

CABINET AGENDA



Monday 12 May 2008

at 9.00am

**in Committee Room B
at the Civic Centre, Hartlepool**

MEMBERS: CABINET:

The Mayor, Stuart Drummond

Councillors Hall, Hargreaves, Hill, Jackson, Payne, and Tumilty.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

To receive the Record of Decision in respect of the meeting held on 28 April 2008 (previously circulated).

4. BUDGET AND POLICY FRAMEWORK ITEMS

None.

5. KEY DECISIONS

- 5.1 New Local Area Agreement (LAA) 2008/11 Proposed Outcome and Target Framework - *Head of Community Strategy*

6. OTHER ITEMS REQUIRING DECISION

- 6.1 Childcare Sufficiency Assessment 2007-2008 - *Director of Children's Services*
6.2 Outside Bodies Review - *Assistant Chief Executive*

7. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

- 7.1 Progress on the Recommendations made to Local NHS Bodies Exercised through the Authority's Health Scrutiny Powers - *Chair of the Adult and Community Services and Health Scrutiny Forum*

CABINET REPORT

12th May 2008



Report of: Head of Community Strategy

Subject: NEW LOCAL AREA AGREEMENT (LAA) 2008/11
PROPOSED OUTCOME AND TARGET
FRAMEWORK

SUMMARY

1. PURPOSE OF REPORT

To agree the proposed outcome and target framework including the Improvement Targets to be submitted for designation to the Secretary of State.

2. SUMMARY OF CONTENTS

Local Authorities have a statutory duty to prepare a LAA in partnership with the Local Strategic Partnership. The report presents the proposed outcome and target framework that will help to deliver the Community Strategy and provide a strong platform for local leadership, enabling the Council to build, with partners, a strong shared vision for Hartlepool and ensure action is taken to tackle the key challenges.

3. RELEVANCE TO CABINET

Hartlepool's new LAA will be a three year agreement (2008-11) based on the Community Strategy that sets out the priorities for Hartlepool and forms an agreement between Central Government and a local area represented by Hartlepool Borough Council and other key partners through the Hartlepool Partnership.

4. TYPE OF DECISION

Key.

5. DECISION MAKING ROUTE

Hartlepool Partnership 9 May 2008
Cabinet 12 May 2008
Council (date to be determined)

6. DECISION REQUIRED

To agree the proposed outcome and target framework including the Improvement Targets that will be submitted to the Secretary of State and to delegate responsibility to the Mayor in consultation with Lead Partners, the Assistant Chief Executive and the Head of Community Strategy to agree Improvement Targets still under negotiation.

Report of: Head of Community Strategy

Subject: NEW LOCAL AREA AGREEMENT (LAA) 2008/11
PROPOSED OUTCOME AND TARGET
FRAMEWORK

1. PURPOSE OF REPORT

- 1.1 To agree the proposed outcome and target framework including the Improvement Targets to be submitted for designation to the Secretary of State.

2.0 BACKGROUND

- 2.1 Work to prepare the new LAA started in early 2007 following the Department for Communities and Local Government (CLG) announcement that set out a strategy for developing the new arrangements. Further information on the new LAA arrangements and guidance notes issued by CLG are available on the LAA section of the Partnership Website (www.hartlepoolpartnership.co.uk)
- 2.2 Arrangements for the submission of the New LAA were confirmed in a direction by the Secretary of State in March 2008. This requires a submission containing Improvement Targets to be made on or before 30 May 2008.
- 2.3 Cabinet was updated of progress on the 18 the February 2008 when they were informed that the 35 Improvement Targets to be included in the new LAA had been agreed with GONE. Negotiations have since proceeded to set the associated three year targets.

3.0 PROPOSED OUTCOME FRAMEWORK AND TARGETS FOR NEW LAA

- 3.1 **Appendix 1** shows the proposed Outcome and Indicators Framework for the new LAA.
- 3.2 The **Improvement Targets** (that will be designated by the Secretary of State and will be subject to upward reporting to Government) require three year targets to be set. These targets should be ambitious but realistic and must be derived from the National Indicator Set and conform to the associated Handbook of Definitions.
- 3.3 Further work is still required to develop **Local Priority Targets** where targets are set by the LSP and subject to local monitoring arrangements. The majority of targets have been drafted and the Delivery Plan for 2008-09 will be

prepared on the basis of the outcomes and targets listed in Appendix 1. A draft Delivery Plan will be brought to Cabinet in July.

4.0 NEGOTIATIONS UPDATE

- 4.1 **Appendix 2** shows the current status of the proposed three year Improvement Targets.
- 4.2 Progress on agreeing with GONE the Improvement Targets to be submitted to the Secretary of State for designation is as follows -
- **9** - Agreed with GONE for designation
 - **9** - Currently under negotiation, expected to be a designated target for June sign off
 - **6** - No feedback has been received from GONE on our submission
 - **5** - Place or Active People survey indicators – baseline data is not available and therefore target setting to be postponed to 2009. It is proposed that proxy indicators are used to measure performance in year 1.
 - **4** - GONE unable to include targets for June sign-off
 - **2** - Lead partner unable to set targets

5.0 NEXT STEPS

- 5.1 Negotiations will continue to reach agreement on the proposed Improvement Targets, however it is clear that it will not be possible to set designated targets for all of the Improvement Targets before the June 2008 sign-off date. Central Government are insisting that a partially complete LAA goes forward for ministerial sign-off in June in accordance with their original timetable rather than delay until all targets are negotiated.
- 5.2 When it has been possible to reach agreement on the remaining Improvement Targets a record of a meeting between the Mayor, Lead Partners, the Assistant Chief Executive and the Head of Community Strategy will be taken and a further report will be brought to Cabinet informing of the outcome.
- 5.3 Theme Partnerships and Outcome Owners will be tasked with drafting the first annual Delivery and Improvement Plan for the new LAA. This will be brought to Cabinet in June.

6.0 RECOMMENDATIONS

- 6.1 Cabinet is requested to note the progress made in negotiating the new LAA and agree the 9 Improvement Targets (marked with a tick in Appendix 2) for submission to the Secretary of State.

- 6.2 To delegate responsibility to the Mayor in consultation with Lead Partners, the Assistant Chief Executive and the Head of Community Strategy to agree the Improvement Targets still under negotiation.

Hartlepool LAA 2008/11 Proposed Outcomes, Improvement Targets and Local Priority Targets 29 April 2008

✓ – Agreed as an Improvement Target with Government Office North East
M - Mandatory

Jobs and the Economy

Outcome 1 Attract Investment

Improvement Targets		
✓	Overall employment rate	NI 151
Local Priority Targets		
	Employment Rate (16-24) % Performance expected with reward	
	Unemployment rate	
	Adults with learning disabilities in employment	NI 146
	Adults in contact with secondary mental health services in employment	NI 150

Outcome 2 Be Globally Competitive

Improvement Targets		
✓	VAT Registration Rate	NI 171
✓	Average Earnings of employees in the area	NI 166
Local Priority Targets		
	VAT Registered Businesses in the area showing growth,	NI 172

Outcome 3 Create more employment opportunities for local people

Improvement Targets		
✓	Working age people on out of work benefits	NI 152
✓	Working age population claiming out of work benefits in the worst performing neighbourhoods	NI 153
Local Priority Targets		
	Number of carers completing education or training and achieving NVQ level 2 or equivalent or higher (Performance expected with reward)	
	Number of carers remaining in employment for a minimum of 16 hours per week and for at least 32 weeks in the year (Performance expected with reward)	
	Number of drug users given structured work experience/employment opportunities of at least 13 weeks (Performance expected with reward)	
	Number of offenders from Hartlepool being helped into employment with the assistance of HBC and being sustained in the job for a minimum of 4 weeks for a minimum of 16 hours per week (Performance expected with reward)	

5.1 APPENDIX 1

	Number of offenders that have gained basic skills at entry level 3,2 and 1 and level 1 or level 2 (Performance expected with reward)
	Youth unemployment rate (Hartlepool)
	Youth Unemployment rate (Neighbourhood Renewal narrowing the gap)

Outcome 4 Achieve economic wellbeing for all children and young people ensuring that they are prepared for working life.

Improvement Targets		
✓	16 to 18 year olds who are not in education, training or employment (NEET)	NI 117
✓	Proportion of Children In Poverty	NI 116
Local Priority Targets		
	Careers education and guidance is provided to all young people aged 13 to 19 and deliver an increase in the number of providers of information, advice and guidance working towards the Department for Children Schools and Families Standard.	
	The percentage of key stage 4 pupils undertaking work related and useful work experience including enterprise activities	

Lifelong Learning and Skills

Outcome 5 Enjoy and Achieve

Improvement Targets		
M	Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy	NI72
M	Achievement of level 4 or above in both English and Maths at Key Stage 2	NI73
M M	Achievement at level 5 or above in both English and Maths at Key Stage 3 Achievement of 5 or more A-C grades at GCSE or equivalent including English and Maths	NI74 NI75
M	Achievement at level 5 or above in Science at KS3	NI83
M	Secondary School persistent absence rate	NI87
M	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest	NI92
M	Progression by 2 levels in English between Keystage 1 and Keystage 2	NI93
M	Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2	NI94
M	Progression by 2 levels in English between Key Stage 2 and Key Stage 3	NI95
M	Progression by 2 levels in Maths between Key Stage 2 and Key Stage 3	NI96
M	Progression by 2 levels in English between Key Stage 3 and Key Stage 4	NI97
M	Progression by 2 levels in Maths between Key Stage 3 and Key Stage 4	NI98
M	Children in Care reaching level 4 in English at Key Stage 2	NI99
M	Children in Care reaching level 4 in Maths at Key Stage 2	NI100
M	Children in Care achieving 5 A – C GCSE's (or equivalent) at Key Stage 4 (including English and Maths)	NI101
Local Priority Targets		
	Increase the proportion of NRA pupils achieving two level gains from KS1 – KS2 in English and mathematics at a rate which exceeds the increase for non NRA	
	Increase the proportion of NRA pupils achieving two level gains in English and Mathematics from KS2 – KS3 at a rate which exceeds the increase for non NRA	
	Increase the proportion of NRA pupils achieving two level gains in English and Mathematics from KS3 – KS4 at a rate which exceeds the increase for non NRA	
	Increase the proportion of boys' two level gains from key stage 2 to key stage 3 in English	
	Increase the proportion of boys' achieving two level gains from key stage 3 to key stage 4 in English	

5.1 APPENDIX 1

Outcome 6 Provision of high quality learning and skills opportunities that drive economic competitiveness, widen participation and build social justice.

Improvement Targets		
✓	Learners achieving a Level 1 qualification in literacy	NI 161
✓	Learners achieving an Entry Level 3 qualification in numeracy	NI 162
✓	Working age population qualified to at least Level 2 or higher	NI 163
✓	Working age population qualified to at least Level 3 or higher	NI 164
Local Priority Targets		
	No. of learners achieving a level 1 qualification in literacy (Neighbourhood Renewal Area)	
	No. of learners achieving an entry level 3 qualification in numeracy (Neighbourhood Renewal Area)	
	Working age population qualified to at least level 2 or higher (Neighbourhood Renewal Area)	
	Working age population qualified to at least level 3 or higher (Neighbourhood Renewal Area)	
	Apprentice Framework Completions	
	Apprentice Framework Completions (Neighbourhood Renewal Area)	
	Train to Gain	

Health and Wellbeing

Outcome 7 Improved Health

Improvement Targets		
✓	All-age all cause mortality	NI 120
✓	16+ current smoking rate prevalence	NI 123
Local Priority Targets		
	All-age all cause mortality (Neighbourhood Renewal Area narrowing the gap indicator)	(NI 120)
	16+ current smoking rate prevalence (Neighbourhood Renewal Area narrowing the gap indicator)	(NI 123)
	Mortality rates from heart disease, stroke and related diseases in people under 75 (including Neighbourhood Renewal Area narrowing the gap indicator)	NI 121
	Vascular Risk Register (Vital Signs).	

Outcome 8 Be Healthy

Improvement Targets		
✓	Under 18 conception rates	NI 112
Local Priority Targets		
	Obesity among primary school age children in Reception year	NI 55
	Obesity among primary school age children in year 6	NI 56
	Under 18 conception rate (Neighbourhood Renewal Area)	(NI112)
	Prevalence of Breast Feeding at 6 – 8 weeks from birth (indicator to be developed)	NI 53
	Smoking during pregnancy	
	Increase the number of schools achieving National Healthy Schools Status (NHSS) (performance with reward element)	

5.1 APPENDIX 1

Outcome 9 Exercise of choice and control and retention of personal dignity

Improvement Targets		
✓	Social Care clients receiving Self Directed Support (Direct Payments and Individualised Budgets)	NI 130
Local Priority Targets		
	Achieving independence for older people through rehabilitation/intermediate care	NI 125
	People supported to live independently through social care	NI 136
	Self reported experience of service users	NI 127
	User reported measure of respect and dignity	NI 128

Outcome 10 Improved Mental Wellbeing

Improvement Targets		
	None	
Local Priority Targets		
	Number of Emergency Psychiatric Readmissions as a Percentage of Discharges	
	Reducing Prescribing rates of Antidepressants	
	Improving Access to Psychological Therapies	

Outcome 11 Access to Services

Improvement Targets		
✓	Carers receiving needs assessment or review and a specific carer's service, or advice and information	NI 135
Local Priority Targets		
	Access to Equipment and Telecare	
	Timeliness of social care assessments (all adults)	NI 132
	Timeliness of social care packages following assessment	NI 133
	Percentage of GP practices offering extended hours to their patients (Vital Sign) Contracts for new GP practices and health centre to be awarded (Vital Sign)	

Community Safety

Outcome 12 Reduced (total) crime

Improvement Targets		
✓	Serious acquisitive crime rate	NI 16
✓	Assault with injury crime rate	NI 20
Local Priority Targets		
	Number of domestic burglaries (w ith reward)	
	Number of vehicle crimes (w ith reward)	
	Number of incidents of local violence (common assault and wounding) (w ith reward).	
	Number of repeat referrals to the police for incidences of domestic violence (w ith reward)	
	Number of perpetrators attending a perpetrator programme not re-offending within 6 months of completing the programme (w ith reward).	
	Repeat incidents of domestic violence	NI 32

Outcome 13 Reduced harm caused by illegal drugs and alcohol

Improvement Targets		
✓	Drugs related (class A) offending rate	NI 38
Local Priority Targets		
	Drugs Interventions Programme Compact Targets	

Outcome 14 Improved neighbourhood safety and increased public confidence, leading to reduced fear of crime and anti-social behaviour

Improvement Targets		
✓	Perceptions of anti-social behaviour	NI 17
Local Priority Targets		
	Criminal damage	
	Percentage of residents stating 'teenagers hanging around on the streets is a problem (w ith reward).	
	Percentage of residents stating 'people being drunk or row dy in public places' is a problem (w ith reward).	
	Deliberate Fires (including NRA narrow ing the gap)	

5.1 APPENDIX 1

Outcome 15 Reduced offending and re-offending

Improvement Targets		
	None	
Local Priority Targets		
	Rate of proven re-offending by young offenders. Re-offending rate of prolific and priority offenders.	NI 19 NI 30
	First time entrants to the Youth Justice system aged 10–17.	NI 111

Outcome 16 Stay safe

Improvement Targets		
	None	
Local Priority Targets		
	Children who became the subject of a CP Plan, or were registered per 10,000 population under 18	
	The percentage of children who become the subject of a CP plan or were registered during the year, and were the subject of a CP plan, or were registered at 31 March who had been previously registered.	NI 65
	Percentage of Children Looked After at 31 March with three or more placements during the year	NI 62
	The Percentage of S47 enquiries which led to initial case conference and were held with 15 working days	

Environment

Outcome 17 Deliver sustainable communities through high quality planning, new build and sensitive conservation and protect and enhance the local natural environment

Improvement Targets		
	None	
Local Priority Targets		
	Number of volunteer days spent working on nature conservation in Hartlepool	
	Proportion of Local Wildlife Sites where active conservation management is being achieved	NI 197

Outcome 18 Improve the quality of the local environment by having cleaner, greener and safer public, private and community spaces

Improvement Targets		
✓	Improved street and environmental cleanliness	NI 195
Local Priority Targets		
	Improved street and environmental cleanliness (Neighbourhood Renewal narrowing the gap)	(NI 195)
	% of people who think litter and rubbish in the streets is a problem in their area (including Neighbourhood Renewal Area narrowing the gap)	
	Number of schools involved in Environmental Initiatives	
	Number of Community Groups Involved in Improving the Local Environment	
	Bathing Water Quality	

Outcome 19 Provide a sustainable, safe, efficient, effective and accessible transport system

Improvement Targets		
✓	Access to services and facilities by public transport, walking and cycling	NI 175
Local Priority Targets		
	People killed or seriously injured in road traffic accidents	NI 47
	Children killed or seriously injured in road traffic accidents	NI 48
	Number of bus passenger journeys	
	Bus passenger satisfaction	
	The percentage annual increase in the number of schools with an approved school travel plan	

5.1 APPENDIX 1

Outcome 20 Make better use of natural resources and reduce the generation of waste and maximise recycling

Improvement Targets		
✓	Tonnage of household waste recycled and composted	NI 192
Local Priority Targets		
	Residual household waste per household	NI 191
	Number of Businesses signed up to the 'Green Tourism Business Scheme'	

Outcome 21 Prepare for the impacts of and secure local and global action to tackle Climate Change

Improvement Targets		
✓	Per Capita CO ₂ emissions in the LA area	NI 186
✓	Adapting to climate change	NI 188
Local Priority Targets		
	Reduced energy and water use in schools	

Outcome 22 Promote community involvement in positive action to reduce poverty through fair trade and promoting peace and security

Improvement Targets		
	None	
Local Priority Targets		
	Number of retail establishments offering Fairtrade as an alternative	
	Number of catering establishments offering Fairtrade as an alternative	

Housing

Outcome 23 Balancing Housing Supply and Demand

Improvement Targets		
✓	Number of affordable homes constructed	NI 155
Local Priority Targets		
	Number of homes brought back into use	
	Number of sustainable homes constructed	
	Houses to be demolished for regeneration by Housing Hartlepool	
	Housing Vitality Index with NRA narrowing the gap.	NI 187

Outcome 24 Improving the quality of existing housing

Improvement Targets		
	None	
Local Priority Targets		
	Achieving decent homes standard in social sector housing Achieving decent homes standard in private sector housing including those occupied by private tenants	
	Tackling fuel poverty – people receiving income based benefits living in homes with low energy efficiency ratings	NI 187

Outcome 25 Meeting the Housing Needs of Vulnerable People

Improvement Targets		
✓	Number of vulnerable people achieving independent living	NI 141
✓	Number of vulnerable people who are supported to maintain independent living	NI 142
Local Priority Targets		
	The number of houses adapted or repaired to enable vulnerable people to remain living independently in their own homes	
	The number of households considering themselves homeless who approached the housing advice service and where intervention resolved their situation	
	The percentage of new tenants receiving support from HBC sustaining their tenancies for 6 months	
	Number of failed RSL tenancies (Reward Element)	
	Employment rate 16-24 (Reward Element)	

Culture and Leisure

Outcome 26 Enrich individual lives, strengthen communities and improve places where people live through enjoyment of leisure, culture and sport

Improvement Targets		
✓	Adult participation in sport	NI 8
✓	Engagement in the arts	NI 11
Local Priority Targets		
	Engagement in museum outreach activity by under-represented groups	
	Visits by C2DE (MORI definition of Working Class) visitors to the Museum of Hartlepool	
	Number of people from vulnerable groups engaged in culture, leisure activities and sport	
	Number of learners participating in Adult Learning Programmes	

Outcome 27 Cultural and leisure services better meet the needs of the community, especially disadvantaged areas

Improvement Targets		
✓	Visits to museums or galleries	NI 10
✓	Use of public libraries	NI 9
Local Priority Targets		
	Residents Satisfaction with Sport and Leisure	
	Increase annual Leisure Centre attendances (Including Neighbourhood Renewal narrowing the gap)	
	Increase proportion of residents satisfied with museums/arts (Including Neighbourhood Renewal narrowing the gap)	
	Increase residents satisfaction with public parks and open spaces (Including Neighbourhood Renewal narrowing the gap)	
	Increase residents satisfaction with libraries (Including Neighbourhood Renewal narrowing the gap)	

Strengthening Communities

Outcome 28 To empower local people to have a greater voice and influence over local decision making and the delivery of services

Improvement Targets		
	None	
Local Priority Targets		
	Percentage of adults who feel they can affect decisions that affect their own area (including Neighbourhood Renewal Area narrowing the gap)	NI 4
	Supporting VCS and resident involvement in Partnership working at a neighbourhood, theme partnership and LSP level - the number of individuals participating in local decision making structures who are supported in this role	

Outcome 29 Make a positive contribution

Improvement Targets		
✓	Participation in regular volunteering	NI 6
✓	Young people's participation in positive activities	NI 110
Local Priority Targets		
	Increase the proportion of people undertaking voluntary work/community activity (Including Neighbourhood Renewal Area narrowing the gap)	
	Percentage of people who have been helped by others (unpaid and not relatives) i) over the past year and ii) once a month over the past year (including Neighbourhood Renewal Area narrowing the gap)	
	Access to the Youth Opportunity/Youth Capital Fund: <ul style="list-style-type: none"> No. of applications made by young people to the Funds No. of young people trained and involved in deciding applications No. of individuals or groups benefiting from the Funds 	
	% of young people (and their parents/carers) with learning difficulty and/or disability (as defined by the Learning and Skills Act) participating in their Section 140 assessment arranged via Connexions Personal Advisors to assist their transition to post 16 education and training programmes	

5.1 APPENDIX 1

Outcome 30 Improving quality of life and ensuring service providers are more responsive to neighbourhood needs with particular focus on disadvantaged areas

Improvement Targets		
✓	Overall/general satisfaction with local area	NI 5
Local Priority Targets		
	Increase the proportion of people satisfied with their local area as a place to live (including Neighbourhood Renewal Area narrowing the gap target)	
	Community Vitality Index (including Neighbourhood Renewal Area narrowing the gap target)	

Outcome 31 Improving Financial Inclusion

Improvement Targets		
	None	
Local Priority Targets		
	Council Tax Benefit Take up: <ul style="list-style-type: none"> ○ Number of Council Tax Disabled Reliefs ○ Number of Council Tax Carer Reductions ○ Number of Severely Mentally Impaired Reductions 	
	Local Spend Multiplier (LMB)	



Outcome 32 Freedom from discrimination or harassment

Improvement Targets		
	None	
Local Priority Targets		
	Percentage of people who feel that their local area is a place where people from different backgrounds get on well together (including Neighbourhood Renewal Area narrowing the gap)	NI 1
	Reducing the proportion of people feeling no involvement in the community (including Neighbourhood Renewal Area narrowing the gap indicator)	

New Local Area Agreement 2008-11 Proposed Improvement Targets

This table shows the current status of the three-year target setting for the Improvement Targets that need to be submitted for agreement as designated targets to the Secretary of State on or before the 30 May 2008 for a June sign-off.

