

CONTRACT SCRUTINY PANEL AGENDA



Monday, 16 June 2008

at 10.00 am

in Committee Room A

MEMBERS: CONTRACT SCRUTINY PANEL:

Councillors Aiken, Atkinson, Laffey, Wallace, Wistow

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 2 June 2008
4. **ITEMS FOR INFORMATION**

None
5. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
6. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

CONTRACT SCRUTINY PANEL

MINUTES AND DECISION RECORD

2 June 2008

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Laffey (In the Chair);
Councillors Aiken and Atkinson

OFFICERS: Chris Walker, Senior Legal Assistant
Nomusa Martindale, Planning Information Officer
Dave Wilson, Principal Engineer
Robert Smith, Project Officer
Terry Maley, Commissioning and Contracts Manager
Sarah Bird, Democratic Services Officer

1. Apologies For Absence

None.

2. Declarations Of Interest

None.

3. Minutes

The minutes of the meeting held on 19 May 2008 were approved as an accurate record.

4. Employment Land Review *(Planning Information Officer)*

The Planning Information Officer informed Members that six tenders had been received and of these, three had been shortlisted due to the price and quality of their submissions. Nathaniel Lichfield had scored highest and therefore had been appointed as consultants to undertake stages 2 and 3 of Hartlepool's employment land review. The firm had undertaken work for other authorities in the Tees Valley. The review was necessary in order to assess the suitability of the existing sites designated as employment land and those sites no longer considered appropriate for employment use would be recommended for de-allocation. This review would be used as an evidence base for the local development framework.

Decision

The panel noted the decision to appoint Nathaniel Lichfield.

5. Local Government Access to Information

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006.

Minute 6 – Tesco Entrance Works – Burn Road (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 7 – Financial Advisor to support the Building Schools for the Future Programme (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 8 – Report on agencies sent tender packs in relation to the future provision of independent foster placements (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

6. Tesco Entrance Works – Burn Road *(Principal Engineer)*

Members were advised that 5 tenders had been received for the above works.

7. Financial Advisor to support the Building Schools for the Future Programme *(Project Officer)*

Members were informed that 3 tenders had been received for the above.

8. Future Provision of Independent Foster Placements *(Commissioning and Contracts Manager)*

The Commissioning and Contracts Manager presented a report detailing agencies sent tender packs in relation to the future provision of independent foster placements.

Decision

The Panel noted the report.

The meeting concluded at 10.25 am.

CHAIR

7. OPENING OF TENDERS

7.1 Carers' Emergency Respite Services (Domiciliary Care) – (Contracts Officer)

8. ITEMS REQUIRING DECISION

None

9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT