

## **CHILDREN'S SERVICES PORTFOLIO DECISION RECORD**

20 May 2008

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

### **Present:**

Councillor     The Mayor, Stuart Drummond (in the absence of the Portfolio Holder)

Officers:     Paul Briggs, Schools Transformation Project Director  
                  Francesca Magog, Partnership and Integration Development Manager  
                  Sarah Bird, Democratic Services Officer

### **55.     The Children and Young People's Plan (CYPP) 2009 – 2012** *(Partnership and Integration Development Manager)*

#### **Type of Decision**

Non key.

#### **Purpose of Report**

The report was presented to provide an outline of the consultation processes for reviewing of the current Children and Young People's Plan in preparation for the publication of the new version in April 2009.

#### **Issues for Consideration by Portfolio Holder**

The local authority is required to produce a CYPP, the current one expires on 31 March 2009 therefore requiring review and updating in order to meet new requirements of the Children's Services Department and its partners.

The current plan was to be used to begin the consultation to determine whether the department and its partners have 'made a difference' to the children, young people and their families who access services in Hartlepool. Views would also be sought from staff across the children and young people's workforce in Hartlepool. The first round of consultation had begun in May 2008 and the

feedback from this would help produce the first draft of the document to be used for consultation exercise planned for July 2008. The second round of consultation would provide some indication of where the priority areas for change and development were. A third round of consultation was to be held in October 2008 to clarify that the content of the plan was acceptable to those who have taken part in the exercise. The final draft of the document would then be submitted for approval through the various governance routes of the stakeholders from November 2008 onwards and the finalised document would be printed and published on 1 April 2009.

### **Decision**

The Mayor approved the proposed programme of consultation for the development of the Children and Young People's Plan 2009 – 2012 and noted that as the consultation progressed a draft of the plan would be brought back to the Portfolio Holder for approval in July 2008.

## **56. To Approve and Make a New Instrument of Government** *(Schools Transformation Project Director)*

### **Type of Decision**

Non key.

### **Purpose of Report**

The report was presented in order to request the Portfolio Holder to approve and make a new Instrument of Government for Hartlepool Pupil Referral Unit in order to establish a new constitutional model for the Management Committee.

### **Issues for Consideration**

Two guidance documents were published by the Department for Children Schools and Families (DCSF) on 13 November 2007 relating to the Constitution, Roles and Responsibilities for Management Committees for Pupil Referral Units as well as the Procedures for the Operation of Management Committees for Pupil Referral Units. The regulations require that Local Authorities must secure a constitutional model for each Pupil Referral Unit under an instrument of government and the Instrument of Government for Access to Learning (A2L) was approved by the Portfolio Holder on 29 January 2008. The Management Committee of A2L approved the change in the name of the unit to Hartlepool Pupil Referral Unit and therefore a new Instrument of Government must be made to incorporate this.

The Management Committee of Access to Learning at its meeting on 29 April 2008 approved the new Instrument of Government for Hartlepool Pupil Referral Unit and reaffirmed the membership and the decision not to appoint Sponsor members.

The Mayor asked what would take place when the upper school site was demolished and was informed that the small number of pupils left would be relocated in a wing of the lower school site.

### **Decision**

The Mayor approved and made the new Instrument of Government to come into effect on 21 May 2008.

## **57. Children's Services Departmental Plans – Departmental and Divisional Plans 2008/09** *(Schools Transformation Project Director)*

### **Type of Decision**

Non key

### **Purpose of Report**

The report was presented to inform the Portfolio Holder of the main tasks to be undertaken during the year 2008/09 by the Children's Services Department. The tasks were set out in relation to the whole department and the four divisions (Performance and Achievement, Safeguarding and Specialist Services, planning and Service Integration, Resources and Support Services).

### **Issues for Consideration**

The Children's Services Departmental Plan 2008-09 – 2010/11 was attached to the report. The Portfolio Holder was advised that in line with Corporate policy there was a departmental plan and four separate service plans for the divisions within the department. In addition, the operational plans for the individual teams within the department were also attached.

The report provided the Portfolio Holder with information about the work that would be undertaken in the Children's Services Department during 2008/09.

### **Decision**

The Mayor approved the Children's Services Departmental Plan 2008/09 – 2010/11 and noted the divisional plans for 2008/09 which underpin it.

**58. Children's Services Departmental Plan Quarter 4 Progress Report** *(Schools Transformation Project Director)*

**Type of Decision**

Non key

**Purpose of Report**

The report was presented in order to inform the Portfolio Holder of the progress made towards achieving the Children's Services Departmental Plan actions and performance indicators (PIs) for the period to 31 March 2008.

**Issues for Consideration**

The report summarised performance over the fourth quarter of 2007/08 on the actions and performance indicators within the Children's Services Departmental Plan 2007/08.

**Decision**

The Mayor noted the performance made in completing actions and achieving performance indicators for the Children Services Department during 2007/08.

The meeting concluded at 10.05 am.

**P DEVLIN**

**CHIEF SOLICITOR**

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