

# PLEASE NOTE VENUE

## APPOINTMENTS PANEL AGENDA



**Monday 12 May 2008**

**at 12 noon**

**in Committee Room C, Civic Centre, Hartlepool**

MEMBERS: APPOINTMENTS PANEL:

The Mayor, Stuart Drummond  
The Chairman of the Council, Councillor Richardson  
Councillors Brash, James, G Lilley, Dr Morris, Simmons and Wright

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17 APRIL 2008**
4. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
5. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

### **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

### **6. ITEMS REQUIRING DECISION**

- 6.1 Appointment of Chief Solicitor – Shortlisting - *Chief Personnel Officer* (Para 1)  
(report to be tabled at the meeting)

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7. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

**APPOINTMENTS PANEL**  
**MINUTES AND DECISION RECORD**  
**17<sup>th</sup> April 2008**

The meeting commenced at 11.30 a.m. in the Civic Centre, Hartlepool

**Present:**

The Mayor, Stuart Drummond

Councillors G Lilley, Dr Morris, Richardson, Simmons and Wright

Officers Paul Walker, Chief Executive  
 Alison Swann, HR Advisor  
 Amanda Whitaker, Democratic Services Team Manager

**1. APPOINTMENT OF CHAIRMAN**

Councillor Richardson was appointed Chairman of the Panel.

Councillor Richardson in the Chair

**2. APOLOGIES FOR ABSENCE**

None

**3. DECLARATIONS OF INTEREST BY MEMBERS**

None

**4. LOCAL GOVERNMENT ACCESS TO INFORMATION**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 5 [Chief Solicitor Appointment] (Para 1 – information relating to a particular employee, former employee or applicant to become an employee of the Council).

**5. CHIEF SOLICITOR APPOINTMENT (Chief Personnel Services Officer)**

The report sought approval to the job description, person specification and arrangements for the selection process, and dates for interviews, in respect of the post of Chief Solicitor.

C RICHARDSON

CHAIRMAN