel plans. We now have 78% of schools in the town with an approved travel plan which is well above the national average. Projects which have been implemented include ‘Walk on Wednesdays’, walking buses, cycle permit schemes and car sharing schemes.

In 2006 the Council signed up for the Carbon Trust Energy Accreditation scheme which covers all Council buildings. The scheme examined the councils systems for dealing with energy efficiency and gave the authority accreditation for the work undertaken so far. A Carbon Trust Energy Audit of Church Street Depot has provided practical advice such as changing light fittings which when implemented resulted in a 30% reduction (£17K) of energy bill.

Staff at the Leadbitter Buildings have made concerted efforts to reduce energy. Through the recruitment of volunteer energy champions in the building to raise awareness and switch off unnecessary equipment the following results have been achieved;

Gas is down by	- 17%
Electric is down by	- 10%
Water is down by	- 68%
CO2 is down by	- 43%

In response, Councillor Marshall advised that for every £1 the Council invested, the Council saved £30. He then asked the Mayor how much the Council had invested, how much it wished to recuperate and whether the Portfolio Holder would bring those figures to Council. In response, the Portfolio Holder undertook to bring the figures to the next meeting of Council.

(vi) Question from Councillor Allison to the Mayor:-

“The notice for my last ward surgery included information in several languages other than English. Given recently published guidelines by the Labour Government that translation into languages other than English should only be carried out in a targeted way would the Mayor identify which communities and approximately how many individuals, within the town and St Hilda Ward in particular, are being targeted by these translations?”

The Mayor responded that in addition to English, the Ward Surgery notice provides a message about how to obtain a translation of the Ward surgery notice in the nine most commonly spoken languages in Hartlepool. The communities that are particularly targeted in the notice are those that speak Arabic, Bengali, Kurdish, Mandarin, Urdu, Hindi, Punjabi, Cantonese and Polish. The Mayor acknowledged that the figures were a bit dated but advised that the last Census, in 2001, identified that there were approximately 1050 Hartlepool residents whose main language is potentially one of the 9 included in the ward surgery notice, with approximately 65 residents within St Hilda's Ward. The figures were much higher now.

Cllr Allison highlighted that Hazel Blears had asked Local Authorities to apply key tests and asked the Mayor whether he considered that the Council could identify a need for the 9 languages. In response, the Mayor advised that the Diversity Group had met since the last Council meeting and a draft Access Strategy, which included access to information, was being developed and would address all kinds of access issues, including translation services. The draft strategy is due to be considered at Scrutiny Coordinating Committee early next year. The Access to Information Strategy proposes that translation services for all Council documents etc be provided only on request in reasonable circumstances, which reflects the current approach taken within the Council.

The Government guidance will be reported to Scrutiny Coordinating Committee and it is anticipated that more specific guidance as to when translation services are appropriate can be developed, taking into account Elected Members views as well as the Government guidance.

(vii) Question from Councillor J Marshall to Adult and Public Health Services Portfolio Holder:-

“Hartlepool Hospital is closing down and moving many care services out of the town. These moves are putting an ever increasing burden on Hartlepool families.

It is also moving more care into the community which will and is affecting the amount of care this Council has to provide across the board.

This has an effect on council costs to taxpayers in Hartlepool.

What are we doing now and in the future to prevent the cost burden being placed more and more on towns taxpayers, while making sure that these extra burdens are kept to a minimum”

The Portfolio Holder highlighted that at the moment, Hartlepool Hospital was not closing down and there were still plans for some services to continue in

Hartlepool. Also, in terms of effects on Council tax payers, a lot of services in the Adults and Community Services Department were not funded through Council Tax but through specific grants.

The plans for the new hospital were coupled with plans for the development of community health services which would provide some of the services currently located at the hospital such as diabetes clinics and podiatric surgery. The Local Authority is involved in a number of working groups who have the role of planning how and where these services will be provided in the future, the Local Authority has committed to take part to ensure there is no adverse affect on the health of Hartlepool people or the financial demands on the Council. In order to ensure we are monitoring the impact of the changes, Cabinet had asked for regular briefings from both the PCT and North Tees and Hartlepool NHS Trust planning teams and the Health Scrutiny Forum was taking a key interest in scrutinising these developments. In all of the meetings to date the issue of transport has been highlighted, as had been explained earlier by the Portfolio Holder, as a fundamental issue to be resolved, and this was something that was raised in all forums where plans for any new services were being discussed.

The Portfolio Holder highlighted that the amount of social care the Council had to provide was likely to be significantly affected by the increasing numbers of older people in the population. Approximately 1.5million people were suffering from dementia. The Portfolio Holder referred to Councillor Marshall's question to him previously at Council and explained that the Council would continue to work with relevant organisations to ensure the right bill was picked up by the right body.

(viii) Question from Councillor Allison to the Mayor

Will the Mayor join with me in congratulating Jason Anderson and the team at Radio Hartlepool on their achievement in obtaining their broadcast licence? Will the Mayor also consider inviting Radio Hartlepool to broadcast the proceedings of Full Council Meetings so that the people of Hartlepool would have the opportunity to listen to the deliberations of the Council over matters of importance to them and the town?"

Prior to responding to the question, the Mayor referred to how pleased he was that Radio Hartlepool had got its license and had been recently congratulated by the Hartlepool Partnership. The Mayor had contacted Mr. Anderson who had advised that he did not want to broadcast live. He would, however, be invited to attend meetings and then it would be upto the Council to decide regarding broadcasting the proceedings.

Councillor Allison had spoken also to Mr Anderson. Whilst researching his question, he had discovered that there were a number of Local Authorities who broadcasted their meetings live and they get between 600-800 viewers. Councillor Allison questioned whether the Council would consider having Council meetings live on the website. An assurance was sought that the Mayor would investigate and report back to the Council. In response, the Mayor undertook to provide the information to Council.

(ix) Question from Councillor J Marshall to the Mayor:-

“The Members’ Room has had spent on it a considerable amount of taxpayers money.

However, do you agree that the Health and Safety laws have not been implemented? i.e.

No hand washing facility with appropriate cleaner,

No sink for washing cups, spoons etc. (a sink),

A danger in carrying boiling water through two locked doors, which could cause scalding injury,

No hand towels,

No clean area for cups, etc. to be stored.

Do you agree that the refurbishment of the Members’ Room has been a second thought process and a waste of money? Because of the above very few members use the rooms!

Is it not time that members have a say in what is provided for them when working in the Civic Centre?”

In response, the Mayor advised that the only additional costs (over what would have been spent on the scope of work for an open plan office area) were associated with the installation of the fire-wall between the Members' Lounge and the Finance Dept. area. Hand washing facilities, hand towels/dryers are available in the Civic Suite toilets. Suitable arrangements have been made to ensure that provision of refreshments does not place significant risks on any individual. Flasks of hot water are provided each morning, refreshed throughout the day and upon request. These are closed containers, which minimise the risk of spillage. Crockery and cutlery are provided and washed by the Civic Superintendents; clean cups are provided each morning and refreshed throughout the day.

The Members’ Room has not been a second thought process and a waste of money - the facilities provided are an improvement and have additional ICT features. Members were consulted on refreshment provision prior to works commencing. The members’ lounge shares in the same energy-efficient design as the general office areas in improved lighting and heating/ventilation. The initial capital cost is an ‘invest to save’, as ongoing revenue bills will be reduced as energy usage is reduced.

The consultation process included initial input from the Mayor and Cabinet at Mayor's briefing of 25th September 2006, which agreed principles of the layout of the East Wing including the Members' Lounge. A sketch of the proposed scheme was displayed and explained to Members at the open evening event of 10 October 2006 at the same time as the proposed Members ICT proposals were exhibited. Members’ opinions were sought and their feedback was taken on board by the design team. The final scheme was reviewed and accepted by Cabinet before implementation.

Following the Mayor's response, Councillor Marshall asked the Mayor if he was aware that the Council's Safety Officer had serious concerns and was looking at the situation. The Mayor advised that he was not aware of those concerns.

- (c) Questions to the appropriate Members on Police and Fire Authority issues, for which notice has been given.

None

86. BUSINESS REQUIRED BY STATUTE

None

87. ANNOUNCEMENTS

None

88. TO DISPOSE OF BUSINESS (IF ANY) REMAINING FROM THE LAST MEETING AND TO RECEIVE THE REPORT OF ANY SCRUTINY FORUM OR OTHER COMMITTEE TO WHICH SUCH BUSINESS WAS REFERRED FOR CONSIDERATION.

None

89. TO RECEIVE REPORTS FROM THE COUNCIL'S COMMITTEES AND WORKING GROUPS

- (i) Report of General Purposes Committee

A. Review of Polling Districts and Polling Places

The Chairman of the General Purposes Committee presented a report which invited the Council to approve the proposals for review of the Polling Districts and Polling Places set out in appendices to the report. The report set out the background to the review and highlighted that the proposals produced by the General Purposes (Polling District Review) Sub-Committee had been the subject of a public consultation exercise. The proposals had also been examined by the Scrutiny Coordinating Committee. The proposals had been reviewed in the light of the responses received in the consultation exercise and had been approved by the General Purposes Committee on 5th December 2007.

Members were advised that the Committee had been concerned to ensure that the changes to be made were adequately brought to the attention of electors by appropriate publicity and clear endorsement on polling cards when circulated for the next election. The Chief Solicitor had confirmed that these steps could be taken; apart from publication of statutory notice, arrangements would be made for a press release in Hartlepool Mail in the new year and an article in the March 2008 edition of Hartbeat.

Following presentation of the report, it was questioned as to whether the General Purposes Committee had given any consideration to asking the question of Elwick residents whether they were prepared to move to full postal voting. During the discussion which followed, Members suggested that significant savings could be achieved if the Council considered holding elections every four years. Whilst recognising there would be benefits and savings, it was also recognised that some residents would prefer to continue being able to 'have their say' on a more regular basis. A referendum was suggested as possibly the method of determination.

RESOLVED - That the polling districts and polling places, as set out in appendix 1 to the report, be approved and the Electoral Registration Officer be authorised to take all necessary steps to implement the changes proposed, including publication of the outcome of the review as required by the Electoral Administration Act and as requested by the General Purposes Committee.

B. Decision Making Process

The Chairman of the General Purposes Committee presented a report which dealt with a referral from the Committee in terms of the decision making process.

Council was advised that at the meeting of the Committee, held on 28th September, 2007, in response to Officers comments made at the meeting, the Committee had unanimously resolved that it was not prepared to 'rubber stamp' decisions and recommendations in order to meet deadlines which, because of the lateness of submission, denied Members the opportunity to raise for response prior to decision, questions on matters of concern to them. Members were expected to challenge and question the action of Officers and recommended that all bodies of the Council express the same view and that this be reported to the next meeting of the Council.

The Chairman of the Committee sought the support of the Council that Members get full truthful responses to all questions before any decisions are made.

RESOLVED – That the report, and views expressed, be agreed.

(ii) Report of the Constitution Committee

The Vice-Chairman of the Constitution Committee presented a report which invited the Council to approve a review of representation on outside bodies and the process by which nominations were made.

At the meeting of the Constitution Committee held on 30th November 2007, Members considered a report relating to a review of outside bodies. Members reiterated their concerns expressed at a meeting of the Constitution Working Group held on 22 November 2007 about the added value that some of the outside body appointments bring to the Council and the number of Members appointed to each organisation. Members were also concerned that there did

not appear to be a training or induction programme in place for Members attending these organisations. In addition, there was no consistent arrangement for formal Member feedback from the different organisations to other Members, especially where the organisation was in receipt of local authority funding and it was agreed that this issue be incorporated into the surveys to be forwarded to the organisations and Members. Despite the above concerns, it was acknowledged that there were a number of outside organisations where Members felt that their attendance did add value to the organisation and the Council as a whole.

Members recognised that the proposals would constitute a very thorough review of nominations to outside bodies and should leave the Council well placed to continue representing the interests of local people effectively in a wide variety of organisations.

At the Council meeting, discussion took place on the low attendance statistics relating to attendance at meetings of outside bodies. Reasons for those low statistics were highlighted. In response, the Portfolio Holder for Performance reminded Members of the introduction of a voluntary system which allowed the attendance of Members, at meetings of outside bodies, to be recorded. To date, only one Member had used that facility.

RESOLVED – That the review of nominations to outside bodies be endorsed.

90. TO CONSIDER ANY OTHER BUSINESS SPECIFIED IN THE SUMMONS OF THE MEETING

- (i) A Presentation by Councillor Payne, Fire Authority Representative, on Balancing Risk against Resources.

Councillor Payne, Fire Authority representative, made a presentation to Council which addressed the following areas:-

What Cleveland Fire Brigade Does and how they do it

- 80,000 home fire safety visits, 97,000 smoke detectors fitted
- Winning battle with arson: deliberate dwelling fires down by 44%, vehicle arson down by 56%, anti-social behaviour fires down by 10%
- Road safety initiatives delivered to nearly 20,000 young people to date, contributing to a reduction of 30% in road traffic collision deaths and injuries
- Over 730 calls attended jointly with the Ambulance Service (co-responder calls)
- 23,318 school children educated and 1,182 individuals participating in Youth Initiatives run since 2005

The above is in addition to the local power station and other high risk industries in the area which the Cleveland Fire Brigade had to deal with. They

demonstrated the range, scope and diversity of what a modern fire and rescue service considers all in a day's work.

The Financials

In future, starting with 2008/09, Cleveland Fire Brigade will receive less funding. This is a matter decided on by central government. The Fire Authority has no choice. The latest government method of calculation takes into account how the area has changed and looks at the underlying data in a different way. It is going to reduce the grant for Cleveland Fire Authority. Significant savings are needed over the next few years:-

£500,000 in 2008/09

£600,000 in 2009/10

Initiatives, together with the ending of specific grants from government, mean that the brigade must find an additional investment of £1.159 in 2008/09 to fill the funding gap. A further review of the distribution formula, currently out to consultation from the government department for Communities and Local Government could, in the worst case, further reduce the amount of grant allocated to Cleveland Fire Authority by £1.4million during 2008/09, increasing the gap the Brigade must fill to £2.559 million. In 2009/10, and in addition to the required savings of £600,000, the Fire Authority is committed to incur leasing costs for the new national Firelink radio equipment. These financial challenges mean the Fire Authority must look critically at budgets and scrutinise areas where funding can be used more effectively, while still providing a safe, efficient and effective service for the community.

The following savings were then highlighted:-

- Net savings with minimal impact on service delivery
- Savings which can be made but there may be some potentially negative effect on service delivery
- Net savings but a possible negative impact on service delivery and safety

Councillor Payne highlighted that the savings list could put the public and Fire Brigade staff at risk.

The consultation document, a copy of which had been tabled at the meeting, was out to public consultation and Cllr Payne urged all Members of the Council to consider it, respond to it and to tell all their constituents. He highlighted also that his colleagues had signed a petition and all members of the Council were invited to sign that petition.

Members expressed grave concerns in relation to the issues raised by Councillor Payne during his presentation. Councillor J Marshall, another fire authority representative, referred to the Fire Brigade having done everything the Government had asked of them, had saved over £20million and for the same Government to then cut the amount of money spent by the Fire Authority was outrageous.

The Mayor, representative on Emergency Planning Unit, shared the grave concerns which had been expressed and considered it 'beyond belief' for Teesside to be downgraded. He considered this to be 'tip of iceberg' and that emergency planning and the police could be next. He reiterated concerns which had been expressed by Councillor Payne in relation to the potential 'disaster' implications of the area and the potential of putting lives at risk.

In response to comments made by Councillor J Marshall, Members of the Labour Group referred to previous opposition of Government proposals including the merging of emergency services. Reference was made to part of the problem being related to the formula which penalised success, to the culture of not valuing public service and to the type of industry which was 'booming' in Teesside with Redcar and Cleveland Council considering applications to build an oil refinery on the Wilton site.

The Chairman concluded the debate by urging all members of the Council to sign the petition, referred to by Councillor Payne, and for the Council to speak with 'one voice'.

91. REPORT FROM THE EXECUTIVE

(a) Proposals in relation to the Council's budget and policy framework

(i) Annual Library Plan 2007/08

The Culture, Leisure and Tourism Portfolio Holder presented the Annual Library Plan 2007/08 for Council's approval. The Plan described the priorities and actions of the library service during 2007/08 and how they contributed to delivery of the Departmental and Corporate Plans. Consultation with stakeholders, library users and the public including a presentation at each of the Council's Neighbourhood Forums had taken place. The Annual Library Plan 2007/08 was appended to the Portfolio Holder's report.

RESOLVED – That the Annual Library Plan 2007-8 be approved.

(b) Proposal for Departure from the Budget and Policy Framework

None

CHAIRMAN'S PROPOSAL

The Chairman highlighted that there were four Motions on Notice and he proposed to spend no more than ten minutes on each Motion.

Council agreed to the Chairman's proposal.

92. MOTIONS ON NOTICE

Motion moved and seconded:-

- (i) “This Council ask that the Mayor, his Cabinet and Hartlepool Partnership to urgently look at the threat to our post offices throughout the Town. Furthermore, that they undertake this exercise with a clear view that these services should be retained for the benefit of our residents.”

Signed:
J Marshall
S Gibbon
G Lilley
A Lilley
T Fleming
MW Turner

In moving the Motion, Councillor Marshall referred to the importance of the Motion. Councillor Morris seconded the Motion and highlighted that it was important to progress this matter with urgency.

The Mayor referred to Member Question (iii) considered at the meeting of Council held on 25th October 2007 and highlighted that consultation was underway and that he had written already to the MP for Hartlepool. Members then highlighted discussions which had taken place at a meeting of the South Neighbourhood Consultative Forum when it had been suggested that consideration should be given to a Joint Neighbourhood Forum on the issue of post office closures.

Motion put and agreed.

- (ii) Motion Moved and Seconded:-

“This Council ask the Mayor and his Cabinet, the Hartlepool Partnership and the Towns MP Iain Wright to hold an urgent and far reaching enquiry into the plight of the Towns fishermen, and the E.U.s Common Fisheries Policy on their Livelihoods.”

Signed:
J Marshall
MW Turner
G Lilley
S Gibbon
MA Plant

In moving the Motion, Councillor J Marshall advised Members that the MP for Hartlepool had already spoken on this issue and reference was made to the current ‘ridiculous’ position faced by the Town’s fishermen.

In seconding the Motion, Councillor Lilley highlighted that he is the Council's representative on the North East Sea Fisheries Committee. He had spoken to local fishermen. He advised Council of the current situation and that local fishermen had ideas as to how the situation could be improved. He highlighted also that DEFRA had some places on the North East Sea Fisheries Commission and considered that the Council should be suggesting that one of the commercial fishermen be appointed to one of those vacancies. Given that the problems being experienced by Hartlepool fishermen were also experienced by other fishermen, it was suggested also that other Local Authorities should be contacted and that there was a role for the European Commission.

COUNCILLOR JOHNSON DECLARED A NON-PREJUDICIAL INTEREST.

Councillor Brash, leader of the Labour Group, expressed concern in relation to the language used in the Motion. He highlighted that it was important to be clear in relation to all the actions which were being taken and that Coastal MPs had formed a Working Group. Ministers had visited Hartlepool and fishermen had been taken to Westminster. At the same time, Councillor Brash recognised the sentiments of the Motion and proposed the following amendment, which was then seconded:-

“This Council ask the Mayor to urgently contact the Town's MP Iain Wright regarding the plight of the Town's fisherman and to ascertain what steps are being taken to address this issue both now and in the future and to report this information back to Council at the earliest opportunity”

The amendment was not accepted by Cllr J Marshall who moved the Motion.

Amendment put and declared to be carried.

Amended Motion agreed.

(iii) Motion moved and seconded:-

“This Council objects in the strongest possible terms to the proposals by the North East Ambulance Trust to relocate its Teesside based control centre to South Tyneside. This Council believes that this would be severely detrimental to a service which relies on local knowledge and that the change would potentially put patients lives at risk. Moreover the Trust has failed in its duty to conduct real and meaningful consultation and has ignored the serious concerns expressed by ourselves and others. This Council is, therefore, opposed to the proposed relocation and demands that the Trust urgently reconsiders so as to ensure an ambulance control facility is retained in the Tees Valley area”.

Signed:
J Brash
M Johnson
C Richardson

S Cook
C Simmons

In moving the motion Councillor Brash, Chairman of the Adult and Community Services and Health Scrutiny Forum, advised Council that representatives of the Ambulance Trust had attended a meeting of his Scrutiny Forum. He highlighted that the Trust's consultation document referred to a preferred option and gave no substantive evidence in support of other options. Councillor Brash then referred to Consultant's comments and informed Council of the challenges made to the Trust.

COUNCILLOR FLEET DECLARED NON-PECUNIARY INTEREST.

Members expressed their support of the Motion and following some further discussion, it was:-

Moved and Seconded:-

'That a vote be taken'

Agreed

Councillor Wallace requested that his vote against a vote being taken be recorded.

Motion unanimously agreed.

At this point, Councillor Wallace sought the permission of Council to present the views of the Police Authority. The request was refused by the Chairman.

(iv) Motion Moved and Seconded:-

"The Council urges the Executive in any disposal of land at Seaton Carew to obtain the best financial advantage and to allocate resources to the continual regeneration of the resort"

Signed:
G Lilley
A Lilley
S Gibbon
J Marshall
MW Turner

In moving the Motion, Councillor Turner referred to the lull in development/regeneration in Seaton Carew. There was a need for funding and the Motion attempted to address this problem. Councillor G Lilley seconded the Motion and supported the comments made by Councillor Turner.

Amendment Moved and Seconded:-

“The Council urges the Executive in any disposal of land at Seaton Carew to obtain best value and to allocate resources to the continual regeneration of the town.”

In moving the amendment, Councillor Brash acknowledged the sentiments of the Motion but highlighted that the Council might have to sell land to allow affordable social housing to be built in the town. Councillor Brash considered it was important for the Council to seek better value and that a price could not be put on putting a roof over peoples head. Seaton Carew is one of many of the Council's jewels and the Council could not concentrate on one area when funding belongs to all of Hartlepool.

Cllr James recalled that approximately two years ago a large sum of money had been allocated to the Front at Seaton Carew, from Tees Valley arrangements, and the money had been returned unused because businesses in Seaton Carew didn't provide their contribution. Cllr James requested that the Director of Regeneration and Planning Services respond, to her recollection, in writing to the Council .

The Chairman asked Councillor Turner if he accepted the amendment. Councillor Turner advised that he did not accept the amendment.

Councillor J Marshall referred to money having been given to Seaton Carew because it needed it and that he objected to the Motion being 'watered down'. He reiterated that Seaton Carew needed investment and it was necessary for the Council to show willing, to take a difficult route which is right for Seaton Carew. He added that it was not the responsibility of shop owners to match fund investment but it was the Council's responsibility to kick start investment in the area.

Amendment put and declared to be carried.

Substantive Motion put and declared to be carried.

COUNCILLOR LAFFEY DECLARED A NON PREJUDICIAL INTEREST.

93. HIGH TUNSTALL COLLEGE OF SCIENCE - FOUNDATION STATUS

On 1st November 2007, the Director of Children's Services had received a letter from the Chair of Governors of High Tunstall College of Science indicating that the Governors had decided to investigate the possibility of seeking Foundation Status for the College. As part of this process they had indicated that they would be seeking consultation with a wide variety of stakeholders during a four week period of consultation ending on 3rd December 2007.

The Children's Services Portfolio Holder would prepare an appropriate response to the Governing Body's consultation process as was the case when Manor College of Technology went through a similar process in 2006. All members of

the Council were informed by letter from the Director of Children's Services dated 19th November of the consultation should they wish to respond.

RESOLVED – That the report be noted.

94. NORTH TEES AND HARTLEPOOL NHS TRUST - APPOINTMENT OF GOVERNOR

Council was advised that correspondence had been received from the Secretary of North Tees and Hartlepool NHS Trust advising of their application to become a Foundation Trust. The Constitution of the Trust, when it became a Foundation Trust, provided for the appointment of a Governor by Hartlepool Borough Council.

The appointment was an Executive appointment and the Mayor had therefore appointed the Adult and Public Health Services Portfolio Holder as this Council's representative on the Trust's Council of Governors.

RESOLVED – That the appointment of the Portfolio Holder be noted.

95. TREASURY MANAGEMENT PROCESS

At the last meeting, Council had resolved the following:

Minute No 59 to be amended with the following addition:-

- (v) What views had been expressed by the auditors or any regulatory body in relation to the Treasury Management process and what advice had been received.

The Chief Executive reported to Council that no specific views had been expressed by the District Auditor who was the relevant regulatory body in relation to the treasury management process and no advice had been received up to the 2005/6 audit year. The Chief Executive commented that the treasury management process was subject to regular internal audit investigations and regular reports to the Portfolio Holder and Council. The District Auditor had access to all of these and had not brought any issues on this subject to the Council's attention. Also, the Chief Financial Officer, in the normal course of business briefed the District Auditor on the Council's treasury management activities and strategies.

The audit memorandum for the current year audit year 2006/7 was awaited and any issues arising from that would be brought to members' attention through the relevant committees should that be necessary.

RESOLVED – That the report be noted.

96. DEBATE ON EXECUTIVE ARRANGEMENTS

At the meeting of the Council held on 24th October 2007, it was resolved that “This Council debates whether or not the position of Elected Mayor is the most suitable method of Government for Hartlepool Borough Council.”

On 30th October 2007, the Local Government and Public Involvement in Health Act 2007 received the Royal Assent. Part 3 of the Act makes amendments to the options and procedures relating to executive arrangements. The available options open to the authority are limited to a Mayor and Cabinet, or a Leader and Cabinet, form of executive. Under the Local Government Act 2000, a decision to change from the current mayoral arrangement to Leader and Cabinet form of executive would necessitate the holding of a referendum amongst the town's electorate. However by s.69 of the 2007 Act, the period which must now elapse between referendums relating to executive arrangements is increased from 5 to 10 years. In consequence the earliest date at which any proposed change could be subject to a referendum is now October 2011.

Council was asked to determine whether, in the light of the changes in legislation, the debate directed on 24th October 2007 should take place at this time. Councillor Morris, who had moved the Motion at the last meeting of Council, proposed that the debate directed on 24th October 2007 should not take place at this time.

RESOLVED – That the debate directed on 24th October 2007 not take place at this time.

97. SCHOOL TRANSFORMATION PROJECT BOARD

On 26 November 2007 Cabinet had considered a report by the Director of Children's Services recommending that the Building Schools for the Future (BSF) Project Board be reviewed and renamed as the Schools Transformation Project Board. The terms of reference were to be changed to include responsibility for the Primary Capital Programme as well as for Building Schools for the Future. Cabinet also considered the membership of the Board and resolved that the elected member group on the Board be changed to include the Children's Services Portfolio Holder, Finance and Efficiency Portfolio Holder, The Mayor, Deputy Mayor, Chair of Scrutiny Co-ordinating Committee, Chair of Children's Services Scrutiny Forum, Chair of Neighbourhood Services Scrutiny Forum and one Member appointed by Council.

Council was, therefore, asked to appoint one elected member to the Schools Transformation Project Board

RESOLVED – That Councillor Morris be appointed as this Council's representative on the Schools Transformation Project Board.

98. APPOINTMENT TO COMMITTEES AND FORUMS

The Chief Executive had been informed that the Labour Group wish to make the following change to their appointments to the Adult and Community Services and Health Scrutiny Forum:

Councillor Chris Simmons to replace Councillor Kevin Cranney.

RESOLVED -

That the Change of Membership of the Adult and Community Services and Health Scrutiny Forum be noted.

C RICHARDSON

CHAIRMAN

EXTRAORDINARY COUNCIL

MINUTES OF PROCEEDINGS

14th January 2008

The meeting commenced at 7.00 p.m. in the Civic Centre, Hartlepool

PRESENT:-

The Vice-Chairman (Councillor J Marshall) presiding:

COUNCILLORS:

Akers-Belcher	Allison	Atkinson
Barker	R W Cook	Coward
Cranney	Fleet	Fleming
Flintoff	Gibbon	Griffin
Hall	Henery	Jackson
James	Johnson	Lauderdale
A Lilley	G Lilley	London
Dr. Morris	Plant	Preece
Shaw	Simmons	Tumilty
Turner	Wistow	Worthy
Wright	Young	

Officers: Tony Brown, Chief Solicitor
Paul Walker, Chief Executive
Alastair Rae, Public Relations Manager
Amanda Whitaker, Democratic Services Team Manager
Jo Wilson, Democratic Services Officer

Also in attendance:-

Superintendent Andy Summerbell, District Commander.

99. APOLOGIES FOR ABSENT MEMBERS

The Chairman of the Council (Councillor Richardson), The Mayor (Stuart Drummond) and Councillors Brash, Clouth, S Cook, Fenwick, Hargreaves, Hill, Kaiser, Laffey, A Marshall, Payne, and Sutheran and Wallace,

100. DECLARATIONS OF INTEREST FROM MEMBERS

None

101. DISCUSSION OF THE RECENT BREAK-IN AT THE CIVIC CENTRE AND THEFT OF CIVIC REGALIA

Motion moved and seconded:-

“That Council Procedure Rules be suspended to the extent necessary to permit the presentation of information by Superintendent Summerbell and the Chief Executive”.

The Chief Solicitor advised that it was a matter for Council whether it felt it was appropriate to suspend Council Procedure Rules for the purpose of receiving information on the subject of the agenda. From a legal and municipal point of view, the Chief Solicitor saw no objection to information being presented by Superintendent Summerbell and the Chief Executive although it was highlighted that some of that information could be of a confidential nature and that type of information needed to be dealt with in private session.

Motion put and agreed.

(i) Presentation by Superintendent Summerbell

Superintendent Summerbell highlighted that the recent break-in at the Civic Centre and theft of Civic Regalia was subject to a criminal investigation so he could not comment on particular aspects of where the investigation was at. He could confirm that the offence had taken place overnight and entry had been by an external window into the foyer area. The investigation had concentrated on outlets for the stolen items and on security issues. It was confirmed that the police were enhancing images of the suspects. The enquiry was now on a national basis. There was a belief that the crime may have been committed by people from out of the town. The police were making use of technology in terms of tracking suspect vehicles. It was confirmed also that the Crime Prevention Officer had been in touch with the Council to assist with a review of security.

There were no questions from Members and the Vice-Chairman thanked Superintendent Summerbell for his attendance. Superintendent Summerbell advised that he would be present for the remainder of the meeting.

(ii) Presentation by the Chief Executive

The Chief Executive advised Members that the issue of the display of civic regalia had been first raised at a meeting of the Constitution Working Group held on 21st July 2003. The Chairman of the Working Group, Councillor Richardson, had invited now ex-Councillor Tom Burey to attend the meeting to discuss a letter he had written to the Chairman. Issues relating to the “position

in relation to the previous Deputy Mayor and Mayoress' Medallion and Chains" were discussed.

A report was presented to the next meeting of the Constitution Working Group on 24th November 2003 on a variety of civic issues. A number of recommendations were agreed, one of which was "the options and costs for the display of Hartlepool's silver be looked into".

A further report was presented to Constitution Working Group on 22nd March 2004 setting out requirements and considerations as follows:-

- One cabinet to display both sets of Robes together with the unused Maces
- Second cabinet with shelves for Hartlepool Borough Council regalia and silverware
- Alarm system - various types -
 - movement pads for individual items
 - microphone/movement sensors for cabinets
 - vibration sensors
- Location of cabinets
 - Long Gallery under photos of previous Mayors
 - outside the Chairman's Office
- Specification for different types of cabinet
 - photographs will be available at meeting
- Suppliers need to visit to provide
 - estimates for cabinets
 - estimates for alarm system
- Alarm system
 - installation
 - who responds?
- Insurance
 - agreement of specification
 - value of items on display
 - 'static' presence when members of the public are in the area
 - Insurance excess per item

The Working Group was advised that the costs for two cabinets would be in the region of £5000-£6000. A costing for an alarm system was being investigated but was dependent on location and siting of cabinets.

A further report was presented to the Constitution Working Group on 31st March 2004. The Chief Executive quoted from the minutes of that meeting as follows:-

In accordance with the wishes of the Working Group on the 24th November 2003 the Corporate Services Officer submitted a report outlining the options and costs associated with the display of civic robes, regalia and silver in the Civic Suite.

As requested, the following requirements had been identified in order to facilitate the display of regalia:-

- Two Cabinets (One for the Robes and unused Maces and one with shelves for the Councils regalia and silverware)
- An alarm system (including movement pads for individual items, microphone/movement sensors for cabinets and vibration sensors)

It was highlighted that consideration also needed to be given to other factors including the location and type of cabinets, estimates for costs, who would be responsible for the installation of and respond to alarms and insurance. The type and cost of alarms needed to be looked into further prior to consideration of any other of the factors and that this would then allow consideration of budgetary implications. . It was also suggested that the practicality of locations for the display of robes and regalia other than the Long gallery should be looked into, in particular the Council Chamber, which could be locked, and Christchurch, where there are already existing security arrangements

After consideration of the report, the Working Group requested that the following be explored further:

- The type, and cost, of an alarm suitable to enable the display the Councils robes and regalia.
- The feasibility of displaying the Councils robes and regalia in either the Council Chamber or Christchurch as an alternative to the Long Gallery.

It was next reported to Constitution Working Group on 3rd September 2004. Members were advised that the minutes of that meeting state:-

“Members requested further details of the costs of an alarm system for display cabinets or civic robes and regalia and further information on possible locations for items to be displayed.

Members had previously suggested the Council Chamber or the Art Gallery at Christchurch. These options had been looked into further with indications that display in the Chamber would require the location of secure alarmed cabinets that would need to be located near to an electrical socket to allow the installation of a wired alarm system and lighting. The Chamber would also need to be kept locked, and possibly alarmed, at all times when not in use. In relation to Christchurch it was noted that the items displayed at the Art Gallery are from the Museum Services permanent collection, of which civic regalia is not part. “

Officers present at the meeting of the Working Group had sought clarification on how to proceed. Members had reiterated their feelings that it was a great waste not to display the town civic robes and regalia somewhere it could be seen. It was felt that the display of items in our safekeeping in the museum would be a logical extension of its existing role. In relation to the civic regalia owned by the Council, it was recommended that the discussions be based on the display of robes and regalia in the Council Chamber or the Long Gallery and the display of items safeguarded by the Council in Hartlepool.

The next report was presented to Constitution Working Group on 31st March 2005 and stated as follows:-

“Plans are currently being drawn up for improvements to the Main Reception area of the Civic Centre to provide accommodation for the Contact Centre. A display cabinet has been incorporated into these plans. The cabinet will be located in the area accessed by members of the public, near to the proposed entrance to the Civic Suite and office areas. This display cabinet will meet the security requirements of the Insurance Section.”

The Minutes of that meeting state that the policy cover included “all risks” which meant that it would be possible to display any of the items in any location as long as security arrangements were of the highest level possible. In relation to displaying the items, the minutes refer to plans being drawn up for improvements to the main reception area of the Civic Centre to provide accommodation for the Contact Centre. A display cabinet had been incorporated into those plans and draft preliminary plans had been displayed at the meeting of the Working Group for Members’ information.

Members of the Working Group had welcomed the inclusion of a proposed display cabinet in the improvement works to the main reception area. Members hoped that the display cabinet would be large enough to hold a mannequin to be able to fully display the civic robes. Members felt it was essential to display the civic silverware and other silverware kept in safekeeping. Sheila Bruce, of the Hartlepool Civic Society, was also present at the meeting and supported this proposal. She commented that much of the silverware had great historic value to the town and it was very important to display these items as many young people in the town had never seen them. The Working Group supported the proposal of the display cabinet in the reception area as opposed to displays in the long gallery because of the security arrangements.

The Working Group welcomed the proposals for the inclusion of a display cabinet for the display of civic robes and regalia in the proposed improvements to the main reception area of the Civic Centre

The Constitution Working Group meeting on 19th March 2007 had agreed to set up a Civic Regalia Working Group. It first met on 1st June 2007 and agreed that part of its remit should be to “agree a programme of displays. Suggested themes for displays were proposed that could be rotated on a 3-6 month basis. Overall it was felt that items should be displayed rather than kept in the locked vault although it was acknowledged that lack of secure display cabinets and/or space reduced the possibility that all items could be put on public view. It had been noted that there was no budget provision to extend the service. Discussion had taken place around the potential for grant support and donations in the form of payment boxes.

On 24th August 2007, the notes of the Civic Regalia Working Group show that it was noted that chains, maces, wands of office including Mayoral robe are on display in Hartlepool Connect area. In terms of financial considerations, due to family circumstances, Mrs Bruce had submitted her apologies for the meeting and therefore did not report on the potential for grant support. However,

Councillor J Marshall had advised that he had proposed that monies from the Civic Lottery Fund be used to fund repair costs etc. This matter was to be considered by the Grants Committee.

The Chief Executive advised Members that he considered that he had outlined the relevant Member-level background in relation to the display of civic regalia. He reiterated that the Constitution Working Group on 31st March 2005 had “welcomed the proposals for the inclusion of a display cabinet for the display of civic robes and regalia in the proposed improvements to the main reception area of the civic centre”. The arrangements for the display cases in the new reception area thus became part of the overall project.

Advice was received that the Museum Service had recently completed an installation of similar cases at the Historic Quay, so this was discussed with them. They recommended Click Netherfield, a company used by the Council on a regular basis for this kind of work.

Contact was made with Click-Netherfield and they produced drawings and details of two cabinets for installation in the Contact Centre. The position of the cabinets had been the subject of much discussion and the final position had been agreed by all as being the most acceptable.

The cost of the cabinets was £11,357. They are museum type display cabinets, their description being “free-standing framed showcase system which matches Mono case fronts and uses the same concealed hinge and locking system”. The Chief Executive had details of the specification which had been prepared and advised that if Members’ required further detail of that specification; he would recommend that he do so in private session.

The Chief Executive understood that Councillor Fleming had asked if a risk assessment had been carried out. In response, Mr Walker highlighted that nothing was 100% safe and secure. Risk management assesses risk and is about taking reasonable precautions to reduce those risks. The Council has a corporate risk register, Department and service risk registers which are regularly updated. The Council takes risk management seriously. A risk assessment of the display of civic regalia was carried out on 15th June 2007. The summary sheet, relating to the risk assessment, states that in so far as damage in office area, there was a security presence in operation within Hartlepool Connect. In relation to out of hours, the control measures were that security arrangements were in place eg. CCTV, Alarm System, Museum Standard Cabinets. With all those measures in place, the risk was considered to be low. Following on from the risk assessment, the Chief Executive recommended that if Members now wished him to go into detail of the Council’s security systems, and the break-in, the motion that the Council move into private session, be put.

(iii) Questions

The following questions and observations were made by Members:-

A Member made reference to the tragedy of the theft of the civic regalia but expressed concern also at the implications in terms of access to

personal/financial details. In response, the Chief Executive reassured Members that the Council has a secure network where confidential information is stored – the information is not kept on individual computers. It was noted that the system had last been tested approximately 18 months ago and was deemed to be very secure.

The Chairman of the meeting referred to background information which had been circulated to Members, prior to the meeting. He was of the opinion that there was nothing included on the 'pink papers' which he considered to be confidential. He considered, therefore, that it was appropriate for Members to vote on whether the meeting proceeded to 'closed session'.

It was highlighted, however, that Members had not had the opportunity to debate the agenda item.

Sadness was expressed at the theft of the civic regalia. It was stressed that the Labour Group were happy to co-operate. From discussions in his Group, there were some Members who had specific questions in relation to the 'pink papers' and he suggested, therefore, that it was appropriate to move into 'closed session'.

Motion to move into 'closed section' seconded.

Prior to taking the vote on the motion, the Chairman granted permission to Members to express views as follows:-

- Reference was made to assurances that the crime 'was not an inside job' and the view was expressed that the 'pink papers' should be discussed in public
- The work of Committees could not be faulted and the problems seem to have come following the hand over to the Executive in relation to the final stages. As far as security and the 'pink papers' were concerned, once security had been breached, it was considered that the need for 'pink papers' was negated. Therefore, any discussions which took place should be in the public domain.
- The Portfolio Holder for Culture, Leisure and Tourism whose portfolio included responsibility for civic regalia referred to concerns he had expressed regarding the location of the display cabinet. He had discussed those concerns with a senior officer, on 13th November, and had been told it was members who had requested that location. He had told officers what could happen and this had subsequently occurred. This was not about blaming officers; it was about stopping another incident occurring.
- The earlier discussions and questions supported the meeting going into confidential session. It was considered that a meaningful discussion could not be held while in open session and reference was made to the Chief Executive's earlier comments regarding information he had which could only be disclosed in closed session. Reference was made to the potential implications of disclosing confidential information in an open meeting.
- The local press was thanked for its coverage of the break-in and theft. Concern was expressed at potentially jeopardising the police investigation/insurance claims and it was considered, therefore, that

Members should be cautious. Members were, therefore, urged to support the meeting going into confidential session in order not to stifle debate. The meeting was about presentation of facts, not about creating headlines.

- Concern was expressed that a Member had not received the background papers which included the 'pink papers'. The benefit of hindsight was highlighted together with the weaknesses in the security system which needed to be investigated. The view was expressed that discussions on the investigation would have to be in closed session.

At this point in the meeting, following a request from Superintendent Summerbell, the District Commander was granted permission by Council to speak again. He reminded Members of the ongoing criminal investigation and referred to the good coverage by the Hartlepool Mail. He further added that there were some unique features to this burglary. If more information was put in the public domain, the investigation could be undermined. He added that the minutes of this meeting should be made available to become part of the investigation file.

Following Superintendent Summerbell's comments, it was suggested that it was possible that the convening of this meeting had been precipitous and it was moved:-

"That the meeting be adjourned until the outcome of the criminal investigation is known and the Council has been told by the Police that it is appropriate to discuss this agenda item in public.

In seconding the Motion, the validity of convening the meeting was questioned.

In response, the Vice-Chairman of the Council clarified that he had convened the meeting. Although he had been advised that it was an over-reaction, he had decided that it was appropriate to give as much information to Members as possible, at the earliest possible opportunity. He continued to be of the view that it was appropriate to convene the meeting.

The Chief Solicitor highlighted that there were two Motions 'on the table'. He considered that it was open, and logical, for the Council to consider the second Motion first, if Council considered it appropriate to do so.

At this point, the original Motion was withdrawn.

The Mover of the second Motion clarified that he was not criticising the Vice-Chairman for convening the meeting but had moved his Motion in view of the information disclosed. The Member was supported and it was highlighted that as a result of the meeting, Members had heard from the Chief Executive that the security of the Civic Centre was being reviewed.

It was moved that the Vote be put.

A vote on the Motion was put and carried.

J MARSHALL

CHAIRMAN

CLEVELAND POLICE AUTHORITY EXECUTIVE

A meeting of Cleveland Police Authority Executive was held on Monday 24 September 2007 in the Media Briefing Centre at Police Headquarters.

PRESENT: Councillor Caroline Barker, Councillor Barry Coppinger, Councillor Mary Lanigan, Councillor Ron Lowes, Councillor Dave McLuckie (Chair), Councillor Hazel Pearson OBE and Councillor Steve Wallace

Lay Justice Members
Mr Ted Cox JP, Mr Keith Fisher JP and Mr Mike McGrory JP

Independent Members
Miss Pam Andrews-Mawer, Mr Chris Coombs (Vice Chair), Mr Aslam Hanif, Mr Alf Illingworth TD JP and Mr Peter Race MBE

OFFICIALS: Mr Joe McCarthy, Mrs Caroline Llewellyn and Mrs Julie Leng (CE)
Mr Sean Price, Mr Ron Hogg, Mr Derek Bonnard and Mrs Ann Hall (CC)
Mrs Cath Andrews – Audit Commission

72 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Victor Tumilty.

73 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

74 **QUESTION TIME**

No questions were received from the public.

75 **AUDITED STATEMENT OF ACCOUNTS 2006/07**

The Chief Executive presented the Audited Statement of Accounts 2006/07. Members received and approved the Statement of Accounts 2006/07, subject to Audit, at their Annual General Meeting in June.

The Statement of Accounts was prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom: Statement of Recommended Practice 2006/07

and the subsequent Police Pension Fund Regulations 2007 (SI 1932/2007) and 'present fairly' the financial position and transactions of the Authority and the Police Pension Fund for the year ended 31 March 2007.

ORDERED that the audited Statement of Accounts 2006/07 be agreed.

76

ANNUAL GOVERNANCE REPORT – CLEVELAND POLICE AUTHORITY – AUDIT 2006/07

The District Auditor presented the Annual Governance Report for 2006/07 to Members for approval. This report had previously been submitted to the Audit and Internal Control Panel for consideration. As agreed at that meeting this report had been updated to include the up to date position following the revaluation of Stockton Police Station.

The Key Messages from the report were:-

- a. The Auditors work on the financial statements was now complete. It was proposed that they would issue an unqualified opinion in September (a draft was attached at Appendix 3 to the report).
- b. The systems and working papers to support the year end capital entries had improved from previous years but the audit identified a number of non trivial and minor errors.
- c. The Auditors view was that the Statement of Internal Control (SIC) had been prepared in accordance with proper practice specified by CIPFA and was consistent with the findings from their audit.
- d. The Auditors work on the Authority's arrangements to secure economy, efficiency and effectiveness in its use of resources was now complete. The Auditors proposed issuing an unqualified conclusion on the use of resources in September 2007 (a draft report was attached at Appendix 3 to the report).

ORDERED that the report be agreed.

77

OUTLINE ANNUAL SCHEDULE OF REPORTS

The Chief Executive outlined the proposed annual schedule of reports for the Police Authority Executive and the Panels.

At the Police Authority AGM in June 2007, the Best Value Review of Cleveland Police Authority was discussed. One of the recommendations accepted was as follows:

'In order to facilitate business planning, each panel/committee should have an annual programme of reports to be presented to the meetings. This should be consulted upon and circulated in advance of the commencement of the annual cycle of meetings'.

The schedule was viewed as a basic annual requirement, with the dates being both outline and flexible, reliant upon both availability of the data and the future determination of the panel/committee meetings schedule.

ORDERED that the Outline Annual Schedule of Reports attached at Appendix A to the report be agreed.

78

REVIEW OF MEMBERS APPRAISALS 2007

The Vice Chair submitted this report to members to update them on the progress to date in relation to the second stage of Members Appraisals.

The Police Authority agreed that all Members would be appraised in 2006, the appraisals were undertaken and training needs identified and included in the overall training plan.

It is twelve months since the first round of appraisals were undertaken and the majority of members have now completed their second appraisal. The Vice Chair has arranged for quarterly review of progress against the objectives identified in the appraisal process, the implementation of the training plans and Members attendance at training, briefings and meetings. This would ensure continuous progress/member development in 2007/08 prior to the third round of appraisals.

By repeating the appraisal the Police Authority sustains the continuous development of its members. The review process would enhance this by ensuring that progress was made throughout the year rather than relying on an annual meeting.

ORDERED that the second round of Appraisals had almost been completed and that the training needs identified had been fed into the training plan for the forthcoming year be noted.

MINUTES OF THE CLEVELAND POLICE AUTHORITY COUNCILLORS AND LAY JUSTICE MEMBERS

ORDERED that that the following minutes of the Police Authority Councillors and Lay Justice Members held on the 26 July 2007 were submitted and approved.

CLEVELAND POLICE AUTHORITY COUNCILLOR AND LAY JUSTICE MEMBERS

A meeting of Cleveland Police Authority Councillor and Lay Justice Members was held on Thursday 26 July 2007 in the Members Conference Room at Police Headquarters.

PRESENT: Councillor C Barker, Councillor P Kirton, Councillor M Lanigan, Councillor R Lowes, Councillor D McLuckie and Councillor H Pearson OBE.

Lay Justices
Mr E Cox JP, Mr K Fisher JP and Mr M McGrory JP

OFFICIALS Mr J McCarthy and Mrs J A Leng (CE)

80 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor B Coppinger, Councillor V Tumilty and Councillor S Wallace.

81 EXCLUSION OF PRESS

ORDERED that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 1 of Part 1 of Schedule 12A to the Act.

82 APPOINTMENT OF ONE INDEPENDENT MEMBER

Members were invited to make one appointment to the Independent Membership of the Police Authority.

ORDERED that:-

1. Mr Alf Illingworth TD be appointed as an Independent Member on the Police Authority.
2. Mr Alf Illingworth TD commence his appointment with immediate effect for a period of four years.

INDEPENDENT MEMBER SELECTION PANELS HELD ON 18 MAY 2007, 23 MAY 2007 AND 1 JUNE 2007

The following minutes of the Independent Member Selection Panels held on the 18 May 2007, 23 May 2007 and 1 June 2007 were submitted and noted.

INDEPENDENT MEMBER SELECTION PANEL

A meeting of the Independent Member Selection Panel was held on 18 May 2007.

PRESENT: Councillor Dave McLuckie
Mr Joe Rayner and Mr John Robinson

OFFICIALS: Mrs Julie Leng

83 **Shortlisting of applicants**

The panel considered the thirty one applications received and selected eight to be invited to attend an interview.

ORDERED that eight candidates be invited to attend an interview on 23 May 2007.

84 **INDEPENDENT MEMBER SELECTION PANEL**

A meeting of the Independent Member Selection Panel was held on 23 May 2007.

PRESENT: Councillor Dave McLuckie
Mr Joe Rayner and Mr John Robinson

OFFICIALS: Mr Joe McCarthy
Mrs Julie Leng

85 **Interview of applicants**

The panel interviewed five of the eight selected candidates.

86 **Selection of candidates for Home Office Long List**

The panel considered the five applicants against the role profile and responsibilities.

INDEPENDENT MEMBER SELECTION PANEL

A meeting of the Independent Member Selection Panel was held on 1 June 2007.

PRESENT: Councillor Dave McLuckie
Mr Joe Rayner and Mr John Robinson

OFFICIALS: Mr Joe McCarthy
Mrs Julie Leng

87 **Interview of applicants**

The panel interviewed three of the eight selected candidates.

88 **Selection of candidates for Home Office Long List**

The panel interviewed the three applicants against the role profile and responsibilities. The Panel considered all eight candidates that had been interviewed and agreed four names be submitted to the Home Office.

ORDERED that Mr A Illingworth TD, Mr A Gardner, Miss Y Khan, Professor B Footitt be forwarded to the Home Office.

89 **MINUTES OF THE CLEVELAND POLICE AUTHORITY
EXECUTIVE HELD ON 26 JULY 2007**

ORDERED that the minutes of the Police Authority Executive Meeting held on the 26 July 2007 were approved and signed by the Chair as a true and accurate record.

90 **MINUTES OF THE COMPLAINTS PANEL HELD ON 1
AUGUST 2007**

ORDERED that the following minutes of the Complaints Panel held on the 1 August 2007 were submitted as a true and approved.

COMPLAINTS PANEL

A meeting of the Complaints Panel was held on Wednesday 1 August 2007 in the Members Conference Room at Police Headquarters.

PRESENT: Cllr Caroline Barker, Mr Chris Coombs (ex officio), Mr Ted Cox JP (Chair), Cllr Paul Kirton, Cllr Ron Lowes and Mr Mike McGrory JP

OFFICIALS: DCC Ron Hogg, Supt Brian Dunn, Mrs Joanne Monkman, Miss Kate Rowntree and Ms Anne-Marie Salwey (CC).
Mrs Julie Leng (CE)

91 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Keith Fisher JP, Mr Aslam Hanif and Cllr Dave McLuckie (ex officio).

92 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

93 **CIVIL CLAIM STATISTICS**

The Legal Advisor presented the Civil Claim Statistics for the period 1st April 2007 – 30th June 2007. The Panel were informed of the number and types of civil claims against the Force received during that period, the amount paid out for those claims finalised during the period and the amount recovered. The report also detailed a comparison between the Basic Command Units.

Ordered that:

1. There had been an 18% decrease in the number of claims received when compared with the same period last year be noted. Motor liability is the leading category.

2. There had been a 9% decrease in the number of claims finalised when compared with the same period last year be noted.
3. 15% of the finalised cases during the period were successfully defended compared with 18% successfully defended during the same period last year.
4. The 17 cases settled during the period cost the force £118,378.56 compared with the 18 cases settled during the same period last year at a cost of £290,962 be noted.
5. Headquarters continued to be the area with most claims.

94

COMPLAINTS STATISTICS

The Head of Professional Standards presented the Complaints Against Police for the period 1st April 2007 to 30th June 2007.

The Quarterly Progress Report on Complaint Issues for Cleveland Police for the period April to June 2007 was attached to the report.

There had been a 33% decrease in the number of Cases recorded during this period (135 to 90), with a 13% decrease in the number of complaints (down from 190 to 165).

Complaints of Incivility continued to outnumber those of Assault allegations, 39 complaints compared to 20 in the Assault categories.

42.2% (65) of completed complaints had been locally resolved. During this period 85% (55) of locally resolved complaints had been by District and 15% (10) by the Professional Standards Unit.

AGREED that:

1. The contents of the report be noted.

95

DELIBERATE DAMAGE STATISTICS

The Deputy Chief Constable informed Members of the cost to the Force of deliberate damage by way of forced entry into premises, and of the operational results achieved through such forced entry and other premises searches.

Members were informed that the Force had paid out £9,205 in compensation for acts of deliberate damage. Whilst 2861 searches were conducted, only 217 (7.6%) resulted in deliberate damage. The value of property, cash and drugs seized totaled £543,785.

Members were advised of one amendment to be made on page 3 of the report – the House Search Stats Summary April to June 2007 – M District – Save Life / Property figure should be 26 rather than 56.

AGREED that:

1. The contents of the report be noted
2. The operational benefits accruing to the Force in terms of property,

drugs and cash seized, outweigh the cost of the damage claims be noted.

96 **EXCLUSION OF THE PRESS AND PUBLIC**

ORDERED that pursuant to the Local Government Act 1972 the press and public be excluded from the meeting under paragraphs 1 & 7 of Part 1 of Schedule 12A to the Act.

97 **CASES FROM THE COMPLAINTS REGISTER**

Members of the Complaints Panel were shown the cases from the Complaints Register which they had previously selected.

98 **MINUTES OF THE POLICY & RESOURCES / CORPORATE DEVELOPMENT HELD ON 11 SEPTEMBER 2007**

ORDERED that the following minutes of the Policy & Resources / Corporate Development meeting held on the 11 September 2007 were submitted and approved.

POLICY & RESOURCES / CORPORATE DEVELOPMENT

A meeting of the Policy & Resources / Corporate Development Panel was held on Tuesday 11 September 2007 commencing at 10.00 am in the Members Conference Room at Police Headquarters.

PRESENT Councillor Steve Wallace (Chair), Councillor Barry Coppinger (Vice Chair), Miss Pam Andrews-Mawer, Mr Chris Coombs (ex officio), Mr Ted Cox JP, Mr Keith Fisher JP, Mr Alf Illingworth TD JP, Councillor Hazel Person OBE, Mr Peter Race MBE.

OFFICIALS Mr Joe McCarthy and Mrs Julie Leng (CE)
Mr Sean Price and Mrs Ann Hall (CC).

ADDITIONAL
MEMBERS Councillor Victor Tumilty

99 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Aslam Hanif.

100 **DECLARATIONS OF INTERESTS**

Mr Chris Coombs advised that he was a member of the Cleveland Flying Club which was referred to in Agenda Item No. 9 – Report on Digital Imaging Services.

Action

101 **MINUTES OF THE MODERNISATION PANEL HELD ON 15 MARCH 2007**

The minutes were agreed as a true and accurate record.

102 **OUTSTANDING RECOMMENDATIONS**

Following the review of Cleveland Police Authority's Panel structure and the development of the Estates Steering Group it was agreed that the Best Value Review of Estates items included in the Outstanding Recommendations be transferred to the Estates Steering Group for future action and consideration.

ORDERED that:-

1. the Outstanding Recommendations be noted.

103

BUDGET MONITORING REPORT TO 31 JULY 2007

The Assistant Chief Officer Finance and Commissioning presented the report. Members approved a Net Budget Requirement (NBR) of £119,737k and budgeted revenue expenditure of £138,835k, the balance of expenditure being funded by specific grants, other income and transfers from reserves at their meeting on 23 February 2007. This report sets out the progress against delivery of that budget and was part of the process introduced by the Authority to maintain prudent financial management.

The report identified a £400k underspend and following a lengthy discussion around the current decline in certain areas of Performance Members agreed that this money should be given to the Chief Constable to be utilised to target these areas.

ORDERED that:-

1. the contents of the report be noted.
2. the £400k underspend be utilised to target to the performance problem areas. All expenditure of this money to be made in consultation between the Chief Constable, Chair of the Authority and the Section 151 Officer.

104

CAPITAL MONITORING REPORT TO 31 JULY 2007

The Assistant Chief Officer Finance and Commissioning presented the progress against the delivery of the Capital Programme to date. Members had approved the Capital Programme and the Capital Plan for 2008/10 at their meeting on 23 February 2007.

ORDERED that:-

1. the contents of the report be noted.
2. the deletion of the following Action Stations PFI budgets be approved:-
 - CCTV Recording Extension £5k
 - PFI Mobile Racking Schemes £5k
3. the transfer of £100k from the Fleet Replacement Programme funding brought forward to the unallocated funding reserve be approved.

4. the carry forward of £150k Airwaves funding to 2008/09 be approved.
5. the following schemes that have been put forward totaling £512k be noted:-
 - Central Stores Mobile Shelving £6k
 - Building Management System £13k
 - Web Based Geographical Information System £30k
 - Storage Management / Disaster Recovery Capability £400k
 - Network Administration and Resilience £50k
 - Covert Vehicles £13k

105

TREASURY MANAGEMENT TO 31 JULY 2007

The Assistant Chief Officer Finance and Commissioning updated Members on the status of the Authority's investments and borrowing. Members had agreed an investment strategy for 2007/08 at their meeting on 23 February 2007.

