

# **CHILDREN'S SERVICES SCRUTINY FORUM AGENDA**



**Monday, 16 June 2008**

**at 4.30 pm**

**in Committee Room B**

**MEMBERS: CHILDREN'S SERVICES SCRUTINY FORUM:**

Councillors Aiken, Fleet, Griffin, A Lilley, London, McKenna, Preece, Shaw and Simmons

Co-opted Members: David Relton and 3 vacancies

Resident Representatives: 3 vacancies

Young Peoples Representatives: 6 vacancies

**1. APOLOGIES FOR ABSENCE**

**2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

**3. MINUTES**

3.1 To confirm the minutes of the meeting held on 7 April 2008

**4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

None.

**5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

None.

**6. ITEMS FOR DISCUSSION**

- 6.1 The Role of the Children's Services Scrutiny Forum – *Scrutiny Support Officer*
- 6.2 Appointment to Outside Bodies – *Assistant Chief Executive*
- 6.3 Six monthly Monitoring of Agreed Children's Services Scrutiny Forum's Recommendations – *Scrutiny Support Officer*
- 6.4 Determining the Children's Services Scrutiny Forum's Work Programme for 2008/09 – *Scrutiny Support Officer*

**7. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS**

- 7.1 Children and Young People's Plan 2009 - 2012' – *Director of Children's Services*

**8. ISSUES IDENTIFIED FROM FORWARD PLAN**

None.

**9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

- i) **Date of Next Meeting 21 July 2008, commencing at 4.30 pm in Committee Room B**

# **CHILDREN'S SERVICES SCRUTINY FORUM**

## **MINUTES**

7 April 2008

The meeting commenced at 4.00 p.m. in the Civic Centre, Hartlepool

### **Present:**

Councillor: Jane Shaw (In the Chair)

Councillors: Shaun Cook, John Coward, Mary Fleet, Sheila Griffin,  
Frances London, Michelle Plant, , Christopher Simmons and  
Gladys Worthy

Co-opted Members: Elizabeth Barraclough

Resident Representatives: John Cambridge and Michael Ward

Officers: John Robinson, Children's Fund Manager  
Alan Kell, Project Manager  
Peter Davies, Principal Youth Officer  
Tracy Liveras, Young People and Play Co-ordinator  
Joan Wilkins, Scrutiny Support Officer  
David Cosgrove, Principal Democratic Services Officer

### **102. Apologies for Absence**

Councillors Alison E Lilley and Arthur Preece, Co-opted Member David Relton, Resident Representative Evelyn Leck and the Young Peoples Representatives: Leigh Bradley, Hannah Shaw, Chris Lund, Kelly Goulding and Gillian Pounder

### **103. Declarations of interest by Members**

None.

### **104. Confirmation of the Minutes of the meeting held on 31 March 2008**

Confirmed

**105. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum**

No items.

**106. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee**

No items.

**107. Consideration of progress reports/budget and policy framework documents**

None.

**108. Draft Final Report – Sustainability of Externally Funded Community Initiatives in Schools** *(Chair of the Children's Services Scrutiny Forum)*

The Chair presented the draft final report of the inquiry into the Sustainability of Externally Funded Initiatives in Schools. The report outlined the investigation process and the evidence gathered by the Forum in developing the conclusions and recommendations. The chair led the Committee through the recommendations, as set out below, seeking the Forum's endorsement of each.

- (a) That a joint Steering Group between the Children Services Department and the Adult and Community Services Department be established to further explore the proposed recommendations of the Independent Sports Consultant, commissioned specifically as part of this investigation;
- (b) That all schools that currently operate community initiatives undertake a three year financial forecast and business plan of the viability of each facility that outlines charging policies, usage levels and scheme objectives;
- (c) That pending the outcome(s) of the joint Steering Group (recommendation (a) refers) immediate consideration be given to providing assistance to those schemes that are likely to encounter future sustainability issue; and.
- (d) That the findings of this investigation be brought to the attention of school governing bodies to raise awareness of the issue and the proposed way forward.

In relation to (b), the Scrutiny Support Officer commented that it may be as late as the autumn before the all the necessary work was completed to pull all

the information together to meet the requirement of this recommendation.

In relation to (c) it was acknowledged that there wouldn't be a single solution to this as the issues faced by individual premises may differ markedly. The chair stated that there was a strong desire to see best practice shared across all premises together with the sharing of information.

The Chair thanked all those involved in the inquiry for their tie and input into the process.

### **Recommended**

That the recommendations of the Forum as set out in the draft report be approved and forwarded to the Scrutiny Coordinating Committee, as follows: -

"The Children's Services Scrutiny Forum has taken evidence from a wide range of sources to assist in the formulation of a balanced range of recommendations. The Forum's key recommendations to the Cabinet are as outlined below:-

- (a) That a joint Steering Group between the Children Services Department and the Adult and Community Services Department be established to further explore the proposed recommendations of the Independent Sports Consultant, commissioned specifically as part of this investigation;
- (b) That all schools that currently operate community initiatives undertake a three year financial forecast and business plan of the viability of each facility that outlines charging policies, usage levels and scheme objectives;
- (c) That pending the outcome(s) of the joint Steering Group (recommendation (a) refers) immediate consideration be given to providing assistance to those schemes that are likely to encounter future sustainability issue; and.
- (d) That the findings of this investigation be brought to the attention of school governing bodies to raise awareness of the issue and the proposed way forward."

## **109. Draft Final Report – Access to Recreation Activities for Children and Young People in Hartlepool** *(Chair of the Children's Services Scrutiny Forum)*

The Chair presented the draft final report of the inquiry into Access to Recreation Activities for Children and Young People in Hartlepool. The report outlined the investigation process and the evidence gathered by the Forum in developing the conclusions and recommendations. The chair led the Committee through the recommendations, as set out below, seeking the Forum's endorsement of each.

- (a) That an action plan be produced that explores ways of addressing the barriers to accessing recreation activities for young people, as outlined in the report (Section 9 refers);
- (b) That as part of any planned future recreation activities consideration be given to the use of 'pods' and youth shelters, with the close involvement of young people throughout the process from location selection to Planning application;
- (c) That further work be undertaken to increase the marketing of recreation activities to target all young people and their families, including those with disabilities, across Hartlepool;
- (d) That the feasibility of introducing free bus passes to enable young people to access recreation activities be further explored; and
- (e) That ways of supporting organised groups to secure their long term sustainability be explored.

In relation to (b) Members commented that the locations of pods and youth shelters needed to be done in consultation with the local community as well as young people. Members agreed that "and other stakeholders" should be added to the recommendation.

On recommendation (c) Members requested that the reference to those with disabilities should be removed.

On the transport implications of recommendation (d), Members commented that while this was an excellent proposal, there needed to be bus services available on an evening for young people to use. In many outlying areas of the town services after 6 o'clock in the evening were few and far between. Members were also concerned that adequate and appropriate information needed to be provided to young people to let them know on the activities they could access around the town.