The table is presented using the headings required by CLG with the addition of the current status column. In the status column the text in brackets shows the current approach to targets setting as described by CLG in April 2008.

Symbol	Status
	Targets agreed with GONE for designation
?	No feedback received from GONE
N	Currently under negotiation, expected to be a designated target for June sign off
P*	Place or Active People Survey indicator – baseline data is not available and therefore target setting to be postponed to 2009. It is proposed to measure progress using a proxy indicator in year 1
	Government Office unable to include targets for June sign-off
U	Lead partner unable to set targets

5.1 APPENDIX 2

Priority	Indicator(s) Including those from national indicator set (shown with a *)	Baseline	LAA Improvement Targets			Lead partners * denotes overall lead	Current Status
			08/09	09/10	10/11		
NI 151 Local Economy	Overall employment rate	Outturn 2007/08 67% Data Source: Annual Population Survey	67.4%	68%	68.8%	HBC*, Jobcentre Plus, Business Link, One NorthEast	? (Baseline data not available in 2008-09 flexible target to be set)
NI 171 Local Economy	VAT Registration Rate	Outturn 2007/08 23 (SBS November 2006)	24	25	27	Business Link *, HBC. Jobcentre Plus, One NorthEast	✗ (Baseline data not available, GONE not expecting any target for sign-off in June)
NI 166 Local Economy	Average Earnings of employees in the area	£440.60 per week ONS/NOMIS 2007	£460	£480	£499	Business Link* Jobcentre Plus, HBC, One NorthEast	? (Targets to be determined locally)
NI 152 Local Economy	Working age people on out of work benefits	Outturn 2007/2008 21.7%, Data Source Working Age Client Group: Nomis	20.7%	19.7%	18.7%	Jobcentre Plus*, HBC	? (Baseline data not available in 2008-09 flexible target to be set)
NI 153 Local Economy	Working age population claiming out of work benefits in the worst performing neighbourhoods	Outturn 37.2% Datasource 11 wards with 25% or higher from JSU Feb 2008 *32.7% Datasource 8 wards with 25% or higher from NOMIS May 2007	31.7%	30.2%	29.2%	Jobcentre Plus*, HBC	? (Baseline data in place, specific target parameters established)

5.1 APPENDIX 2

Priority	Indicator(s) Including those from national indicator set (shown with a *)	Baseline	LAA Improvement Targets			Lead partners * denotes overall lead	Current Status
			08/09	09/10	10/11		
NI 117 Children & Young People	16 to 18 year olds who are not in education, training or employment (NEET)	9.0% Period ending: 31/12/07	8.4%	8.0%	7.6%	Connexions*, HBC, Jobcentre Plus, LSC	N (Baseline data in place, specific target parameters established)
NI 116 Children & Young People	Proportion of Children in Poverty	28.6% JSU/DWP	25.6%	23.60%	19.7%	Jobcentre Plus*, HBC, One NorthEast	N (Baseline data in place, specific target parameters established)
NI 161 Local Economy	Learners achieving a Level 1 qualification in literacy	TBC	TBC	TBC	TBC	Learning and Skills Council*, Hartlepool College of Further Education, HBC, Probation?	U (Targets to be set at level of statistically significant change)
NI 162 Local Economy	Learners achieving an Entry Level 3 qualification in numeracy	TBC	TBC	TBC	TBC	Learning and Skills Council*, Hartlepool College of Further Education, HBC, Probation?	U (Targets to be set at level of statistically significant change)
NI 163 Local Economy	Working age population qualified to at least Level 2 or higher	64.7% (2006)	+2.4%	+2.4%	+2.4%	Learning and Skills Council*, Hartlepool College of Further Education, HBC	? (Targets to be set at level of statistically significant change)

5.1 APPENDIX 2

Priority	Indicator(s) Including those from national indicator set (shown with a *)	Baseline	LAA Improvement Targets			Lead partners * denotes overall lead	Current Status
			08/09	09/10	10/11		
NI 164 Local Economy	Working age population qualified to at least Level 3 or higher	42.6%	+1.3%	+1.4%	+1.4%	Learning and Skills Council*, Hartlepool College of Further Education, HBC	?(Targets to be set at level of statistically significant change)
NI 120 Adult health & wellbeing	All-age all cause mortality	Need to in Insert Vital sign figures	Need to in Insert Vital sign figures	Need to in Insert Vital sign figures	Need to in Insert Vital sign figures	PCT* NHS Trust, HBC	✍ (Baseline data in place, specific target parameters established)
NI 123 Adult health & wellbeing	16+ current smoking rate prevalence	1344 (2006/07) 4-week quitters all Hartlepool	1000 4-week quitters all Hartlepool	1000 4-week quitters all Hartlepool	900 4-week quitters all Hartlepool	PCT*, HBC	✍ (Targets to be determined locally)
NI 112 Children & Young People	Under 18 conception rates	Need to in Insert Vital sign figures	Need to in Insert Vital sign figures	Need to in Insert Vital sign figures	Need to in Insert Vital sign figures	PCT*, HBC, Connexions, Schools	✍ (Baseline data in place, specific target parameters established)
NI 130 Adult health & wellbeing	Social Care clients receiving Self Directed Support (Direct Payments and Individualised Budgets)	303.2 (204 people)	50% of all Service Users (1544)	75% of all Service Users (2317)	100% of all Service Users (3089)	HBC* PCT	✍ (Targets to be determined locally)
NI 135 Adult health & wellbeing	Carers receiving needs assessment or review and a specific carer's service, or advice and information	10.97% (408/3270)	12%	12.5%	13%	HBC* PCT	✍ (Targets to be determined locally)

5.1 APPENDIX 2

Priority	Indicator(s) Including those from national indicator set (shown with a *)	Baseline	LAA Improvement Targets			Lead partners * denotes overall lead	Current Status
			08/09	09/10	10/11		
NI 16 Safer Communities	Serious acquisitive crime rate	TBC	TBC	TBC	TBC	Police*, HBC	N (Baseline data in place, specific target parameters established)
NI 20 Safer Communities	Assault with injury crime rate	TBC	TBC	TBC	TBC	Police*, HBC	N (Baseline data in place, specific target parameters established)
NI 38 Safer Communities	Drugs related (class A) offending rate	TBC	TBC	TBC	TBC	Police*, HBC, PCT, Probation	✗ (Target parameters not yet provided)
NI 17 Safer Communities	Perceptions of anti- social behaviour	31% (2006/07) LGUSS	Provisional 30%	Provisional 29%	Provisional 28%	HBC*, Police, Fire Authority, RSLs	✗ (Target parameters not yet provided)
NI 195 Environmental Sustainability	Improved street and environmental cleanliness	NI 195 (i) 16.7% (2006/7)	14.5%	14%	13%	HBC*	N (Targets to be determined locally)
		NI 195(ii) 10.3% (2006/7)	8.5%	8%	8%		
NI 175 Local Economy	Access to services and facilities by public transport, walking and cycling	50% (Year: 2006/07) (Source: Tees Valley JSU)	50%	50%	55%	HBC*	N (Targets to be set at level of statistically significant change)
NI 192 Environmental Sustainability	Tonnage of household waste recycled and composted	27.62%	33%	35%	40%	HBC*	N (Baseline data in place, specific target parameters established)

5.1 APPENDIX 2

Priority	Indicator(s) Including those from national indicator set (shown with a *)	Baseline	LAA Improvement Targets			Lead partners * denotes overall lead	Current Status
			08/09	09/10	10/11		
NI 186 Environmental Sustainability	Per Capita CO ₂ emissions in the LA area	9.03 Tonnes CO ₂ per capita 2005 (DEFRA Local and National estimates)	8.92 Tonnes CO ₂ per capita by 2009	8.80 Tonnes CO ₂ per capita By 2010	8.69 Tonnes CO ₂ per capita by 2011	HBC*, Environment Agency	N (Targets to be determined locally)
NI 188 Environmental Sustainability	Adapting to climate change	Baseline level 0 2007/2008	Level 1	Level 2	Level 3	HBC*, Environment Agency	✍ (Targets to be determined locally)
NI 155 Local Economy	Number of affordable homes constructed	2006/7 10 (2007 Housing Strategy Statistical Appendix) 2007/8 19 (current forecast)	20	75	100	HBC*, RSLs	✍ (Baseline data in place, specific target parameters established)
NI 141 Tackling exclusion and promoting equality	Number of vulnerable people achieving independent living	70% (2007/08)	71%	72%	73%	HBC*, RSLs, PCT	✍ (Baseline data in place, specific target parameters established)
NI 142 Tackling exclusion and promoting equality	Number of vulnerable people who are supported to maintain independent living	98% (2007/08)	95%	95%	95%	HBC*, RSLs, PCT	N (Baseline data in place, specific target parameters established)
NI 8 Stronger Communities	Adult participation in sport	19.1 % (2005/06)	21.1%	22.1%	23.1%	HBC*, Sport England	✍ (Targets to be set at level of statistically significant change)

5.1 APPENDIX 2

Priority	Indicator(s) Including those from national indicator set (shown with a *)	Baseline	LAA Improvement Targets			Lead partners * denotes overall lead	Current Status
			08/09	09/10	10/11		
NI 11 Stronger Communities	Engagement in the arts	TBC	TBC	TBC	TBC	HBC*, Arts Council, Museums Libraries and Archives Council	P (Targets to be set at level of statistically significant change)
NI 10 Stronger Communities	Visits to museums or galleries	28% (2006 Ipsos Mori Household Survey)	29%	Not set as Mori survey is taken bi annually	30%	HBC*, Arts Council, Museums Libraries and Archives Council	P (Targets to be set at level of statistically significant change)
NI 9 Stronger Communities	Use of public libraries	50% (2006 Ipsos Mori Household Survey)	52%	Not set as Mori survey is taken bi annually	54%	HBC*, Museums Libraries and Archives Council	P (Targets to be set at level of statistically significant change)
NI 6 Stronger Communities	Participation in regular volunteering	14% (2006 Ipsos Mori Household Survey)	15%	Not set as Mori survey is taken bi annually	16%	HVDA*	P (Targets to be set at level of statistically significant change)
NI 110 Children & Young People	Young people's participation in positive activities	Local Authority Youth Service reach only 2068 = 23% of young people in 13-19 age range, figures submitted for NYA audit	30% of target age range	40% of target age range	50% of target age range	HBC*	⌘ (Baseline not available, target setting to be postponed to 2009)

5.1 APPENDIX 2

Priority	Indicator(s) Including those from national indicator set (shown with a *)	Baseline	LAA Improvement Targets			Lead partners * denotes overall lead	Current Status
			08/09	09/10	10/11		
NI 5 Stronger Communities	Overall/general satisfaction with local area	83% (2006 Ipsos Mori Household Survey)	84%	Not set as Mori survey is taken bi annually	85%	HBC*	P (Targets to be set at level of statistically significant change)

5.1 APPENDIX 2

The following targets have been agreed in a separate negotiation process with the Department for School and Families.

Priority (Children & Young People - Enjoy and Achieve)	Indicator(s) Including those from national indicator set (shown with a *)	Baseline (2006-07 Academic Year)	LAA Improvement Targets			Lead partners * denotes overall lead
			08/09	09/10	10/11	
NI 72	Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy	38.4%	45.7%	44.9%	TBC	HBC*, Primary Schools
NI 73	Achievement of level 4 or above in both English and Maths at Key Stage 2	75.2%	Target not required for Summer 2008.	82%	TBC	HBC*, Primary Schools
NI 74	Achievement at level 5 or above in both English and Maths at Key Stage 3	68.5%	Target not required for Summer 2008.	77%	TBC	HBC*, Secondary Schools
NI 75	Achievement of 5 or more A-C grades at GCSE or equivalent including English and Maths	39%	44%	52%	TBC	HBC*, Secondary Schools
NI 83	Achievement at level 5 or above in Science at KS3	69.20%	77%	80%	TBC	HBC*, Secondary Schools
NI 87	Secondary School persistent absence rate	6.00%	5.80%	5.55%	5.53%	HBC*, Secondary Schools
NI 92	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation	45.70%	39.30%	39.06%	TBC	HBC*, Primary Schools

5.1 APPENDIX 2

Priority (Children & Young People - Enjoy and Achieve)	Indicator(s) Including those from national indicator set (shown with a *)	Baseline (2006-07 Academic Year)	LAA Improvement Targets			Lead partners * denotes overall lead
			08/09	09/10	10/11	
	Stage Profile and the rest					
NI 93	Progression by 2 levels in English between Keystage 1 and Keystage 2	83.60%	Target not required for Summer 2008.	97%	TBC	HBC*, Primary Schools
NI 94	Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2	80.70%	Target not required for Summer 2008	97.00%	TBC	HBC*, Primary Schools
NI 95	Progression by 2 levels in English between Key Stage 2 and Key Stage 3	23.50%	Target not required for Summer 2008	33.00%	TBC	HBC*, Secondary Schools
NI 96	Progression by 2 levels in Maths between Key Stage 2 and Key Stage 3	56.70%	Target not required for Summer 2008	65.00%	TBC	HBC*, Secondary Schools
NI 97	Progression by 2 levels in English between Key Stage 3 and Key Stage 4	6.80%	Target not required for Summer 2008	65.20%	TBC	HBC*, Secondary Schools
NI 98	Progression by 2 levels in Maths between Key Stage 3 and Key Stage 4	20.20%	Target not required for Summer 2008	31.70%	TBC	HBC*, Secondary Schools
NI 99	Children in Care reaching level 4 in English at Key Stage 2	Summer 2007 = 33%	Current Y6 cohort 20%	Current Y5 cohort 43%	Current Y4 Cohort 25%	HBC*, Primary Schools
NI 100	Children in Care reaching	Summer 2007 =	Current Y6	Current Y5	Current Y4	HBC*, Primary Schools

5.1 APPENDIX 2

Priority (Children & Young People - Enjoy and Achieve)	Indicator(s) Including those from national indicator set (shown with a *)	Baseline (2006-07 Academic Year)	LAA Improvement Targets			Lead partners * denotes overall lead
			08/09	09/10	10/11	
	level 4 in Maths at Key Stage 2	50%	Cohort 30%	Cohort 43%	Cohort 25%	
NI 101	Children in Care achieving 5 A – C GCSE's (or equivalent) at Key Stage 4 (including English and Maths)	Summer 2007 = 9%	Current Y11 Cohort 11%	Current Y10 Cohort 18%	Current Y9 Cohort 25%	HBC*, Secondary Schools

CABINET REPORT

12th May 2008



Report of: Director of Children's Services

Subject: CHILDCARE SUFFICIENCY ASSESSMENT 2007-2008

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To advise Cabinet of the results of the Childcare Sufficiency Assessment 2007-2008.
- 1.2 To advise Cabinet of the proposed Childcare Sufficiency Action Plan for 2008-2009.
- 1.3 To seek approval for publication of the Childcare Sufficiency Assessment 2007-2008 as per regulations detailed in Section 11 of the Childcare Act 2006.

2. SUMMARY OF CONTENTS

- 2.1 The Childcare Act 2006 requires local authorities to undertake a number of new duties one of which is to shape and support the development of childcare provision in their local area in order to make it flexible, sustainable and responsive to the needs of the community. The overall aim of the Childcare Act is that parents will be able to find childcare locally that meets their needs and enables them to make a real choice about training and work.
- 2.2 Local authorities are required under Clause 11 of the Act to assess childcare provision in their area. The results of the assessment form the basis of the Childcare Sufficiency Assessment (CSA).
- 2.3 Local authorities are required to undertake their first Childcare Sufficiency Assessment during 2007-2008 and to publish a final copy in April 2008. Hartlepool's assessment is publicly available as a draft and is on the LA website for consultation. There is a further requirement to

keep the assessment under review (annually) with a full assessment repeated every three years.

- 2.4 Hartlepool's Childcare Sufficiency Assessment provides an overall up-to-date picture of the supply of childcare in the town together with opinions of parents and carers of their use and demand for childcare.
- 2.5 The completed assessment includes an Action Plan for 2008-2009 (Appendix 16) detailing work that must be undertaken by the Local Authority and key stakeholders in order to improve the take up and availability of childcare in the town.

3. RELEVANCE TO CABINET

- 3.1 The Childcare Sufficiency Assessment is a new legal duty for Local Authorities under Section 11 of the Childcare Act 2006.

4. TYPE OF DECISION

- 4.1 Non key

5. DECISION MAKING ROUTE

- 5.1 Cabinet 12th May 2008

6. DECISION(S) REQUIRED

- 6.1 To note the contents of the Childcare Sufficiency Assessment 2007-2008 and Action Plan 2008-2009.
- 6.2 To approve the publication of the Childcare Sufficiency Assessment and Action Plan as per Section 11 of the Childcare Act 2006.

Report of: Director of Children's Services

Subject: CHILDCARE SUFFICIENCY ASSESSMENT 2007-2008

1. PURPOSE OF REPORT

- 1.1 To advise Cabinet of the results of the Childcare Sufficiency Assessment 2007-2008.
- 1.2 To advise Cabinet of the Childcare Sufficiency Action Plan for 2008-2009.
- 1.4 To seek approval for publication of the Childcare Sufficiency Assessment and Action Plan as per Section 11 of the Childcare Act 2006.

2. BACKGROUND

- 2.1 The Childcare Bill and subsequent Childcare Act 2006 requires local authorities to undertake a number of new duties one of which is to shape and support the development of childcare provision in their local area in order to make it flexible, sustainable and responsive to the needs of the community. The overall aim of the Childcare Act is that parents will be able to find childcare locally that meets their needs and enables them to make a real choice about training and work.
- 2.2 Local authorities are required under Clause 11 of the Act to assess childcare provision in their area. The result of this assessment forms the basis of the Childcare Sufficiency Assessment (CSA).
- 2.3 Local authorities are required to undertake their first Childcare Sufficiency Assessment during 2007-2008 and to publish a final copy by the end of April 2008. There is a further requirement to keep the assessment under review (annually) with a full assessment repeated every three years.
- 2.4 Hartlepool's CSA provides an overall up-to-date picture of the supply of childcare in the town together with opinions of parents and carers on their use of, and demand for, childcare. The CSA methodology is set out in Appendix 1.
- 2.5 The completed assessment includes a significant number of appendices. These are essential in order to ensure we publish all the information that is required of us as part of the Act. The appendices largely feature statistics on the number of places available, the take up

of places and the range of careschemes in the town. Of particular importance however is the Action Plan for 2008-2009 (Appendix 16) detailing work that must be undertaken by the Local Authority and key stakeholders in order to improve the take up, availability and affordability of childcare in the town.

- 2.6 It is important to note that the Local Authority's duty is to ensure sufficient childcare only for those parents and carers that *work* or are in *training* that may reasonably result in work. It is not our duty to provide childcare in order to fill any gaps identified as part of the assessment. Instead, we must work with the private and voluntary sector to seek solutions. A further duty is to support settings in their long term sustainability which is crucial in order for parents to have confidence in their childcare choices.
- 2.7 The government has not given a definition of 'sufficient childcare', however for Hartlepool's purposes a number of key factors have been linked to sufficiency:
- a parent/carer has access to impartial information to help them locate and choose suitable childcare (Families Information Service);
 - a parent/carer has a choice of quality careschemes to choose from;
 - a parent/carer has information and support in accessing the financial support that they are entitled to.

3. METHODOLOGY

- 3.1 A quantitative research methodology was selected. This was based on the principles suggested by the Childcare Sufficiency Assessment guidance. Three questionnaires were designed in order to gather the necessary information to support the assessment process. Questionnaires were designed and developed to collect data and views from three core groups: childcare providers, employers and parents/parents to be.
- 3.2 Questionnaires were distributed during October and November 2007 with returns still being received up until January 2008.
- 3.3 Questionnaires were sent to the following:
- 177 to registered and unregistered childcare providers in the town;
 - 527 to Hartlepool companies (companies with 5+ employees) in the town;
 - 15,000 to parents and carers in the town.

4. FINDINGS FROM CHILDCARE PROVIDERS

- 4.1 The CSA identified 177 registered and unregistered careschemes in the town offering 3,766 registered and unregistered childcare places to

children and young people aged 0-16 years. A return rate of 61% was achieved as part of the research process. (Appendices 5-15 relate to data received from childcare providers).

- 4.2 Childcare providers reported 898 vacancies out of 3,766 places. This equates to a vacancy rate of 23.8%.
- 4.3 Opening hours of careschemes vary. The availability of childcare outside of the 9-5 day can be broken down as follows:
- providers offering Bank Holiday care;
 - 2 offering early morning care (pre 7.30am);
 - 4 offering evenings (after 6pm);
 - 3 offering overnight care and 27 offering school teacher training/ professional development days.

It should be noted that the majority of these unsocial care hours are offered by childminders.