ORDERED that:-

1. the contents of the report be noted.
2. the addition of National Counties Building Society to the Approved Investments Counterparty list be approved.

106

EXEMPTIONS TO FORCE STANDING ORDERS

The Chief Constable presented the quarterly report detailing the exemption requests to Force Standing Orders.

Details of each request were included in Appendix A.

ORDERED that:-

1. the Force Standing Orders had been waived and the details of the exemptions were included in Appendix A be noted.

107

ADDENDUM TO AGENDA 8 – EXEMPTIONS TO FORCE STANDING ORDERS

The Chief Constable provided Members with the full context and detail surrounding the provision of consultancy from PKF at a cost of £250,000 to People and Organisational Development.

This report demonstrated to Members that the exemption covered training to be delivered Force wide over three years and is an integral part of "Putting People First" and central to the successful delivering of key commitments such as Neighbourhood Policing and driving forward front line policing performance.

ORDERED that:

1. the work to be done is an integral part of achieving Putting People First be noted.
2. the work is an extensive training programme for every officer and member of staff of the Force over a three year period be noted.
3. it is being resourced over the three years from existing resources be noted.

108

REPORT ON INVESTMENT AND INCOME GENERATION WITHIN DIGITAL IMAGING SERVICES

The Assistant Chief Officer Finance and Commissioning provided a summation of the savings achieved through the recent upgrade of the Print Machines with Digital Imaging Services.

A summation of additional potential investment within Digital Imaging Services to improve efficiency and return outsourced work in-hours was provided.

The report also identified methods to increase income generation with current and new customers.

ORDERED that:-

1. the additional investment required within Digital Imaging Services to improve efficiency, reduce outsourced work and to increase income from external organisations into Digital Imaging Services be approved.
2. Members support methods to increase income generation into Digital Imaging Services be approved.
3. the additional investment within current resources on print machinery of £32,188 over a five year period be approved. This comprised £20,948 initial outlay and £2,048 per annum over five years, to save cashable savings over 5 years of £127,315.

109

PROCUREMENT ANNUAL REPORT

The Assistant Chief Officer Finance and Commissioning provided Members with a summary of the performance of the procurement function during the last twelve months. An annual procurement report to Members was agreed as the appropriate method following previous HMIC guidance.

The report demonstrated how the procurement team continued to deliver the best possible value for money, support Putting People first, and contributed to both national agendas and high standards professionally for procurement.

ORDERED that:-

1. the progress and contribution made by the procurement team be noted and the report be approved.
2. the savings and efficiency gains achieved in the 2006/07 financial year of £827,185.15 be noted.
3. Members supported and recognized the contribution the team continued to make towards the Force projects and plans such as:
 - Contract Management of the Force two FPI contracts
 - Procurement involvement with Force proposals for new accommodation
 - Agents of change of procurement / contact processes
 - The Governments efficiency drive
 - The Governments E-agenda targets
 - Contribution to regional Centre of Excellence
 - The Price Waterhouse Cooper review of Force procurement

110

MOBILE DATA SYSTEM – PROJECT BUSINESS CASE

The Chief Constable presented the business case for a Mobile Data System (MDS) to the Panel.

This report sought approval to proceed to the procurement phase of the project.

ORDERED that:-

1. a procurement process be undertaken leading to the selection of a preferred supplier be approved. At this point a further paper would be submitted to this group with the revised business case for final approval prior to the contract being signed.
2. copies of the full detailed business case were available in the Police Authority.

111

ICT STRUCTURAL CHANGES

The Assistant Chief Officer Finance and Commissioning requested Members permission to vary the approved ICT structure. The additional cost of this proposal over the life of the contracts would be £4k, which would be met from the ICT budget agreed within the medium term financial plan.

ORDERED that:-

1. the conversion of the previously approved 2 year fixed term post of Web Manager to an 18 month fixed term post as Technical Project Manager be approved. This would produce a saving of £8k per year during the two year period but there would be an increase in costs of £6k in year 1, which would be met from the ICT budget agreed within the medium term financial plan.
2. the conversion of one of the four previously approved fixed term WSI Analyst / Programmers to a Business Analyst at a cost of £6k per annum be approved. This would be met from the ICT budget agreed within the medium term financial plan in the first year and from the savings above in year 2.

112 **NOTES OF THE SERVICE IMPROVEMENT STEERING GROUP HELD
ON 13 JULY 2007**

ORDERED that:-

1. the minutes of the Service Improvement Steering Group held on
13 July 2007 be agreed as a true and accurate record.

113 **EXCLUSION OF THE PRESS AND PUBLIC**

ORDERED that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 3 of Part 1 of Schedule 12A to the Act.

114 **REFURBISHMENT OF HARTLEPOOL CUSTODY OFFICE**

ORDERED that the recommendations be approved.

115 **MINUTES OF THE AUDIT AND INTERNAL CONTROL
PANEL**

ORDERED that the following minutes of the Audit and Internal Control Panel meeting held on the 12 September 2007 were submitted and approved.

AUDIT AND INTERNAL CONTROL PANEL

A meeting of the Audit and Internal Control Panel was held on Wednesday 12 September 2007 commencing at 10.00 am in the Members Conference Room, Police Headquarters.

PRESENT Mr Mike McGrory JP (Chair), Councillor Ron Lowes (Vice Chair), Councillor Caroline Barker, Mr Keith Fisher JP, Mr Aslam Hanif, Councillor Mary Lanigan, Councillor Hazel Pearson OBE, Councillor Victor Tumilty, Mr Chris Coombs (ex officio).

OFFICIALS Mr Joe McCarthy Mrs Julie Leng, Mrs Jayne Harpe,
Mrs Ann Hall (CE), Miss Kate Rowntree (CC)

AUDITORS Mrs Cath Andrew (Audit Commission)
Mrs Mandy Stevenson (Audit Commission)
Mrs Lisa Healey (RSM Bentley Jennison)

116 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

117 **DECLARATIONS OF INTERESTS**

There were no declarations of interests.

118

MINUTES OF THE PREVIOUS MEETING HELD 30 MAY 2007

The minutes were agreed as a true and accurate record.

119

OUTSTANDING RECOMMENDATIONS

The Chair informed Members of three Outstanding Recommendations, Sickness Absence, Recruitment and Health and Safety Reports.

AGREED that:-

1. the Outstanding Recommendations be forwarded to the appropriate Panel.

The Chief Executive stated that a report on the Police Authority's Risk Register would be reported to the next Audit & Internal Control Panel – This would include an update on work being commissioned in relation to the Insurance Fund and Risk Management in general.

Joe McCarthy

The Assistant Chief Officer Finance and Commissioning advised Members that software to automate the Risk Register was currently being trialed and that a progress report would be presented to the next Audit & Internal Control Panel meeting.

Ann Hall

120

ANNUAL GOVERNANCE REPORT – CPA – AUDIT 2006/07

Mrs Cath Andrew presented the draft Annual Governance Report. She informed Members that the statutory deadline for the final report was the end of September 2007.

In accordance with the Audit Commission's Code of Audit Practice (the Code), this report provided a summary of the work carried out by the Audit Commission and the recommendations made to discharge their statutory audit responsibilities to those charged with governance (in this case the Audit and Internal Control Panel) at the time they are considering the financial statements.

The reports' key messages were:

- Our work on the financial statements is complete. We propose issuing an unqualified audit opinion in September. A draft report was attached at Appendix 3 to this report.
- The systems and working papers to support the year end capital entries had improved from previous years but the audit identified a number of non trivial and minor errors.
- In our view, the Statement on Internal Control (SIC) has been prepared in accordance with proper practice specified by CIPFA and is consistent with the findings from our audit.
- Our work on the Authority's arrangements to secure economy, efficiency and effectiveness in its use of resources is now complete. We propose issuing an unqualified conclusion on the use of resources in September 2007. A draft report was attached at Appendix 3 to this report.

In relation to Unadjusted Misstatements, the District Auditor brought to

Members attention an issue in relation to the revaluation of Stockton Police Station – A sum of £622,000 had been spent enhancing Stockton Police Station. The SORP (Statement of Responsibilities) required a revaluation to be undertaken to revalue an enhanced asset. The Chief Executive advised that a revaluation had been commissioned and a response was due on Friday 14 September 2007. This would be incorporated into the final version of The Annual Governance Report.

The recommendations detailed within the report would be monitored and updates reported to future meetings of the Audit and Internal Control Panel.

ORDERED that:-

1. The report be noted, amendments be made by Officers in consultation with the Auditor once the revaluation of Stockton was known and that all recommendations arising from the report would be monitored by the Audit & Internal Control Panel.
2. The revised report be presented the Police Authority Executive meeting of 24 September 2007.

121

MINUTES OF THE COMMUNITY PROTECTION PANEL HELD ON 13 SEPTEMBER 2007

ORDERED that the following minutes of the Community Protection Panel held on 13 September 2007 were submitted and approved.

COMMUNITY PROTECTION PANEL

A meeting of the Community Protection Panel was held on Thursday 13 September 2007 in the Members Conference Room at Police Headquarters.

PRESENT: Miss Pam Andrews-Mawer (Chair), Mr Chris Coombs (ex officio), Mr Ted Cox JP, Cllr Ron Lowes, Mr Mike McGrory JP, Cllr D McLuckie (ex officio), Cllr Hazel Pearson OBE (Vice Chair), Mr Peter Race MBE and Cllr Victor Tumilty

**ADDITIONAL
MEMBERS** Mr Keith Fisher JP

OFFICIALS: Mr Joe McCarthy, Mrs Joanne Hodgkinson and Mrs Julie Leng (CE) Acting ACC Dave Pickard and Miss Kate Rowntree (CC)

122

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Paul Kirton and DCC Ron Hogg.

123

DECLARATIONS OF INTERESTS

There were no declarations of interests.

124

MINUTES OF THE PREVIOUS MEETING

The minutes of the Community Safety Panel meeting held on 29 February 2007 were agreed as a true and accurate record.

125

MATTERS ARISING FROM THE PREVIOUS MEETING

Drugs – the Acting Assistant Chief Constable provided Members with an update in relation to recent Drugs Operations that had taken place.

Neighbourhood Policing Update – The Acting Assistant Chief Constable advised that the launch of Neighbourhood Policing across the whole of the Force had taken place on 23 August 2007 and that a progress report would be provided to a future meeting of the Community Protection Panel.

**Temp ACC
Pickard &
DCC Hogg**

126

YOUTH ENGAGEMENT

The Acting Assistant Chief Constable updated Members on the range of youth engagement activities across the Force area.

Further development work would look at:

- Further explore good practice and support dissemination across all Districts.
- Develop an effective method of recording and collating all youth engagement activity.
- Explore potential for the development of a Youth Activity Toolkit to ensure Health & Safety, Child Protection and good practice guidelines are developed to support Officers who initiate and lead on youth activities.

The Police Authority Chair advised Members that he had attended a Neighbourhood Policing Partnership Meeting and at that meeting he had raised the issue of each of the partners providing funding to develop youth activities – this was something that was agreed in principle.

ORDERED that:

1. the contents of the report be noted.
2. the Panel follow up the proposal to secure funding from partner agencies to develop youth engagement activities.

**Temp ACC
Pickard &
DCC Hogg**

127

VOLUNTEER CADET SCHEME

The Acting Assistant Chief Constable asked Members to consider the implementation of a Police Cadet Scheme designed to encourage young people to engage positively with the Police Service.

Cleveland Police Authority and Cleveland Police Executive had requested a review of Cadet Scheme options in the area and potential for development of a police Cadet scheme.

This report updated members on the progress for the introduction of Cadets across the area.

A proposal was discussed to consider an 'Emergency Services' Cadet Scheme.

ORDERED that:-

1. Cleveland Police and its Partners develop a long-term youth engagement initiative, such as the Volunteer Cadet Scheme, aimed at young people between 12 and 19 years old, designed to provide positive opportunities to improve community cohesion and reduce undesirable behaviour by enhancing key citizenship skills in young people through a structured and varied range of police led activities.
2. the development of a programme which provided for wide participation and retention be supported. A programme which consists of partners working together to provide a full and varied menu for young people with entry and exit links. This programme could include:
 - Own bespoke Volunteer Cadet Scheme;
 - Referral Scheme working in line with the Youth Justice Board plan of early identification and referral to all the Cadet Schemes (Sea, Air, Army, Fire);
 - Safe in Tees Valley Initiative for 16 – 19 year olds.
 - An 'Emergency Services' Cadet Scheme.
3. the development of the Cadet Scheme be supported and that a further paper would be presented to Members once the full financial options of each scheme have been evaluated be agreed.

128

DOMESTIC ABUSE

The Acting Assistant Chief Constable updated Members on the current work across the Force to tackle domestic abuse.

ORDERED that the content of the report be noted.

129

SEXUAL OFFENCES

The Acting Assistant Chief Constable provided Members with an overview of the current procedures for dealing with victims of sexual offences.

The report provided information around the following areas:-

- Current procedures
- Child Abuse Investigation (CAI)
- Structure / Procedure
- Rape and Serious Sexual Assault

ORDERED that the contents of the report be noted.

130

CLEVELAND POLICE VOLUNTEERS SCHEME

The Acting Assistant Chief Constable appraised members on the progress of the Cleveland Police Volunteers Scheme.

Work continues to ensure that the delivery of an effective volunteer scheme that provides an advance level of service to the community additional to that currently provided. The scheme would link closely into the roll-out of Neighbourhood Policing.

ORDERED that the contents of the report be noted.

131

ANTI-SOCIAL BEHAVIOUR

The Acting Assistant Chief Constable provided members with an overview of current anti-social behaviour (ASB) initiatives.

Anti –social behaviour remains a key concern for our communities and a continuing focus need to be maintained. The response to these problems call not only for initial police intervention but longer-term solutions involving our partners.

ORDERED that the contents of the report be noted.

132

HATE CRIME

The Acting Assistant Chief Constable provided the Community Protection Panel with an overview of the current response to incidents of Hate Crime.

The current levels of hate incidents across the Force were detailed in the report along with the Force approach and District approach on tackling the problem. The Force and District Process was detailed at Appendix A to the report.

ORDERED that the contents of the report be noted.

133

ALCOHOL ABUSE

The Acting Assistant Chief Constable provided members with an overview of current alcohol abuse initiatives taking place within the Force

Most problems associated with alcohol abuse manifest themselves in disorder within town centre areas, predominantly on Friday and Saturday evenings. This rise in unruly behaviour is mirrored by an increase in acts of anti-social behaviour by young people that takes place in surrounding residential and business areas. Of growing concern is the perceived and increasing link between young people, alcohol and anti-social behaviour.

This report detailed both the Force and District approach to tackling the issues associated with alcohol abuse.

ORDERED that the contents of the report be accepted.

134

EAST MIDDLESBROUGH COMMUNITY JUSTICE COURT

The Acting Assistant Chief Constable provided Members of the Community Protection Panel with an overview of the Community Justice Court initiative that is being piloted in East Middlesbrough.

Cleveland's participation in the Government's Community Justice Initiative was announced by the Lord Chancellor in November 2006. Following the

announcement a local project board was established and the court began operating in April 2007. Membership of the board includes representatives from Cleveland Police, Crown Prosecution Service, Her Majesty's Court Service, Probation Service, Middlesbrough CDRP and Victim Support.

The East Middlesbrough Court is one of ten national pilots that are expanding the original concept of community courts, as developed in Liverpool and Salford.

ORDERED that

1. the contents of the report be noted and members gave their support to the initiative.
2. that a Members visit to the East Middlesbrough Court be arranged.

Julie Leng

135

EXCLUSION OF PRESS AND PUBLIC

ORDERED that pursuant to Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting under Paragraph 5 of Part 1 of Schedule 12A to the Act.

136

PROPERTY DISPOSAL UPDATE

The Solicitor to the Chief Constable provided Members with the up to date position in relation to Property Disposal.

ORDERED that Counsels advice attached at Appendix A to the report be noted.

CLEVELAND FIRE AUTHORITY



MINUTES OF ORDINARY MEETING HELD ON FRIDAY, 30 NOVEMBER 2007

PRESENT:	CHAIRMAN: Councillor Mrs Brenda Forster – Redcar & Cleveland HARTLEPOOL BOROUGH COUNCIL: Councillors Henery, Payne, Marshall, Cook MIDDLESBROUGH COUNCIL: Councillors Ismail, Jones, Porley, Williams REDCAR AND CLEVELAND BOROUGH COUNCIL: Councillors Cooney, Dunning, Briggs STOCKTON ON TEES BOROUGH COUNCIL: Councillors Dixon, Kirton, O'Donnell, Roberts, Salt, Woodhead AUTHORITY OFFICERS: Deputy Clerk, Treasurer, Legal Adviser FIRE BRIGADE OFFICERS: Chief Fire Officer Executive Director
APOLOGIES FOR ABSENCE	Councillor Stoker (Stockton), Councillors Clark, Pearson, (Middlesbrough) Councillor Ovens (Redcar & Cleveland)

92. WARWICKSHIRE FIREFIGHTERS

A minutes silence as a mark of respect for the Warwickshire firefighters who lost their lives on 2 November 2007 and the dates of the funeral reported to Members.

93. DECLARATIONS OF MEMBERS INTEREST

It was noted no declarations of interest were submitted to the meeting.

94. MINUTES

RESOLVED: that the Minutes of the Cleveland Fire Authority Meeting held on 28 September 2007 be confirmed.

95. TO CONFIRM THE MINUTES OF COMMITTEES

RESOLVED - that the Minutes of the Executive Committee held on 26 October 2007; Policy Committees held on 5 October 2007 and 9 November 2007; Tender Committee 28 September 2007 be confirmed.

96. REPORTS OF THE EXECUTIVE DIRECTOR

96.1 Draft Integrated Risk Management Plan (IRMP) 2008/11

The Executive Director referred to the draft Integrated Risk Management Plan 2008/11 and outlined the 14 proposed options for making £1.8 million savings over the next five years. Members discussed each of the 14 options at length and referred to Option 6, (Closure of Marine Station) and questioned whether the proposed re-development in the Middlehaven area would affect the future risk profile. The Executive Director responded that appliances from nearby stations were able to meet the Brigade's existing response benchmarks for the Middlehaven area. It was reported that Marine station is in an area of high deprivation, low population base and exhibits anti-social behaviour fire incidents. The Executive Director acknowledged the re-development in the area which will affect the risk profile and noted that business/commercial premises will have modern design including fire engineered building safety solutions. He brought Members attention to Option 7, to Change Marine Station into a centre for arson reduction, keep the fire appliance to respond to low risk small fires in the Middlesbrough District during the day when the general demand on our fire engines is high, which would then give scope for a changes in the future.

The Executive Director circulated a draft Press Release entitled: Unjust, Unfair, Unwise which outlined the major issues and set the tone for the expected media interest. It was agreed that 'unacceptable' also be included. The Chairman urged members to lobby and raise public awareness of the serious impact of the cuts.

RESOLVED: That the publication of the Draft Integrated Risk Management Plan 2008/2011 for consultation be approved.

96.2 Consultation Strategy for the IRMP 2008/11

The Executive Director outlined the consultation strategy as recommended by the Policy Committee. It was reported that a 12 week consultation period would begin on Monday 3rd December 2007 and end on Sunday 24th February 2008.

RESOLVED: That the Consultation Strategy for the Integrated Risk Management Plan 2008/11 be approved.

96.3 Equal Pay Policy

The Executive director sought approval of the new Equal Pay Policy as recommended by the Policy Committee on 5 October 2007. He informed Members that both the FBU and UNISON had been consulted on the policy and their comments were appended to the report. It was noted that the policy would meet the brigade's obligations under the Equal Pay Act, Sex Discrimination Act, Gender Equality Duty and Equality Standard for Local Government and as a model employer we are committed to equal pay for all employees and to eliminate any sex bias in our pay system.

RESOLVED: That the Equal Pay Policy be approved.

96.4 Pay Protection Policy

The Executive Director reported that the pay protection policy had been discussed at both the Joint Consultative and Policy Committee meetings. He reported that the policy effectively gives a maximum of 3 years pay protection to individuals in a variety of circumstances as detailed within the Policy.

The Legal Adviser informed the meeting that the Authority were expected to demonstrate an element of objectivity in its approach and seek to cushion any impact over a specific time agreed by the Authority.

96.4 Pay Protection Policy continued

Members sought clarification regarding the former Station Officers pay and were informed that this is an issue to be determined at national level and that the Brigade would abide by guidance from the National Employers when it was issued and this would not affect the Brigades Pay Protection Policy.

RESOLVED: That the Pay Protection Policy be approved

96.5 Environmental Policy

The Executive Director reported that the Policy identifies its strategic approach to implementing measures to reduce and mitigate damage to the local and global environment and the Brigade have recognised the impact its daily activities have upon the local and global environment and that the health and well-being of the environment and people are closely linked. Members welcomed the opportunity of achieving significant savings as a result of the application of energy reduction measures.

RESOLVED - That the Environmental Policy be approved

96.6 Fire and Rescue Service National Framework 2008/11

The Executive Director informed Members of the receipt of the Consultation on 2008/11 FRS National Framework and the Fire and Rescue Service Equality and Diversity Strategy, which outlines proposed changes to the Fire and Rescue National Framework for 2008/11 and the Equality and Diversity Strategy for the Fire and Rescue Service. Members requested a more detailed briefing to enable their comments to be included within the consultation.

RESOLVED: That a briefing meeting be held in January to enable Members comments be included within the consultation response.

96.7 Information Pack – November 2007

- 96.7.1 Fire and Rescue Service Circulars
- 96.7.2 National Joint Circulars
- 96.7.3 Employers Circulars
- 96.7.4 Long Service and Good Conduct Medals

RESOLVED: That the report be noted

97 REPORT OF THE SCRUTINY SERVICE DELIVERY CHAIR

97.1 Corporate Assessment Submission

The Chair of the Scrutiny Service Delivery sought Members' approval of the draft version of the Corporate Assessment self assessment submission as part of the re-categorisation process. She reported that the Authority were rated as 'fair' in the Fire CPA2005, and following the last Direction of Travel assessment in January 2007, the Authority had made clear its intentions to apply for a re-categorisation at the earliest possible opportunity and this submission had been presented to the Scrutiny Service Delivery Committee on 23 November 2007.

The Executive Director reported that a central requirement of the process is the submission of a Corporate Self Assessment submission (see Appendix 1) prior to the on-site inspection in January 2008. He informed Members that the fair rating did not reflect the dedication and hard work of the staff.

97.1 Corporate Assessment Submission continued

The assessment team will undertake the on-site inspection from 21 – 25 January 2008. Members discussed at length the key lines of enquiry and the significant and sustainable outcomes we have delivered since the last assessment and the progress made against the national framework requirements.

RESOLVED: That the Corporate Assessment self assessment submission be approved.

97.2 Home Fire Safety Visit Evaluation Report

The Service Delivery Scrutiny Chair reported on the savings that can be demonstrated as a result of this initiative. She reported that the government contribution had been over £137,000 with the brigade's contribution being nearly £9 million in the time spent on this initiative. It was reported that initiative had led to 8 lives being saved, 424 accidental dwelling fires prevented; 6 less injuries and a large number of homes being made safer through risk reduction. The Chairman also reported that this evaluation had also been shared with the Members of the Fire Improvement Group.

In summary the Executive Director reported a total saving to the community of £21.6 million, made up of £11 million savings to government as a direct result of reductions in fire deaths, £10.6 million savings to government as a result of reductions in accidental dwelling fires. In addition, £1.6 million savings have been made to local social housing providers. Members commended the outcomes of the report which would also have a positive outcome on the environment by leading to a reduction in global emissions, but expressed great concern regarding the loss of funding for smoke alarms which would mean more inventive ways of carrying out these checks, possibly using non-uniformed staff or volunteers would have to be established.

RESOLVED: That the report be noted

98. REPORTS OF THE CLERK TO THE AUTHORITY

98.1 Amended Calendar of CFA Meetings and Committees

The Deputy Clerk reported that as a result of the IRMP consultation being later than planned, approval was sought to amend the schedule of Cleveland Fire Authority Meetings and Committees for 2007/08 as outlined at Appendix 1.

RESOLVED: That the revised schedule of meetings be approved

98.2 Councillor Mentoring Programme

The Deputy Clerk reported that the Member Development Group had recommended that the Authority establish a one-to-one mentoring programme aimed at new councillors and experienced councillors moving into new roles or representatives of outside bodies. The Member Development Group recommended that the Mentors should be representatives of all political and non political parties and Members who have experience of representing the Authority on outside bodies. Members agreed that the Mentoring Programme would be a useful addition to Members development and requested that ex Authority Members be also included as Mentors of the programme.

The Deputy Clerk informed Members that training for all Mentors had been arranged for 22 February 2008.

98.2 Councillor Mentoring Programme continued

RESOLVED:

- (i) That the Councillor Mentoring Programme be approved and adopted with the addition of ex CFA Members.
- (ii) That member nominations be forwarded to the Deputy Clerk to become a mentor on the Councillor Mentoring Programme.

98.3 Appointment of NE Regional Control LACC Director

The Deputy Clerk informed members of the resignation of Councillor Paul Kirton as one of the CFA Directors on the NE Regional Control Local Authority Controlled Company (LACC). Councillor Payne expressed his thanks to Councillor Kirton for the support and work he had undertaken as Director. Councillor Shaun Cook was nominated as the replacement Director to represent Cleveland Fire Authority on the NE Regional Control LACC with Councillor Payne.

RESOLVED: That Councillor Shaun Cook be appointed as the CFA Director of the NE Regional Control LACC.

98.4 Clerk's Information Pack

RESOLVED – That the report be noted

99. REPORT OF THE TREASURER AND LEGAL ADVISOR

99.1 New Dimension Transfer of Ownership Agreement

The Legal Adviser updated Members on the latest developments associated with the transfer of assets in respect of New Dimension. It was reported that the Fire Authority had received an initial request for comments on a draft Transfer Agreement to be returned to the CLG by 14th December 2007. It is proposed that recommendations be made to the Authority by Officers when the issues that are being raised are clarified by CLG on the re-issue of a revised version of the Draft Transfer Agreement, which is anticipated early in 2008.

Areas of concern raised by members included whether the agreement would cost the authority money, why repairs would be outsourced when the Authority has its own maintenance department and what happens at the end of the 10 year contract. The Legal Adviser reported that details regarding financial and contractual arrangements required further clarification and as this was only an initial consultation it may be some time before members receive greater detail.

RESOLVED: That Members endorse the actions proposed by the Treasurer and Legal Adviser to seek clarity on the contents and meaning of the Draft Transfer Agreement and that this joint approach be recognised as the most appropriate way forward.

100. REPORT OF THE TREASURER

100.1 Treasury Management Strategy Review

The Treasurer provided a mid term review of the Treasury Management Strategy for 2007/08. He advised Members of the current investment and borrowing strategy which included interest rates, economic outlook, investment strategy and counterparty risk. The Treasurer referred to the Prudential Code which enables borrowing to be undertaken to fund future capital expenditure for the following 3 years and that the Authority is currently under-borrowed in relation to its 3 year forecast Capital Finance Requirement (£4.6m as at 31st March, 2009/2010).

100.1 Treasury Management Strategy Review continued

The current outlook of interest rates indicates that it may be beneficial to align the level of borrowing with the underlying CFR and maintain the cash to back reserves. The Treasurer outlined the pros and cons of the three options open to the Authority, as outlined at paragraph 5 to the report. He reported that option three would seek to manage the overall risk of interest rate changes by managing the timing of new borrowings up to the level of the CFR and given the current uncertainty, this option provides a balance between long and short term risk.

The Treasurer reported that the level of investments as at 7 November 2007 was £8.8M and that a key element of the Authority's investment strategy is credit and counterparty risk. He then advised the Members that Treasury Management activities are being maintained with the agreed prudential indicators.

RESOLVED:

- (i) That the report be noted
- (ii) That the Borrowing and Investment strategy outlined within the report be approved.

101. ANY OTHER BUSINESS

Parliamentary Seminar – National Fire Sprinklers Network

The Deputy Clerk sought members wishes regarding attendance a Parliamentary Seminar, National Fire Sprinklers Network which is to be held at the Houses of Parliament on 4 February 2008. Sessions would include carbon footprints, safety of firefighters and reducing the impact of fire on the environment.

RESOLVED: That the Chairman and Vice Chairman or substitutes attend the Parliamentary seminar on 4 February 2008.

102. LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985

RESOLVED - that under Section 100(A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Schedule 12A to the Act namely information regarding an individual; information relating to the financial or business affairs of any particular person (including the authority holding the information)."

103. CONFIDENTIAL MINUTES

RESOLVED – that the Confidential Minutes of Executive Committee Meetings held 26 October 2007 and 2 November 2007 and Tender Committee held 28 September 2007 be confirmed.

**COUNCILLOR MRS BRENDA FORSTER JP
CHAIRMAN**

COUNCIL

14 February 2008



Report of: CONSTITUTION COMMITTEE

Subject: **A. EXECUTIVE PROCEDURE RULES/OVERVIEW AND
SCRUTINY PROCEDURE RULES – PUBLICATION DATE OF
RECORD OF DECISION**
**B. ADULT AND COMMUNITY SERVICES AND HEALTH
SCRUTINY FORUM – RE-STRUCTURE PROPOSAL**

1. PURPOSE OF REPORT

The purpose of this report is to invite the Council to consider changes to the Constitution relating to

- (a) an alteration to the Overview and Scrutiny Procedure rules in relation to the period for call-in of an executive decision and
- (b) a proposed split of functions of the Adult and Community Services and Health Scrutiny Forum between 2 scrutiny forums namely an Adult and Community Services Scrutiny Forum and a Health Scrutiny Forum.

2. BACKGROUND

(a) alteration to the Overview and Scrutiny Procedure rules in relation to the period for call-in of an executive decision

- 2.1 At their meeting on 11th January 2008, Members of the Constitution Working Group discussed the operation of arrangements for the publication of executive decision records. It had been noted that the practice adopted for publication of executive decisions, with particular reference to executive decisions taken on a Friday when expedited publication is desired, excluded the immediately following Saturday as the date for publication. The Chief Solicitor had reminded the Working Group that the date of publication was not a date upon which any action was required, but was quoted for the purpose of determining the start date for calculation of the 3 clear working days after during which an executive decision may be called in. The Chief Solicitor's briefing paper illustrated the current timetabling of publication dates which did not include Saturday as a publication day and an alternative arrangement which did include Saturday. The effect of the date of publication being a Saturday would be to bring forward by one day the commencement of the 3 clear days i.e. from Tuesday to Monday and thus the day by which any call-in notice had to be served, namely from Friday to Thursday.

- 2.2 During the discussions, it was suggested that Saturday should not be used as the publications date for executive decisions as it was felt that this reduced the time for full consideration of the decision by Members. However, it having been noted that the procedure for publication of decision records allowed 3 working days for the call-in period prior to implementation of the decision, Members expressed the view that this be extended to 4 working days to allow for fuller consideration of decisions taken.
- 2.3 The Working Group decided to recommend that the Executive Procedure Rules/Overview and Scrutiny Procedure Rules in the Constitution be amended to state that:
 - a) Saturdays are not to be used for the publication of decision records.
 - b) The call-in period for executive decisions be extended to 4 working days.
- 2.4 At the meeting of the Constitution Committee on 25th January 2008, consideration was given to the changes to the Constitution that would be necessary to give effect to (b) above, namely the extension of the call in period from 3 to 4 days. This change necessitates variation of rule 16(a)(ii) of the Overview and Scrutiny Procedure Rules where, in the final paragraph there appear –
 - (i) a reference to “3 clear working days” for call-in and
 - (ii) a reference to implementation of the executive decision on the “fourth clear working day”In addition, in the immediately following figure 1 there appear 2 references to “three clear working days”.
- 2.5 The Committee approved these changes and also noted that the provisions made to references to “forums” which they considered would be clarified by the inclusion of the word “scrutiny” where they appear.
- 2.6 The changes arising from these approved changes are indicated by italics in the Appendix 1 to this report
- 2.7 However, by inadvertence, the Committee was not invited to consider the change necessary to give effect to (a) above, namely that Saturdays are not used for the publication of decision records. In this respect, the proposal would necessitate change of the final paragraph of rule 16(a)(ii) of the rules which identifies the start of the call-in period by reference to the “publication of the decision”. To give effect to the suggestion that Saturday should not be used as a publication date, the words “which shall not take place on a Saturday” should be inserted, again as shown in italics in Appendix 1.

(b) Adult and Community Services and Health Scrutiny Forum – Restructure Proposal

2.8 At their meeting on 25th January 2008, the Constitution Committee considered a report from the Chair of the Scrutiny Coordinating Committee which described changes approved, and intended to be effective from next Annual Council (subject to appropriate budget provision also being approved), in relation to the split of responsibilities of the Adult and Community Services and Health Scrutiny Forum so as to provide for 2 separate scrutiny forums –

- Adult and Community Services Scrutiny Forum, dealing with adult, culture and leisure matters, and
- Health Scrutiny Forum dealing with health issues.

2.9 The approved proposals impact on the provisions of the Constitution in a number of places –

Part 1 – Introduction.

Para 8 refers to the number of scrutiny forums which will need to be altered

Part 2 – Articles.

Article 6 deals with the Overview and Scrutiny function and sets out the arrangements for scrutiny, including membership and remit of the currently 4 scrutiny forums. These provisions require to be revised to accommodate the new arrangements. In relation to Article 6.03(a) - Membership, members considered a proposed statement relating to the membership of the Scrutiny Co-ordinating Committee namely “The Chair and Vice Chair of each Scrutiny Forum, one member from each of the five Scrutiny Forums and one further Member that can be chosen from outside the membership of the Scrutiny Forum”. However, they considered that it would be advantageous to further refine that statement so as to ensure that it reflects current accepted procedure – namely that it comprises a Chair appointed by Council, a vice chair (being the Chair of one of the forums), the remaining chairs and the vice chairs of each of the forums and one other member from each of the forums

Part 3 – Responsibility for Functions.

The table for the existing scrutiny committee requires to be redrafted and duplicated to provide for the 2 new scrutiny forums.

Part 4 – Rules of Procedure.

The Overview and Scrutiny Procedure Rules (para 2) make provision for the membership of the forums (reflecting the provisions of Article 2 in this respect) and the Scrutiny Coordinating Committee which require to be amended in similar manner. Additionally, para 8 deals with the role of the existing Adult and Community Services and Health Scrutiny Forum with regard to Health

Scrutiny Work. The reference to Adult and Community Services needs to be removed, but no other change is necessary.

- 2.10 Appendix 2 shows the current provisions extracted from the Constitution as described above with the words to be removed shown scored through, and the new wording shown in *italics*.

3. RECOMMENDATION

That the alterations to the Constitution shown in Appendix 2 be considered and approved

APPENDIX 1 – CHANGES RELATING TO PERIOD FOR CALL-IN

Constitution Part 4 Page 135)

16 **Category 1 - Call-in - where the principles of decision-making may not have been followed when taking the decision**

The following sub-paragraphs set out category 1 call-in processes in detail. A summary can be found at Figure 1

(a) **Mechanism for call-in**

The following have the right to call-in:-

- (i) Each of the *scrutiny* forum chairs, provided that they have the support of at least two Members of the Scrutiny Co-ordinating Committee, and
- (ii) Five Members of the Council (excluding Members of the Executive)

and provided that the Members exercising the call-in represent at least two political groups.

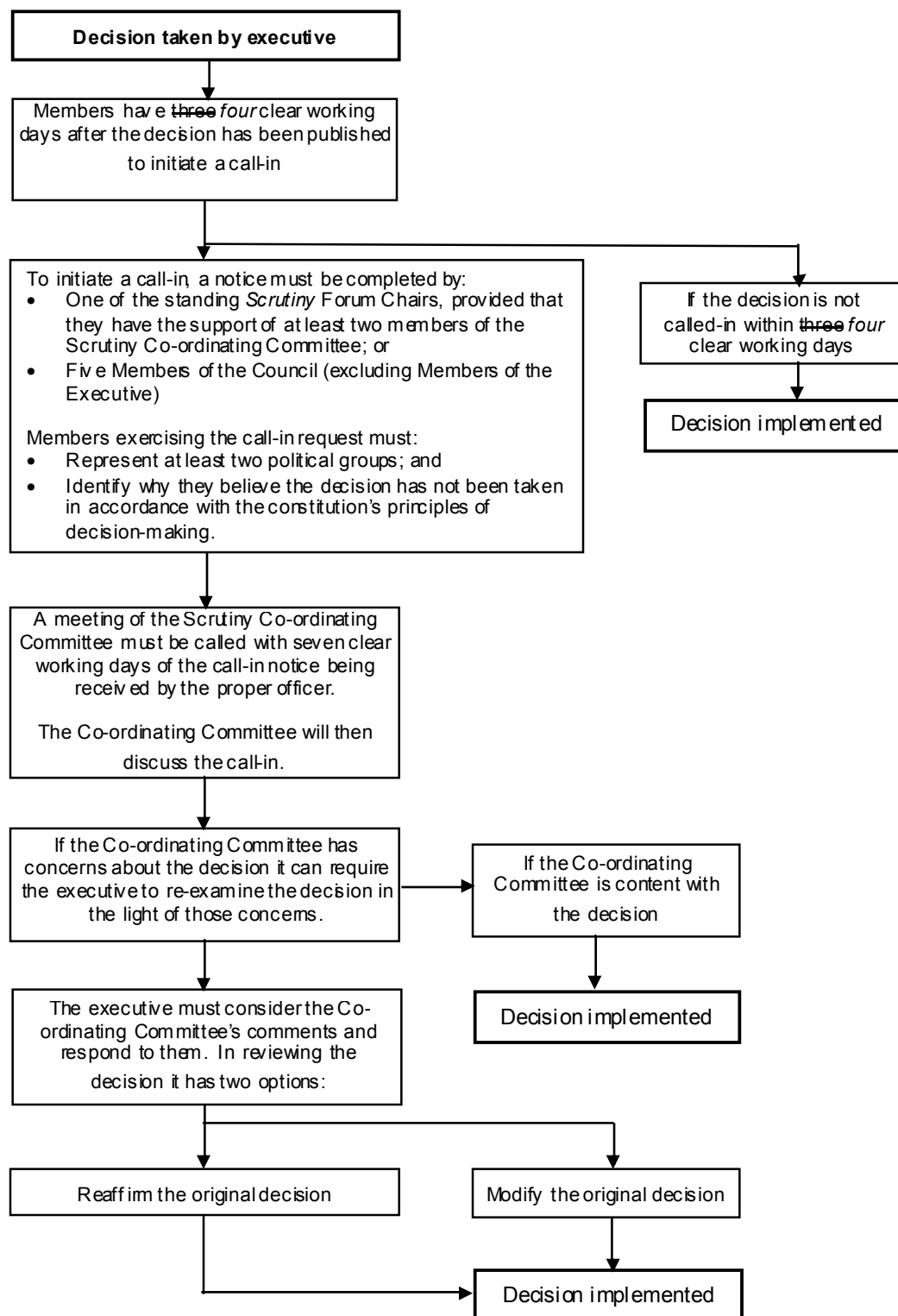
When calling-in a decision the Members must identify the reasons for the call-in and the reasons why they believe the decision was not taken in accordance with the principles of decision-making set out in the constitution.

Notification of the wish to call-in a decision must be given to the proper officer not later than 3 4 clear working days after the publication of the decision (*which shall not take place on a Saturday*). (After which the decision becomes effective i.e. on the ~~fourth~~ *fifth* clear working day).

(b) **Meeting to discuss call-in**

The Co-ordinating Committee will meet not later than 7 working days after the call-in notification has been received by the proper officer, to consider the decision. If it fails to meet within the timescale then the decision becomes effective on its expiry (i.e. on the eighth day).

Figure 1 - Category 1 Call-in process - principles of decision-making may not have been followed
(Full details of this process are set out in Rule 16)



APPENDIX 2

CHANGES RELATING TO ADULT AND COMMUNITY SERVICES AND HEALTH SCRUTINY FORUM RESTUCTURE

PART 1 INTRODUCTION

(Constitution Part 1 page 5)

Overview and Scrutiny

- 8 There are ~~four~~ five overview and scrutiny forums and a Scrutiny Co-ordinating Committee. These support the work of the executive and the Council as a whole. They allow citizens to have a greater say in Council matters by holding public inquiries into matters of local concern. These lead to reports and recommendations, which advise the executive and the Council as a whole on its policies, budget and service delivery. Overview and scrutiny committees also monitor the decisions of the executive. The Scrutiny Co-ordinating Committee can 'call-in' a decision which has been made by the executive but not yet implemented. This enables it to consider concerns about the decision. It may recommend that the executive reconsider the decision. The Scrutiny Co-ordinating Committee and the ~~four~~ five standing forums may also be consulted by the executive or the Council on forthcoming decisions and the development of policy.

PART 2 ARTICLE 6 – OVERVIEW AND SCRUTINY

(Constitution Part 2 Page 21)

6.03 Scrutiny Co-ordinating Committee

(a) Membership

The Chair appointed by the Council, tThe Chair and Vice Chair of each Scrutiny Forum (of whom one Scrutiny Forum Chair shall be the Vice chair of the Committee), ~~six~~ and one members from the ~~global membership~~ each of the ~~four~~ *five* Scrutiny Forums and ~~two further Members that can be chosen from outside the membership of the Scrutiny Forums.~~

(Constitution Part 2 Page 25)

6.04 Remit of overview and scrutiny forums

The remits of the four five standing Overview and Scrutiny Forums are set out below :-

Adult and Community Services ~~and Health~~ Scrutiny Forum

To consider issues relating to specialist targeted and universal services in relation to adults, culture and leisure ~~and to exercise the powers of the Health and Social Care Act 2001 in considering the provision of health services at both local and regional level.~~

Health Scrutiny Forum

To consider issues relating to and to exercise the powers of the Health and Social Care Act 2001 in the provision of health services at both local and regional level.

PART 3 – RESPONSIBILITY FOR FUNCTIONS

(Constitution Part 3 Page 43)

B Council functions and delegation scheme

Adult and Community Services and Health Scrutiny Forum	
Membership:	11-9 Councillors:- Resident Representatives:
Quorum :	4 (drawn from at least two political groups)
FUNCTIONS	DELEGATIONS
To consider issues relating to specialist targeted and universal services in relation to Adults, culture and leisure and to exercise the powers of the Health and Social Care Act 2001 in considering the provision of health services at both local and regional levels.	

<i>Health Scrutiny Forum</i>	
<i>Membership:</i>	<i>9</i> <i>Councillors:-</i> <i>Resident Representatives:</i>

<i>Quorum :</i>	<i>4 (drawn from at least two political groups)</i>
<i>FUNCTIONS</i>	<i>DELEGATIONS</i>
<i>To consider issues relating to and to exercise the powers of the Health and Social Care Act 2001 in considering the provision of health services at both local and regional levels.</i>	

PART 4 RULES OF PROCEDURE

(Constitution Part 4 Page 129)

2 Membership

- 2.2 Unless the Council otherwise resolves the forums will each comprise one quarter *one fifth (as near as may be)* of all non-executive councillors. The Scrutiny Co-ordinating Committee will be made up of a Chair ~~and Vice Chair~~ chosen by Council, the Chair and Vice Chair of ~~each the four standing~~ *scrutiny forums (of whom one Scrutiny Forum Chair shall be the Vice Chair of the Committee)*, and ~~six additional Members from each of the five Scrutiny Forums.~~

(Constitution Part 4 Page 135)

8 Work Programme (including Health Scrutiny Function)

~~Health Scrutiny work and the role of the Adult and Community Services and Health Scrutiny Forum~~

- 8.3 ~~The Adult and Community Services and Health Scrutiny Forum is the lead~~ body for this function as set out in Article 6.04. It is responsible for the development of the health scrutiny function in Hartlepool and developing and carrying out an appropriate programme of work. As required by regulations the function is solely the Forum's responsibility and cannot be determined by the Scrutiny Co-ordinating Committee. The Forum is responsible for the development of the Tees Valley Joint Health Scrutiny Committee and other joint arrangements with neighbouring authorities to fulfil the function. This includes nominating members from the Forum to serve on the Tees Valley Joint Health Scrutiny Committee and other joint bodies formed with neighbouring authorities for health scrutiny exercises. Other provisions of the constitution relevant to scrutiny, such as involvement of the public and executive members, will apply when the Forum is undertaking health scrutiny investigations.

COUNCIL REPORT

14th February, 2008



Report of: The Cabinet

Subject: MEDIUM TERM FINANCIAL STRATEGY (MTFS)
2008/2009 TO 2010/2011

1. PURPOSE OF REPORT

1.1 To present details of the proposed Medium Term Financial Strategy (previously referred to as the Budget and Policy Framework). The report covers:

- Outturn Strategy 2007/2008;
- Capital Budget 2008/2009;
- Budget Requirement and Council Tax 2008/2009;
- Budget Requirement and indicative Council Tax 2009/2010 to 2010/2011;
- Treasury Management Strategy 2008/2009.

2. BACKGROUND

2.1 In accordance with the Constitution Cabinet is responsible for preparing the MTFS (Budget and Policy Framework proposals), which includes the proposed Council Tax level for 2008/2009. These proposals are then referred to Council for consideration. The final stages of the budget timetable for completing this process and subsequently issuing Council Tax bills is extremely tight and the key dates are as follows:

- Cabinet 4th February, 2008 – approved MTFS proposals to be referred to Council;
- Council 14th February, 2008 – consider Cabinet's MTFS proposals, including Hartlepool Borough Council's own Council Tax for 2008/2009;
- Council 28th February, 2008 – approves overall Council Tax levels, including Fire and Police Authority precepts. This is the same day the Police Authority are scheduled to set their Budget and Council Tax, which is within the prescribed deadline for setting their Budget and Council Tax of 11th March, 2008.

- 2.2 A copy of the detailed 2008/2009 to 2010/2011 MTFS Report, which Cabinet considered at its meeting on 4th February, 2008, is included in a separate booklet with the agenda papers for today's meeting. This report provides Members with the detailed supporting information to the budget proposals.
- 2.3 In addition, the attached booklet also provides details of departmental budget allocations (Section B) before any terminating grants pressures, priorities or savings are considered by Council. Details of these issues are provided in the appendices to the Cabinet report as set out in Section A of the attached booklet.

3. REVISED CABINET PROPOSAL - 2008/2009 REVENUE BUDGET PROPOSALS

- 3.1 The final allocation for 2008/2009 to 2010/2011 were announced after the Cabinet Report for 4th February, 2008, was issued. Cabinet were advised at their meeting that the final allocations were only marginally lower than the provisional figures, as summarised in the table below.

	Formula Grant Allocations		
	Provisional	Final	Decrease in Grant
	£'000	£'000	£'000
2008/2009	48,037	47,974	63
2009/2010	49,877	49,834	43
2010/2011	51,549	51,522	27

The budget forecasts detailed in paragraph 7.5 of the MTFS have been updated to reflect the final grant allocations as detailed below.

Annual Ctax increases	Deficit/(surplus)			Reduction in ongoing Ctax income from 10/11 arising from Ctax increase being less than 4.9% £'m	HBC Band A Council Tax increase	
	2008/09	2009/10	2010/11		Total for 2008/09	per week
	£'m	£'m	£'m			
4.9%	0.247	0.313	(0.945)	none	41.88	81p
3.9%	0.601	1.051	0.211	1.156	33.34	64p
2.9%	0.954	1.782	1.345	2.289	24.80	48p

Note Above forecasts are before allocating March 2007 discount of £1.3m.

- 3.2 Cabinet were also advised that the Chair of the Scrutiny Co-ordinating Committee was concerned that the summary of Scrutiny Co-ordinating Committee's feedback (paragraph 11.1 of the MTFS) was not a wholly

accurate reflection of Scrutiny Members views. Cabinet was therefore provided with the following clarifications:

- Scrutiny Members felt very strongly that there is a justification for separating the Adult and Community Services and Health Scrutiny Forum into two separate Scrutiny Forums for 2008/2009. As such the Committee propose that an additional full-time Scrutiny Support Officer post should be created through the budget process for 2008/2009. It is estimated that the cost of this post will be £33,500 (including employee overheads) and in addition there will be a Special Responsibility Allowance of £3,326.
- Scrutiny Members did not make any comments in relation to the costs of associated support from Democratic Services. The reference in the report to these costs was an officer assessment of financial impact of supporting an additional Scrutiny Forum. The report indicated that these costs are estimated to be £14,000, however, further consideration of this has identified they are likely to be £12,000.

3.3 As no provision was included in the MTFS for the above item Cabinet is proposing that these items should be funded from the additional resources provided for Scrutiny in the 2007/2008 base budget, subject to be 2007/2008 provision being replaced with an annual imprest of up to £50,000, which will be funded from General Fund balances.

3.4 The MTFS report suggested that authority for allocating the Area Based Grant should be delegated to Cabinet, as it was not expected that there would be sufficient time to consider this issue before your meeting. In practice this work has been completed sooner than anticipated and Cabinet will consider proposals for allocations this grant at its meeting on 11th February, 2008. These proposals will then be referred to Council on 14th February, 2008. In advance of your meeting the proposals to be considered by Cabinet on 11th February, 2008 are detailed at Appendix 1 to this report. The Cabinet report indicated that there are two elements to the ABG:

- Other ABG Allocation – 2008/2009 allocation £6.007m. These are the specific grants which have been included in the ABG;
- Working Neighbourhoods Fund – 2008/2009 allocation £4.502m. This replaces the NRF and for planning purposes no provision was made in the MTFS for the ending of NRF funding as it was anticipated these schemes would be a first call on the replacement grant regime.

3.5 Cabinet has also considered Scrutiny Co-ordinating Committee's comments in relation to the hanging and barrier baskets priority of £25,000 and determined this amount should be included in the MTFS proposals to be referred to Council.

- 3.6 In relation to the level of Council Tax for 2008/2009 Cabinet have proposed a 3.9% increase. On this basis and after reflecting the final grant announcement and the proposal to fund the hanging and barrier baskets priority the revised budget deficit for 2008/2009 is £0.626m. Cabinet has proposed that this amount is funded from the March, 2007 discount of £1.3m and to allocate the remaining amount (£0.674m) to support the 2009/2010 budget. For 2009/2010 and 2010/2011 Cabinet has proposed indicative Council Tax increases of 3.9%.

3.7 **Equal Pay Protection**

- 3.8 As part of the final 2006/2007 Outturn Strategy £0.4m was set aside towards meeting the cost of Equal Pay Protection. Provision for the ongoing costs of implementing Equal Pay has been made in the MTFS. In addition, there will be a cost of protecting staff which will loose out under the new pay and grading system. Work completed to date indicates that this could amount to £4m. The final figure will be subjected to detailed negotiation on the basis for providing protection and the overall Job Evaluation package. These details will be reported to Members and they will need to determine to what extent they protect pay, or jobs.

It would be prudent to supplement the initial provision of £0.4m from the following sources:

	<u>£'000</u>
• Release of Stock Transfer Warranties Reserve	1,000

The Council is indemnified from the costs of potential land contamination claims for the first ten years of Housing Hartlepool's existence. Thereafter, the Council may be liable for such claims. Therefore, this amount was set aside to meet such liabilities. It is now suggested that this amount can be released.

• Release of General Fund Reserves	1,000
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Uncommitted specific reserves of £2.197m were previously transferred into the General Fund to address Equal Pay risk. Only some of these resources have been committed. It is therefore proposed that £1m be released to help fund Equal Pay protection costs. If Members approve this proposal uncommitted General Fund Reserves will be 3% of the General Fund budget, which is the minimum recommended level.

• Insurance Fund	1,600
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A review of the Insurance Fund and outstanding claims indicates that this amount could be taken without jeopardising the medium term financial position of the fund. Ideally this

amount should be treated as a loan and repaid over a number of years. However, this may be difficult in the current financial climate. Therefore, Members need to be aware that if this amount is not repaid there is a future risk that insurance costs may exceed the available fund.

4. ROBUSTNESS OF BUDGET FORECASTS, RISK ASSESSMENT AND RESERVES

- 4.1 The Local Government Act 2003 introduced new requirements to formally consider the robustness of the budget forecasts, the level of reserves and the proposed use of reserves as part of the budget setting process. In preparing the proposals for the 2008/2009 budget, Cabinet has considered and approved the advice of the Chief Financial Officer as detailed at paragraph 8 of the MTFS report.
- 4.2 This advice is equally relevant to Council when considering this report.

5. TREASURY MANAGEMENT STRATEGY 2008/2009

- 5.1 In accordance with statutory requirements the Council is required to approve the annual Treasury Management Strategy and associated Prudential Indicators owing to the strategic and financial significance of this area of activity.
- 5.2 The key objectives of the Treasury Management Strategy are to provide a robust framework for managing the Council's Loans and Investments Portfolios to ensure the security of the Council's funds.
- 5.3 The proposed 2008/2009 Treasury Management Strategy and associated Prudential Indicators are detailed in Section C of the separate booklet issued with the agenda papers.

6. PROPOSALS

- 6.1 Council is requested to consider the following detailed proposals from Cabinet. Where reference is made to a paragraph number or appendix this refers to the MTFS 2008/2009 to 2010/2011 report, which was circulated within the separate booklet to the main agenda papers, unless otherwise stated.
- 6.2 **2007/2008 Outturn Strategy**
- 6.3 Approve the proposed outturn strategy details in paragraph 3.3.
- 6.4 Approve the proposal to fund the one-off commitments identified in paragraph 3.4 from General Fund balances.

- 6.5 Note that in accordance with the existing policy that the costs of the emergency coastal protection repairs opposite the Green at Seaton Carew should be funded from General Fund Reserves in 2007/2008.
- 6.6 Approve the proposal to authorise the Chief Financial Officer to make the necessary technical adjustments when finalising the 2007/2008 accounts to ensure the NDC spending target is achieved, on the understanding this will have no cost to the Council.
- 6.7 Approve the proposal that if there is an improvement in the final revenue outturn that these resources be transferred to General Fund Balances.
- 6.8 **2008/2009 Capital and Treasury Management**
- 6.9 Approve the proposal to passport Government capital allocations.
- 6.10 Approve the proposal to use unsupported borrowing to finance the initiatives identified in paragraph 5.6.
- 6.11 Approve the proposals identified by SCRAPT detailed in Appendix C, note 3.
- 6.12 Approve the strategy for allocating additional capital receipts detailed in paragraph 5.10.
- 6.13 Approve the proposed Treasury Management Strategy and associated Prudential Indicators detailed in Section C of the MTFS 2008/2009 to 2010/2011 booklet.
- 6.14 **2008/2009 Revenue Budget and Council Tax**
- 6.15 Approve a 3.9% increase in Council Tax for 2008/2009 and subject to approval of this proposal approve the following supporting resolutions: -
- 6.16 Approve the proposal to bridge the net 2008/2009 budget gap of £0.626m from the £1.3m March, 2007 discount and to allocate the remaining amount (£0.674m) of these monies to support the 2009/2010 budget.
- 6.17 Approve the proposal to passport the mainstreamed grant allocations in 2008/2009, pending a review of the continuation of this strategy beyond 2008/2009 (paragraph 6.9).
- 6.18 Approve the proposal to passport the additional resources of £26,000 included in the Formula Grant for “new burdens” identified in paragraph 6.9.
- 6.19 Approve the proposal to passport the Area Based Grant allocations for 2008/2009 and the proposals for using this grant as detailed in Appendix 1 to this report, subject to a detailed review of this strategy being complete before the 2009/2010 budget is determined.

- 6.20 Approve the proposed pressures etc., as detailed in the following Appendices:
- Appendix D – Pressures
 - Appendix E – Contingency
 - Appendix F – Terminating Grant
 - Appendix G – Priorities, plus £25,000 to fund the hanging and barrier baskets priority
- 6.21 Approve the proposal to increase the Salary Turnover target by £0.1m from 2008/2009 (paragraph 6.23).
- 6.22 Approve the specific efficiencies identified in Appendix H (including the 2008/2009 Corporate Efficiency Target).
- 6.23 Approve the inclusion in the MTFS of annual provisions in 2009/2010 and 2010/2011 of £1.5m for demographic/grant pressures.
- 6.24 Approve the proposal to allocate the £1.2m 2007/2008 LABGI grant for BSF costs (£0.489m) and Termination costs (£0.711m) (paragraph 10.1).
- 6.25 Approve the proposal to earmark £0.45m from the anticipated LPSA2 Capital Reward Grant for the remaining unfunded BSF costs and to develop a strategy for using the remaining amount as part of next years budget strategy (paragraph 10.3).
- 6.26 Approve the proposal to use £36,826 of the 2007/2008 Scrutiny base budget provision to establish a separate Health Scrutiny Forum and £12,000 for additional Democratic Services costs needed to support a separate Health Scrutiny Forum, subject to the 2007/2008 provision being replaced with an imprest of up to £50,000 which will be funded from General Fund balances if needed.
- 6.27 Approve the proposal to increase the Job Evaluation protection to reserve to £4m by transferring reserves of £3.6m, as detailed in paragraph 3.8 of this report.
- 6.28 Approve the following supporting amounts which must be calculated by the Council for 2008/2009 in accordance with Section 32 to 36 of the Local Government Finance Act 1992 and relevant regulations.