Members discussed recommendation (e) in some detail. Members were concerned that there were a number of 'pots' of money available to groups to assist in the running of activities but they didn't always know how to access them. Officers did indicate that however groups contacted the council, as well as receiving information on Council funds, they were signposted to Hartlepool Voluntary Development Agency (HVDA) as an organisation that could help in the development of bids and applications and had access to a much wider range of funding regimes than the council. The Chair suggested that the Forum allow her to formulate a rewording of recommendation (e) in line with Members comments. The Forum agreed to this. Members were also reminded of their decision to ensure that the participation of children and young people should underpin all decisions made about their recreation opportunities. This was acknowledged and Members agreed to make an appropriate amendment to the recommendations.

The Chair thanked all those involved in the inquiry for their tie and input into the process.

### **Recommended**

That the recommendations of the Forum as set out in the draft report be approved and forwarded to the Scrutiny Coordinating Committee, as follows: -

“The Children's Services Scrutiny Forum has taken evidence from a wide range of sources to assist in the formulation of a balanced range of recommendations. The Forum's key recommendations to the Cabinet are as outlined below:-

- (a) That an action plan be produced that explores ways of addressing the barriers to accessing recreation activities for young people, as outlined in the report (Section 10 refers);
- (b) That as part of any planned future recreation activities consideration be given to the use of 'pods' and youth shelters, with the close involvement of young people and other stakeholders throughout the process from location selection to Planning application;
- (c) That an action plan be produced that explores ways of addressing the barriers to accessing recreation activities for young people, as outlined in Section 9 of the report;
- (d) That further work be undertaken to increase the marketing of recreation activities to target all young people and their families across Hartlepool;
- (e) That, in recognition of the availability of transport as a barrier to access, the introduction of free bus passes to young people be supported and the practical feasibility of such a scheme explored, including the suitability of existing routes and timetables to meet young people's needs; and
- (f) That ways of supporting organised groups to secure their long term sustainability be explored. (The rewording of this recommendation to be agreed by the Chair).

## **110. Chair's Remarks**

Councillor Jane Shaw thanked all the Members of the Forum, co-opted members, resident representatives and young people's representatives and officers for their hard work and full involvement in the work of the Scrutiny Forum over the past year. Councillor Shaw also gave special thanks to Joan Wilkins, the Scrutiny Support Officer, for her dedicated support to the Forum.

CHAIRMAN

## **CHILDREN'S SERVICES SCRUTINY FORUM**

**16 June 2008**



**Report of:** Scrutiny Support Officer

**Subject:** THE ROLE OF THE CHILDREN'S SERVICES  
SCRUTINY FORUM

---

### **1. PURPOSE OF REPORT**

- 1.1 To give an overview of the role and functions of the Children's Services Scrutiny Forum.

### **2. BACKGROUND**

- 2.1 The Council's approach to Overview and Scrutiny has been informed by government guidance, best practice nationally and experience of what works locally to ensure that the Scrutiny Forum's operate in an optimum scrutiny structure that will enable the Forums to add value and improve services for the residents of Hartlepool.
- 2.2 The role of the Scrutiny Co-ordinating Committee is briefly discussed in the following section. Following this in Section 4, there is a more detailed description of the roles and functions of this Forum.

### **3. ROLE AND FUNCTIONS OF THE SCRUTINY CO-ORDINATING COMMITTEE**

- 3.1 The membership of the Scrutiny Co-ordinating Committee reflects both the Council's political make-up and the five standing Scrutiny Forums (which are equally represented on the Committee). A total of sixteen Elected Members serve on the Committee, consisting of the Chair (appointed by Council) and the Chair, Vice-Chair and one other Members from each of the five standing Forums. In addition to this, three Resident representatives are also co-opted onto the Committee, one from each Neighbourhood Consultative Forum.
- 3.2 This approach enables the Scrutiny Co-ordinating Committee to draw on the experience of a variety of Members, represent a cross-section of political views and equally represent each of the four standing Forums. The Scrutiny Co-ordinating Committee is responsible for the overall management of Overview and Scrutiny within the Authority. Other authorities' experience of



scrutiny appears to have benefited from the establishment of such a body. Given the increasing importance of the scrutiny role under the new arrangements and the likely increase in workload of the scrutiny function the role of the Scrutiny Co-ordinating Committee is invaluable. The main roles and functions of the committee are as follows:-

- (i) To work with the five Forums to decide an annual Overview and Scrutiny Work Programme, including the programme of any ad-hoc forum that it appoints, to ensure that there is efficient use of the forums and that the potential for duplication of effort is minimised;
- (ii) To lead the involvement of Overview and Scrutiny in the development of the budget and the plans and strategies that make up the policy framework and to delegate issues for consideration to the Forums;
- (iii) Where matters fall within the remit of more than one Overview and Scrutiny Forum, to determine which of them will assume responsibility for any particular issue and to resolve any issues of dispute between overview and scrutiny Forums;
- (iv) To receive requests from Members, the Executive and / or the Full Council for items to be considered by Overview and Scrutiny Forums and to allocate them, if appropriate to one or more Overview and Scrutiny Forum;
- (v) To put in place and maintain a system to ensure reports from Overview and Scrutiny to the Executive are managed efficiently and do not exceed any limits set out in the Constitution (this includes making decisions about the priority of reports, if the volume of such reports creates difficulty for the management of Executive business or jeopardises the efficient running of the Council business); and
- (vi) To exercise the power of call-in in relation to Executive decisions made as set out in Section 21 (3) of the Local Government Act 2000, or allocate them to the appropriate overview and scrutiny forum for consideration.

#### **4. FUNCTIONS OF OVERVIEW AND SCRUTINY FORUMS**

4.1 The five standing Overview and Scrutiny Forums have three main functions and these are set out in the following paragraphs:-

(a) Policy Development and Review

Overview and Scrutiny Forums may:

- (i) Assist the Council and the Executive in the development of the budget and policy framework by in-depth analysis of policy issues;

- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Executive and Chief Officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(b) Scrutiny

Overview and Scrutiny Forums may:

- (i) Review and scrutinise the decisions of the Executive and Chief Officers both in relation to individual decisions and their overall strategic direction;
- (ii) Review and scrutinise the work of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Executive and Chief Officers about their decisions, whether generally in comparison with the service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Review and scrutinise the performance of other public bodies in the area, requesting them to attend and address relevant scrutiny forums to speak about their activities and performance;
- (v) Investigate other issues of local concern, outside the control of the Council and other public bodies in the area, and make recommendations to the Council, the Executive and / or other organisations arising from the outcome of the scrutiny process;
- (vi) Question and gather evidence from any person (with their consent); and
- (vii) Make recommendations to the executive and / or the council arising from the outcome of the scrutiny process.

(c) Finance

Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them. This presently consists of a dedicated overview and scrutiny budget of 50k. Applications for funding must be made through Scrutiny Co-ordinating Committee.

## **5. THE REMIT OF THIS FORUM**

- 5.1 The strategic direction of the Scrutiny Forums will be to assess, monitor and advise on the Council's progress towards the 7 priority aims of the Community Strategy whilst the operational direction of the individual Scrutiny Forums will be governed by the remits outlined in the Constitution.

