

PLEASE NOTE VENUE

CONTRACT SCRUTINY PANEL AGENDA



Monday, 2 June 2008

at 10.00 am

in the Council Chamber

MEMBERS: CONTRACT SCRUTINY PANEL:

Aiken, Atkinson, Laffey, Wallace, Wistow,

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 19 May 2008
4. **ITEMS FOR INFORMATION**
 - 4.1 Verbal report on Employment Land Review (*Planning Information Officer*)
5. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
6. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

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7. OPENING OF TENDERS

- 7.1 Tesco Entrance Works – Burn Road – *Senior Projects Officer*
- 7.2 Financial Adviser to support the Building Schools for the Future Programme -
Principal Project Officer (Strategy & Procurement)

8. ITEMS FOR INFORMATION

- 8.1 Report detailing agencies sent tender packs in relation to the future provision of independent foster placements – *Commissioning and Contracts Manager(Children's Services Department)*

9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY PANEL

MINUTES AND DECISION RECORD

19 May 2008

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Flintoff (In the Chair);
Councillors Laffey, Plant and Simmons

OFFICERS: Julie Reed, Schools Transformation Project Officer
John Potts, Principal Policy Officer
Roger Kennedy, Quantity Surveying Team Leader
Maurice Brazell, Business Liaison Manager
Terry Maley, Commissioning and Contracts Manager
Mark Cant, Principal Project Manager
Paul Watson, Road Safety Team Leader
Chris Walker, Senior Legal Assistant
Sarah Bird, Democratic Services Officer
Jo Wilson, Democratic Services Officer

164 Apologies For Absence

Councillor Sutheran.

165 Declarations Of Interest

None.

166 Minutes

The minutes of the meeting held on 6 May 2008 were approved as an accurate record.

167 Results Of Tender For Building Schools For The Future (BSF) Client Design *(Asset Management Officer)*

The Asset Management Officer informed Members that of the 6 companies invited to tender, four had submitted quotes which had been opened at the Panel's meeting on 25 February. Three companies were shortlisted on the basis of quality (70%) and cost (30%) and interviews were held on 18 April 2008 following which the decision was made to award the contract to GWK Architects.

Decision

The members of the Panel noted the decision to select GWK as the client design adviser until completion of the Outline Business Case for the BSF programme.

168 Extension of the 2008 New Deal for Communities IPSO MORI Household Survey
(Principal Policy Officer)

The Principal Policy Officer informed the Panel that as part of national monitoring requirements Hartlepool New Deal for Communities (NDC) had to carry out a survey of households in the NDC area to obtain residents' views on a variety of issues such as housing, health, crime and general satisfaction with the area. The Hartlepool Partnership and Hartlepool NDC agreed to the extension of the survey as this would benefit both partnerships to have comparison data from the whole of the town and its neighbourhoods so that they could compare over time the effect of regeneration, projects and the delivery of specific services and how these may affect peoples' satisfaction levels. The Panel were informed that this work was exempt from the normal procurement procedures as IPSOS MORI had already been contracted by Central Government to undertake the national evaluation programme. The survey fieldwork was currently ongoing and the results with national comparisons were to be available in December 2008.

Decision

The Panel noted the report.

169 Local Government Access to Information

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006.

Minute 170 – Provision of Modular Classroom unit at Springwell Special School (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 171 – Longhill and Sandgate Monitoring (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 172 – Creation of Strategic Partnership with Independent Fostering Providers (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 173 – Middleton Grange Multi-storey Car Park (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 174 – Cycle Training (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

170 Provision of Modular Classroom Unit at Springwell Special School *(Quantity Surveying Team Leader)*

Members were advised that four tenders had been received in respect of the above contract.

171 Longhill and Sandgate Monitoring *(Business Liaison Manager)*

Members were informed that three tenders had been received in respect of the above contract.

172 Creation of Strategic Partnership with Independent Fostering Providers *(Commissioning and Contracts Manager)*

Members were advised that sixteen tenders had been received for the above contract.

173 Middleton Grange Multi-storey Car Park *(Principal Project Manager)*

Members were advised that four tenders had been received in respect of the above project.

174 Cycle Training *(Road Safety Team Leader)*

Members were advised that two tenders had been received for the above contract.

175. Contract Deadlines

Members suggested that as a number of contracts had been received after the 12 noon deadline and Royal Mail had a guaranteed delivery time of 1.00 pm that contract deadlines could

be changed to 1.30 pm

Decision

The Head of Procurement, Property & Public Protection be contacted to suggest this amendment.

The meeting concluded at 11.05 am.

CHAIRMAN