- i) For the purposes of Section 32(2), (3) and (4) of the Local Government Finance Act 1992, the following amounts be approved: -

	£
Aggregate Expenditure	253,337,732
Aggregate Income	<u>(168,851,139)</u>
Budget Requirement (inc Parish Precepts)	<u>84,486,593</u>

- ii) Being the aggregate of the sums which the Council estimates will be payable into the General Fund in respect of Revenue Support grant £5,862,290 and redistributed Business Rate Grant £42,111,691, decreased by the amount the Council estimates will be transferred from the Collection Fund to the General Fund as its deficit in respect of Council Tax as at 31st March, 2008, £223,000 in accordance with Section 97 (3) of the Local Government Finance Act 1988 and the Local Government Changes for England (Collection Fund Surpluses and Deficits) Regulations 1995 as amended.
- iii) Being the amount calculated by the Council in accordance with Section 33 of the Act, as the basic amount of Council Tax for the year of £1,332.92.
- iv) Approve the contributions of £3,686, £5,484 and £1,000 made towards the expenses of Dalton Piercy, Elwick and Greatham Parish Councils to enable them to carry out the associated concurrent functions; and formally accept the following Precepts in relation to non concurrent functions and approve the aggregate amount of all special items referred to in Section 34(1) of the Act.

	<u>£</u>
Dalton Piercy	4,393
Elwick	5,152
Greatham	2,500
Hart	2,925
Headland	6,000
Newton Bewley	<u>188</u>
Aggregate Amount (Section 34 (i))	21,158

- v) Being the basic Council Tax for 2008/2009 calculated in accordance with Section 34(2) for dwellings in those areas that have no parish precepts or other special items of £1,332.15.
- vi) The basic Council Tax for 2008/2009 calculated in accordance with Section 34(3) for dwellings in those areas that have parish precepts be as set out in Appendix 2, Table 1 (to this report).
- vii) The amounts of Council Tax at items (iv) and (v) multiplied by the proportions applicable to each category of dwelling in its area, in accordance with Section 36 of the Act be as set out in Appendix 2, Table 2 (to this report).

6.29 2009/2010 and 2010/2011 Revenue Budget and Council Tax

- i) Approve indicative annual Council Tax increases for 2009/2010 and 2010/2011 of 3.9%.

AREA BASED GRANT

Table 1 - Scheduled of Other Grants included in the Area Based Grant

	2008/09 Proposed Allocation £'000
<u>Adult & Community Services</u>	
Adult Social Care Workforce (formerly HRDS and NTS)	281
Carers - split 80% Adult & 20% Children's	384
Child and Adolescent Mental Health Services	214
Learning & Disability Development Fund (via PCT in 2007/8)	105
Local Involvement Networks	99
Mental Capacity Act and Independent Mental Capacity Advocate Service	52
Mental Health	336
Preserved Rights	314
Supporting People Administration	145
Adult & Community Services - sub total	1,930
<u>Children's Services</u>	
14-19 Flexible Funding Pot	31
Care Matters White Paper	69
Carers - split 80% Adult & 20% Children's	96
Child Death Review Processes	17
Children's Social Care Workforce (formerly HRDS and NTS)	42
Children's Fund	395
Choice Advisers	25
Connexions	1,114
Education Health Partnerships	43
Extended Rights to Free Transport	18
Extended Schools Start Up Costs	265
Positive Activities for Young People (LAA)	332
Secondary National Strategy - Behaviour and Attendance (LAA)	68
Secondary National Strategy - Central Co-ordination (LAA)	108
Primary National Strategy - Central Co-ordination (LAA)	75
School Development Grant (Local Authority Element)	287
School Improvement Partners	42
School Intervention Grant	26
Sustainable Travel General Duty	7
Teenage Pregnancy (LAA)	144
Children Services - sub total	3,204
<u>Neighbourhood Services</u>	
Road Safety Grant	188
Rural Bus Subsidy	29
School Travel Advisers	35
Neighbourhood Services - sub total	252
<u>Regeneration</u>	
Cohesion	26
Stronger Safer Communities Fund (Neighbourhood Element)	413
Stronger Safer Communities Fund	182
Regeneration - sub total	621
Total Area Based Grant	6,007

Table 2 - Allocated Working Neighbourhoods Fund (WNF)
element of ABG

	2008/09 Proposed Allocation £'000
<u>Adult & Community Services</u>	
Mobile Maintenance	21
Mental Health Dev. & NRF Support Network	
MIND Manager & NDC Support Network	89
TNEY/MIND Common Needs	
Connected Care/Health Trainers	24
Adult & Community Services Sub Total	134
<u>Children's Services</u>	
Primary/Secondary Schools Direct Funding	400
Education Business Links	50
New Initiatives	40
Project Coordination	5
Hartlepool "On Track" Project	46
Children's Services Sub total	541
<u>Neighbourhood Services</u>	
Environmental Enforcement Wardens	150
Environmental Action Team	100
Schools Environmental Action Officer	25
Neighbourhood Services Sub Total	275
<u>Regeneration & Planning</u>	
Safer Streets & Homes, Target Hardening	200
Active Skills - West View Project	26
Hartlepool Deaf Centre	4
Career Coaching - HVDA	33
Level 3 Progression - HCFE	81
NRF Project Assistant	24
ASB Officer & Analyst	70
COOL Project	65
FAST	190
Administration of LLP	4
HMR- Support for Scheme Delivery	120
Landlord Accreditation Scheme	10
LIFE - Fire Brigade	33
Dordrecht Prolific Offenders Scheme	125
Community Empowerment Network Core Costs	129
Community Chest	90
NAP Residents Priorities Budget	200
Management & Consultancy	180
Women's Opportunities	63
Enhancing Employability	30
Homelessness Project	46
Carers into Training and Employment	10
Targeted Training	53
Jobs Build	81
Workroute ILM	125
Progression to Work - Assisting local people into work	86
Volunteering into Employment	81
Community Employment Outreach - Owton Fens Community Association	82
Community Employment Outreach - Wharton Annexe	50

Table 2 - Allocated Working Neighbourhoods Fund (WNF)
element of ABG (continued)

	2008/09 Proposed Allocation £'000
Community Employment Outreach - West View Employment Action Centre	12
Owton Manor West Neighbourhood Watch & Resident's Association	24
West View Project	21
Hartlepool Worksmart - Improving the Employment Offer	46
Incubation Systems and Business Skills Training	165
Business & Tourism Marketing	26
Regeneration & Planning Sub Total	2,585
Job Evaluation Provision	38
Total Allocated Working Neighbourhood Fund	3,573

Table 3 - Funding of Other Terminating Grant Regimes from WNF

Jobs & Economy	290
Belle Vue Sports	42
Dyke House Health Development Worker	40
Healthy Schools	95
Integrated Care Teams	40
Exercise Referral	27
Career Coaching - HVDA	3
Hartlepool "On Track" Project	4
Community Empowerment Network Core Costs	8
Total Funded Terminating Grants	549

DAF element of WNF (Note 1)	380
Total WNF	4,502
Total Area Based Grant	10,509

Note 1

At the time the Cabinet report for the meeting on 11th February 2008 was prepared CLG provided late clarification of the grants included in the WNF. CLG had originally indicated that the DAF (Deprived Areas Fund) was not included in the WNF. In the current year expenditure from these projects is £0.371m (£0.38m at 2008/2009 prices). They have now indicated that this grant is within the WNF. As a result of this late notification further investigation of this issue is needed, including whether the DAF projects need to continue. If these projects do need to continue this will utilise the whole of the uncommitted WNF resources. It is hoped to provide further details at your meeting.

TABLE 1 - Council Tax For Parish Councils 2008/2009

	Precept (1)	Parish Tax Base (2)	Parish Council Tax (3) [=(1)/(2)]	Basic Council Tax (4)	Billing Authority's Council Tax (5) [=(3)+(4)]
<u>Parishes</u>	£ p		£ p	£ p	£ p
Dalton Piercy	4,393	106.5	41.25	1,332.15	1,373.40
Elwick	5,152	399.4	12.90	1,332.15	1,345.05
Greatham	2,500	672.0	3.72	1,332.15	1,335.87
Hart	2,925	294.2	9.94	1,332.15	1,342.09
Headland	6,000	1,009.9	5.94	1,332.15	1,338.09
Newton Bewley	188	33.4	5.63	1,332.15	1,337.78

**TABLE 2 - Council Taxes For Each Property Band 2008/2009
(Excluding Police Authority & Fire Authority)**

<u>Parishes</u>	Council Tax Bands							
	A £ p	B £ p	C £ p	D £ p	E £ p	F £ p	G £ p	H £ p
Dalton Piercy	915.61	1,068.20	1,220.81	1,373.40	1,678.61	1,983.80	2,289.01	2,746.81
Elwick	896.71	1,046.15	1,195.61	1,345.05	1,643.96	1,942.85	2,241.76	2,690.11
Greatham	890.59	1,039.01	1,187.45	1,335.87	1,632.74	1,929.59	2,226.46	2,671.75
Hart	894.74	1,043.85	1,192.98	1,342.09	1,640.34	1,938.58	2,236.83	2,684.19
Headland	892.07	1,040.74	1,189.42	1,338.09	1,635.45	1,932.80	2,230.16	2,676.19
Newton Bewley	891.86	1,040.50	1,189.14	1,337.78	1,635.07	1,932.35	2,229.64	2,675.57
Areas without a Parish Council	888.11	1,036.12	1,184.14	1,332.15	1,628.19	1,924.22	2,220.26	2,664.31

MEDIUM TERM FINANCIAL STRATEGY 2008/2009 TO 2010/2011

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SECTION A

Cabinet Report : Medium Term Financial Strategy
2008/2009 to 2010/2011 – 4th February, 2008

CABINET REPORT

4th February, 2008



Report of: Corporate Management Team

Subject: Medium Term Financial Strategy 2008/2009 to 2010/2011

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To enable Members to finalise the Council's Medium Term Financial Strategy (previously referred to as the Budget and Policy Framework) and to determine the detailed 2008/2009 Budget and Council Tax proposals to be referred to Council on 14th February, 2008.

2. SUMMARY OF CONTENTS

- 2.1 This report brings together the various reports considered by Members over the last few months in relation to the development of the MTFS for 2008/2009 to 2010/2011.
- 2.2 In relation to the outturn strategy, the report advises Members that the overspend on departmental budgets will be £1.46m. This is at the bottom end of the previous forecasts, which anticipated departmental overspends of between £1.5m and £1.7m. As previously indicated this amount can be funded from an underspend on corporate budgets, which is mainly owing to higher interest income on the Council's reserves and cashflows.
- 2.3 The position on the 2007/2008 Collection Fund Outturn has now been estimated on the basis of activity up to 31st December, 2007. It is expected that there will be a deficit at the year end. The budget forecasts for 2008/2009 anticipated a Collection Fund surplus. There is therefore a net shortfall and this amount can also be funded from the 2007/2008 underspend on corporate budgets.
- 2.4 With regard to the capital position it is suggested that Cabinet formally seeks Council's approval to the proposed Capital Programme for 2008/2009 as set out in Appendix B.
- 2.5 In relation to the revenue aspects of MTFS the report proposes a series of measures to manage the revenue budget position over the next three years. The main issues relate to:

- The level of annual Council Tax increases;
- The cost of implementing Job Evaluation;
- The achievement of annual cashable efficiencies of 3%; and
- The containment of demographic/grant pressures in 2009/2010 and 2010/2011 at £1.5m per annum.

3. RELEVANCE TO CABINET

- 3.1 The report enables Cabinet to finalise the proposals it wishes to put forward to Council.

4. TYPE OF DECISION

- 4.1 Budget and Policy Framework

5. DECISION MAKING ROUTE

- 5.1 Council on 14th February, 2008.

6. DECISION(S) REQUIRED

- 6.1 Cabinet is required to determine its proposals.

Report of: Corporate Management Team

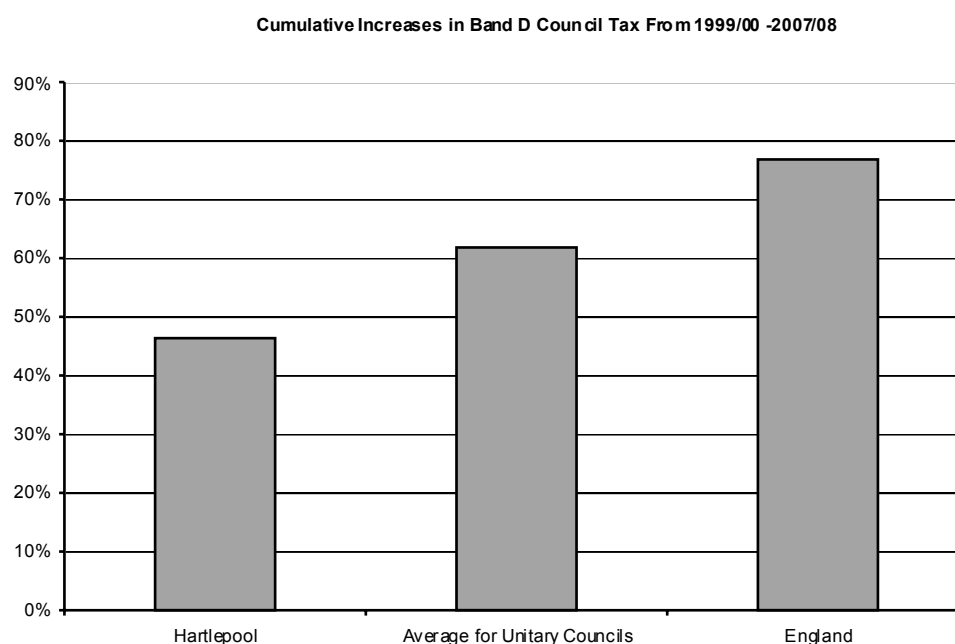
Subject: MEDIUM TERM FINANCIAL STRATEGY
2008/2009 TO 2010/2011

1. PURPOSE OF REPORT

- 1.1 To enable Members to finalise the Council's Medium Term Financial Strategy (previously referred to as the Budget and Policy Framework) and to determine the detailed 2008/2009 Budget and Council Tax proposals to be referred to Council on 14th February, 2008.

2. BACKGROUND

- 2.1 Since becoming a Unitary Authority the Council has worked to improve services to the people of Hartlepool. The Council's achievements were recognised in the first round of the Audit Commission's Comprehensive Performance Assessments (CPA), completed in 2002, when the Council achieved the highest rating. The Council maintained this rating in subsequent annual inspections. Under the harder CPA, which was introduced in 2007, the Council was assessed as "4 star improving well". The Council has continually achieved an excellent CPA rating for value for money rating of 3 out of 4.
- 2.2 In the first years as a Unitary Authority the Council prioritised Education services and brought expenditure up to the level of the former Standard Spending Assessment. Annual increases in Education expenditure were then implemented to maintain this position until the introduction of the Dedicated Schools Grant. The Council has also made significant investment in Social Services. Over the last two years the Council has provided all areas with a minimum base budget increase of 3% to cover pay awards and inflation. Additional resources have then been provided on a prioritised basis and these increases have been funded from efficiencies and reductions in other areas.
- 2.3 These service improvements have been achieved against a background of limiting increases in Council Tax. Over the last 9 years the Council's cumulative increase in Council Tax has been lower than average, as illustrated in the following table.



- 2.4 This restraint is a further measure of the value for money provided to local tax payers. The impact of these lower than average rises is that average Council Tax for Hartlepool households has changed from being 5.2% above the unitary average in 2001/2002 to being 1% above the unitary average in 2007/2008.
- 2.5 The above objectives have been assisted by the planned use of reserves to support existing service levels. It was recognised that this position was not sustainable as the major opportunities for increasing balances have now been achieved. It was previously anticipated that this position would need to be managed by reducing expenditure on a phased basis to the level of the Council's ongoing resources. As indicated later in the report the Council will receive better than expected grant settlements over the next three years. This should make this position more manageable provided the Council can contain service pressures and achieve annual efficiencies of 3%. The Council will need to address these issues as part of the MTFS.
- 2.6 The next three years will be the most challenging since becoming a Unitary Authority and determine the future shape of the Authority. Over this period the Council will need to address three key issues:
- Implement Job Evaluation;
 - Come to terms with a period of public sector expenditure constraint for the period covered by CSR07 and probably the next spending review; and
 - Prioritise services at a sustainable level and achieve increased efficiency savings.

3. REVIEW OF 2007/2008 FINANCIAL POSITION AND PROJECTED REVENUE BALANCES AT 31ST MARCH, 2008

3.1 2007/2008 Revenue Budget

3.2 Details of the forecast 2007/2008 revenue outturn were reported to Cabinet on 20th December, 2007 and reflected the comprehensive budget monitoring exercise that was undertaken in October based on the first six months activity. At that stage it was anticipated that there would be a net overspend of up to £0.3m, which would need to be funded from General Fund Balances.

3.3 These forecasts have now been reviewed to reflect actual expenditure and income for the first nine months of the financial year and forecasts for the remainder of the year, as detailed in Appendix A. In overall terms it is anticipated that there will be a net underspend of £31,000, which relates to the following main issues:

	Forecast Adverse/ (Favourable) Variance £'000
<u>Departmental Budgets</u>	1,460
<u>Centralised Estimates and Corporate Budgets</u>	(1,914)

It is now anticipated that there will be a net underspend of £1.914m (£1.414m at Quarter 2) on these areas. The increase in this variance is owing to more favourable cashflows than anticipated, including the earlier receipt of capital grant income and the anticipation that the 2007/2008 Equal Pay costs will now be paid in next financial year. In addition, interest rates on the Council's investments have not reduced by as much as previously anticipated owing to the Bank of England's cautious approach to reducing the Base Rate.

Collection Fund

423

The previous MTFs anticipated a 2007/2008 Collection Fund surplus of £0.2m. In practise there will be a deficit of £0.223m. Therefore, there is a net shortfall of £0.423m which can be funded from the underspend on corporate budgets.

(31)

- 3.4 A number of relatively low value one-off issues have been identified during the budget process and funding has not been allocated for these issues, as follows:
- Maintenance of Havelock £25,000
 - OT waiting list £25,000
 - Children and Families relocating staff £40,000
 - Memorial Testing £42,000
 - Property database £22,000.
- 3.5 The above items cannot be funded from the net 2007/2008 underspend. Therefore, Members need to determine if they wish to ask Council to fund the issues from General Fund balances.
- 3.6 The Council has previously determined that any emergency Coast Protection works, which cannot be funded from the annual revenue budget, will need to be funded from General Fund balances, subject to the subsequent reinstatement of General Fund balances. On this basis it was suggested, in the Director of Neighbourhood Services report to Cabinet on 22nd January, 2008, that the cost of repairing the sea wall breach opposite the Green at Seaton Carew should be funded from General Fund balances, as these works need to be completed in 2007/2008. It is estimated these works will cost £98,000.
- 3.7 The provisional 2008/2009 budget proposals approved by Cabinet on 21st December, 2007 included a pressure of £250,000 for an increase in the ongoing Coast Protection budget. On the assumption that this pressure is included in the final budget proposals, it is suggested that part of this amount should be earmarked to repay the General Fund balances used in 2007/2008 to fund Emergency Coast Protection repairs. This proposal will protect the level of General Fund balances, whilst still increasing the resources available for Coast Protection works in 2008/2009. In the event that Members final budget proposals include a lower increase in the additional resources allocated for Coast Protection works then this proposal may need to be reviewed.
- 3.8 The level of Balances at 31st March, 2008 will also be affected by the following factors: -

Section A

- Job Evaluation Protection Costs -£1.4m. A detailed report on the implications of implementing Job Evaluation was submitted to your meeting on 21st December, 2007. For financial planning purposes it is assumed that Members will approve a protection scheme as part of the overall Job Evaluation package. The costs of protection will need to be funded from a review of the Balance Sheet and it was previously reported that up to £4m could be released. For financial planning purposes it is anticipated that the year one costs will not exceed £1.4m.
- Support of 2007/2008 Revenue Budget -£2.760m
- Use of Ring Fenced and Department Reserves.
- Local Authorities Business Growth Incentive (LABGI) Grant -£1.2m. Members have previously indicated they wish to allocate these monies towards meeting one-off costs. This issue is detailed later in the report.

3.9 In summary the level of reserves at 31st March, 2008 are forecast to be £24.565m as detailed in Appendix K.

3.10 The Council retains balances to cover unforeseen liabilities and to support ongoing services. A detailed strategy on the future use of reserves is detailed later in the report.

3.11 **2007/2008 Capital Budget**

3.12 The position in relation to the 2007/2008 capital budget has also been reviewed. It is anticipated that in financial terms a significant element of expenditure will not be paid until 2008/2009. This expenditure will be fully funded from resources that can be carried forward.

3.13 The NDC Director has received informal advice that NDC Partnerships will be required to achieve a specific expenditure target at 31st March, 2008 and any year-end underspends will be lost. This position would be a departure from existing rules which require expenditure to be delivered within an agreed spending range. This change has not yet been formally confirmed, but would clearly make the management of the NDC Programme more difficult. For 2007/2008 it is anticipated that this position can be managed within the NDC Programme, although this may require technical adjustments to the funding of the NDC and the Council's Capital Programme between 2007/2008 and 2008/2009. It is therefore suggested that the Chief Financial Officer be authorised to make the necessary technical adjustments when finalising the 2007/2008 accounts if this is necessary.

3.14 The Director of Neighbourhood Services submitted a detailed report to your meeting on 22nd January, 2008 setting out revised proposals for improving public conveniences. This report indicated that the approved capital budget for these works was £405,000 and that the

revised proposals will cost £593,000. The report also indicated that the increase in costs can be funded from Prudential Borrowing and the resulting repayment cost can be funded from the revenue saving in respect of Clock Tower attendants wages. The revised proposals have been included in the Capital Programme proposals detailed later in this report.

- 3.15 In previous years a final outturn strategy has been submitted to Cabinet in late April/early May to enable Members to address any changes to the final outturn. In the current year it is not expected that there will be any significant changes in the last two months of the current year. Therefore, it is suggested that if there are any minor improvements in the final outturn that these resources be transferred to General Fund balances.

4. REVIEW OF 2007/2008 SERVICE ISSUES

- 4.1 From a service perspective the outturn report identified a number of issues which will continue into 2008/2009. These issues have been reflected in the budget forecast for future years, detailed later in the report. These issues are detailed in Appendix B and in summary cover the following issues:

Section A

	2007/2008 Forecast Outturn Adverse/ (Favourable) £'000	2008/2009 Budget Pressure/ (Saving) £'000	Classification
Adult and Community Services			
- Learning Disability	363	255	Pressure
- Mental Health	170	100	Pressure
- Support Services	105	50	Pressure
- Older People Care	200	300	Contingency
Children's Services			
- Children and Families Support	750	607	Pressure
Neighbourhood Services			
- Environment	128	359	Pressure
- Car Parking Income	357	131	Contingency
Regeneration and Planning			
- Town Wide CCTV	34	30	Pressure
Permanent Corporate Savings			
- Bonus Savings	(800)	(800)	
- Interest Savings	(200)	(200)	
Temporary Corporate Savings			
- Centralised Estimates	(1,400)	(740)	

5. CAPITAL PROGRAMME 2008/2009 TO 2010/2011

5.1 The Capital Strategy reflects the service implications identified through the service planning process, which is driven by the Community Strategy themes: -

- Community Safety
- Culture and Leisure
- Environment and Housing
- Health and Care
- Jobs and the Economy
- Life Long Learning and Skills
- Strengthening Communities
- Organisation

5.2 As well as covering direct investment by the Council the Capital Strategy also supports the achievement of the Community Strategy indirectly through other initiatives. Historically this has included initiatives such as the Housing transfer, the release of land for Social Housing in exchange for nominations rights and support for the development of the Joseph Rowntree Care Village. Going forward

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the Council will support a variety of initiatives, although it must be recognised that such support is becoming more difficult as the Council has limited undeveloped land in its ownership. Ongoing initiatives include:

- The sale of land to enable Hartlepool College of Further Education to develop a new campus;
- The sale of land for the PCT development;
- An agreement to explore the possibility of providing land at below market value for the provision of affordable housing.

5.3 As resources for capital investment will mainly come from supported capital allocations provided by the Government Members have previously indicated their commitment to ring-fence these allocations. As these allocations cover key Government priorities, which clearly align to the Council's own priorities, this strategy should help secure future allocations as existing funding regimes effectively reward success in achieving the Government's priorities.

5.4 Detailed allocations for the next three years have now been provided by the Government as detailed in Appendix C. The Government have again made some changes at an individual service level between supported borrowing and capital grant. In total these changes are broadly neutral.

5.5 The revenue costs of using the above supported borrowing allocations are reflected in the revenue forecasts detailed later in the report. From 2009/2010 these additional costs are offset by the fall out of previous capital financing costs.

5.6 Cabinet have also previously confirmed they wish to use unsupported borrowing to continue to provide annual allocations in 2008/2009, 2009/2010 and 2010/2011 for the following initiatives.

	Annual Allocation £'000
Community Safety Initiative	150
Disabled Adaptations	50
Neighbourhood Forum Minor Works	156
	356

5.7 The Capital Strategy and Asset Management Plan approved by Cabinet on 31st July, 2006, indicated that the Government's capital allocations will not fund all capital expenditure priorities, particularly areas with a high local priority which do not fall within the areas attracting Government funding. Therefore, Members determined to invest £3.6m over the three years 2007/2008 to 2009/2010. The revenue forecasts include provision for the resulting repayment costs.

- 5.8 Detailed proposals for allocating the 2008/2009 provision have been considered by the Strategic Capital Resource and Asset Programme Team (SCRAPT). These proposals are based on a thorough project evaluation process and the scoring of individual projects against defined criteria. The detailed proposals for 2008/2009 are set out in Appendix C, note 3. SCRAPT are recommending that a small number of projects should be funded over two financial years, which will commit £0.491m of the 2009/2010 allocation. Proposals for using the remaining 2009/2010 allocation will be brought forward when the MTFS is rolled forward next year.
- 5.9 Members have previously determined not to extend the existing strategy beyond 2009/2010, but may wish to review this position during 2008/09.
- 5.10 Progress in achieving the existing capital receipts target has been reviewed to reflect sales achieved to date and anticipated completions in the remainder of this financial year, or early in 2008/2009. It is anticipated that actual receipts will exceed the amount needed to fund existing capital expenditure commitments. The amount cannot yet be quantified as a number of issues have not yet been finalised. It would not be prudent to spend these additional resources until they are received. However, it would be appropriate to determine a strategy for using these resources once they are received. It is therefore suggested that:
- Receipts achieved from the sale of income generating assets should not be committed until a strategy for replacing the income stream has been developed. This may include replacing the income generating asset, or the repayment of outstanding loans to offset the loss of income;
 - Other receipts should be set aside to meet termination costs over the next few years. On a practical basis this will need to be achieved by using these resources to replace RCCOs, which can then be set aside for termination costs.
- 5.11 Assuming Members approve the capital expenditure proposals detailed in the previous paragraphs a number of Prudential Indicators need to be determined and then approved by Council on 14th February, 2008. In addition, Council will also need to approve the 2008/2009 Treasury Management Strategy at its meeting on 14th February, 2008. The 2008/2009 Treasury Management Strategy will update the current strategy to reflect changing market conditions and the latest outlook for interest rates.

6. REVENUE BUDGET AND COUNCIL TAX

6.1 Background

6.2 The MTFS reflects the service implications identified through the service planning process, which in turn are driven by the Community Strategy themes: -

- Community Safety
- Culture and Leisure
- Environment and Housing
- Health and Care
- Jobs and the Economy
- Life Long Learning and Skills
- Strengthening Communities
- Organisation

6.3 The Council's service planning process takes account of local issues and in many cases is influenced by national priorities e.g. supporting the provision of a range of services to children and young people.

6.4 In previous years, whilst service and financial planning have been interlinked these links have not been clearly communicated through the budget report. This report begins to address this issue.

6.5 As indicated earlier in the report the period covered by this MTFS will be the most challenging since the Council became a Unitary Authority. Over this period the Council will need to address the implications of the 2007 Comprehensive Spending Review (CSR07), implement Job Evaluation and address the reduction in balances which are available to support expenditure.

6.6 CSR07 commences a period of financial restraint for the next three years. This position will probably continue for the following three years as economic growth and therefore Government tax revenues are not expected to grow as quickly as they have over the last ten years or so. Many experts actually fear a period of increasing inflation and reducing economic demand, coupled with a demographic surge in demand for local authority services. The specific impact of CSR07 on Local Government funding is detailed in the next section.

6.7 Available Funding

6.8 The previous MTFS (approved in February, 2007) covered the three years up to 2009/2010 and included resource forecasts, which determine the limit of the Council's budget. These forecasts have been revised and rolled forward to cover the three years to 2010/2011. This is the period covered by CSR07 and forecasts reflected the following planning assumptions:

- Annual Council Tax increase of 4.9%;
- The use of £5.569m of reserves over this period.

6.9 Details of the grant allocations for the next three years were announced by the Government on 6th December, 2007. The final allocations had not been issued at the time this report was prepared. It is not expected that there will be any significant changes and I will update Members of any changes at your meeting. The key issues are as follows:

- Formula Grant Increase

The provisional grant settlement for Hartlepool was much better than forecast as summarised below, net of the impact of mainstreamed grants:

	2008/2009	2009/2010	2010/2011
National Grant Increase	3.6%	2.8%	2.6%
Hartlepool Increase	6.0%	3.9%	3.4%
Cumulative Increase on Forecast Grant	£1.8m	£2.7m	£3.4m

This position reflects the implementation of a range of factors which benefit Hartlepool. The formula grant consists of four elements:

- Relative needs amount;
- Central Allocation;
- Relative Resources Amount;
- Floor Damping

The first two elements are the main mechanism for allocating funding to local authorities and the Council has benefited from changes the Government has made for 2008/2009 and future years, including:

- Changes in population figures, which are the main grant driver;
- An increase in control totals – i.e. the amount of money allocated to local authorities. As Hartlepool's population figure has increased this produces a double benefit as we receive additional grant for a higher population and at a higher rate.

The relative resources amount is a measure of each authority's ability to raise revenue from Council Tax. For Hartlepool this amount is broadly unchanged within the overall grant allocation for the next three years.

Floor damping is the mechanism within the formula for regulating grant increases/decreases. The value of resources allocated through this block is affected by the minimum grant increases which the Government wish to provide. As this needs to be funded from the overall control total for local government grant. Over the

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period of the three year settlement the Government will reduce the minimum annual increases as summarised below:

2007/2008		2008/2009	2009/2010	2010/2011
2.7%	Education/Social Services Authorities	2.0%	1.75%	1.5%
3.6%	Police Authorities	2.5%	2.5%	2.5%
2.7%	Fire and Rescue Authorities	1.0%	0.5%	0.5%
2.7%	Shire Districts	1.0%	0.5%	0.5%

At a local level the amount the Council will lose through floor damping will increase in 2008/2009, before reducing in the following two years, as follows:

- 2007/2008 - £1.535m
- 2008/2009 - £3.229m
- 2009/2010 - £2.729m
- 2010/2011 - £2.328m

However, the floor damping adjustment is just one part of the overall grant allocation. When account is taken of the other factors the Council has received a better settlement than most authorities as summarised below. The table shows that over the next three years the Council will receive a cumulative increase in Formula grant of £68 per head of population, compared to £43 for the average unitary authority. This equates to a cumulative increase in grant on an ongoing basis of £2.3m from 2010/2011.

	2007/08 Formula Grant per head population £	2008/09 Formula Grant per head population £	2008/09 Grant increase	2009/10 Grant increase	2010/11 Grant increase	Cumulative increase in Formula Grant per head population £
Darlington	348	369	6.0%	5.0%	3.3%	52
Hartlepool	491	521	6.0%	3.9%	3.4%	68
Middlesbrough	563	588	4.5%	2.9%	2.3%	56
Redcar	438	462	5.5%	3.6%	3.1%	56
Stockton	370	387	4.5%	3.2%	2.8%	40
Gateshead	532	542	2.0%	1.8%	1.5%	29
Newcastle	598	610	2.0%	1.8%	1.5%	32
North Tyneside	425	433	2.0%	1.8%	1.5%	23
South Tyneside	574	586	2.0%	1.8%	1.5%	31
Sunderland	530	546	2.9%	2.2%	1.9%	38
Average for Unitary Authorities	359	377	5.1%	3.4%	3.0%	43
Average for Metropolitan Authorities	477	497	4.1%	2.9%	2.5%	47
Average for London Authorities	799	818	2.4%	2.1%	2.0%	53

The formula grant includes additional resources of £26,000 for “new burdens” arising from changes in Government regulations covering food hygiene, stray dogs and the Local Government New Conduct regime. It is suggested that these resources are passported to meet these additional commitments.

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The formula grant is based on authorities paying an average interest rate of 5.5% on long term borrowing. Hartlepool's current average rate is 4.21%. Therefore, there is a grant benefit of £0.37m from having lower interest rates and this amount is effectively available to support front line services.

- Impact of Grant Mainstreaming.

The Government have confirmed their proposal to mainstream four grant streams. Specific allocations for 2008/2009 to 2010/2011 have not been provided by the Government. As these grants support existing services it is assumed, for planning purposes, that Members will wish to passport these allocations to individual services in 2008/2009. The continuation of this strategy can then be reviewed as part of the ongoing review of service priorities across the Council. For planning purposes the following commitments have been included in the MTFS.

2007/2008 Allocation £'000		Commitment included in MTFS		
		2008/2009 £'000	2009/2010 £'000	2010/2011 £'000
1,100	Access & Systems Capacity	1,134	1,162	1,192
201	Delayed Discharges	207	212	218
430	Children's Services (LEA)	443	455	465
93	Waste Performance & Efficiency	96	98	100
1,824		1,880	1,927	1,975

- Introduction of Area Based Grant

The Government have confirmed their proposal to establish an Area Based Grant (ABG). The introduction of the ABG replaces 39 specific grants, many of which fund core services, such as Connexions, Supporting People Administration, School Development and Preserved Rights. Other grants included in the ABG relate to services which have been provided from specific grants for many years and have funded core activity, for example, within Economic Development. In other cases they have funded activity delivered by partners in the voluntary and community sector. In practice, the inclusion of a grant in the ABG is effectively the same as a grant being mainstreamed. In the short-term the Council cannot fundamentally change existing expenditure patterns owing to existing commitments and the need for adequate lead-in times to ensure any changes are effective. Therefore, in the short-term Cabinet has previously determined to passport the ABG in 2008/2009. This will provide a period of stability to review individual allocations and to determine if there is any scope for increasing or decreasing allocations. Whilst these grants are not ring-fenced, they are in some cases specific to certain areas including Hartlepool, reflecting particular identified needs and there are Government expectations and in some cases guidance on the

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use of some of this funding. This will need to be taken into account in the review for the period 2009/2010 to 2010/2011. Details of the proposed departmental allocations for 2008/2009 are summarised below: -

	£'000
Working Neighbourhoods Fund	4,502
<u>Other ABG Allocations</u>	
Adult & Community Services	1,930
Children's Services	3,204
Neighbourhood Services	252
Regeneration & Planning	621
	<u>10,509</u>

- 6.10 Consultation on the provisional allocations ended on 8th January, 2008. In accordance with Cabinet's previous wishes the Mayor, Councillor Payne and myself went to see the Minister at the start of January to put forward the Council's comments on the settlement and to press for changes to the floor damping arrangements. The Minister was interested in the points we made and expressed disappointment that more authorities had not asked for a meeting to discuss the provisional settlement. Hopefully, this position will mean that our case for changes to the floor damping arrangements and suggestions as to how this can be achieved will stand more chance of success. At the time of preparing this report the Government had not issued the final grant allocations so we do not know if our representations have had any impact.
- 6.11 The formula grant funds 53% of the net budget and this element of the Council's overall resources is now known for the next three years. Therefore, further resources can only be provided from increases in Council Tax and the use of reserves.
- 6.12 The level of Council Tax increases needs to take account of the Government's comments that they expect "Council Tax increases to be significantly below 5%". This statement is not consistent with the forecasts included in CSR07, which anticipates a 5% increase in Council Tax revenues. However, despite these contradictory statements there is a risk that annual increases of 4.9% could be capped.
- 6.13 The level of reserves is also limited. For planning purposes it is assumed that Members will wish to confirm the previous phasing of reserves as follows:

	£'000
2008/2009 (includes £0.369m LABGI allocation £0.2m Stock Transfer reserve)	2,569
2009/2010	2,000
2010/2011	1,000
2011/2012	500
Total	6,069

6.14 Service Planning

6.15 There are a number of Authority wide issues which need to be addressed in the MTFS. Previous reports have begun to address these issues and this report updates these issues as detailed in the following paragraphs.

6.16 Provision for Pay Awards and Inflation

6.17 Previous forecast have included an annual increase of 3% for pay awards and non pay inflation. It is suggested that these provisions be reduced by 0.5% to reflect the Government's commitment to limit annual public sector pay increases and the anticipation that inflation will reduce over the next three years, as detailed in the following table. The table also indicates the impact of these reductions on the MTFS.

	2008/2009	2009/2010	2010/2011
Revised Inflation Provision			
Pay	2.5%	2.5%	2.5%
Non Pay	3.0%	2.5%	2.5%
Reduction in Budget Requirement	£'000	£'000	£'000
Pay	200	200	200
Non Pay	0	170	170
	200	370	370

6.18 Equal Pay

6.19 The issues in relation to Equal Pay were reported to Cabinet on 21st December, 2007.

6.20 The previous budget report included an increased ongoing commitment for implementing a new pay and grading system. The report also identified up to £4m from the Balance Sheet for one-off protection costs. For planning purposes these forecasts are still relevant and are summarised below:

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	Ongoing Costs			Protection Costs £'000
	2008/2009 £'000	2009/2010 £'000	2010/2011 £'000	
As reported 15th October, 2007	3,670	4,450	4,730	4,000

6.21 The final decisions Members make in relation to Equal Pay may affect these forecasts and therefore the planning assumption included in the MTFS. On the basis of the work completed to date it is anticipated that the above forecasts will not increase. However, this position cannot be guaranteed and will depend on the number and outcome of appeals. These figures include an allowance for the cost of appeals and this position will need to be monitored closely as the implementation of Equal Pay progresses.

6.22 Review of Corporate Budget Provisions

6.23 The initial planning assumptions included in the previous MTFS have been reviewed and a number of changes are proposed. These changes reduce the budget gaps by the following amounts:

	Increase/(Decrease) in Budget Requirement		
	2008/2009 £'000	2009/2010 £'000	2010/2011 £'000
Corporate Efficiency Target	(200)	(206)	(212)
Increase in Turnover Target	(100)	(100)	(100)
Reduction in Designated Authority Costs	(100)	(103)	(105)
Reduction in Pension Costs	(64)	(66)	(67)
	(464)	(475)	(484)

6.24 In addition, the MTFS includes a provision of £0.3m to support Prudential Borrowing towards the development of the H2O Centre. This provision will not be needed in 2008/2009. Therefore, this amount can be taken as a temporary saving.

6.25 Service Delivery

6.26 As indicated earlier in the report a number of ongoing issues are beginning in the current year and these issues have to be reflected in the MTFS. In addition, the service planning process has identified a number of new issues which have been reflected in the MTFS, which cover the following issues: -

- Pressures – Appendix D
- Contingency – Appendix E
- Terminating Grants – Appendix F
- Priorities – Appendix G

6.27 Efficiency Targets

6.28 The Government have confirmed annual cashable efficiency targets of 3% per year for the next three years. Detailed proposals for achieving the 2008/2009 targets are detailed in Appendix H.

6.29 The achievement of further efficiencies will become increasingly difficult. As departmental budgets account for 86% of the net budget and the majority of these efficiencies will need to be achieved from these areas. Therefore, it is suggested that for 2009/2010 and 2010/2011 each department should develop a strategy for achieving annual efficiencies of 3%.

6.30 It is also suggested that the Corporate Management Team investigate the opportunities for corporate cross cutting efficiencies.

6.31 Summary Position

6.32 Members have reviewed these items during the budget process and at your meeting on 21st December, 2007. Members determined their final proposals in relation to a number of issues. This reduced the forecast budget gaps as follows, assuming annual Council Tax increases of 4.9%:

- 2008/2009 - £0.283m Deficit
- 2009/2010 - £0.373m Deficit
- 2010/2011 - £0.867m Surplus

6.33 These forecasts also need to be reviewed to reflect the latest information in relation to the Actuarial Pension Fund Valuation and the costs of Caring for Older People, as follows:

Actuarial Pension Fund Valuation - £0.4m reduction in budget requirement

On 16th January, 2008, I received notification of the results of the latest valuation of the Teesside Pension Fund. This notification states that since the last Pension Fund valuation in 2004 the deficit on the Teesside Pension Fund has reduced significantly.

This position reflects an improvement on the returns achieved by the Fund since the last valuation. It also reflects the anticipated impact of changes which will be implemented in 1st April, 2008, including an increase in some employees pension contribution rates.

As a result of the above factors we have been informed that the Council's overall pension rate for the 3 years commencing 1st April, 2008, will be 16.1% compared to a current rate of 18.1%.

This will produce an ongoing saving from 2008/2009 in the in the rate of £0.7m per year. Part of this benefit (£0.3m) has already been included in the original 2008/2009 budget forecasts. Therefore, there is a net benefit of £0.4m.

Older People Care Costs -£0.3m increase in budget requirement

The actual number of people in residential care homes is higher than previously anticipated. In addition, it is expected that the 2008 fee increase will be above the inflation provision provided within the budget owing to the impact of higher employee, energy and food prices. It is estimated that an additional amount of £0.3m should be included in the contingency to address these issues.

7. REVISED BUDGET POSITION

7.1 After reflecting the above issues, which are sustainable, there is a marginal improvement of approximately £0.1m per year in the overall financial position, as follows: -

- 2008/2009 - £0.183m Deficit
- 2009/2010 - £0.270m Deficit
- 2010/2011 - £0.972m Surplus

7.2 The position for 2008/2009 is summarised below: -

	2008/2009 £'000
Deficit reported 16th October, 2007	5,880
Permanent Issues	
Decrease/(Increase) in Government Grant	(3,696)
Mainstreamed Grants	1,880
New Burdens funded from Formula Grant	26
Reduction in Provision for Pay Awards and Inflation	(200)
Review Corporate Budget Provision	(464)
Reduction in Contingency and Terminating Grant	(61)
2008/2009 Efficiencies	(2,105)
Temporary Issues	
Reduction H20 Loan Repayment Provision	(300)
Revised Deficit Reported 21.12.08	960
Reduction in Contingency, Terminating Grant and Priorities approved by Cabinet 21.12.08	(677)
	283
Final Budget amendments detailed in para. 6.32	(100)
Revised Deficit as at 4.02.08	183

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7.3 Forecasts for the next three years are based on the following assumptions: -

- Pressures, etc., in 2009/2010 and 2010/2011 are contained within the annual budget provisions of £1.5m included in the MTFS for demographic/grant pressures;
- Efficiency targets of £2.46m for 2009/2010 and £2.59m for 2010/2011 are achieved;
- Council Tax increases by 4.9% in each of the next three years.

7.4 Strategies for delivering the first two items will need to be developed during 2008/2009 as the achievement of these targets is critical to the delivery of the MTFS.

7.5 In relation to the level of Council Tax Cabinet has previously considered the impact of different increases on the MTFS as detailed below.

Annual Ctax increases	Deficit/(surplus)			Reduction in ongoing Ctax income from 10/11 arising from Ctax increase being less than 4.9% £'m	HBC Band A Council Tax increase	
	2008/09	2009/10	2010/11		Total for 2008/09	per week
	£'m	£'m	£'m			
4.9%	0.183	0.270	(0.972)	none	41.88	81p
3.9%	0.537	1.008	0.184	1.156	33.34	64p
2.9%	0.890	1.739	1.317	2.289	24.80	48p

7.6 The table indicates the budget can only be balanced by increasing Council Tax by more than 5%, or by reducing expenditure, or by using uncommitted reserves. In relation to this last issue Members have previously set aside the uncommitted March, 2007 Discount to assist the 2008/2009 budget, which amounts to £1.3m.

7.7 Members need to determine what package of Council Tax increases and use of the uncommitted March, 2007, discount they wish to refer to Council. This package needs to take account of the impact on the budget position in 2009/2010 and 2010/2011. The following table may assist Members consideration of the impact of the Council Tax options identified in paragraph 7.5.

Annual Ctax increases	Cumulative deficit to be funded 2008/09 to 2010/11 £'m	(Value of Uncommitted March 2007 discount)/ funding shortfall 08/09 to 10/11 £'m
4.9%	0.453	(0.847)
3.9%	1.729	0.429
2.9%	3.946	2.646

- 7.8 The decision on the level of Council Tax increase also needs to reflect the potential capping of any increase. The Government have not issued detailed capping criteria, so it is difficult to provide guidance on this issue. However, as indicated earlier in the report the Government expect "Council Tax increases to be significantly below 5%". It is unclear what this will mean. The Government may determine to have different capping criteria for different types of authority to reflect the different grant increases they have provided, i.e. lower capping limits for authorities with higher grant increases. It is not expected that a 4.9% increase will be capped.

8. ROBUSTNESS OF BUDGET FORECAST AND RISK ASSESSMENT

- 8.1 As indicated in previous years the Local Government Act 2003 introduced a statutory requirement on an Authority's Chief Financial Officer (CFO) to advise Members on the robustness of the budget forecasts and the proposed level of reserves. If Members ignore this advice the Act requires the Authority to record this position. This later provision is designed to recognise the statutory responsibilities of the CFO and in practise is a situation that I would not expect to arise for this Authority.

- 8.2 I would advise Members that in my opinion the budget forecasts suggested in this report for 2008/2009 are robust. This opinion is based on consideration of the following factors:

- The detailed work undertaken by individual Directors in conjunction with my staff regarding the preparation of detailed budget forecasts, including income forecasts;
- Prudent provisions for cost of living pay awards and inflation during 2008/2009;
- A prudent view of the net costs of the Authority's overall cash flow, including the repayment of Prudential Borrowing;

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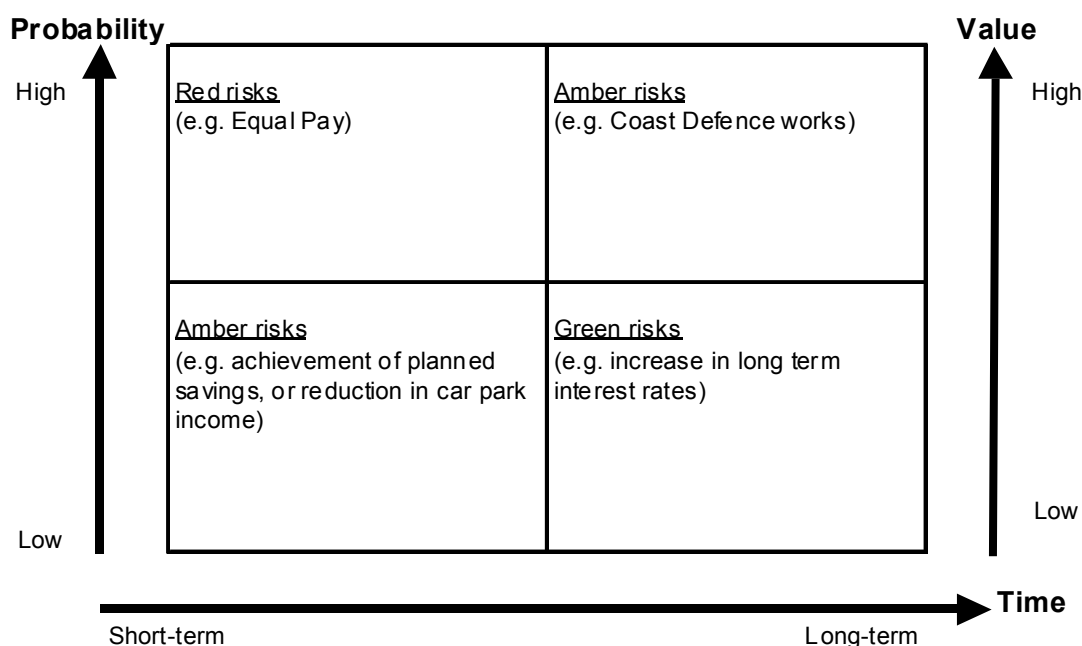
- The assumption that Members will approve the budget pressures, contingency, priorities and efficiencies detailed in the report. If Members do not approve pressures, contingency and efficiencies the budget forecasts will not be robust as expenditure in these areas will inevitably exceed the available budget. If the proposed efficiencies are not approved, alternative savings will need to be identified before the start of the new financial year to balance the budget.
- The assumption that Members will approve the proposal to passport grants which have been mainstreamed and grants included in the Area Based Grant.
- The costs of implementing Job Evaluation do not exceed the provision included in the budget requirement.

8.3 Further details of the key financial assumptions underpinning the budget are detailed at Appendix I.

8.4 The robustness of the budget forecasts also takes account of the main areas of risk affecting the budget for 2008/2009 as detailed in Appendix J. In line with the Council's overall Risk Management Strategy the Authority takes an active and pragmatic approach to the management of risk. This approach acknowledges that the purpose is not to remove all risks, rather it is to ensure that potential "losses" are prevented or minimised. The attached schedule and the corporate Risk Register ensures the Authority has identified areas of risk and developed arrangements for managing these areas. These documents provide assurance that there are no significant financial risks to the proposed 2008/2009 budget.

8.5 The risk analysis categories risks on the basis of an assessment of these factors - probability of risk, time scale of risk and value of risk as summarised below.

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- 8.6 In financial terms the greatest risk facing the Council relates to the potential costs of appeals arising from the implementation of Single Status. A detailed assessment of the cost of implementing Single Status with effect from 1st April, 2007, has been completed and provision included in the MTFS to meet these costs. There is a risk that actual costs will exceed this provision if there are a large number of appeals by staff.
- 8.7 However, this risk has been managed by adopting robust procedures for evaluating jobs and by having independent moderation arrangements.
- 8.8 The risk assessment also takes account of the Government's warning that they will use Council Tax capping powers. The Government will not issue details of the capping criteria they will use for 2008/2009 until after all authorities have set their 2008/2009 Council Tax levels.
- 8.9 The proposed increase detailed earlier in the report should not be capped, although this cannot be guaranteed.
- 8.10 It is appropriate to remind Members that significant temporary resources will be used to support the revenue budget over the next three years. Details of this temporary support are summarised below: -

	2008/2009 £'000	2009/2010 £'000	2010/2011 £'000
Budget Support Fund	2,200	2,000	1,000
2006/2007 LABGI Income	369	0	0
Investment Income	740	0	0
H2O Repayment Provision	300	0	0
	3,609	2,000	1,000

8.11 The MTFS recognises that the use of temporary resources is not sustainable. The improved financial settlement for the next three years means that this position is manageable, provided efficiencies of 3% are achieved and pressures are contained within the £1.5m provision included in the MTFS for 2009/2010 and 2010/2011.

8.12 The level of temporary support in 2008/2009 and 2009/2010 may increase if Members determine to increase Council Tax by less than 4.9%.

9. REVIEW OF RESERVES

9.1 The Council's reserves have been established over a number of years. Members have approved contributions to reserves as part of each year's revenue budget process and/or within each year's outturn strategy. A detailed report was submitted to Cabinet on 24th January, 2004 and reviewed on an annual basis to enable Members to develop a strategy for using reserves to support the budget over a number of years and the achievement of the Council's policy aims.

9.2 In accordance with the Local Government Act 2003 this review followed CIPFA's guidance note on Local Authority reserves and balances, which requires local authorities to adopt clear protocols setting out:

- the reason for/purpose of reserve;
- how and when the reserve can be used;
- procedures for the reserves management and control;
- a process and timescale for review of the reserves to ensure continuing relevance and adequacy.

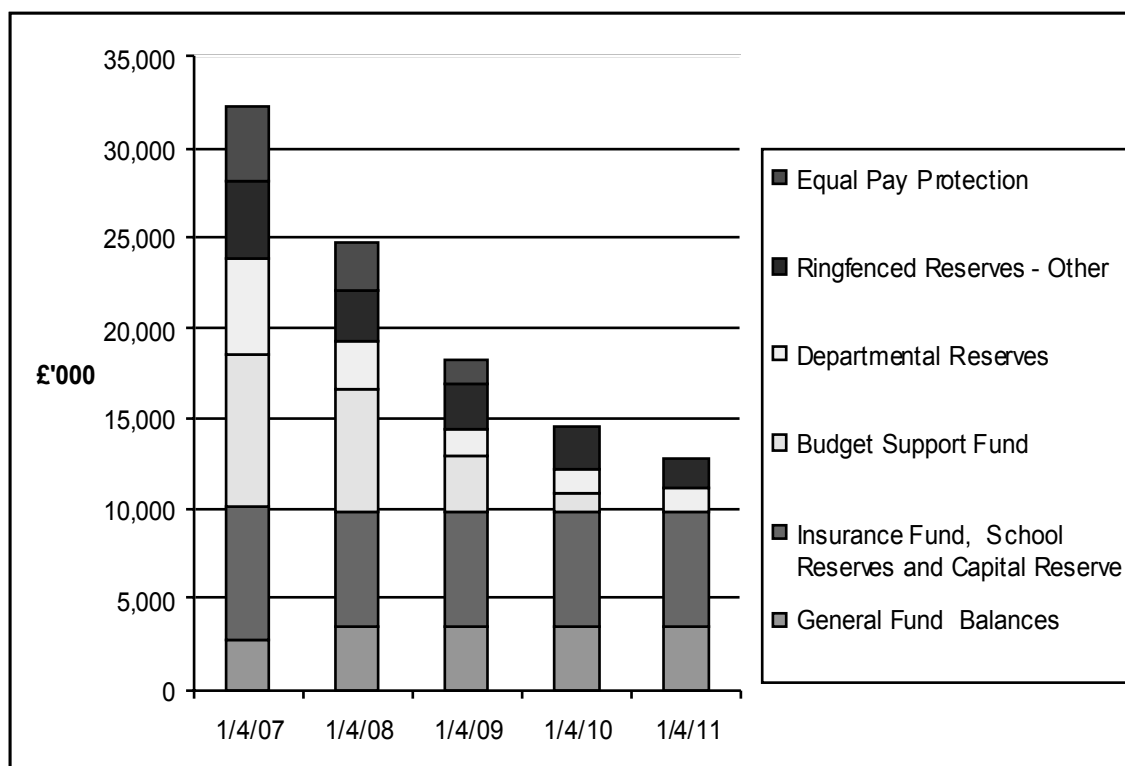
9.3 These issues are covered in detail in Appendix K the key details are considered in the following paragraphs.

9.4 In overall terms the Council's reserves at 31st March, 2008, are anticipated to be £24.565m.

9.5 It is anticipated that reserves will reduce significantly over the next three years as resources are released to support the revenue budget and to meet the temporary protection costs of implementing Job

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Evaluation. In addition, departments also plan on using Managed Revenue and Strategic Change Reserves. This position is summarised below and the detailed position is set out in Appendix K and paragraphs 9.7 to 9.10.



9.6 Specific Reserves

9.7 These are amounts that have been set aside to meet specific commitments. The main items are summarised below:

i) Capital Reserves:

These are earmarked to finance capital expenditure rephased from the previous financial year, or to meet future capital expenditure liabilities.

ii) Insurance Fund:

This provides for all payments that fall within policy excesses or relate to self-insured risks. The fund currently covers the estimated value of unpaid outstanding claims.

iii) Strategic Change Reserves:

These reserves have been established from previous years departmental underspends and are earmarked to meet one-off costs of strategic changes to improve services, or reduce costs.

9.8 General Fund Balances

- 9.9 These reserves have also generally been set aside for specific purposes to enable the Council to manage its financial position over more than one financial year. However, whilst these reserves are needed for future commitments, these items do not meet the strict statutory definition of a Specific Reserve and are therefore carried as General Fund Balances. Details of these reserves are set out at Appendix K. The main reserves and proposals for using these reserves, where applicable, are detailed below: -

i) Uneamarked General Fund Balances:

Previous reports have recommended that this reserve should be maintained between 2% and 3% of the Revenue Budget. The Council is able to operate with reserves at this level owing to the availability of departmental reserves and the Council's Managed Under/Overspends policy. The reserve is available to meet unbudgeted emergency expenditure. However, any use of these reserves would need to be repaid in the following year.

The Council's General Fund Balances currently equates to 3% of the revenue budget.

ii) Revenue Managed Underspends and Strategic Change Reserves:

These reserves have been established from previous years departmental underspends and are earmarked to meet one-off costs, or strategic change costs, which will improve services, or reduce costs.

iii) Budget Support Fund Reserve:

This reserve are committed to support the revenue budget over the period 2007/2008 and 2009/2010 at the rate of £2m per year.

iv) Schools Reserves:

These reserves have arisen from the local management of school budgets and enable schools to manage their activities over more than one year.

10. ONE-OFF ISSUES

- 10.1 As previously reported the Council has received £1.2m from the LABGI scheme in the current year. Members have previously determined to allocate this amount for the following one-off costs.

- Building Schools for the Future £489,000

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(£413,000 for 2008/2009 and £76,000 for 2009/2010)

- Termination Costs £711,000

10.2 Cabinet has also previously determined a strategy for using the LPSA2 Reward Grant. This strategy allocates the capital element of the grant for corporate initiatives and the revenue element to the department which has achieved the reward grant. Half of the reward grant will be paid as a capital grant and half as a revenue grant. The total reward grant for achieving all targets is £3.065m and will be paid in 2009/2010 and 2010/2011.

10.3 As we are only part way through the LPSA Agreement it is difficult to estimate the actual reward grant. For planning purposes it is assumed that a total reward grant of 60% should be achievable. This equates to £1.839m. On this basis the capital element will be approximately £0.9m, which will be payable in two equal instalments from 2009/2010. It is suggested that whole of the 2009/2010 capital instalment (£0.45m) is allocated for the remaining unfunded BSF costs. A strategy for using the remaining amount should be developed as part of the next year's budget process.