The remit of the Children's Services Scrutiny Forum is as follows:-

*'To consider issues relating to specialist (intervention), targeted (prevention) and universal services for children and young people.'*

- 5.2 There will be, however, from time to time, issues that could be considered by more than one Forum and it will be for the Scrutiny Co-ordinating Committee to determine which forum should examine a particular issue. It is also open to the Scrutiny Co-ordinating Committee to appoint ad hoc forums. For example, where an issue comes within the remit of two scrutiny forums, the Scrutiny Co-ordinating Committee could decide to establish an ad hoc forum made up of four Members from each of those two Forums.

## **6. SCHEDULE OF FORUM DATES FOR 2008/09**

- 6.1 Detailed below, for Members information, are the meeting dates scheduled so far for the Children's Services Scrutiny Forum in 2008/09. Please note that all scheduled meetings will commence at 4.30pm, in various venues across the town, with the capacity for additional meetings to be arranged where required to accommodate the needs of individual inquiries.

Monday 21 July 2008;  
Tuesday 26 August 2008; and  
Monday 6 October 2008.

## **7. CONCLUSIONS**

- 7.1 No specific action is required as a result of this report, however Members may have questions about the role of the Forum.

## **BACKGROUND PAPERS**

The following background papers were used in the preparation of this report:-

- i) Hartlepool Borough Council Constitution.

**Contact Officer:-** James Walsh – Scrutiny Support Officer  
Chief Executive's Department - Corporate Strategy  
Hartlepool Borough Council  
Tel: 01429 523647  
Email: james.walsh@hartlepool.gov.uk

## **CHILDREN'S SERVICES SCRUTINY FORUM REPORT**

16 June 2008



**Report of:** Assistant Chief Executive

**Subject:** APPOINTMENT TO OUTSIDE BODIES

---

### **1. PURPOSE OF REPORT**

- 1.1 To seek Councillor Nominations to Outside Bodies referred to the Scrutiny Forum by the Executive.

### **2. BACKGROUND**

- 2.1 In accordance with the authority delegated by the Cabinet, the Deputy Mayor, considered the issue of appointments to outside bodies. Several of these outside body appointments were referred to other meetings for appointment, and of these, one was referred to this Scrutiny Forum for consideration.
- 2.2 The outside body referred for appointment of Councillor members is:-  
School Admissions Forum

### **3. APPOINTMENTS REQUIRED**

- 3.1 School Admissions Forum – 5 members

The Schools Admissions Forum considers existing and proposed admission arrangements and how they serve the interests of local children and parents; aim to reach local agreement on any new or controversial issues; consider the comprehensiveness and accessibility of the Children's Services Authority's admissions literature and information for parents; consider and approve local co-ordinated arrangements; promote more modern and parent-friendly admissions processes.

Nominations for the Schools Admission Forum have been received from Councillors Fleet, Griffin and Simmons (Labour) and Councillor A Lilley (Administrative Group) and were agreed at Annual Council. However, 1 further nomination is required.

Since Annual Council, the Administrative Group have notified Democratic Services of a change in their nomination to the Children's Services Scrutiny Forum from Councillor A Lilley to Councillor Plant. This has therefore resulted Councillor A Lilley being removed from the nominations to the School Admissions Forum. Councillor A Lilley is therefore unable to be a representative on the Schools Admission Forum. Consequently there are 2 nominations sought from this Scrutiny Forum

### **3. RECOMMENDATIONS**

- (i) That the nominations agreed at Annual Council on 22 May 2008 to the School Admissions Forum of Councillors Fleet, Griffin and Simmons be confirmed.
- (ii) That two additional nominations be made to the School Admissions Forum from within the membership of the Children's Services Scrutiny Forum subject to approval by the Executive.

## CHILDREN'S SERVICES SCRUTINY FORUM

16 June 2008



**Report of:** Scrutiny Support Officer

**Subject:** SIX MONTHLY MONITORING OF AGREED  
CHILDREN'S SERVICES SCRUTINY FORUM'S  
RECOMMENDATIONS

---

### 1. PURPOSE OF REPORT

- 1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Forum.

### 2. BACKGROUND INFORMATION

- 2.1 As Members will be aware, Scrutiny Co-ordinating Committee on the 21 November 2007 approved the introduction of an electronic database to monitor the delivery of agreed scrutiny recommendations since the 2005/06 Municipal Year. Approval was also given for the introduction of a standardised six monthly cycle for the submission of progress reports to each Scrutiny Forum (June and December).
- 2.2 The newly created electronic database, to be known as the Scrutiny Monitoring Database, will run along the same principles as the Authority's former Corporate Performance Management Database and in addition to provision of standardised six monthly monitoring reports, as detailed above, will provide the Scrutiny Co-ordinating Committee with a breakdown of progress against all Scrutiny Forums' recommendations on an Annual basis (July). The introduction of the new database will also provide the ability to produce 'real time' information of the progression of recommendations upon request.
- 2.3 In accordance with the agreed procedure, this report provides for Members information details of progress made against each of the investigations undertaken by the Forum. Attached as **Appendix A** is a Summary Report that breaks down progress made by investigation and **Appendix B**, provides a detailed explanation of progress made against each recommendation.

### **3. RECOMMENDATIONS**

- 3.1 That progress against the Children's Services Scrutiny Forum's agreed recommendations, since the 2005/06 Municipal Year, be noted and explored further where appropriate.

**Contact Officer:-** James Walsh – Scrutiny Support Officer  
Chief Executive's Department - Corporate Strategy  
Hartlepool Borough Council  
Tel: 01429 523647  
Email: james.walsh@hartlepool.gov.uk

### **BACKGROUND PAPERS**

No background papers were used in the preparation of this report.



## Scrutiny Enquiry Summary Report

### Children's Services Scrutiny Forum

#### Involving Young People

**R** Not expected to achieve target 2

**G** Target achieved 26

#### Raising Boys' Achievements - Bridging the Gender Gap

**R** Not expected to achieve target 12

**G** Target achieved 7

**A** Expect to achieve target 2

#### The Provision of Sex and Relationship Education (SRE) in Hartlepool Schools

**R** Not expected to achieve target 2

**G** Target achieved 12

**A** Expect to achieve target 3

#### Sustainability of Externally Funded Community Initiatives in Schools

**?** No update provided 4

#### Access to Recreation Facilities for Children and Young People in Hartlepool

**?** No update provided 6

June 2008

# Scrutiny Recommendations Monitoring Report

*Department:* \*

*Division:* \*

*Scrutiny* Children's Services Scrutiny Forum

*Scrutiny Enquiry:* \*

<b>?</b>	<b>No update provided</b>	<b>10</b>	13.2%
	Children's Services Scrutiny Forum	10	
<b>R</b>	<b>Not expected to achieve target</b>	<b>16</b>	21.1%
	Children's Services Scrutiny Forum	16	
<b>A</b>	<b>Expect to achieve target</b>	<b>5</b>	6.6%
	Children's Services Scrutiny Forum	5	
<b>G</b>	<b>Target achieved</b>	<b>45</b>	59.2%
	Children's Services Scrutiny Forum	45	
<b>Total No. of Actions</b>		<b>76</b>	

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

***Recommendation:***

**CS/05-6/1a      That the Forum sends its findings to all schools in the town, thanking those who were involved in the process, whilst asking each school how they would like us to follow up the scrutiny process.**

**G**

CS/05-6/1a

Despatched to all schools in the town in April 2006. Positive verbal feedback received from High Tunstall School only.