- 4.4 Charges for careschemes vary. Some school-based provision is offered at a lower cost as their overheads are already covered by the running costs of the school. Some childcare providers have been able to secure funding to support the cost of their provision. Ultimately, a variety of reasons influence the wide range of costs that parents pay. Before school provision ranges from 20p to £3.50 per session, after school provision from 40p to £4.65 per session, holidays from £4.55 - £10 per day, daycare from £110 - £128 per week and childminding from £110 - £150 per week.
- 4.5 Providers' opinions of the current childcare market varied, however they all agreed that:
- providing a service that is sustainable whilst at the same time offering parents some form of flexibility is difficult;
 - many providers are not prepared to alter their careschemes to accommodate parents;
 - no providers are prepared to offer care covering shift patterns, overnight care or care in a child's own home;
 - providers do not feel they are consulted in the development of childcare, children's centre and/ or extended schools services.

5. FINDINGS FROM EMPLOYERS

- 5.1 125 employers with more than 5 employees responded to the survey giving a return rate of 23.7%. Those employers who responded operated in a wide range of sectors with the highest returns from public services (24%) and manufacturing (16.8%).
- 5.2 59.2% of companies advised that more than half of their workforce were women and 92% of companies employed staff on contracts of

less than 16 hours a week. These people are by the very nature of their hours of work ineligible for Tax Credits that can be claimed in order to make childcare more affordable.

- 5.3 47.2% of companies expected staff to work nights, 68% expected staff to work weekends and 48% expected staff to work Bank Holidays yet childcare provider data shows that there is not necessarily corresponding childcare places to meet employee needs.
- 5.4 However, 78.4% of employers did not feel that childcare was a barrier to recruitment.
- 5.5 Employers' opinions can be summarised as follows:
 - the majority of employers do not feel that childcare is a barrier to recruitment;
 - those employers that do feel childcare is a problem in recruitment felt that cost, lack of flexibility and opening hours were barriers;
 - many employers offer contracts of less than 16 hours a week meaning parents are not eligible to apply for Tax Credits;
 - a significant number of employers routinely expect staff to work weekends, Bank Holidays and shifts.

6. FINDINGS FROM PARENTS

- 6.1 1351 parents responded to the consultation with a breakdown as follows:

- 24.9% were male;
- 74.6% were female;
- 11.25% were aged under 19 years;
- 88% were aged over 20 years;
- 1.1% were from 'parents to be';
- 5.9% of respondents were full or part time students.

Of the 1351 responses received, the parents and carers had responsibility for 2486 children aged under 17 years and living at home with them. This equates to 14.4% of the total population of children and young people in Hartlepool. 2.5% of respondents had children that they categorised as black or minority ethnic and 9.7% advised that their children had special educational needs. (Appendices 2-4 relate to data on parents).

- 6.2 19% of parents earned less than £10,000 per year, all of whom were lone parents, and 40% earned less than £20,000 a year.
- 6.3 24.9% of parents are looking for childcare in the next 12 months of which 49 require childcare full time, 173 require childcare part time and 174 will need it occasionally. 331 respondents need childcare during

‘normal working hours’ whilst 38 require weekends, 71 need evenings and 12 need overnight care.

- 6.4 13.9% of parents were getting some form of financial support towards the cost of their childcare of which 11% advised they were in receipt of Tax Credits.
- 6.5 35.6% of parents want childcare in order to work, 10% for the social and learning opportunities for their child and 4.3% in order to study.
- 6.6 21% of respondents said they had problems getting childcare.
- 6.7 In general, parents’ opinions can be summarised as follows:
- many parents prefer to use informal childcare and rely on family and friends or care for their children themselves;
 - many parents feel that the cost of childcare (when added to the general cost of living) is not affordable;
 - many parents are not applying for the financial support they are entitled to (eg Tax Credits);
 - many parents are happy with their childcare choices;
 - some parents feel that there are noticeable gaps in the childcare market;
 - some parents are concerned about the quality of care and the age and experience of childcare staff.

7. ACTION PLAN 2008-2009

- 7.1 The results of the Childcare Sufficiency Assessment have been condensed into an action plan for 2008-09 (Appendix 16). Actions relate to solutions for childcare providers, employers and parents. The action plan will be implemented by the Childcare Market Officer in conjunction with key partners both within and outside the local authority.

8. FINANCIAL IMPLICATIONS

- 8.1 Further Childcare Sufficiency Assessments and the undertaking of the action plan for 2008-2009 will be funded through the Sure Start Grant from the Department for Children, Schools and Families. There are therefore no further cost implications for the Council.

9 RISK IMPLICATIONS

- 9.1 The Childcare Act 2006 places a duty on the local authority to undertake and publish a Childcare Sufficiency Assessment. The following assessment and plan ensures that this duty is being covered.

10. EQUALITY AND DIVERSITY ISSUES

- 10.1 All childcare should be inclusive and the Childcare Sufficiency Assessment has highlighted issues that need addressing in terms of equality and diversity. The action plan (Appendix 16) addresses these issues.

11. SECTION 17: CRIME AND DISORDER ACT

- 11.1 The overall aim of the Childcare Act 2006 is that parents will be able to find childcare locally that meets their needs and enables them to make a real choice about training and work. This enables families to support their children therefore contributing to better outcomes for families and children.

12. RECOMMENDATION(S)

- 12.1 Cabinet is recommended to:
- approve the Childcare Sufficiency Assessment and associated action plan;
 - agree to the publication of the Childcare Sufficiency Assessment 2007-08.



Hartlepool Borough Council

**Childcare Sufficiency Assessment for the period
2007/08**

March 2008

SureStart

Acronyms List

BME	Black and Minority Ethnic
BSF	Building Schools for the Future
CIS	Children's Information Service
CSA	Childcare Sufficiency Assessment
CSD	Children's Services Directory
CYP P	Children and Young People's Plan (The BIG Plan)
DCSF	Department for Children, Schools and Families
HBC	Hartlepool Borough Council
HMRC	Her Majesty's Revenue and Customs
IMD	Index of Multiple Deprivation
LA	Local Authority
SEN	Special Educational Need

List of Definitions

After school provision – registered or unregistered childcare that takes place after school has finished – usually 3.20pm – 6.00pm term time only

Before school provision – registered or unregistered childcare that takes place before school and ends when school starts – usually 7.45am – 9.00am term time only

Carescheme – generic Ofsted terminology for the different types of childcare provision

Childcare provider – registered or unregistered provider of formal childcare

Childminder – registered childcare provider that operates childcare in their own home on a self employed basis usually 50+ weeks of the year

Daycare – for the purposes of the CSA full daycare is the registered provision of childcare (day nursery) for children aged under 5 years from early in the morning until early evening – usually 7.30am – 6.00pm usually 50+ weeks of the year

Extended school service – a service offered on school site or through school signposting and that is available outside of the curriculum and beyond the school day usually term time only

Holiday playscheme – organised and registered provision of play opportunities during key dates in the school holiday calendar

Holiday provision – registered childcare that operates during school holidays – usually 8.30am – 6.00pm

Integrated care – the care of children aged 3 and 4 years old before and/or after their nursery education – eg childcare on a morning followed by lunch and then school nursery class

Free nursery entitlement – the statutory provision of 12.5 hours of free early education per week for children aged 3 and 4 years – usually offered by schools as an am or pm session (term time only) and by private providers as part of the full daycare offer

Ofsted – Office for Standards in Education with responsibility for the registration and inspection of formal childcare

Registered childcare – childcare that operates for more than 2 hours per session and must be inspected and approved by Ofsted

Special Educational Need – for the purposes of the CSA this includes both perceived and formally identified physical and learning disabilities

Tax credit – administered by HMRC, a preferential tax rate offered to eligible individuals depending on a number of contributing factors including hours worked and gross income earned

Unregistered childcare – childcare that operates for less than 2 hours per session and therefore cannot be registered by Ofsted

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Introduction

The Childcare Sufficiency Assessment (CSA) is divided into 5 key areas:

1. **Context** - setting out the legislative framework within which the Local Authority must work
2. **Profile** – setting the scene for Hartlepool with key statistics relating to the CSA
3. **Audits** –
 - **Childcare places audit** detailing the number of registered and unregistered active and inactive childcare places available in Hartlepool and the reported take up of said places
 - **3 and 4 year old nursery education places audit** detailing the number of free nursery entitlement places available in the maintained and private/voluntary/independent (PVI) sector and the reported take up of said places
 - **Extended Schools audit** detailing the range of extended services available in or through schools
4. **Survey results** – headlines from childcare providers, employers and parents
5. **Key issues** highlighted by the CSA and **the way forward**.

Context

The **SureStart, Extended Services and Early Years team** operates within the Children's Services Department, Hartlepool Borough Council. The team has a wide remit and is largely funded by the General SureStart Grant. The team's duties include:

- delivery of the Children's Information Service (CIS)
- officer support to develop and sustain flexible and affordable childcare provision across the town
- raising the quality of childcare provision in the town including the training and development of the childcare workforce
- delivery of the SureStart Children's Centre and Extended Services core offers
- development and delivery of play opportunities for children and young people in the town.

The Childcare Act 2006 legislates the role local authorities must play as strategic leaders in facilitating the local childcare market. The Act reinforces the framework within which most LAs already work (ie that childcare is developed and delivered in partnership with the PVI sector) and focuses in particular on sufficient, sustainable and flexible childcare that is responsive to parents' needs. In brief the Act details the following LA duties:

- Section 6 - a duty to secure, **so far as is reasonably practicable**, that the provision of childcare is sufficient to meet the requirements of parents in the LA's area in order to enable them to work or undertake education or training leading to work
- Section 7 - a related duty to secure free early years provision for pre-school children of a prescribed age
- Section 11 - a duty on local authorities to undertake a **childcare sufficiency assessment**. This assessment is the LA's first step towards securing sufficient provision, enabling the identification of gaps and establishing plans to meet the needs of parents so that it can fulfill the Section 6 childcare sufficiency duty.

The Childcare Sufficiency Assessment is a measurement of the nature and extent of the need for, and supply of, childcare within the local area. It is intended to help the local authority identify where there are gaps in the market and – in consultation with parents, communities and employers – plan how to support the market to address them. The assessment duty is particularly concerned with the supply of, and demand for, **formal childcare** which may be registered, unregistered, or approved and which meets the

needs of 'working parents'. It also applies to the early years provision which local authorities must secure, free of charge, for eligible children aged 3 to 4 years.

Sufficient childcare is defined in Section 6 of the 2006 Act as "sufficient to meet the requirements of parents in the local authority's area who require childcare in order to enable them –

- to take up, or remain in, work, or
- to undertake education or training which could reasonably be expected to assist them to obtain work".

Key aims of the CSA for Hartlepool Borough Council

As well as fulfilling government requirements, the CSA offers HBC the opportunity to identify:

- the number of care schemes in the town and the number of places that they offer
- occupancy levels within care schemes
- employment working patterns in Hartlepool and to compare these with care scheme information paying particular attention to opening hours and atypical hours
- what childcare choices parents and carers are currently making, what childcare parents need in the next 12 months and what (if any) barriers are preventing parents from taking up formal care
- the need for new provision
- potential sustainability issues of childcare providers.

Profile of Hartlepool

Headlines

A comprehensive profile of Hartlepool can be found in the Children and Young People's Plan (CYPP) – 'The Big Plan'. In brief and specifically in relation to the CSA, Hartlepool can be summarised as follows:

- The Borough as a whole covers 9,386 hectares and is predominantly rural with four distinct villages however the population is largely concentrated in the urban area
- Overall the **population** of 90,100 (Nomis, 2006) is projected to decline slightly over the next ten years, with the older age groups increasing and the younger age groups reducing
- The **ethnic minority population** (including travellers, asylum seekers and refugees) is low (1.9%) but significant
- According to the 2004 **Index of Multiple Deprivation** (IMD), eight out of Hartlepool's seventeen wards are among the top 10% most deprived in England, with five of these wards being in the top 3%
- **Unemployment** in January 2006 stood at 4.4% compared to 2.6% nationally. In addition to this the 2001 census indicated that 60.1% of households (22,684) had a car, 8.7% (3,234) were single families and 21.4% (7,986) were households with dependent children
- 35.1% of the **working age population** of the town are employed in managerial, professional and technical positions, with 23.6% employed in administrative and skilled trades, 21.7% as plant and machine operatives and 19.4% in service, sales and customer service occupations (NOMIS, 2007)

- 40.1% of the working age population have **qualifications** to NVQ 3 or above however 17.4% have no qualifications
- Average **Gross weekly pay** for full time male workers is £508 and for female full time workers £353.50, higher than that of the North East but lower than that of Great Britain
- There are 6 secondary **schools**, 31 primary schools and 2 special schools in Hartlepool. Hartlepool Borough Council is in wave five of the Building Schools for the Future (BSF) programme and will shortly begin consultation on the Primary Capital Programme, both of which will have a significant impact on school provision in Hartlepool
- **Teenage pregnancy** rates in Hartlepool are high (64.1 per 1000 females aged 15-17 in 2004) in comparison with the national average (42.1 per 1000) and regional comparators
- There are 17,225 **children and young people** in Hartlepool (JSU, 2007) of which 31.9% are aged 4 years and under, 38.9% are aged between 5 and 10 years and 32.9% are aged 11-14 years. See Appendix 2 for full details broken down into age groups and wards
- In November 2007 Hartlepool had 148 children in care comprising 115 in foster care, 19 placed with relatives and friends, 5 in residential care, 4 with their parents, 1 in hospital and 3 in residential school
- 3,082 children aged 3-17 years are recorded by schools as having a **Special Educational Need** (SEN). In addition, in November 2007 HBC was supporting 110 **children with disabilities**, 12 of which were aged 0-4 years and 47 of which were aged up to 10 years
- Of the 81,195 young people and adults of working age in Hartlepool 8.6% are claiming Incapacity Benefit or Severe Disability Allowance, 6% are claiming Income Support, 2.8% are claiming Job Seeker's Allowance and 1.9% are claiming Lone Parent support. See Appendix 3 for full details of **benefit claimants** in Hartlepool broken down by ward
- Hartlepool has the lowest take up of **Tax Credits** (which are administered by Her Majesty's Revenue and Customs (HMRC) and are a *credit* as opposed to a *benefit*) compared to any other authority across the North East. 700 Hartlepool families benefited from the childcare element of the tax credit in 2005-06 compared to 4,500 families that HMRC believe may be eligible according to their information. See Appendix 4 for full details of the take up of Tax Credits in Hartlepool and the region
- There are significant developments in **housing stock** in Hartlepool. Hartlepool Revival in partnership with New Deal for Communities and local builders are in the process of demolishing 1940s housing stock in the town centre and replacing it with a reduced number of high quality homes for sale or rent. In addition, HBC's planning department saw 6,798 new dwellings committed and completed between 2004 and 2007 with a further 177 new permissions granted to date for 07/08. A significant amount of new housing stock is in the Middle Warren (Throston) area of the town, at the Marina and Victoria Harbour which is both privately owned or rented.

Childcare Places Audit

It should be noted that childcare providers, available childcare places and occupancy within settings changes on a daily, weekly, monthly and termly basis.

177 registered and unregistered careschemes were contacted in October 2007 as part of the CSA process. 108 completed questionnaires were returned (61%).

Completed questionnaires together with Ofsted data and Officer knowledge identified the following:

- In October 2007 there were 157 **registered active careschemes** in the town comprising 97 childminders, 16 daycare, 8 holiday, 5 integrated care, 20 before school, 10 after school and 1 sessional provider offering a total of 3,267 registered places. Appendix 5 shows the number of registered active careschemes by ward and Appendix 6 shows the number of available places in registered active careschemes by ward.
- There were 20 **unregistered active careschemes** in the town comprising 15 before school providers, 4 after school providers and 1 holiday playscheme offering a total of 499 unregistered places. Appendix 7 shows the number of unregistered active careschemes by ward and Appendix 8 shows the number of available places in unregistered active careschemes by ward.
- There were 32 **inactive registered and unregistered careschemes** in the town – largely childminders that are currently not operating however have chosen to keep their registration open.
- ***This gives a total of 177 registered and unregistered careschemes in the town who in October 2007 were offering 3,766 registered and unregistered childcare places. Broadly, this equates to 21.8 children to every one childcare place. (Nb not all parents require a childcare place.)***
- All registered and unregistered careschemes offer **inclusive childcare** however in October 2007 there were 3 registered and 1 unregistered dedicated SEN children with disabilities careschemes – this comprises 2 holiday playschemes and 2 after school careschemes. Providers who responded to the survey reported 182 children with SEN disabilities taking up childcare places.
- In October 2007 providers that responded to the survey reported 898 **vacancies** out of the total available active registered and unregistered childcare places. This equates to 23.8% of all places being vacant however this should be treated with caution – vacancies change daily and particularly around school term start dates when children move into nursery education and full time school. In addition not all childcare providers responded to the survey nor did those that did respond complete the vacancy information. A breakdown of vacancies can be found in Appendix 9.
- 94 children were on **waiting lists** for childcare places in both registered and unregistered provision. Reasons for the waiting lists included – child not yet old enough to join, parent preparing to return to work, suitable sessions not yet available.
- **Opening hours** of careschemes vary. The availability of childcare outside of the 9-5 day can be broken down as follows – 8 providers offering Bank Holiday care, 2 offering early morning care (pre 7.30am), 4 offering evenings (after 6pm), 3 offering overnight care and 27 offering school PD days. It should be noted that the majority of these unsocial care hours are offered by childminders.
- **Charges for careschemes** vary. Many providers reach their costs by establishing their breakeven point – ie their total running costs divided by the maximum number of children they are able to care for. Some school based provision is able to be offered

at a lower cost as their overheads are already covered by the school. Some childcare providers (including schools) have been able to secure funding to support the cost of their provision. Ultimately, a variety of reasons influence the wide range of costs that parents pay. Before school provision ranges from 20p to £3.50 per session, after school provision from 40p to £4.65 per session, holidays from £4.55 - £10 per day, daycare from £110 - £128 per week and childminding from £110 - £150 per week. A breakdown of charges by ward can be found in Appendix 10.

- Many care schemes provide a ***pick up and drop off service to schools*** throughout the town. This is largely offered by childminders although some daycare providers and out of school providers offer the service at an extra cost. All schools are serviced by childminders although childminders are rarely required at secondary schools. Out of school club care scheme providers struggle to collect children from all of the villages on the outskirts of the town.

Free Nursery Entitlement - 3 and 4 Year Old Nursery Education Places Audit

Every 3 and 4 year old child in Hartlepool is entitled to receive 12.5 hours per week of free nursery education from the term following their third birthday. This is in line with Government legislation. Nursery education can be provided by both the maintained and PVI sector (including childminders) providing they follow the Department for Children, Schools and Families (DCSF) 'Code of Practice' and are listed in the LA's 'Directory of Approved Nursery Education Providers'. If a child takes their nursery education place in a maintained setting this does not guarantee the child a place in that school. Admissions criteria apply to children aged 5+ years attending maintained schools. Parents can choose where their child takes up their free entitlement depending on availability of places with individual providers. The LA has a duty to ensure there are sufficient free nursery entitlement places in the town. In summary:

- In March 2007 there were 2,115 ***children aged 3 and 4 years*** in Hartlepool. Depending on their date of birth, some of the 4 year olds will be eligible for a free nursery entitlement place and some will be in full time school
- According to October 2007 headcount data 1,383 children were accessing their free entitlement in a ***maintained setting*** and 135 children were accessing their entitlement in a ***non-maintained setting*** giving a total of 1,518 children taking up free entitlement. Of the 1,518, 5 children were from outside of Hartlepool. All of children from the non-maintained settings were accessing their sessions with registered daycare providers and none were using childminders
- 1 child was accessing their free nursery entitlement in both a maintained and non-maintained setting
- In October 2007 the total number of ***free nursery entitlement places available in maintained settings*** was 1,618
- In October 2007 the total number of free nursery entitlement places taken up in maintained settings was 1,382
- In October 2007 the number of ***free nursery entitlement places taken up*** in non-maintained settings was 130
- There are 1,618 places available in maintained settings however the PVI sector remains flexible in the number of places they provide and respond to market need as required.

Extended Services Audit

All schools in Hartlepool (primary, secondary and special) are **extended schools offering a varied menu of activities** on or off school site outside of 'normal' school hours. This includes activities before school, during lunch breaks, after school and in some cases holidays. Some activities are provided free of charge and some must be paid for. Some are offered by the school and some by partners in the PVI sector. All extended services support the curriculum and enable children and young people to enjoy a varied menu of activities in a safe and secure environment. A full audit of the extended services provision available in each school split by the five children's centre and extended schools localities is available in Appendix 11 - 15.

Results of Provider Survey

Childcare providers' opinions, views and thoughts on the childcare market were captured as part of the CSA in order to determine a number of factors. Headline responses are summarised below :

- 86% of providers think there is **a good mix of childcare provision** in the town
- 66.6% of providers felt there was **sufficient provision**
- 13.8% of providers felt there is **too much provision**
- 80.5% of providers are confident of their **sustainability** over the next 12 months
- 72.2% of providers feel like they know what **financial support** is available to parents. 108 providers were advising parents of Tax Credits, 27 knew about vouchers and 12 promoted student financial support
- In total providers reported 650 parents getting some form of help towards childcare fees
- 3.7% of providers felt they are **consulted** in terms of children's centre and extended services provision
- 91.6% of providers know about the **CIS**
- 48% of providers are prepared to **expand their provision** if the market demands it however none of the providers were prepared to consider care to cover shift patterns or overnight care
- 18.5% of providers have a **waiting list** with some 94 children currently waiting for places. These places can be broken down as follows: 56 children aged 0-2 years, 27 children aged 3-4 years and 11 children aged over 5 years
- Providers currently care for 708 **children with SEN** of which 15 are getting financial support for the care of the child
- According to providers 66 **BME** children are currently using childcare

The table below indicates the number of providers that are willing to trial different forms of childcare (i.e. different to that which they already operate) subject to evidence that there is a market need.