11. **FEEDBACK FROM SCRUTINY CO-ORDINATING COMMITTEE ADJUSTMENT CONSULTATION**

11.1 Scrutiny Co-ordinating Committee have considered the initial budget proposals referred by Cabinet and there is a separate report on your agenda detailing their comments. The following specific comments are brought to your attention:

- Scrutiny Members support the proposals to implement a Financial Inclusion Development Scheme, although they expressed concerns that the set up costs are likely to be more than anticipated. They also sought clarity that adequate funding will be made available to fund this commitment from Departmental Managed Revenue Underspends.
- Scrutiny Members felt very strongly that there is a justification for separating the Adult and Community Services and Health Scrutiny Forum into two separate Scrutiny Forum for 2008/2009. As such the Committee propose that an additional full-time Scrutiny Support Officer post should be created through the budget process for 2008/2009. It is estimated that the cost of this post will be £36,000 (including employee overheads) and a further £14,000 would be needed for associated support from Democratic Services.

11.2 In relation to the first item it is suggested that Cabinet include a formal recommendation to Council on how this issue will be funded.

11.3 With regard to the second issue I would advise Members that this proposal has not been included in the budget proposals detailed in

the report. Therefore, Cabinet needs to determine whether, and how, if they wish to refer this proposal to Council as part of the 2008/2009 Budget Process.

- 11.4 The minutes of the second consultation meetings with the Trade Unions and Business Sector are attached at Appendix M.

12. CONCLUSION

- 12.1 The budget proposal provides additional capital resources through the use of Unsupported Prudential Borrowing. These resources enable the Council to implement a number of projects which would otherwise not have gone ahead.

- 12.2 The development of the MTFS to cover the period covered by CSR07 has been challenging, although the position has been helped by higher than expected grant allocations.

- 12.3 In overall terms the net revenue budget has increased by approximately £6.5m, which equates to an 8.2% increase. This increase is after reflecting efficiencies of 3%, which equate to £2.3m.

- 12.4 This increase in expenditure will enable the Council to meet increasing commitments and to improve services. Key issues include:

- Pay and Prices Inflation;
- Implementation of Equal Pay;
- Increasing Cost of Looked After Children;
- Increasing Cost of Caring for Older People;
- Increasing Waste Disposal and Recycling Costs;
- Increased Investment in Coat Protection; and
- Increased Energy Costs.

- 12.5 The financial outlook for 2009/2010 and 2010/2011 is also less difficult than anticipated at this stage last year owing to improving grant settlements. However, the Council still faces a challenging financial future as the budget will only be balanced if:

- Annual cost increases in 2009/2010 and 2010/2011 can be contained within the provisions included in the MTFS; and
- The Council delivers annual cashable efficiencies of 3%.

- 12.6 The longer term position will only improve if the Government deliver on their commitment to phase out damping in the next CSR.

13. RECOMMENDATIONS

Section A

- 13.1 In order to finalise the budget proposals to be referred to Council. Cabinet needs to determine its proposals in relation to the following issues:
- 13.2 **Outturn Strategy**
- 13.3 It is suggested that Cabinet: -
- 13.4 Approve the proposed outturn strategy details in paragraph 3.3;
- 13.5 Determine whether they wish to seek Council approval to fund the one-off commitments identified in paragraph 3.4 from General Fund balances or to fund these items by reprioritising the use of departmental reserves.
- 13.6 Approve the proposal to fund the emergency coastal protection repairs opposite the Green at Seaton Carew from General Fund Reserves in 2007/2008, subject to this amount being repaid in 2008/2009 from any increase in the Coast Protection base budget which is approved as part of the current budget package.
- 13.7 Approve the proposal to authorise the Chief Financial Officer to make the necessary technical adjustments when finalising the 2007/2008 accounts to ensure the NDC spending target is achieved, on the understanding this will have no cost to the Council.
- 13.8 Approve the proposal that if there is an improvement in the final revenue outturn that these resources be transferred to General Fund Balances.
- 13.9 **Capital**
- 13.10 Cabinet is asked to:
- 13.11 Approve the proposal to passport Government capital allocations.
- 13.12 Approve the proposal to use unsupported borrowing to finance the initiatives identified in paragraph 5.6.
- 13.13 Approve the proposals identified by SCRAPT detailed in Appendix C, note 3.
- 13.14 Approve the strategy for allocating additional capital receipts detailed in paragraph 5.10.
- 13.15 **Revenue**
- 13.16 It is suggested that Cabinet approves the following recommendations.

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- 13.17 Approve the proposal to passport the mainstreamed grant allocations in 2008/2009, pending a review of the continuation of this strategy beyond 2008/2009 (paragraph 6.9).
- 13.18 Approve the proposal to passport the additional resources of £26,000 included in the Formula Grant for “new burdens” identified in paragraph 6.9.
- 13.19 Approve the proposal to passport the Area Based Grant allocations for 2008/2009 and to ask Council to delegate authority to Cabinet to finalise the 2008/2009 allocation, subject to a detailed review of this strategy being complete before the 2009/2010 budget is determined (paragraph 6.9).
- 13.20 Approve the proposed pressures etc., as detailed in the following Appendices:
- Appendix D – Pressures
 - Appendix E – Contingency
 - Appendix F – Terminating Grant
 - Appendix G – Priorities
- 13.21 Approve the proposal to increase the Salary Turnover target by £0.1m from 2008/2009 (paragraph 6.23).
- 13.22 Approve the specific efficiencies identified in Appendix H (including the 2008/2009 Corporate Efficiency Target).
- 13.23 Approve the inclusion in the MTFs of annual provisions in 2009/2010 and 2010/2011 of £1.5m for demographic/grant pressures.
- 13.24 Approve the proposal to allocate the £1.2m 2007/2008 LABGI grant for BSF costs (£0.489m) and Termination costs (£0.711m) (paragraph 10.1).
- 13.25 Approve the proposal to earmark £0.45m from the anticipated LPSA2 Capital Reward Grant for the remaining unfunded BSF costs and to develop a strategy for using the remaining amount as part of next years budget strategy (paragraph 10.3).
- 13.26 Determine if they wish to include £50,000 in the budget proposals to be referred to Council to establish a separate Health Scrutiny Forum, or whether they wish to suggest this amount is funded from the additional resources provided for Scrutiny in the 2007/2008 budget report (paragraph 11.1).
- 13.27 Determine the level of the 2008/2009 Council Tax increase and the value of the March, 2007 discount which will be used in 2008/2009 to balance the budget, as detailed in paragraph 7.2. This

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recommendation will also be affected by the decision Cabinet makes in relation to 13.25.

- 13.28 Determine the indicative Council Tax increases for 2009/2010 and 2010/2011.

Appendix A

SUMMARY OF FORECAST REVENUE OUTTURN 2007/2008 (REPORTED 15TH DECEMBER, 2007)

**Forecast Adverse/
(Favourable) Variance**
Reported Latest
15/12/07 Forecast
£'000 £'000

Departmental Budgets

Adult & Community Services (1)	629	695
Children's Services (2)	445	227
Chief Executives Department (3)	46	0
Neighbourhood Services	262 to 502	442
Regeneration & Planning	<u>125</u>	<u>96</u>
Total Departmental Budgets	1,507 to 1,747	1,460

1. The increase in the overall overspend is owing to increased Older People Care cost (£150k), which have partly been offset by increased vacancy savings across the department.
2. The reduction in the overall forecast overspend is mainly owing to increased vacancy savings and increased income from swimming buy backs.
3. The previous range reflected the uncertainty of Car Parking income. These forecasts have now been reviewed to reflect activity for the first nine months (which includes the Christmas period) and a small reduction in the overall deficit is now anticipated.

Centralised Estimates

(1,100) (1,600)

As indicated in the Budget Strategy Report on 15th October, 2007, this budget is forecast to underspend owing to interest rate savings from using LOBOs and higher investment income on reserves and cashflow. As reserves are committed to supporting one-off commitments and future years budgets these trends will not continue, although they do provide a one-off benefit in the current year. It was previously anticipated that this amount would be allocated to offset overspends on the Children's Services and Neighbourhood Services budgets and to establish an Interest Risk Reserve.

It is expected that interest will continue to be earned on reserves in 2008/2009 and a temporary benefit of £0.74m is reflected in the 2008/2009 budget forecasts.

Corporate Budgets

<u>Strategic Contingency</u>	(150)	(150)
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This budget cover a number of ongoing corporate commitments including the costs of implementing Job Evaluation and the repayment costs of Prudential Borrowing. As indicated in the Budget Strategy Report on 15th October, 2007, it is anticipated that the costs of implementing Job Evaluation will be £0.3m higher than previously anticipated. There will be a temporary saving on Prudential Borrowing costs of £0.45m owing to capital payments, mainly relating to the Civic Centre Scheme, being made later than expected.

<u>Provision for Increased Energy Costs</u>	(300)	(300)
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Since the 2007/2008 budget was set there have been significant reductions in energy costs. Therefore, the full provision included in the 2007/2008 budget is not expected to be needed. However, energy markets continue to be subject to significant volatility. This is particularly the case in relation to the electricity market, which has been affected by the recent closure of Nuclear Power Stations, including the Hartlepool station, owing to technical problems. These issues may increase electricity costs over the winter months.

<u>Employers Pension Contributions Holding Account</u>	(110)	(110)
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A detailed review of the Employers Pension Contributions Holding Account was completed before the 2007/2008 budget was set. This review indicated that the income paid into the account exceeds the payments to be made to the Pension Fund. This position reflects variances between the actual number of employees/the value of the total pay bill and the assumptions made by the Actuary in March, 2005, when determining the Authority's Pension contributions for the period 2005/2006 to 2007/2008. A saving of £280,000 was therefore included in the 2007/2008 budget.

This position has now been reviewed to reflect the first six months activity. It is anticipated that a further saving can be taken in the current year. It is not clear if this trend will continue in future years owing to the impact of Job Evaluation and the current Pension Fund valuation. This position will therefore need to be reviewed when these issues have been finalised.

<u>Designated Authority Costs</u>	(55)	(55)
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Details of the estimated Designated Authority costs for 2007/2008, which covers shared ongoing costs from the 1996

Appendix A

Local Government Reorganisation, have recently been provided by Middlesbrough Borough Council (which acts as Designated Authority). These figures indicate that the Council's share of these costs will be approximately £55,000 less than expected.

<u>Planning Delivery Grant</u>	(104)	(104)
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As this grant is continuing in the current year a temporary saving can be taken. The position in relation to future years will need to be reviewed when the Government provides details of the 2008/2009 grant allocation.

<u>Efficiency Savings</u>	405	405
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As reported in the summer a number of efficiency savings are taking longer to achieve than previously anticipated. It is expected that the planned efficiencies will be achieved, although there will be a temporary shortfall in the current year.

Total Corporate Budgets	(314)	(314)
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<u>Collection Fund</u>	0	423
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The 2007/2008 Collection Fund Surplus has recently been determined in accordance with statutory requirements, which includes the timetable for completing these calculations. At this stage last year the MTFS anticipated that there would be a surplus on the 2007/2008 Collection Fund and the Council's share would be £0.2m. In practice it is now anticipated that there will be a deficit on the Collection Fund for 2007/2008 and the Council's share will be £0.223m. This position reflects a reduction in the Council Tax Base owing to the impact of a slower Housing Market, the progress on clearance and the Council's success in encouraging the take-up of Council Tax exemptions by disabled people and their carers. As a result of this deficit the overall impact on the 2008/2009 budget is a loss of resources of £0.423m (£0.2m plus £0.223m). It is therefore suggested that this amount is reflected in the overall 2007/2008 outturn to avoid an adverse impact on the 2008/2009 budget.

The MTFS anticipates Collection Fund surpluses of £0.2m in 2008/2009 and 2009/2011. It is currently anticipated that these surpluses should be achievable.

Net Forecast Overspend	<u>93 to 333</u>	<u>(31)</u>
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SUMMARY OF KEY ONGOING 2007/2008 SERVICE ISSUES

	2007/2008 Forecast Outcome Adverse/ (Favourable) £'000	2008/2009 Budget Pressure/ (Saving) £'000	
Adult and Community Services			
- Learning Disability Increase demand owing to demographic trends and increasing need for services. In 2007/2008 there will also be a one-off cost of £110,000 from a delay in achieving transport savings from the ITU.	363	255	Pressure
- Mental Health Increase demand for residential placements.	170	100	Pressure
- Support Services A large number of departmental PCs were obtained on an annual rate, this has now expired. Also pressure on other IT budgets.	105	50	Pressure
- Older People Care Increase in number of people in Care Home in current year is expected to continue. In addition it is expected that Care Home fee increase will be above inflation in 08/09.	200	300	Contingency
Children's Services			
- Children and Families Support Cost of increased number of Looked After Children and associated care, including preventative work and Special Guardianship orders.	750	607	Pressure
Neighbourhood Services			
- Environment The current years variance is owing to the temporary closure of the incinerator. This is not expected to reoccur in 2008/2009. However, additional pressures will arise in 2008/2007 from increased landfill tax, increases in recycling costs and costs arising from the introduction of a new refuse round.	128	359	Pressure
- Car Parking Income The current years variance is partly owing to the delayed implementation of increased charges and some user resistance to the price increase. It is anticipated that these issues will begin to unwind and have a reduced impact in 2008/2009. Therefore, a reduced provision has been included in the contingency for this 2008/2009.	357	131	Contingency
Regeneration and Planning			
- Town Wide CCTV Repairs and maintenance of CCTV, some of which are now more than ten years old.	34	30	Pressure
Permanent Corporate Savings			
- Bonus Savings In 2007/2008 this saving has been allocated to partly repay General Fund balances which were used to fund the bonus buy-out in March, 2007. The ongoing budget provision can be taken as a saving in 2008/2009.	(800)	(800)	
- Interest Savings This saving has been achieved from the use of LOBO Loans (Lenders Option, Buyers Options), which have lower rates than traditional Public Works Loan Board (PWLB) loans.	(200)	(200)	
Temporary Corporate Savings			
- Centralised Estimates The variance reported in the Quarter 2 Monitoring Report of £1.1m included the LOBO savings detailed above. Therefore, the net saving on centralised estimates in 2007/2008 is estimated to be £0.9m. This amount reflects higher investment income on reserves and balances. It is expected that interest will continue to be earned in 2008/2009. However, this will be at a lower level as the Council is committed to using reserves and interest rates are expected to reduce.	(1,400)	(740)	

TABLE 1 - FORECAST CAPITAL RESOURCES 2008/09 to 2010/11

	Forecast Resources 2008/2009					Forecast Resources 2009/2010 (Provisional)					Forecast Resources 2010/2011 (Provisional)				
	Prudential Borrowing	Supported Capital Expenditure (Capital Grant) SCE(C)	Other Capital Funding	Scheme Specific	Total	Prudential Borrowing	Supported Capital Expenditure (Capital Grant) SCE(C)	Other Capital Funding	Scheme Specific	Total	Prudential Borrowing	Supported Capital Expenditure (Capital Grant) SCE(C)	Other Capital Funding	Scheme Specific	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Supported Service Specific Allocations															
- Local Transport Plan	1,523	421			1,944	1,469	402			1,871	1,469	382			1,851
- Children's Services - See Note 1	1,403	3,204			4,607	1,012	6,608			7,620	526	9,410			9,936
- Adult Social Services		132			132		132			132		133			133
Total Supported Service Specific Allocations	2,926	3,757	0	0	6,683	2,481	7,142	0	0	9,623	1,995	9,925	0	0	11,920
Unsupported Corporate Prudential Borrowing															
Community Safety Strategy	150				150	150				150	150				150
Neighbourhood Forum Minor Works Allocation	156				156	156				156	156				156
Civic Centre	1,000				1,000	0				0	0				0
Disabled Access Adaptations	50				50	50				50	50				50
Replacement of Mill House	0				0	3,000				3,000	0				0
Capital Priorities	1,200				1,200	1,200				1,200	1,200				1,200
	2,556	0	0	0	2,556	4,556	0	0	0	4,556	1,556	0	0	0	1,556
Unsupported Departmental Prudential Borrowing															
Replacement Wheelie Bins	45				45	45				45	45				45
Public Conveniences	593				593	0				0	0				0
Vehicle procurement	1,000				1,000	1,000				1,000	1,000				1,000
	1,638	0	0	0	1,638	1,045	0	0	0	1,045	1,045	0	0	0	1,045
Useable Capital Receipts and RCCO															
Education Planned Maintenance-see DW				572	572				583	583				595	595
	0	0	0	572	572	0	0	0	583	583	0	0	0	595	595
Specifically Funded Schemes															
NDC				1,552	1,552				685	685				67	67
Youth Capital Fund				65	65				65	65				65	65
Housing Market Renewal - See Note 2				0	0				0	0				0	0
Housing SHIP - See Note 2				0	0				0	0				0	0
General Sure Start Grant				668	668				387	387				388	388
ICT Mobile Technology				17	17				0	0				0	0
Disabled Facilities Grant (DFG) - See Note 2				0	0				0	0				0	0
	0	0	0	2,302	2,302	0	0	0	1,137	1,137	0	0	0	520	520
Total Forecast Resources	7,120	3,757	0	2,874	13,751	8,082	7,142	0	1,720	16,944	4,596	9,925	0	1,115	15,636

FORECAST CAPITAL RESOURCES AND EXPENDITURE COMMITMENTS 2008/09 TO 2010/11
APPENDIX C
TABLE 2 - FORECAST CAPITAL EXPENDITURE COMMITMENTS 2008/09 TO 2010/11

	Forecast Expenditure Commitments 2008/2009				Forecast Expenditure Commitments 2009/2010				Forecast Expenditure Commitments 2010/2011			
	Non-Specific £'000	Scheme Specific £'000	Match Funding £'000	Total £'000	Non-Specific £'000	Scheme Specific £'000	Match Funding £'000	Total £'000	Non-Specific £'000	Scheme Specific £'000	Match Funding £'000	Total £'000
<u>Specifically Funded Schemes</u>												
NDC		1,552		1,552		685		685		67		67
Youth Capital Fund		65		65		65		65		65		65
Housing Market Renewal		0		0		0		0		0		0
Housing - SHIP		0		0		0		0		0		0
General Sure Start Grant		668		668		387		387		388		388
ICT Mobile Technology		17		17		0		0		0		0
Disabled Facilities Grant (DFG)		0		0		0		0		0		0
	0	2,302	0	2,302	0	1,137	0	1,137	0	520	0	520
<u>Misc Schemes</u>												
Education Planned Maintenance	572			572	583			583	595			595
	572	0	0	572	583	0	0	583	595	0	0	595
<u>Unsupported Corporate Prudential Borrowing</u>												
Community Safety Strategy	150			150	150			150	150			150
Neighbourhood Forum Minor Works Allocation	156			156	156			156	156			156
Civic Centre	0	1,000		1,000	0			0	0			0
Disabled Access Adaptations	50			50	50			50	50			50
Replacement of Mill House	0			0	3,000			3,000	0			0
Capital Priorities - See Note 3	0	1,200	0	1,200	0	1,200	0	1,200	0	1,200	0	1,200
	356	2,200	0	2,556	3,356	1,200	0	4,556	356	1,200	0	1,556
<u>Unsupported Departmental Prudential Borrowing</u>												
Replacement Wheelie Bins		45		45		45		45		45		45
Public Conveniences - See Note 4		593		593		0		0		0		0
Vehicle Procurement		1,000		1,000		1,000		1,000		1,000		1,000
	0	1,638	0	1,638	0	1,045	0	1,045	0	1,045	0	1,045
<u>Supported Service Specific Priorities</u>												
Local Transport Plan	1,944			1,944	1,871			1,871	1,851			1,851
Children Services	1,403	3204		4,607	1,012	6,608		7,620	526	9,410		9,936
Adult Social Services	132			132	132			132	133			133
	3,479	3,204	0	6,683	3,015	6,608	0	9,623	2,510	9,410	0	11,920
Total Forecast Commitments	4,407	9,344	0	13,751	6,954	9,990	0	16,944	3,461	12,175	0	15,636

APPENDIX C

Note 1

The Primary Capital Programme allocations of £3m (for 2009/10) and £5.378m (for 2010/11) have been included in the grant funded totals, although final confirmation of the funding method has not been received.

Note 2

It is anticipated that allocations will continue to be received for these initiatives but details have not yet been received.

Note 3

SCHEDULE OF PROPOSED SCHEMES TO BE FUNDED FROM CORPORATE UNSUPPORTED PRUDENTIAL BORROWING ALLOCATIONS

Project	2008/09 Allocation £'000	2009/10 Allocation £'000	2009/10 Allocation £'000
<u>Schemes approved as part of 2007/08 Budget Process</u>			
Multi-storey Car Park	362		(a)
<u>Schemes to be approved as part of 2008/09 Budget Process</u>			
Lynne Street Heating	60		
Recycling Centre Fencing	55		
Civic Centre Ramp Access	29	151	(b)
Civic Centre Access System	72		
Municipal Building Access System	9		
Civic Centre Disabled Toilets	78		
Brougham Enterprise Centre Toilet and shower facilities	40		
Highways Maintenance Schemes	40	40	(b)
Coast Protection	100	100	(b)
Adult and Community Services DDA	50		
Disabled Facilities Grants	105		
Economic Development - Industrial and Commercial	100	100	(b)
Regeneration Match Funding	100	100	(b)
<u>To be allocated as part of 2009/10 Budget Process</u>	0	709	1,200
	1,200	1,200	1,200

Notes

a) The scheme is funded over two financial years (2007/08 and 2008/09). Therefore, this allocation was approved as part of 2007/08 Budget proposals.

b) These schemes will be funded over two years commencing 2008/09 and commit £0.49m of the 2009/10 allocations.

Note 4

PUBLIC CONVENIENCES PROJECTS- PROPOSED WORKS.**CABINET REPORT 8th January
2007****FINANCIAL PROJECTIONS**

Description	Estimated Costs	Design Fees at 12.5%	CDM Fees 2%	Contingen cies	Estimated total costs including asbestos surveys and statutory approvals.
Closure of Thorpe Street & Pilot Pier	£4,500	N.A	N.A.		£4,500
Refurbishment of Lighthouse	£28,322	£3,540	N.A.	£1,416	£33,955
Seaton Park - Essential Maintenance only	£5,000	£0	N.A.	£0	£5,000
Ward Jackson Park - Refurbishment (originally demolition)	£42,900	£5,363	£858	£2,145	£52,055
Rossmere Park	£45,366	£5,671	£907	£2,268	£55,095
Upper Burn Valley - Demolition	£18,000	£2,250	£360	£900	£21,510
Stranton Cemetery - Provide heating to toilets	£5,000	£625	N.A.	£250	£5,875
West View Cemetery - Essential Maintenance	£1,500	N.A		£75	£1,500
Historic Quay - Change of use (originally demolition)	£28,500	£3,563	N.A.		£32,063
Clock Tower - Toilet refurbishment.	£100,000	£12,500	£2,000	£5,000	£119,500
Rocket House toilet demolition	£15,000	£1,875	£300	£750	£17,925
Rocket House landscaping	£90,000	9000	1800	4500	£105,300
New building Newburn Bridge	£120,000	£15,000	£2,400	£6,000	£143,400
Total Budget	£504,088	£59,386	£8,625	£23,304	£593,178

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
Mental Health Agency Budget	Increasing number of residential placements in 2006/07 – 4 placements on average. Managed through vacancies previously however long term problems around recruitment have been addressed and vacancies are in the process of being filled.	R	The pressure would build as these vital posts are filled. May therefore be a part year effect	100		Statutory duty to meet assessed need. Budget pressures have been raised in previous financial monitoring. Pressure to meet increased demand for service.	H
Learning Disability Transitions Cases	Complex packages 2008/09 – School leavers. 3 Very complex individuals with autism and challenging behaviour @ £60K per package, a further 5 young people with learning disabilities requiring day opportunities @ £15K per individual	R	Failure on Statutory duty to meet assessed need.	255		Meets recognised demographic pressures on LD services	D
Learning Disability (previously SP funded)	Ineligible for continued SP funding therefore shortfall at Supported Living Scheme @ King Oswy Drive - must be maintained to meet demographic pressures	R	Statutory duty to continue to meet assessed need for care and support as now not eligible for SP funding. This has been a recommendation from SP inspection.	33		Continuation of supported accommodation for 8 learning disabled adults	D
Adult Education/Day Opportunities	Withdrawal of LSC funding for a course at Stockton Riverside College - approx 34 adults currently attend as alternative to day centre - cost to replace course	R	College course would cease and individuals would return to day services at an increased cost as additional staffing would be required to support the individuals.	37		Replacement of course	S

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
Older People's Day Care (Blakelock Re-provisioning)	Blakelock Day Services currently pay a 'peppercorn rent, as the building is no longer fit for purpose it is proposed that the service is transferred to rented space at Hartfields. The cost of the social care housing and accommodation at Hartfields has been offset by the contribution from HBC of £750,000 to the capital costs of the overall scheme.	R	Current building is unfit for purpose - Blakelock site would not be released	50		Development improves and increases the service provision for older people. Also releases capital for LA via release of Blakelock site.	S
IT costs	A large number of departmental PCs were obtained on an annual rate, but this has expired, also pressure on other IT budgets	R	Current overspendings would continue, or equipment would have to be removed.	50		Maintenance of current service standards	S
Childrens Playgrounds 11602	The funding for the playground inspector will end in 2007/2008 and the salary and running costs will need to be found. This post is vital to the maintenance and safety of children's play areas. This pressure is linked to £60K of efficiency savings around weekend maintenance of parks, lifebelt checks, paddling pool maintenance and staffing levels at Summerhill. Post 1 is a full time post (23.1K inc on costs) and Post 2 is a part time post (30hours - 19k inc on costs)	R	Health and Safety Issue - the playgrounds would deteriorate and be in many cases unusable - Linked to efficiency saving	42		Satisfaction with play areas is currently 57%. This is an improvement from recent years where the satisfaction level was as low as 29%. The loss of playground inspection service would severely reduce the level of satisfaction and increase the risk of injury to children playing. The proposed service would increase from 5 to 7 days inspections and improved effectiveness of maintenance of play areas.	S
Headland Sports Hall Rates	Rating estimates now received indicate a shortfall in available budget	R	Fixed costs, so would overspend	10		Rates for new building	S

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
Telecare - Personal Care response	To continue to provide the service and meet additional demand from vulnerable adults. Necessary to meet government directives and support the up and coming Extra Care models. The service requires a physical response from registered provider of personal care	R	Risk to vulnerable adults of inadequate response to emergency care situation	50		In excess of 100 people are already receiving Telecare services and help to keep people out of residential care. This service works to support prevention and respond to crisis situations. Telecare is an integral part of the way future service provision will operate across the country. Funding of staffing over a 24/7 Rota.	D
			TOTAL RED PRESSURES	627			
			TOTAL ALL PRESSURES	627			

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		

CHIEF EXECUTIVES DEPARTMENT – SCHEDULE OF BUDGET PRESSURES 2008/2009

Registrars	Based on underachievement of current income budget largely because of falls in marriage income and repeat birth certificates. The latter is because changes to passport regulations requiring a full certificate introduced 2 years ago have now worked through and income levels have dropped but hopefully will stabilise. There is also a fall in first time birth registration and requests for subsequent certificates which will result when the maternity hospital is expected to lose 80+% of its business to Stockton. This change will start to impact from November 2007. Increases to income above inflation and a limited number of new income streams have been factored in to give net pressure figures	R	The budget is a balance of income and expenditure. Core provision of statutory service will be affected by reduced income	17	0	Allows the maintenance of service levels. Registrars function is determined by Registrar General but hosted by Council. Further significant changes are due in the next 12 to 18 months which will need to be considered in the next budget round.	L
HR	Increased costs of JE appeals/running system	R		50			S
			TOTAL RED PRESSURES	67	0		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		

CHILDREN'S SERVICES DEPARTMENT – SCHEDULE OF BUDGET PRESSURES 2008/2009

Children and Families - placements	Costs of increased numbers of Looked After Children. (NB This funding is required for the additional net costs of children currently in care following the increase experienced at the start of the year. Due to the volatility of LAC numbers it may be prudent to provide contingency funding for further possible increases).	R	Since the 2007/08 budget was set the department has experienced an unprecedented increase in the number of children coming into care. Based on current projections of costs, which are expected to continue throughout 2008/09, additional funding will be required to cover the additional costs of these known children. The Departments placement strategy has effectively reduced reliance on external provision but additional costs are envisaged as follows; . a) In house fostering allowances - £100,000 b) External foster placement costs - £307,000 c) External residential placements - £100,000	507	0		D
Children and Families - Preventative Care	Many new cases of children coming into care are linked to drug issues within families. This priority would provide one social work post in an intensive support team to be joint funded to work with high risk families in line with the "Hidden Harm" initiative.	R	Although costly this initiative is aimed at preventing children coming into care and therefore avoiding high costs in future years.	40	0	This initiative is aimed at preventing children coming into care	D

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
Children and Families - placements	Shortfall in Special Guardianship Order Savings (2007/08 budget)	R	Savings envisaged from the reduction in payments to independent agencies arising from long term matched foster carers obtaining SGO's have yet to fully materialise. A significant shortfall of £140,000 is projected in the current year. A number of cases are however being progressed although this involves a lengthy legal process which will delay the savings materialising. In addition the full year savings potential appears to have been overstated and for 2008/09 a £60,000 shortfall is anticipated.	60	0		L

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
Children's and Families - Placement Team staffing	Additional Social Care staffing in the Placement Team to maximise the capacity and effectiveness of in house fostering provision. Additional staffing required (Manager, 2 x Social Workers plus 0.5 admin) at an annual cost of £133,000. There would also be one off costs of £40,000 to relocate the Leaving Care Team at the Connexions office to accommodate extra staff.	R	To avoid continued reliance on the independent sector a further 30 foster carers are required but there is no capacity to recruit, train or support any further carers without additional resources as the Social Care Placement Team has reached capacity. In addition there are limits on the number of children that can be placed with individual carers without detrimentally affecting placement stability. If staffing levels are not increased recruitment will not be possible resulting in heavy reliance on the independent sector as experienced following the recent increase in the number of Looked After Children. The departments placement strategy is currently being reviewed and depending on options emerging from that review, capacity might be forthcoming in a different way e.g. via a partnership agreement but in either case additional funding will be required.	133		The National Fostering Network recommend a maximum Foster Carer to Social Worker ratio of 15:1. The local Independent Sector ratio is 12:1 whilst the Children's Services department ratio is currently 20:1 having historically been approx 18:1. Additional funding would allow 30 extra foster carers to be recruited bringing the total up to 120. This will generate capacity to improve placement stability for existing children in care and provide new short term placements in house which is substantially cheaper than external provision.	D
			TOTAL RED PRESSURES	740			
			TOTAL ALL PRESSURES	740	0		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		

NEIGHBOURHOOD SERVICES – SCHEDULE OF BUDGET PRESSURES 2008/2009

	Legislative requirement of the Energy Performance of Buildings (Certificates and inspections) Regs 2007. Requirements are survey, data collection, certification, reporting, training, software. Gas Inspections (post previously frozen) – need to comply fully with Gas Safety Regulations. Regular inspection regime, production of risk assessments, log books and monitoring of contractors. Legionella management – New national guidance as a result of the outcome of the Barrow.	R	Non compliance with legislation, potential prosecution and damage to reputation, health and safety risks to staff and public.	65		As part of new legionella policy, training awareness to be introduced together with design checks and contractor management to meet new Health & Safety guidelines. Introduction of regular inspection and monitoring of contractors who work on heating systems. All public buildings and schools will have an energy survey and report and an energy efficiency certificate. This will be used to target energy efficiency measures and reduce our Carbon Footprint as part of the Climate Change Action Plan. Performance will be measured by completion of tasks such as inspections, certification and contractor compliance.	L
	Service charge on shopping centre car parks.	R	This is part of the leasing arrangements so this cost must be paid to the shopping centre.	47		There would be no service improvement as this is a contractual payment.	S

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
	Waste management/ refuse collection - introduction of a new refuse round by developing the shuttle service into a standard collection round to service the expansion of the town and new housing developments. Refuse and recycling rounds are servicing 6,800 premises per round, national average is 6,000, anticipated growth is between 375 to 500 dwellings per annum over the next 4 years.	R	To be reviewed.	60			D
	Waste management/ recycling collections - we have recently retendered the dry recyclable kerbside collection service, tenders have returned £200,000 over and above existing revenue budgets.	R	Recycling target will not be met. Additional landfill costs. Two thirds of town on alternate collectins, one third not.	80		Recycling targets met. Increase in L.A.T.'s.	S
	Waste management/increased recycling - When AWC was approved by cabinet 12.4.06 there was a funding gap for 2007/8 of £140,827, where it was agreed this would be funded by £93k WPEG and selling of LATS to the value of £50K, unfortunately the LATS market is stagnant.	R	The service will overspend by £55K.	55			L
	Waste disposal - increase in landfill tax by £8.00/te.	R	Legislative rise, therefore unavoidable	164			L
	Coast Protection.	R	Continued deterioration of coast protection structures leading to a breach and loss of land behind the structures	250		Improvement in the coast protection assets and decreasing risk of major breaches	O
			TOTAL RED RISKS	721			

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
	Street cleansing - adoption of new developments such as Drakes Park, Relton Way, Bakers Mead, Hart Lane, Elwick Rise, Seaton.	A	Reduction in cleansing standards throughout the borough due to increased work load on existing services, resulting in a detrimental effect on BV119 indicator.	45		Increased cleansing provision would maintain current standards and assist in achieving BV119 targets.	D
	Building cleaning - the addition of council admin buildings on the service continues to place a strain on existing resources, whilst some monies were received last year this was insufficient. A breakdown per building is available. If this cannot be sourced, resources will have to be cut and redundancies made.	A	Reduction in basic standards and frequencies of cleaning will lead to a fundamental erosion of the service. This will impact on hygiene standards and will necessitate a reduction in staffing levels leading to potential redundancies.	26		Standards and levels of hygiene maintained at acceptable levels. Averts the need for staff redundancies.	O
	Grounds maintenance / grass cutting - the grass cutting season has lengthened over the years due to the changes in weather conditions, we have seen an increase from 15 cuts to 20 cuts per annum.	A	No increase in grass mowing frequency will result in customer dissatisfaction with the service as a result of long grass, increased grass on paths, unkempt appearance of town and increase in machinery failure and repairs due to machinery not being able to cope with increased work load of mowing long grass.	56		Will be able to maintain the standard of grass cutting as required and expected by our service users and visitors.	O
	Grounds maintenance/commuted sums - commuted sum monies finished 2006/7, no increase in revenue budgets creating a pressure on existing budgets. Middle Warren £48k and Relton Way £10k.	A	Decrease in standard of maintenance carried out throughout the town due to increased work load on existing resources.	56		Will enable new developments to be maintained to an acceptable standard without deflecting resources from existing provision.	O

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
	Operating budgets for admin buildings:- Windsor Offices - rent to be paid to shopping centre.	A	Reduction of maintenance to public buildings to fund the unavoidable pressure	15		Ensure all fees in respect of Windsor Offices are budgeted and ensure maintenance funds are used for that specific purpose.	S
			TOTAL AMBER RISKS	198			
			TOTAL ALL RISKS	919	0		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		

REGENERATION AND PLANNING DEPARTMENT – SCHEDULE OF BUDGET PRESSURES 2008/2009

Development of Housing Options Centre Services	The development of a Housing Options centre with Housing Hartlepool is a necessary step to maintaining housing services and will be necessary to meet expectations for customer focussed and accessible services and to help meet the government's target for the introduction choice based lettings by 2010. This will be the case whether the Council decides to join the Tees Valley Sub Regional Choice Based Lettings (CBL) Scheme or not. Existing services within the Housing Advice Team and Housing Hartlepool's lettings team will need to be reconfigured to provide an Housing Options approach from a highly visible central location. This will enable a more customer focussed statutory service, providing choice, meeting service standards and supporting those in need	R	Without support the statutory housing service could not change effectively to meet government and service expectations. CBL and the involvement or not of Hartlepool in the Tees Valley CBL scheme is currently under consideration and a decision is expected towards the end of the year. The estimate of cost of the Council's contribution is tentative at this stage.	75	0	The development of a Housing Options Centre will facilitate the Council's work in statutory homelessness prevention and advice, will enable the Council as Housing Authority to maintain and continue to improve BVPI performance, meet service standards and is essential to providing an excellent service to the residents of Hartlepool. Funding this pressure will maintain statutory services and performance.	L
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APPENDIX D

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
Supported Housing Co-ordinator	The need for this service was identified within the Homelessness Strategy Review and by the Supporting People Service Strategy and the need for this was recognised in the Supporting People Inspection and a report to Cabinet. The role of this post is to coordinate the most effective use of the existing supported housing services within the town, help facilitate 'move on' and successful outcomes for residents, to monitor and evaluate referrals for support and to identify any gaps in service provision. The post is currently being funded by Housing Hartlepool until April 2008	R	Without replacement funding this post could no longer be provided. The risk impact would be that the existing resources for supported housing and floating support services were not effectively coordinated or made best use of. PI's for statutory services to the homeless and tenancy sustainment would be at risk and recent improvements in service delivery and outcomes for residents would be lost. Not providing the funding for this post to continue would also have a negative impact on our effective partnership working with Housing Hartlepool and future Supporting People & Housing Inspections.	35	0	Performance in associated PI's for statutory services to the homeless and tenancy sustainment should be maintained and enhanced, gaps would be identified in service provision to those in need of supported housing. It would help to ensure the achievement of good outcomes for service users.	S

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
Townwide CCTV	CCTV - to meet deficit on the maintenance, electricity and signal transmission costs of the existing CCTV camera system	R	There are some 70 cameras sited across the town, which are managed and maintained by HBC. They have an age ranging from few months old to 10 years old or more in few cases. Some cameras have been refurbished during their lifetime. Electricity costs and BT line rental costs have increased significantly during past 2 years. Repairs and maintenance costs continue to rise, as the cameras age. Gross CCTV budget is £131,000, income generated £25,000, therefore net cost to HBC is currently £106,000, with £70,000 being monitoring charges, thus leaving £61,000 to cover all other costs. The estimated maintenance cost for 2007/08 and 2008/09 is £83,000 (ie £41,500 per annum). Signal transmission costs (BT line rental £43,500 per annum) and electricity costs(approx £8,000per annum) must be added to this cost. Estimated potential overspend £30,000 in 2007/08. Risk could only be managed by prioritising most strategically important cameras for repairs and maintenance, and not repairing others when they fail. Impact could be vital evidence is not available.	30	0	Additional funding will enable the existing townwide CCTV system to be maintained meeting a projected deficit recognising a review of the system which is underway which is likely to require reconfiguration investment. CCTV is popular and indeed residents continually ask for further cameras in their neighbourhoods and there is much evidence nationally that cameras deter criminal activity and on occasions, provide vital evidence for criminal prosecutions.	S
			TOTAL RED PRESSURES	140	0		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Value Budget Pressure	Value of additional Budget Pressure in 2009/10	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Classification (L/D/S/O)
				£'000	£'000		
			TOTAL PRESSURES	2493			

ADULT & COMMUNITY SERVICES DEPARTMENT – SCHEDULE OF 2008/09 BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Gross Value of Budget Pressure in 2008/19	Value of Budget Pressure included in 2008/09 Contingency	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Risk Probability (VL/L/M/H)
				£'000	£'000		
Hartfields	Shortfall in funding to develop extra care village including domiciliary care/health and wellbeing services for 300+ people residing in the village. Revenue costs for domiciliary care in original bid insufficient to meet need identified.	R	The overspend would develop as the contracted service is established. Timing is not certain yet.	60	51	Future budgetary pressures as a result of an ageing population will be managed more efficiently by developing an active ageing model of care at Hartfields. Less reliance on residential care to meet assessed needs.	H
Self Directed Support	Parallel running costs across all adult social care areas may be required whilst modification of daycare, respite and domiciliary contracts is progressed to reflect new direction. We envisage this will be a 2 year transitional cost only.	R	This is a timing difference, but the change is already committed. Cost of the pressure in 2008/09 is an estimate	100	60	As a Total Transformation site the way in which social care is delivered will fundamentally change. There will be parallel costs as services currently provided/contracted for by the department are decommissioned. This pressure is likely to exist for 2 years and flexibility will be required in access this funding.	M

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Gross Value of Budget Pressure in 2008/19	Value of Budget Pressure included in 2008/09 Contingency	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Risk Probability (VL/L/M/H)
				£'000	£'000		
Housing Hartlepool - Extra Care Developments @ Bamburgh Court/Bramley Court	Re-modeling sheltered housing schemes to deliver extra care. Will require additional funding to provide a small care team, after telecare overlays go in. Phased development over 2 - 3 years. Estimated pressure £50K yr 1, £50K yr 2 and £100K final year. Development of the scheme is subject to voids in current schemes and needs of particular individuals. Will be necessary to access funding flexibly over the three year implementation period.	A	Extra Care delivers better value than sheltered housing in dealing with demographic pressures.	50	30	Wider provision of more appropriate housing. Less use of residential care. Potential financial savings going forward in relation to home care and residential care as 'critical' mass of vulnerable people are accommodated together in flexible accommodation. Housing Needs survey has identified the lack of this type of housing for the older population in Hartlepool.	M
Adult Education Service	Possible staff redundancy costs for any tutors who may need to be made redundant in July 08.		Redundancy likely as LSC funding shifts and shrinks	20	12	Adult Education is fully grant funded, however, when employees gain employment rights the associated costs fall to the Local Authority.	
				230	153		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Gross Value of Budget Pressure in 2008/19	Value of Budget Pressure included in 2008/09 Contingency	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Risk Probability (VL/L/M/H)
				£'000	£'000		

CHILDREN'S SERVICES DEPARTMENT – SCHEDULE OF 2008/09 BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS

Children and Families - placements	A pressure of £0.507m has been identified for Looker After Children. This additional amount is included to address the volatility of LAC numbers.	R	Expenditure would exceed budget as the Council has duty to provide care.	250	250		H
Performance and Achievement	School Improvement Partners	A	School Improvement Partners (SIP's) were introduced into secondary schools in 2006 and primary schools in 2007 as part of the DCSF "New Relationships with Schools" requirement. Grant funding support (£37k) does not meet actual costs. School Improvement services are being reconfigured to accommodate changes in the longer term but pressure exists for 2008/09. Risk of not funding includes service disruption and reducing front line support to schools.	20	17		H
			TOTAL AMBER PRESSURES	270	267		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Gross Value of Budget Pressure in 2008/19	Value of Budget Pressure included in 2008/09 Contingency	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Risk Probability (VL/L/M/H)
				£'000	£'000		

NEIGHBOURHOOD SERVICES – SCHEDULE OF 2008/09 BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS

Car Parking	Under recovery of parking fines and car parking charges.	R	If car parking income plus the set revenue budget did not match the cost of running the service, then there would have to be redundancies in the service.	131	105	Staffing for service provision would remain at current levels.	VL
Waste Management	Waste management/ collection service - replacement blue box collection containers, Wheeled bins and Poly bags.	R	Ongoing pressure on current budgets. Will overspend.	50	43	Efficient service. Responsive to customer needs.	H
Corporate Property	Additional budet for work done on corporate property (e.g. accommodation strategy etc).	R	Key work on accommodation and disposal strategies and the future shape of the authority will not be completed. Under recovery of Technical Officer's salaries.	100	85	Staff undertaking corporate work will be resourced to eliver on key areas of the Council's development and efficiency strategy.	H
Environment	Removal of toxic waste.	R	This is a statutory function under the Highways Act so HBC must arrange for the removal of toxic waste.	15	13	There would be no service improvement as this is a contractual payment.	H

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Gross Value of Budget Pressure in 2008/19	Value of Budget Pressure included in 2008/09 Contingency	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Risk Probability (VL/L/M/H)
				£'000	£'000		
School Catering	School catering - The banning of certain items of food in both primary and secondary schools has seen an increase in food costs, since the restrictions have been implemented we have seen a rise of 16% in food costs, whereas previously it was 3%.	A	Without assistance it is likely that the service will not make it's rate of return, but will in fact finish the year end in deficit.	35	21	Will assist the service implement the Government's new standards and will ultimately improve the long term health of the children of Hartlepool. Should the service cease it is likely that the current health & obesity problems will escalate.	M
				331	267		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Pressure	Risk - Red, Amber, Green	Risk Impact of not funding Pressure	Gross Value of Budget Pressure in 2008/19	Value of Budget Pressure included in 2008/09 Contingency	Service improvement to be achieved by funding pressure (including details of current performance and target for 2008/2009 performance)	Risk Probability (VL/L/M/H)
				£'000	£'000		

REGENERATION AND PLANNING DEPARTMENT – SCHEDULE OF 2008/09 BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS

Conservation Area Appraisal	Continuation and expansion of work in undertaking Conservation Area appraisals/assessments with independent advice to provide up-to- date basis for policy re planning applications, preservation and enhancement of conservation areas to meet expected standards and recognising controversy	R	Up-to-date date appraisals essential for a consistent and informed planning policy in a contentious area of activity. Danger that character, appearance and community support for conservation areas will suffer if appraisals are not undertaken and expected service standards will not be met.	20	12	Carrying out appraisals of conservation areas is a best value performance indicator (BVPI 219 a & b). Appraisals will assist in defining the character of Conservation Areas. This is required for consideration of planning applications within the conservation areas. The information gathered will be fed into the current conservation policy review.	M
				20	12		

Gross Total	851	699
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ADULT & COMMUNITY SERVICES DEPARTMENT – SCHEDULE OF GRANT REGIMES TERMINATING DURING 2007/2008 - PROBABILITY 3

Grant Title	Does Council need to consider mainstreaming the grant? Please state Yes/No and provide brief justification.	Risk - Red, Amber, Green	Probability 1 = Likely to continue, 2 = may continue, 3 = Unlikely	Risk Impact of not funding Pressure	Value of Grant terminating in 2007/2008 £'000	Value of resulting budget pressure in 2008/2009 £'000	Total number staff employed (permanent contract/ permanent owing to roll forward of contract/fixed term)	Provisional estimated cost of making staff redundant based on HBC employment £'000	Funding available to fund redundancy costs £'000	Service improvement to be achieved by funding grant (including details of current performance and target for 2007/2008 performance)
Supported Employment	Yes, to maintain people in supported employment	R	3	To fund on going cost of transport and support beneficiary's currently supporting 13 individuals in employment.	20	20				Cost effective method of supporting social care needs in real jobs.
				SUB-TOTAL - ADULT & COMMUNITY	20	20	0	0	0	

APPENDIX F

CHILDREN'S SERVICES DEPARTMENT – SCHEDULE OF GRANT REGIMES TERMINATING DURING 2007/2008 - PROBABILITY 3

				Grants Terminating during 2007/2008						
Grant Title	Does Council need to consider mainstreaming the grant? Please state Yes/No and provide brief justification.	Risk - Red, Amber, Green	Probability 1 = Likely to continue, 2 = may continue, 3 = Unlikely grant may	Risk Impact of not funding Pressure	Value of Grant terminating in 2007/2008	Value of resulting budget pressure in 2008/2009	Total number staff employed (permanent contract/ permanent owing to roll forward of contract/fixed term)	Provisional estimated cost of making staff redundant based on HBC employment	Funding available to fund redundancy costs	Service improvement to be achieved by funding grant (including details of current performance and target for 2007/2008 performance)
						£'000	£'000		£'000	£'000
Human Resources & Developing Services (HRDS) Grant	Yes - to maintain services	R	3	Supports workforce planning for Social Care Workers in Local Authority and Independent Sector	40	40	0	0	NA	To recognise the shortfall in training and support for Social Care Staff and to maintain
				SUB-TOTAL - CHILDREN'S	40	40				

APPENDIX F

NEIGHBOURHOOD SERVICES – SCHEDULE OF GRANT REGIMES TERMINATING DURING 2007/2008 - PROBABILITY 3

Grant Title	Does Council need to consider mainstreaming the grant? Please state Yes/No and provide brief justification.	Risk - Red, Amber, Green	Probability 1 = Likely to continue, 2 = may	Grants Terminating during 2007/08						Service improvement to be achieved by funding grant (including details of current performance and target for 2007/2008 performance)
				Risk Impact of not funding Pressure	Value of Grant terminating in 2007/2008 £'000	Value of resulting budget pressure in 2008/09 £'000	Total number staff employed (permanent contract/ permanent owing to roll forward of contract/fixed term)	Provisional estimated cost of making staff redundant based on HBC employment £'000	Funding available to fund redundancy costs £'000	
NDC Environmental task force	Yes	R	3	The NDC have funded the ETF for 5 years now, employing 6 operatives together with vehicles and appropriate equipment focusing on residential areas within the NDC area. The loss of this team will have a substantial impact on the cleanliness of the town. NDC may provide £45k in 2008/09.	188	80	6	33.0	0.0	Has now run for 5 years focusing on residential area within the NDC area. This valuable asset has enabled the authority to improve on BV199, an area which has been picked up by CPA inspectors, ENCAMS and the Performance Management Portfolio holder as an area of concern.
Climate change Officer Post	Yes	R	3	The govt stated that 'Climate Change is considered to be the biggest challenging facing the global community today' and the issue has risen to the top of the Government's agenda over the last twelve months. HBC has Climate Change identified as a strategic risk.	25	25	1	0.0	0.0	In order to meet the growing expectations of members, colleagues and residents a Climate Change Officer post is considered to be the most efficient way of developing and implementing the Climate Change Strategy & Action Plan for Hartlepool.
				SUB-TOTAL - NEIGHBOURHOOD	213	105	7.0	33.0	0.0	

REGENERATION AND PLANNING DEPARTMENT – SCHEDULE OF GRANT REGIMES TERMINATING DURING 2007/2008 - PROBABILITY 3

Grant Title	Does Council need to consider mainstreaming the grant? Please state Yes/No and provide brief justification.	Risk - Red, Amber, Green	Probability 1 = Likely to continue, 2 = may continue, 3 Unlikely grant will	Grants Terminating during 2007/08						Service improvement to be achieved by funding grant (including details of current performance and target for 2007/2008 performance)
				Risk Impact of not funding Pressure	Value of Grant terminating in 2007/2008 £'000	Value of resulting budget pressure in 2008/09 £'000	Total number staff employed (permanent contract/ permanent owing to roll forward of contract/fixed term)	Provisional estimated cost of making staff redundant based on HBC employment £'000	Funding available to fund redundancy costs £'000	
Regeneration Programmes	YES - The Regeneration Team is supported by approximately £60k of NDC grant under a SLA arrangement and for additional work managing Commercial Area Grants and Voluntary Sector Premises Pool	R	3	Failure to find replacement funding for this and the £40k NAP development (NRF) item would put extreme pressure on the ability to maintain the Regeneration Team in its current form and any rationalisation would reduce the capacity to participate and develop the regeneration agenda for the town and contribute to emerging opportunities eg Tall Ships	60	60	2 staff (1 ftc to Mar08, 1 permanent employee)	3.0	Earmarked reserves will be used to maintain the employment of the permanent staff member into 2008/9	
NDC community safety premises	The community safety office at 173 York Rd accommodates staff who work entirely in the NDC area, as well as Police and Council officers who work across the central neighbourhood area.	R	3	Initial approval of the NDC project covering this office base ends in 2010/11. However, the project approval has always indicated a desire to start mainstreaming the costs before NDC ceases. The Police already contribute £23,000 towards overall annual building budget of £69,000. The project appraisal seeks an annual contribution of £23,000 from the Council. There are 31 members of staff from Council, Police and NDC based at this office. This is well used office for residents in the NDC area to drop-in for advice from Police or other team members. 30% all crime recorded in the Town in first quarter of 2007/08 occurred in the NDC area. Less NDC funding will be available for other projects if this is not supported.	23	23				Continuation of existing services, measured by crime and anti-social behaviour indicators
				SUB-TOTAL - REG. & PLANNING	83	83	8.0			
TOTAL - PROBABILITY 3					356	248	15	33	0	0

APPENDIX F

APPENDIX F

ADULT & COMMUNITY SERVICES DEPARTMENT – SCHEDULE OF BUDGET PRIORITIES 2008/2009

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	
Sports Development Team	The sport, physical activity and well-being agenda is massive and reliance cannot continue to be placed on short-term, externally funded posts. Introduction of a Sc3 post (an Assistant Development Officer post) into the team, would help enormously with the range of initiatives we are expected to deliver.	R	Many short-term funded posts are due to cease in 08/09 and will impact considerably on our ability to deliver	22		Over the last 3-4 years, the service has been faced with not only developing sport in its purest sense but increasingly delivering on the whole physical activity/well-being agenda. Instead of just delivering sport, there is an expectation for us to deliver "softer", more informal recreation/participation initiatives and this is becoming more and more difficult to resource. Currently, over 50% of the Sports Development Team are made up of short-term, externally funded posts and an additional permanent post is needed to provide some sustainability. Without any additional resource, there is a concern that service delivery within the area of Public Health initiatives will suffer having a knock-on effect on performance and targets set.

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	
Grayfields Operation - Parks & Countryside budgets and Community Services maintenance budgets	Development of activity and the need for dedicated management at Sports Ground site. Currently, there are no permanent members of staff based at the site and if the investment made is to be protected and the site developed to its full potential, extra staffing resource must be provided. (£25K). Cyclical maintenance costs associated with the upkeep of the new pavilion have also increased significantly leaving a shortfall on the current budget. (£5K)	R	The potential for Grayfields as a premier site for football development would be extremely compromised	30		There is a need for staffing to be in place at Grayfields to increase revenue and use of the 3rd Generation pitch and ensure the site is properly managed and maintained.
Headland Sports Hall Staffing Operation	Staffing levels need to be increased for Health and Safety reasons and to enable the centre to remain open for longer. Some staffing resources have been redeployed from Eldon Grove, but this leaves budget shortfall of £10k.	R	Health and Safety and customer satisfaction.	10		Increases Opening hours will meet demand from public for increase attendance.
			TOTAL RED PRIORITIES	62		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	
Sports Development	Ongoing funding support of Hartlepool Sportability Club. Now highlighted as a budgetary pressure, this was agreed to be funded and reviewed on an annual basis at Mayors Portfolio in July 2003. This is now not sustainable such is the pressure on Sports Development budgets and the increase in associated costs has to be diverted to fund participation initiatives linked to CPA indicators.	A	Withdrawing support could impact on the Club unless other funding can be sourced.	8		Will allow for the ongoing support of the important work of this club.
Sport & Recreation	A review of all concessionary charges within Community Services was undertaken this year. The key finding was that in terms of the application of concessionary charges to pensioners, Sport & Recreation was the only service out of alignment with everyone else. Whilst a decision is yet to be made on whether to adopt this approach or not, any change implemented will impact on income generation. It is estimated that this will be in the region of	A	Dependant upon changes implemented	20		Retirement population in Hartlepool expect to grow. Older people more vulnerable to ill health. Links between sport & physical activity and health & well-being well documented. Low levels of participation in Hartlepool (Active People participation survey) - this would be a means of addressing some of these issues and increase participation rates within this age group.
			TOTAL AMBER PRIORITIES	28		
			TOTAL ALL PRIORITIES	90		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	

CHIEF EXECUTIVES DEPARTMENT – SCHEDULE OF BUDGET PRIORITIES 2008/2009

Members ICT	2nd phase roll out.	R		15		
			TOTAL RED PRIORITIES	15		
Corporate ICT	Corporate ICT Technical Developments and Support (as capital pot to be topped up at year end as spend allows).	A	No corporate funding for critical systems could result in an inability to continue the ICT service and consequent knock on effects on front line service delivery.	50	0	As we encourage more cross-departmental, integrated systems and more reliance on ICT, there are occasions when corporate investment is needed to ensure continuation of service. Examples include increased storage capacity, recabling of the civic centre, improved back up facilities to speed up systems.
Financial Inclusion Developments with Hartlepool Credit Union	From April 2008 the Local Housing Allowance scheme will require the Council to pay housing benefit directly to a benefit claimant's bank account. To facilitate this change and allow the disadvantaged to access inclusive banking facilities, a stakeholder contribution is required towards the costs of developing banking facilities via the Credit Union with technical input from the Co-Operative Bank.	A	Failure to effectively implement statutory responsibilities under the Welfare Reform Act 2007, negative impacts on Benefits CPA service assessment score.	15	15	Investment is required to enable the Council to effectively participate in the Hartlepool Financial Inclusion Partnership, to support those that are disadvantaged to be more financially literate, to allow them to access banking facilities and to allow the Council to effectively pay benefit under the new arrangements
			TOTAL AMBER PRIORITIES	65		
			TOTAL ALL PRIORITIES	80	0	

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	

NEIGHBOURHOOD SERVICES – SCHEDULE OF BUDGET PRIORITIES 2008/2009

	The Council needs to replace the Corporate Property Database. There will be an ongoing maintenance and licence cost	R	The Council will have difficulty in fulfilling new property performance requirements in CPA use of resources. Asset management development will be severely constrained	22		The adoption of the CIPFA IPF system brings modernisation, functionality and expansion to provide Council wide access (via an authority wide licence) and links to Integra
			TOTAL RED PRIORITIES	22		
Environmental Standards (10189)	Out of hours noise service (following summer pilot). Value based on an 8 hour 3 day service	A	There is increasing pressure to provide an out of hours service for noise complaints	37		A four weekend pilot has been very successful, approximately five complaints per night were addressed and a substantial number (approximately 35) of outstanding noise complaints were resolved as a result of the additional monitoring and action.
			TOTAL AMBER PRIORITIES	37		
			Total	59	0	

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	

REGENERATION AND PLANNING DEPARTMENT – SCHEDULE OF BUDGET PRIORITIES 2008/2009

Private Sector Housing	Funding required to adopt Selective Licensing with the aim of reducing anti social behaviour caused by poor tenants within a targeted area	R	The council is considering its participation in the selective licensing scheme which would promote and potentially enforce good landlord standards in a designated area where anti social behaviour is a significant problem. This is seen as a measure to tackle problems caused by poor tenants and is a high political priority and is a recommendation from Scrutiny. The specifics of such a future scheme cannot yet be determined. Although some income from licences would be generated it is anticipated that this would not fully cover the authority's costs of implementation and any budget gap would need to be met. At this early stage a figure of £40,000 is suggested.	40	0	The number of anti social behaviour referrals in the designated area would be a measure
Sustainable Development	Resource needed to coordinate strategic HBC response to Government's Sustainable Development including the Climate Change programme. Currently no dedicated officer time for strategic Sustainable Development within Community Strategy Division and no scope to reconfigure current work programmes.	R	Unable to respond to agenda - failure to meet 2 proposed Climate Change PIs and a number of other associated PIs	50	0	Currently unable to quantify Council's response to Climate Change and Sustainable Development as there is no officer time available to do this. By funding the pressure the Council will be able to effectively prioritise strategic activity to improve performance on Climate Change and demonstrate this to residents, funders and inspectors.
			TOTAL RED PRIORITIES	90		

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	
Domestic Violence	Domestic Violence Prevention Co-ordinator (increase of 1/2 post)	A	As a town, Hartlepool suffers from high levels of domestic abuse. We currently share a DV co-ordinator with Stockton BC. She is funded by the pump -priming element of Local Area Agreement reward element (previously LPSA2). Besides Police enforcement to bring perpetrators of DV to justice, progress in tackling this crime needs to commence with education and prevention programmes in schools and other youth settings. An extra half post would enable Hartlepool to develop the work within schools etc, as well as co-ordinating activities to help victims and training front-line staff. These more proactive, preventative activities can not be carried out unless extra resource is available.	20	0	Currently councils must aim to achieve compliance with BVPI 225, which comprises 11 separate elements. We are currently failing to achieve four of these, namely 1) multi-agency training, 2) information sharing protocol, 3) sanctuary scheme for victims, 4) reduction in repeat rehousing of victims due to them becoming homeless again within 2 years.