August 2006 Achieved

Jonathan

*recommendation sb form*

***Recommendation:***

**CS/05-6/1b      That six months after the Forum has completed its final report the young people involved in the scrutiny process should be consulted to see if anything has changed in their view.**

**G**

CS/05-6/1b

Brief 'child friendly' questionnaire to be compiled and dispatched. Due to pressures on schools during the summer term this exercise will take place during the autumn.

December 2006 Young people on scrutiny and provided feedback at each meeting

John Robinson

*recommendation sb form*

***Recommendation:***

**CS/05-6/1c      That the young people involved in the process should be invited to meet the Chair of the Council.**

**G**

CS/05-6/1c

That arrangements be made for a handful of children involved in the scrutiny process to meet the Chair of the Council accompanied by the

September 2006 Carried Out

John Robinson

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/05-6/1d**    **That the Forum holds a series of meetings with young people at venues (possibly in schools) outside of the Council in the north/central/south areas of the town.**

**G**    CS/05-6/1d    Jesmond Rd Primary School (North) visited in April 2006.    December 2006    This process was superseded by the co-option of young people on to the Children's Services Scrutiny Forum.    John Robins on

*recommendation sb form*    **Recommendation:**

**CS/05-6/1e**    **That the Forum should actively pursue the possibility of co-opting young people onto the Forum.**

**G**    CS/05-6/1e    Exploratory meetings held on 5 July 2006 with the Chief Solicitor, Scrutiny Support Officer, Principal Democratic Services Officer and Children's Services representative. Children's Services Scrutiny Forum meeting on 1st September 2006 to work through the proposal. Consultation where appropriate with Scrutiny Forum prior to consideration by the Constitution    June 2007    Young People now co-opted on to the Forum.    John Robins on

# Scrutiny Recommendations Monitoring Report

June 2008

Progres	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
---------	----------	----------------	---------------------	--------------------	--------------

*recommendation sb form**Recommendation:***CS/05-6/1f**

**That the nature of local funding needs to be explained to young people so that they are aware of why something is built in one part of town but not in another. This could be achieved through the citizenship and PHSE strands of the schools' curriculum.**

**G**

CS/05-6/1f(i)

As part of the participation strategy a question time process has been started finance will be asked to participate in this.

February 2007 Achieved.

John Robinson

**G**

CS/05-6/1f(ii)

The youth opportunity fund will provide practical experience to young people in setting up financial systems and allocating resources. Youth ops cards future Caypp - user survey.

April 2008 Achieved.

John Robinson



# Scrutiny Recommendations Monitoring Report

June 2008

Progres	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
---------	----------	----------------	---------------------	--------------------	--------------

*recommendation sb form**Recommendation:***CS/05-6/1g**

**That the council develops a leaflet outlining all the activities for young people for the north, south and central areas, and consults with young people involved in producing the HYPE magazine about how this should be developed. It is important that the Council works in partnership to produce this.**

CS/05-6/1g

**G**

Government guidance has recently placed a requirement on local authorities to develop internet based directories for young people. The Children's Services Directory is due to become 'live' in August 2006 and will allow events to be updated on a 24 hour basis. The electronic directory will form a key part of a 'joined-up' approach to information sharing through which the service will be signposted through leaflets, articles in the Hartlepool Mail and Hartbeat, and through links to the Children's Information Service, all schools and in the longer term children's centres and extended schools.

August 2006 Went live in Aug 2006 and planned and now updated

on 24 hour basis. Young people designed 'Skins' for their web pages. The management of the service directory now transferred to the Children's Information Service and is currently being reviewed.

Francesca Magog

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/05-6/1h**    **Given the evidence gathered by the Forum from its schools visits the Forum recommends that young people should be considered as much of a priority as the elderly when accessing public/community transport. The Forum suggests that this recommendation is extended to the Neighbourhood Services Scrutiny Forum, which is currently undertaking an investigation into 'Hartlepool's Bus Service Provision'.**

**G**    **CS/05-6/1h**    The Neighbourhood Services Scrutiny Forum    Complete.    Jonathan

investigation was at such a stage that it could not be extended. The issue of provision of transportation for young people was considered as part the Children's Services Scrutiny Forum Work Programme discussions. The Forum did not select the issue as a 2006/07 Work Programme item.



# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/05-6/1i**    **That all the town's libraries (including the mobile library) make out of issue books available to children without library cards.**

<p>CS/05-6/1i</p> <p><b>G</b></p>	<p>It is not library policy to pursue parents for repayment of the value of lost books. There may be a need to more proactively dispel the idea that borrowing library books involves financial risk on the part of parents and to promote a more positive image. At the same time, the operation of a library service does require children to learn the social habit of respecting items borrowed. We would not wish to encourage the idea that returning books is</p>	<p>Complete.</p>	<p>Graham Jarritt</p>
-----------------------------------	--	------------------	-----------------------

*recommendation sb form*    **Recommendation:**

**CS/05-6/1j**    **It is recommended that the Forum should liaise in future with schools and libraries, and explore best practice, to develop a strategy for issuing library cards to all young people.**

<p>CS/05-6/1j</p> <p><b>G</b></p>	<p>The Library Service would be very happy to take part in this. A very high percentage of young children are enrolled as library members as part of the BookStart scheme, which contacts children and parents at 9 months, 18 months and 36 months. It also provides them with books and other reading related gifts and invites them to visit the library for story times. Many schools also have close links to their local</p>	<p>Complete.</p>	<p>Graham Jarritt</p>
-----------------------------------	--	------------------	-----------------------

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/05-6/1k**    That the Council needs a Citizenship Policy for all age groups, and the work carried out by the Community Network could usefully link into this. Furthermore, representatives of each of the Council's departments should be involved in the development of a council-wide strategy, and the involvement of the LSP should be sought in relation to adopting this policy. Through a strategy of promoting citizenship young people will be encouraged to become more involved in the running of their local communities.

**R**    CS/05-6/1k    Preliminary work has been undertaken in terms of developing a draft citizenship policy. Further cross-departmental work to be carried out and links to the LSP to be established in accordance with the recommendation. Additional links to be established in relation to school's curricular activities.

July 2007    This action is to be brought to the attention of the new Assistant Director of Children's Services, when appointed in September 2008    John Collings

*recommendation sb form*    **Recommendation:**

**CS/05-6/1l**    That the Forum supports the recommendations of the Community Network (outlined in section 8.16) and commends them to the Council as a whole.

**G**    CS/05-6/1l    Unanimously supported by Council on 16 February 2006. Department to explore further where appropriate.