Table 1. Types of childcare that providers are willing to trial

Types of care that providers are willing to trial

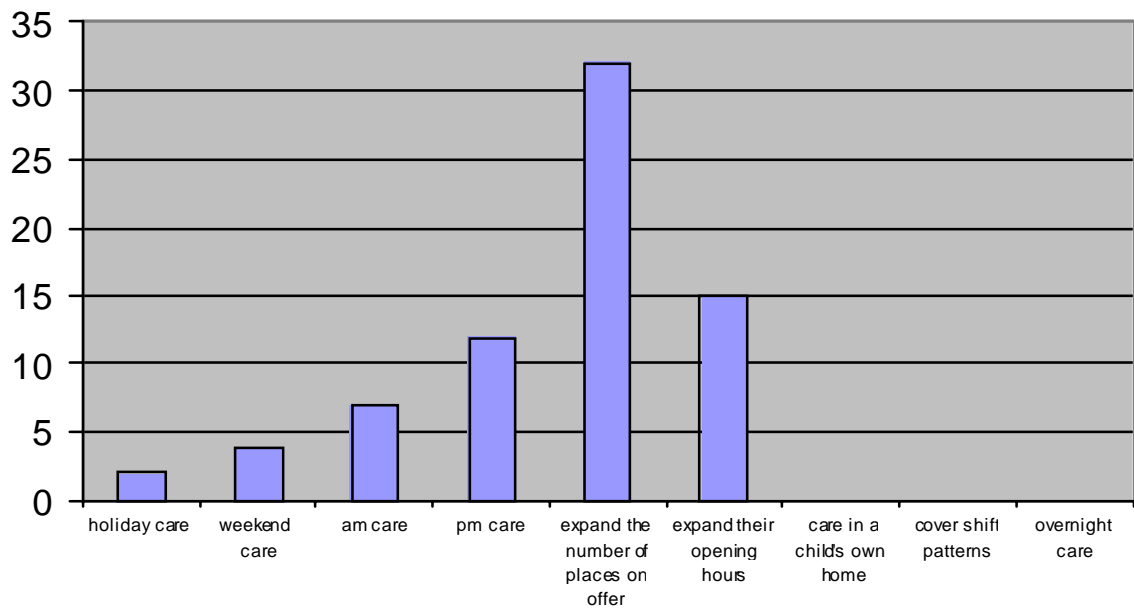
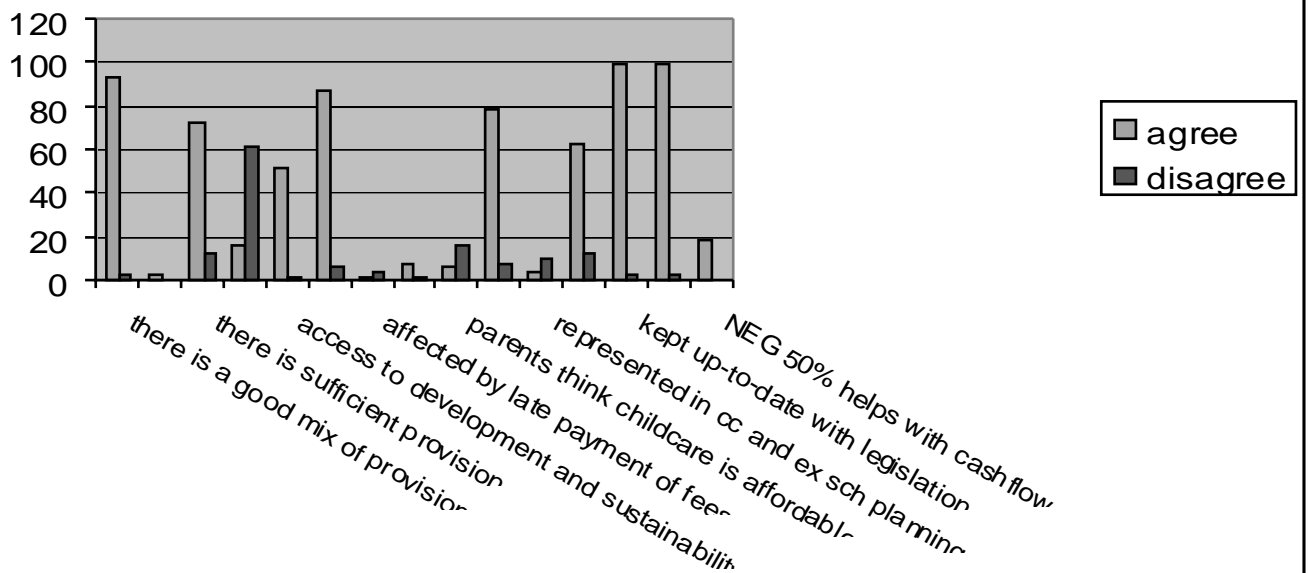


Table 2. Views of childcare providers on a range of issues

Views of childcare providers



Results of Employer Survey

Childcare is at the heart of government policy in terms of reducing child poverty. The LA has a duty to ensure sufficient childcare is in place in order to enable parents and carers to train and/ or work. As part of the CSA process it was important to collect the views of employers in order to establish if childcare has ever proved a barrier to recruitment and retention of staff and to ascertain working patterns of employees that can be matched against the current childcare market. In summary:

- 527 employers with more than 5 employees were sent a questionnaire in September 2007 and 125 returns were received giving a return rate of 23.7%
- Those employers who responded operated in a wide range of sectors with the highest returns from public services (24%) and manufacturing (16.8%)
- 31.2% of companies employed between 21-50 staff and 20% employed 11-20 staff
- 59.2% of respondents advised that more than 50% of their workforce were women
- 92% of companies employed staff on **contracts of less than 16 hours a week**. These people are by the very nature of their hours of work ineligible for Tax Credits
- 47.2% of companies expected staff to work **nights**, 68% expected staff to work **weekends** and 48% expected staff to work **Bank Holidays**
- 24% of employers offer their staff **childcare support** with 15.2% operating a salary sacrifice/ voucher scheme. Reasons for not offering childcare support included 'business too small', 'children are a matter of choice', 'predominantly male workforce', 'not a company priority', 'no facilities' and 'no funding'
- 78.4% of employers did not feel that childcare was a **barrier to recruitment**
- 6.4% of employers highlighted that childcare was a barrier to recruitment/ retention and reasons included cost, inflexibility and hours of availability.

Results of Parents Survey

The methodology in Appendix 1 clearly sets out how parents were consulted as part of the CSA. 1351 responses were received – a 9% return on the number of questionnaires that were distributed. 24.9% of the respondents were male and 74.6% were female. 11.25% were aged under 19 years and 88% were aged over 20 years. 15 questionnaires (1.1%) were from parents to be. 5.9% of respondents were full or part time students. All parent data is available by ward if required. Key headlines include:

- The parent questionnaire aimed to identify salary levels within families. Affordability of childcare is often raised as a barrier in the take up of formal care. Whilst official statistics show Hartlepool salaries to be higher than that of the North East but lower than that of Great Britain (gross weekly pay for full time male workers is £508 and for female full time workers £353.50) this did not correlate with information provided by parents as part of the project. 19% (259 respondents) earned **less than £10,000** per year all of whom were lone parents. 40% (549 respondents) earned **less than £20,000** a year
- Of the 1,351 responses received, the parents and carers had responsibility for 2,486 children aged under 17 years and living at home with them. This equates to 14.4% of the total population of children and young people in Hartlepool. 2.5% of respondents had children that they categorised as BME and 9.7% advised that their children had SEN

- 24.9% (337 respondents) are **looking for childcare in the next 12 months** of which 49 require childcare full time, 173 require childcare part time and 174 will need it occasionally. 331 respondents need childcare during 'normal working hours' whilst 38 require weekends, 71 need evenings and 12 need overnight care
- 13.9% of parents were getting some form of **financial support** towards the cost of their childcare of which 11% advised they were in receipt of tax credits
- 35.6% of parents want **childcare in order to work**, 10% for the social and learning opportunities for their child and 4.3% in order to study
- 21% of respondents said they had **problems getting childcare**.

Table 3. Factors affecting parents/ carers choice of childcare

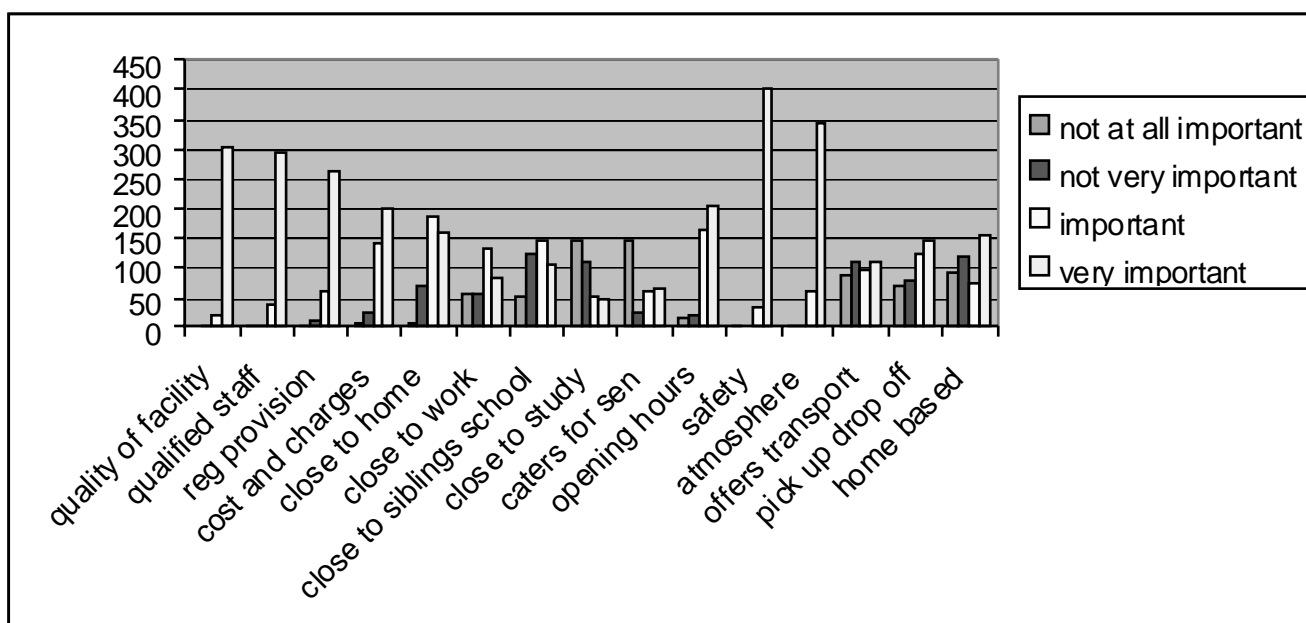


Table 4. Reasons why parents find childcare difficult to meet their needs

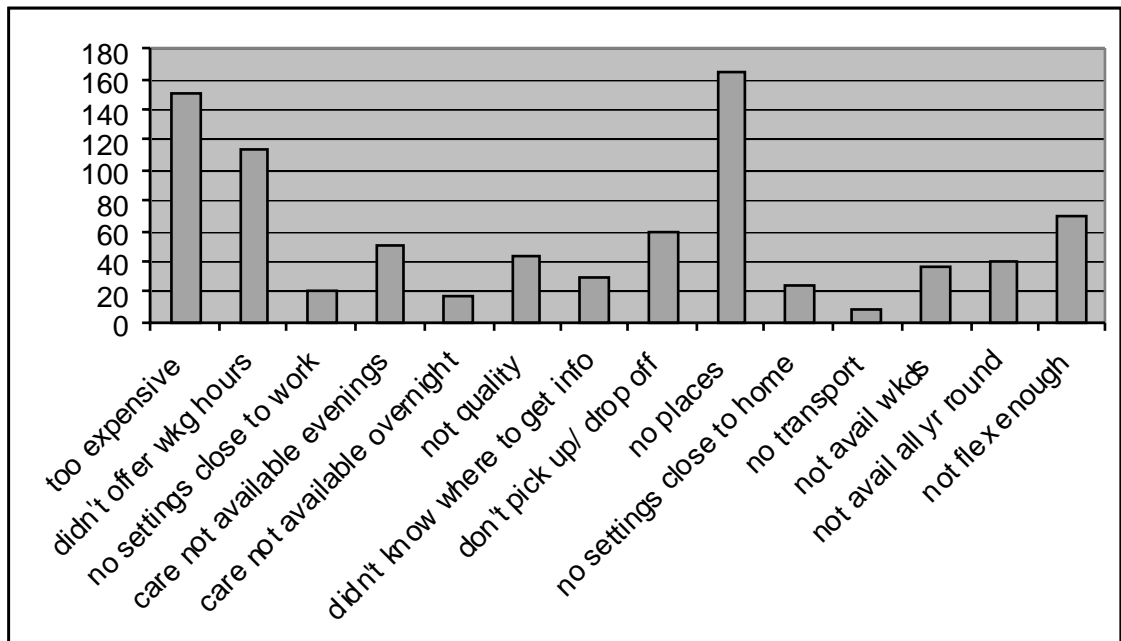
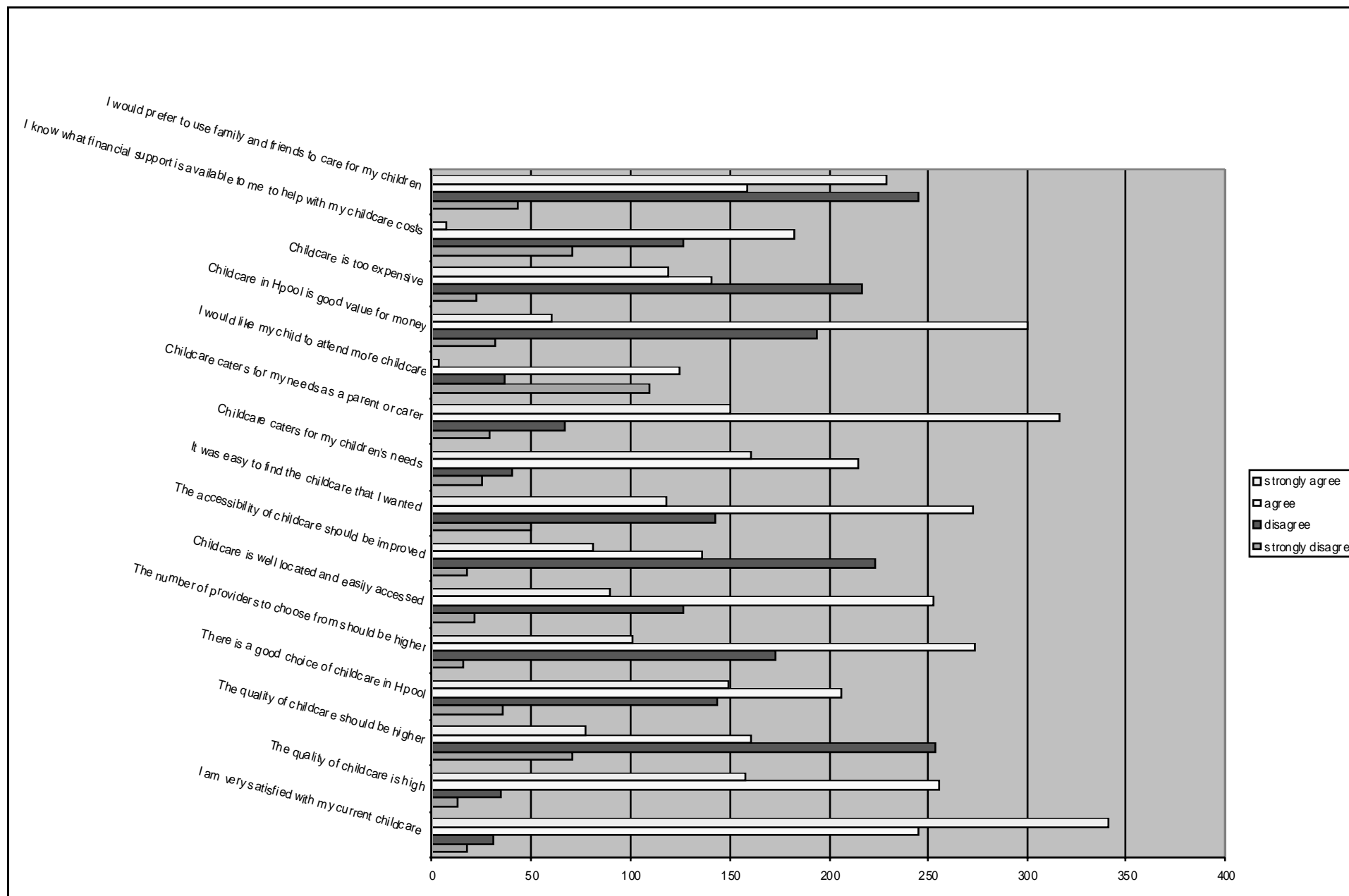


Table 5. Parents/ carers opinions on childcare



6.1 APPENDIX A

Generally parents completed all or most of the questionnaire and 215 took the time to complete a free text response box raising any issues they had in relation to childcare. Their comments can be grouped into 7 key areas:

- **Quality of childcare** – in particular parents perceive childcare workers as young, unqualified and inexperienced
“Nurseries are ‘production lines’, young staff, high turnover, little individual attention...”
- **Cost of childcare** – too expensive and in many cases inconsistent
“I have always used family and friends for my childcare due to the fact that on our salaries, to maintain a fairly reasonable standard of living we have been unable to pay for childcare....our lifestyle is by no means extravagant....once again I feel abandoned as an ordinary working parent paying the full price for everything...”
- **Lack of flexibility** – no provision on a weekend or evening for parents that work atypical hours
“It’s almost impossible to find a flexible childminders to cover shift work...there is no overnight care available as with weekends...”
- **Lack of holiday care**
“Found childcare easily when they were pre-school. Now I need childcare in the holidays only, and this is more difficult to get and I feel the standards aren’t quite as high.”
- **Lack of provision for children with disabilities/ SEN** – providers may be keen to look after a child but cannot afford the extra staffing
“There was no place for my disabled child though I could have a place for my other child. The places I asked felt unable to give my disabled child adequate supervision as they felt they were already overstretched.”
- **Unfair distribution of school based provision** – why do some schools have before and after school provision and some do not?
“I would like a clear understanding of why school to school breakfast club and after school clubs vary in costs? This is not a small difference, but a very substantial amount.”
- **No need for childcare** – parents should care for children themselves or use trusted extended family.
“I feel strongly that I wanted to ensure my children were cared for by myself and family as I feel society has too much focus on work, money and employment and insufficiency family values.”

A number of parents expressed concern regarding the lack of childcare in Elwick, Hart and Clavering. Similarly, West Park and Eldon Grove Primary Schools were highlighted as lacking in on-site out of school care schemes.

“Schools should be providing care pre and post school. Our school recently stopped a local childcare provider from using the school building. Not very helpful – people work shifts these days and have early starts...”

Weekends, shift work and school holidays (including Christmas) were highlighted as real problem areas for many parents.

Many parents felt that whilst their school offered before and/or after school provision there were **not enough places** considering the number of children in the school. The differences in costs of out of school provision was also highlighted.

The ideal scenario for many parents was summed up as follows:

“Quality childcare should be freely available to all, regardless of age, sex, gender, ethnic background or income. I often feel those left in charge of children are too young and inexperienced. They have little understanding of children’s needs, which is why I prefer to look after my own children or rely on trusted friends.”

A Play Strategy for Hartlepool

Many parents use play opportunities for their childcare requirements. For this reason the views and opinions of children and young people highlighted in the Play Strategy have been used in order to inform the CSA. During 2007 children and young people were consulted as part of the development of Hartlepool’s ‘Play Strategy’. HBC officers consulted with children and young people aged 0-19 years and presented their views and opinions in Hartlepool’s first ever ‘Play Strategy’. This document clearly sets out 4 key areas for children and young people:

- Where do they play?
- Barriers to play?
- Where would they like to play?
- What would they like to see developed in Hartlepool?

This information in many ways corresponds to some of the views and opinions of parents collected as part of the CSA and are a useful source of additional views that should be taken into account as we consider how to address the CSA findings. A copy of the ‘Play Strategy’ can be obtained from Children’s Services, HBC, on 01429 523411.

In summary it is worth noting the following:

When asked where do they play children responded with –

- After school clubs and activities
- Breakfast club
- Holiday clubs and playschemes
- Play groups
- School

When asked about barriers to play children responded with –

- Cost
- Cost of transport
- Lack of transport
- Too far to walk

When asked where would you like to play –

- Childcare club
- Playschemes during school holidays
- Use of school facilities

When asked what they would like to see developed –

- Access to school fields
- More after school clubs
- Play activities in school
- Playschemes
- Saturday club
- Supervised activities
- Weekend and holiday activities

In summary

Childcare Providers:

- Providing a service that is sustainable whilst at the same time offering parents some form of flexibility is difficult
- Many providers are not prepared to alter their care schemes to accommodate parents
- No providers are prepared to offer care covering shift patterns, overnight care or care in a child's own home
- Providers do not feel they are consulted in the development of childcare, children's centre and/ or extended schools services.

Employers:

- The majority of employers do not feel that childcare is a barrier to recruitment
- Those employers that do feel childcare is a problem in recruitment felt that cost, lack of flexibility and opening hours were barriers
- Many employers offer contracts of less than 16 hours a week meaning parents are not eligible to apply for Tax Credits
- A significant number of employers routinely expect staff to work weekends, Bank Holidays and shifts.

Parents:

- Many parents prefer to use informal childcare and rely on family and friends or care for their children themselves
- Many parents feel that the cost of childcare (when added to the general cost of living) is not affordable
- Many parents are not applying for the financial support they are entitled to (eg Tax Credits)
- Many parents are happy with their childcare choices
- Some parents feel that there are noticeable gaps in the childcare market – namely in the villages, holiday care and in certain schools
- Some parents are concerned about the quality of care and the age and experience of childcare staff.

Children and Young People:

- Childcare is not necessarily seen as something a child has to go to so that their parents can work – for some children it is a play opportunity
- Children and young people need better access to school sites and facilities – the extended schools agenda should go some way to addressing this
- Children want more play activities both in and outside of school particularly during school holidays and at weekends
- Cost, transport and access are an issue – children must rely on their parents or carers to support the cost of the activity and often getting them to and from the site.