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	
Addressing Alcohol Abuse	Development and provision of prevention and education services for those at risk of, or abusing alcohol	A	Alcohol consumption is recognised as a significant public health challenge, as well as contributory factor in many crimes and anti-social behaviour. The Primary Care Trust has allocated some funding for developing specialist local alcohol treatment services in 2007/08, but further funding is needed to provide preventative services and education in schools etc. Appointment of an officer would enable Hartlepool to develop training for front-line staff such as social workers and housing advice staff, so that they can give informed advice to their clients, provide advice to teenagers who may already be drinking, and extend programmes in schools for younger pupils. These more pro-active, preventative activities can not be carried out unless extra resource is available.	30	0	No service exists at present and staff in various organisations are increasingly faced by clients who have alcohol problems, which they are unable to deal with. Residents continually complain about 'drunk and rowdy' behaviour and under-age drinking. This project would aim to have long term impact on the health of individuals and improve the quality of life for communities.

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	
Economic Development Marketing	Expand budget for marketing Hartlepool and its specific investment opportunities for commercial/industrial development and new businesses	A	The risk is that marketing will rely on non guaranteed free PR and that Hartlepool does not maximise the economic benefit of key new developments such as Queens Meadow ,Central Area and the Southern Business Zone and therefore loses out on the attraction of inward investment, business start up and sme growth with the associated benefits of private sector investment and job creation. As an example of opportunities that we need to capitalise on are two new key developments at Queens Meadow, with 80,000 sq ft of speculative development underway and 156,000 sq ft office development [subject to planning approval].	40	0	The marketing activity directly supports the following performance indicators-Business enquiries, Business assisted. These are key activities in the process of encouraging inward investment ,business start up and sme growth supporting private sector investment and job creation.
Conservation Grants	The conservation grant scheme is currently receiving a high number of applications. Increase budget to meet more of unmet demand	A	Strong demand for conservation grants: 60% of current year's budget committed in first 4 months and current applications would utilise bulk of the remainder. Further applications in the pipeline. Strong feedback from residents that grant aid is needed to assist in meeting standards appropriate for listed buildings/conservation areas and danger of deterioration of condition/appearance/character if such work cannot be supported.	25	0	The increased grant budget would assist in supporting more residents who own listed buildings or live in a conservation area. The number of grants which are offered are currently recorded at Departmental level as a performance indicator, this would continue.

Budget Heading (including Cost Centre cost if possible)	Description of Budget Priority	Risk - Red, Amber, Green	Risk Impact of not funding Priority	Value Budget Priority	Value of additional Budget Priority in 2009/10	Service improvement to be achieved by funding priority (including details of current performance and target for 2008/2009 performance)
				£'000	£'000	
Housing Needs	The establishment of a base budget is required to meet the cost of ongoing research activities and specialist studies on housing	A	Ongoing research and studies are required to assess housing needs for the council's housing strategy and to support its future bids for funding. Although there is some opportunity to work with other authorities at a sub regional and regional level, contributions are nevertheless required to fund these joint projects. No ongoing base budget currently exists. Affordable Housing is a 'red red' risk for the authority and is a high Government and local priority. The council needs to ensure it is effectively responding to this issue and positively influencing the local housing market	20	0	Various indicators measure performance in housing and the council overall strategies to meet need
			TOTAL AMBER PRIORITIES	135		
			Total	225		

TOTAL ALL PRIORITIES	454
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ADULT & COMMUNITY SERVICES DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Support Services	Re-examination of staffing and processes following joint commissioning, and introduction of CONTROCC computer system. Also review management of Supporting People programme, absorbing some of the work into other sections	R	Review is at an early stage	This is a growing area of work, and reduced staffing could affect capacity to support developments	40
Domestic support Swinburne House	Proposed closure of Swinburne will reduce requirement for domestic support staff	A	1 x vacancy to be 'given up' and 1 x domestic post to be deleted. This will leave 1 x 20hr domestic post to remain for re-provisioning Swinburne elsewhere.	This will not directly affect the service provision	33
Assessment & Care Mgt	Review management arrangements for social work teams	R	Diminishes management capacity and potentially increases span of control for remaining managers above an acceptable level.	May result in delays in allocation and completion of statutory assessments	45
Libraries	Staffing efficiencies in library service delivery	A	These will be achieved through a revised and improved way of allocating staff – i.e. adjustment of rotas to allow 3x scale 2 fte posts to be saved whilst delivering services as are currently provided. These staff rotas are across the whole service but will be significantly achieved through the Central Library.	reduction in CPA 'cost per visit' provided visit levels maintained. Necessary to ensure service standard and user satisfaction measures are maintained.	41
Libraries	Reduction in relief driver requirement for library mobile bus service	A	The new structure was introduced April 2007. First quarter indicates that a lower demand for driver cover is needed. This is a little early and demand needs monitoring full 12 months including winter	reduction in CPA 'cost per visit' provided visit levels maintained. Necessary to ensure service standard and user satisfaction measures are maintained.	4
Libraries	Strategic reduction in target areas of printed materials fund where consortium/supplier purchasing agreements facilitate efficiencies	A	failure to provide continually improving stock and maintenance of PI statistics.	Hope to be minimized but stock provision of the highest quality is principal aim of the service.	14
Libraries	Improved efficiency in online resource provision	A	Risk of not meeting public demand by changing suppliers	Aim to maintain similar service provision through improved supplier contracts.	4
Warren Road & Havelock	Review and integrate the management and staff structure across the two day services, this will reduce ancillary and management costs. The impact on direct service provision will be minimal as this is based on meeting assessed needs through individual support plans.	A	Business continuity & training required for staff to work across Learning & Physical disabilities	Performance measures, impact on PSSEX1 cost of day care.	103
Home Care Service	Transfer 100 hrs from in-house provision to independent provider and review management arrangements.	A	Reconfiguration of home care and amalgamation with Intensive Social Support Team under service heading of 'Direct Care and Support Service' will help provide sustainability going forward and alleviate stress challenges. Potential for complaints if service users prefer local authority service provision. However statutory responsibilities will be still be achieved.	Long term cases in home care (dementia) will be transferred to alternative independent provision. Leaving in house home care services to focus upon rapid response operations. In comparison with all other Providers in Hartlepool, the Local Authority Home Care Service is best placed to do this.	53

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Older People Purchasing	Change commissioning and contractual arrangements for 'step up / step down' beds, moving away from spot contract towards block purchase. Anticipated demand base on analysis over three year period indicates 15 vulnerable people can be supported more efficiently using this approach	A	This proposal increases capacity and provides the LA with more value for money through securing a lower rate per bed.	Service performance would be enhanced. However this work does require support from the Commissioning Team to tender for the revised contractual arrangement.	39
Intensive Social Support Team	Reorganisation of intensive social support team to cover SP contract only.	A	Supporting People element of this service will continue to function but transitional care / intermediate care support will be limited.	The impact could be minimized by amalgamating the ISSTeam with the Home Care Service, one service to be created 'Direct Care and Support Service under more streamlined managerial arrangement.	58
Support Services	Efficiency improvements in Finance Section as indicated by CSED	A	Review is still in early stages	Loss of staffing could affect service to users and income levels	19
Support Services	Cut in audio-visual and technical support to department	A	This will impact on Children's Service (40% funding for post) and corporate projects which are supported by this post.	Lost opportunity for improved presentation of information for public and staff	15
Libraries	Reduction of agency advertising for vacant posts	G	Increased internal recruitment/advertising.	Where deemed necessary for maintenance of service standards posts will still be advertised externally.	2
Libraries	Reduction in energy costs	G	Limited-according to predictions of energy consumption based on new lighting system efficiency savings should be achieved.	Improved lighting, saving of money and improved carbon footprint.	2
Parks & Countryside	Weekend Litter Picking additional staffing plus bank holiday and event cover in parks.	G	Not undertaking this work will result in increased user dissatisfaction and greater amounts of litter in parks. The work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance.	The ad hoc approach to cover in parks on weekends will be formalised with a dedicated team of staff covering weekends and providing cover where necessary for events.	4
Parks & Countryside	Lifebelt checks to be undertaken by Playground Inspector will allow additional income to be brought in by the Beach safety Officer in delivering First Aid Courses.	G	Lifebelt Checks are essential in maintaining safe areas around water. Most landowners now pay the Department to undertake the checks. The work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a day service across all parks and play grounds undertaking inspections and maintenance.	The incorporation of lifebelt checks into the work programme of the new staff team identified as a budget pressure will greatly increase the capacity of the Beach Safety Officer to deliver first aid courses to increase income into the department. The pressure is a combination of additional income from first aid courses and the lifebelt management.	5

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Parks & Countryside	Annual Cost to Department to maintain and clean the paddling pools. The maintenance to be undertake by play ground inspection team and the cleaning to be undertaken by the beach lifeguards. To implement this the Block Sands Paddling Pool would need to come in line with the start of the Lifeguard Season.	G	The cleaning and maintenance of paddling pools are essential to the service. The maintenance work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance. For cleaning tasks it is proposed that the beach lifeguards undertake this duty but this would rely on the Block Sands facility opening at the same time as the Beach Lifeguards Service (May not Easter).	The work is currently undertaken by Neighbourhood services agency staff at a cost of £11k to the department. This money would be used to fund the playground inspection pressure and also increase the duties and resources into this post.	11
Grounds Maintenance Contract	Contribution from Parks and Countryside to Neighbourhood Services for Playground Inspections. This is not easily identified through the contracts but believed to be in the region of £30K	G	The contribution to NHS is supplemented by insurance funding to operate a playground inspection and maintenance operation. Under new proposals the playground inspection would transfer to Parks and Countryside but would increase to a 7 days service to incorporate other tasks such as lifebelt checks.	The playgrounds would be inspected 7 days per week which will increase user satisfaction and reduce impact of anti social behaviour.	30
Parks & Countryside	To replace the Weekend Leisure Assistant Post at Summerhill with the extended playground and site inspection service.	G	The loss of a staff post at Summerhill would result in increased man hours to keep the site cleaned and maintained. Weekend site cleansing and maintenance would be undertaken by the Playground Inspection post on weekends therefore reducing the need for the Weekend leisure assistant	The playground inspection service will be increased to 7 days per week and will incorporate Summerhill site cleaning and maintenance into the weekend work programme.	10
The Firs	De-commissioning the Firs as an office base	G	No Risk to Service, but un-occupied property may be vulnerable to vandalism	Service will be re-provisioned from alternative site, no impact identified.	19
17057 Warren Road	Reduction in the number of ancillary hours at warren road	G	Minimum risk as change is around processes for delivery of meals	Limited impact on service	8
17057 Warren Road	Reduction in vacant staffing hours at Warren Road, 42 hours vacant due to setting up of independent theatre and drama groups	G	Reduction in the number of direct support staff, reflected by the number of people leaving the service to take up direct payments	Corporate management database, impact on the number of people attending FE, leisure, sport, as a reduction in the number of people attending day services. Increase in the number of people accessing a direct payment	23
17100 Havelock N/HOOD SERVICES IMPACT	Reduction in the use of ancillary staff in the cleaning of the building by using more flexible rotas	G	Flexibility in Rota creating efficiencies	No impact on PI's	2

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
17058 LD Agency	Bringing people back home / campus reprovision - review of complex out of area packages of care in partnership with PCT.	R	Returning of high cost packages to Hartlepool for people who have been living out of area in specialist provision	24 people over 5 years - Teesside initiative including PCT's	220
Stair lift Contract	Change contractual arrangement for stair lifts away from comprehensive cover to costed model	G	Limited	More appropriate contractual arrangement to be established	20
Assessment & Care Management	Replace Social Worker top of Level E plus two, with Social Care Officer through management of vacancies	G	This will be a short term saving to the Local Authority, going forward there will be additional training implications	Social worker due to retire	12
TOTAL OF 3% EFFICIENCIES					836

APPENDIX H

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
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CHIEF EXECUTIVES DEPARTMENT PROPOSED EFFICIENCIES

Accountancy 21412	A recent mini reorganisation produces an ongoing salary saving, from the deletion of 0.5 FTE Accountancy Technician post.	A	Reduction in capacity available to support none core activities, such as financial support for additional corporate initiatives (e.g. Job Evaluation) , or support of departmental finance teams when they have vacancies, or support of new grant regimes.	None - provided there are no new demands for higher service levels and existing staff are retained.	11
Internal Audit 21414	A review of the Internal Audit sections senior management structure resulted in the amalgamation of the roles of Chief Internal Auditor and Group Auditor into a single post - Head of Audit and Governance. Only Part of this saving was taken in the 2007/08, pending a review of the new arrangements.	A	New arrangements are working satisfactorily. It is therefore not inappropriate to take the remaining saving in 2008/09. However, the continued success of current arrangements is dependant upon the retention of existing employees and/or the recruitment of appropriate replacements (which cannot be guaranteed).	None - provided remaining staff are retained, particularly Head of Audit and Governance.	28
Revenues Recovery 21453	Income Generation from extending the Internal Bailiff function pilot to 2 officers. A greater proportion of bailiff activity will in future be undertaken by in house bailiffs, with the associated bailiff charges accruing to the Council instead of external bailiff companies.	A	Internal Bailiff pilot exercise to be extended from Sept 07. Performance monitoring of activity levels and values of fees levied in 2007/8 from early stages of pilot indicate relatively low risk of failure but dependency is on available recovery caseloads.	None. Internal Bailiffs will be "certificated" , work within defined codes of conduct / protocols and will be subject to robust performance management controls including using comparative performance data from external bailiffs. These arrangements will ensure effectiveness / accountability.	30
HR	Income generation from extending charging arrangements for information in respect of mortgage applications and CRB. Restructure of section will result in deletion of 2 FTE during 2008/9.	A	Risk that charging employees to supply employment details will be controversial. Reduced employee /health & safety monitoring capacity will place greater reliance on managers, employees and trade unions to operate safely. Implementing Single Status will initially create additional workload therefore reducing HR posts will impact on ability to support managers and employees.	Greater reliance on managers to implement HR policies without personal support. Significant risk of subsequent litigation/claims, absenteeism, poor performance, etc	76
TOTAL OF 3% EFFICIENCIES					145

APPENDIX H

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
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CHILDREN'S SERVICES DEPARTMENT PROPOSED EFFICIENCIES/SAVINGS

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Home to School Transport	Full year savings arising from 1st September 2007 renewal of home to school and school to swimming pools transport contracts including agreed rationalisation of escort service LESS £100,000 allocated against the corporate efficiency target.	G	The exact transport requirements of children varies from year to year depending on pupil numbers. In addition the requirements of special needs pupils can vary at any time. Projected savings are based on the costs of current needs and provide limited scope to absorb increases above inflation.	This will have a positive effect on VFM indicators	61
Advisory Service	Part saving on Senior Adviser salary following recruitment to a lower graded redesigned post. Savings assume regrade from Soulbury sp 27 to Soulbury sp 13.	G	Re-allocation of responsibilities to Assistant Director and other Senior Advisers required.		20
Premature Retirement Costs	Reduced base budget to meet level of current spending on former employees and their dependants deleting scope to fund new costs.	A	The department has a PRC budget which funds the ongoing added years element of early retirement costs. Reducing the base budget will delete any contingency for new cases. Over time the departments commitments will reduce as former teachers/staff and their dependants die.	The departments policy since 2002 has been that schools must meet the costs of any premature retirements from their delegated budgets. Schools can however, in exceptional financial circumstances, approach the department to request financial assistance.	60
Carlton Outdoor Centre - Usage	Increased income assumption from Hartlepool schools and other customers following reopening of the centre.	A	The budgeted level of income from Hartlepool schools attending the Centre was set pessimistically due to concerns that customers may not return following closure during refurbishment. Increased income of approximately £15,000 will be received if schools take up their full allocation of days and the centre's external income target for summer and weekend customers is achieved.	If this increased income is sustainable the Council's net cost of running the centre would reduce by 25%.	15

APPENDIX H

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Carlton Outdoor Centre - Charges	13% Increased charges to Hartlepool schools for attendance at the centre (up to the levels charged by Redcar and Cleveland) will reduce the net costs of Hartlepool's subsidy.	A	Increased charges to schools could lead to reduced demand which would adversely affect overall income levels - see above	Although joint user authorities pay proportionate contributions towards Carlton centre costs each Council sets its own charges for schools in their areas. Hartlepool charges are currently substantially below Middlesbrough and Redcar.	5
Youth Service	Review of Service Level Agreements to provide savings on overheads with minimal impact of front line delivery.	A	It is envisaged that savings can be achieved on repairs and maintenance and that better value for money can be achieved from more robust monitoring of some SLA's	There is a risk of a reduction in service delivery depending on how services are reconfigured.	10
Departmental Contingency	Delete contingency fund held by Director	A	During setting of the 2007/08 base budget, within the departments overall cash limit, all uncommitted budgets were deleted to create one strategic contingency against unexpected departmental costs. This budget is held by the Director and is allocated out to meet identified pressures as part of the departments monthly monitoring procedures.	If deleted the department will be unable to absorb any unexpected cost pressures	64
Departmental Administration	Reduction in admin support	A	Reduced admin support will have an impact on the operations of various departmental teams and some areas of work will have to be absorbed. It may be possible to automate some functions via use of ICT.		110
Children and Families Admin	Reduction of admin support in Social Care	A	A reduction in staffing levels has already been committed relating to the new ICS system	The new ICS system will streamline the administration of care records and as this is embedded admin support will be reviewed.	40
Department wide Salaries	Increase to salary abatement target from 2.4% to 3.0%	A	Over recent years the department has achieved its salary abatement target (currently £160,000 equating to approximately 2.4%) through natural vacancy savings. All vacant posts are reviewed by CSMT prior to submission to the MOV panel and "forced delays" in the recruitment process may need to be made to maximise vacancy savings.	The projected saving assumes a 25% increase in vacancy / turnover savings, requiring savings of 3.0%. CSMT would try to focus this on (non grant funded) support services rather than frontline services wherever possible.	40
Childcare - Summer Play scheme	Deletion of the summer play scheme.	A	The existing provision for play schemes is not necessarily targeting those most in need. Managers will be assessing the need within the Children's Centres localities and will commission new summer activities from the voluntary and community sector funded from Sure Start grant.	Overall provision may be slightly reduced but should be better matched to local need.	65
TOTAL OF 3% EFFICIENCIES					490

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
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NEIGHBOURHOOD SERVICES DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
	3% EFFICIENCIES				
1010/36740	Restructure of Senior Management of Public Protection	G	Alternative but inadequate management arrangements of Public Protection functions could result in inefficiencies and not meeting performance standards in several statutory functions	Minimal impact provided adequate arrangements are in place, otherwise not meeting PI's could result in external auditing of the service by eg. FSA	35
	Do not increase costs through inflation where possible	A	small risk	Some revenue budgets pressured	169
	School crossing patrol - remove from controlled crossings	A	Some public reaction	N/A	32
	Xmas lights - full sponsorship	A	Sponsorship may not be achieved	Possible reduction in standard	18
	Restructure B.H.H admin team	G	Increased workload on other staff	Reduced admin performance	18
	Not replacing Technical Officer when he retires in April 2008	G	Increased workload on other staff	Reduced Technical performance	28
	Reorganise drug related litter service	A	Possible injury to people who find litter	Drug litter will not be collected after 8pm	10
	Reduce Pest Control	G	Minimal	Promised increased service not provided. 20k additional funding agreed by Council last year to improve service - insufficient to employ additional pest control operative.	20
	Redesign staffing in transport section	A	Minimal	Management capacity reduced. Increased workload on remaining staff	55
	Don't replace one member of admin team in civic centre	A	Workload too high - deadlines missed	Increased workload for remaining staff	17
	Redesign of building management and maintenance services (including energy)	A	Building management services (including energy) efficiencies may not be achieved	Workload on remaining staff members / change of services to customers	37
	Restructuring of licensing service in Public Protection	A	Taxi inspections not carried out on time	Performance indicators will suffer and criticism from licence holders	12
TOTAL EFFICIENCIES					451

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
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	Do not increase costs through inflation where possible	A	small risk	Some revenue budgets pressured	164
	School crossing patrol - remove from controlled crossings	A	Some public reaction	N/A	32
	Xmas lights - full sponsorship	A	Sponsorship may not be achieved	Possible reduction in standard	18
	Restructure B.H.H admin team	G	Increased workload on other staff	Reduced admin performance	18
	Not replacing Technical Officer when he retires in April 2008	G	Increased workload on other staff	Reduced Technical performance	28
	Reorganise drug related litter service	A	Possible injury to people who find litter	Drug litter will not be collected after 8pm	10
	Rationalise highway inspection team	A	Insurance claims may rise	Inspections may not be completed on time	25
	Redesign staffing in transport section	A	Minimal	Management capacity reduced. Increased workload on remaining staff	55
	Don't replace one member of admin team in civic centre	A	Workload too high - deadlines missed	Increased workload for remaining staff	17
	Redesign of building management and maintenance services (including energy)	A	Building management services (including energy) efficiencies may not be achieved	Workload on remaining staff members / change of services to customers	37
	Restructuring of licensing service in Public Protection	A	Taxi inspections not carried out on time	Performance indicators will suffer and criticism from licence holders	12
TOTAL OF 3% EFFICIENCIES					451

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
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REGENERATION & PLANNING DEPARTMENT PROPOSED EFFICIENCIES

Youth Offending Service	Reduce the budget for the payments of carers and fostering allowances	G	It is anticipated that this budget can be reduced with minimal risk and impact by not recruiting to one of the vacant Carer's positions.	It is not anticipated that service performance will be adversely affected by this reduction.	14
Economic Development	HBC Contribution to Joint Strategy Unit	G	It is expected that the JSU will again reduce their budget to reflect national cashable efficiency target. The precise saving to Hartlepool will depend on the final inflation indicator and population statistics applied by the JSU but a budget reduction in the region of £5,000 should be possible.	This reduction will have no direct impact on the Economic Development service. The department currently passports some £230k to the JSU but has no control over this budget. In view of the total reductions required and the growing pressures on HBC budgets, Members may wish to seek a revised JSU budget formula for future years in conjunction with the other Tees Valley authorities	5
Staff Turnover	Increase in Vacancy Abatement target by 0.5%	A	The Vacancy Abatement target for 2007/8 has been achieved albeit largely through three long term vacancies. It is expected these vacancies will shortly be filled. Achievement of the 2008/9 target will depend on HBC funded staff leaving a relatively stable department in recent years and therefore some risk does exist in increasing this target.	An impact on service performance may occur if, to meet this target, posts had to be held vacant for longer than appropriate.	20
Community Safety	Reduce Staffing Budgets / Efficiency Review	A	Community Safety is one of the areas undergoing a departmental review in the current year as part of the overall Efficiency Strategy. No final conclusions have yet been reached in the review but it is felt that some efficiencies may be achievable.	It is anticipated that the impact on the part of the service where efficiencies are likely to be generated can be managed without a major affect on performance. However potential pressures in other areas of Community Safety most notably those previously funded via NRF mean that the overall risk to the service has been judged as 'Amber' at this stage.	20
Housing Division	Reduce Staffing Budgets / Efficiency Review	A	The Housing Service is another area undergoing a departmental efficiency review in the current year. Scope for modifications to the staffing structure may also exist. No actions have been agreed at this stage but it is anticipated that some efficiencies would be achievable in 2008/09.	The main impact of this reduction would be that no budget flexibility would exist to address in-year changes or the unexpected small scale pressures which regularly arise in this increasingly high profile service. The Amber risk shown might however need to be upgraded to 'Red' should adequate funding not be agreed for Housing related pressures including the introduction of Choice Based Lettings and Selective Licensing, details of which are set out elsewhere in the budget process.	30
General	Inflation freeze imposed on various budget headings	A	It is proposed to freeze inflation increases for a number of non contractual departmental budget headings.	The impact on service performance would be spread across a number of headings and is expected therefore to be manageable.	30
Planning Policy and Regeneration	Reduce the Major Regeneration Projects Budget	A	It is proposed to reduce this budget by £10,000 in order to meet the 3% target.	Though this is a high priority project for HBC it is anticipated that a reduction at this modest level could be managed.	10
TOTAL OF 3% EFFICIENCIES					129

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
				TOTAL OF 3% EFFICIENCIES FOR ALL DEPARTMENTS	2051
				CORPORATE 3% EFFICIENCIES TARGET	254
				TOTAL 2008/09 3% EFFICIENCIES TARGET	2305

APPENDIX H

SUMMARY OF KEY FINANCIAL ASSUMPTIONS UNDERPINNING THE BUDGET

Budget Assumption	Financial Standing and Management
The treatment of inflation and interest rates	<p>The proposed resource allocations for 2008/09 include 2.5% for anticipated cost of living pay awards for all staff and 3% general inflation on non pay expenditure. In addition, where it is anticipated costs will increase by more than inflation these issues have been specifically reflected in the pressures and contingency provision included within the budget requirement. The forecasts for 2009/10 and 2010/11 include 2.5% for both pay and prices inflation.</p> <p>The salary budgets include an allowance for staff turnover based on the level of turnover achieved in previous years. This varies to reflect individual department's specific circumstances.</p> <p>Provision has been made for Pension costs based on the latest Actuarial valuation.</p> <p>Interest expose is managed through the Treasury Management Strategy. Investment income has been protected by locking into forward investment deals. Similarly, the risk of increasing borrowing costs has been managed by having a mix of fixed rate borrowings and the use of LOBO loans with various maturity profiles.</p>
Estimate of the level and timing of capital receipts	The authority has taken a prudent approach to using capital receipts to fund its capital programme and only committed resources which it is certain to achieve through two large land sales. It is anticipated that these sales will be completed towards the end of 2007/08, or early in 2008/09, which is before the resources will need to be available to fund existing capital expenditure commitments.
The treatment of demand led pressures	Individual Portfolio Holders and Directors are responsible for managing services within the limit of resource allocations and departmental Risk and Strategic Change Provisions. If these resources are inadequate the Council's Managed Under/Overspends Policy provides flexibility to manage the change over more than one financial year. In some key instances it will not be possible in 2008/2009 to absorb some demand pressures and appropriate provision has been included in the budget requirement for 2008/09, to meet these commitments.
The treatment of planned efficiency savings/productivity gains	All Directors have a responsibility to deliver services within the approved resource allocations. Where departmental efficiencies are planned it is the individual Directors responsibility to ensure they are implemented. Any under

	achievement would be dealt with on a temporary basis through the managed overspend rules until a permanent efficiency is achieved.
The financial risks inherent in any significant new funding partnerships, major outsourcing arrangements or major capital development	The Council has secured funding from the Building Schools for the Future programme. A strategy has been approved for funding the up front costs of this scheme and resources have been set aside to fund these costs.
The availability of other funding to deal with major contingencies and the adequacy of provisions	<p>The Council's approved Managed Underspend and Strategic Risk and Change initiatives are well understood and provide service departments with financial flexibility to manage services more effectively. These arrangements help to avoid calls on the Council's corporate reserves.</p> <p>The Council's insurance arrangements are a balance between external insurance premiums and internal self insurance. The value of the Council's insurance fund has been assessed and is adequate to meet known reserves on outstanding claims.</p>
The strength of financial reporting arrangements and the Authority's track record of budget monitoring	The Council's financial reporting arrangements include the identification of forecast outturns for both revenue and capital areas. These arrangements ensure problems are identified and corrective action taken before the year end, either at departmental or corporate level. This includes the use of Managed Underspends from previous years or temporary corporate funding to enable departments more time to address adverse conditions. These arrangements have worked well and have enabled the Council to strengthen the Balance Sheet over the last few years. In addition, the Council's outturn strategy will address a number of specific issues arising in 2007/2008. Some of these trends will continue in future years. Therefore, these issues have been built into the 2008/09 budget requirement.
Equal Pay	<p>The Council has completed the detailed evaluation of all jobs and developed a new pay and grading structure, which will be implemented with effect from 1st April 2007. On a practical basis the actual payment of new salaries will not begin until the early part of 2008/09. The budget requirements for 2007/08 onwards include provision for the estimated costs of implementing the new pay and grading system, including the incremental impact of these changes in 2008/09 and the following 2 years.</p> <p>Resources of £4m have also been set aside to meet the one off protection costs which it is anticipated will be payable over the first 3-years of the new pay and grading structure.</p>

2008/09 FINANCIAL RISK MANAGEMENTRisk Rating

A simplified version of the Risk Assessment criteria used in the Council's Risk Management Strategy has been used to rank budget risks. This assessment rates risk using the convention of green/amber/red, as defined below, although different levels of risk with each category have not been defined. The risk assessment helps inform the Council's budget monitoring process as it identifies areas that need to be monitored more closely than other budgets. These procedures help ensure that departments can manage budgets and services within the overall departmental resource allocation and the Council's overall financial management framework, which enable departments to establish reserves for significant risks and to carry forward under and over spends between financial years.

The value of expenditure/income on individual areas, together with the percentage of the authority's net budget, are shown in the table below to highlight the potential impact on the Council's overall financial position.

Green - these are unlikely events which would have a low financial impact.

Amber - these are possible events which would have a noticeable financial impact.

Red - these are almost certain to occur and would have a very significant impact. Provision would need to be made for such events in the budgets.

EXPENDITURE ITEMSCORPORATE RISKS

Financial Risk	Risk Rating	2008/9 Base Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Larger than expected pay increases	Amber	50,470	59.0%	The National cost of living increases for the Council's pay groups have not been agreed for 2008/9. Pay growth across the economy is above the 2.5% budgeted by the Council. This budget is the Council's largest single expense and any increase above the budget could potentially be significant.. Any increase above 2.5% would be funded in-year from reserves, savings or a combination of the two. A strategy to achieve permanent savings would also be developed.
Single Status/Equal Pay Claims	Red	N/A	N/A	There are ongoing costs of the new pay and grading system agreed as part of the Single Status agreement. These are £3.67m in 2008/2009, £4.45m in 2009/2010 and £4.73m in 2010/2011, plus one-off protection costs of £4m. These costs have been included in the budget strategy. In financial terms the greatest risk facing the Council relates to the potential costs of appeals arising from the implementation of Single Status. A detailed assessment of the cost of implementing Single Status with effect from 1st April 2007 has been completed and provision included in the MTFS to meet these costs. There is a risk that actual costs will exceed this provision if there are a large number of successful appeals by staff. However this risk has been managed by adopting robust procedures for evaluating jobs and by having an independent moderation arrangement. The revenue forecasts for 2007/2008 include an increased provision to meet these costs, which is based on experience in other authorities. The forecasts for 2008/2009 and 2009/2010 include increased provisions to meet additional year 2 and 3 increment costs.
Higher costs of borrowing and/or lower investment returns	Green	5,849	6.8%	Interest payable on Council's borrowings or interest earned on investments could be higher/lower than forecast. The Treasury Management Strategy details how these risks will be managed and establishes an appropriate framework of controls for managing these risks. This strategy is based upon the CFO's assessment of future interest rates, which is itself supported by the detailed interest rate forecasts and market intelligence provided by the Council's Treasury Management Advisors. The budget shown is the centralised estimate cost in the budget strategy net of the £740k additional temporary investment income from reserves balances in 2008/9.
I.T.	Green	2,561	3.0%	The partnership contract is subject to an inflationary increase that is outside of the Council's control and this, together with the potential for agreed contract changes, mean this budget is subject to potential change in excess of the budget. However based on the contract value and current economic conditions this is not considered to be a significant risk.

Financial Risk	Risk Rating	2008/9 Base Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Planned Maintenance Budget	Amber	215	0.3%	<p>Much of the Council's building stock is in poor condition and the Corporate Risk Register identifies this as a "red" risk.</p> <p>From 2002/03 the Council provided 2.5% real term growth for this budget to start addressing these issues. It was recognised that this would not be sufficient and at some point significant resources would need to be allocated to address these issues. As provision to support Prudential Borrowing to address the issues in relation to Mill House and the Civic Centre has now been made as follows, this risk is assessed as Amber for budget purposes:</p> <p>The Revenue Budget Strategy includes provision to support Prudential Borrowing of £3m from 2009/10 for the replacement of the Mill House wet side.</p> <p>The Revenue Budget Strategy includes provision to support phased Prudential Borrowing of £3.9m for the improvements presently underway at the Civic Centre.</p>
Failure to comply with relevant local authority financial legislation/regulations, NI and taxation regulations	Amber	N/A	N/A	<p>The Council will take appropriate steps to ensure it keeps up to date with changing legislation and regulations. There is nothing to indicate that the Council faces any specific material risk in these areas.</p> <p>The Council has specific reserves to cover this risk.</p>
Delivery of Planned Savings	Amber	2,405	2.8%	<p>Planned efficiencies include £0.220m from the revised arrangements for providing Learning & Disability support packages and £0.991m for various restructuring efficiencies across the Council.</p> <p>Detailed savings are identified in Appendix H</p>
<u>CHILDREN'S SERVICES</u>				
Individual School Budget	Amber	54,296	N/A	<p>These resources are delegated from the Authority's Dedicated Schools Grant in accordance with Hartlepool's Scheme for Financing Schools and individual governing bodies are responsible for their usage and control. Schools are now allocated multi-year budgets which are linked to school development plans and they hold reserves to help them manage unforeseen cost pressures or reduced allocations over the medium term. Levels of reserves are monitored by the Department and by the Schools Forum and a clawback scheme to deal with excessive reserves was introduced in 2007/08. As part of the annual budget setting process, and with approval from the Schools Forum, the LEA retains an amount of DSG funding for Transitional Support. This funding is allocated (over and above ISB) to support schools that require additional monies to meet required educational standards. This may be prompted by Ofsted inspections or from concerns raised by the Children's Services Management Team.</p> <p>Where possible, unspent transitional support budgets are transferred to an earmarked reserve and carried forward for future years. The on-going revenue sustainability of Hartlepool's Secondary Schools will need to be one of the key considerations in determining implementation of the BSF programme.</p>
Individual Pupils Budget allocated during the year to schools for high level SEN pupils	Amber	1,383	1.6%	<p>The Local Authority retains funding to support pupils with special educational needs by agreement with the Schools Forum. This funding is allocated to schools each term to cover their costs of employing Teaching Assistants and rates are reviewed each year as part of the annual budget process. Pressure on this budget is directly influenced by the numbers of children requiring support in any given year and the SEN manager liaises with schools to share costs with them on an ongoing basis.</p>
Transport costs not able to be controlled	Amber	1,430	1.7%	<p>The Department's Transport contracts were renewed on 1/09/07. There is also a high degree of uncertainty regarding the exact requirements over forthcoming years owing to (i) issues raised in the 2006 consultation exercise, (ii) Extended Schools and increased out of school activities, (iii) the Education and Inspection Act, (iv) BSF Programme, (v) introduction of 14 - 19 diplomas and (vi) reductions/changes in the Supported Bus Routes funded by Neighbourhood Services.</p> <p>The highest area of spending relates to the requirement to transport special needs pupils which is demand led, invariably requires escorts and is difficult to control other than to ensure all individual arrangements are procured as economically as possible by the Pupil Support Team.</p>

Financial Risk	Risk Rating	2008/9 Base Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
Building Schools for the Future	Green	674	0.8%	There will be increased revenue costs to the department arising from the implementation of the BSF programme. An earmarked reserve has been established which will cover the initial costs of the BSF Project Team and other associated costs that can be predicted at this time. Costs of the Project Team and other expenditure that may arise as the programme proceeds will need to be mainstreamed into the departments revenue budget in future years and the project will become 'red' risk unless budgetary provision is made.
Integrated Children's System	Amber	102	0.1%	The department implemented the new ICS system during 2007/08 and there is a degree of uncertainty that other implementation and running costs may be required.
Increased demand in places at independent schools for pupils with high level of SEN	Red	643	0.8%	There are various circumstances in which the Department can be faced with unavoidable cost pressures arising from SEN children who may move into the Borough at any time, for example the home LEA is responsible for fees at independent special schools which are invariably very expensive, where it is necessary for Hartlepool children to attend special schools in other Authorities these are invariably high cost and conversely placements in Hartlepool Schools from other LEA's may cease resulting in a loss of income. The BSF programme offers an opportunity to re-configure its schools to provide the best education (and possibly residential) facilities for the needs of its SEN pupils.
Increased Demand for Looked After Children Placements	Red	3,242	3.8%	There is a national trend of increased costs for the placement of children with foster parents or other types of care and constant pressure to pay 'competitive' rates to carers which may exceed inflationary increases in future years. The department has reviewed all of its external placements and has taken steps to recruit additional carers to minimise its financial exposure to the volatile price increases levied by the Independent Sector and will examine options to work more effectively with regard to its short term placements during 2008/09.

NEIGHBOURHOOD SERVICES

Environment, Environmental Action and Town Care Management	Amber	7,097	8.3%	There are number of legislative changes that having an detrimental impact on this budget. These include the Waste Implementation Programme, Waste Incineration Directive and Waste Acceptance criteria.
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ADULT & COMMUNITY SERVICES

Demographic changes in Older People	Amber	6,405	7.5%	<p>Increasing number of elderly people, high percentage of chronic health problems and market pressures on price.</p> <p>The 'Direction of Travel' policy for social care includes, helping more people to live at home, plans to expand community based services, and maybe to change the 'Fair Access to Care Services (FACS) threshold. The financial effects of this policy will be monitored closely throughout the year.</p> <p>Ongoing risk in relation to Continuing Health Care (S28A) disputes.</p> <p>Provision in medium term financial plans to minimise impact of increases generated from Independent sector.</p>
Demographic changes in Learning Disabilities	Amber	3,007	3.5%	<p>Increasing numbers of people with learning disabilities surviving into adulthood and old-age; expectations of improved quality of life; long-term effect of closure of long-stay hospitals</p> <p>Investment in medium term identified along with development of alternatives to residential care eg Supporting people</p>
Occupational Therapy Equipment	Amber	202	0.2%	<p>Equipment for people with a disability - demand exceeding budget allocation as more people are supported to remain in their own homes. There is a waiting list of physically disabled clients. There will be pressure on the Disabled Facilities Grant (DFG) in the year as it is usually exhausted within the first few months of the financial year. This will impact on the OT equipment to support clients in their own home.</p> <p>Position will be closely monitored and additional resources identified where possible.</p>
The Property Maintenance budget is insufficient to meet service community services requirements	Amber	266	0.3%	The maintenance budget which covers a large majority of the department's properties has only ever been increased by 'inflation'. This budget has consistently overspent in recent years and is likely to overspend in 2007-08. It may reach the point where buildings need to close as there is insufficient funding available.

Financial Risk	Risk Rating	2008/9 Base Budget £'000	Budget as %age net budget	Description of Risk and Summary of Risk Management Arrangements
				The responsible officer works closely with Property Services and is always seeking other funding sources.
Social Care - Direct Payments	Amber	1,213	1.4%	The Direct Payments scheme will put pressure on this budget as the 'Direction of Travel' policy moved towards self-directed care. DOH policy states that local authorities are required to support & help people to both obtain & maintain direct payments to service providers. Savings will be made from other areas of adult social care. However the demand for direct payments will be buoyant.

INCOME ITEMS

ADULT & COMMUNITY SERVICES

Non-achievement of income targets	Green	1,296	1.5%	The nature of Sport & Recreation, Museums & Heritage and Strategic Arts budgets are such that the majority of income is generated through admissions/usage of the services on offer. If this usage falls below targets then income will be reduced. Budget forecasts are based on revised charges and trends from previous years which indicate the budget should be achievable. Position will be monitored closely throughout the year.
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NEIGHBOURHOOD SERVICES

Car Parking	Amber	1,825	2.1%	Budget forecasts are based on revised charges and actual income achieved in previous years. There is a risk the planned level of income may not be achieved.
Property Services	Green	2,126	2.5%	There are risks involved with trading, recharge rates, recovery of overheads and achieving the budgeted level of fee income dependent on the capital programme

REGENERATION AND PLANNING

Fee Income - Planning & Building Control	Amber	620	0.7%	The fee income target must be achieved to fund part of the department's expenditure budget. This income cannot be controlled or easily estimated. Achieving the target depends on sufficient numbers/size of applications being received, national economic conditions such as interest rates being sufficiently favourable to encourage development and, in the case of Building Control, the section being able to successfully compete with the private sector.
Rent Income - Economic Development Service	Green	187	0.2%	Rent income is paid by new/growing businesses in the Brougham Enterprise Centre and Industrial Units. Whilst the recent major investment programme for these managed workspace units should help to secure good occupancy levels, factors beyond the department's control, most notably the prevailing national economic conditions, may increase the risk of non-payment and/or under occupancy during 2008/2009.

Detailed Analysis of Reserves

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Fund	Page Number	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000
			2007/08	2008/09	2009/10	2010/11	Total	
			£'000	£'000	£'000	£'000	£'000	
Budget Support Reserves	2	8,350	(2,760)	(2,569)	(2,000)	(1,000)	(8,329)	21
Equal Pay Protection	3	4,000	(1,400)	(1,300)	(1,300)	0	(4,000)	0
Ringfenced Reserves - Schools	4	3,050	0	0	0	0	0	3,050
Capital Reserves	5	1,153	(1,068)	0	0	0	(1,068)	85
General Fund Balances	6	2,709	800	0	0	0	800	3,509
Ringfenced Reserves - Insurance	7	3,212	0	0	0	0	0	3,212
Sub-total A		22,474	(4,428)	(3,869)	(3,300)	(1,000)	(12,597)	9,877
Ringfenced Reserves - Other	8-11	4,438	(1,059)	(357)	(428)	(20)	(1,864)	2,574
Departmental Reserves	12-27	5,281	(2,141)	(1,424)	(836)	(9)	(4,410)	870
Sub-total B		9,719	(3,200)	(1,781)	(1,264)	(29)	(6,274)	3,445
Total - A + B		32,193	(7,628)	(5,650)	(4,564)	(1,029)	(18,871)	13,322

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08	2008/09	2009/10	2010/11	Total			
		£'000	£'000	£'000	£'000	£'000			
<u>Budget Support Reserves</u>									
LABGI Reserve	369	0	(369)	0	0	(369)	0	The Council has received a payment under the Government's Local Authority Business Growth Incentive Scheme. Members have determined to earmark this amount to support the 2008/2009 Budget and Council Tax Strategy.	To be determined
Budget Support Fund	7,581	(2,560)	(2,000)	(2,000)	(1,000)	(7,560)	21	To support the overall budget. (FBR Reserve has been consolidated into this reserve)	The balance shown uncommitted as 31/3/2010 is allocated within the existing budget strategy to support the 2010/11 budget
Stock Transfer Reserve	400	(200)	(200)	0	0	(400)	0	The reserve will be earmarked towards diseconomies of scale over 3 years commencing 2006/07.	Proposal approved by Cabinet
<u>Total Budget Support Reserves</u>	8,350	(2,760)	(2,569)	(2,000)	(1,000)	(8,329)	21		

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
<u>Equal Pay Protection</u>									
Balance at 31/3/2007 from transfer of following Reserves:									
General Fund Balances	1,000	(1,000)	0	0	0	(1,000)	0	To fund costs of protecting wages and salaries reduced under job evaluation	Protection arrangements subject to negotiation. It is anticipated the reserve will be used over a three year period from 2007/08 to 2009/10
Job Evaluation Protection Reserve	400	(400)	0	0	0	(400)	0		
Insurance Fund	1,600	0	(1,300)	(300)	0	(1,600)	0		
Stock Transfer Warranty Reserve	1,000	0	0	(1,000)	0	(1,000)	0		
<u>Total Equal Pay Protection Costs Reserve</u>	4,000	(1,400)	(1,300)	(1,300)	0	(4,000)	0		

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Ringfenced Reserves - Schools									
Schools	3,050	0	0	0	0	0	3,050	To enable individual schools to manage their budgets over more than one financial year in accordance with the implementation of multi-year budgets.	Individual schools determine usage as part of their detailed budget plans either to support general running costs or to fund specific projects. A forecast movement in reserves is not provided as it is uncertain what the outturn position will be.
Total Ringfenced Reserves - Schools	3,050	0	0	0	0		3,050		

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
<u>Capital Reserves</u>									
Capital Funding	1,068	(1,068)	0	0	0	(1,068)	0	This reserve is fully committed to fund rephased capital expenditure.	It is assumed that this reserve will be used in 2007/08. Although if capital expenditure is rephased the reserve will be carried forward to match these commitments.
Maritime Av Remedial	85	0	0	0	0	0	85	For road maintenance responsibilities within the Marina inherited from TDC.	Reserve will only be used available if works become necessary.
<u>Total Capital Reserves</u>	1,153	(1,068)	0	0	0	(1,068)	85		

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
<u>General Fund Balances</u>									
General Fund Balances	2,709	800	0	0	0	800	3,509	Reserve will only be used to meet expenditure commitments that cannot be funded from the approved budget or other reserves. Any use of this reserve will need to be repaid within the following year. Balance increased in 2007/08 from repayment of 2006/07 Bonus Buyout Costs	Opening balance reduced by £1m transfer to Equal Pay Reserve. Reserve is maintained at minimum prudent level and is reviewed as part of budget process and annual closure strategy. The balance is temporarily above 3% as it includes an amount (£1.2m) to be used for Equal Pay/Single Status costs. The remaining £2.5m is the level to be maintained.
<u>Total General Fund Balances</u>	2,709	800	0	0	0	800	3,509		

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Ringfenced Reserves - Insurance									
Insurance Fund	3,212	0	0	0	0	0	3,212	The Insurance Fund has been established to provide for all payments that fall within the policy excess claims. Most policies provided by the Council are subject to an excess. For motor vehicle own damage, the excess is £1,000. However, the excess is £100,000 for the Property/Combined Liability policy on each claim. The All Risks policy covers those items considered to be of value and at greatest risk of theft or damage. The Council's experience whilst operating with these excesses has been favourable. Nevertheless, the Council's total exposure in any one year has substantially increased and is currently £4.75m. The net value of this reserve consists of the insurance fund balances less amounts advanced to departments to fund service improvements. These amounts will be repaid over a number of years to ensure resources are available to meet insurance claims that will become payable.	Opening balance reduced by £1.6m transferred to Equal Pay Protection. The reserve is used to meet self insured claims as and when they arise. The Insurance Fund is subject to an annual review to ensure adequate funds are available to meet known liabilities when they amounts become payable. In practice there can be a significant lead time between a claim being recognised and the actual payment to the claimant. However, it is essential that resources are earmarked when a liability is identified to ensure resources are available to make payments when they become due. The value of the fund is currently matched by identified claims which have not yet been finalised. Interest is credited to this to ensure the fund is protected against inflation. The forecast reduction reflects the settlement of historic claims and not an unplanned fall in the value of the fund. However, if claims continue at current levels future contributions may required from 2007/08. These commitments have not yet been determined or reflected in the forecast budget deficits.
Total Ringfenced Reserves - Insurance	3,212	0	0	0	0	0	3,212		

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Ringfenced Reserves - Other									
Museums Acquisition	57	(8)	0	0	0	(8)	49	To support the purchase of museums exhibits	Reserve maintained to provide funds if necessary
Maritime Festival	0	20	(20)	20	(20)	0	0	Created to enable the department to manage the budget over more than one financial year	Festival to be held in 2008/2009. Reserve to be fully utilised.
School Rates	152	0	0	0	0	0	152	The Schools Rates Adjustment arose from reductions in school rates payable following the review of rateable values.	Reserve is used as a 'balancing' figure each year to ensure that there is a 'budget neutral' effect on schools ie. the Reserve is used to adjust the schools budget to equal actual rates costs.
Youth Service	73	(53)	0	(20)	0	(73)	0	Youth Advisory Group Balances carried forward from previous years	To be used to maintain and enhance the service delivery where possible to young people over the forthcoming years. The risk will be green this year but will increase to amber then red in future years as the need to implement ICT and replace vehicles
Licensing Act 2003 Reserve	23	(23)	0	0	0	(23)	0	To assist with implementation of new legislation	Funding was front loaded and will be spread over a number of years. Fee income needs to be spread over a 10 year cycle.
Supporting People Implementation	711	0	0	0	0	0	711	To be used to mitigate repayment of grant and ease budget pressure over transition period as new grant regime come into effect in addition to costs arising from Audit Commission inspection.	To meet expenditure commitments no longer covered by grant income.
Youth Offending Reserve	261	(74)	(115)	(72)	0	(261)	0	Created from planned underspends in previous years to fund YOS initiatives	To support YOS Prevention Initiatives over the forthcoming years as follows: 2007/08 £74k , 2008/09 £115k , 2009/10 £72k

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
CRB Checks Reserve	70	(55)	(15)	0	0	(70)	0	Following changes in CRB regulations a greater number of checks are required and some of these are more detailed	The reserve will substantially be used in 2007/8 to meet the costs of paying for checks and to fund a new CRB system. The balance is expected to be spent in 2008/9
Custodian Properties	100	0	0	0	0	0	100	This covers the residual costs of former County Council buildings, including Gurney House lease termination and dilapidation costs.	The exact time this reserve will be needed is not yet clear and depends on lease negotiations with the property owners
Job Evaluation Protection Reserve	0	0	0	0	0	0	0	This reserve will provide additional resources to assist with the implementation of a New Pay and Grading System. In particular, these resources will help meet the temporary costs of providing protection to individual employees.	Opening balance of £400k transferred to Equal Pay Protection Costs Reserve
Single Status Implementation	150	(150)	0	0	0	(150)	0	This reserve will be used to fund the first COT3 costs, employment tribunal legal costs and costs of undertaking detailed job evaluations	Members earmarked to support
Tall Ships	800	0	0	0	0	0	800	This reserve has been set aside to support the Tall Ships visit in 2010	To be determined
Lotteries Reserve	420	0	0	0	0	0	420	The Lotteries Reserve, consists of the proceeds of the civic lottery and donations received. It is used for grants and donations to local organisations.	Reserve can only be used for donations to local organisations. Individual requests are approved on a case by case basis. The principle for using the reserve is that the balance is preserved and any interest on it is distributed as grants.
Emergency Planning	92	0	0	0	0	0	92	This reserve is held on behalf of the 4 districts under the joint arrangement, to meet potential additional costs arising under revised Civil Defence arrangements implemented from 1st April 2005.	Reserve will be used to meet additional costs identified.

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Collection Fund Surplus	148	(296)	148	0	0	(148)	0	Reserve established from increased Council Tax income arising from increase in Tax Base and improved recovery of Council Tax.	Reserve can only be distributed to precepting and billing authorities in proportion to respective precepts on the fund. HBC share of surplus is used to support the Budget by reducing the amount to be funded from Council Tax.
The Way Forward Reserve	366	(366)	0	0	0	(366)	0	Reserve established to meet potential future costs arising from implementation of Council's 'Way Forward' strategy.	As costs arise during 2006/07 and 2007/08.
Income Tax and VAT Reserve	250	0	0	0	0	0	250	On completion of Inland Revenue Reviews or when VAT payments are required under partial exemption	Costs approved by CFO
Stock Transfer Warranty Reserve	0	0	0	0	0	0	0	Timing of this ongoing potential liability is uncertain. Therefore, reserve needs to be maintained to provide some protection against potential liabilities.	Opening balance of £1m transferred to Equal Pay Protection Costs Reserve.
Termination Costs Reserve - existing	132	(132)	0	0	0	(132)	0	These costs were previously funded through the capital programme. Following a change in Government regulations expenditure below a de-minimus level can no longer be capitalised. Therefore, provision was made to establish a revenue reserve to meet these	Expected to be committed in 2007/08.

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Termination Costs Reserve - Year 2 LABGI monies	0	711	(355)	(356)	0	0	0	This is the share of the £1.2m Year 2 LABGI money allocated to meet the costs of restructuring and achieving efficiencies	Expected to be committed in 2008/09 & 2009/10
Cabinet Projects	70	(70)	0	0	0	(70)	0	This reserve is to be used to fund one-off Cabinet Initiatives	To be determined by Cabinet
LPSA Reward Grant Reserve	563	(563)	0	0	0	(563)	0	Ringfenced LPSA grant to c/f to future years	Approval through Budgetary Policy Framework.
<u>Total Ringfenced Reserves - Other</u>	4,438	(1,059)	(357)	(428)	(20)	(1,864)	2,574		

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
<u>Departmental Reserves</u> Seaton CC 'Management' - Some of this fund pertains to Children's Services. However, the amount is still being determined by the overseeing board.	108	0	0	(108)	0	(108)	0	Balance carried forward from previous years	Ringfenced for Seaton CC Management Committee and the redevelopment of the site.

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Adult Education	7	(7)	0	0	0	(7)	0	Created from LSC grant fund to address short and long term pressures from within the Adult Education service.	Reserve will be used to support staff pressures created through changing priorities.
BSF Swim Strategy / Mill House	36	0	0	0		0	36	This covers the costs of planning and preparing for the proposed leisure centre and the future of Mill House.	Ongoing review by CFO, Director of Adult & Community Services and Sport & Recreation Manager.

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Special Projects - Adult Education	137	(50)	0	(87)		(137)	0	Created from LSC grant fund to address capability to respond to local priorities.	Reserve will be used to support and match fund service inclusion projects as identified and agreed as part of the service plan.
Community Grants Pool	86	0	(86)	0	0	(86)	0	Reserve created in 2006/07 from the underspend on the Community Grants Pool budget as this expenditure is 'ring-fenced' by Members for contributing towards the community.	The Reserve will be used to enhance the existing base budget provision for Community Grants.
Tree Management	6	(6)	0	0	0	(6)	0	Required work could not be completed in 2006/07 so this funding has been set aside to finance this work in 2007/08.	The Reserve will be used in 2007/08 on Tree Works postponed from 2006/07.

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Football Development	12	(4)	(8)	0	0	(12)	0	Income generated by the Football Development Programme has been ring-fenced and set aside to help support this Programme on an on-going basis.	The Reserve will be used to fund the Football Development initiative as and when the grant reduces.
CONTROCC Implementation	74	(74)	0	0	0	(74)	0	Reserve ringfenced for implementation of a new Contract Management System (CONTROCC).	Reserve expected to be utilised in 2007-08
Action for Jobs	2	(2)	0	0	0	(2)	0	To fund sports coaches as required	Reserve expected to be utilised in 2007-08
Countryside	14	0	(14)	0	0	(14)	0	To fund Countryside works	Reserve expected to be utilised in 2008-09
Sports & Recreation - Sports Awards	3	(3)	0	0	0	(3)	0	To fund sports coaches training awards	Reserve expected to be utilised in 2007-08
Community Facilities	200	0	0	0	0	0	200	To enable Community Facilities within Schools to manage their budgets over more than one financial year.	Individual schools determine as part of their detailed budget plans for Community Facilities. A forecast movement in reserves is not provided as it is uncertain what the outturn position will be.

Detailed Analysis of Reserves

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Extended Schools - Out of School Care. (this offsets Community facilities)	(100)	131	0	0	0	131	31	This is a 'deficit' Reserve resulting from brought forward deficits on a number of schools extended schools programmes resulting from reductions in NOF grant funding.	Not Applicable.
A2L Reserve	81	(81)	0	0	0	(81)	0	To provide for the costs of site rationalisation and additional expenditure in respect of EBD placements	The Reserve will be used to assist with the impact and implementation of the fundamental base budget review currently being undertaken at the A2L.
Broadband Implementation Reserve.	90	(90)	0	0	0	(90)	0	To assist with the increased costs of Broadband in Schools.	To assist with the increased costs of Broadband in Schools.
Interim Transport Manager	37	(37)	0	0	0	(37)	0	As part of the 2007/08 budget savings the Transport Manager post was deleted. However, ahead of the creation of an authority-wide Transport Team it is necessary to create a temporary post to renegotiate the existing contracts.	The Reserve will be used in 2007/08.
Behaviour & Attendance	27	(27)	0	0	0	(27)	0	Reserve created to provide additional resources in 2007/08 towards this area of the Service.	The Reserve will be used in 2007/08.