February 2006    Supported by Council on 16 Feb 06    John Robinson

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

*Recommendation:*

CS/05-6/1m

**That the Forum supports the development of a Youth Forum/Council, and requests that this is included in the development of the Council's Participation Strategy. The Forum would like the opportunity to comment on this aspect of the Participation Strategy when it is complete.**

G

CS/05-6/1m

To be incorporated into the Participation Strategy  
and when appropriate the Scrutiny Forum to  
comment upon its content.

April 2007 Forum is in place including Town wide school council  
forum

John Robinson

*recommendation sb form*

*Recommendation:*

CS/05-6/1n

**That the Council transfers its advertising in youth papers to HYPE magazine so that it is supportive of the principle of involving young people in decisions that affect their lives.**

R

CS/05-6/1n

To explore relative costings and reach of HYPE  
magazine in relation to other publications, which  
young people are likely to read.

December 2006 No longer relevant as HYPE no longer exists

John Robinson

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/05-6/1o**    **That the Council should support positive publicity about children and young people across the town, including in the Council's own Hartbeat magazine.**

G	CS/05-6/1o	The editorial team of Hartbeat supports the recommendation made by the Children's Services Scrutiny Forum. Furthermore, the Council is generally supportive of reflecting the interests of all groups (including children and young people) when seeking to generate positive publicity. The editorial team of Hartbeat will continue to seek out positive achievements of children and young people and to publicise	Process in place	Alastair Rae
---	------------	---	------------------	--------------

*recommendation sb form*    **Recommendation:**

**CS/05-6/1p**    **That the Forum was supportive of the continued development of the Participation Network, and would like further links to be explored between this network, the participation strategy and the Children's Services Forum. It is also recommended that a Member of the Children's Service Scrutiny Forum be appointed as Chair of this body.**

G	CS/05-6/1p	To be incorporated into the Participation Strategy and where appropriate to consult with the Children's Services Scrutiny Forum Youth opportunities fund and other initiatives around the Participation Strategy will provide ongoing focus for this group.	April 2007 Network in place	John Robinson
---	------------	---	-----------------------------	---------------

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/05-6/1q**    That the 'Choices, Chances and Changes for Young People' Framework should be developed, where possible, as a basis for involving young people in the democratic process. Furthermore, links should be made between this framework and the Council's Participation Strategy where possible.

**G**    CS/05-6/1q    To be incorporated into the Participation Strategy    April 2007    Achieved.    John Robins on

*recommendation sb form*    **Recommendation:**

**CS/05-6/1r**    That the Council should seek to make links between the school councils and the Neighbourhood Forums and that funding streams developed by, and, for young people should be explored through this route.

**G**    CS/05-6/1r    Joint Events to be held between the three Neighbourhood Consultative Forums and School Councils.    September 2006    Neighbourhood Action Plan (NAP) Forums link into Neighbourhood Consultative Forums & Schools Council's link into the Youth Forum. Links made in all NAP Forums with Youth Forums (funding set aside within each NAP to address young people)    Dave Stubbs

*recommendation sb form*    **Recommendation:**

**CS/05-6/1s**    That the Forum supports the development of a Participation Strategy and would like to see linkages developed between this and the Forum's recommendations, and that this strategy should be developed

**G**    CS/05-6/1s    To be incorporated into the Participation Strategy    April 2007    Completed    John Robins on

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

***Recommendation:***

**CS/05-6/1t**

**That the Forum would like to see the findings of this report submitted as a response to the consultation process for the 'Every Hartlepool Child Matters' report.**

CS/05-6/1t

**G**

Final Report submitted to the Authority's  
Children's Services Department as part of the  
consultative process for the Children and Young  
People's Plan.

April 2006

Paul Briggs

*recommendation sb form*

***Recommendation:***

**CS/05-6/1u**

**That the Council should approach outside bodies, for example the PCT, Police and Fire Service in relation to making links to the Council's participation work. Furthermore, given the responsibilities of the Police and PCT for involving young people the Council should seek to approach them for additional funding for developing a participation strategy.**

CS/05-6/1u(i)

**G**

To be incorporated into the Participation Strategy  
Clear linkage with Health Development

April 2007 Children's Trust responsibility

John Robins on

CS/05-6/1u(ii)

**G**

Clear linkage with Health Development Team

April 2006 Achieved

John Robins on

CS/05-6/1u(iii)

**G**

Hartlepool Interventions Project will provide  
linkage with a range of organisations as first

April 2006 Achieved

John Robins on



# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/05-6/1v**    **That the Council should organise an ‘annual youth conference’ through which information can be shared by young people and youth practitioners, and that connections should be made with the Participation Network here.**

**G**    CS/05-6/1v    The Participation Strategy will deliver at least 3 events year. Delivery will be through the Participation Network and the Hartlepool Young Voices Forum.    April 2007    Achieved    John Robins on

*recommendation sb form*    **Recommendation:**

**CS/05-6/1w**    **That the Council and Hartlepool NDC explore the possibility of entering into future projects geared towards training ‘young advisers’.**

**G**    CS/05-6/1w    Council and NDC supportive of the recommendation and keen to enter into any future opportunities of this nature if and when they arise. In addition, NDC recently conducted a consultation exercise around young people’s well-being at Dyke House School. Young people identified peer mentors as a key mechanism to offer support, particularly to vulnerable children. Consequently, NDC has funded 25 peer mentors at Dyke House School for the 2006/7 school    July 2006    Achieved    Julian Penton



# Scrutiny Recommendations Monitoring Report

June 2008

Progres	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
---------	----------	----------------	---------------------	--------------------	--------------

*recommendation sb form*      ***Recommendation:***

**CS/05-6/1x**      **The Forum supports the notion of making all Councillors and Resident Representatives ‘Children’s Champions’. However, the Forum would like to receive further information about the practicalities of developing this role at the same stage as further information is provided to the Forum about the development of a Youth Council/Forum in conjunction with the Participation Strategy.**

<b>G</b>	CS/05-6/1x(i)	To be incorporated into the Participation Strategy.	April 2007	Achieved	John Robinson
----------	---------------	---	------------	----------	---------------

<b>G</b>	CS/05-6/1x(ii)	Workshop on YP involvement in Scrutiny	September 2006	Achieved	John Robinson
		Process will give direction			

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

*Recommendation:*

**CS/06-7/2a    That the Authority focuses its future strategies in relation to the raising of boys' achievement levels on boys' literacy and writing.**

**G**

CS/06-7/2a(i)

Identify boys' underachievement as a key priority in both Primary and Secondary

March 2008 Completed.

Paul Wilkinson

**G**

CS/06-7/2a(ii)

Implement specific actions as part of the primary and secondary national strategies programme which target intervention and support in underachieving pupils including boys.

March 2007 Completed and action reviewed from September 2007.

Paul Wilkinson

*recommendation sb form*

*Recommendation:*

**CS/06-7/2b    That in addition to the Authority's Children's Services Departmental Action Plans, the creation of a policy, that includes a clear timetable and future aims and objectives, in relation to the raising of boys' achievement levels in Hartlepool be further explored.**

**R**

CS/06-7/2b(i)

Develop and agree an overarching strategy for raising boys' achievement

March 2008 Work ongoing.