HBC:

- The LA has no control over the opening or closure of childcare. This can lead to an unstable market. However the LA can work with all potential and current providers to encourage a sustainable mixed economy of care

- The LA cannot subsidise the cost of childcare however it can promote the benefit of Tax Credits and signpost parents and providers to alternative sources of financial support
- The LA cannot force parents to use formal childcare (nor would it want to) however it can promote the benefits of good quality formal childcare
- The LA can raise the profile of childcare in Hartlepool and further market the services of the CIS
- The LA can encourage employers to work within new legislation relating to flexible working and encourage childcare providers to develop careschemes that better suit parents' working patterns.

Key Issues

On the surface the ratio of children to registered and unregistered childcare places appears high. However, not all parents require a childcare place; many parents use informal and will continue to use informal childcare; older children do not want to attend 'formal' careschemes preferring generally to access extended services or to simply go home alone.

Vacancies versus waiting lists – providers report significant vacancies and yet parents have their children on waiting lists. Reasons for vacancies include: no demand from parents in that carescheme locality; parents cannot afford the carescheme prices; childcare opening hours do not meet the parents' needs. Reasons for waiting lists include parents want to use a particular carescheme because of the quality/ cost/ location; carescheme is near to a parent's place of work. Also, it is worth noting that there may be waiting lists in some carescheme and children on waiting lists in other careschemes simply because parents do not know about what childcare and available places is on offer.

Three and four year old free nursery entitlement – at first glance it appears that there is not enough places in the maintained sector compared to the population of three and four year olds. However, not all four year olds require a free nursery place as some are already in school; the PVI sector offer places that bridge the gap in the maintained sector; not every child wants a place; some children only take up part of their entitlement; some children take up their entitlement out of town in another LA.

Sufficient childcare – it is important to remember that for the purposes of the CSA the LA has a duty to ensure sufficient childcare for only those parents that are in training and/ or work. Sufficient childcare is not intended to cover play opportunities, opportunities for social interaction with other children or respite for parents.

Gaps – whilst some gaps have been highlighted as part of the CSA (holidays, villages, weekends etc) it is important to address the needs of parents against the business case for the development of a sustainable setting.

The Way Forward

The resulting data from this CSA has enabled HBC to gain a more thorough understanding of the needs of childcare providers, employers and parents. Valuable data has been gathered in particular on parents' views and opinions and this can be shared with childcare providers in order to begin a review of the childcare market in Hartlepool. It is impossible to

be sure if Hartlepool has sufficient childcare – there are too many varying factors to be taken into account, not least the fact that it is impossible to find out what every parent in Hartlepool wants or indeed meet individual parents' needs. However, the CSA has highlighted a number of crucial issues and to this end key recommendations include:

- Further rigorous analysis of the data returned from the CSA paying particular attention to where there are clear gaps in the market (from the provider data) and where parents feel there are gaps in the market (from the parent data)
- The development of a marketing strategy leading to improved promotion of childcare through the CIS and other suitable opportunities
- Meetings with childcare provider networks to share the CSA data and to encourage their thoughts on how to adjust care schemes to better suit the flexibility required by parents
- Continuous consultation with parents regarding their views and opinions of childcare and their changing childcare needs
- Better promotion of Tax Credits and in particular of the Childcare Element which can offset the costs of formal childcare - this includes promotion to childcare providers, employers and parents
- Better promotion of other forms of financial support for parents
- The preparation of a comprehensive Action Plan with key objectives, timescales and allocation of duties for officers to put into practice the findings of the CSA during 08/09.

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Appendices

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| 2 | No of children and young people in Hartlepool broken down by wards |
| 3 | Benefit claimant data for Hartlepool |

- 4 Take up of Tax Credits in Hartlepool and the region
- 5 Registered active careschemes by ward
- 6 Available places in registered active careschemes by ward
- 7 Unregistered active careschemes by ward
- 8 Available places in unregistered active careschemes by ward
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- 12 Map OOS
- 13 Map CM
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- 16 Action Plan

Hartlepool Borough Council - Childcare Sufficiency Assessment (CSA) 2008
Methodology

Collection of demographical and statistical data

In order to fully understand the childcare market in Hartlepool it is important to consider the demographic make up of the town. A variety of statistics were collected in order to inform the sufficiency assessment. These included:

- population statistics and predicted trends
- employment/ unemployment statistics
- benefit claimant information including the take up of Tax Credits
- 'hard to reach group' statistics including lone parents, BME, children with disabilities, children in care
- dwellings information and projected housing stock changes.

Questionnaires

A quantitative research methodology was selected. This was based on the principles suggested by the CSA guidance. Three questionnaires were designed in order to gather the necessary information to support the assessment process. Closely following the CSA regulations, questionnaires were designed and developed to collect data and views from three core groups: childcare providers, employers and parents/ parents to be.

Questionnaires were distributed during October and November 2007 with returns still being received up until January 2008.

Data validity

The number of questionnaires distributed compared to those returned (particularly in relation to the parents' survey) was low therefore the data must be used with caution. Whilst the number of questionnaires returned was pleasing, the overall percentage of returns raises the question of the validity of the data interpreted.

Childcare provider questionnaire

Registered and unregistered childcare provider information is stored on the Local Authority's 'iChis' database, an electronic database that is managed by the Children's Information Service (CIS). The database receives regular data downloads from Ofsted with up-to-date registered childcare provision and allows for the storage of local unregistered childcare provider information, children's services/ activities information (The Children's Services Directory – CSD) and is also able to record contact with enquirers such as parents and professionals.

The childcare provider questionnaire was designed in an effort to collect and store as much of the provider data onto the iChis database as possible. The CIS team sent out 157 questionnaires to registered childcare providers in the town - 97 childminders, 16 daycare, 8 holiday, 5 integrated care, 20 before school, 10 after school and 1 sessional provider and a further 20 questionnaires to unregistered providers – 1 holiday playscheme, 15 before school clubs and 4 after school clubs.

In total 177 providers were consulted. (NB Crèches, parent and toddler groups and other informal care providers were not consulted as part of the CSA process. As per

CSA their services are not designed to support parents with childcare choices that enable the carer to train or work.)

Employer questionnaire

The CSA guidelines specify the need to consult with employers over the availability of childcare to suit working parents' needs. In addition, Jobcentre Plus was keen to know what (if any) barriers childcare poses to recruitment and retention. A short questionnaire was designed in order to collect the employer data, views and opinions. Tees Valley Joint Strategy Unit's 'Linkdata' team supplied the employer database which included 527 Hartlepool companies with more than 5 employees and excluded all public sector businesses including schools and LA departments.

Parent questionnaires

Much thought was given as how best to collect parent data and views. The CSA guidelines suggest a range of methodologies including quantitative data collection. HBC decided to consult as widely as possible in Hartlepool on childcare sufficiency and to this end a questionnaire was designed that would collect information on parents' actual use of childcare provision, their projected need for childcare provision in the next 12 months, take up and opinion of the 3 and 4 year old free nursery entitlement and their general thoughts on choice, affordability and availability of childcare in the town.

The parent questionnaires were distributed widely. This included:

- all 3 and 4 year old children attending nursery class in either the maintained or private, voluntary and independent (PVI) sector
- all school age children (5 – 16 years)
- all parents currently using registered childcare provision through a SureStart Children's Centre integrated care provider
- all parents and parents to be accessing SureStart children's centres
- parents and parents to be accessing the Teenage Pregnancy Support Service
- students and learners at Hartlepool Sixth Form College and Hartlepool College of Further Education
- parents/ parents to be attending group support at Hartlepool PATCH, Hartlepool Special Needs Support Group, Hartlepool Families First, The Salaam Centre, Parents and Children Together, The Mosque
- parents accessing the Children's Information Service.

Some 15,000 questionnaires were distributed. Parents were encouraged to return their completed forms to their local school, Children's Centre or childcare provider or direct to Hartlepool Borough Council. A pre-paid envelope was included to support the process. Over 1400 completed parent responses were received from a wide variety of sources. Some parents completed more than one questionnaire – this was usually because they had more than one child. Following a de-duplication exercise, 1351 questionnaires were available for analysis.

Data analysis

Data from all three questionnaires was stored in suitable worksheets and interrogated in order to extract the required information. A full list of the various data sheets and statistics available as part of this research is available in Appendix 17.

Hartlepool Borough Council – Childcare Sufficiency Assessment (CSA) 2008
Population figures for children

'Extract of PCT GP Registrations' (JSU, 2007) summarising the number of children and young people in Hartlepool.

	Age Groups					
Ward	0-2	3-4	5-7	8-10	11-14	0-14
Brus	325	175	275	300	365	1,435
Burn Valley	275	140	200	215	345	1,170
Dyke House	250	170	235	245	350	1,245
Elwick	50	30	65	60	95	300
Fens	110	85	130	180	270	770
Foggy Furze	195	120	175	215	335	1,030
Grange	190	105	195	195	285	970
Greatham	35	20	55	65	110	280
Hart	220	150	215	240	310	1,130
Owton	300	200	260	265	390	1,430
Park	130	105	190	185	335	930
Rift House	180	135	205	250	360	1,130
Rossmere	205	155	195	210	275	1,040
St. Hilda	220	125	195	175	310	1,025
Seaton	220	120	200	245	335	1,115
Stranton	230	120	175	215	270	1,005
Throston	245	150	255	235	335	1,215
Hartlepool Total	3,380	2,115	3,210	3,495	5,070	17,225

6.1 APPENDIX 3

Hartlepool Borough Council - Childcare Sufficiency Assessment (CSA) 2008 Benefit Claimant Information

Data obtained from Jobcentre Plus (DWP, 2007) summarises Hartlepool's benefit recipient population as follows:

Ward Name	Total Population	Population Aged 16 - 59	Incapacity Ben/ Severe Disability Allowance	IS	JSA	Lone Parent	BME as % of population	People with no qualifications	Claimants Aged 16 - 24	Claimants Aged 25 - 49	Claimants Aged 50+
Brinkburn	5,116	2,960	465	365	195	140	0.9%	1397	214	522	285
Brus	5,164	2,816	625	485	195	125	1.9%	1756	186	629	396
Dyke House	5,996	3,367	680	570	235	180	1.4%	2029	244	746	417
Elwick	1,612	981	55	10	10	5	0.0%	300	4	31	52
Fens	6,139	3,421	410	230	100	95	0.3%	1799	108	394	306
Grange	6,001	3,436	350	150	115	25	2.6%	1064	84	330	227
Greatham	2,225	1,280	120	45	25	20	0.1%	580	23	86	110
Hart	5,375	3,269	275	80	70	20	0.9%	1142	37	217	217
Jackson	5,453	3,277	550	475	240	155	2.6%	1546	186	682	291
Owton	4,798	2,682	575	525	225	210	1.0%	1738	212	686	356
Park	5,516	2,815	380	220	115	70	1.7%	1530	103	389	251
Rift House	5,568	3,161	285	120	75	40	0.6%	1350	82	236	230
Rossmere	4,756	2,599	510	330	130	80	0.7%	1689	117	476	338
St. Hilda	6,488	3,571	785	575	215	160	0.6%	2250	234	740	503
Seaton	6,018	3,447	300	95	70	30	0.9%	1328	42	200	263
Stranton	4,970	2,786	665	600	260	195	1.7%	1715	209	788	412
Throston	7,416	4,466	400	160	120	35	1.6%	1580	89	339	302
TOTAL	81,195	45,818	7,030	4,875	2,275	1,550		23,213	2,085	7,152	4,654

Hartlepool Borough Council – Childcare Sufficiency Assessment (CSA) 2008
Take up of Tax Credits and the Childcare Element

DCSF data from 2007 shows the take up of Tax Credits in Hartlepool compared to other authorities in the North East and in particular the take up of the childcare element of the credit, which can be used to offset the cost of registered childcare.

	2005-2006		
	Benefiting from childcare element in 2005-2006 (thousands)	Entitled to more than family element in 2005-2006 (thousands)	Childcare element ratio in 2005-2006 (percent)
ENGLAND	281	1771	16%
NORTH EAST	15	107	14%
Darlington UA	0.8	4.4	18%
Hartlepool UA	0.7	4.5	16%
Middlesbrough UA	1.0	6.6	15%
Redcar & Cleveland UA	1.0	5.8	17%
Stockton-on-Tees UA	1.3	8.0	16%
Durham	2.5	21.0	12%
Northumberland	1.6	11.9	13%
Gateshead	1.1	8.0	14%
Newcastle-upon-Tyne	1.2	9.2	13%
North Tyneside	1.3	8.2	16%
South Tyneside	0.9	6.2	15%
Sunderland	1.6	13.3	12%

ACTIVE CARESCHEMES BY WARD

6.1
APPENDIX 5

Carescheme Type	Number of REGISTERED ACTIVE Careschemes	Carescheme Type	Number of REGISTERED ACTIVE Careschemes
Brus		Rift House	
Childminder	1	Childminder	9
Full Daycare	2	Full Daycare	1
Holiday Playscheme	1	Holiday Scheme	1
Holiday Scheme	2	Out of School AM	1
Integrated care	1	Out of school PM	2
Out of School AM	3	Total	14
Out of school PM	4	Rossmere	
Total	14	Childminder	2
Burn Valley		Full Daycare	1
Childminder	6	Holiday Playscheme	2
Total	6	Integrated care	1
Dyke House		Out of School AM	3
Childminder	5	Out of school PM	3
Full Daycare	1	Total	12
Holiday Scheme	1	Seaton	
Out of school PM	1	Childminder	4
Total	8	Full Daycare	1
Elwick		Integrated care	1
Childminder	3	Out of school PM	1
Total	3	Total	7
Fens		St Hilda	
Childminder	8	Childminder	2
Total	8	Full Daycare	1
Foggy Furze		Holiday Playscheme	1
Childminder	1	Holiday Scheme	1
Holiday Playscheme	2	Out of School AM	2
Out of School AM	1	Out of school PM	2
Out of school PM	3	Sessional Daycare AM	1
Sessional Daycare AM	1	Sessional Daycare PM	1
Sessional Daycare PM	1	Total	11
Total	9	Stranton	
Grange		Childminder	2
Childminder	4	Full Daycare	3
Full Daycare	1	Holiday Scheme	2
Out of School AM	1	Out of School AM	1
Out of school PM	1	Out of school PM	2
Sessional Daycare PM	1	Total	10
Total	8	Throston	
Greatham		Childminder	7
Childminder	5	Full Daycare	1
Holiday Playscheme	1	Holiday Scheme	1
Total	6	Integrated care	1
Hart		Out of School AM	1
Childminder	8	Out of school PM	2
Out of School AM	1	Total	13
Out of school PM	1	Grand Total	157
Total	10		
Owton			
Childminder	2		
Full Daycare	1		
Holiday Scheme	2		
Out of School AM	1		
Out of school PM	2		
Sessional Daycare AM	1		
Total	9		
Park			
Childminder	7		
Full Daycare	1		
Holiday Playscheme	1		
Total	9		

AVAILABLE REGISTERED PLACES BY CARESCHEME BY WARD						APPENDIX 6		
No of available reg places			REG CARESCHEME TYPE			WARD		
5	Childminder							
128	Full Daycare							
24	Holiday Playscheme							
73	Holiday Scheme							
8	Integrated care							
68	Out of School AM							
121	Out of school PM							
427								
30	Childminder							
30								
27	Childminder							
56	Creche							
25	Full Daycare							
16	Holiday Scheme							
16	Out of school PM							
140								
16	Childminder							
16								
44	Childminder							
44								
5	Childminder							
60	Creche							
88	Holiday Playscheme							
24	Out of School AM							
96	Out of school PM							
47	Sessional Daycare AM							
26	Sessional Daycare PM							
346								
24	Childminder							
48	Creche							
55	Full Daycare							
24	Out of School AM							
16	Out of school PM							
32	Sessional Daycare PM							
199								
28	Childminder							
56	Holiday Playscheme							
84								
37	Childminder							
32	Out of School AM							
32	Out of school PM							
101								
10	Childminder							
45	Creche							
15	Full Daycare							
68	Holiday Scheme							
24	Out of School AM							
68	Out of school PM							
32	Sessional Daycare AM							
262								
39	Childminder							
75	Full Daycare							
35	Holiday Playscheme							
149								

Unregistered Careschemes

6.1
APPENDIX 7

Unregistered Carescheme Type	Carescheme Total	Ward Total
Holiday Playscheme - Unregistered	1	
Out of School AM - Unregistered	1	
Brus		2
Out of School AM - Unregistered	2	
Dyke_House		2
Out of School AM - Unregistered	1	
Fens		1
Out of School AM - Unregistered	1	
Foggy_Furze		1
Out of School AM - Unregistered	4	
Owton		4
Out of School AM - Unregistered	1	
Park		1
Out of School AM - Unregistered	2	
Rift_House		2
Out of School AM - Unregistered	1	
Stranton		1
Out of School AM - Unregistered	2	
Throston		2
Out of School PM - Unregistered	1	
Owton		1
Out of School PM - Unregistered	1	
Rift_House		1
Out of School PM - Unregistered	1	
Rossmere		1
Out of School PM - Unregistered	1	
Stranton		1
Grand Total unregistered careschemes		20

UNREGISTERED PLACES BY WARD

6.1
APPENDIX 8

Unregistered Carescheme Type	No of available unreg places	Ward
Out of School AM	48	Brus
Holiday Playscheme	48	Brus
	96	Brus Total
Out of School AM	16	Dyke House
Out of School AM	32	Dyke House
	48	Dyke House Total
Out of School AM	33	Fens
	33	Fens Total
Out of School AM	30	Foggy Furze
	30	Foggy Furze Total
Out of School AM	30	Owton
Out of School PM	20	Owton
Out of School AM	32	Owton
Out of School AM		Owton
Out of School AM	16	Owton
	98	Owton Total
Out of School AM		Park
	0	Park Total
Out of School AM	20	Rift House
Out of School PM	30	Rift House
Out of School AM	48	Rift House
	98	Rift House Total
Out of School PM	24	Rossmere
	24	Rossmere Total
Out of School AM	24	Stranton
Out of School PM		Stranton
	24	Stranton Total
Out of School AM	24	Throston
Out of School AM	24	Throston
	48	Throston Total
	499	Grand Total

VACANCIES AS NOTIFIED BY PROVIDER

VACANCIES AS NOTIFIED BY PROVIDER								
Carescheme type	Number of Careschemes	Total by carescheme						
		0-2	3-4	5-7	8-10	11-14	15-17	
Childminder	1	2	1	0	1	0	0	0
Day Nursery	3	21	12	9	0	0	0	0
Holiday Playscheme	1	0	0	0	0	0	0	0
Holiday Scheme	2	4	0	3	0	1	0	0
Holiday Playscheme Unregistered	1 unknown							
Integrated care	1	8	8	0	0	0	0	0
Out of school AM unregistered	1 unknown							
Out of school AM	3	0	0	0	0	0	0	0
Out of school PM	4	4	0	3	0	1	0	0
Total vacancies by ward	Brus	39	21	15	1	2	0	0
Childminder	6	15	6	4	5	0	0	0
Total vacancies by ward	Burn_Valley	15	6	4	5	0	0	0
Childminder	5	6	3	0	3	0	0	0
creche	2	6	3	3	0	0	0	0
Day Nursery	1	0	0	0	0	0	0	0
Holiday Scheme	1	0	0	0	0	0	0	0
Out of school AM unreg	2	4			2	2		
Out of school AM	1	0	0	0	0	0	0	0
Out of school PM	1	8	0	0	2	6	0	0
Total vacancies by ward	Dyke_House	24	6	3	7	8	0	0
Childminder	3	6	1	1	3	1	0	0
Total vacancies by ward	Elwick	6	1	1	3	1	0	0
Out of school AM unreg	1 unknown							
Childminder	9	16	8	0	8	0	0	0
Total vacancies by ward	Fens	16	8	0	8	0	0	0
Childminder	1	3	1	0	2	0	0	0
creche	2	0	0	0	0	0	0	0
Holiday Playscheme	2	0	0	0	0	0	0	0
Out of school AM unreg	1	20			8	12		
Out of school AM	1	6	0	0	3	3	0	0
Out of school PM	3	16	0	0	13	3	0	0
Sessional Day Care AM	1	0	0	0	0	0	0	0
Sessional Day Care PM	1	0	0	0	0	0	0	0
Total vacancies by ward	Foggy_Furze	45	1	0	18	6	0	0
Childminder	4	4	3	1	0	0	0	0
creche	2	0	0	0	0	0	0	0
Day Nursery	2	0	0	0	0	0	0	0
Out of school AM	1	0	0	0	0	0	0	0
Out of school PM	1	0	0	0	0	0	0	0
Sessional Day Care PM	1	0	0	0	0	0	0	0
Total vacancies by ward	Grange	4	3	1	0	0	0	0
Childminder	6	16	7	0	7	1	1	0
Holiday Playscheme	1	0	0	0	0	0	0	0
Total vacancies by ward	Greatham	16	7	0	7	1	1	0
Childminder	10	10	7	0	3	0	0	0
Out of school AM	1	3	0	0	3	0	0	0
Out of school PM	1	5	0	0	0	5	0	0
Total vacancies by ward	Hart	18	7	0	6	5	0	0