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Play and Care	5	0	0	(5)	0	(5)	0	Reserve created in previous years to provide sustainability to Play Networking Project including Play Grants to voluntary organisations.	Reserve to be used to sustain Play Networking Project (previously funded by BLF)
BSF Implementation Costs	25	(25)	0	0	0	(25)	0	BSF Implementation costs in 07/08	
Teenage Pregnancy	15	(7)	(8)	0	0	(15)	0	Reserve was created from income generated by the Teenage Pregnancy initiative in 2006/07 which has been set aside to enhance the TP Programme.	
Dedicated Schools Grant - Transitional Support	96	(96)	0	0	0	(96)	0	The Dedicated Schools Grant (DSG) is a ring-fenced grant for use on 'schools' budgets only. £65k is the additional funding that the authority received owing to a DfES formula error. The remaining £31k is the underspend element on TSF in 2006/07 which has been identified towards the Transitional Support Fund.	This Reserve will be used as and when required to assist in School Development / Support for Schools in Financial difficulty.
Dedicated Schools Grant - A2L	11	(11)	0	0	0	(11)	0	The Dedicated Schools Grant (DSG) is a ring-fenced grant for use on 'schools' budgets only. This is the part of the general DSG underspend on 'central' budgets and has been identified towards the A2L which has significant budget pressures.	The Reserve will be used in 2007/08 to support the A2L budget which is experiencing significant cost pressures.

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Early Years Development Childcare Plan	213	0	0	-213	0	(213)	0	This reserve has been created to develop the provision of services that will provide education for all 3 and 4 year olds	The reserve will be used to fund service restructuring (including redundancy costs) arising from the cessation of Sure Start Programmes and to support the development of Children's Centres and Extended School facilities.
Standards Fund	93	(93)	0	0	0	(93)	0	This reserve is created to cover the LEA's match funding element of the Standards Fund Grant which is awarded for an 18 month period.	Reserve is used to cover any additional expenditure requirements following the calculation of charges for the coming year.
Housing Reserve	40	(30)	0	(10)	0	(40)	0		£30k/£10k 2007/8 & 2009/10 respectively to be used to support development of the Housing Service
Regeneration Reserve - Specific	279	(204)	(33)	(42)	0	(279)	0	Mainly PDG funding	£50k DC Monitoring Officer extension of post to 2010.£25k in 09/10 for Local Devt Framework studies
DAT Accommodation Reserve	6	(6)	0	0	0	(6)	0	Reserve brought forward from previous year to finance Drug Team Expansion	£10k in 2006/07 allocated to Drugs Training but only used £4k so £6k to slip to 2007/08
Regeneration MRU	328	(60)	(100)	(168)	0	(328)	0	Created to enable department to manage budget over more than one year.	£5k DR adjustment to Local Plan Reserve in 2006/7.To support Regen staffing where grants reduced (£100K in 08/09 & £46K in 09/10 & £122K for Victoria Harbour scheme.

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Local Plan	34	(1)	(6)	(27)	0	(34)	0	To implement new Local Development Framework within Planning .	£1k in 2007/08 and £6.74k in 2008/09 and £26.7 in 2009/10, £5k adjustment to Regeneration MRU
Anti Social Behaviour Unit	26		(8)	(9)	(9)	(26)	0	To fund rent at 73 Jutland Road	Rent approximately £8k p.a. for 3 years commencing 2008/09
Organisational & Corporate Workforce Development	51	(51)	0	0	0	(51)	0	Created to enable department to manage budget over more than one year.	To be used in 2007/8 to fund the following areas: Software for LRC Implementation of the Workforce Development Plan Celebrating Success Event Member Development Talent Pool
Corporate Diversity	2	(2)	0	0	0	(2)	0	Created to enable department to manage budget over more than one year.	Used in 2006/7 to fund the following areas: Contribution towards the Tees Valley & Durham Communication Service Equality Standard Consultancy Browsealoud To be used in 2007/8 as a contribution towards the Tees Valley & Durham Communication Service
HR Service Improvement	22	(22)	0	0	0	(22)	0	Created to enable department to manage budget over more than one year.	Used in 2006/7 to fund LLPG Staff and Training Costs To be used in 2007/8 to fund the following areas: LLPG Staff Costs (GIS) Team Building HR Peer Review

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Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Contact Centre	5	(5)	0	0	0	(5)	0	Created to enable department to manage budget over more than one year.	Used in 2006/7 to fund Contact Centre Staffing - CCM £25K DPO £35K To be used in 2007/8 to fund Franking Machine Software Updates
Resource Investment	41	(41)	0	0	0	(41)	0	Created to enable department to manage budget over more than one year.	To be used in 2006/7 and 2007/8 to fund the following areas: IT Development Accommodation Changes Print Unit Accommodation and Hardware
Support to Members	5	(5)	0	0	0	(5)	0	Created to enable department to manage budget over more than one year.	To be used in 2007/8 to fund Member Development
Election Services	8	(8)	0	0	0	(8)	0	Created to enable department to manage budget over more than one year.	To be used in 2007/8 to fund Elections Costs following changes in legislation

Detailed Analysis of Reserves

Appendix K

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Legal	9	(9)	0	0	0	(9)	0	Created to enable department to manage budget over more than one year.	Used to fund Locum post.
Finance - The Way Forward	61	(61)	0	0	0	(61)	0	Created to meet potential future costs arising from implementation of Council's 'Way Forward' Strategy	To be used in 2007/08
Finance - Wireless Benefits	47	(47)	0	0	0	(47)	0	Created to cover costs not funded from DWP grant.	Reserve to be used to fund Wireless Project. This scheme previously attracted grant funding. Fully committed in 2006/07
Finance - Audit Section	47	(33)	(14)	0	0	(47)	0	Created to enable department to manage budget over more than one year.	To fund the ERVS Costs following strategic restructure of Section and IT

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Finance - Accountancy Section	30	(30)	0	0	0	(30)	0	Created to enable department to manage budget over more than one year.	To fund temporary staffing costs following strategic restructure of Section.
Finance - IT Investment	100	(100)	0	0	0	(100)	0	Created to fund a number of IT projects integral to the Corporate IT changes across the Authority	To be used in 2006/07 and 2007/08 as contributions towards :- replacement of I-World, roll out of EDRMS, implementation of FMS
Finance - Home Working	100	(50)	(50)	0	0	(100)	0	Created to fund costs associated with implementation of Home Working Initiative.	To be used in 2007/08 & 2008/09
Finance - Agency Staff R&B	40	(40)	0	0	0	(40)	0	Created to fund cost of employing contract staff to smooth out workload peaks/resource shortfalls	To be used in 2007/08

Detailed Analysis of Reserves

Appendix K

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Finance - IT Developments R&B	20	(20)	0	0	0	(20)	0	Created to fund IT development costs to cope with new DWP Security requirements and further Kirona scripting changes	To be used in 2007/08
Finance - R&B Refurbishment	50	(50)	0	0	0	(50)	0	Created to fund cost of office relocation. Also, making good after Civic Centre Refurbishment	This reserve was to be used in 2006/07 pending Civic Centre Refurbishment, however it is now expected to be spent in 07/08
Finance - Training & Development	7	(7)	0	0	0	(7)	0	Created to fund cost of training and development within the Revenue and Benefits Section.	To be used in 2007/08
Finance - Office Relocation	49	(49)	0	0	0	(49)	0	Created to fund cost of office relocation. Also, making good after Civic Centre Refurbishment	This reserve was to be used in 2006/07 pending Civic Centre Refurbishment, however it is now expected to be spent in 07/08

Detailed Analysis of Reserves

Appendix K

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Finance - Grant Flow Pilot	30	(30)	0	0	0	(30)	0	Created to fund costs associated with Grant Flow Pilot	To be used in 2007/08
Finance	216	(108)	(108)	0	0	(216)	0	Established to fund additional costs identified with implementation of FMS & e- Procurement	Timing of usage to be determined.
Corporate Strategy	308	(198)	(110)	0	0	(308)	0	Created to enable department to manage budget over more than one year.	To be used in 2007/08 and 2008/09 as follows: £150k approved at Cabinet on 1/10/2007 to support ICT contract renewal and balance to manage budget over more than 1 year.
Registrars	22	(10)	(12)	0	0	(22)	0	Created to enable department to	To be used in 2007/08 and 2008/09 for Registrars building maintenance.
National Graduate Development Reserve	19	(19)	0	0	0	(19)	0	Created to fund a National Graduate Trainee for the benefit of the whole Council	To be used to fund National Graduate Trainee salary and training contributions during 2006-07 and 2007-08
Graves in Perpetuity	2	(2)	0	0	0	(2)	0		

Detailed Analysis of Reserves

Appendix K

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Swimming Pool Maintenance	90	0	0	0	0	0	90	It has been decided not to install a moveable floor at Brinkburn Pool. The Children's Services, Performance Management and Regeneration, Liveability and Housing Portfolio Holders have requested that this be earmarked for the general upkeep of Swimming Pools within the town.	To be determined
Building Schools for the Future - existing	680	(396)	(261)	(23)	0	(680)	0	Reserve originally created (with both corporate and departmental resources) to contribute towards any LEA funding that may be required to support the Government's agenda for replacing school building stock. In addition the balance on the Children's Services Implementation Reserve (£100k) has been transferred in 06/07 into this Reserve. Will now be used commencing in 2006/07 onwards to help fund an Implementation/Project Team and for consultation costs.	The Reserve is to be used alongside corporate funding for consultation costs and towards the cost of the BSF Implementation/Project Team. After which this will be met from the Departments base budget.
Building Schools for the Future - Year 2 LABGI monies	0	489	(413)	(76)	0	0	0	This is the share of the £1.2m Year 2 LABGI money allocated to this project.	Expected to be committed in 2008/09 & 2009/10
Carlton Refurbishment	159	0	0	0	0	0	159	Ring-Fenced Reserve created to cover the LEA contribution towards any second phase of capital development at Carlton Outdoor Centre.	It is hoped to use this reserve in future years as potential match funding for any future phases of development at the Centre. However, it may be necessary to utilise this Reserve to fund the revenue shortfall arising from Stockton MBC's withdrawal from the Joint Authority Agreement.

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Playing for Success	77	(40)	(33)	(4)	0	(77)	0	Reserve created from income generated within Playing for Success to cover future costs relating to the PFS initiative.	PFS grants are tapering out so this Reserve will be used to cover additional expenditure requirements relating to the PFS initiative.
Transitional Support Fund	79	(79)	0	0	0	(79)	0	This reserve was created from an underspend on this budget in 2005/06 and will be used to provide additional funding for schools identified as requiring additional support	This Reserve will be used as and when required to assist in School Development / Support for Schools in Financial difficulty.
Information Sharing & Assessment	1	0	0	(1)	0	(1)	0	Reserves created at year end from underspends on the ISA programme to be used to finance specific ISA initiatives.	Reserve to be spent on various Information, Sharing & Assessment initiatives.

Detailed Analysis of Reserves

Appendix K

Fund	Actual Balance at 31/3/2007 £'000	Forecast Use Of Reserves					Estimated Balance at 31/3/2011 £'000	Reason for/purpose of the Reserve	How and when the reserve can be used
		2007/08 £'000	2008/09 £'000	2009/10 £'000	2010/11 £'000	Total £'000			
Provision for High Cost Children	216	(216)	0	0	0	(216)	0	Reserve to meet potential demand pressures resulting from high and volatile costs of specific looked after children the balance of the SEN Reserve (£49k) was transferred here in 2006/07.	The reserve will be carried forward to help address position in future years as and when required.
Young Peoples Services Reserve	30	(30)	0	0	0	(30)	0	To extend the in-house provision of foster care and reduce reliance on external agencies	The reserve will be carried forward to help address position in future years as and when required.
Economic Development	223	0	(160)	(63)	0	(223)	0	To fund Economic Development staff as temporary programme money ceases	As major funding programmes begin to come to an end the balance will be required to assist in the management of staff contracts.
Energy Saving Fund (climate Change Levy)	15	0	0	0	0	0	15		
Strategic Procurement Review Reserve	50	(50)	0	0	0	(50)	0	To fund the strategic review of corporate procurement practices and strategy in order to assess efficiency and effectiveness and develop new strategies for the future.	Timing depends on progress re implementation of centralisation
SRB Match Funding	40	(40)	0	0	0	(40)	0	Expected to be committed 2007/08	
LATS Equalisation Review	163	0	0	0	0	0	163	Used to store notional income until value is realised	Depends on when value can be realised. The market for LATS is very new and proper values have not yet been established
Mill House	176	0	0	0	0	0	176	The reserve arose from a rates rebate following a review of the leisure centre rateable values	The reserve is earmarked to fund essential maintenance at Mill House Leisure Centre from 2006/07 onwards until it is replaced by the H2O Centre
Total Departmental Reserves	5,281	(2,141)	(1,424)	(836)	(9)	(4,410)	870		

BUDGET CONSULTATION MEETING WITH TRADE UNIONS

**Minutes of Meeting held on 15 January 2008
at 8.30am in the Mayor's Office, Level 2, Civic Centre**

Present: ***Hartlepool Borough Council Officers***
Andrew Atkin, Assistant Chief Executive
Chris Little, Assistant Chief Financial Officer
Dave Stubbs, Director of Neighbourhood Services
Joanne Machers, Chief Personnel Officer
Mike Ward, Chief Financial Officer
Nicola Bailey, Director of Adult & Community Services
Paul Walker, Chief Executive

Councillors
Mayor S Drummond, Councillor P Jackson

Trade Union Representatives
A J Watson, Unison
D Walker, Unison
E Jeffries, Sec HJTUC
M Sullivan, GMB
M Waterfield, Unison
P Shields, Unison
S J Williams, Unison

Carly Lupton, CEMT Support Officer (Minutes)

1.	Presentation	
MW provided a brief update on the issues affecting the budget and policy framework proposal for 2008/09 to 2010/11.		
Comments Made		Response
EJ informed that on a whole the trade unions were happy with the approach and welcome the better than expected settlement.		
EJ explained that he does not agree with the Floor Dampening process but recognises that there is little that can be done at this time although he stressed the importance of continuing to fight for the reduction or removal of this.		
The trade unions welcome the decision of Cabinet on the preferred model. EJ explained how important it now is to ensure that the good work is continued into discussions on allowances / protection etc.		

EJ explained that with regards to the deficit he feels that it is not an appropriate time to reduce income streams. With the better than expected settlement the trade unions will be looking for a position of no compulsory redundancies this year and any reductions in departmental budgets and/or staffing need to be managed over time.	
EJ raised the issue that staffing numbers were not identified in the report and asked if they will be included in the next report.	AA confirmed that this would be clarified in the next report.

BUDGET CONSULTATION MEETING WITH BUSINESS SECTOR REPRESENTATIVES

**Minutes of Meeting held on Wednesday 16th January 2008
at 8.30am in the Mayor's Office, Level 2, Civic Centre**

Attendees: *Hartlepool Borough Council Officers*

Mike Ward, Chief Financial Officer
Peter Scott, Director of Regeneration & Planning

Councillors

Mayor S Drummond , Councillor G Hall,

Business Sector Representatives

Brian Beaumont
Peter Olson
Adrian Liddell
John Megson

Emma Armstrong, CEMT Support Officer (Minutes)

Mayor Stuart Drummond thanked all for attending.

1.	Presentation
MW provided a brief update on the issues affecting the budget and policy framework proposal for 2008/09 to 2010/11.	
Issues Raised	Response
During the presentation a number of questions were asked as follows:	
JM stated that the 3 year planning is beneficial, but what impact would be seen if there was a change in Government?	MW informed the group that historically if Government changed, then the 3 year plan would be still followed. MW stated that the new Government could change their plans but noted that it would take considerable effort.
JM / AL asked what would happen if the 3% Efficiencies were not achieved?	MW informed the group that 3% is a difficult challenge but is achievable with the use of ICT and new ways of working. We are heading for a slight overspend 07/08 largely due to reduced income from car parking charges, land charges and reduced shopping centre income.
JM stated that the deficit is in decline and reserve has fallen from £32m to £15m. AL asked; could the Council Tax increase of 4.9% be reduced due to the surplus?	MW informed the group that the increase could not be reduced as it goes towards paying back the deficit.
JM stated that inflation rates could be seen as being at 4% due to increased mortgage and fuel prices.	MW informed the group that the pay costs are driven by the wage inflation of 2%, Older Peoples Residential care, Fostering and Adoption charges are all increased due to the increase in minimum wages, Concessionary Fares and landfill tax have all increased in cost due to fuel costs.

PO asked how many people are Council Tax payers on fixed incomes or retirement pensions, as the pensioners have been hit hard with the 4.9% increase in Council Tax, as their pensions have not increased in line.	<p>MW discussed that; 1988 Domestic Rates band D were £880, 1999 band D £880. In real terms band D is a higher burden than rates were – Council Tax has increased 50% in crude terms over the last 10 years.</p> <p>MW also stated that he believes that if the cap of Council Tax increases was removed from 4.9%, that the increase in rate would not be publically acceptable.</p>
AL asked if the Council Tax increase is going to be at 4.9% for the next 3 years?	<p>MW stated that from existing strategies yes the increase would be the same for the 3 years, but are only able to set the budget for 1 year within the 3 year plan.</p> <p>Need to plan more in advance to balance the budget and plan greater transformation.</p>
PO asked if HBC is sued by Able UK for £1m- would this bring budget issues?	MW stated that HBC have built some contingencies into the Ring Fenced Reserves.
AD stated that a large percentage of the costs are staffing and would this not be reduced to save money?	<p>Cllr Hall stated that the 3% efficiency savings are putting pressure on current staff and potentially service cuts will have to be made.</p> <p>MW stated that he does not think the staffing costs are unreasonable, the Council is unlike the business sector but it does not mean it can not be business like. Outsourcing would reduce costs initially, but substantially reduces flexibility. For example in the IT outsource a 10 year contract was entered into and the RPI increases by 1% each year.</p>

SECTION B

Detailed Revenue Budgets by Department

STATEMENT OF GENERAL FUND REQUIREMENTS 2007/2008 TO 2010/2011

	2007/2008 APPROVED BUDGET	2008/2009 PROPOSED BUDGET	2009/2010 PROJECTED BUDGET	2010/2011 PROJECTED BUDGET
	£m.	£m.	£m.	£m.
DEPARTMENTAL REQUIREMENTS				
Children's Services	16.373	16.881	17.303	17.736
Neighbourhood Services	14.231	14.675	15.042	15.418
Regeneration & Planning	4.574	4.770	4.889	5.011
Resources	4.608	4.763	4.882	5.004
Resources: Rent Allowances/C.Tax benefit not subsidised	1.292	1.331	1.364	1.398
External Finance - Rent Allowances Grant	(1.096)	(1.129)	(1.157)	(1.186)
Adult and Community Services	27.953	28.801	29.521	30.259
TOTAL DEPARTMENTAL REQUIREMENTS	67.935	70.092	71.844	73.640
EXTERNAL REQUIREMENTS				
Magistrates, Probation and Coroners Court	0.178	0.182	0.187	0.192
North Eastern Sea Fisheries Levy	0.019	0.020	0.021	0.022
Flood Defence Levy	0.044	0.045	0.046	0.047
Discretionary NNDR Relief	0.032	0.033	0.034	0.035
CORPORATE COMMITMENTS				
I.T.	2.499	2.561	2.625	2.691
Audit Fees	0.329	0.337	0.345	0.354
Centralised Estimates (Note 6)	6.305	6.589	6.958	6.951
Insurances	0.360	0.369	0.378	0.387
Designated Authority Costs	0.182	0.087	0.089	0.091
Pensions	0.450	0.398	0.408	0.418
Members Allowances	0.338	0.346	0.355	0.364
Mayoral Allowance	0.073	0.075	0.077	0.079
Archive Service	0.007	0.008	0.008	0.008
Emergency Planning	0.088	0.091	0.093	0.095
NEW PRESSURES				
Employers Pension Contributions	(0.290)	(0.300)	(0.309)	(0.318)
Prudential Borrowing Costs - H20	0.000	0.000	0.309	0.309
Housing Stock Transfer Costs/Loss external income	0.555	0.569	0.583	0.598
Contingency	0.021	0.022	0.023	0.024
Planning Delivery Grant terminated	0.104	0.114	0.117	0.121
Strategic Contingency (note 1)	1.085	1.352	1.350	1.454
2006/07 Final Council Commitments (note 2)	0.045	0.046	0.047	0.048
2007/08 Provision for Grants/Pressures/Priorities (note 3)	0.080	0.122	0.126	0.130
Provision for Cabinet projects	0.050	0.051	0.052	0.053
Procurement and contact centre savings	(0.400)	(0.410)	(0.420)	(0.431)
2007/08 Efficiency Savings (Note 4)	(0.412)	(0.406)	(0.400)	(0.394)
Bonus and LOBO Savings	0.000	(0.200)	(0.200)	(0.200)
Temporary Investment income & LABGI	(0.650)	(1.110)	0.000	0.000
Job Evaluation (Note 5)	2.000	3.470	4.250	4.530
Pressures	0.000	2.493	2.555	2.619
Contingencies	0.000	0.699	0.699	0.716
Terminating Grants	0.000	0.248	0.254	0.261
Priorities	0.000	0.454	0.465	0.477
Red. in non pay inflation from 3% to 2.5% not applied 08/09	0.000	(0.174)	(0.178)	(0.183)
Increase in Abatement Target plus other efficiencies	0.000	(0.300)	(0.308)	(0.315)
2008/09 Efficiencies	0.000	(2.105)	(2.158)	(2.212)
2009/10 Efficiencies	0.000	0.000	(2.460)	(2.522)
2010/11 Efficiencies	0.000	0.000	0.000	(2.522)
Headroom for 2009/10 Pressures	0.000	0.000	1.500	1.538
Headroom for 2010/11 Pressures	0.000	0.000	0.000	1.500
Specific Grants mainstreamed from 2008/09	0.000	1.880	1.927	1.975
Additional Older People Fees Pressure	0.000	0.300	0.308	0.315
Reduction in Employers Pension Contribution	0.000	(0.400)	(0.410)	(0.420)
New Burdens funded from Formula Grant	0.000	0.026	0.027	0.027
TOTAL CORPORATE REQUIREMENTS	13.093	17.582	19.374	18.913
PARISHES PRECEPTS	0.022	0.023	0.024	0.025
REPAYMENT OF GENERAL FUND BALANCES (NOTE 8)	0.800	0.000	0.000	0.000
CONTRIBUTION FROM BUDGET SUPPORT FUND	(2.000)	(2.000)	(2.000)	(1.000)
CONT. TO / (FROM) 2006/07 BUDGET SUPPORT FUND	(0.500)	0.000	0.000	0.000
CONT. (FROM) 06/07 UNDERSPEND	(0.060)	0.000	0.000	0.000
CONT. TO / (FROM) STOCK TRANSFER RESERVE	(0.200)	(0.200)	0.000	0.000
GROSS BASE BUDGET REQUIREMENT	79.090	85.497	89.242	91.578
Council Tax Percentage Increase	4.9%	4.9%	4.9%	4.9%
Council Tax - base income	35.346	37.078	38.895	40.801
Formula Grant	43.490	48.036	49.877	51.549
Total External Finance	43.490	48.036	49.877	51.549
Collection Fund Surplus	0.254	0.200	0.200	0.200
BUDGET LIMIT	79.090	85.314	88.972	92.550
DEFICIT/(SURPLUS) - Before final grant announcement	0.000	0.183	0.270	(0.972)

NOTES

1) Strategic Contingency (details of total available per year)

	<u>2007/08</u> <u>£'000</u>	<u>2008/09</u> <u>£'000</u>	<u>2009/10</u> <u>£'000</u>	<u>2010/11</u> <u>£'000</u>
Civic Centre Maintenance (Prudential Borrowing provision)	300	300	300	300
2006/07 Contingency	125	159	130	209
<u>2006/07 Budget Pressures Year 2 costs</u>				
Learning Disabilities Purchasing	120	124	128	128
Energy Costs 06/07 increase	486	501	516	532
Economic Development Pressure	206	212	218	225
Economic Development Pressure not needed 07/08	(206)			
Children's Services				
- Community Facilities in Schools	54	56	58	60
	1085	1352	1350	1454

2) 2006/07 Final Council Commitments

	<u>2007/08</u> <u>£'000</u>	<u>2008/09</u> <u>£'000</u>	<u>2009/10</u> <u>£'000</u>	<u>2010/11</u> <u>£'000</u>
Contaminated Land	30	31	32	33
Celebration of Achievement Contingency	15	15	15	15
	45	46	47	48

3) 2007/08 Provision for Grants/Pressures/Priorities

	<u>2007/08</u> <u>£'000</u>	<u>2008/09</u> <u>£'000</u>	<u>2009/10</u> <u>£'000</u>	<u>2010/11</u> <u>£'000</u>
Priorities - Community Strategy/LAA capacity	0	40	41	42
Priorities - Members ICT	30	31	32	33
Priorities - Resourcing Scrutiny Function	50	52	53	55
Total	80	122	126	130

4) Efficiency Saving 2007/08

This is net of £400,000 efficiency saving included within Adult and Community Services Budget and £100,000 efficiency saving included within Children's Services Budget arising from transport review completed in September 2007

5) Job Evaluation

	<u>2007/08</u> <u>£'000</u>	<u>2008/09</u> <u>£'000</u>	<u>2009/10</u> <u>£'000</u>	<u>2009/10</u> <u>£'000</u>
Provision made in 2007/08 Budget Strategy	2000	2360	2730	3100
Provision made in 2008/09 Budget Strategy	0	1110	1520	1430
Total	2000	3470	4250	4530
2007/08 Pay award saving, held within departmental budgets	200	200	200	200
Total resources available for Job Evaluation implementation	2200	3670	4450	4730

6) Centralised Estimates

	<u>2007/08</u> <u>£'000</u>	<u>2008/09</u> <u>£'000</u>	<u>2009/10</u> <u>£'000</u>	<u>2009/10</u> <u>£'000</u>
Centralised Estimates Core Budget	6255	6439	6708	6701
Centralised Estimates saving SCE (R) replaced SCE (C)	(250)	(250)	(250)	(250)
Prudential Borrowing costs re. Contact Centre	100	100	100	100
Prudential Borrowing costs re. Minor Capital Provision 06/07	100	100	100	100
Prudential Borrowing Costs - Capital Strategy (note 7)	100	200	300	300
Total	6305	6589	6958	6951

7) Prudential Borrowing Costs - Capital Strategy

This provision will support annual capital investment of £1.2m per annum and will enable the Council to address backlog capital investment needs.

8) Repayment of General Fund Balances

In 2006/07 General Fund balances were used to fund the cost of the bonus buy out on the understanding that this amount would be repaid in 2007/08 from the resulting savings. The ongoing saving from 2008/09 has been used to reduce the budget gap for that year.

Adult and Community Services

ADULT AND COMMUNITY SERVICES

DETAILED REVENUE BUDGET REPORTS 2008/2009

2008/2009 BUDGET - ADULT AND COMMUNITY SERVICES SUMMARY

Approved Budget 2007/2008	Best Value Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000
0.0	Adult Education	0.0	0.0	0.0	0.0	0.0	0.0	0.0
56.6	Allotments	58.3	0.0	0.0	0.0	0.0	0.0	58.3
29.6	Archaeology	30.4	0.0	7.6	0.0	(7.6)	0.0	30.4
3,082.1	Assessment & Care Management	3,175.7	0.0	0.0	0.0	0.0	0.0	3,175.7
735.3	Community Support	757.4	0.0	14.0	(14.0)	0.0	85.7	843.1
391.0	Countryside	402.7	0.0	1.3	0.0	(1.3)	14.0	416.7
163.8	Foreshore	168.7	0.0	0.0	0.0	0.0	0.0	168.7
1,372.1	Home Care	1,413.2	0.0	0.0	0.0	0.0	0.0	1,413.2
4,723.3	Learning Disabilities	4,865.6	0.0	44.8	0.0	(44.8)	0.0	4,865.6
1,838.8	Libraries	1,893.9	0.0	24.2	0.0	(24.2)	0.0	1,893.9
258.7	Maintenance	266.5	0.0	0.0	0.0	0.0	0.0	266.5
1,195.9	Mental Health	1,232.8	0.0	53.0	0.0	(53.0)	0.0	1,232.8

Continued Overleaf ...

2008/2009 BUDGET - ADULT AND COMMUNITY SERVICES SUMMARY (continued)

Approved Budget 2007/2008	Best Value Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(7) £'000
796.0	Museum & Heritage	823.2	0.0	0.0	0.0	0.0	0.0	823.2
6,802.1	Older People Purchasing	7,006.2	0.0	546.5	0.0	(546.5)	0.0	7,006.2
515.5	Parks	531.1	0.0	0.0	0.0	0.0	0.0	531.1
1,623.9	Physical Disabilities	1,673.3	0.0	0.0	0.0	0.0	0.0	1,673.3
311.8	Sensory Disability	321.2	0.0	0.0	0.0	0.0	0.0	321.2
250.7	Service Strategy & Regulation	258.2	0.0	0.0	0.0	0.0	0.0	258.2
1,321.8	Sport & Physical Recreation	1,361.5	0.0	112.8	(112.8)	0.0	8.2	1,369.7
339.1	Strategic Arts	349.2	0.0	2.7	0.0	(2.7)	20.0	369.2
146.3	Supporting People	150.7	0.0	20.7	(20.7)	0.0	0.0	150.7
1,998.1	Support Services	2,061.4	0.0	3.3	0.0	(3.3)	0.0	2,061.4
27,952.5	Gross Budget Requirement	28,801.2	0.0	830.9	(147.5)	(683.4)	127.9	28,929.1
0.0	Use Of Departmental Reserves	0.0	0.0	0.0	0.0	0.0	(127.9)	(127.9)
27,952.5	Net Budget Requirement	28,801.2	0.0	830.9	(147.5)	(683.4)	0.0	28,801.2

2008/2009 BUDGET - BEST VALUE UNIT: ADULT EDUCATION

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Adult Education</u>							
890.6	Direct costs - Employees	917.3	0.0	0.0	0.0	0.0	0.0	917.3
168.0	- Other	173.1	0.0	0.0	0.0	0.0	0.0	173.1
1,058.6	Total Direct Cost	1,090.4	0.0	0.0	0.0	0.0	0.0	1,090.4
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(1,058.6)	Income	(1,090.4)	0.0	0.0	0.0	0.0	0.0	(1,090.4)
0.0	Gross Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Use Of Departmental Reserves						0.0	0.0
0.0	Net Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0	0.0

This budget will be amended in line with the level of grant from the Learning and Skills Council, which operates on an academic year basis.

2008/2009 BUDGET - BEST VALUE UNIT: ARCHAEOLOGY

Objective(s)

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Culture and Leisure

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Archaeology</u>							
144.0	Direct costs - Employees	148.3	0.0	0.0	0.0	(0.1)	0.0	148.2
67.4	- Other	69.4	0.0	0.8	0.0	(7.5)	0.0	62.7
211.4	Total Direct Cost	217.7	0.0	0.8	0.0	(7.6)	0.0	210.9
10.8	Support Recharges	11.1	0.0	0.0	0.0	0.0	0.0	11.1
(192.6)	Income	(198.4)	0.0	6.8	0.0	0.0	0.0	(191.6)
29.6	Gross Budget Requirement	30.4	0.0	7.6	0.0	(7.6)	0.0	30.4
0.0	Use Of Departmental Reserves						0.0	0.0
29.6	Net Budget Requirement	30.4	0.0	7.6	0.0	(7.6)	0.0	30.4

Budget Pressures, Priorities & Terminating Grants

Budget freeze agreed with partnering authorities for 2008-09

Savings / Reductions in Levels of Service

Budget freeze agreed with partnering authorities for 2008-09

2008/2009 BUDGET - BEST VALUE UNIT: ASSESSMENT & CARE MANAGEMENT

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following

corporate objectives:

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Assessment & Care Management</u>							
2,543.7	Direct costs - Employees	2,749.5	0.0	0.0	0.0	0.0	0.0	2,749.5
780.1	- Other	917.0	0.0	0.0	0.0	0.0	0.0	917.0
3,323.8	Total Direct Cost	3,666.5	0.0	0.0	0.0	0.0	0.0	3,666.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(241.7)	Income	(490.8)	0.0	0.0	0.0	0.0	0.0	(490.8)
3,082.1	Gross Budget Requirement	3,175.7	0.0	0.0	0.0	0.0	0.0	3,175.7
0.0	Use Of Departmental Reserves						0.0	0.0
3,082.1	Net Budget Requirement	3,175.7	0.0	0.0	0.0	0.0	0.0	3,175.7

2008/2009 BUDGET - BEST VALUE UNIT: COMMUNITY CENTRES / COMMUNITY GRANT POOL

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following corporate objectives:

Lifelong Learning and Skills
Environment and Housing
Strengthening Communities

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Community Centres / Community Grant Pool</u>							
175.9	Direct costs - Employees	181.2	0.0	0.0	0.0	0.0	0.0	181.2
628.9	- Other	647.8	0.0	13.9	(12.3)	0.0	85.7	735.1
804.8	Total Direct Cost	829.0	0.0	13.9	(12.3)	0.0	85.7	916.3
7.0	Support Recharges	7.2	0.0	0.0	0.0	0.0	0.0	7.2
(76.5)	Income	(78.8)	0.0	0.1	(1.7)	0.0	0.0	(80.4)
735.3	Gross Budget Requirement	757.4	0.0	14.0	(14.0)	0.0	85.7	843.1
0.0	Use Of Departmental Reserves						(85.7)	(85.7)
735.3	Net Budget Requirement	757.4	0.0	14.0	(14.0)	0.0	0.0	757.4

Budget Pressures, Priorities & Terminating Grants

Budget Pressures relate to increased usage of the Community Centres and pressures on the supplies and service budgets.

Efficiency Savings

Efficiency Savings have been identified on various supplies and services budgets.

One Off Costs Funded From Department's Reserves

2008/2009 BUDGET - BEST VALUE UNIT: COUNTRYSIDE

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

The unit contributes to the achievement of the following corporate objectives:

Environment and Housing
Strengthening Communities
Culture & Leisure

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Countryside</u>							
306.9	Direct costs - Employees	316.1	1.1	0.0	0.0	0.0	0.0	317.2
147.8	- Other	152.2	0.0	1.0	0.0	(0.3)	14.0	166.9
454.7	Total Direct Cost	468.3	1.1	1.0	0.0	(0.3)	14.0	484.1
3.0	Support Recharges	3.1	0.0	0.0	0.0	0.0	0.0	3.1
(66.7)	Income	(68.7)	(1.1)	0.3	0.0	(1.0)	0.0	(70.5)
391.0	Gross Budget Requirement	402.7	0.0	1.3	0.0	(1.3)	14.0	416.7
0.0	Use Of Departmental Reserves						(14.0)	(14.0)
391.0	Net Budget Requirement	402.7	0.0	1.3	0.0	(1.3)	0.0	402.7

Grant Adjustments

Grant adjustments relate to increased contributions from all partnering authorities to enable the Local Access Forum to run for a full year in 2008/09.

Budget Pressures, Priorities & Terminating Grants

Budget Pressures relate to increased catering costs at Summerhill following increased usage.

Savings / Reductions in Levels of Service

Savings relate to increased income from the catering service at Summerhill.

2008/2009 BUDGET - BEST VALUE UNIT: FORESHORE

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

The unit contributes to the achievement of the following

corporate objectives:

Environment and Housing

Strengthening Communities

Culture & Leisure

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Foreshore</u>							
121.8	Direct costs - Employees	125.5	0.0	0.0	0.0	0.0	0.0	125.5
37.5	- Other	38.6	0.0	0.0	0.0	0.0	0.0	38.6
159.3	Total Direct Cost	164.1	0.0	0.0	0.0	0.0	0.0	164.1
5.0	Support Recharges	5.1	0.0	0.0	0.0	0.0	0.0	5.1
(0.5)	Income	(0.5)	0.0	0.0	0.0	0.0	0.0	(0.5)
163.8	Gross Budget Requirement	168.7	0.0	0.0	0.0	0.0	0.0	168.7
0.0	Use Of Departmental Reserves						0.0	0.0
163.8	Net Budget Requirement	168.7	0.0	0.0	0.0	0.0	0.0	168.7

2008/2009 BUDGET - BEST VALUE UNIT: HOME CARE

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2006/2007 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
1,280.5	<u>Home Care</u>	1,318.9	0.0	0.0	0.0	0.0	0.0	1,318.9
91.6	Direct costs - Employees	94.3	0.0	0.0	0.0	0.0	0.0	94.3
1,372.1	- Other	1,413.2	0.0	0.0	0.0	0.0	0.0	1,413.2
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1,372.1	Gross Budget Requirement	1,413.2	0.0	0.0	0.0	0.0	0.0	1,413.2
0.0	Use Of Departmental Reserves						0.0	0.0
1,372.1	Net Budget Requirement	1,413.2	0.0	0.0	0.0	0.0	0.0	1,413.2

2008/2009 BUDGET - BEST VALUE UNIT: LEARNING DISABILITIES

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Learning Disabilities</u>							
1,354.0	Direct costs - Employees	1,395.2	0.0	0.0	0.0	0.0	0.0	1,395.2
5,821.8	- Other	5,996.5	0.0	44.8	0.0	0.0	0.0	6,041.3
7,175.8	Total Direct Cost	7,391.7	0.0	44.8	0.0	0.0	0.0	7,436.5
1.3	Support Recharges	1.3	0.0	0.0	0.0	0.0	0.0	1.3
(2,453.8)	Income	(2,527.4)	0.0	0.0	0.0	(44.8)	0.0	(2,572.2)
4,723.3	Gross Budget Requirement	4,865.6	0.0	44.8	0.0	(44.8)	0.0	4,865.6
0.0	Use Of Departmental Reserves						0.0	0.0
4,723.3	Net Budget Requirement	4,865.6	0.0	44.8	0.0	(44.8)	0.0	4,865.6

Budget Pressures, Priorities & Terminating Grants

Budget Pressures relate to additional placement costs funded by PCT income.

Savings / Reductions in Levels of Service

Savings have been achieved through additional income from PCT in respect of Section 28a placements

2008/2009 BUDGET - BEST VALUE UNIT: LIBRARIES

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills
Environment and Housing
Culture and Leisure
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	<u>Libraries</u>							
1,134.3	Direct costs - Employees	1,168.3	0.0	0.0	0.0	(3.2)	0.0	1,165.1
744.4	- Other	766.7	0.0	24.2	0.0	(21.0)	0.0	769.9
1,878.7	Total Direct Cost	1,935.0	0.0	24.2	0.0	(24.2)	0.0	1,935.0
4.8	Support Recharges	4.9	0.0	0.0	0.0	0.0	0.0	4.9
(44.7)	Income	(46.0)	0.0	0.0	0.0	0.0	0.0	(46.0)
1,838.8	Gross Budget Requirement	1,893.9	0.0	24.2	0.0	(24.2)	0.0	1,893.9
0.0	Use Of Departmental Reserves						0.0	0.0
1,838.8	Net Budget Requirement	1,893.9	0.0	24.2	0.0	(24.2)	0.0	1,893.9

Budget Pressures, Priorities & Terminating Grants

Budget Pressures relate to various supplies and services costs for the National Year of Reading Campaign, to be held in Hartlepool this year, and Reader Development Activities, Planned Refurbishments and Service Improvements.

Savings / Reductions in Levels of Service

Savings have been identified across various supplies & services budget headings to fund the National Year of Reading Campaign and , to be held in

2008/2009 BUDGET - BEST VALUE UNIT: MAINTENANCE

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment and Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Maintenance</u>							
27.8	Direct costs - Employees	28.6	0.0	0.0	0.0	0.0	0.0	28.6
230.9	- Other	237.9	0.0	0.0	0.0	0.0	0.0	237.9
258.7	Total Direct Cost	266.5	0.0	0.0	0.0	0.0	0.0	266.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
258.7	Gross Budget Requirement	266.5	0.0	0.0	0.0	0.0	0.0	266.5
0.0	Use Of Departmental Reserves						0.0	0.0
258.7	Net Budget Requirement	266.5	0.0	0.0	0.0	0.0	0.0	266.5

2008/2009 BUDGET - BEST VALUE UNIT: MENTAL HEALTH

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following

corporate objectives:

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Mental Health</u>							
700.4	Direct costs - Employees	722.4	0.0	0.0	0.0	0.0	0.0	722.4
926.0	- Other	953.8	0.0	29.9	0.0	(23.1)	0.0	960.6
1,626.4	Total Direct Cost	1,676.2	0.0	29.9	0.0	(23.1)	0.0	1,683.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(430.5)	Income	(443.4)	0.0	23.1	0.0	(29.9)	0.0	(450.2)
1,195.9	Gross Budget Requirement	1,232.8	0.0	53.0	0.0	(53.0)	0.0	1,232.8
0.0	Use Of Departmental Reserves						0.0	0.0
1,195.9	Net Budget Requirement	1,232.8	0.0	53.0	0.0	(53.0)	0.0	1,232.8

Budget Pressures, Priorities & Terminating Grants

Budget Pressures relate to increased cost and provision of residential placements.

Savings / Reductions in Levels of Service

Saving relates to additional income from the increased provision of residential placements.

2008/2009 BUDGET - BEST VALUE UNIT: MUSEUM & HERITAGE

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Environment and Housing
Culture and Leisure
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	<u>Museum & Heritage</u>							
728.3	Direct costs - Employees	753.5	0.0	0.0	0.0	0.0	0.0	753.5
505.1	- Other	520.2	0.0	0.0	0.0	0.0	0.0	520.2
1,233.4	Total Direct Cost	1,273.7	0.0	0.0	0.0	0.0	0.0	1,273.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(437.4)	Income	(450.5)	0.0	0.0	0.0	0.0	0.0	(450.5)
796.0	Gross Budget Requirement	823.2	0.0	0.0	0.0	0.0	0.0	823.2
0.0	Use Of Departmental Reserves						0.0	0.0
796.0	Net Budget Requirement	823.2	0.0	0.0	0.0	0.0	0.0	823.2

2008/2009 BUDGET - BEST VALUE UNIT: OLDER PEOPLE PURCHASING

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following corporate objectives:

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
0.0	<u>Older People Purchasing</u>	0.0	0.0	0.0	0.0	0.0	0.0	0.0
12,277.3	Direct costs - Employees	12,645.7	(104.0)	546.5	0.0	0.0	0.0	13,088.2
	- Other							
12,277.3	Total Direct Cost	12,645.7	(104.0)	546.5	0.0	0.0	0.0	13,088.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(5,475.2)	Income	(5,639.5)	104.0	0.0	0.0	(546.5)	0.0	(6,082.0)
6,802.1	Gross Budget Requirement	7,006.2	0.0	546.5	0.0	(546.5)	0.0	7,006.2
0.0	Use Of Departmental Reserves						0.0	0.0
6,802.1	Net Budget Requirement	7,006.2	0.0	546.5	0.0	(546.5)	0.0	7,006.2

Grant Adjustments

This adjustment relates to the deletion of the Preventative Technology Grant. This was a two year grant which ended in 2007/08.

Budget Pressures, Priorities & Terminating Grants

This pressure relates to increased cost and provision of residential placements.

Savings / Reductions in Levels of Service

This saving relates to additional income from the increased provision of residential placements.

2008/2009 BUDGET - BEST VALUE UNIT: PARKS

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following corporate objectives:

Environment and Housing
Culture and Leisure
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Parks</u>							
55.8	Direct costs - Employees	57.5	0.0	0.0	0.0	0.0	0.0	57.5
528.7	- Other	544.6	0.0	0.0	0.0	0.0	0.0	544.6
584.5	Total Direct Cost	602.1	0.0	0.0	0.0	0.0	0.0	602.1
22.6	Support Recharges	23.3	0.0	0.0	0.0	0.0	0.0	23.3
(91.6)	Income	(94.3)	0.0	0.0	0.0	0.0	0.0	(94.3)
515.5	Gross Budget Requirement	531.1	0.0	0.0	0.0	0.0	0.0	531.1
0.0	Use Of Departmental Reserves							0.0
515.5	Net Budget Requirement	531.1	0.0	0.0	0.0	0.0	0.0	531.1

2008/2009 BUDGET - BEST VALUE UNIT: PHYSICAL DISABILITIES

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following

corporate objectives:

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Physical Disabilities</u>							
446.1	Direct costs - Employees	460.1	(89.1)	0.0	0.0	0.0	0.0	371.0
1,520.4	- Other	1,566.1	(11.6)	0.0	0.0	0.0	0.0	1,554.5
1,966.5	Total Direct Cost	2,026.2	(100.7)	0.0	0.0	0.0	0.0	1,925.5
1.8	Support Recharges	1.8	0.0	0.0	0.0	0.0	0.0	1.8
(344.4)	Income	(354.7)	100.7	0.0	0.0	0.0	0.0	(254.0)
1,623.9	Gross Budget Requirement	1,673.3	0.0	0.0	0.0	0.0	0.0	1,673.3
0.0	Use Of Departmental Reserves						0.0	0.0
1,623.9	Net Budget Requirement	1,673.3	0.0	0.0	0.0	0.0	0.0	1,673.3

2008/2009 BUDGET - BEST VALUE UNIT: SENSORY DISABILITY

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following

corporate objectives:

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Sensory Disability</u>							
239.2	Direct costs - Employees	246.4	0.0	0.0	0.0	0.0	0.0	246.4
82.6	- Other	85.1	0.0	0.0	0.0	0.0	0.0	85.1
321.8	Total Direct Cost	331.5	0.0	0.0	0.0	0.0	0.0	331.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(10.0)	Income	(10.3)	0.0	0.0	0.0	0.0	0.0	(10.3)
311.8	Gross Budget Requirement	321.2	0.0	0.0	0.0	0.0	0.0	321.2
0.0	Use Of Departmental Reserves						0.0	0.0
311.8	Net Budget Requirement	321.2	0.0	0.0	0.0	0.0	0.0	321.2

2008/2009 BUDGET - BEST VALUE UNIT: SERVICE STRATEGY AND REGULATION

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following

corporate objectives:

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Service Strategy and Regulation</u>							
248.4	Direct costs - Employees	255.8	0.0	0.0	0.0	0.0	0.0	255.8
21.4	- Other	22.0	0.0	0.0	0.0	0.0	0.0	22.0
269.8	Total Direct Cost	277.8	0.0	0.0	0.0	0.0	0.0	277.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(19.1)	Income	(19.6)	0.0	0.0	0.0	0.0	0.0	(19.6)
250.7	Gross Budget Requirement	258.2	0.0	0.0	0.0	0.0	0.0	258.2
0.0	Use Of Departmental Reserves						0.0	0.0
250.7	Net Budget Requirement	258.2	0.0	0.0	0.0	0.0	0.0	258.2

2008/2009 BUDGET - BEST VALUE UNIT: SPORT AND PHYSICAL RECREATION

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Health and Care
Culture and Leisure
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	<u>Sport and Physical Recreation</u>							
1,137.8	Direct costs - Employees	1,172.0	(96.0)	0.0	0.0	0.0	0.0	1,076.0
844.0	- Other	869.3	(32.7)	43.9	(68.0)	0.0	8.2	820.7
1,981.8	Total Direct Cost	2,041.3	(128.7)	43.9	(68.0)	0.0	8.2	1,896.7
17.4	Support Recharges	17.9	0.0	0.0	0.0	0.0	0.0	17.9
(677.4)	Income	(697.7)	128.7	68.9	(44.8)	0.0	0.0	(544.9)
1,321.8	Gross Budget Requirement	1,361.5	0.0	112.8	(112.8)	0.0	8.2	1,369.7
0.0	Use Of Departmental Reserves						(8.2)	(8.2)
1,321.8	Net Budget Requirement	1,361.5	0.0	112.8	(112.8)	0.0	0.0	1,361.5

Grant Adjustments

Grant adjustments reflect various one-off Sport & Recreation Grants for 2007-08 not to be received in 2008-09

Budget Pressures, Priorities & Terminating Grants

Budget Pressures relate to realignment of expenditure and income budget to reflect usage in 2008/9 to enable closer monitoring of the specific activity of Sports Development and the Leisure Centres.

Efficiency Savings

Savings relate to income and supplies & services headings to reflect business unit use for 2008/9.

2008/2009 BUDGET - BEST VALUE UNIT: STRATEGIC ARTS

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Environment and Housing
Culture and Leisure
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Strategic Arts</u>							
263.8	Direct costs - Employees	271.7	0.0	0.0	0.0	0.0	0.0	271.7
366.0	- Other	376.9	0.0	0.0	0.0	0.0	20.0	396.9
629.8	Total Direct Cost	648.6	0.0	0.0	0.0	0.0	20.0	668.6
0.7	Support Recharges	0.7	0.0	0.0	0.0	0.0	0.0	0.7
(291.4)	Income	(300.1)	0.0	2.7	0.0	(2.7)	0.0	(300.1)
339.1	Gross Budget Requirement	349.2	0.0	2.7	0.0	(2.7)	20.0	369.2
0.0	Use Of Departmental Reserves						(20.0)	(20.0)
339.1	Net Budget Requirement	349.2	0.0	2.7	0.0	(2.7)	0.0	349.2

Budget Pressures, Priorities & Terminating Grants

Budget Pressure relates to an expected decrease in income from Borough Hall Bar sales.

Savings / Reductions in Levels of Service

Savings relate to anticipated income resulting from Borough Hall lettings.

One Off Costs Funded From Department's Reserves

2008/2009 BUDGET - BEST VALUE UNIT: SUPPORTING PEOPLE

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Supporting People</u>							
210.6	Direct costs - Employees	216.9	1.1	14.4	(0.3)	0.0	0.0	232.1
4,084.3	- Other	4,206.9	(120.6)	0.0	(20.4)	0.0	0.0	4,065.9
4,294.9	Total Direct Cost	4,423.8	(119.5)	14.4	(20.7)	0.0	0.0	4,298.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(4,148.6)	Income	(4,273.1)	119.5	6.3	0.0	0.0	0.0	(4,147.3)
146.3	Gross Budget Requirement	150.7	0.0	20.7	(20.7)	0.0	0.0	150.7
0.0	Use Of Departmental Reserves						0.0	0.0
146.3	Net Budget Requirement	150.7	0.0	20.7	(20.7)	0.0	0.0	150.7

Grant Adjustments

There has been a 'cash freeze' on the Supporting People grant with various non-pay budgets not increased to compensate.

Budget Pressures, Priorities & Terminating Grants

A cash freeze on the Supporting People Administration Grant (which is now part of the Area Based Grant) has resulted in a pressure on salary costs and there has been a reduction in recharge income.

Efficiency Savings

There have been reductions on various supplies and services budgets.

2008/2009 BUDGET - BEST VALUE UNIT: SUPPORT SERVICES

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following

corporate objectives:

Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Support Services</u>							
1,798.5	Direct costs - Employees	1,855.8	0.0	0.0	0.0	0.0	0.0	1,855.8
239.2	- Other	246.4	0.0	3.3	0.0	0.0	0.0	249.7
2,037.7	Total Direct Cost	2,102.2	0.0	3.3	0.0	0.0	0.0	2,105.5
6.8	Support Recharges	7.0	0.0	0.0	0.0	0.0	0.0	7.0
(46.4)	Income	(47.8)	0.0	0.0	0.0	(3.3)	0.0	(51.1)
1,998.1	Gross Budget Requirement	2,061.4	0.0	3.3	0.0	(3.3)	0.0	2,061.4
0.0	Use Of Departmental Reserves						0.0	0.0
1,998.1	Net Budget Requirement	2,061.4	0.0	3.3	0.0	(3.3)	0.0	2,061.4

Budget Pressures / Priorities

Budget Pressures relate to increased room hire costs associated with additional work placements.

Savings / Reductions in Levels of Service

CHILDREN'S SERVICES

DETAILED REVENUE BUDGET REPORTS 2008/2009

2008/2009 BUDGET - CHILDREN'S SERVICES SUMMARY

Approved Budget 2007/2008	Best Value Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
51,137.4	Individual Schools Budget	54,075.8	220.3	0.0	0.0	0.0	0.0	54,296.1
2,607.0	Access to Education	2,685.3	0.0	154.5	(114.0)	0.0	654.4	3,380.2
936.3	Central Support Services	964.3	0.0	0.0	0.0	0.0	0.0	964.3
8,608.5	Children & Families	8,869.3	0.0	171.2	(224.6)	0.0	8.0	8,823.9
0.0	Children's Fund	0.0	0.0	0.0	0.0	0.0	0.0	0.0
401.0	Early Years	413.0	0.0	0.0	(50.0)	0.0	0.0	363.0
76.9	Information, Sharing and Assessment	79.2	0.0	16.2	(66.2)	0.0	0.0	29.2
1,910.9	Other School Related Expenditure	(9.0)	0.0	94.6	(33.3)	0.0	0.0	52.3
134.2	Play & Care of Children Outside of School Hours	138.2	0.0	0.3	(2.5)	0.0	0.0	136.0
1,517.8	Raising Educational Achievement	1,563.8	0.0	298.4	(353.3)	0.0	53.1	1,562.0
4,252.6	Special Educational Needs	4,380.2	(220.3)	441.4	(446.2)	0.0	0.0	4,155.1
788.1	Strategic Management	825.1	0.0	177.1	(86.9)	0.0	0.0	915.3

Continued Overleaf ...

2008/2009 BUDGET - CHILDREN'S SERVICES SUMMARY (Continued)

Approved Budget	Best Value Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
344.1	Youth Justice	354.5	0.0	0.3	(6.1)	0.0	0.0	348.7
1,027.4	Youth Service	1,058.3	0.0	29.1	0.0	0.0	0.0	1,087.4
73,742.2	Gross Budget Requirement	75,398.0	0.0	1,383.1	(1,383.1)	0.0	715.5	76,113.5
	Use Of Departmental Reserves	0.0	0.0	0.0	0.0	0.0	(715.5)	(715.5)
(57,369.0)	Dedicated Schools Grant	(58,517.0)	0.0	0.0	0.0	0.0	0.0	(58,517.0)
16,373.2	Net Budget Requirement	16,881.0	0.0	1,383.1	(1,383.1)	0.0	0.0	16,881.0

The Dedicated Schools Grant (DSG) is a ring-fenced grant received from the Department for Children, Schools and Families (DCSF) to be spent on school-related expenditure only. The amount received is based on actual pupil numbers in Hartlepool Schools as at 17th January 2008 which have been estimated by the LA. Actual grant levels will be notified to the Authority by the DCSF in May 2008.

In 2008/09 this grant will fund approximately £58.5m (£57.4m in 2007/08) of the Children's Services budget.

As the exact details of pupil numbers were not known at the time of preparing this budget a provisional DSG figure has been calculated using the authority's latest estimate of pupil numbers.

2008/2009 BUDGET - BEST VALUE UNIT: INDIVIDUAL SCHOOLS BUDGET

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2008/2009	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
51,137.4	Individual Schools Budget (ISB)	54,075.8	220.3	0.0	0.0	0.0	0.0	54,296.1

The increase in net budget in 2008/09 arises from the transfer of the £1.9m Threshold Grant into the ISB as approved by the School's Forum.

The 2008/09 budget is a provisional figure only based on an estimated Dedicated Schools Grant (DSG) which has been calculated using the authority's latest estimate of pupil numbers for 2008/09.

The final ISB will be set using January pupil data to confirm actual numbers that will be applicable to the calculation of the final DSG allocation. The final DSG allocation will be notified to the authority in May 2008.

Grant Adjustments

The grant adjustment reflects the transfer of funding relating to the Behavioural, Emotional and Social Difficulties (BESD) unit which is moving from the LA's SEN budget to Catcote School with effect from 1st April 2008.

2007/2008 BUDGET - BEST VALUE UNIT: ACCESS TO EDUCATION

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Buildings and School Places</u>							
80.8	Direct costs - Employees	83.2	0.0	0.0	0.0	0.0	142.7	225.9
57.3	- Other	59.0	0.0	1.2	(1.0)	0.0	561.7	620.9
138.1	Total Direct Cost	142.2	0.0	1.2	(1.0)	0.0	704.4	846.8
90.7	Support Recharges	93.4	0.0	0.0	0.0	0.0	0.0	93.4
0.0	Income	0.0	0.0	0.0	0.0	0.0	(50.0)	(50.0)
228.8	Gross Budget Requirement	235.6	0.0	1.2	(1.0)	0.0	654.4	890.2
	<u>Home to School Transport</u>							
293.5	Direct costs - Employees	302.3	0.0	0.0	(30.0)	0.0	0.0	272.3
1,010.1	- Other	1,040.4	25.1	88.5	(58.5)	0.0	0.0	1,095.5
1,303.6	Total Direct Cost	1,342.7	25.1	88.5	(88.5)	0.0	0.0	1,367.8
85.0	Support Recharges	87.5	0.0	0.0	0.0	0.0	0.0	87.5
(0.7)	Income	(0.7)	(25.1)	0.0	0.0	0.0	0.0	(25.8)
1,387.9	Gross Budget Requirement	1,429.5	0.0	88.5	(88.5)	0.0	0.0	1,429.5
	<u>Attendance and Behaviour</u>							
432.6	Direct costs - Employees	445.6	0.0	60.1	(1.0)	0.0	0.0	504.7
180.2	- Other	185.6	(0.8)	0.0	(4.5)	0.0	0.0	180.3
612.8	Total Direct Cost	631.2	(0.8)	60.1	(5.5)	0.0	0.0	685.0
79.5	Support Recharges	81.9	0.0	0.0	0.0	0.0	0.0	81.9
(26.5)	Income	(27.3)	0.8	0.8	(18.1)	0.0	0.0	(43.8)
665.8	Gross Budget Requirement	685.8	0.0	60.9	(23.6)	0.0	0.0	723.1
	<u>Admissions</u>							
57.5	Direct costs - Employees	59.3	0.0	0.0	0.0	0.0	0.0	59.3
7.7	- Other	7.9	0.0	3.1	(0.9)	0.0	0.0	10.1
65.2	Total Direct Cost	67.2	0.0	3.1	(0.9)	0.0	0.0	69.4
106.3	Support Recharges	109.5	0.0	0.0	0.0	0.0	0.0	109.5
(1.5)	Income	(1.5)	0.0	0.0	0.0	0.0	0.0	(1.5)
170.0	Gross Budget Requirement	175.2	0.0	3.1	(0.9)	0.0	0.0	177.4

Continued Overleaf ...