Paul Wilkinson

**R**

CS/06-7/2b(ii)

Agree with schools and other stakeholders including milestones for implementation.

March 2008 Work ongoing.

Gillian Richmond

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

*Recommendation:*

**CS/06-7/2c**

**That a review be undertaken to ensure that an appropriate staffing structure is in place for the effective 'rolling out' of the Blended Learning Project across all Hartlepool schools.**

**R**

CS/06-7/2c(i)

Continue to develop the blended learning pilot for reading.

March 2008 Work ongoing.

Julie Sutton

**A**

CS/06-7/2c(ii)

Develop a writing pilot.

March 2008 Work ongoing. (On track to meet deadlines).

Julie Sutton

**G**

CS/06-7/2c(iii)

Brief Secondary and Primary Heads through Director's briefings and Primary / Secondary Strategy updates.

Complete.

Julie Sutton

*recommendation sb form*

*Recommendation:*

**CS/06-7/2d**

**That a review be undertaken to ascertain what, if anything can be done to strengthen the LS's transfer and transition arrangements, including the possible extension of use of the Transfer and Transition Self Evaluation Toolkit.**

**R**

CS/06-7/2d(i)

Improve the electronic transfer of information on pupils' learning needs, dependent by increasing the ICT capacity of schools.

September 2007 Not complete, dependant on development of Learning Platforms in schools.

Geraldine

Chapman

**R**

CS/06-7/2d(ii)

Secondary schools to complete the on-line self-evaluation monitored by LA/SIPs.

September 2007 Work ongoing.

Geraldine

Chapman

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

*Recommendation:*

**CS/06-7/2e    That a formal process be developed for the sharing of information and best practice to assist in the raising of boys' achievement levels across all schools in Hartlepool.**

R  R  A  G  G	CS/06-7/2e(i)	Further develop the collection and analysis of data by LA.	March 2008	Work ongoing.	Paul Wilkinson
	CS/06-7/2e(ii)	Ensure underachievement by gender is a focus.	March 2008	Work ongoing.	Paul Wilkinson
	CS/06-7/2e(iii)	Train schools in the use of RAISE online for tracking and interpreting data.	March 2008	Work ongoing - to be carried out autumn 2007.	Paul Wilkinson
	CS/06-7/2e(v)	Sharing good practice via SIPs and school reviews.	March 2008	Work ongoing in conversation with SIPs, LA officers and schools.	Paul Wilkinson
	CS/06-7/2e(v)	Create opportunities to share good practice locally, regionally and nationally.	March 2008	Where good practice has been found this has been adopted or shared, this will be an on-going process.	Ruth Chalkey

*recommendation sb form*

*Recommendation:*

**CS/06-7/2f    That the feasibility of establishing a Regional Network with Local Authorities to share best practice to relation to addressing the boys' underachievement issue be explored.**

G	CS/06-7/2f	Use links with Gary Wilson, Doncaster gender co-ordinator and practitioners in Sunderland to explore possibilities and share good practice.	March 2008	Completed. Gary Wilson conference well attended. Formal contact with other LAs to be established Sept. 07.	Gillian Richmond
---	------------	---	------------	--	------------------

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

*Recommendation:*

**CS/06-7/2g    That ways of encouraging greater parental involvement in the education of boys' within s schools across Hartlepool be explored.**

**R**    CS/06-7/2g(i)    Introduce a town-wide campaign to encourage parental support for pupils.    March 2008    Slow progress. Links with Family Literacy Co-ordinator established.    Ruth Chalkey

**R**    CS/06-7/2g(ii)    Develop work with schools to involve parents in their children's education and progress with particular reference to vulnerable groups.    March 2008    This is happening in some, but not all areas and there is some linkage with adult learning. This is a long-term objective which is still on-going.    Ruth Chalkey

**R**    CS/06-7/2g(iii)    Develop and establish links with other agencies.    March 2008    Slow progress in this area. Work is ongoing. Family Learning Co-ordinator to be invited to join group to provide support. Extended School's agenda will help achieve this target.    Ruth Chalkey

*recommendation sb form*

*Recommendation:*

**CS/06-7/2h    The Authority encourages schools with low levels of boys' achievement to become involved in the National Breakthrough Programme.**

**G**    CS/06-7/2h    Information shared with all schools on recent Breakthrough Programme publicity events.    February 2007    Gillian Richmond

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

*Recommendation:*

CS/06-7/2i

**That the Authority explores with the National Breakthrough Programme the possibility of adopting a 'cluster' funding approach, to assist in the reduction of costs associated with participation in the**

CS/06-7/2i

**R**

Seek additional resources to support participation and discuss financial contributions from schools with headteachers.

March 2008 Work ongoing. Regarding discussion with Headteacher regarding financial contributions from schools, discussions with Secondary schools are continuing following appointment of Ruth Chalkey in Sep 07.

Paul Wilkinson

*recommendation sb form*

*Recommendation:*

CS/06-7/2j

**That Elected Member involvement in the Primary School Enquiry Groups together with the creation of Secondary School Enquiry Groups be further explored.**

CS/06-7/2j

**R**

Work with enquiry groups to create opportunities for elected members to participate

March 2008 Work ongoing, not completed.

Ruth Chalkey

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/06-7/3a**    That all primary, secondary and specialist schools in Hartlepool be encouraged to provide SRE, as part of PSHE, and a uniform approach to its provision promoted, based upon the use of trained teachers, with:-

- (i) Support from a health professional (e.g. School Nurse);
- (ii) An element of peer mentoring, where appropriate; and
- (iii) The use of specialist external providers where appropriate.

A	CS/06-7/3a	Continue to deliver and develop local SRE programmes in all primary, secondary and special schools in Hartlepool:- APAUSE (Secondary)- Lucinda & Godfrey (Primary)- Special SRE adaptations (Special) Utilising best practice (i) and (ii) and adding value by the use of external providers (iii)	July 2008 iii - A revised, developed and extended version of the resource will be developed. Also, an independent evaluation will be carried out. iv - Recruitment is underway	Sandra Saint
---	------------	--	---	--------------

*recommendation sb form*    **Recommendation:**

**CS/06-7/3b**    That the establishment of a working relationship with Millennium Volunteers and further education establishments in Hartlepool for the provision of SRE peer mentors be explored.