VACANCIES AS NOTIFIED BY PROVIDER

Carescheme type	Number of Careschemes	Total by carescheme						
		0-2	3-4	5-7	8-10	11-14	15-17	
Childminder	2	3	1	0	2	0	0	0
creche	2	1	0	0	0	0	1	0
Day Nursery	1	1	0	1	0	0	0	0
Holiday Scheme	2	0	0	0	0	0	0	0
Out of school AM unreg	4 unknown							
Out of school AM	1	0	0	0	0	0	0	0
Out of school pM unreg	1 unknown							
Out of school PM	2	0	0	0	0	0	0	0
Sessional Day Care AM	1	8	8	0	0	0	0	0
Total vacancies by ward	Owton	13	9	1	2	0	1	0
Childminder	8	16	6	2	7	1	0	0
Day Nursery	1	10	0	10	0	0	0	0
Out of school AM unreg	1 unknown							
Holiday Playscheme	1	0	0	0	0	0	0	0
Total vacancies by ward	Park	26	6	12	7	1	0	0
Childminder	10	16	4	0	12	0	0	0
Day Nursery	1	6	3	3	0	0	0	0
Holiday Scheme	1	0	0	0	0	0	0	0
Integrated care	1	0	0	0	0	0	0	0
Out of school AM unreg	2 unknown							
Out of school AM	1	0	0	0	0	0	0	0
Out of school pM unreg	1 unknown							
Out of school PM	2	0	0	0	0	0	0	0
Total vacancies by ward	Rift_House	22	7	3	12	0	0	0
Childminder	2	4	1	0	3	0	0	0
creche	2	0	0	0	0	0	0	0
Day Nursery	2	0	0	0	0	0	0	0
Holiday Playscheme	2	32	0	0	32	0	0	0
Holiday Scheme	1	0	0	0	0	0	0	0
Integrated care	1	0	0	0	0	0	0	0
Out of school AM	5	0	0	0	0	0	0	0
Out of school PM unreg	1 unknown							
Out of school PM	4	14	0	0	7	3	2	2
Total vacancies by ward	Rossmere	50	1	0	42	3	2	2
Childminder	4	11	3	3	4	1	0	0
Day Nursery	1	21	21	0	0	0	0	0
Integrated care	1	3	0	3	0	0	0	0
Out of school PM	1	0	0	0	0	0	0	0
Total vacancies by ward	Seaton	35	24	6	4	1	0	0
Childminder	2	3	1	0	2	0	0	0
creche	1	0	0	0	0	0	0	0
Day Nursery	2	21	8	6	7	0	0	0
Holiday Playscheme	1	0	0	0	0	0	0	0
Holiday Scheme	1	0	0	0	0	0	0	0
Out of school AM	2	12	0	0	7	5	0	0
Out of school PM	2	12	0	0	7	5	0	0
Sessional Day Care AM	1	0	0	0	0	0	0	0
Sessional Day Care PM	1	0	0	0	0	0	0	0
Total vacancies by ward	St_Hilda	48	9	6	23	10	0	0
Childminder	3	5	2	0	3	0	0	0
creche	1	0	0	0	0	0	0	0
Day Nursery	3	16	5	11	0	0	0	0
Holiday Scheme	2	7	2	5	0	0	0	0
Out of school AM unreg	1 unknown							
Out of school AM	1	0	0	0	0	0	0	0
Out of school PM unreg	1 unknown							
Out of school PM	2	3	0	3	0	0	0	0
Total vacancies by ward	Stranton	31	9	19	3	0	0	0
Childminder	7	18	10	2	3	2	1	0
Day Nursery	1	17	17	0	0	0	0	0
Holiday Scheme	1	6	6	0	0	0	0	0
Integrated care	1	0	0	0	0	0	0	0
Out of school AM unreg	2 unknown							
Out of school AM	1	0	0	0	0	0	0	0
Out of school PM	2	0	0	0	0	0	0	0
Total vacancies by ward	Throston	41	33	2	3	2	1	0
Grand Total		898						

HIGHEST LOWEST AVERAGE COSTS

6.1 APPENDIX 10

Note - Costs are only displayed if they have been given by a provider. If a provider offers more than one cost type then they will be displayed for each cost type

Ward	Carescheme	Minimum cost		Maximum cost	Average cost
Brus	Childminder	£22.00	PER DAY	£22.00	£22.00
	Childminder	£3.50	PER HOUR	£3.50	£3.50
	Childminder	£100.00	PER WEEK	£100.00	£100.00
	Day Nursery	£16.00	PER DAY	£22.00	£19.00
	Day Nursery	£7.50	PER HOUR	£7.50	£7.50
	Day Nursery	£11.00	PER SESSION	£11.00	£11.00
	Day Nursery	£110.00	PER WEEK	£110.00	£110.00
	Holiday Playscheme	£5.00	PER DAY	£5.00	£5.00
	Integrated care	£8.00	PER SESSION	£8.00	£8.00
	Out of School AM	£0.75	PER SESSION	£0.75	£0.75
	Out of school PM	£3.00	PER SESSION	£5.40	£4.20
Burn Valley	Childminder	£20.00	PER DAY	£30.00	£25.00
	Childminder	£3.00	PER HOUR	£3.50	£3.17
	Childminder	£100.00	PER WEEK	£110.00	£105.00
Dyke House	Childminder	£3.00	PER HOUR	£3.50	£3.35
	Day Nursery	£24.00	PER DAY	£24.00	£24.00
	Day Nursery	£12.00	PER SESSION	£12.00	£12.00
	Day Nursery	£120.00	PER WEEK	£120.00	£120.00
	Holiday Scheme	£9.70	PER DAY	£9.70	£9.70
	Out of school PM	£5.40	After school club	£5.40	£5.40
	Out of school PM	£3.00	After school unwaged	£3.00	£3.00
Elwick	Childminder	£23.00	PER DAY	£24.00	£23.50
	Childminder	£3.00	PER HOUR	£3.50	£3.33
	Childminder	£15.00	PER SESSION	£15.00	£15.00
	Childminder	£115.00	PER WEEK	£115.00	£115.00
Fens	Childminder	£20.00	PER DAY	£26.00	£23.00
	Childminder	£2.50	PER HOUR	£4.00	£3.38
	Childminder	£100.00	PER WEEK	£130.00	£115.00
Foggy Furze	Childminder	£4.00	PER HOUR	£4.00	£4.00
	Creche	£5.50	PER DAY	£5.50	£5.50
	Creche	£2.00	PER HOUR	£2.00	£2.00
	Holiday Playscheme	£4.55	PER DAY	£4.55	£4.55
	Out of School AM	£1.25	PER HOUR	£1.25	£1.25
	Out of school PM	£0.40	PER SESSION	£3.50	£2.13
	Sessional Daycare AM	£6.50	PER SESSION	£6.50	£6.50
Grange	Childminder	£24.00	PER DAY	£28.00	£26.00
	Childminder	£3.00	PER HOUR	£3.75	£3.38
	Childminder	£120.00	PER WEEK	£120.00	£120.00
	Day Nursery	£25.00	PER DAY	£25.00	£25.00
	Day Nursery	£16.00	PER SESSION	£16.00	£16.00
	Day Nursery	£125.00	PER WEEK	£125.00	£125.00
	Out of school PM	£4.00	PER SESSION	£4.00	£4.00
Greatham	Childminder	£25.00	PER DAY	£25.00	£25.00
	Childminder	£3.00	PER HOUR	£4.00	£3.67
	Childminder	£14.00	PER SESSION	£14.00	£14.00
	Childminder	£125.00	PER WEEK	£125.00	£125.00
	Holiday Playscheme	£4.55	PER DAY	£4.55	£4.55

HIGHEST LOWEST AVERAGE COSTS

6.1 APPENDIX 10

Note - Costs are only displayed if they have been given by a provider. If a provider offers more than one cost type then they will be displayed for each cost type

Ward	Carescheme	Minimum cost		Maximum cost	Average cost
Hart	Childminder	£20.00	PER DAY	£27.00	£23.00
	Childminder	£3.00	PER HOUR	£4.50	£3.75
	Childminder	£12.00	PER SESSION	£12.00	£12.00
	Childminder	£100.00	PER WEEK	£125.00	£113.00
	Out of School AM	£3.25	PER SESSION	£3.25	£3.25
	Out of school PM	£5.50	PER SESSION	£5.50	£5.50
Owton	Childminder	£30.00	PER DAY	£30.00	£30.00
	Childminder	£4.00	PER HOUR	£4.00	£4.00
	Day Nursery	£22.00	PER DAY	£22.00	£22.00
	Day Nursery	£13.75	PER SESSION	£13.75	£13.75
	Day Nursery	£110.00	PER WEEK	£110.00	£110.00
	Holiday Scheme	£9.70	PER DAY	£9.70	£9.70
	Out of School AM	£0.20	PER DAY	£0.20	£0.20
	Out of school PM	£5.40	PER SESSION	£5.40	£5.40
	Out of school PM	£2.50	PER WEEK	£2.50	£2.50
	Sessional Daycare AM	£6.50	PER SESSION	£6.50	£6.50
Park	Childminder	£24.00	PER DAY	£30.00	£27.67
	Childminder	£3.50	PER HOUR	£5.00	£4.14
	Childminder	£18.00	PER SESSION	£18.00	£18.00
	Childminder	£130.00	PER WEEK	£135.00	£132.50
	Day Nursery	£24.00	PER DAY	£24.00	£24.00
	Day Nursery	£116.00	PER WEEK	£116.00	£116.00
Rift House	Childminder	£24.00	PER DAY	£24.00	£24.00
	Childminder	£3.00	PER HOUR	£4.00	£3.64
	Childminder	£120.00	PER WEEK	£120.00	£120.00
	Day Nursery	£24.00	PER DAY	£24.00	£24.00
	Day Nursery	£4.00	PER HOUR	£4.00	£4.00
	Day Nursery	£120.00	PER WEEK	£120.00	£120.00
	Out of School AM	£1.50	PER SESSION	£1.50	£1.50
	Out of school PM	£3.00	PER SESSION	£3.00	£3.00
Rossmere	Childminder	£24.00	PER DAY	£25.00	£24.50
	Childminder	£3.00	PER HOUR	£3.50	£3.25
	Childminder	£120.00	PER WEEK	£120.00	£120.00
	Day Nursery	£23.00	PER DAY	£23.00	£23.00
	Day Nursery	£3.50	PER HOUR	£3.50	£3.50
	Day Nursery	£11.50	PER SESSION	£11.50	£11.50
	Day Nursery	£113.00	PER WEEK	£113.00	£113.00
	Holiday Playscheme	£4.55	PER DAY	£4.55	£4.55
	Holiday Playscheme	£35.00	PER WEEK	£35.00	£35.00
	Integrated care	£5.00	PER DAY	£5.00	£5.00
	Integrated care	£2.50	PER SESSION	£2.50	£2.50
	Out of School AM	£2.00	PER SESSION	£2.00	£2.00
	Out of school PM	£2.50	PER SESSION	£3.00	£2.83

HIGHEST LOWEST AVERAGE COSTS

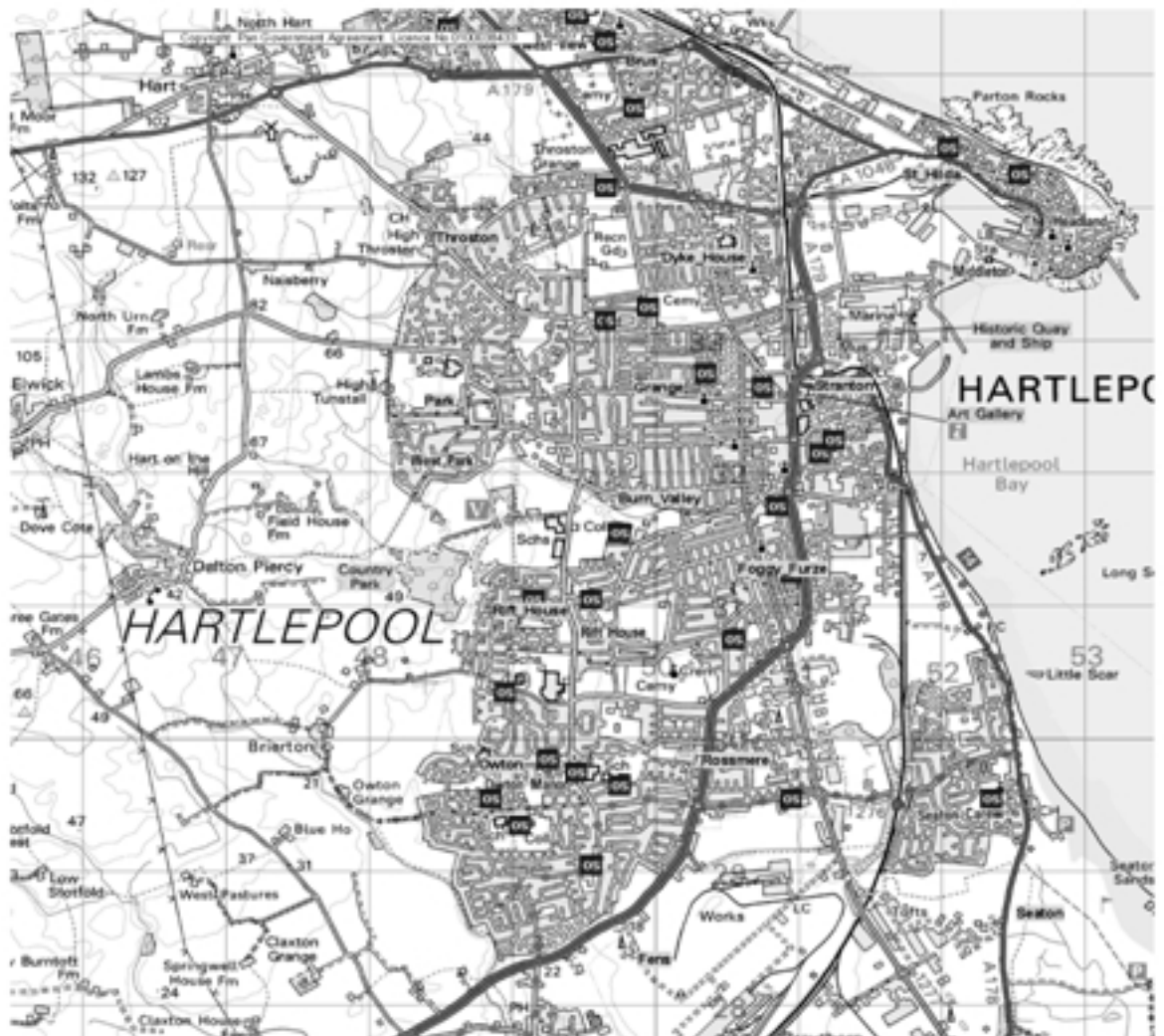
6.1 APPENDIX 10

Note - Costs are only displayed if they have been given by a provider. If a provider offers more than one cost type then they will be displayed for each cost type

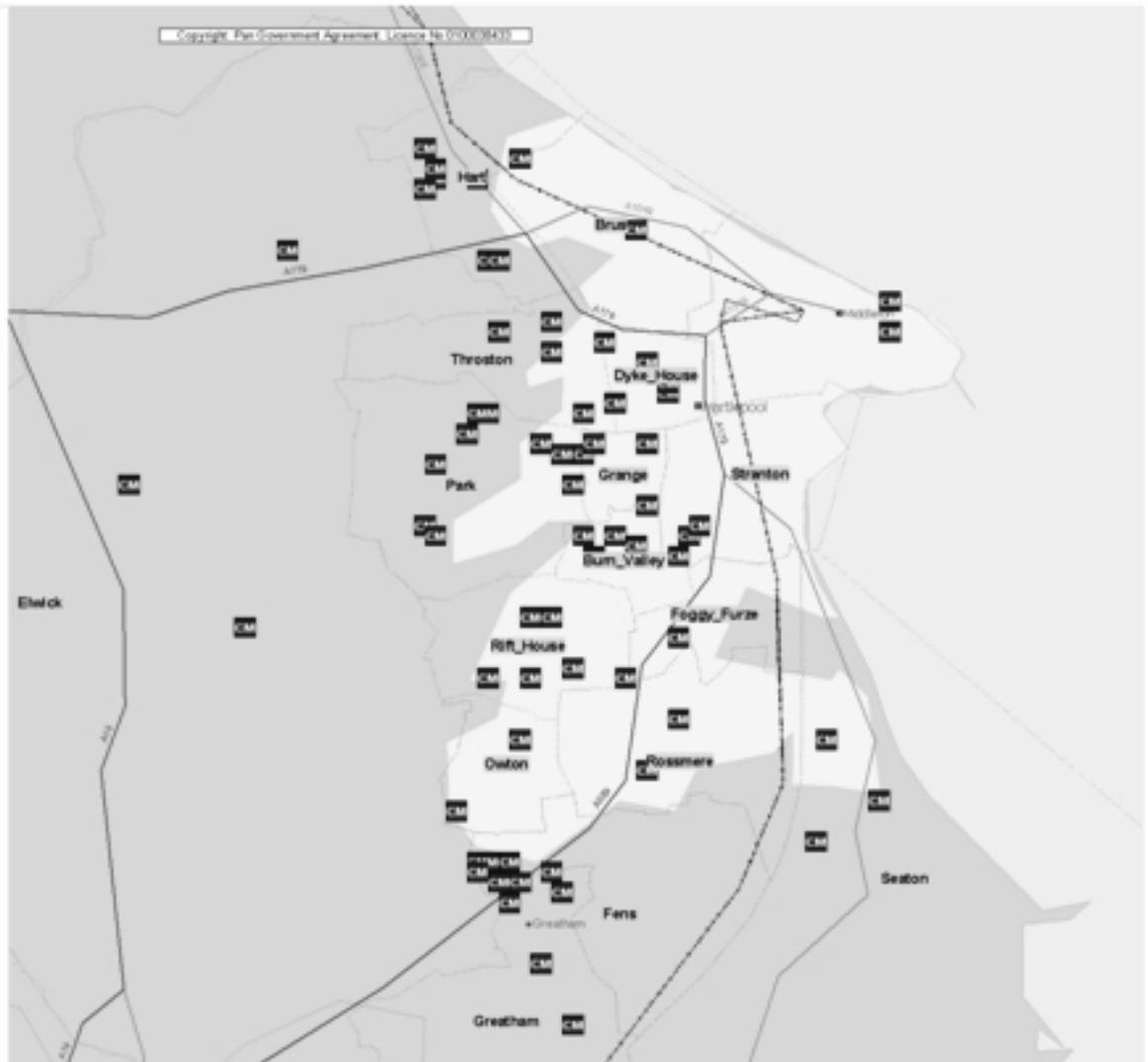
Ward	Carescheme	Minimum cost		Maximum cost	Average cost
Seaton	Childminder	£30.00	PER DAY	£30.00	£30.00
	Childminder	£3.00	PER HOUR	£3.50	£3.33
	Childminder	£120.00	PER WEEK	£120.00	£120.00
	Day Nursery	£24.00	PER DAY	£24.00	£24.00
	Day Nursery	£4.00	PER HOUR	£4.00	£4.00
	Day Nursery	£120.00	PER WEEK	£120.00	£120.00
	Integrated care	£10.00	PER DAY	£10.00	£10.00
	Integrated care	£2.80	PER HOUR	£2.80	£2.80
	Integrated care	£3.00	PER SESSION	£7.00	£5.00
	Integrated care	£50.00	PER WEEK	£50.00	£50.00
	Out of school PM	£3.00	PER DAY	£3.00	£3.00
St Hilda	Childminder	£3.00	PER HOUR	£3.00	£3.00
	Day Nursery	£24.00	PER DAY	£24.00	£24.00
	Day Nursery	£3.00	PER HOUR	£3.00	£3.00
	Day Nursery	£12.50	PER SESSION	£12.50	£12.50
	Day Nursery	£120.00	PER WEEK	£120.00	£120.00
	Holiday Playscheme	£4.55	PER DAY	£4.55	£4.55
	Holiday Scheme	£8.00	PER DAY	£8.00	£8.00
	Out of School AM	£1.00	PER SESSION	£1.50	£1.25
	Out of school PM	£3.00	PER SESSION	£4.00	£3.50
	Sessional Daycare AM	£6.00	PER SESSION	£6.00	£6.00
	Sessional Daycare PM	£6.00	PER SESSION	£6.00	£6.00
Stranton	Childminder	£24.00	PER DAY	£24.00	£24.00
	Childminder	£3.50	PER HOUR	£3.50	£3.50
	Childminder	£13.00	PER SESSION	£13.00	£13.00
	Childminder	£116.00	PER WEEK	£116.00	£116.00
	Day Nursery	£25.00	PER DAY	£26.00	£25.67
	Day Nursery	£12.50	PER SESSION	£15.00	£13.75
	Day Nursery	£125.00	PER WEEK	£130.00	£126.67
	Holiday Scheme	£10.00	PER DAY	£10.00	£10.00
	Out of School AM	£3.50	PER SESSION	£3.50	£3.50
	Out of school PM	£3.50	PER SESSION	£5.50	£4.50
Throston	Childminder	£24.00	PER DAY	£27.00	£24.50
	Childminder	£3.00	PER HOUR	£4.00	£3.42
	Childminder	£12.00	PER SESSION	£12.00	£12.00
	Childminder	£110.00	PER WEEK	£120.00	£115.00
	Day Nursery	£28.00	PER DAY	£28.00	£28.00
	Day Nursery	£128.00	PER WEEK	£128.00	£128.00
	Out of school PM	£4.65	PER SESSION	£4.65	£4.65