2008/2009 BUDGET - BEST VALUE UNIT: ACCESS TO EDUCATION (continued)

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Student Support</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
39.0	- Other	40.2	1.3	0.8	0.0	0.0	0.0	42.3
39.0	Total Direct Cost	40.2	1.3	0.8	0.0	0.0	0.0	42.3
119.2	Support Recharges	122.8	0.0	0.0	0.0	0.0	0.0	122.8
(3.7)	Income	(3.8)	(1.3)	0.0	0.0	0.0	0.0	(5.1)
154.5	Gross Budget Requirement	159.2	0.0	0.8	0.0	0.0	0.0	160.0
2,607.0	Total Gross Budget Requirement	2,685.3	0.0	154.5	(114.0)	0.0	654.4	3,380.2
0.0	Use Of Departmental Reserves						(654.4)	(654.4)
2,607.0	Net Budget Requirement	2,685.3	0.0	154.5	(114.0)	0.0	0.0	2,725.8

Grant Adjustments

This relates to Transport Pathfinder Grant which provides funding for post 16 transport.

Budget Pressures, Priorities & Terminating Grants

Pressures relate to extra home to school transport provision relating to the closure of Brierton school and extra staffing costs in the Attendance and Behaviour Team which are offset by staffing savings on Strategic Management and additional contributions from the Standards Fund. This latter item reflects the transfer of responsibilities for managing the Access to Learning Service from the Strategic Management BV group.

Efficiency Savings

Efficiency savings mainly relate to variations in home to school transport requirements following contract renewals in September 2007 which resulted in a reduced requirement for taxis. Savings also included reductions in escort contracts which were not renewed in light of reduced needs of the service and additional contributions from Standards Fund grant towards increased staffing costs in the Attendance and Behaviour Team.

One Off Costs Funded From Department's Reserves

This relates to the revenue costs of the department's Schools Transformation Team which includes various consultancy costs required to deliver the Building Schools for the Future programme.

2008/2009 BUDGET - BEST VALUE UNIT: CENTRAL SUPPORT SERVICES

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
0.0	<u>Central Support Services</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
936.3	Support Recharges	964.3	0.0	0.0	0.0	0.0	0.0	964.3
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
936.3	Gross Budget Requirement	964.3	0.0	0.0	0.0	0.0	0.0	964.3
0.0	Use Of Departmental Reserves						0.0	0.0
936.3	Net Budget Requirement	964.3	0.0	0.0	0.0	0.0	0.0	964.3

2008/2009 BUDGET - BEST VALUE UNIT: CHILDREN & FAMILIES

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Health and Care

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	Children & Families							
4,342.6	Direct costs - Employees	4,472.9	0.0	9.1	(32.5)	0.0	0.0	4,449.5
4,606.8	- Other	4,745.0	(75.9)	157.6	(150.7)	0.0	8.0	4,684.0
8,949.4	Total Direct Cost	9,217.9	(75.9)	166.7	(183.2)	0.0	8.0	9,133.5
6.9	Support Recharges	7.1	0.0	0.3	0.0	0.0	0.0	7.4
(347.8)	Income	(355.7)	75.9	4.2	(41.4)	0.0	0.0	(317.0)
8,608.5	Gross Budget Requirement	8,869.3	0.0	171.2	(224.6)	0.0	8.0	8,823.9
0.0	Use Of Departmental Reserves						(8.0)	(8.0)
8,608.5	Net Budget Requirement	8,869.3	0.0	171.2	(224.6)	0.0	0.0	8,815.9

Grant Adjustments

The Children & Adolescent Mental Health Service (CAMHS) grant has reduced but this has been partly offset by an increase to the Carers grant allocation. Spending has been adjusted accordingly .

Budget Pressures, Priorities & Terminating Grants

Pressures mainly relate to increases in various non pay budgets across the BV group following a fundamental budget review.

Efficiency Savings

Staffing savings relate to reduced agency costs at Exmoor Grove. Other savings include increased PCT contributions towards the Local Safeguarding Care Board, reduced spending on education support for Looked After Children and general savings on non pay budgets arising from the base budget review.

One Off Costs Funded From Department's Reserves

This item relates to spending on Teenage Pregnancy Prevention which is being funded from sales of learning resource packs in 2006/07.

2008/2009 BUDGET - BEST VALUE UNIT: CHILDREN'S FUND

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Health and Care

Community Safety

Strengthening Communities

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Children's Fund</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Gross Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Use Of Departmental Reserves						0.0	0.0
0.0	Net Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0	0.0

This is a 100% grant funded project for which Hartlepool is the accountable body. The funding has now transferred from the DCSF to Area Based Grant.

2008/2009 BUDGET - BEST VALUE UNIT: EARLY YEARS

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Early Years</u>							
2,062.6	Direct costs - Employees	2,124.5	0.9	0.0	0.0	0.0	0.0	2,125.4
2,009.0	- Other	2,069.3	263.2	0.0	(50.0)	0.0	0.0	2,282.5
4,071.6	Total Direct Cost	4,193.8	264.1	0.0	(50.0)	0.0	0.0	4,407.9
55.5	Support Recharges	57.1	0.0	0.0	0.0	0.0	0.0	57.1
(3,726.1)	Income	(3,837.9)	(264.1)	0.0	0.0	0.0	0.0	(4,102.0)
401.0	Gross Budget Requirement	413.0	0.0	0.0	(50.0)	0.0	0.0	363.0
0.0	Use Of Departmental Reserves						0.0	0.0
401.0	Net Budget Requirement	413.0	0.0	0.0	(50.0)	0.0	0.0	363.0

Grant Adjustments

This relates to additional Sure Start grant above the 3% increase expected together with corresponding additional expenditure.

Efficiency Savings

Savings relate to the continued trend of fewer children claiming Nursery Education Grant which is not expected to change during 2008/09.

2008/2009 BUDGET - BEST VALUE UNIT: INFORMATION, SHARING & ASSESSMENT

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following corporate objectives:

Health and Care
Community Safety
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	Information, Sharing & Assessment							
65.8	Direct costs - Employees	67.8	0.0	0.0	0.0	0.0	0.0	67.8
152.1	- Other	156.6	0.0	0.0	(66.2)	0.0	0.0	90.4
217.9	Total Direct Cost	224.4	0.0	0.0	(66.2)	0.0	0.0	158.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(141.0)	Income	(145.2)	0.0	16.2	0.0	0.0	0.0	(129.0)
76.9	Gross Budget Requirement	79.2	0.0	16.2	(66.2)	0.0	0.0	29.2
0.0	Use Of Departmental Reserves						0.0	0.0
76.9	Net Budget Requirement	79.2	0.0	16.2	(66.2)	0.0	0.0	29.2

Budget Pressures, Priorities & Terminating Grants

Budget Pressure relates to a reduction in the ContactPoint grant.

Efficiency Savings

Savings mainly relate to the reduced need to fund capital expenditure now that the ISA project has been implemented.

2008/2009 BUDGET - BEST VALUE UNIT: OTHER SCHOOL RELATED EXPENDITURE

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Other School Related Expenditure</u>							
691.5	Direct costs - Employees	712.2	0.0	6.6	(0.1)	0.0	0.0	718.7
4,962.5	- Other	3,134.2	0.0	87.9	(15.3)	0.0	0.0	3,206.8
5,654.0	Total Direct Cost	3,846.4	0.0	94.5	(15.4)	0.0	0.0	3,925.5
63.2	Support Recharges	65.1	0.0	0.0	0.0	0.0	0.0	65.1
(3,806.3)	Income	(3,920.5)	0.0	0.1	(17.9)	0.0	0.0	(3,938.3)
1,910.9	Gross Budget Requirement	(9.0)	0.0	94.6	(33.3)	0.0	0.0	52.3
0.0	Use Of Departmental Reserves						0.0	0.0
1,910.9	Net Budget Requirement	(9.0)	0.0	94.6	(33.3)	0.0	0.0	52.3

The decrease in net budget in 2008/09 arises from the transfer of the £1.9m Threshold Grant into the ISB as approved by the School's Forum.

Budget Pressures, Priorities & Terminating Grants

Pressures include consultancy costs for an unavoidable upgrade to the departments Education Management System (EMS). Software licenses have increased substantially above inflation and a new license is required for the Business Objects system which is used to extract information from the ICS. In addition the joint authority contribution to the Lanehead Outdoor Centre is expected to increase above inflation and there are minor additional costs relating to the Primary Swimming programme.

Efficiency Savings

Savings relate to reductions in non pay budgets and additional school buy back income for the swimming service.

2008/2009 BUDGET - BEST VALUE UNIT: PLAY & CARE

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure a wide range of good quality, affordable and accessible leisure and cultural opportunities.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Culture and Leisure

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Play & Care</u>							
276.1	Direct costs - Employees	284.4	(10.5)	0.0	(1.4)	0.0	0.0	272.5
85.7	- Other	88.3	89.7	0.0	(1.1)	0.0	0.0	176.9
361.8	Total Direct Cost	372.7	79.2	0.0	(2.5)	0.0	0.0	449.4
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(227.6)	Income	(234.5)	(79.2)	0.3	0.0	0.0	0.0	(313.4)
134.2	Gross Budget Requirement	138.2	0.0	0.3	(2.5)	0.0	0.0	136.0
0.0	Use Of Departmental Reserves						0.0	0.0
134.2	Net Budget Requirement	138.2	0.0	0.3	(2.5)	0.0	0.0	136.0

Grant Adjustments

Grant adjustments reflect new funding from the Big Lottery Fund which is matched by additional spending. There has also been a reduction in New Opportunities funding and temporary staffing costs have reduced accordingly.

2008/2009 BUDGET - BEST VALUE UNIT: RAISING EDUCATIONAL ACHIEVEMENT

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>School Improvement</u>							
2,088.1	Direct costs - Employees	2,150.7	(91.0)	7.7	(200.4)	0.0	20.0	1,887.0
9,384.2	- Other	9,665.7	(1,449.4)	22.7	(72.5)	0.0	33.1	8,199.6
11,472.3	Total Direct Cost	11,816.4	(1,540.4)	30.4	(272.9)	0.0	53.1	10,086.6
462.0	Support Recharges	475.9	0.0	1.1	(1.1)	0.0	0.0	475.9
(10,507.9)	Income	(10,822.6)	1,540.4	199.6	(11.9)	0.0	0.0	(9,094.5)
1,426.4	Gross Budget Requirement	1,469.7	0.0	231.1	(285.9)	0.0	53.1	1,468.0
	<u>Curriculum Enrichment</u>							
424.6	Direct costs - Employees	437.3	(11.2)	18.1	0.0	0.0	0.0	444.2
398.8	- Other	410.8	30.4	11.1	(67.4)	0.0	0.0	384.9
823.4	Total Direct Cost	848.1	19.2	29.2	(67.4)	0.0	0.0	829.1
13.9	Support Recharges	14.3	0.0	0.0	0.0	0.0	0.0	14.3
(745.9)	Income	(768.3)	(19.2)	38.1	0.0	0.0	0.0	(749.4)
91.4	Gross Budget Requirement	94.1	0.0	67.3	(67.4)	0.0	0.0	94.0
1,517.8	Total Gross Budget Requirement	1,563.8	0.0	298.4	(353.3)	0.0	53.1	1,562.0
0.0	Use Of Departmental Reserves						(53.1)	0.0
1,517.8	Net Budget Requirement	1,563.8	0.0	298.4	(353.3)	0.0	0.0	1,562.0

Grant Adjustments

Grant Adjustments mainly relate to various reduced/deleted Standards Fund allocations. In addition there have been reductions in respect of Future Entrepreneurs grant, Transition and Informed Choice Grant, Aim Higher Innovation Fund and the Wake up to Work project.

There is a new Respect Practitioners Grant and new funding is to be received relating to Further Education Sports Coordinator and new joint arrangements with Stockton Council. There is a reduction in Basic Skills Quality Mark funding.

Budget Pressures, Priorities & Terminating Grants

Pressures include the terminating Parenting Commissioning Grant and reduced Standards Fund contributions to the Advisory Service and Advisory Consultants. There are minor increases to staffing costs at the Carlton Centre relating to increased usage and reduced NDC funding towards the Raising Aspirations Project.

2008/2009 BUDGET - BEST VALUE UNIT: RAISING EDUCATIONAL ACHIEVEMENT (Continued)

Continued Overleaf ...

Efficiency Savings

Savings relate to reduced advisory service staffing and advisory consultants in light of reduced grants as outlined above. In addition there is a saving relating to the reduced requirement for the LA to match fund the ICT in schools programme.

Spending on the Raising Aspirations project is reducing in line with the lower NDC contributions and property maintenance costs have reduced at the Carlton Centre.

One Off Costs Funded From Department's Reserves

This relates to Playing for Success and Building Schools for the Future funding towards the Director of E-Learning post.

2008/2009 BUDGET - BEST VALUE UNIT: SPECIAL EDUCATIONAL NEEDS

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Special Educational Needs</u>							
1,636.8	Direct costs - Employees	1,686.0	(220.3)	40.6	(220.2)	0.0	0.0	1,286.1
2,697.2	- Other	2,778.1	0.0	240.5	(197.7)	0.0	0.0	2,820.9
4,334.0	Total Direct Cost	4,464.1	(220.3)	281.1	(417.9)	0.0	0.0	4,107.0
245.1	Support Recharges	252.4	0.0	0.0	0.0	0.0	0.0	252.4
(326.5)	Income	(336.3)	0.0	160.3	(28.3)	0.0	0.0	(204.3)
4,252.6	Gross Budget Requirement	4,380.2	(220.3)	441.4	(446.2)	0.0	0.0	4,155.1
0.0	Use Of Departmental Reserves						0.0	0.0
4,252.6	Net Budget Requirement	4,380.2	(220.3)	441.4	(446.2)	0.0	0.0	4,155.1

Grant Adjustments

The grant adjustment reflects the transfer of funding relating to the Behavioural, Emotional and Social Difficulties (BESD) unit which is moving from the LA's SEN budget to Catcote School (within the ISB) with effect from 1st April 2008.

Budget Pressures, Priorities & Terminating Grants

Pressures include reduced Standards Fund allocations against increased demand for one to one pupil support, a significant loss of exclusions income previously received by the Access to Learning Service and an increase for Other Local Authority education in hospital charges following closure of the Hartlepool Children's Ward.

Efficiency Savings

Efficiency savings reflect reduced numbers of pupils in out of Borough placements and Independent schools, a contribution from Children and Families for the social care costs of one residential independent school fee, savings on the cost of placements at Kings Academy in Middlesbrough which are now funded directly by DCSF, reduced education psychologists staffing costs and a significantly reduced Access to Learning staffing structure.

2008/2009 BUDGET - BEST VALUE UNIT: STRATEGIC MANAGEMENT

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Strategic Management</u>							
1,868.8	Direct costs - Employees	1,938.3	0.0	139.6	(50.5)	0.0	0.0	2,027.4
199.0	- Other	204.9	0.0	29.6	(8.2)	0.0	0.0	226.3
2,067.8	Total Direct Cost	2,143.2	0.0	169.2	(58.7)	0.0	0.0	2,253.7
118.1	Support Recharges	121.6	0.0	0.0	(2.8)	0.0	0.0	118.8
(1,397.8)	Income	(1,439.7)	0.0	7.9	(25.4)	0.0	0.0	(1,457.2)
788.1	Gross Budget Requirement	825.1	0.0	177.1	(86.9)	0.0	0.0	915.3
0.0	Use Of Departmental Reserves						0.0	0.0
788.1	Net Budget Requirement	825.1	0.0	177.1	(86.9)	0.0	0.0	915.3

Budget Pressures, Priorities & Terminating Grants

Pressures relate to Senior Management Team increments, additional temporary staffing requirements resulting from back scanning costs relating to social care records, increased Governor support staffing and running costs.

Efficiency Savings

Staffing savings relate to the deletion of a commissioning post arising from the transfer of responsibilities relating to the Access to Learning Unit. This funding is transferring to the Attendance and Behaviour Service and is shown as a pressure in the Access Best Value Group. Income relates to additional buy back income and Standards Fund allocations to the Governor Support Service.

2008/2009 BUDGET - BEST VALUE UNIT: YOUTH JUSTICE

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Health and Care

Community Safety

Approved Budget 2008/2009	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7) (8)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	<u>Youth Justice</u>							
329.4	Direct costs - Employees	339.3	0.0	0.3	(6.1)	0.0	0.0	333.5
14.7	- Other	15.2	0.0	0.0	0.0	0.0	0.0	15.2
344.1	Total Direct Cost	354.5	0.0	0.3	(6.1)	0.0	0.0	348.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
344.1	Gross Budget Requirement	354.5	0.0	0.3	(6.1)	0.0	0.0	348.7
0.0	Use Of Departmental Reserves						0.0	0.0
344.1	Net Budget Requirement	354.5	0.0	0.3	(6.1)	0.0	0.0	348.7

2008/2009 BUDGET - BEST VALUE UNIT: YOUTH SERVICE

Objective(s)

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure a wide range of good quality, affordable and accessible leisure and cultural opportunities.

Empower individuals, groups and committees and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Lifelong Learning and Skills

Culture and Leisure

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Youth Service</u>							
782.2	Direct costs - Employees	805.7	0.0	27.1	0.0	0.0	0.0	832.8
389.8	- Other	401.5	43.8	0.0	0.0	0.0	0.0	445.3
1,172.0	Total Direct Cost	1,207.2	43.8	27.1	0.0	0.0	0.0	1,278.1
4.2	Support Recharges	4.4	0.0	0.0	0.0	0.0	0.0	4.4
(148.8)	Income	(153.3)	(43.8)	2.0	0.0	0.0	0.0	(195.1)
1,027.4	Gross Budget Requirement	1,058.3	0.0	29.1	0.0	0.0	0.0	1,087.4
0.0	Use Of Departmental Reserves						0.0	0.0
1,027.4	Net Budget Requirement	1,058.3	0.0	29.1	0.0	0.0	0.0	1,087.4

Grant Adjustments

Grant adjustments relate to increased funding for the Youth Opportunities Fund

Budget Pressures, Priorities & Terminating Grants

Budget Pressures relate to increments on existing staff.

NEIGHBOURHOOD SERVICES

DETAILED REVENUE BUDGET REPORTS 2008/2009

2008/2009 BUDGET - NEIGHBOURHOOD SERVICES SUMMARY

Approved Budget 2007/2008	Best Value Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
362.9	Client Services	373.7	0.0	0.0	0.0	0.0	0.0	373.7
(869.1)	Car Parks	(895.2)	0.0	0.0	0.0	0.0	0.0	(895.2)
907.6	Consumer Services	934.7	0.0	0.0	0.0	0.0	0.0	934.7
(475.8)	Neighbourhood Services Internal Works	(483.2)	0.0	0.0	0.0	0.0	0.0	(483.2)
792.7	Engineers	819.8	0.0	0.0	0.0	0.0	0.0	819.8
530.8	Environmental Standards	546.6	0.0	0.0	0.0	0.0	0.0	546.6
6,080.9	Environment	6,266.8	0.0	0.0	0.0	0.0	0.0	6,266.8
241.8	Environmental Action	249.0	0.0	0.0	0.0	0.0	0.0	249.0
450.7	Highways and Transportation	464.3	0.0	0.0	0.0	0.0	0.0	464.3
3,402.7	Highways	3,504.9	0.0	0.0	0.0	0.0	0.0	3,504.9
114.8	Procurement	118.3	0.0	0.0	0.0	0.0	0.0	118.3
489.5	Property Services	507.6	0.0	0.0	0.0	0.0	0.0	507.6
170.6	Town Care Management	175.7	0.0	0.0	0.0	0.0	0.0	175.7

2008/2009 BUDGET - NEIGHBOURHOOD SERVICES SUMMARY (Continued)

Approved Budget 2007/2008	Best Value Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7) (8)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
12.9	Traffic and Road Safety	13.3	0.0	0.0	0.0	0.0	0.0	13.3
1,766.1	Traffic and Transportation	1,819.1	0.0	0.0	0.0	0.0	0.0	1,819.1
252.1	Transport Services	259.6	0.0	0.0	0.0	0.0	0.0	259.6
14,231.2	Gross Budget Requirement	14,675.0	0.0	0.0	0.0	0.0	0.0	14,675.0
0.0	Use Of Departmental Reserves	0.0	0.0	0.0	0.0	0.0	0.0	0.0
14,231.2	Net Budget Requirement	14,675.0	0.0	0.0	0.0	0.0	0.0	14,675.0

2008/2009 BUDGET - BEST VALUE UNIT: CLIENT SERVICES

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Client Services</u>							
49.0	Direct costs - Employees	50.4	0.0	0.0	0.0	0.0	0.0	50.4
305.0	- Other	314.1	0.0	0.0	0.0	0.0	0.0	314.1
354.0	Total Direct Cost	364.5	0.0	0.0	0.0	0.0	0.0	364.5
8.9	Support Recharges	9.2	0.0	0.0	0.0	0.0	0.0	9.2
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
362.9	Gross Budget Requirement	373.7	0.0	0.0	0.0	0.0	0.0	373.7
0.0	Use Of Departmental Reserves						0.0	0.0
362.9	Net Budget Requirement	373.7	0.0	0.0	0.0	0.0	0.0	373.7

2008/2009 BUDGET - BEST VALUE UNIT: CAR PARKS

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Car Parks</u>							
438.7	Direct costs - Employees	451.7	0.0	0.0	0.0	0.0	0.0	451.7
434.4	- Other	447.5	0.0	0.0	0.0	0.0	0.0	447.5
873.1	Total Direct Cost	899.2	0.0	0.0	0.0	0.0	0.0	899.2
29.8	Support Recharges	30.8	0.0	0.0	0.0	0.0	0.0	30.8
(1,772.0)	Income	(1,825.2)	0.0	0.0	0.0	0.0	0.0	(1,825.2)
(869.1)	Gross Budget Requirement	(895.2)	0.0	0.0	0.0	0.0	0.0	(895.2)
0.0	Use Of Departmental Reserves						0.0	0.0
(869.1)	Net Budget Requirement	(895.2)	0.0	0.0	0.0	0.0	0.0	(895.2)

2008/2009 BUDGET - BEST VALUE UNIT: CONSUMER SERVICES

Objective(s)

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

The unit contributes to the achievement of the following

corporate objectives:

Culture and Leisure
Environment and Housing
Health and Care

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Consumer Services</u>							
735.6	Direct costs - Employees	757.6	0.0	0.0	0.0	0.0	0.0	757.6
338.6	- Other	348.7	0.0	0.0	0.0	0.0	0.0	348.7
1,074.2	Total Direct Cost	1,106.3	0.0	0.0	0.0	0.0	0.0	1,106.3
45.1	Support Recharges	46.5	0.0	0.0	0.0	0.0	0.0	46.5
(211.7)	Income	(218.1)	0.0	0.0	0.0	0.0	0.0	(218.1)
907.6	Gross Budget Requirement	934.7	0.0	0.0	0.0	0.0	0.0	934.7
0.0	Use Of Departmental Reserves						0.0	0.0
907.6	Net Budget Requirement	934.7	0.0	0.0	0.0	0.0	0.0	934.7

2008/2009 BUDGET - BEST VALUE UNIT: NEIGHBOURHOOD SERVICES INTERNAL WORKS

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Neighbourhood Services Internal Works</u>							
6,695.8	Direct costs - Employees	6,903.5	0.0	0.0	0.0	0.0	0.0	6,903.5
9,635.2	- Other	9,924.3	0.0	0.0	0.0	0.0	0.0	9,924.3
16,331.0	Total Direct Cost	16,827.8	0.0	0.0	0.0	0.0	0.0	16,827.8
4321.8	Support Recharges	4,451.5	0.0	0.0	0.0	0.0	0.0	4,451.5
(21,128.6)	Income	(21,762.5)	0.0	0.0	0.0	0.0	0.0	(21,762.5)
(475.8)	Gross Budget Requirement	(483.2)	0.0	0.0	0.0	0.0	0.0	(483.2)
0.0	Use Of Departmental Reserves						0.0	0.0
(475.8)	Net Budget Requirement	(483.2)	0.0	0.0	0.0	0.0	0.0	(483.2)

2008/2009 BUDGET - BEST VALUE UNIT: ENGINEERS

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Engineering Consultancy</u>							
857.4	Direct costs - Employees	883.1	0.0	0.0	0.0	0.0	0.0	883.1
317.3	- Other	330.2	0.0	0.0	0.0	0.0	0.0	330.2
1,174.7	Total Direct Cost	1,213.3	0.0	0.0	0.0	0.0	0.0	1,213.3
39.1	Support Recharges	40.3	0.0	0.0	0.0	0.0	0.0	40.3
(421.1)	Income	(433.8)	0.0	0.0	0.0	0.0	0.0	(433.8)
792.7	Gross Budget Requirement	819.8	0.0	0.0	0.0	0.0	0.0	819.8
0.0	Use Of Departmental Reserves						0.0	0.0
792.7	Net Budget Requirement	819.8	0.0	0.0	0.0	0.0	0.0	819.8

2008/2009 BUDGET - BEST VALUE UNIT: ENVIRONMENTAL STANDARDS

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Health and Care

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Cemeteries & Crematoriums</u>							
133.4	Direct costs - Employees	137.4	0.0	0.0	0.0	0.0	0.0	137.4
424.0	- Other	436.7	0.0	0.0	0.0	0.0	0.0	436.7
557.4	Total Direct Cost	574.1	0.0	0.0	0.0	0.0	0.0	574.1
1.5	Support Recharges	1.5	0.0	0.0	0.0	0.0	0.0	1.5
(553.4)	Income	(570.0)	0.0	0.0	0.0	0.0	0.0	(570.0)
5.5	Gross Budget Requirement	5.6	0.0	0.0	0.0	0.0	0.0	5.6
	<u>Environmental Standards</u>							
346.6	Direct costs - Employees	357.0	0.0	0.0	0.0	0.0	0.0	357.0
210.4	- Other	216.7	0.0	0.0	0.0	0.0	0.0	216.7
557.0	Total Direct Cost	573.7	0.0	0.0	0.0	0.0	0.0	573.7
32.6	Support Recharges	33.6	0.0	0.0	0.0	0.0	0.0	33.6
(32.3)	Income	(33.3)	0.0	0.0	0.0	0.0	0.0	(33.3)
557.3	Gross Budget Requirement	574.0	0.0	0.0	0.0	0.0	0.0	574.0
	<u>Outdoor Markets</u>							
10.6	Direct costs - Employees	10.9	0.0	0.0	0.0	0.0	0.0	10.9
44.6	- Other	45.9	0.0	0.0	0.0	0.0	0.0	45.9
55.2	Total Direct Cost	56.8	0.0	0.0	0.0	0.0	0.0	56.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(87.2)	Income	(89.8)	0.0	0.0	0.0	0.0	0.0	(89.8)
(32.0)	Gross Budget Requirement	(33.0)	0.0	0.0	0.0	0.0	0.0	(33.0)
0.0	Use Of Departmental Reserves						0.0	0.0
530.8	Net Budget Requirement	546.6	0.0	0.0	0.0	0.0	0.0	546.6

2008/2009 BUDGET - BEST VALUE UNIT: ENVIRONMENT

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	<u>Grounds Maintenance</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
983.4	- Other	1,012.9	0.0	0.0	0.0	0.0	0.0	1,012.9
983.4	Total Direct Cost	1,012.9	0.0	0.0	0.0	0.0	0.0	1,012.9
2.1	Support Recharges	2.2	0.0	0.0	0.0	0.0	0.0	2.2
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
985.5	Gross Budget Requirement	1,015.1	0.0	0.0	0.0	0.0	0.0	1,015.1
	<u>Refuse Collection</u>							
104.0	Direct costs - Employees	107.1	0.0	0.0	0.0	0.0	0.0	107.1
1,654.8	- Other	1,707.9	0.0	0.0	0.0	0.0	0.0	1,707.9
1,758.8	Total Direct Cost	1,815.0	0.0	0.0	0.0	0.0	0.0	1,815.0
786.3	Support Recharges	809.8	0.0	0.0	0.0	0.0	0.0	809.8
(547.9)	Income	(564.3)	0.0	0.0	0.0	0.0	0.0	(564.3)
1,997.2	Gross Budget Requirement	2,060.5	0.0	0.0	0.0	0.0	0.0	2,060.5

Continued Overleaf...

2008/2009 BUDGET - BEST VALUE UNIT: ENVIRONMENT (continued)

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009		Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000		(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+3+4+5+6+7) (7) £'000
	Street Cleansing							
161.1	Direct costs - Employees	166.0	0.0	0.0	0.0	0.0	0.0	166.0
808.1	- Other	832.3	0.0	0.0	0.0	0.0	0.0	832.3
969.2	Total Direct Cost	998.3	0.0	0.0	0.0	0.0	0.0	998.3
669.1	Support Recharges	689.2	0.0	0.0	0.0	0.0	0.0	689.2
(160.3)	Income	(165.1)	0.0	0.0	0.0	0.0	0.0	(165.1)
1,478.0	Gross Budget Requirement	1,522.4	0.0	0.0	0.0	0.0	0.0	1,522.4
	Waste Disposal							
59.8	Direct costs - Employees	61.6	0.0	0.0	0.0	0.0	0.0	61.6
1,660.1	- Other	1,709.9	0.0	0.0	0.0	0.0	0.0	1,709.9
1,719.9	Total Direct Cost	1,771.5	0.0	0.0	0.0	0.0	0.0	1,771.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(99.7)	Income	(102.7)	0.0	0.0	0.0	0.0	0.0	(102.7)
1,620.2	Gross Budget Requirement	1,668.8	0.0	0.0	0.0	0.0	0.0	1,668.8
0.0	Use Of Departmental Reserves							0.0
6,080.9	Net Budget Requirement	6,266.8	0.0	0.0	0.0	0.0	0.0	6,266.8

2008/2009 BUDGET - BEST VALUE UNIT: ENVIRONMENTAL ACTION

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Abandoned Vehicles</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
40.0	- Other	41.2	0.0	0.0	0.0	0.0	0.0	41.2
40.0	Total Direct Cost	41.2	0.0	0.0	0.0	0.0	0.0	41.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(21.5)	Income	(22.2)	0.0	0.0	0.0	0.0	0.0	(22.2)
18.5	Gross Budget Requirement	19.0	0.0	0.0	0.0	0.0	0.0	19.0
	<u>Dog Warden Service</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
58.4	- Other	60.2	0.0	0.0	0.0	0.0	0.0	60.2
58.4	Total Direct Cost	60.2	0.0	0.0	0.0	0.0	0.0	60.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(14.4)	Income	(14.8)	0.0	0.0	0.0	0.0	0.0	(14.8)
44.0	Gross Budget Requirement	45.4	0.0	0.0	0.0	0.0	0.0	45.4
	<u>Environmental Action</u>							
169.2	Direct costs - Employees	174.3	0.0	0.0	0.0	0.0	0.0	174.3
35.7	- Other	36.7	0.0	0.0	0.0	0.0	0.0	36.7
204.9	Total Direct Cost	211.0	0.0	0.0	0.0	0.0	0.0	211.0
9.4	Support Recharges	9.7	0.0	0.0	0.0	0.0	0.0	9.7
(35.0)	Income	(36.1)	0.0	0.0	0.0	0.0	0.0	(36.1)
179.3	Gross Budget Requirement	184.6	0.0	0.0	0.0	0.0	0.0	184.6
0.0	Use Of Departmental Reserves						0.0	0.0
241.8	Net Budget Requirement	249.0	0.0	0.0	0.0	0.0	0.0	249.0

2008/2009 BUDGET - BEST VALUE UNIT: HIGHWAYS & TRANSPORTATION

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Highways and Transportation</u>							
660.4	Direct costs - Employees	680.2	0.0	0.0	0.0	0.0	0.0	680.2
73.5	- Other	75.7	0.0	0.0	0.0	0.0	0.0	75.7
733.9	Total Direct Cost	755.9	0.0	0.0	0.0	0.0	0.0	755.9
58.8	Support Recharges	60.6	0.0	0.0	0.0	0.0	0.0	60.6
(342.0)	Income	(352.2)	0.0	0.0	0.0	0.0	0.0	(352.2)
450.7	Gross Budget Requirement	464.3	0.0	0.0	0.0	0.0	0.0	464.3
0.0	Use Of Departmental Reserves						0.0	0.0
450.7	Net Budget Requirement	464.3	0.0	0.0	0.0	0.0	0.0	464.3

2008/2009 BUDGET - BEST VALUE UNIT: HIGHWAYS

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	<u>Highways Management</u>							
316.1	Direct costs - Employees	325.5	0.0	0.0	0.0	0.0	0.0	325.5
59.3	- Other	61.1	0.0	0.0	0.0	0.0	0.0	61.1
375.4	Total Direct Cost	386.6	0.0	0.0	0.0	0.0	0.0	386.6
33.8	Support Recharges	34.9	0.0	0.0	0.0	0.0	0.0	34.9
(100.9)	Income	(103.9)	0.0	0.0	0.0	0.0	0.0	(103.9)
308.3	Gross Budget Requirement	317.6	0.0	0.0	0.0	0.0	0.0	317.6
	<u>Highways Services</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3,194.2	- Other	3,290.1	0.0	0.0	0.0	0.0	0.0	3,290.1
3,194.2	Total Direct Cost	3,290.1	0.0	0.0	0.0	0.0	0.0	3,290.1
0.2	Support Recharges	0.2	0.0	0.0	0.0	0.0	0.0	0.2
(100.0)	Income	(103.0)	0.0	0.0	0.0	0.0	0.0	(103.0)
3,094.4	Gross Budget Requirement	3,187.3	0.0	0.0	0.0	0.0	0.0	3,187.3
0.0	Use Of Departmental Reserves						0.0	0.0
3,402.7	Net Budget Requirement	3,504.9	0.0	0.0	0.0	0.0	0.0	3,504.9

2008/2009 BUDGET - BEST VALUE UNIT: PROCUREMENT

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Procurement</u>							
181.1	Direct costs - Employees	186.5	0.0	0.0	0.0	0.0	0.0	186.5
1.7	- Other	1.8	0.0	0.0	0.0	0.0	0.0	1.8
182.8	Total Direct Cost	188.3	0.0	0.0	0.0	0.0	0.0	188.3
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(68.0)	Income	(70.0)	0.0	0.0	0.0	0.0	0.0	(70.0)
114.8	Gross Budget Requirement	118.3	0.0	0.0	0.0	0.0	0.0	118.3
	Use Of Departmental Reserves						0.0	0.0
114.8	Net Budget Requirement	118.3	0.0	0.0	0.0	0.0	0.0	118.3

2008/2009 BUDGET - BEST VALUE UNIT: PROPERTY SERVICES

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000		(3) £'000	(4) £'000	(5) £'000	(6) £'000	(2+3+4+5+6+7) (7) £'000
	<u>Property Services</u>							
1,343.2	Direct costs - Employees	1,386.8	0.0	0.0	0.0	0.0	0.0	1,386.8
258.7	- Other	266.5	0.0	0.0	0.0	0.0	0.0	266.5
1,601.9	Total Direct Cost	1,653.3	0.0	0.0	0.0	0.0	0.0	1,653.3
951.5	Support Recharges	980.1	0.0	0.0	0.0	0.0	0.0	980.1
(2,063.9)	Income	(2,125.8)	0.0	0.0	0.0	0.0	0.0	(2,125.8)
489.5	Gross Budget Requirement	507.6	0.0	0.0	0.0	0.0	0.0	507.6
0.0	Use Of Departmental Reserves						0.0	0.0
489.5	Net Budget Requirement	507.6	0.0	0.0	0.0	0.0	0.0	507.6

2008/2009 BUDGET - BEST VALUE UNIT: TOWN CARE MANAGEMENT

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Health and Care
Environment & Housing
Strengthening Communities

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Town Care Management</u>							
123.7	Direct costs - Employees	127.4	0.0	0.0	0.0	0.0	0.0	127.4
6.7	- Other	6.9	0.0	0.0	0.0	0.0	0.0	6.9
130.4	Total Direct Cost	134.3	0.0	0.0	0.0	0.0	0.0	134.3
51.0	Support Recharges	52.5	0.0	0.0	0.0	0.0	0.0	52.5
(10.8)	Income	(11.1)	0.0	0.0	0.0	0.0	0.0	(11.1)
170.6	Gross Budget Requirement	175.7	0.0	0.0	0.0	0.0	0.0	175.7
0.0	Use Of Departmental Reserves						0.0	0.0
170.6	Net Budget Requirement	175.7	0.0	0.0	0.0	0.0	0.0	175.7

2008/2009 BUDGET - BEST VALUE UNIT: TRAFFIC & ROAD SAFETY

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Traffic & Road Safety</u>							
86.6	Direct costs - Employees	89.2	0.0	0.0	0.0	0.0	0.0	89.2
293.8	- Other	302.6	0.0	0.0	0.0	0.0	0.0	302.6
380.4	Total Direct Cost	391.8	0.0	0.0	0.0	0.0	0.0	391.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(367.5)	Income	(378.5)	0.0	0.0	0.0	0.0	0.0	(378.5)
12.9	Gross Budget Requirement	13.3	0.0	0.0	0.0	0.0	0.0	13.3
0.0	Use Of Departmental Reserves						0.0	0.0
12.9	Net Budget Requirement	13.3	0.0	0.0	0.0	0.0	0.0	13.3

2008/2009 BUDGET - BEST VALUE UNIT: TRAFFIC & TRANSPORTATION

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Traffic & Transportation</u>							
2.3	Direct costs - Employees	2.4	0.0	0.0	0.0	0.0	0.0	2.4
1,770.1	- Other	1,823.2	0.0	0.0	0.0	0.0	0.0	1,823.2
1,772.4	Total Direct Cost	1,825.6	0.0	0.0	0.0	0.0	0.0	1,825.6
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(6.3)	Income	(6.5)	0.0	0.0	0.0	0.0	0.0	(6.5)
1,766.1	Gross Budget Requirement	1,819.1	0.0	0.0	0.0	0.0	0.0	1,819.1
0.0	Use Of Departmental Reserves						0.0	0.0
1,766.1	Net Budget Requirement	1,819.1	0.0	0.0	0.0	0.0	0.0	1,819.1

2008/2009 BUDGET - BEST VALUE UNIT: TRANSPORT SERVICES

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Transport Services</u>							
42.1	Direct costs - Employees	43.3	0.0	0.0	0.0	0.0	0.0	43.3
253.2	- Other	260.8	0.0	0.0	0.0	0.0	0.0	260.8
295.3	Total Direct Cost	304.1	0.0	0.0	0.0	0.0	0.0	304.1
6.8	Support Recharges	7.0	0.0	0.0	0.0	0.0	0.0	7.0
(50.0)	Income	(51.5)	0.0	0.0	0.0	0.0	0.0	(51.5)
252.1	Gross Budget Requirement	259.6	0.0	0.0	0.0	0.0	0.0	259.6
0.0	Use Of Departmental Reserves						0.0	0.0
252.1	Net Budget Requirement	259.6	0.0	0.0	0.0	0.0	0.0	259.6

REGENERATION AND PLANNING

DETAILED REVENUE BUDGET REPORTS 2008/2009

2008/2009 BUDGET - REGENERATION AND PLANNING DEPARTMENT SUMMARY

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
141.5	Building Control	145.8	0.0	0.0	0.0	0.0	0.0	145.8
178.1	Development Control	183.5	0.0	0.0	0.0	0.0	18.0	201.5
1,160.8	Economic Development	1,195.6	0.0	0.0	0.0	0.0	160.0	1,355.6
226.8	Community Strategy	259.3	0.0	0.0	0.0	0.0	0.0	259.3
316.6	Landscape Planning and Conservation	326.1	0.0	0.0	0.0	0.0	0.0	326.1
806.1	Planning Policy and Regeneration	843.0	0.0	0.0	0.0	0.0	106.8	949.8
794.3	Community Safety	823.4	0.0	0.0	0.0	0.0	8.4	831.8
0.0	Drugs Action and Intervention	0.0	0.0	0.0	0.0	0.0	0.0	0.0
293.3	Youth Offending Service	305.8	0.0	0.0	0.0	0.0	105.0	410.8
(35.2)	Support Services	(25.0)	0.0	0.0	0.0	0.0	25.0	0.0
(69.7)	Staff Savings	(71.8)	0.0	0.0	0.0	0.0	0.0	(71.8)
761.1	Housing Services	784.0	0.0	5.0	0.0	(5.0)	0.0	784.0
4,573.7	Gross Budget Requirement	4,769.7	0.0	5.0	0.0	(5.0)	423.2	5,192.9
0.0	Use Of Departmental Reserves	0.0	0.0	0.0	0.0	0.0	(423.2)	(423.2)
4,573.7	Net Budget Requirement	4,769.7	0.0	5.0	0.0	(5.0)	0.0	4,769.7

2008/2009 BUDGET - BEST VALUE UNIT: BUILDING CONTROL

Objective(s)

Secure a more attractive and sustainable environment that is safe ,clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Environment & Housing

Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Management & Service Account</u>							
302.7	Direct costs - Employees	311.8	0.0	0.0	0.0	0.0	0.0	311.8
21.2	- Other	21.8	0.0	0.0	0.0	0.0	0.0	21.8
323.9	Total Direct Cost	333.6	0.0	0.0	0.0	0.0	0.0	333.6
75.6	Support Recharges	77.9	0.0	0.0	0.0	0.0	0.0	77.9
(258.0)	Income	(265.7)	0.0	0.0	0.0	0.0	0.0	(265.7)
141.5	Gross Budget Requirement	145.8	0.0	0.0	0.0	0.0	0.0	145.8
0.0	Use Of Departmental Reserves						0.0	0.0
141.5	Net Budget Requirement	145.8	0.0	0.0	0.0	0.0	0.0	145.8

2008/2009 BUDGET - BEST VALUE UNIT: DEVELOPMENT CONTROL

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Community Safety
Environment & Housing
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	Management & Service Account							
329.3	Direct costs - Employees	339.2	0.0	0.0	0.0	0.0	17.8	357.0
56.2	- Other	57.9	0.0	0.0	0.0	0.0	0.2	58.1
385.5	Total Direct Cost	397.1	0.0	0.0	0.0	0.0	18.0	415.1
137.9	Support Recharges	142.0	0.0	0.0	0.0	0.0	0.0	142.0
(345.3)	Income	(355.6)	0.0	0.0	0.0	0.0	0.0	(355.6)
178.1	Gross Budget Requirement	183.5	0.0	0.0	0.0	0.0	18.0	201.5
0.0	Use Of Departmental Reserves						(18.0)	(18.0)
178.1	Net Budget Requirement	183.5	0.0	0.0	0.0	0.0	0.0	183.5

One Off Costs Funded From Depts Reserves

Staff and running costs in relation to a Monitoring Officer Post.

2008/2009 BUDGET - BEST VALUE UNIT: ECONOMIC DEVELOPMENT

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The Management Account below covers the management of the following activities : Inward Investment , Business Development , Local Economic Regeneration , Marketing and Promotion , Tourism Development.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Community Safety
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000 (2+3+4+5+6+7)
	<u>Management Account</u>							
346.2	Direct costs - Employees	356.6	0.0	0.0	0.0	0.0	0.0	356.6
45.9	- Other	47.2	0.0	0.0	0.0	0.0	0.0	47.2
392.1	Total Direct Cost	403.8		0.0	0.0	0.0	0.0	403.8
214.1	Support Recharges	220.6	0.0	0.0	0.0	0.0	140.0	360.6
(3.8)	Income	(3.9)	0.0	0.0	0.0	0.0	0.0	(3.9)
602.4	Gross Budget Requirement	620.5	0.0	0.0	0.0	0.0	140.0	760.5
	<u>Economic Development Activity</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
98.3	- Other	101.2	0.0	0.0	0.0	0.0	20.0	121.2
98.3	Total Direct Cost	101.2		0.0	0.0	0.0	20.0	121.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
98.3	Gross Budget Requirement	101.2	0.0	0.0	0.0	0.0	20.0	121.2
	<u>Brougham Enterprise Centre</u>							
91.5	Direct costs - Employees	94.3	0.0	0.0	0.0	0.0	0.0	94.3
87.3	- Other	89.9	0.0	0.0	0.0	0.0	0.0	89.9
178.8	Total Direct Cost	184.2		0.0	0.0	0.0	0.0	184.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(145.8)	Income	(150.2)	0.0	0.0	0.0	0.0	0.0	(150.2)
33.0	Gross Budget Requirement	34.0	0.0	0.0	0.0	0.0	0.0	34.0

Continued Overleaf

2008/2009 BUDGET - BEST VALUE UNIT: ECONOMIC DEVELOPMENT (Continued)

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6) (8) £'000
	<u>Tourism Development</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
23.4	- Other	24.0	0.0	0.0	0.0	0.0	0.0	24.0
23.4	Total Direct Cost	24.0	0.0	0.0	0.0	0.0	0.0	24.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(2.0)	Income	(2.0)	0.0	0.0	0.0	0.0	0.0	(2.0)
21.4	Gross Budget Requirement	22.0	0.0	0.0	0.0	0.0	0.0	22.0
	<u>Industrial Estates</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
14.2	- Other	14.7	0.0	0.0	0.0	0.0	0.0	14.7
14.2	Total Direct Cost	14.7	0.0	0.0	0.0	0.0	0.0	14.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(57.5)	Income	(59.2)	0.0	0.0	0.0	0.0	0.0	(59.2)
(43.3)	Gross Budget Requirement	(44.5)	0.0	0.0	0.0	0.0	0.0	(44.5)
	<u>Business Support & Local Initiatives</u>							
3.5	Direct costs - Employees	3.6	0.0	0.0	0.0	0.0	0.0	3.6
125.1	- Other	128.8	0.0	0.0	0.0	0.0	0.0	128.8
128.6	Total Direct Cost	132.4	0.0	0.0	0.0	0.0	0.0	132.4
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
128.6	Gross Budget Requirement	132.4	0.0	0.0	0.0	0.0	0.0	132.4
	<u>Contribution to Sub Regional Partnership Structures</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
320.4	- Other	330.0	0.0	0.0	0.0	0.0	0.0	330.0
320.4	Total Direct Cost	330.0	0.0	0.0	0.0	0.0	0.0	330.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
320.4	Gross Budget Requirement	330.0	0.0	0.0	0.0	0.0	0.0	330.0

Continued Overleaf

2008/2009 BUDGET - BEST VALUE UNIT: ECONOMIC DEVELOPMENT (Continued)

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6) (8) £'000
	<u>Externally Funded Schemes</u>							
292.0	Direct costs - Employees	300.8	0.0	0.0	0.0	0.0	0.0	300.8
307.3	- Other	316.5	0.0	0.0	0.0	0.0	0.0	316.5
599.3	Total Direct Cost	617.3	0.0	0.0	0.0	0.0	0.0	617.3
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(599.3)	Income	(617.3)	0.0	0.0	0.0	0.0	0.0	(617.3)
0.0	Gross Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1,160.8	Total Gross Budget Requirement	1,195.6	0.0	0.0	0.0	0.0	160.0	1,355.6
0.0	Use Of Departmental Reserves						(160.0)	(160.0)
1,160.8	Net Budget Requirement	1,195.6	0.0	0.0	0.0	0.0	0.0	1,195.6

One Off Costs Funded From Depts Reserves

As major funding programmes come to an end reserves required to assist in the management of staff costs.

2008/2009 BUDGET - BEST VALUE UNIT: COMMUNITY STRATEGY

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following corporate objectives:

The diverse nature of the unit's work means that it contributes to the achievement of all of the Council's corporate objectives.

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Community Strategy</u>							
163.2	Direct costs - Employees	193.8	0.0	0.0	0.0	0.0	0.0	193.8
33.1	- Other	34.1	0.0	0.0	0.0	0.0	0.0	34.1
196.3	Total Direct Cost	227.9	0.0	0.0	0.0	0.0	0.0	227.9
31.3	Support Recharges	32.2	0.0	0.0	0.0	0.0	0.0	32.2
(0.8)	Income	(0.8)	0.0	0.0	0.0	0.0	0.0	(0.8)
226.8	Gross Budget Requirement	259.3	0.0	0.0	0.0	0.0	0.0	259.3
0.0	Use Of Departmental Reserves						0.0	0.0
226.8	Net Budget Requirement	259.3	0.0	0.0	0.0	0.0	0.0	259.3

2008/2009 BUDGET - BEST VALUE UNIT: LANDSCAPE PLANNING AND CONSERVATION

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The Account below covers the following activities :- Environmental Planning and Education , Conservation , Arboriculture.

The unit contributes to the achievement of the following corporate objectives:

The diverse nature of the unit's work means that it contributes to the achievement of all of the Council's corporate objectives.

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Management & Service Account</u>							
224.1	Direct costs - Employees	230.8	0.0	0.0	0.0	0.0	0.0	230.8
64.7	- Other	66.6	0.0	0.0	0.0	0.0	0.0	66.6
288.8	Total Direct Cost	297.4	0.0	0.0	0.0	0.0	0.0	297.4
40.1	Support Recharges	41.4	0.0	0.0	0.0	0.0	0.0	41.4
(12.3)	Income	(12.7)	0.0	0.0	0.0	0.0	0.0	(12.7)
316.6	Gross Budget Requirement	326.1	0.0	0.0	0.0	0.0	0.0	326.1
0.0	Use Of Departmental Reserves						0.0	0.0
316.6	Net Budget Requirement	326.1	0.0	0.0	0.0	0.0	0.0	326.1

2008/2009 BUDGET - BEST VALUE UNIT: PLANNING POLICY AND REGENERATION

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Ensure a wide range of good quality, affordable and accessible leisure, and cultural opportunities.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The Account below covers the following activities :- Environmental Planning and Education , Conservation , Arboriculture.
The Management Account below covers the management of the following activities :- Planning Policy , Regeneration Strategy , Programme and Project Management , Reclamation Programmes , New Deal for Communities.

The unit contributes to the achievement of the following corporate objectives:

The diverse nature of the unit's work means that it contributes to the achievement of all of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Management & Service Account</u>							
660.0	Direct costs - Employees	692.6	0.0	0.0	0.0	0.0	89.5	782.1
270.2	- Other	278.3	0.0	0.0	0.0	0.0	17.3	295.6
930.2	Total Direct Cost	970.9	0.0	0.0	0.0	0.0	106.8	1,077.7
78.3	Support Recharges	80.6	0.0	0.0	0.0	0.0	0.0	80.6
(202.4)	Income	(208.5)	0.0	0.0	0.0	0.0	0.0	(208.5)
806.1	Gross Budget Requirement	843.0	0.0	0.0	0.0	0.0	106.8	949.8
0.0	Use Of Departmental Reserves						(106.8)	(106.8)
806.1	Net Budget Requirement	843.0	0.0	0.0	0.0	0.0	0.0	843.0

One Off Costs Funded From Depts Reserves

As external funding sources reduces, reserves are being used to manage the delivery of regeneration programmes through the agreed Staff Structure and to implement the new Local Development Framework within Planning.

2008/2009 BUDGET - BEST VALUE UNIT: COMMUNITY SAFETY

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Community Safety
Environment and Housing
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Community Safety</u>							
456.5	Direct costs - Employees	475.4	0.0	0.0	0.0	0.0	0.0	475.4
387.7	- Other	399.3	0.0	0.0	0.0	0.0	8.4	407.7
844.2	Total Direct Cost	874.7	0.0	0.0	0.0	0.0	8.4	883.1
66.4	Support Recharges	68.5	0.0	0.0	0.0	0.0	0.0	68.5
(116.3)	Income	(119.8)	0.0	0.0	0.0	0.0	0.0	(119.8)
794.3	Gross Budget Requirement	823.4	0.0	0.0	0.0	0.0	8.4	831.8
0.0	Use Of Departmental Reserves						(8.4)	(8.4)
794.3	Net Budget Requirement	823.4	0.0	0.0	0.0	0.0	0.0	823.4

One Off Costs Funded From Depts Reserves

To support running costs of new Anti Social Behaviour Unit.

2008/2009 BUDGET - BEST VALUE UNIT: DRUGS ACTION AND INTERVENTION

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following corporate objectives:

Health and Care
Community Safety
Environment and Housing
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Drug Action and Intervention</u>							
226.5	Direct costs - Employees	233.4	0.0	0.0	0.0	0.0	0.0	233.4
844.3	- Other	869.6	0.0	0.0	0.0	0.0	0.0	869.6
1,070.8	Total Direct Cost	1,103.0	0.0	0.0	0.0	0.0	0.0	1,103.0
0.6	Support Recharges	0.6	0.0	0.0	0.0	0.0	0.0	0.6
(1,071.4)	Income	(1,103.6)	0.0	0.0	0.0	0.0	0.0	(1,103.6)
0.0	Gross Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Use Of Departmental Reserves						0.0	0.0
0.0	Net Budget Requirement	0.0	0.0	0.0	0.0	0.0	0.0	0.0

2008/2009 BUDGET - BEST VALUE UNIT: YOUTH OFFENDING SERVICE

Objective(s)

Ensure access to the highest quality health, social care and support services, and improve the health, life expectancy and well being of the community.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following corporate objectives:

Health and Care
Community Safety
Environment and Housing
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
567.6	Youth Offending Service	588.3	0.0	0.0	0.0	0.0	0.0	588.3
352.3	Direct costs - Employees	362.9	0.0	0.0	0.0	0.0	105.0	467.9
	- Other							
919.9	Total Direct Cost	951.2	0.0	0.0	0.0	0.0	105.0	1,056.2
122.1	Support Recharges	125.8	0.0	0.0	0.0	0.0	0.0	125.8
(748.7)	Income	(771.2)	0.0	0.0	0.0	0.0	0.0	(771.2)
293.3	Gross Budget Requirement	305.8	0.0	0.0	0.0	0.0	105.0	410.8
0.0	Use Of Departmental Reserves						(105.0)	(105.0)
293.3	Net Budget Requirement	305.8	0.0	0.0	0.0	0.0	0.0	305.8

One Off Costs Funded From Depts Reserves

This is to support Youth Offending Service prevention initiatives in the current year.

2008/2009 BUDGET - BEST VALUE UNIT: SUPPORT SERVICES

Objective(s)

Develop a more enterprising, vigorous and diverse local economy that will attract investment, be globally competitive and create more employment opportunities for local people.

Help all individuals, groups and organisations realise their full potential, ensure the highest quality opportunities in education, lifelong learning and training and raise standards of attainment.

Make Hartlepool a safer place by reducing crime, disorder and fear of crime.

Empower individuals, groups and committees, and increase the involvement of citizens in all decisions that affect their lives.

The unit contributes to the achievement of the following

corporate objectives:

Jobs and the Economy
Lifelong Learning and Skills
Community Safety
Strengthening Communities

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Support Services</u>							
528.0	Direct costs - Employees	555.0	0.0	0.0	0.0	0.0	25.0	580.0
66.8	- Other	68.8	0.0	0.0	0.0	0.0	0.0	68.8
594.8	Total Direct Cost	623.8	0.0	0.0	0.0	0.0	25.0	648.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(630.0)	Income	(648.8)	0.0	0.0	0.0	0.0	0.0	(648.8)
(35.2)	Gross Budget Requirement	(25.0)	0.0	0.0	0.0	0.0	25.0	0.0
0.0	Use Of Departmental Reserves						(25.0)	(25.0)
(35.2)	Net Budget Requirement	(25.0)	0.0	0.0	0.0	0.0	0.0	(25.0)

One Off Costs Funded From Depts Reserves

Staff Costs in relation to System Support Officer and the implementation of Backscanning and ICT projects.

2008/2009 BUDGET - BEST VALUE UNIT: HOUSING SERVICES

Objective(s)

Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure: and access to good quality and affordable housing.

The unit contributes to the achievement of the following
Environment & Housing

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	Housing Services							
906.7	Direct costs - Employees	933.9	0.0	0.0	0.0	(5.0)	0.0	928.9
88.5	- Other	91.1	0.0	5.0	0.0	0.0	0.0	96.1
995.2	Total Direct Cost	1,025.0	0.0	5.0	0.0	(5.0)	0.0	1,025.0
65.5	Support Recharges	67.5	0.0	0.0	0.0	0.0	0.0	67.5
(299.6)	Income	(308.5)	0.0	0.0	0.0	0.0	0.0	(308.5)
761.1	Gross Budget Requirement	784.0	0.0	5.0	0.0	(5.0)	0.0	784.0
0.0	Use Of Departmental Reserves						0.0	0.0
761.1	Net Budget Requirement	784.0	0.0	5.0	0.0	(5.0)	0.0	784.0

Savings / Reductions in Levels of Service

Required to fund Housing Strategy pressures.