G	CS/06-7/3b	Explore opportunities for delivering Peer education with:-  (i) Millennium Volunteers; and (ii) The College of FE.	May 2008 Achieved. Students from College of FE are being recruited to deliver peer education element of APAUSE. Delivery due to begin June 08.	Sandra Saint
---	------------	---	--	--------------

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/06-7/3c**    **That parental involvement/awareness plays a crucial role in the effective provision of SRE and more emphasis should therefore be placed upon the use of external learning sources such as the 'Speakeasy' programme and stalls/presentations at school events.**

G A G	CS/06-7/3c(i)	Delivery of 2 Speakeasy Courses	March 2008	Achieved. 2 Courses delivered 12 parents have achieved accreditaion.	Sandra Saint
	CS/06-7/3c(ii)	Explore opportunities to develop capacity to deliver Speakeasy across the Town.	March 2008	It is planned that 2 of the 5 localities will commence delivery of Speakeasy this term.	Sandra Saint
	CS/06-7/3c(iii)	Offer all schools opportunity for SRE involvement at parents evenings	March 2008	Achieved. Available on request either in person, display boards or leaflets.	Sandra Saint

*recommendation sb form*    **Recommendation:**

**CS/06-7/3d**    **That in recognition of the sexual and emotional development of children and young people with special educational needs, work continues to be undertaken to develop, and modify, SRE materials.**

G	CS/06-7/3d	Adapt the Lucinda & Godfrey primary SRE for use in Special schools (Springwell, Catcote).	March 2008	Achieved. Lucinda + Godfrey carried out at Springwell and an SRE resource is currently being developed for use in Catcote School. Special needs input will be part of a training day on 4th June 2008.	Sandra Saint
---	------------	---	------------	--	--------------



# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/06-7/3e(i)**    **That in order to further develop SRE provision in Hartlepool the Local Authority explore ways of improving the delivery of the 'relationship' element of SRE to better meet young people's needs.**

<b>G</b>	CS/06-7/3e(i)	Develop a local SRE resource for Secondary schools linked to the science curriculum and extending fact based lessons to include relationships.	September 2008	SRE programme developed, pilot school identified and staff training carried out (Dec 07). It is hoped that this is an emerging 'specialist' staff team. Pilot programme (Mar 08). Delivery of session commenced, initial feedback is positive.	Sandra Saint
----------	---------------	--	----------------	---	--------------

*recommendation sb form*    **Recommendation:**

**CS/06-7/3e(ii)**    **That in order to further develop SRE provision in Hartlepool the Local Authority explore the use of less formal language in the delivery of the 'APAUSE' programme.**

<b>G</b>	CS/06-7/3e(ii)	Ensure that APUASE training includes recommended use of appropriate language	January 2008	Achieved. Language used in APAUSE is appropriate to group.	Sandra Saint
----------	----------------	--	--------------	--	--------------

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/06-7/3e(iii)**    **That in order to further develop SRE provision in Hartlepool the Local Authority explore ways of improving training and support for SRE teachers, to encourage their participation.**

**G**    CS/06-7/3e(iii)    Work being undertaken to ensure that APUASE training includes recommended use of appropriate language. Local and national PSHE CPD developed to ensure teachers participation.    July 2008    To date:- 22(minus 2)Teachers achieved, 13 (minus 3)    Sandra Saint  
Nurses achieved  
Currently underway:- 3 Teachers, 1 Nurse  
Results due in Oct 08.  
Recruitment for Phase 6 (4th July 08).  
Process achieved - ongoing and continuous.

*recommendation sb form*    **Recommendation:**

**CS/06-7/3e(iv)**    **That in order to further develop SRE provision in Hartlepool the Local Authority explore ways of ensuring the continuation of SRE provision between Years 7 and 8.**

**G**    CS/06-7/3e(v)    The development of the new local SRE resource will achieve this (See E)    September 2008    Achieved.    Sandra Saint

*recommendation sb form*    **Recommendation:**

**CS/06-7/3e(v)**    **That in order to further develop SRE provision in Hartlepool the Local Authority explore ways of increasing the current frequency of SRE provision within the curriculum.**

**G**    CS/06-7/3e(v)    Continue to raise awareness of the effectiveness of a spiral PSHE curriculum with    Achieved and ongoing. Continuous promotion and included in new LAA.    Sandra Saint

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

*Recommendation:*

**CS/06-7/3e(vi)**    That in order to further develop SRE provision in Hartlepool the Local Authority explore the development of improved information/best practice sharing systems/processes for schools, including the provision of a central resource/query line.

CS/06-7/3e(vi)

Develop a SRE school network.

March 2008 There is the potential ability to use the local page of the National Healthy Schools Programme website to share good practice.

Sandra Saint

R

*recommendation sb form*

*Recommendation:*

**CS/06-7/3f**    That additional ways of assessing the effectiveness of SRE provision, including the introduction of a parental questionnaire and feedback forms for students following individual lessons, be explored.

CS/06-7/3f

(i) Ensure that assessment is built into recommended programmes: Lucinda & Godfrey and APAUSE;  
(ii) Assessment is included in the Speakeasy programme; and  
(iii) Training for teachers in assessment in PSHE.

July 2009

Sandra Saint

A

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*

***Recommendation:***

**CS/06-7/3g**    That the combining of external programmes, including the 'Time to Talk' and 'Speakeasy' programmes, with the 'APAUSE' system be explored.

**G**

CS/06-7/3g

Explore combining Speakeasy and APAUSE programmes.

December 2007 Followin exploration of this it was found that it was not viable to 'combine' Speakeasy with APAUSE. However, will be working closely with Children's Centres & Extended Services.

Sandra Saint

*recommendation sb form*

***Recommendation:***

**CS/06-7/3h**    That consideration be given to the renaming of 'Sex and Relationship Education' (SRE) to place primary emphasis upon the relationship aspect of provision within Hartlepool schools.

**R**

CS/06-7/3h

Consult with teachers, governors, parents, school nurses and young people in respect of changing the name of SRE.

March 2008 Ongoing.

Sandra Saint

*recommendation sb form*

***Recommendation:***

**CS/06-7/3i**    That the current Chair of the Children's Services Scrutiny Forum meets with school governors to present the findings of this investigation and encourage 'buy in' for the provision of SRE.

**G**

CS/06-7/3i

Forum's Final Report included in the booklet of reports circulated to all governing bodies in September 2007.

September 2007 Complete.

Joan Wilkins

# Scrutiny Recommendations Monitoring Report

June 2008

Progres	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
---------	----------	----------------	---------------------	--------------------	--------------

*recommendation sb form**Recommendation:***CS/06-7/3j**

**That the young people who participated in the Focus Group Session on the 15 March 2007 be thanked for their involvement in the Forum's investigation.**

CS/06-7/3j

Letter circulated on behalf of the Forum.

July 2007 Letter circulated

Joan Wilkins

**G**

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/07-8/4a**    That a joint Steering Group between the Children Services Department and the Adult and Community Services Department be established to further explore the proposed recommendations of the Independent Sports Consultant, commissioned specifically as part of this investigation.

CS/07-8/4a    Awaiting Action Plan - To be presented to    Stephen Haley  
 ?    Cabinet on the 7 July 2008.

*recommendation sb form*    **Recommendation:**

**CS/07-8/4b**    That all schools that currently operate community initiatives undertake a three year financial forecast and business plan of the viability of each facility that outlines charging policies, usage levels and scheme objectives.

CS/07-8/4b    Awaiting Action Plan - To be presented to    Stephen Haley  
 ?    Cabinet on the 7 July 2008.

*recommendation sb form*    **Recommendation:**

**CS/07-8/4c**    That pending the outcome(s) of the joint Steering Group (recommendation (a) refers) immediate consideration be given to providing assistance to those schemes that are likely to encounter future

CS/07-8/4c    Awaiting Action Plan - To be presented to    Stephen Haley  
 ?    Cabinet on the 7 July 2008.