WARD	CARESCHEME	QA AWARD
Brus	CM	NCMA Children Come First
	Oscars 1	4Children Aiming Higher Level 3
	Rainbow Day Nursery	Tees Valley Food Hygiene Award Scheme - 5 Stars
	St John Vianney Primary School Childcare	Tees Valley Food Hygiene Award Scheme - 5 Stars
		Basic Skills Quality Mark
		Sport England Active Mark
		4Children Aiming Higher Level 1
		NDNA Quality Counts
Burn Valley	CM	NCMA Children Come First
Dyke House	CM	NCMA Children Come First
	Kiddikins - Wharton Annexe	Tees Valley Food Hygiene Award Scheme - 4 Stars
	Oscars 3/ Jesmond Road O.O.S.C	Tees Valley Food Hygiene Award Scheme - 4 Stars
		4Children Aiming Higher Level 3
Elwick	CM	NCMA Children Come First
Foggy Furze	Belle Vue Community, Sport and Youth Centre	IIP Investors in People Award
	Kiddikins - Belle Vue Community Centre	Tees Valley Food Hygiene Award Scheme - 4 Stars
	Stranton After School Club	4Children Aiming Higher Level 2
Grange	CM	NCMA Children Come First
Greatham	CM	NCMA Children Come First
	CM	NCMA Children Come First
Hart	Clavering Out of School Club	Healthy School Award
		4Children Aiming Higher Level 1
	CM	NCMA Children Come First
	CM	NCMA Children Come First
Owton	Kiddikins - Owton Manor Community Centre	Tees Valley Food Hygiene Award Scheme - 4 Stars
	Oscar 2	4Children Aiming Higher Level 3
		IIP Investors in People Award
		Tees Valley Food Hygiene Award Scheme - 5 Stars
Rift House	CM	NCMA Children Come First
	CM	NCMA Children Come First
	CM	NCMA Children Come First
	CM	Gold Level National Clean Air Award
	CM	NCMA Children Come First
	Kiddikins, Hartlepool Sixth Form College	4Children Aiming Higher Level 2
	Rift House Primary School Out of School Club	4Children Aiming Higher Level 2
	Sallywags - Brierton Sports Centre	Tees Valley Food Hygiene Award Scheme - 2 Stars
Rossmere	Kiddikins - Rossmere	Tees Valley Food Hygiene Award Scheme - 4 Stars
	Rossmere Primary Extended School Club	4Children Aiming Higher Level 2
Seaton	Sallywags Day Nursery	Tees Valley Food Hygiene Award Scheme - 2 Stars
	Seaton Carew Nursery	Basic Skills Quality Mark
		Tees Valley Food Hygiene Award Scheme - 3 Stars
St Hilda	Kiddikins Neighbourhood Nursery	Tees Valley Food Hygiene Award Scheme - 4 Stars
	Leapfrogs Playgroup	Tees Valley Food Hygiene Award Scheme - 4 Stars
	St Bega's Out of School Care	4Children Aiming Higher Level 2
	St. Helens OOSC	4Children Aiming Higher Level 3
Stranton	Footprints (Learning for Life) Nursery Ltd	Tees Valley Food Hygiene Award Scheme - 4 Stars
	Little People Neighbourhood Nursery	Tees Valley Food Hygiene Award Scheme - 4 Stars
	People's Centre Out of School Club	4Children Aiming Higher Level 2
	Playmates II	IIP Investors in People Award
		Tees Valley Food Hygiene Award Scheme - 4 Stars
Throston	CM	NCMA Children Come First
	CM	NCMA Children Come First
	Kiddikins Childcare @ Sacred Heart	Tees Valley Food Hygiene Award Scheme - 4 Stars
		4Children Aiming Higher Level 2

**LOCATION OF REGISTERED / UNREGISTERED / ACTIVE OUT OF SCHOOL
CARE (AM & PM)**
5/2/08



**LOCATION OF ALL REGISTERED ACTIVE CHILDMINDERS IN
HARTLEPOOL**
5/2/08



APPENDIX 14



**LOCATION OF REGISTERED / ACTIVE PLAYScheme AND HOLIDAY
PLAYScheme PROVIDERS**

5/2/08



Hartlepool Borough Council - Childcare Sufficiency Assessment (CSA) Action Plan - March 2008

Key Findings from CSA	Proposed action	Responsible Officer
Sustainability of existing childcare providers is a concern for some providers but not for all	Build upon existing relationships with childcare providers to improve confidence in business information sharing	Business Support Officer
	Work with providers to evaluate their current business position and ascertain likely short, medium and long term sustainability	Business Support Officer
	Work with training providers (eg HCFE and HSFC) to review childcare training programmes to ensure business planning skills are incorporated into courses	Business Support Officer
	Consult with providers re business training requirements and develop a programme of business training relevant to identified needs	Business Support Officer
	LA facilitated childcare provider meetings to be used as a forum for the provision of business and sustainability information and support	Business Support Officer
Flexibility of the childcare service is often difficult to manage due to staffing and the legal requirements on the ratio of adults to children	Flexible Free Nursery Entitlement (FNE) working group in place looking at models of FNE delivery and working to identify local 'champions' of flexible services	Childcare Market Officer, Early Years Consultants, Nursery School/ Headteachers, Early Years and Childcare Development Co-ordinators
	Make contact with regional colleagues and with the national Childcare Implementation Project participants to learn from their flexible practice	Childcare Market Officer
	Make best use of Early Years Foundation Stage requirements including Early Years Professional and/ or Qualified Teacher which allow s changes in adult to child ratios	Early Years Consultants, Quality Improvement Officer,

	Work with providers (maintained and non-maintained) to change cultural practice and to consider new methods of flexible delivery	Early Years and Childcare Development Co-ordinators Childcare Market Officer, Early Years Consultants, Quality Improvement Officer, Early Years and Childcare Development Co-ordinators
Providers are not prepared to offer childcare to cover shift patterns, overnight or weekends	<p>Share CSA findings with childcare providers in order to provide them with evidence of demand for atypical hours</p> <p>Promote the identified gaps to providers as a new business opportunity and provide business support for those providers who may be willing to fill them</p> <p>Consider the use of CSA funding to support providers in filling gaps in the market on a short term basis whilst they build up demand</p> <p>Work with childminders to provide more flexible options to parents as they are more likely to be able to meet the legal requirements</p> <p>Look at 'nannies' as a potential solution</p>	<p>Childcare Market Officer</p> <p>Childcare Market Officer Business Support Officer</p> <p>Childcare Market Officer</p> <p>Early Years and Childcare Development Co-ordinators</p> <p>Early Years and Childcare Development Co-ordinators</p>
Providers do not feel they are consulted on the development of new	All childcare providers to be invited to locality meetings	Integration Support Managers

childcare provision, children's centres or extended schools	<p>Relevant LA Officers to attend various childcare provider meetings and networks to ensure continuous feed of information</p> <p>Families Information Service (FIS) to continue to publish 'Inform' as a mechanism for information sharing with providers</p> <p>Consider the benefit of an email bulletin for providers</p>	<p>Childcare Market Officer Business Support Officer Early Years and Childcare Development Co-ordinators</p> <p>Childcare Market Officer FISH Officers</p> <p>Childcare Market Officer</p>
Cost, lack of flexibility and opening hours of childcare is a barrier for some people taking up employment	<p>See above –</p> <p>CSA data to be shared with childcare providers</p> <p>Gaps in childcare provision to be marketed in order to identify providers willing to fill the service</p>	<p>Childcare Market Officer</p> <p>Childcare Market Officer</p>
Contracts of employment are often less than 16 hours per week therefore parents are unable to apply for tax credits to supplement their income	<p>Work with agencies such as Business Link and appropriate LA officers to promote to employers the financial opportunities available to staff working more than 16 hours per week</p> <p>Families Information Service to lead on marketing campaign aimed at promoting the benefits of working 16+ hours per week</p> <p>Collaborative working with Lone Parent Advisers and Jobcentre Plus colleagues in Children's Centres and Extended Schools promoting tax credits to employers and parents</p>	<p>Childcare Market Officer Business Support Officer</p> <p>Childcare Market Officer FISH Officers</p> <p>Childcare Market Officer, Integration Support Managers, Fish Officers</p>

<p>Employees are now expected to work Bank Holidays, weekends and shifts as part of their normal working week</p>	<p>Share working patterns information with childcare providers with a view to providers filling identified gaps</p> <p>Work with appropriate LA officers and agencies such as Business Link to encourage employers to consider flexible working for their employees</p> <p>Consider how to reach employers via a Families Information Service newsletter such as 'Inform'</p>	<p>Childcare Market Officer</p> <p>Childcare Market Officer Business Support Officer</p> <p>Childcare Market Officer FISH Officers</p>
<p>Use of informal care including grandparents and friends is preferred</p>	<p>Families Information Service to promote the benefits of registered/ formal care to parents and carers</p> <p>Extend the availability of the FISH service into localities ensuring maximum reach of parents and carers</p> <p>Promote the financial support available to parents using registered/ formal care (eg Tax Credits)</p> <p>Encourage schools to promote the use of formal care through their school newsletters</p> <p>Consider a family/ parents/ carers event that would promote formal care and offer providers the opportunity to meet parents/ carers</p>	<p>Quality Improvement Officer, FISH Officers</p> <p>Childcare Market Officer, FISH Officers</p> <p>Childcare Market Officer, FISH Officers</p> <p>Childcare Market Officer, Quality Improvement Officer</p> <p>Childcare Market Officer, Quality Improvement Officer, Integration Support Managers, Early Years Consultants</p>

<p>Costs of childcare (when added to the general cost of living) is expensive</p>	<p>See above – promote the availability of financial support towards childcare</p> <p>Encourage the take of Tax Credits working alongside Lone Parent Advisers and Job Centre Plus</p> <p>Continue to work with childcare providers to rationalise running costs and make business savings that can then be passed on to the parent/ carer</p> <p>Families Information Service to promote the benefits of Salary Sacrifice Schemes (childcare vouchers) to employers/ employees</p> <p>Look at the subsidised childcare scheme that operated in the London Boroughs and learn from their practice</p> <p>Ensure parents are getting everything they are entitled to including free nursery entitlement and Tax Credits</p>	<p>Childcare Market Officer, FISH Officers</p> <p>Childcare Market Officer, FISH Officers</p> <p>Business Support Officer</p> <p>FISH Officers Business Support Officers</p> <p>Childcare Market Officer</p> <p>FISH Officers</p>
<p>Parents are not applying for the financial support (eg tax credits) that they are entitled to</p>	<p>See above –</p> <p>Promote Tax Credits in conjunction with FIS, LA departments, health colleagues and Jobcentre Plus</p> <p>Work with Jobcentre Plus to support parents/ carers in completing the tax credits paperwork</p> <p>Produce a generic/ simple Tax Credits leaflet that ‘dispels’ some of the myths around HMRC</p>	<p>Childcare Market Officer, FISH Officers</p> <p>Childcare Market Officer, FISH Officers</p> <p>FISH Officers</p>
<p>Gaps in the market – villages, holiday care and some schools</p>	<p>Share CSA data with childcare providers in order to encourage business diversification/ expansion</p> <p>Conduct further market research into ‘problem’ areas to identify if need for childcare is genuine</p>	<p>Childcare Market Officer</p> <p>Childcare Market Officer</p>

	<p>FIS to look at every parent/ carer enquiry on an individual basis and report unmet demand to Childcare Market Officer</p> <p>Encourage childcare providers to work together to provide innovative solutions to childcare gaps – eg shared transport schemes and walking buses</p>	<p>FISH Officers</p> <p>Childcare Market Officer, Business Support Officer, Early Years and Childcare Development Co-ordinators</p>
<p>Quality of care is a concern and the age and experience of the staff working in settings</p>	<p>Promote to parents that all registered childcare providers and schools are inspected by Ofsted and that reports are publicly available through FIS/ internet</p> <p>Offer parents/ carers outcome information on childcare providers last inspection – eg Ofsted report</p> <p>Raise the issue of quality and experience with childcare providers and encourage them to tackle this themselves</p> <p>Graduate Leader Fund – opportunity to increase the number of qualified leaders in settings</p> <p>Promote the new childcare quality assurance programme that Hartlepool is developing</p> <p>Conduct an audit on age/ qualifications of childcare staff in Hartlepool</p>	<p>FISH Officers, Quality Improvement Officer</p> <p>FISH Officers</p> <p>Early Years and Childcare Development Co-ordinators, Early Years Consultants</p> <p>Quality Improvement Officer</p> <p>Quality Assurance Coordinator</p> <p>Training and Recruitment Officer</p>

<p>Better access to school sites and facilities so children can play outside of school hours in a safe environment</p>	<p>Localities, facilitated by Integration Support Managers, are working together to improve access and availability to all children, young people and the wider community</p> <p>Promotion of Positive Activities for young people (PPA) through Families Information Service</p> <p>Continued investment and improvement of the Children and Young People's Service Directory (CYPSPD) as a root for information on leisure activities for young people</p> <p>Consultation and stakeholder group (children and young people) to support development and promotion of CYPSPD</p> <p>Play Strategy and successful BIG funds to be used as appropriate to support access to high quality play provision</p> <p>Pilot schemes for community play facilities eg Lynnfield and use of Play Rangers</p>	<p>Integration Support Managers, children and young people, headteachers</p> <p>FISH Officers, Youth Services and Connexions</p> <p>FISH Officers, Youth Services and Connexions</p> <p>FISH Officers, Youth Services and Connexions</p> <p>Children, Young People and Play Co-ordinator</p> <p>Children, Young People and Play Co-ordinator</p>
<p>More play opportunities during school holidays and at weekends</p>	<p>See above –</p> <p>Involvement of the voluntary sector in the delivery of services outside of school hours</p>	<p>Integration Support Managers</p>
<p>Cost of activities is a barrier to take up</p>	<p>See above –</p> <p>Explore the opportunity of funding sources for activities led by the voluntary sector</p>	<p>Integration Support Managers</p>
<p>Cost and availability of</p>	<p>See above –</p>	

transport is an issue	More services in the community in which the children and young people live	Children, Young People and Play Co-ordinator , Integration Support Managers
LA issues		
LA has no control over which settings open or close	Share information on CSA with proposed and existing childcare providers in order to influence the development of provision Continue to work with LA colleagues in Planning Department in order to share information on the development of new provision	Childcare Market Officer Childcare Market Officer, Business Support Officer
LA has no funds to subsidise the cost of childcare	See above – Need to encourage collaborative working with providers to ensure a varied offer is available to parents Encourage parents to access all financial support they are entitled to Support employers with salary sacrifice schemes eg childcare vouchers	Childcare Market Officer, Business Support Officer, Early Years and Childcare Development Co-ordinators Childcare Market Officer, FISH Officers Business Support Officer, FISH Officers
LA cannot 'force' parents to use formal / registered childcare	See above – Marketing and publicity campaign linked to formal care, availability of financial support and educational benefits of childcare for children	Childcare Market Officer

CABINET REPORT

12th May 2008



Report of: Assistant Chief Executive

Subject: OUTSIDE BODIES REVIEW

SUMMARY

1. PURPOSE OF REPORT

To advise Cabinet of the review of representation on outside bodies carried out by the Constitution Working Group, agreed by Constitution Committee and approved by Council. The report seeks authority to be delegated to the Deputy Mayor to review the list of Executive appointed bodies and to allocate members to vacant positions in respect of the 2008/09 Municipal Year.

2. SUMMARY OF CONTENTS

The report presents details of the background and rationale for the review. It sets out how feedback from the review has been dealt with and highlights that Council agreed that the review of Executive appointed bodies be referred to Cabinet for consideration. In view of the time constraints on Cabinet, the report recommends that authority be delegated to the Deputy Mayor, in conjunction with other Cabinet Members as appropriate, to deal with the referral and to allocate members to vacant positions in respect of the 2008/09 Municipal Year.

3. RELEVANCE TO CABINET

Part 8 of the Constitution requires the Executive to make nominations to the bodies set out in the report.

4. TYPE OF DECISION

None key decision - neither test (i) or (ii) in Article 13.03 (c) apply.

5. DECISION MAKING ROUTE

Cabinet
Annual Council (for information)

6. DECISION(S) REQUIRED

That authority be delegated to the Deputy Mayor to review the list of Executive appointed outside bodies, in conjunction with other Executive Members as appropriate, and to allocate members to vacant positions in respect of the 2008/09 Municipal Year.

Report of: Assistant Chief Executive

Subject: OUTSIDE BODIES REVIEW

1. PURPOSE OF REPORT

The purpose of the report is to advise Cabinet of the review of representation on outside bodies which has been carried out by the Constitution Working Group, agreed by Constitution Committee and approved by Council.

2. BACKGROUND

At the meeting of the Constitution Working Group held on 3rd April 2008, Members considered a report relating to a review of outside bodies. The recommendations of the Working Group were subsequently agreed by the Constitution Committee at its meeting also held on 3rd April 2008. The report to the Working Group set out the extent of nominations to Outside Bodies and the rationale for a review. A number of criteria for assessing Council participation in Outside Bodies were also set out in the report, together with classification of nominations.

The Council and Executive currently nominate to over 100 organisations, many of which have multiple nominations. The Constitution Working Group and Constitution Committee considered those organisations which comprise Community and other nominations. It was agreed that the Executive appointed bodies be referred to Cabinet for its consideration.

3. FEEDBACK FROM REVIEW

Results of recent consultation with members and organisations have been collated and a series of pro-formas have been produced in respect of the organisations which are included in the category of executive nominations. Consideration of continued participation in some of the organisations, using the criteria agreed by Members, is required. There are also a number of deletions proposed; comprising those organisations that no longer exist or which have been succeeded by new governance arrangements. As part of the review, Members were asked to put forward organisations for inclusion on the approved list, where participation may be of value to the Council. Suggestions were submitted to the Constitution Working Group, Constitution Committee and agreed by Council. One of those organisations, North East Rural Affairs Commission is an Executive appointment (category B5) and is, therefore, required to be considered as part of the review.

4. RECOMMENDATIONS

That authority be delegated to the Deputy Mayor to review the list of Executive appointed outside bodies, in conjunction with other Executive Members as appropriate, and to allocate members to vacant positions in respect of the 2008/09 Municipal Year.

5. **CONTACT OFFICER** – Andrew Atkin, Assistant Chief Executive

6. **BACKGROUND PAPERS**

Cabinet – 11 May 2001

Constitution Working Group - 22 November 2007

Constitution Working Group – 3 April 2008

Constitution Committee – 3 April 2008

Questionnaires received from Members and Outside Bodies

CABINET

12 May 2008



Report of: Chair of the Adult and Community Services and Health Scrutiny Forum

Subject: PROGRESS ON THE RECOMMENDATIONS MADE TO LOCAL NHS BODIES EXERCISED THROUGH THE AUTHORITY'S HEALTH SCRUTINY POWERS

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To update the Cabinet of the progress made by the local NHS bodies in relation to the delivery of recommendations made by the Authority's Adult and Community Services and Health Scrutiny Forum, previously undertaken during the 2005/06 and 2006/07 Municipal Years.

2. SUMMARY OF CONTENTS

- 2.1 The report provides an overview of the progress made on the recommendations made to local NHS bodies exercised through the Authority's Health Scrutiny statutory powers together with a detailed breakdown of such recommendations attached as **Appendix A**.

3. RELEVANCE TO CABINET

- 2.1 Members will recall that at an earlier meeting of the Authority's Cabinet held on 4 February 2008, it was agreed that the Chair of the Adult and Community Services and Health Scrutiny Forum reported back to a future meeting of the Cabinet, for information purposes only, the progress made by the local Primary Care Trust (PCT) and the North Tees and Hartlepool NHS Foundation Trust in relation to the delivery of recommendations made by the Scrutiny Forum as a result of their in-depth investigations undertaken into local health care services (Minute 199 refers).

4. TYPE OF DECISION

- 4.1 Not applicable in this instance.

5. DECISION MAKING ROUTE

- 5.1 Cabinet meeting of 12 May 2008.

6. DECISION(S) REQUIRED

- 6.1 It is recommended that the Cabinet considers the progress made by the local NHS bodies, some of which were joint actions between the PCT and this Council, in relation to the delivery of recommendations made by the Authority's Adult and Community Services and Health Scrutiny Forum, previously undertaken during the 2005/06 and 2006/07 Municipal Years.

CABINET

12 May 2008



Report of: Chair of the Adult and Community Services and Health Scrutiny Forum

Subject: PROGRESS ON THE RECOMMENDATIONS MADE TO LOCAL NHS BODIES EXERCISED THROUGH THE AUTHORITY'S HEALTH SCRUTINY POWERS

1. PURPOSE OF REPORT

- 1.1 To update the Cabinet of the progress made by the local NHS bodies in relation to the delivery of recommendations made by the Authority's Adult and Community Services and Health Scrutiny Forum, previously undertaken during the 2005/06 and 2006/07 Municipal Years.

2. BACKGROUND INFORMATION

- 2.2 By way of background information, Members will recall that at an earlier meeting of the Authority's Cabinet held on 4 February 2008, consideration was given to the Scrutiny Co-ordinating Committee's formal response to the Cabinet's Budget and Policy Framework Proposals for 2008/09.
- 2.3 At this meeting, detailed consideration was given to the Scrutiny Co-ordinating Committee's proposal to separate the current remit of the Adult and Community Services and Health Scrutiny Forum, resulting in the creation of a dedicated Health Scrutiny Forum together with the funding requirements of an additional Scrutiny Support Officer.
- 2.4 Whilst the Cabinet supported such proposal, it was also agreed that the Chair of the Adult and Community Services and Health Scrutiny Forum reported back to a future meeting of the Cabinet, the progress made by the local Primary Care Trust (PCT) and the North Tees and Hartlepool NHS Foundation Trust in relation to the delivery of recommendations made by the Scrutiny Forum as a result of their in-depth investigations undertaken into local health care services (Minute 199 refers).

- 2.5 Furthermore, it should be noted that whilst the remainder of this report outlines the progress made mainly by the Hartlepool PCT with regard to the delivery of recommendations arising from former scrutiny investigations previously undertaken during the 2005/06 and 2006/07 Municipal Years, that the Scrutiny Forum has and will continue to be involved in a variety of consultation exercises relating to substantial variations and developments of health services in addition to the in-depth scrutiny investigations. In fact during the 2005/06 and 2006/07 Municipal Years, the Scrutiny Forum contributed to in excess of ten consultations ranging from the Reconfiguration of Primary Care Trust Arrangements to the Foundation Trust Status of the North Tees and Hartlepool NHS Acute Trust.

3. PROGRESS ON THE RECOMMENDATIONS MADE TO LOCAL NHS BODIES EXERCISED THROUGH THE AUTHORITY'S HEALTH SCRUTINY POWERS

- 3.1 As exercised through the Authority's Health Scrutiny statutory powers, during the 2005/06 and 2006/07 Municipal Years, three in-depth scrutiny investigations were undertaken by the Adult and Community Services and Health Scrutiny Forum into the following topics outlined below:-
- (a) Pandemic Influenza – Contingency Planning;
 - (b) Access to GP Services; and
 - (c) Social Prescribing.
- 3.2 Arising from those in-depth scrutiny investigations, a total of 62 actions / recommendations were accepted by the Hartlepool PCT, some of which were joint actions between the PCT and this Council, as outlined in more detail at **Appendix A**. To date, of those 62 actions:-
- (a) 60 actions have been achieved (96.8%); and
 - (b) 2 actions are not expected to achieve target (3.2%).
- 3.3 The successful modernisation of health services to meet the needs of local people and improve patient experience relies on developing good relationships between organisations and individuals. Clearly, much has been achieved by such co-operation, as demonstrated in the delivery of approximately 97% of the recommendations made to the Hartlepool PCT during the 2005/06 and 2006/07 Municipal Years.

