

PLEASE NOTE VENUE

CULTURE, LEISURE AND TOURISM PORTFOLIO

DECISION SCHEDULE



Tuesday 18th March 2008

at 10.00 am

in the Avondale Centre, Dyke House
(Raby Road entrance)

Councillor Tumilty, Cabinet Member responsible for Culture, Leisure and Tourism will consider the following items.

1. **KEY DECISIONS**

No items

2. **OTHER ITEMS REQUIRING DECISION**

2.1 One day Closure: Central Library for Essential Maintenance – *Director of Adult and Community Services*

3. **ITEM FOR INFORMATION/DISCUSSION**

No items

4. **REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**

No items

CULTURE, LEISURE AND TOURISM PORTFOLIO

Report to Portfolio Holder

March 18th 2008



Report of: Director of Adult & Community Services

Subject: ONE DAY CLOSURE: CENTRAL LIBRARY
FOR ESSENTIAL MAINTENANCE

SUMMARY

1. PURPOSE OF REPORT

To inform the Portfolio Holder of the need to close Central Library for one day on May 8th 2008 for essential maintenance, and to ask for agreement to the closure.

2. SUMMARY OF CONTENTS

- Reasons for closure
- Impact
- Notification of public
- Staff training day

3. RELEVANCE TO PORTFOLIO MEMBER

Public Libraries are a statutory service and it is necessary for interruption of service to be kept to a minimum.

4. TYPE OF DECISION

Non-key

5. DECISION MAKING ROUTE

Decision to be made by the Portfolio Holder on 18 March 2008

6. DECISION(S) REQUIRED

The Portfolio Holder is asked to approve the one-day closure of the Central Library for maintenance on May 8th

Report of: Director of Adult & Community Services

Subject: ONE DAY CLOSURE: CENTRAL LIBRARY
FOR ESSENTIAL MAINTENANCE

1. PURPOSE OF REPORT

- 1.1 To inform the Portfolio Holder of the need to close Central Library for one day on May 8th 2008 for essential maintenance, and to ask for agreement to the closure.

2. BACKGROUND

- 2.1 Lighting is being gradually replaced in the Central Library to provide better lighting, reduce carbon footprint, reduce energy costs and reduce maintenance costs. It will be unsafe to carry out some of the work whilst the public is in the building. The proposed work schedule asks for the library to be closed for one day on May 8th 2008. There will be some inconvenience impact on the public due to the closure, but with suitable publicity and alternative arrangements this will be kept to a minimum. There will be other libraries open in the town on that day

3. PROPOSALS

- That the Central library be closed for one day on 8th May 2008.
- That the closure will be well publicised, the public suitably informed of the closure and alternative arrangements made as far as possible.
- That the closure be used as an opportunity to hold a staff training day in a venue to be decided

4. RECOMMENDATIONS

- 4.1 That the Portfolio Holder agrees to the closure for one day on May 8th and to a staff training event being held on that day.

5. REASONS FOR RECOMMENDATIONS

- 5.1 Reasons are the overriding Health and Safety requirement for the closure, and also the need to make best use of the opportunity to provide staff training.

CONTACT OFFICER: Graham Jarritt, Borough Librarian