RESOURCES

DETAILED REVENUE BUDGET REPORTS 2008/2009

2008/2009 BUDGET - RESOURCES SUMMARY

Approved Budget 2007/2008	Best Value Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
133.6	Public Relations	137.6	0.0	2.9	(1.2)	0.0	0.0	139.3
238.6	Democratic Services	245.8	0.0	5.0	(1.3)	0.0	0.0	249.5
611.5	Corporate Strategy and Public Consultation	629.8	0.0	2.2	(17.1)	0.0	0.0	614.9
180.4	Support to Members	185.8	0.0	0.0	0.0	0.0	0.0	185.8
(108.2)	Other Office Services	(111.4)	0.0	0.0	0.0	0.0	0.0	(111.4)
80.0	Printing	82.4	0.0	0.0	0.0	0.0	0.0	82.4
439.5	Contact Centre	452.8	0.0	0.0	0.0	0.0	0.0	452.8
77.3	Registration Services	79.7	0.0	5.7	(1.2)	0.0	0.0	84.2
870.7	Accountancy	899.9	0.0	0.6	(4.1)	0.0	0.0	896.4
62.4	Benefits	64.1	0.0	3.7	0.0	0.0	0.0	67.8
300.7	Internal Audit	309.8	0.0	0.0	0.0	0.0	14.3	324.1
228.4	Payments	235.1	0.0	0.0	0.0	0.0	0.0	235.1
1,134.5	Revenues	1,168.3	0.0	4.3	0.0	0.0	0.0	1,172.6

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2008/2009 BUDGET - RESOURCES SUMMARY (Continued)

Approved Budget 2007/2008	Best Value Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In Level Of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
178.4	Fraud	183.7	0.0	0.4	0.0	0.0	0.0	184.1
(43.1)	Revenue and Benefits Central	(44.4)	0.0	0.0	(8.4)	0.0	0.0	(52.8)
501.7	Legal Services	522.7	0.0	0.5	(0.5)	0.0	0.0	522.7
813.8	Human Resources & Health and Safety	837.8	0.0	7.6	(7.6)	0.0	0.0	837.8
284.0	Training and Equality	292.5	0.0	0.0	0.0	0.0	0.0	292.5
(845.5)	Shopping Centre	(870.9)	0.0	0.0	0.0	0.0	0.0	(870.9)
159.6	Housing & Council Tax Benefit	164.3	0.0	0.0	0.0	0.0	0.0	164.3
(2,157.8)	Central Administration Recharges	(2,218.6)	0.0	0.0	0.0	0.0	0.0	(2,218.6)
865.4	Accommodation	891.4	0.0	0.0	0.0	0.0	0.0	891.4
174.3	Municipal Elections and Registration of Electors	179.4	0.0	0.0	0.0	0.0	0.0	179.4
623.7	Corporate Expenses	647.2	0.0	14.6	(6.1)	0.0	0.0	655.7
4,803.9	Gross Budget Requirement	4,964.8	0.0	47.5	(47.5)	0.0	14.3	4,979.1
0.0	Use Of Departmental Reserves	0.0	0.0	0.0	0.0	0.0	(14.3)	(14.3)
4,803.9	Net Budget Requirement	4,964.8	0.0	47.5	(47.5)	0.0	0.0	4,964.8

2008/2009 BUDGET - BEST VALUE UNIT: PUBLIC RELATIONS

Objective(s)

To promote a positive image and corporate identity for Hartlepool through partnership with the press and other media.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Public Relations</u>							
122.1	Direct costs - Employees	125.7	0.0	0.0	0.0	0.0	0.0	125.7
84.6	- Other	87.2	0.0	2.8	(1.2)	0.0	0.0	88.8
206.7	Total Direct Cost	212.9	0.0	2.8	(1.2)	0.0	0.0	214.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(73.1)	Income	(75.3)	0.0	0.1	0.0	0.0	0.0	(75.2)
133.6	Gross Budget Requirement	137.6	0.0	2.9	(1.2)	0.0	0.0	139.3
0.0	Use Of Departmental Reserves						0.0	0.0
133.6	Net Budget Requirement	137.6	0.0	2.9	(1.2)	0.0	0.0	139.3

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

Efficiency Savings

Efficiency Savings relate to reductions in the cost of supplies and services.

2008/2009 BUDGET - BEST VALUE UNIT: CORPORATE STRATEGY & PUBLIC CONSULTATION

Objective(s)

To support the development of a Council wide framework for the introduction of best value.

To co-ordinate the development of the council's public consultation strategy; undertaking and advising on individual consultation projects where appropriate.

To maintain and enhance the quality of the information service for Members, departments, voluntary organisations and the public.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Corporate Strategy and Public Consultation</u>							
563.5	Direct costs - Employees	580.3	0.0	0.0	(14.6)	0.0	0.0	565.7
48.0	- Other	49.5	0.0	2.2	(2.5)	0.0	0.0	49.2
611.5	Total Direct Cost	629.8	0.0	2.2	(17.1)	0.0	0.0	614.9
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
611.5	Gross Budget Requirement	629.8	0.0	2.2	(17.1)	0.0	0.0	614.9
0.0	Use Of Departmental Reserves						0.0	0.0
611.5	Net Budget Requirement	629.8	0.0	2.2	(17.1)	0.0	0.0	614.9

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

Efficiency Savings

Efficiency Savings relates to salary turnover.

2008/2009 BUDGET - BEST VALUE UNIT: SUPPORT TO MEMBERS

Objective(s)

To provide administrative services to Members, enabling the democratic process to operate effectively.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Support to Members</u>							
101.9	Direct costs - Employees	105.0	0.0	0.0	0.0	0.0	0.0	105.0
78.5	- Other	80.8	0.0	0.0	0.0	0.0	0.0	80.8
180.4	Total Direct Cost	185.8	0.0	0.0	0.0	0.0	0.0	185.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
180.4	Gross Budget Requirement	185.8	0.0	0.0	0.0	0.0	0.0	185.8
0.0	Use Of Departmental Reserves						0.0	0.0
180.4	Net Budget Requirement	185.8	0.0	0.0	0.0	0.0	0.0	185.8

2008/2009 BUDGET - BEST VALUE UNIT: DEMOCRATIC SERVICES

Objective(s)

To provide services to Members and the public enabling the democratic process to operate efficiently and effectively.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Democratic Services</u>							
207.2	Direct costs - Employees	213.4	0.0	1.5	0.0	0.0	0.0	214.9
31.4	- Other	32.4	0.0	3.5	(1.3)	0.0	0.0	34.6
238.6	Total Direct Cost	245.8	0.0	5.0	(1.3)	0.0	0.0	249.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
238.6	Gross Budget Requirement	245.8	0.0	5.0	(1.3)	0.0	0.0	249.5
0.0	Use Of Departmental Reserves						0.0	0.0
238.6	Net Budget Requirement	245.8	0.0	5.0	(1.3)	0.0	0.0	249.5

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

Efficiency Savings

Efficiency Savings relate to reductions in the cost of supplies and services.

2008/2009 BUDGET - BEST VALUE UNIT: OTHER OFFICE SERVICES

Objective(s)

To provide efficient and customer friendly support services to other divisions, departments and the public, meeting needs and offering value for money.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Other Office Services</u>							
73.3	Direct costs - Employees	75.5	0.0	0.0	0.0	0.0	0.0	75.5
0.2	- Other	0.2	0.0	0.0	0.0	0.0	0.0	0.2
73.5	Total Direct Cost	75.7	0.0	0.0	0.0	0.0	0.0	75.7
6.0	Support Recharges	6.2	0.0	0.0	0.0	0.0	0.0	6.2
(187.7)	Income	(193.3)	0.0	0.0	0.0	0.0	0.0	(193.3)
(108.2)	Gross Budget Requirement	(111.4)	0.0	0.0	0.0	0.0	0.0	(111.4)
0.0	Use Of Departmental Reserves						0.0	0.0
(108.2)	Net Budget Requirement	(111.4)	0.0	0.0	0.0	0.0	0.0	(111.4)

2008/2009 BUDGET - BEST VALUE UNIT: PRINTING

Objective(s)

To provide efficient and effective printing services to other divisions and departments meeting user requirements for cost, quality and turnaround.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Printing</u>							
161.6	Direct costs - Employees	166.4	0.0	0.0	0.0	0.0	0.0	166.4
231.3	- Other	238.3	0.0	0.0	0.0	0.0	0.0	238.3
392.9	Total Direct Cost	404.7	0.0	0.0	0.0	0.0	0.0	404.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(312.9)	Income	(322.3)	0.0	0.0	0.0	0.0	0.0	(322.3)
80.0	Gross Budget Requirement	82.4	0.0	0.0	0.0	0.0	0.0	82.4
0.0	Use Of Departmental Reserves						0.0	0.0
80.0	Net Budget Requirement	82.4	0.0	0.0	0.0	0.0	0.0	82.4

2008/2009 BUDGET - BEST VALUE UNIT: CONTACT CENTRE

Objective(s)

To provide a single point of contact that offers efficient and excellent customer services for customers and visitors.

To provide efficient and customer friendly services to other divisions and departments, meeting needs and offering value for money.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Contact Centre</u>							
376.0	Direct costs - Employees	387.3	0.0	0.0	0.0	0.0	0.0	387.3
63.5	- Other	65.5	0.0	0.0	0.0	0.0	0.0	65.5
439.5	Total Direct Cost	452.8	0.0	0.0	0.0	0.0	0.0	452.8
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
439.5	Gross Budget Requirement	452.8	0.0	0.0	0.0	0.0	0.0	452.8
0.0	Use Of Departmental Reserves						0.0	0.0
439.5	Net Budget Requirement	452.8	0.0	0.0	0.0	0.0	0.0	452.8

2008/2009 BUDGET - BEST VALUE UNIT: REGISTRATION SERVICES

Objective(s)

To undertake the statutory requirements of the Births and Death Registration Acts and the Marriage Acts, ensuring they are carried out with efficiency and dignity.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Registration Services</u>							
168.9	Direct costs - Employees	174.0	0.0	0.0	(0.0)	0.0	0.0	174.0
36.5	- Other	37.6	0.0	5.7	(1.2)	0.0	0.0	42.1
205.4	Total Direct Cost	211.6	0.0	5.7	(1.2)	0.0	0.0	216.1
0.5	Support Recharges	0.5	0.0	0.0	0.0	0.0	0.0	0.5
(128.6)	Income	(132.4)	0.0	0.0	0.0	0.0	0.0	(132.4)
77.3	Gross Budget Requirement	79.7	0.0	5.7	(1.2)	0.0	0.0	84.2
0.0	Use Of Departmental Reserves						0.0	0.0
77.3	Net Budget Requirement	79.7	0.0	5.7	(1.2)	0.0	0.0	84.2

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift and increased maintenance and utility costs.

Efficiency Savings

Efficiency Savings relate to reductions in the cost of supplies and services.

2008/2009 BUDGET - BEST VALUE UNIT: ACCOUNTANCY

Objective(s)

To provide effective, timely, responsive and supportive financial information, accounting support and advice to the Council, its committees and service departments.

To provide clear, timely and accurate financial information and advice to all current and future business units within the Council.

To develop strategic financial planning to inform medium term financial plans of the Council and maximise financial resources.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
1,053.4	<u>Accountancy</u>	1,088.0	0.0	0.6	(4.1)	0.0	0.0	1,084.5
87.9	Direct costs - Employees	90.6	0.0	0.0	0.0	0.0	0.0	90.6
1,141.3	- Other	1,178.6	0.0	0.6	(4.1)	0.0	0.0	1,175.1
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(270.6)	Support Recharges	(278.7)	0.0	0.0	0.0	0.0	0.0	(278.7)
870.7	Income	899.9	0.0	0.6	(4.1)	0.0	0.0	896.4
0.0	Gross Budget Requirement						0.0	0.0
870.7	Use Of Departmental Reserves						0.0	0.0
	Net Budget Requirement	899.9	0.0	0.6	(4.1)	0.0	0.0	896.4

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

Efficiency Savings

Efficiency Savings relates to salary turnover.

2008/2009 BUDGET - BEST VALUE UNIT: BENEFITS

Objective(s)

To maximise the provision of an effective and efficient benefit service, maximising overall take-up, individual entitlements and speeding up the processing of all claims.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Benefits</u>							
1,193.8	Direct costs - Employees	1,229.4	0.0	3.7	0.0	0.0	0.0	1,233.1
103.4	- Other	106.5	0.0	0.0	0.0	0.0	0.0	106.5
1,297.2	Total Direct Cost	1,335.9	0.0	3.7	0.0	0.0	0.0	1,339.6
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(1,234.8)	Income	(1,271.8)	0.0	0.0	0.0	0.0	0.0	(1,271.8)
62.4	Gross Budget Requirement	64.1	0.0	3.7	0.0	0.0	0.0	67.8
0.0	Use Of Departmental Reserves						0.0	0.0
62.4	Net Budget Requirement	64.1	0.0	3.7	0.0	0.0	0.0	67.8

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

2008/2009 BUDGET - BEST VALUE UNIT: INTERNAL AUDIT

Objective(s)

To provide an audit service that is responsive and accountable to the Council and service departments.

To develop and maintain quality audit service that adds value to the Council and its activities.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Internal Audit</u>							
331.3	Direct costs - Employees	341.2	0.0	0.0	0.0	0.0	0.0	341.2
14.2	- Other	14.7	0.0	0.0	0.0	0.0	14.3	29.0
345.5	Total Direct Cost	355.9	0.0	0.0	0.0	0.0	14.3	370.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(44.8)	Income	(46.1)	0.0	0.0	0.0	0.0	0.0	(46.1)
300.7	Gross Budget Requirement	309.8	0.0	0.0	0.0	0.0	14.3	324.1
0.0	Use Of Departmental Reserves						(14.3)	(14.3)
300.7	Net Budget Requirement	309.8	0.0	0.0	0.0	0.0	0.0	309.8

One Off Costs Funded From Depts Reserves.

Audit System Software purchase and maintenance.

2008/2009 BUDGET - BEST VALUE UNIT: PAYMENTS

Objective(s)

To make accurate and prompt payments to staff, benefit and grant claimants, contractors and suppliers.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Payments</u>							
368.1	Direct costs - Employees	379.1	0.0	0.0	0.0	0.0	0.0	379.1
24.4	- Other	25.1	0.0	0.0	0.0	0.0	0.0	25.1
392.5	Total Direct Cost	404.2	0.0	0.0	0.0	0.0	0.0	404.2
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(164.1)	Income	(169.1)	0.0	0.0	0.0	0.0	0.0	(169.1)
228.4	Gross Budget Requirement	235.1	0.0	0.0	0.0	0.0	0.0	235.1
0.0	Use Of Departmental Reserves						0.0	0.0
228.4	Net Budget Requirement	235.1	0.0	0.0	0.0	0.0	0.0	235.1

2008/2009 BUDGET - BEST VALUE UNIT: REVENUES

Objective(s)

To maximise the collection of all income to the Council.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Revenues</u>							
965.5	Direct costs - Employees	994.3	0.0	4.3	0.0	0.0	0.0	998.6
169.0	- Other	174.0	0.0	0.0	0.0	0.0	0.0	174.0
1,134.5	Total Direct Cost	1,168.3	0.0	4.3	0.0	0.0	0.0	1,172.6
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1,134.5	Gross Budget Requirement	1,168.3	0.0	4.3	0.0	0.0	0.0	1,172.6
0.0	Use Of Departmental Reserves						0.0	0.0
1,134.5	Net Budget Requirement	1,168.3	0.0	4.3	0.0	0.0	0.0	1,172.6

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

2008/2009 BUDGET - BEST VALUE UNIT: FRAUD

Objective(s)

To prevent, detect and investigate benefit fraud and abuse, ensuring that benefit assistance is directed to those claimants who are lawfully entitled to it.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Fraud</u>							
256.6	Direct costs - Employees	264.2	0.0	0.4	0.0	0.0	0.0	264.6
31.0	- Other	31.9	0.0	0.0	0.0	0.0	0.0	31.9
287.6	Total Direct Cost	296.1	0.0	0.4	0.0	0.0	0.0	296.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(109.2)	Income	(112.4)	0.0	0.0	0.0	0.0	0.0	(112.4)
178.4	Gross Budget Requirement	183.7	0.0	0.4	0.0	0.0	0.0	184.1
0.0	Use Of Departmental Reserves						0.0	0.0
178.4	Net Budget Requirement	183.7	0.0	0.4	0.0	0.0	0.0	184.1

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

2008/2009 BUDGET - BEST VALUE UNIT: REVENUE AND BENEFITS CENTRAL

Objective(s)

To maximise the provision of an effective and efficient benefit service, maximising overall take-up, individual entitlements and speeding up the processing of all claims.

To maximise the collection of all income to the Council.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Revenue and Benefits Central</u>							
253.9	Direct costs - Employees	261.6	0.0	0.0	(8.4)	0.0	0.0	253.2
323.5	- Other	333.1	0.0	0.0	0.0	0.0	0.0	333.1
577.4	Total Direct Cost	594.7	0.0	0.0	(8.4)	0.0	0.0	586.3
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(620.5)	Income	(639.1)	0.0	0.0	0.0	0.0	0.0	(639.1)
(43.1)	Gross Budget Requirement	(44.4)	0.0	0.0	(8.4)	0.0	0.0	(52.8)
0.0	Use Of Departmental Reserves						0.0	0.0
(43.1)	Net Budget Requirement	(44.4)	0.0	0.0	(8.4)	0.0	0.0	(52.8)

Efficiency Savings

Efficiency Saving relates to salary turnover.

2008/2009 BUDGET - BEST VALUE UNIT: LEGAL SERVICES

Objective(s)

To provide efficient and timely completion of all transactions, contracts, orders etc.

To support the service departments in the maintenance of quality of services, discharge of statutory duties and ethical standards.

To protect the Authority's property interests.

To provide effective presentation of the Authority's cases in all venues.

To protect the Authority against adverse claims and demands.

To provide advice on the conduct of and prospects for proceedings.

To ensure compliance with all relevant legislation and codes of practice.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Legal Services</u>							
537.3	Direct costs - Employees	559.4	0.0	0.5	(0.5)	0.0	0.0	559.4
69.0	- Other	71.1	0.0	0.0	0.0	0.0	0.0	71.1
606.3	Total Direct Cost	630.5	0.0	0.5	(0.5)	0.0	0.0	630.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(104.6)	Income	(107.8)	0.0	0.0	0.0	0.0	0.0	(107.8)
501.7	Gross Budget Requirement	522.7	0.0	0.5	(0.5)	0.0	0.0	522.7
0.0	Use Of Departmental Reserves						0.0	0.0
501.7	Net Budget Requirement	522.7	0.0	0.5	(0.5)	0.0	0.0	522.7

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

Efficiency Savings

Efficiency Savings relates to salary turnover.

2008/2009 BUDGET - BEST VALUE UNIT: HUMAN RESOURCES & HEALTH AND SAFETY

Objective(s)

To provide effective and efficient personnel and health and safety services to users, including the development and implementation of new policies, procedures and practices in line with legislative and conditions requirements and the needs of the authority.

To provide efficient and customer friendly support services to other divisions, departments and the public, meeting needs and offering value for money.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
1,060.1	<u>Human Resources & Health and Safety</u>	1,091.5	0.0	7.6	(7.6)	0.0	0.0	1,091.5
87.1	Direct costs - Employees	89.8	0.0	0.0	0.0	0.0	0.0	89.8
	- Other							
1,147.2	Total Direct Cost	1,181.3	0.0	7.6	(7.6)	0.0	0.0	1,181.3
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(333.4)	Income	(343.5)	0.0	0.0	0.0	0.0	0.0	(343.5)
813.8	Gross Budget Requirement	837.8	0.0	7.6	(7.6)	0.0	0.0	837.8
0.0	Use Of Departmental Reserves						0.0	0.0
813.8	Net Budget Requirement	837.8	0.0	7.6	(7.6)	0.0	0.0	837.8

Budget Pressures, Priorities & Terminating Grants

Budget pressure relates to incremental drift.

Efficiency Savings

Efficiency Savings relates to salary turnover.

2008/2009 BUDGET - BEST VALUE UNIT: TRAINING AND EQUALITY

Objective(s)

To provide effective and efficient training, development and equality services to users so as to promote staff development and fairness of treatment for existing and potential employees.

The unit contributes to the achievement of the following corporate objectives:

The unit provides professional and/or technical support services to the Council and to individual departments, to assist in the achievement of the Council's corporate objectives.

Approved Budget 2007/2008 (1) £'000	Best Value Sub Units	Budget Projection 2008/2009 (2) £'000	Grant Adjustments (3) £'000	Budget Pressures, Priorities & Terminating Grants (4) £'000	Efficiency Savings (5) £'000	Savings/ Reduction In level of Service (6) £'000	One Off Costs Funded From Depts Reserves (7) £'000	Total Budget 2008/2009 (2+3+4+5+6+7) (8) £'000
	<u>Training and Equality</u>							
311.3	Direct costs - Employees	320.6	0.0	0.0	0.0	0.0	0.0	320.6
11.2	- Other	11.5	0.0	0.0	0.0	0.0	0.0	11.5
322.5	Total Direct Cost	332.1	0.0	0.0	0.0	0.0	0.0	332.1
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(38.5)	Income	(39.6)	0.0	0.0	0.0	0.0	0.0	(39.6)
284.0	Gross Budget Requirement	292.5	0.0	0.0	0.0	0.0	0.0	292.5
0.0	Use Of Departmental Reserves						0.0	0.0
284.0	Net Budget Requirement	292.5	0.0	0.0	0.0	0.0	0.0	292.5

2008/2009 BUDGET - BEST VALUE UNIT: SHOPPING CENTRE

Objective(s)

This is the rental income received from the owners of the Shopping Centre.

The unit contributes to the achievement of the following corporate objectives:

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Shopping Centre</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(845.5)	Income	(870.9)	0.0	0.0	0.0	0.0	0.0	(870.9)
(845.5)	Gross Budget Requirement	(870.9)	0.0	0.0	0.0	0.0	0.0	(870.9)
0.0	Use Of Departmental Reserves						0.0	0.0
(845.5)	Net Budget Requirement	(870.9)	0.0	0.0	0.0	0.0	0.0	(870.9)

2008/2009 BUDGET - BEST VALUE UNIT: COUNCIL TAX AND HOUSING BENEFITS

Objective(s)

The unit contributes to the achievement of the following corporate objectives:

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	<u>Council Tax and Housing Benefits</u>							
0.0	Direct costs - Employees	10,828.6	0.0	0.0	0.0	0.0	0.0	10,828.6
39,490.8	- Other	29,846.9	0.0	0.0	0.0	0.0	0.0	29,846.9
39,490.8	Total Direct Cost	40,675.5	0.0	0.0	0.0	0.0	0.0	40,675.5
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(39,331.2)	Income	(40,511.2)	0.0	0.0	0.0	0.0	0.0	(40,511.2)
159.6	Gross Budget Requirement	164.3	0.0	0.0	0.0	0.0	0.0	164.3
0.0	Use Of Departmental Reserves						0.0	0.0
159.6	Net Budget Requirement	164.3	0.0	0.0	0.0	0.0	0.0	164.3

2008/2009 BUDGET - BEST VALUE UNIT: CENTRAL ADMINISTRATION RECHARGES

Objective(s)

This budget represents recharges of all support activities.

The unit contributes to the achievement of the following corporate objectives:

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009 (2+3+4+5+6+7)
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000
	<u>Central Administration Recharges</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(2,157.8)	Income	(2,218.6)	0.0	0.0	0.0	0.0	0.0	(2,218.6)
(2,157.8)	Gross Budget Requirement	(2,218.6)	0.0	0.0	0.0	0.0	0.0	(2,218.6)
0.0	Use Of Departmental Reserves						0.0	0.0
(2,157.8)	Net Budget Requirement	(2,218.6)	0.0	0.0	0.0	0.0	0.0	(2,218.6)

2008/2009 BUDGET - BEST VALUE UNIT: ACCOMMODATION

Objective(s)

This shows the cost of operating the Councils admin buildings.

The unit contributes to the achievement of the following corporate objectives:

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Accommodation</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
873.5	- Other	899.7	0.0	0.0	0.0	0.0	0.0	899.7
873.5	Total Direct Cost	899.7	0.0	0.0	0.0	0.0	0.0	899.7
29.6	Support Recharges	30.5	0.0	0.0	0.0	0.0	0.0	30.5
(37.7)	Income	(38.8)	0.0	0.0	0.0	0.0	0.0	(38.8)
865.4	Gross Budget Requirement	891.4	0.0	0.0	0.0	0.0	0.0	891.4
0.0	Use Of Departmental Reserves						0.0	0.0
865.4	Net Budget Requirement	891.4	0.0	0.0	0.0	0.0	0.0	891.4

2008/2009 BUDGET - BEST VALUE UNIT: MUNICIPAL ELECTIONS AND REGISTRATION OF ELECTORS

Objective(s)

The unit contributes to the achievement of the following corporate objectives:

This shows the costs Muncial Elections and the costs of gathering information in order to produce the Electoral Register.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Municipal Elections and Registration of Electors</u>							
114.2	Direct costs - Employees	117.7	0.0	0.0	0.0	0.0	0.0	117.7
61.3	- Other	63.0	0.0	0.0	0.0	0.0	0.0	63.0
175.5	Total Direct Cost	180.7	0.0	0.0	0.0	0.0	0.0	180.7
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(1.2)	Income	(1.3)	0.0	0.0	0.0	0.0	0.0	(1.3)
174.3	Gross Budget Requirement	179.4	0.0	0.0	0.0	0.0	0.0	179.4
0.0	Use Of Departmental Reserves						0.0	0.0
174.3	Net Budget Requirement	179.4	0.0	0.0	0.0	0.0	0.0	179.4

2008/2009 BUDGET - BEST VALUE UNIT: CORPORATE EXPENSES

Objective(s)

Note

This is one of 7 budgets, lettered from (A) to (G), which either do not fall within a Best Value Service unit.

The budgets are detailed on the following 2 pages, with the performance measures detailed on the service sheets replaced by a brief budget description where appropriate.

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009	Budget Description
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(8) £'000 (2+3+4+5+6+7)	
	<u>Victoria Park</u>								
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
0.6	- Other	0.6	0.0	0.0	0.0	0.0	0.0	0.6	
0.6	Total Direct Cost	0.6	0.0	0.0	0.0	0.0	0.0	0.6	
0.7	Support Recharges	0.7	0.0	0.0	0.0	0.0	0.0	0.7	
(21.3)	Income	(21.9)	0.0	0.0	0.0	0.0	0.0	(21.9)	
(20.0)	Gross Budget Requirement A	(20.6)	0.0	0.0	0.0	0.0	0.0	(20.6)	
	<u>Corporate Management Running Expenses</u>								This shows the cost of the Council's corporate management function
409.7	Direct costs - Employees	423.9	0.0	6.2	(0.3)	0.0	0.0	429.8	
50.1	- Other	51.6	0.0	4.9	(5.8)	0.0	0.0	50.7	
459.8	Total Direct Cost	475.5	0.0	11.1	(6.1)	0.0	0.0	480.5	
(7.5)	Support Recharges	(7.7)	0.0	0.0	0.0	0.0	0.0	(7.7)	
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
452.3	Gross Budget Requirement B	467.8	0.0	11.1	(6.1)	0.0	0.0	472.8	
	<u>Financial Management</u>								These are the costs of managing the Finance Division.
96.2	Direct costs - Employees	102.0	0.0	3.5	0.0	0.0	0.0	105.5	
4.2	- Other	4.3	0.0	0.0	0.0	0.0	0.0	4.3	
100.4	Total Direct Cost	106.3	0.0	3.5	0.0	0.0	0.0	109.8	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
(4.9)	Income	(5.1)	0.0	0.0	0.0	0.0	0.0	(5.1)	
95.5	Gross Budget Requirement C	101.2	0.0	3.5	0.0	0.0	0.0	104.7	
	<u>Trade Union Representative</u>								
42.1	Direct costs - Employees	43.4	0.0	0.0	0.0	0.0	0.0	43.4	
1.0	- Other	1.0	0.0	0.0	0.0	0.0	0.0	1.0	
43.1	Total Direct Cost	44.4	0.0	0.0	0.0	0.0	0.0	44.4	
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
43.1	Gross Budget Requirement D	44.4	0.0	0.0	0.0	0.0	0.0	44.4	

Continued overleaf ...

2008/2009 BUDGET - BEST VALUE UNIT: CORPORATE EXPENSES

Approved Budget 2007/2008	Best Value Sub Units	Budget Projection 2008/2009	Grant Adjustments	Budget Pressures, Priorities & Terminating Grants	Efficiency Savings	Savings/ Reduction In level of Service	One Off Costs Funded From Depts Reserves	Total Budget 2008/2009
(1) £'000		(2) £'000	(3) £'000	(4) £'000	(5) £'000	(6) £'000	(7) £'000	(2+3+4+5+6+7) (8) £'000
	<u>Car Loans</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Total Direct Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
(34.1)	Income	(35.1)	0.0	0.0	0.0	0.0	0.0	(35.1)
(34.1)	Gross Budget Requirement E	(35.1)	0.0	0.0	0.0	0.0	0.0	(35.1)
	<u>Central Council Expenses</u>							
0.0	Direct costs - Employees	0.0	0.0	0.0	0.0	0.0	0.0	0.0
83.6	- Other	86.1	0.0	0.0	0.0	0.0	0.0	86.1
83.6	Total Direct Cost	86.1	0.0	0.0	0.0	0.0	0.0	86.1
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
83.6	Gross Budget Requirement F	86.1	0.0	0.0	0.0	0.0	0.0	86.1
	<u>Long Service Awards</u>							
3.3	Direct costs - Employees	3.4	0.0	0.0	0.0	0.0	0.0	3.4
0.0	- Other	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3.3	Total Direct Cost	3.4	0.0	0.0	0.0	0.0	0.0	3.4
0.0	Support Recharges	0.0	0.0	0.0	0.0	0.0	0.0	0.0
0.0	Income	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3.3	Gross Budget Requirement G	3.4	0.0	0.0	0.0	0.0	0.0	3.4
623.7	Gross Budget Requirement of (A) to (G)	647.2	0.0	14.6	(6.1)	0.0	0.0	655.7
0.0	Use Of Departmental Reserves						0.0	0.0
623.7	Net Budget Requirement	647.2	0.0	14.6	(6.1)	0.0	0.0	655.7

Budget Description
This budget shows the income generated from the loans advanced to employees for car purchase.

Budget Pressures, Priorities & Terminating Grants

B. Corporate Management Running Expenses

Budget pressure relates to incremental drift.

C. Financial Management

Budget pressure relates to incremental drift.

Efficiency Savings

B. Corporate Management Running Expenses

Efficiency Savings relate to reductions in the cost of supplies and services.

SECTION C

Treasury Management Strategy 2008/2009

TREASURY MANAGEMENT STRATEGY 2008/2009

1. OBJECTIVES

- 1.1 This section outlines the Council's prudential indicators for 2008/2009 – 2010/2011 and sets out the expected treasury operations for this period. The report enables Council to fulfil three key requirements of the Local Government Act 2003:
- Approval of the Prudential Indicators as required by the CIPFA Prudential Code for Capital Finance in Local Authorities;
 - Approval of the Treasury Strategy in accordance with the CIPFA Code of Practice on Treasury Management, which the Council has previously adopted.
 - Approval of the investment strategy (in accordance with the DCLG investment guidance).

2. BACKGROUND

- 2.1 The Local Government Act 2003 requires the Council to 'have regard to' the Prudential Code and to set Prudential Indicators for the next three years to ensure that the Council's capital investment plans are affordable, prudent and sustainable.
- 2.2 The Act therefore requires the Council to set out its Treasury Management Strategy for borrowing and to prepare an Annual Investment Strategy, which sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments. The Secretary of State has issued Guidance on Local Government Investments which came into force on 1st April, 2004 and they recommend that all Local Authorities produce an Annual Investment Strategy that is approved by full Council, which is also included in this report.
- 2.3 This section of the report provides the detailed operational aspects of the Treasury Management function and is based upon my views on interest rates, supplemented with market forecasts provided by the Council's Treasury Advisor. The strategy covers:
- Review of 2007/2008 Treasury Management Activity
 - Prudential Indicators, including Treasury limits in force which will limit the Treasury risk and activities of the Council.
 - Prospects for Interest Rates;
 - Borrowing Strategy;
 - Investment Strategy.

3. REVIEW OF 2007/2008 TREASURY MANAGEMENT ACTIVITY

3.1 The Council has obtained additional long term borrowing as follows: -

PWLB	£5m at 4.48%
LOBO	£5m at 3.99%.

This has brought the level of borrowing closer to the Capital Financing Requirement (CFR), as recommended in the current Treasury Management Strategy. This strategy reflected the expectation that long term borrowing rates were due to increase. In addition, as there will be a sharp decline in revenue balances over the next few years, it was advisable to lock into low borrowing interest rates now and secure loans that would be required in the future.

The Council has been able to minimise the risk arising from LOBOs being called, by having a portfolio of loans with different fixed initial non call periods. This action minimises the risk of these loans being called in the short-term. Members have previously approved the principal of establishing an "Interest Equalisation Reserve" of up to £0.4m as a further measure to manage this risk. The establishment of this reserve depends on the availability of resources and in the current year it has not been possible to establish this reserve. However, owing to the downward pressure on interest rates it is not expected that these resources will be needed in 2008/2009. If resources become available in 2008/2009 it may be prudent to make a contribution to establish this reserve.

The risk of low value loans being recalled has also been mitigated by holding a high level of investments in instant access, high security Money Market Funds. In the short-term this will enable any loans which are called to be repaid without the need for new borrowing. Particularly, if the interest rates for new borrowing at the time are not attractive.

4. PRUDENTIAL INDICATORS AND TREASURY LIMITS FOR 2008/2009 TO 2010/2011

4.1 The Council needs to approve a number of Prudential Indicators for the next three years based on the proposed Capital Programme, to comply with the relevant Statutory Code of Practice. These are detailed below:

Incremental Impact of Capital Expenditure on Council Tax

This indicator identifies the gross revenue costs associated with new schemes introduced to the three year capital programme recommended in this budget report compared to the Council's existing approved commitments and current plans.

	2008/2009 Estimate	2009/10 Estimate	2010/11 Estimate
Incremental Impact on Council Tax (Band D)	£7.05	£9.38	£4.73

Ratio of Financing Costs to Net Revenue Stream

This shows the net cost of capital borrowing as a percentage of the net budget, which is spent on servicing debt. The upwards trend reflects the increasing costs associated with each years capital expenditure, and the expected reduction in investment income as reserves are used up.

	2008/2009 Estimate	2009/10 Estimate	2010/11 Estimate
Net Revenue Stream	6.65%	7.66%	7.39%

Estimate of Capital Expenditure

This indicator sets the total value of capital expenditure for the year. This only includes capital expenditure financed by grants where the allocation has been made known at the time of preparing this report. The actual level of capital expenditure may be greater than is shown below if the Council secures additional grant funding.

	2008/2009 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Capital Expenditure	13,751	16,944	15,636

Estimate of Capital Expenditure Financed by Borrowing

This indicator sets the total value of capital expenditure financed by borrowing for the next three years.

	2008/2009 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Capital Expenditure Financed from Borrowing	7,120	8,082	4,596

Capital Financing Requirement (CFR) and Net Borrowing

The CFR is simply the total outstanding capital expenditure which has not yet been paid for from either revenue or capital resources. It is essentially a

measure of Council's underlying borrowing need. The Council is required to pay off an element of the accumulated capital spend each year through a revenue charge (the Minimum Revenue Provision) - MRP. The Council can also make additional voluntary payments. Forecasts for future years are directly influenced by the capital expenditure decisions taken, and the actual amount of revenue that is set aside to repay debt.

Under the Prudential code, a key requirement is that the Council's net borrowing does not, except in the short term, exceed the total of the CFR in the preceding year plus the estimates of any additional CFR for 2008/2009 and the following two financial years the CFR. The Chief Financial Officer reports that the Council complied with this prudential indicator in the current year and does not envisage difficulties for the future. This view takes into account current commitments, existing plans, and the proposals in this budget report.

	2008/2009 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Capital Financing Requirement	87,086	91,309	91,749

In practice level of net borrowing is substantially below the CFR as a result of temporary cash backed reserves and balances held as investments. A more useful indicator is the level of gross borrowing, which the Council will ensure does not exceed the 2010/2011 forecast CFR.

Authorised Limit

The authorised limit determines the maximum amount the Authority may borrow at any one time, and the levels for each forthcoming year are detailed below. The authorised limit covers both long term borrowing for capital purposes and borrowing for short term cash flow requirements. The authorised limit is set above the operational boundary to provide sufficient headroom for operational management and unusual cash movements. In line with the Prudential Code, the level has been set to provide flexibility to borrowing to finance capital expenditure occurring for up to 3 years in advance if more favourable interest rates can be obtained.

2007/08 Revised Estimate £'000		2008/2009 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
115,000	Authorised limit for external debt	120,000	125,000	130,000

Operational Limit

The operational boundary is the most likely prudent, but not worst case scenario, level of borrowing without the additional headroom included within

the authorised limit. The level is set so that any sustained breaches serve as an early warning that the Authority is in danger of overspending or failing to achieve income targets, and gives sufficient time to take any appropriate corrective action.

	2008/2009 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Operational limit for external debt	88,000	92,000	92,000

Interest Rate Exposures

This indicator is designed to reflect the risk associated with both fixed and variable rates of interest, but must be flexible enough to allow the Authority to make best use of any borrowing opportunities.

Upper limits on fixed and variable interest rate exposure	2008/2009 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Fixed Rates	91,000	95,000	95,000
Variable Rates	30,000	30,000	30,000

Maturity Structure of Borrowing

This indicator details the limits for different maturity periods.

	Upper Limit £'000	Lower Limit £'000
Under 12 months	30,000	0
12 months and within 24 months	30,000	0
24 months and within 5 years	40,000	0
5 years and within 10 years	50,000	0
10 years and above	91,000	30,000

Total Principal Sums Invested

This sets an upper limit for amounts invested for periods longer than 364 days.

	2008/2009	2009/10	2010/11
	£'000	£'000	£'000
Limits to be placed on investments beyond year end	20,000	15,000	10,000

5. OUTLOOK FOR INTEREST RATES

- 5.1 Following a rate cut in December from 5.75% to 5.5%, it is now expected that the trend for short term interest rates will continue downward. The margin between the bank rate (previously referred to as the base rate) and the actual market rate (LIBOR) should also reduce from the abnormal levels which resulted from the credit crunch.
- 5.2 The expectation for long term rates is for them to increase marginally.

Medium-Term Rate Forecasts (averages – Source: Butlers)

	Bank Rate	5-year Gilt*	20-yr Gilt*	50-yr Gilt*
2006/07	4.8	4.9	4.4	4.0
2007/08	5.6	5.3	4.9	4.5
2008/09	5.2	4.9	4.7	4.6
2009/10	4.9	4.8	4.7	4.6
2010/11	5.0	4.9	4.8	4.8
2011/12	5.2	5.3	5.2	5.1

*PWL B borrowing is normally between 0.10% - 0.15% above the equivalent gilt yield

6 BORROWING STRATEGY

- 6.1 The current position as at 31st January, 2008, is as follows:

Market (LOBO) Loans	£45m
PWL B	<u>£22m</u>
	£67m

- 6.2 The average rate of external borrowing in relation to the above debt is 4.15% (4.21% at 31st March, 2007).
- 6.3 The level of long term borrowing is still below the Capital Finance Requirement. This is because of the strategy to manage the overall risk of interest rate changes by managing the timing of new borrowings up to the level of the CFR, therefore balancing long and short-term risk.

- 6.4 The CFO will consider opportunities for obtaining further long term borrowing depending on the need to respond proactively to unexpected changes in interest rates.
- 6.5 It is recommended that target rates for the consideration of new borrowing be set as follows:
- PWLB at 4.5% or below
 - LOBOs at 4.25% or below, with the first non call period greater than 5 years.
- 6.6 However, the Chief Financial Officer, under delegated powers, may also determine that new borrowing may be appropriate above these target rates, if rates are set significantly deteriorate in the future. Borrowing may also be considered to fund capital expenditure in advance of future year's requirements.
- 6.7 The Chief Financial Officer will continue to monitor opportunities for achieving savings from repayments of debt from investments or debt rescheduling, whilst minimising risk. However, opportunities for debt restructuring are limited as a result of changes to PWLB repayment arrangements and new accounting arrangements resulting in any discounts arising from the early repayment of debt needing to be spread over 10 years as a minimum.
- 6.8 Draft CLG Regulations are currently issued for comment which, if implemented, will require full Council to approve an MRP Statement. This will need to be approved in advance of each year and the first statement is needed for 2008/2009. Whilst the regulations will revoke current MRP requirements, councils are allowed to continue historical accounting practice for existing debt and future supported borrowing. A variety of options are provided to councils to replace the existing Regulations. The timetable for implementation is very tight and so Members are asked to approve the following policy, based on the draft Regulations. Should the final regulations change this Statement, it will be re-submitted for approval.
- 6.9 The Council is recommended to approve the following MRP Statement:
- For capital expenditure incurred before 1st April, 2008 and future Supported Borrowing, the MRP policy will be to continue with existing practice as set out in former CLG Regulations.
 - From 1st April, 2008, for all unsupported borrowing the MRP policy will be based on Asset Life.
- 6.10 The revenue budget forecasts have been prepared on the basis that the above MRP statement is approved as these arrangements formalise existing practices.

7. INVESTMENT STRATEGY

7.1 The level of investments as at 31st January, 2008, was £41.8m.

7.2 The primary principle governing the Council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration

7.3 Previously the Council's Counterparty list was set each year and consisted of 'named' counterparties with associated limits. It is recommended that the Council now adopt a criteria based system which will improve Risk Management. The benefits of using such a system compared to a "named list" are outlined below:

- Counterparties are treated on an objective basis. Their inclusion and subsequent limits are subject to their credit ratings rather than the subjective method of a named list.
- If credit ratings change, then new counterparties will be automatically be added or removed from the list, or have their limits changed to meet the new ratings. Using a named list means that any change to limits/counterparty inclusion need to be ratified by full Council.
- Credit ratings are updated on a daily basis and this information is provided to the Council as part of the Treasury Advice Contract. This ensures the counterparty list is kept fully updated, which is particularly important given current market volatility.

7.4 The Chief Financial Officer will maintain a counterparty list in compliance with the following criteria and will revise the criteria and submit them to Council for approval as necessary. This criteria is separate to that which defines Specified and Non-Specified investments as it selects which counterparties the Council will choose rather than defining what its investments are.

7.5 The value of investments with each counterparty will be determined on the basis of the lowest available credit rating provided by either Fitch, Moody's or Standard and Poors. This means that if two or more ratings are available the Council will take a prudent approach and use the lowest investment limit.

- **Banks** – the Authority will use UK and Irish banks which have at least the following Fitch, Moody's and Standard and Poors ratings (where rated):
 - Short Term – F1
 - Long Term – A-
 - Individual / Financial Strength – C (Fitch / Moody's only)
 - Support – 3 (Fitch only)
- **Bank Subsidiary and Treasury Operations** – the Authority will use these where the parent bank has the necessary ratings outlined above.

- **Building Societies** – the Authority will invest with where they have asset base of £1bn or more or where Societies meet the ratings for banks outlined above.
- **Money Market Funds** – AAA Rated
- **Local Authorities**, Parish Authorities, etc

The inclusion of Money Market Funds follows the recent use of these as notified to the Finance Portfolio Holder. These offer higher security than deposits with banks or building societies as demonstrated by their AAA rating. In addition, they provide good liquidity and rates which are currently higher than those offered by alternative counterparties.

For counterparties which meet the minimum criteria detailed above the following detailed limits are recommended. (These will cover both Specified and Non-Specified Investments).

	Fitch	Moody's	Standard & Poors	Money Limit	Time Limit
Upper Limit Category	F1+/AA-	P-1/Aa3	A-1+/AA-	£5m	3 years
Middle Limit Category	F1/A-	P-1/A3	A-1/A-	£3m	364 days
Lower Limit Category	Unrated bank subsidiaries and building societies with assets over £1bn			£2m	6 months
Other Institution Limits	Including Money Market Funds and other Local Authorities			£7.5m	364 days

The proposed criteria for Specified and Non-Specified investments are shown in Table 1 below.

Table 1 - Credit and Counterparty Risk Management

The Office of the Deputy Prime Minister (now CLG) issued Investment Guidance on 12th March, 2004 and this forms the structure of the Authority's policy below.

The key intention of the Guidance is to maintain the current requirement for authorities to invest prudently and that priority is given to security and liquidity before yield. In order to facilitate this objective the guidance requires this Authority to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Authority has adopted the Code and applies its principles to all investment activity. In accordance with the Code, the Treasurer has produced its treasury management practices covering investment counterparty policy which requires approval each year.

Annual Investment Strategy - The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of following:

- The strategy guidelines for decision making on investments, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which funds can be committed.
- Specified investments the Authority will use. These are high security (i.e. high credit rating, although this is defined by the Authority, and no guidelines are given) and high liquidity investments in sterling and with a maturity of no more than a year.
- Non-specified investments, which have greater risk implications.

The strategy proposed for approval by the Authority is set out below.

Strategy Guidelines – The main strategy guidelines are contained in Section 7 the body of the Treasury strategy statement.

Specified Investments – These investments are sterling investments of not more than one-year maturity, or those which could be for a longer period but where the Authority has the right to be repaid within 12 months if it wishes. These are low risk assets where the possibility of loss of principal or investment income is small. These would include investments with:

1. The UK Government (such as the Debt Management Office, UK Treasury Bills or a Gilts with less than one year to maturity).
2. A local authority, parish Authority or community Authority.
3. Pooled investment vehicles (such as Money Market Funds) that have been awarded a high credit rating by a credit rating agency. This covers pooled investment vehicles, such as money market funds, rated AAA by Standard and Poor's, Moody's or Fitch rating agencies
4. A body that has been awarded a high credit rating by a credit rating agency (such as a bank or building society. This covers bodies with a minimum rating of A- (or the equivalent) as rated by Standard and Poor's, Moody's or Fitch rating agencies. Within these bodies, and in accordance with the Code, the Authority has set additional criteria to set the time and amount of monies which will be invested in these bodies. This criteria is:

	Fitch	Moody's	Standard & Poors	Money Limit	Time Limit
Upper Limit Category	F1+/AA-	P-1/Aa3	A-1+/AA-	£5m	364 days
Middle Limit Category	F1/A-	P-1/A3	A-1/A-	£3m	364 days
Other Institution Limits	Including DM), MMFs, other Las			£7.5m	364 days

The total amount invested in Money Market Funds should not exceed £15m, which is approximately a third of total investments.

Non-Specified Investments – Non-specified investments are any other type of investment (i.e. not defined as Specified above). The identification and rationale supporting the selection of these other investments and the maximum limits to be applied are set out below. Non specified investments would include any investments with:

- **Building societies which do not have credit ratings and therefore do not qualify as specified investments.** The operation of some building societies does not require a credit rating, although in every other respect the security of the society would match similarly sized societies with ratings. The Authority may use building societies with assets over £1bn. These will be limited to £2m over 6 months.
- Any **bank or building society** that has a minimum long term credit rating of A- for deposits with a maturity of greater than one year (including forward deals in excess of one year from inception to repayment).

	Fitch	Moody's	Standard & Poors	Money Limit	Time Limit
Upper Limit Category	F1+/AA-	P-1/Aa3	A-1+/AA-	£5m	3 years

The Monitoring of Investment Counterparties - The credit rating of counterparties will be monitored regularly. The Authority receives credit rating advice from its advisers, Butlers, on a daily basis and as and when ratings change. On occasion ratings may be downgraded when an investment has already been made. The criteria used are such that a minor downgrading should not affect the full receipt of the principal and interest. Any counterparty failing to meet the criteria will be removed from the list immediately by the Chief Financial Officer and if required new counterparties which meet the criteria will be added to the list.

CABINET REPORT

11th February, 2008



Report of: Corporate Management Team

Subject: Medium Term Financial Strategy 2008/2009 to 2010/2011 – Area Based Grant

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To enable Members to finalise proposals for passporting the Area Based Grant (ABG), further to the decision on 21st December 2007.

2. SUMMARY OF CONTENTS

- 2.1 The report provides detailed proposals for allocating the ABG for Cabinet's consideration and inclusion in the MTFS.

3. RELEVANCE TO CABINET

- 3.1 To enable Cabinet to finalise proposals it wishes to put forward to Council.

4. TYPE OF DECISION

- 4.1 Budget and Policy Framework.

5. DECISION MAKING ROUTE

- 5.1 Cabinet 11th February, 2008 and Council 14th February, 2008.

6. DECISION(S) REQUIRED

- 6.1 Cabinet is required to determine its proposals.

Report of: Corporate Management Team

Subject MEDIUM TERM FINANCIAL STRATEGY
2008/2009 TO 2010/2011 – AREA BASED
GRANT

1. PURPOSE OF REPORT

- 1.1 To enable Members to finalise proposals for passporting the Area Based Grant (ABG), further to the decision on 21st December 2007.

2. CONSIDERATION OF ISSUES

- 2.1 At your meeting on 21st December, 2008, Members considered the MTFs, including the proposed departmental allocation of the Area Based Grant (ABG). Members determined to passport the ABG Allocations as the inclusion of these grants in the ABG is effectively the same as a grant being mainstreamed.
- 2.2 The report indicated that further details would be reported back to Cabinet. This report now provides these details and considers the ABG in two parts:
- Other ABG Allocation – 2008/2009 allocation £6.007m. These are the specific grants which have been included in the ABG. Detailed proposal for using this element of the ABG are now detailed at Appendix A
 - Working Neighbourhoods Fund – 2008/2009 allocation £4.502m. This replaces the NRF
- 2.3 It was previously reported that further work was needed in relation to the Working Neighbourhoods Fund (WNF) to determine the impact of this grant on existing programmes and to determine if there are any uncommitted resources. This work has now been complete and detailed proposals for allocating this amount are detailed in Appendix B and summarised below:

£'000**Continuation of Existing Programmes**

3,573

When developing the MTFS no provision was made to cover the ending of NRF funding as it was anticipated these schemes would be a first call on the replacement grant regime.

Funding of Other Terminating Grant Regimes

549

A number of existing NRF schemes also received funding from other sources which will terminate at 31st March, 2008. It is therefore suggested that these resources be replaced with WNF as these schemes meet the WNF criteria.

Unallocated WNF

380

See paragraph 2.4.

4,502

- 2.4 At the time the report was prepared CLG provided late clarification of the grants included in the WNF. CLG had originally indicated that the DAF (Deprived Areas Fund) was not included in the WNF. In the current year expenditure from these projects is £0.371m (£0.38m at 2008/2009 prices). They have now indicated that this grant is within the WNF. As a result of this late notification further investigation of this issue is needed, including whether the DAF projects need to continue. If these projects do need to continue this will utilise the whole of the uncommitted WNF resources. It is hoped to provide further details at your meeting.

3. RECOMMENDATION

- 3.1 It is recommended that Cabinet approve the proposals for using the ABG as detailed in Appendix A and B and refer these items to Council on 14th February, 2008.

COUNCIL
14th February 2008



Report of: Chief Executive

Subject: BUSINESS REPORT

1. POST OFFICES IN HARTLEPOOL – NETWORK CHANGE PROGRAMME

I have attached, at Appendix '1', a copy of a letter which the Mayor has received from Iain Wright MP, in response to a letter the Mayor sent to the MP following the Council's discussion of the Network Change Programme at its meeting on 25th October 2007.

2. CHIEF SOLICITOR

As a result of the retirement of the Chief Solicitor at the end of March, the Vacancy Monitoring Panel considered the post at its meeting on 16th January 2008 and confirmed the request to fill the post.

Council is requested, therefore, to approve the establishment of an Appointments Panel. In line with the Officer Employment Procedure Rules, as set out in the Constitution, the Panel will consist of eight members, as follows:-

The Mayor
The Chairman of the Council
3 Labour Group nominations
1 Administrative Group nomination
1 Conservative Group nomination
1 Liberal Democrat Group nomination

In addition, as identified in the Officer Employment Procedure Rules, Council is also requested to reflect the gender balance of the Council when nominating to the Panel. It is suggested; therefore, that Council nominate three female Councillors to the Panel.

Council is requested to approve the establishment of the Appointments Panel and nominate members accordingly.

3. INTERIM APPOINTMENT OF MONITORING OFFICER

Upon the retirement of the Chief Solicitor which takes effect on 31st March 2008, it will be necessary for the Council to make an appointment of a Monitoring Officer – a statutory appointment which is required by s.5 Local Government and Housing Act 1989 – which is one of the responsibilities of the Chief Solicitor. The current deputy Monitoring Officer is Mr. Peter Devlin who is the Legal Practice Manager and members may consider it appropriate to appoint Mr. Devlin as Monitoring Officer pending completion of an appointment to the post of Chief Solicitor.

4. ASSISTANT DIRECTOR OF CHILDRENS SERVICES – PERFORMANCE AND ACHIEVEMENT

Members will be aware that there will be an Assistant Director vacancy in the Children's Services Department when John Collings leaves on 20th March. Members will no doubt wish to pay tribute to his service to the Council.

The Vacancy Monitoring Panel considered the post at its meeting on 30th January 2008 and confirmed the request to fill the post.

Council is requested, therefore, to approve the establishment of an Appointments Panel. In line with the Officer Employment Procedure Rules, as set out in the Constitution, the Panel will consist of eight members, as follows:-

The Mayor
The Chairman of the Council
3 Labour Group nominations
1 Administrative Group nomination
1 Conservative Group nomination
1 Liberal Democrat Group nomination

In addition, as identified in the Officer Employment Procedure Rules, Council is also requested to reflect the gender balance of the Council when nominating to the Panel. It is suggested; therefore, that Council nominate three female Councillors to the Panel.

Council is requested to approve the establishment of the Appointments Panel and nominate members accordingly.

5. ADDITIONAL ORDINARY COUNCIL MEETING – 28 FEBRUARY 2008 AT 7.00PM

The Council meeting on 21 February had been intended to finalise the Council Tax setting process for 2008/09. However, I have been informed that the Police Authority has rescheduled its meeting to set its budget and precept. An additional ordinary meeting of Council is therefore required to finalise the council tax setting process. Council is therefore requested to approve the holding of an additional

meeting at 7.00pm on Thursday 28 February 2008. Members are reminded that the meeting on 21 February will still be held.

IAIN WRIGHT MP



HOUSE OF COMMONS
LONDON SW1A 0AA



Mr Stuart Drummond
Mayor of Hartlepool
Hartlepool Borough Council
Civic Centre
Victoria Road
Hartlepool
TS24 8AY

21 December 2007

Dear Stuart

Post Offices in Hartlepool – Network Change Programme

Thank you for your letter of 28 November 2007, following the Borough Council's discussion of the Network Change Programme at its meeting of 25 October.

As you say in your letter to the National Consultation Team, the Network Change Programme for Hartlepool is due to start in February 2008, as part of the wider review of Cleveland, South Durham and Richmond. I understand that each area will undergo six weeks of local public consultation before a final decision is made by Post Office Ltd.

The Government has set minimum criteria as part of the Network Change Programme. Some of these criteria which I think are particularly pertinent to Hartlepool are:

- 99 per cent of the UK population to be within three miles and 90 per cent of the population to be within one mile of their Post Office outlet;
- 95 per cent of the total urban population across the UK to be within one mile of the nearest Post Office outlet; and
- 99 per cent of the total population in deprived urban areas across the UK to be within one mile of their nearest Post Office outlet. I think this point is particularly relevant to a large proportion of Hartlepool's population. I would hope that the research commissioned by the Hartlepool Partnership that you mention in your letter to the National Consultation Team considers this point closely and assesses whether the current Post Office Network for the town meets this criterion.

Constituency Office 23 South Road, Hartlepool TS26 9HD

Tel: 01429 724403 Website: www.ianwrightmp.org.uk Email: wrighti@parliament.uk

It has been estimated by Post Office Ltd that about 80 per cent of post offices throughout the entire country will remain open and will not change, although I think the precise figures will be subject to the consultation.

I welcome the point you raise about publicising the consultation. I would hope that there is a high level of public engagement in the town with a reasoned debate about the use of post offices in Hartlepool and how they can be helped to adapt and prosper in the modern age.

I also share your point about the importance of local post offices to the community. My understanding is that the Government is proposing an investment of up to £1.7 billion across the country to support the post office network and invest in activities that will result in a more secure future for the independent business people who run the post offices in the community. Given the Council's support of the retention of post offices, I would welcome the opportunity to discuss whether the local authority is willing to provide additional financial investment on top of central Government money to secure the future of post offices in Hartlepool.

I hope that this letter is useful.

Best wishes.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Iain Wright', with a stylized flourish at the end.

Iain Wright
Member of Parliament for Hartlepool

COUNCIL
14th February 2008



Report of: Chief Executive

Subject: BUSINESS REPORT (2)

REVISION TO ORIGINAL ITEM

3. INTERIM APPOINTMENT OF MONITORING OFFICER AND RETURNING OFFICER

Upon the retirement of the Chief Solicitor which takes effect on 31st March 2008, it will be necessary for the Council to make an appointment of a Monitoring Officer – a statutory appointment which is required by s.5 Local Government and Housing Act 1989 – and a Returning Officer, both of which are the responsibilities of the Chief Solicitor. The current deputy Monitoring Officer is Mr. Peter Devlin who is the Legal Practice Manager and members may consider it appropriate to appoint Mr. Devlin as Monitoring Officer pending completion of an appointment to the post of Chief Solicitor. Members may also consider it appropriate to appoint Mr. Devlin as Returning Officer for the purpose of the Council elections which will be taking place on 1st May 2008 and any other elections occurring prior to appointment of a permanent Returning Officer.

6. COMPREHENSIVE PERFORMANCE ASSESSMENT

The public announcement of the results of the national CPA reassessment for 2007 was made on 7th February 2008. The Council have again been rated as 4* (the highest possible rating). The other element to the rating is in respect of the rate of improvement of the Council. This has not been announced as the provisional rating given by the Audit Commission has been challenged.

7. CHANGES IN POLITICAL GROUPS

Since the last meeting of Council, I have been informed that Councillor Rogan has rejoined the Labour Group.