4. RECOMMENDATION

- 4.1 It is recommended that the Cabinet considers the progress made by the local NHS bodies, some of which were joint actions between the PCT and this Council, in relation to the delivery of recommendations made by the Authority's Adult and Community Services and Health Scrutiny Forum, previously undertaken during the 2005/06 and 2006/07 Municipal Years.

**COUNCILLOR JONATHAN BRASH
CHAIR OF THE ADULT AND COMMUNITY SERVICES AND
HEALTH SCRUTINY FORUM**

Contact Officer:- Charlotte Burnham – Scrutiny Manager
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523 087
Email: charlotte.burnham@hartlepool.gov.uk

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Scrutiny Recommendations Monitoring Report

Appendix A
April 2008

Department: *

Division: *

Scrutiny: Adult & Community Services & Health Scrutiny Forum

Scrutiny Enquiry: *

R	Not expected to achieve target	2	3.2%
	Adult & Community Services & Health Scrutiny Forum	2	
G	Target achieved	60	96.8%
	Adult & Community Services & Health Scrutiny Forum	60	
	Total No. of Actions	62	

Scrutiny Recommendations Monitoring Report

INVESTIGATION:- Pandemic Influenza – ‘Contingency Planning’

Progress Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

ACS/05-6/1a **Members recommend that in the event of a pandemic, Hartlepool Borough Council and the Health Agencies would undertake to publicise good basic hygiene that would reduce the risk of influenza**

G	ACS/05-6/1a	That Hartlepool Borough Council and the Health	January 2006 Complete	Dave Stubbs
		Agencies undertake to publicise good basic hygiene that will reduce the risk of influenza spreading.		

Scrutiny Recommendations Monitoring Report

INVESTIGATION:- Access to GP Services

Progress Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
<i>recommendation sb form Recommendation:</i>				
ACS/05-6/2a	That Hartlepool PCT establish a campaign that explains the role of GPs and other primary care professionals to help patients get the best value from the system.			
G ACS/05-6/2a(i)	Develop a spirit of positive collaboration between the PCT, GP practices and local patient groups through a public launch statement.		A range of public press releases in respect of GP practices, including the extended hours pilot, have been made. There has also been a Public Information Programme re. access to services in Primary Care.	Ali Wilson
G ACS/05-6/2a(ii)	Develop a communications marketing plan for PCT services to include the following: <ul style="list-style-type: none"> - Arrange feature articles in Hartlepool Mail in liaison with PCT and GP practice staff in order to raise awareness of their roles - Raise awareness of 'positives' delivered by GP practices and their staff by encouraging feedback of compliments through the PCT PALS service - Arrange presentations and discussion sessions regarding access issues through local networks - Prepare and distribute a communications and information support pack for GP practices - Reflect these issues in the 2005/06 PCT Annual Report - Hold an event in Middleton Grange Shopping Centre to 'showcase' new and existing services - Ensure that the next 'Your Guide to Services' explains how access systems work. 	July 2006	Plus action in ACS/05-6/2a(i) public forums attended re GP access, engagement & consultation. Process completed re improving access (July 07), further consultation (May 08). Info support pack completed & Middleton Grange event superseded by 08 Prospects.	Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2a That Hartlepool PCT establish a campaign that explains the role of GPs and other primary care professionals to help patients get the best value from the system.

G	ACS/05-6/2a(iii)	Promote the PCT Service Directory	August 2006	Superseded by production of the PCT Prospectus 2008.	Ali Wilson
	ACS/05-6/2a(iv)	Create and develop a dedicated section on the PCT website and use as a feedback mechanism for members of the public.	August 2006	New Web Site launched.	Ali Wilson
	ACS/05-6/2a(v)	Ensure PCT and practice staff awareness of campaigns via existing communications mechanisms.		Communications Plan implemented.	Ali Wilson
	ACS/05-6/2a(vi)	Practices to promote services via in-house posters and leaflets.	July 2006	Practices provide practice leaflets and practice service information. Posters provide information on new services. Process in place and ongoing.	Ali Wilson
	ACS/05-6/2a(vii)	Ongoing evaluation on the uptake of minor ailments scheme.		Numbers of patients accessing minor ailments are recorded on a monthly basis in order to evaluate utilisation. This service has achieved maximum capacity with 2,000 patients per month entering the service. Process in place.	Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2b That Hartlepool PCT establish a major campaign to increase awareness of the availability of additional primary care services including nurse provision and the minor ailments scheme.

G	<p>ACS/05-6/2b (i) Develop a spirit of positive collaboration between the PCT, GP practices and local patient groups through a public launch statement.</p>	<p>A range of public press releases in respect of GP practices, including the extended hours pilot, have been made. There has also been a Public Information Programme re. access to services in Primary Care.</p>	Ali Wilson
G	<p>ACS/05-6/2b(ii) Develop a communications marketing plan for PCT services to include the following:-</p> <ul style="list-style-type: none"> - Arrange feature articles in Hartlepool Mail in liaison with PCT and GP practice staff in order to raise awareness of their roles - Raise awareness of 'positives' delivered by GP practices and their staff by encouraging feedback of compliments through the PCT PALS service - Arrange presentations and discussion sessions regarding access issues through local networks - Prepare and distribute a communications and information support pack for GP practices - Reflect these issues in the 2005/06 PCT Annual Report - Hold an event in Middleton Grange Shopping Centre to 'showcase' new and existing services - Ensure that the next 'Your Guide to Services' explains how access systems work. 	<p>July 2006 Plus action in ACS/05-6/2a(i) public forums attended re GP access, engagement & consultation. Process completed re improving access (July 07), further consultation (May 08). Info support pack completed & Middleton Grange event superseded by 08 Prospects.</p>	Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2b That Hartlepool PCT establish a major campaign to increase awareness of the availability of additional primary care services including nurse provision and the minor ailments scheme.

G	ACS/05-6/2b(iii)	Promote the PCT Service Directory.	August 2006	Superseded by production of the PCT Prospectus 2008.	Ali Wilson
	ACS/05-6/2b(iv)	Create and develop a dedicated section on the PCT website and use as a feedback mechanism for members of the public.	August 2006	New Web Site launched.	Ali Wilson
	ACS/05-6/2b(v)	Ensure PCT and practice staff awareness of campaigns via existing communications mechanisms.		In place	Ali Wilson
	ACS/05-6/2b(vi)	Practices to promote services via in-house posters and leaflets.	July 2006	Practices provide practice leaflets and practice service information. Posters provide information on new services. Process in place and ongoing.	Ali Wilson
	ACS/05-6/2b(vii)	Ongoing evaluation on the uptake of minor ailments scheme.		Numbers of patients accessing minor ailments are recorded on a monthly basis in order to evaluate utilisation. This service has achieved maximum capacity with 2,000 patients per month entering the service. Process in place.	Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2c That an action-plan is devised to address the short-fall in the number of GPs in Hartlepool.

G	ACS/05-6/2c(i)	Carry out a review of non GMS contracts with a view to ensuring value for money in line with Our Health, Our Care, Our Say.	July 2006	Superseded by North East wide process. Review commencing Teesside (Summer 2008)	Ali Wilson
	ACS/05-6/2c(ii)	Consider independent sector procurement of primary care services resulting in an increase of GPs to the area.	September 2006	First independent sector procurement complete. Second to commence in July 08.	Ali Wilson
	ACS/05-6/2c(iii)	Implement ongoing audit of open and closed practice lists.	August 2006	Process in place and ongoing.	Ali Wilson
	ACS/05-6/2c(v)	Implement urgent access facility providing services for minor injury and urgent primary care complaints.	July 2006	New urgent access ??????? Service community at hospital site from 2008. New independent sector procurement for 8-8 7 days a week Health Centre (July 08) following consultation.	Ali Wilson
	ACS/05-6/2c(v)	Encourage and increase the development of training practices to aid recruitment and retention.	December 2007	Process in place and ongoing.	Ali Wilson
	ACS/05-6/2c(vi)	Continue with salaried GP programme providing additional GP capacity and supporting practices.		In place. The PCT currently employs 10 salaried GPs, several of whom have specialist interests, e.g, musculoskeletal, heart failure and palliative care. Our PEC chair and clinical governance lead are salaried GPs.	Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2c That an action-plan is devised to address the short-fall in the number of GPs in Hartlepool.

G ACS/05-6/2c(vii) Continue to effectively manage capacity in general practice. In place. All primary care provision is now supported by additional community nursing teams. Ali Wilson

recommendation sb form Recommendation:

ACS/05-6/2d That results of the patient satisfaction survey in relation to the OOH service is shared.

G ACS/05-6/2d(i) Ensure that patients' views are sought and appropriately actioned. Primecare (current OOH provider) carries out its own annual patient satisfaction survey. Results of the last survey in Oct 05 were presented and shared with all commissioning PCTs. Reviewed on annual basis. Ali Wilson

G ACS/05-6/2d(ii) Results of any OOH surveys are shared with the wider community. July 2006 Hartlepool PCT conducted an OOH patient satisfaction survey in January 06. This survey will be repeated on an annual basis. Ali Wilson

recommendation sb form Recommendation:

ACS/05-6/2e That disability awareness for primary health care professionals be provided to ensure disabled patients groups gain improved access to services.

G ACS/05-6/2e(i) Provide training and relevant information for PCT staff. In place. Mandatory 'Equality and Diversity' training was introduced in September 2005. Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2e That disability awareness for primary health care professionals be provided to ensure disabled patients groups gain improved access to services.

G	ACS/05-6/2e(ii)	Work with Hartlepool Access and all ability forums to support primary care providers to increase all ability awareness and to improve accessibility to premises	October 2006	PCT is working on an updated estates strategy to identify where estates development is required. Practices are reminded of their responsibilities under the DDA legislation at practice meeting. The programme of practice improvements continues.	Ali Wilson
	ACS/05-6/2e(iii)	Work in partnership with Hartlepool Borough Council on improving access for those with learning disabilities	September 2006	Health Facilities Lead to be appointed to lead strategically on assisting & supporting people with learning disabilities (LD) to access primary and secondary health care. New PCT structure in 08 includes a commissioning post with responsibility for LD.	Ali Wilson
	ACS/05-6/2e(iv)	Work in partnership with Hartlepool Borough Council on improving access for those with learning disabilities		In place. Health Action plans are currently being produced in conjunction with a Health Working Group (a sub-group of the learning disability partnership board)	Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2f That the PCT supports GP practices in developing a mechanism to share models of best practice in developing the role of support staff (receptionists/administrators) as facilitators to direct patients to the most appropriate care.

G	ACS/05-6/2f(i)	Provide support to practices with various initiatives and models to improve access.		A PCT service improvement facilitator (SIF) visited all practices in May and June 06 to discuss access issues and share best practice. Completed - ongoing support at practices request.	Ali Wilson
	ACS/05-6/2f(ii)	Provide support in devising an access plan with emphasis on the following elements:- - Opportunity to consult a GP within 2 working days; - Opportunity to make advanced bookings; - Improvements in telephone access; and - Practitioner of choice.	June 2006	A template to aid the design and production of an action plan to address access was issued and discussed with every practice during May and June 06. Action Plan implemented.	Ali Wilson
	ACS/05-6/2f(iii)	Share best practice initiatives.	August 2006	Process in place. SIF to attend practice manager meetings to discuss the results of access action plans in order to promote best practice. This occurs at Practice Manager meetings.	Ali Wilson
	ACS/05-6/2f(iv)	Improve performance management of access using new reporting mechanisms.	March 2007	Standard item on Patient Forum Meetings.	Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2g That the PCT research patients views in relation to advanced / improved access for each GP Practice via the annual survey as part of the Quality Framework in the 2006/07 municipal year.

G	ACS/05-6/2g(i)	Promote maximum 'sign up' to PCAS survey by all practices.	June 2006	National survey published annually on the Web Site.	Ali Wilson
	ACS/05-6/2g(ii)	Benchmark access results from QOF patient questionnaire in order to measure any improvements and identify shortfalls.	July 2006	Published on the Web Site.	Ali Wilson
	ACS/05-6/2g(iii)	Analyse and act upon results of new DOH access survey.	March 2007	Introduced pilot Flexible Hours Programme. New DES to be introduced 2008.	Ali Wilson

recommendation sb form Recommendation:

ACS/05-6/2h That a summary of results of the annual patient surveys carried out as part of the Quality Framework in GP Practices be made available to this Health Scrutiny Forum and Hartlepool Primary Care PPI

G	ACS/05-6/2h	That a summary of results of the annual patient surveys carried out as part of the Quality Framework in GP Practices be made available to this Health Scrutiny Forum and Hartlepool Primary Care PPI Forum.		Patient satisfaction report carried out and actioned on an ongoing basis. Publically available on the web site. Update on out of hours provided to scrutiny.	Ali Wilson
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Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2i That Hartlepool PCT considers PPI Forum report and makes its response to the issues raised therein available to this Health Scrutiny Forum.

G ACS/05-6/2i(i) Present primary care action plan at PPI Forum June 2006 Draft report presented in June 06. Report greeted favourably with additions and comments added to this plan. Ali Wilson

G ACS/05-6/2i(ii) Arrange further meetings with members of PPI forum, the PCT and the scrutiny committee. Monthly access meetings in place. Ali Wilson

recommendation sb form Recommendation:

ACS/05-6/2j That learning from the Connected Care Scheme is rolled out to other areas of deprivation in the

G ACS/05-6/2j(i) Implement service specification for Connected Care in Owton working with partner organisations to establish CC within current services. July 2006 Implemented. Ali Wilson

G ACS/05-6/2j(ii) Recruit CC workers to support community navigation. September 2006 Navigators recruited and in place in ????. Ali Wilson

G ACS/05-6/2j(iii) Identify appropriate wards to undertake CC audit and identify appropriate service response i.e. roll-out of Connected Care initiative to other deprived wards. Roll out to be considered following evaluation. Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2k **That the PCT review patient experience of open access at Medical Centres operating the system with a view to improving access to GP Services in Hartlepool.**

G ACS/05-6/2k(i) Encourage all surgeries to implement pre-bookable and open access systems in order to extend patient choice. July 2006 Complete and in place. Ali Wilson

G ACS/05-6/2k(ii) Examine results of recent QOF patient satisfaction survey and DH national patient survey with regard to overall satisfaction of access Investigate reasons as to why patients queue before surgery opening hours. March 2007 Completed. Flexible Opening Pilot introduced. Ali Wilson

recommendation sb form Recommendation:

ACS/05-6/2l **That the PCT audits Patient Panels in GP practices and offers support to all practices in establishing similar patient forums.**

G ACS/05-6/2l PPI Team to offer support for those practices wishing to develop patient panels. PPI Team to attend practice patient panel in order to audit format and results. A number of practices have already successfully introduced patient panels with members of PCT PPI group in attendance. Other practices have indicated in access action plans an intention to develop patient panels. Ongoing (PPI no longer in place). Ali Wilson

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2m That the funding of GP practices is reviewed.

G ACS/05-6/2m(i) As per recommendation c(i) above re: review of PMS contracts. July 2006 Part of North East wide process. Ali Wilson

G ACS/05-6/2m(ii) National review of GMS funding 2007. April 2007 PCT undertaking benchmarking and VFM work PMS review. Ali Wilson

recommendation sb form Recommendation:

ACS/05-6/2n That the Local Medical Committee is requested to consider the findings of the PPI Forum Report.

G ACS/05-6/2n Send LMC PPI Forum Report September 2006 Done - LMC Comments received and circulated. Sajda Banaras

recommendation sb form Recommendation:

ACS/05-6/2o That the Authority develops a protocol to govern joint-working between Scrutiny and the PPI Fora.

R ACS/05-6/2o Develop a protocol. March 2007 Withdrawn by Scrutiny - Due to abolition of PPI Forums. Sajda Banaras

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/05-6/2p That any new site proposed for primary care purposes is subject to a detailed assessment to ensure adequate parking facilities are available and good public transport links in so far as is practical.

<p>G</p>	<p>ACS/05-6/2p</p>	<p>It is standard practice that all planning applications are assessed in respect of accessibility and car parking provision associated with them. This is particularly important with Health Care facilities and an assessment of public transport facilities that are either already available, or require to be provided, is made, with provisions in the Section 106 Agreement for contributions from the developer for supported buses if necessary. Car parking requirements are assessed in conjunction with the availability of public transport links and sustainability agendas. The PCT also takes this issue into consideration in the selection of sites (ie the new town centre site includes the provision of disabled and other parking).</p>	<p>August 2007 Achieved.</p>	<p>Peter Scott / Dave Stubbs / Ali Wilson</p>
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Scrutiny Recommendations Monitoring Report

INVESTIGATION:- Social Prescribing

Progress Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form *Recommendation:*

ACS/06-7/3a **That the authority agrees that Social Prescribing is a priority and use the evidence gathered through this investigation, and other studies to agree a framework for Hartlepool.**

G

ACS/06-7/3a	To ensure social prescribing is linked into the Voluntary Sector Strategy work as a key tool for supporting low level preventative services.	March 2008	Social prescribing is picked up through the Voluntary Sector Strategy, Adult & Community Services has funded low level preventative services (ie Hartlepool Now).The PCT also agreed with the LDP process to fund a range of health & wellbeing initiatives.	Nicola Bailey
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recommendation sb form *Recommendation:*

ACS/06-7/3b **That a comprehensive and coordinated strategy for the development, delivery, funding and evaluation of social prescribing be produced within the coming Municipal Year (2007/08) across council departments and, so far as possible, the NHS and VCS.**

G

ACS/06-7/3b	This is to be led by the newly set up Social Prescribing Steering Group. The approach will be to link social prescribing into other key strategies and to raise the profile in the NHS at the Practice Based Commissioning Group.	October 2007	Achieved.	Ali Wilson
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Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/06-7/3c As part of this process, detailed consideration should be given during the 2007/08 year to re-allocating funds to the MIND and other social prescribing services from existing activities that service users found less helpful and acceptable.

ACS/06-7/3c This recommendation is specifically linked to NDC Unable to progress further. *

R funding and we do not allocate these funds.

recommendation sb form Recommendation:

ACS/06-7/3d That work is undertaken locally to standardise and secure greater understanding of the definition of Social Prescribing.

ACS/06-7/3d Social Prescribing Steering Group now set up to August 2007 Peter Price

G raise profile and understanding of social prescribing.

recommendation sb form Recommendation:

ACS/06-7/3e That work is undertaken to establish a clear picture of Social Prescribing projects currently offered in Hartlepool or those that can be encompassed within the definition of Social Prescribing with a view to securing greater standardisation of issues such as the availability of information, data protection, referral routes and evaluation.

ACS/06-7/3e Social Prescribing Steering Group will take this Social Prescribing Steering Group is up and running and Peter Price

G work forward. will have a role in identifying and monitoring Social Prescribing funding through the LDP.

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/06-7/3f That Social Prescribing be adopted as part of the joint PCT and council Public Health Strategy and its outcome criteria, together as well as the emerging strategy for integrating adult social care and community services.

G ACS/06-7/3f Social Prescribing Steering Group is multi-agency and is a sub group of the Public Health Steering Group, we envisage social prescribing becoming better co-ordinated across the town with clear referral and eligibility routes. Social Prescribing Steering Group is up and running and will have a role in identifying and monitoring Social Prescribing funding through the LDP. Peter Price

recommendation sb form Recommendation:

ACS/06-7/3g That Social Prescribing be incorporated within the Voluntary Sector Strategy Development.

G ACS/06-7/3g Agreed will be incorporated March 2008 Nicola Bailey

recommendation sb form Recommendation:

ACS/06-7/3h That Social Prescribing be linked to any future Commissioning strategies.

G ACS/06-7/3h Will link to Low Level Preventative Strategy as this is not bound by eligibility thresholds October 2007 The Low Level Prevention Strategy is now completed and Ad Adults and PCT is focused on the development of social prescribing initiatives (ie. Information Now) and will link to other PCT funded initiatives.

Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/06-7/3i That funding streams to support Social Prescribing in the long-term be actively identified and

G	ACS/06-7/3i	The need for any additional resources will be flagged up via the NHS LDP process and the Councils budget (pressure s) process	October 2007	Actioned with over £120k LDP funding allocated to develop health and wellbeing initiatives under the Social Prescribing banner.	Nicola Bailey
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recommendation sb form Recommendation:

ACS/06-7/3j That the Council link the outcomes of the FACS consultation to funding Social Prescribing activities as part of the proposed resourcing of low level support.

G	ACS/06-7/3j	The need for any additional resources will be flagged up via the NHS LDP process and the Councils budget (pressure s) process and will link to low level support strategy.	October 2007	Actioned with over £120k LDP funding allocated to develop health and wellbeing initiatives under the Social Prescribing banner.	Nicola Bailey
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recommendation sb form Recommendation:

ACS/06-7/3k That work is undertaken by HBC and HPCT with the PBC Group in a bid to increase the level of support for Social Prescribing.

G	ACS/06-7/3k	Agreed to be taken forward by Social Prescribing Steering Group		Completed.	Peter Price
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Scrutiny Recommendations Monitoring Report

April 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

ACS/06-7/3l That work be undertaken to identify target groups who would benefit from Social Prescribing initiatives, including carers and hard to reach groups.

G

ACS/06-7/3l	Agreed to be taken forward by Social Prescribing Steering Group	March 2008	Members agreed as part of the change to the eligibility criteria for Adult and Social Care to support low level services (ie. range of lunch and social activities for older people, etc).	Peter Price
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recommendation sb form Recommendation:

ACS/06-7/3m That capacity issues be considered within the VCS in conjunction with plans to develop Social

G

ACS/06-7/3m	Will link this work into the Voluntary Sector Strategy Development	March 2008	Now part of the remit of the Voluntary Sector Partnership Steering Group. Capacity issues to be able the respond to Social Prescribing will be reflected as part of the strategy. Funding is available through the LDP to support the necessary structure.	Nicola Bailey
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