# Scrutiny Recommendations Monitoring Report

June 2008

Progres	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
---------	----------	----------------	---------------------	--------------------	--------------

*recommendation sb form**Recommendation:***CS/07-8/4d**

**That the findings of this investigation be brought to the attention of school governing bodies to raise awareness of the issue and the proposed way forward.**

CS/07-8/4d

Awaiting Action Plan - To be presented to  
Cabinet on the 7 July 2008.

Stephen Haley

?

# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/07-8/5a**    **That a process be implemented to ensure that young people are fully supported to participate in the future development and provision of recreation activities in Hartlepool.**

**?**    CS/07-8/5a    Awaiting Action Plan - To be presented to Cabinet on the 23 June 2008.    John Robins on

*recommendation sb form*    **Recommendation:**

**CS/07-8/5b**    **That as part of any planned future recreation activities consideration be given to the use of 'pods' and youth shelters, with the close involvement of young people, and other stakeholders, throughout the process from location / selection of structure to Planning application.**

**?**    CS/07-8/5b    Awaiting Action Plan - To be presented to Cabinet on the 23 June 2008.    John Robinson

*recommendation sb form*    **Recommendation:**

**CS/07-8/5c**    **That an action plan be produced that explores ways of addressing the barriers to accessing recreation activities for young people, as outlined in the report (Section 9 refers).**

**?**    CS/07-8/5c    Awaiting Action Plan - To be presented to Cabinet on the 23 June 2008.    John Robinson



# Scrutiny Recommendations Monitoring Report

June 2008

Progres    Rec. No.    Recommendation    By When / Milestone    Update on progress    Lead Officer

*recommendation sb form*    **Recommendation:**

**CS/07-8/5d**    **That further work be undertaken to increase the marketing of recreation activities to target all young people, and their families across Hartlepool.**

**?**    CS/07-8/5d    Awaiting Action Plan - To be presented to Cabinet on the 23 June 2008.    John Robins on

*recommendation sb form*    **Recommendation:**

**CS/07-8/5e**    **That, in recognition of the availability of transport as a barrier to access, the introduction of free bus passes to young people be supported and the practical feasibility of such a scheme explored, including the suitability of existing routes and timetables to meet young people's needs.**

**?**    CS/07-8/5e    Awaiting Action Plan - To be presented to Cabinet on the 23 June 2008.    John Robinson

*recommendation sb form*    **Recommendation:**

**CS/07-8/5f**    **That the Local Authority works in partnership with organised groups to ensure that they are fully aware of the funding / assistance available to them, and how it can be accessed, to improve their long term**

**?**    CS/07-8/5f    Awaiting Action Plan - To be presented to Cabinet on the 23 June 2008.    John Robinson

## CHILDREN'S SERVICES SCRUTINY FORUM

16 June 2008



**Report of:** Scrutiny Support Officer

**Subject:** DETERMINING THE CHILDREN'S SERVICES  
SCRUTINY FORUM'S WORK PROGRAMME FOR  
2008/09

---

### 1. PURPOSE OF REPORT

- 1.1 To provide the Members of the Children's Services Scrutiny Forum with a range of information, extracted from various sources to assist in the consideration of suitable topics for inclusion into the Forum's Work Programme for the 2008/09 Municipal Year.

### 2. BACKGROUND INFORMATION

- 2.1 The Children's Services Scrutiny Forum needs to develop a Work Programme for the 2008/09 Municipal Year, together with a timeframe for each review, for consideration by the Scrutiny Co-ordinating Committee on 4 July 2008. Detailed terms of reference should be developed at the start of each review.
- 2.2 As such the Director of Children's Services; the Portfolio Holder for Children's Services; Local Area Agreement Reward Element Targets (also known as LPSA2); and Corporate Plan (BVPP) have been the foundation sources for this report to enable the Forum to compile its Work Programme.
- 2.3 However, it should be appreciated that some of the areas detailed below are continually evolving and further details will emerge throughout the year.
- 2.4 In addition to establishing the Forum's Work Programme, the Forum may consider it appropriate to receive illustrations from service departments in relation to impending legislation and to respond on an ad hoc basis to emerging issues which would be considered appropriate for an investigation or review to be undertaken.

<b>TOPIC</b>	<b>Director, Elected Mayor and Cabinet Member</b>	<b>Member(s)</b>	<b>Referrals</b>
<b>Foster Care</b>  (Issue: To review the foster care service currently delivered by Hartlepool Borough Council, with particular reference to the recruitment and retention of foster carers and possible inclusion of 'kinship' and 'guardianship' carers)	X		
<b>Youth Service</b>  (Issue: Examine the effectiveness of the Youth Service provision in Hartlepool, enabling young people to shape the delivery of the Youth Service curriculum)	X		
<b>Extended Schools</b>  (Issue: The 5 localities are now up and running, so it may be prudent for the Forum to assess the effectiveness of the engagement of the extended schools, with possible reference to the hard to reach parents/children)	X		
<b>Teenage Pregnancy</b>  (Issue: Due to the national strategy, there will be a requirement to produce a local action plan through which scrutiny's input would be required)	X		
<b>Children's Workforce Development</b>  (Issue: Under the government's Children's Plan a town-wide strategy is being developed to address issues raised under the 'Next Steps for Children's Workforce')	X		

- 2.5 In setting the Work Programme for 2008/09 consideration also needs to be given to the following Budget and Policy Framework documents which the Forum will need to consider throughout the year.

<b>BUDGET AND POLICY FRAMEWORK ITEMS</b>	<b>Estimated timetable for consideration by the Forum</b>
Children and Young People's Plan 2009	16 June 2008

- 2.6 Having considered the above information together with individual Members' identified topics for inclusion into the Work Programme, the Forum may wish to discuss various aspects contained within the Corporate Plan 2008/09 to raise potential areas for consideration. They could range from areas already identified as suitable for development through commitments or areas where the specific performance is below the targeted level. For this purpose, **Appendices A and B** detail the relevant Sections of the Corporate Plan for the Forum's consideration as outlined below:-

**Appendix A** – Council's Priority Contributions to Community Strategy Themes: 'Jobs and the Economy'; 'Lifelong Learning and Skills'; 'Health and Wellbeing'; 'Community Safety'; and 'Strengthening Communities';

**Appendix B** - Performance Indicator Table: 'Jobs and the Economy'; 'Lifelong Learning and Skills'; 'Health and Wellbeing'; 'Community Safety'; and 'Strengthening Communities';

**Appendix C** – Local Area Agreement Reward Element Targets (also known as LPSA2) of relevance to the Children's Services Scrutiny Forum.

- 2.7 The Forum may also wish to apply a degree of emphasis on a particular source for example, would the Forum consider issues which are clearly raised as a concern by the public to carry more weight than those considered important by the service provider? In practice the Forum will need to apply a considered opinion from all sources against the individual subject area.
- 2.8 Once the Forum has identified Scrutiny topics, anticipated time frames need to be applied. It is suggested to the Forum that a standard template for applying time allocations should be treated with caution as when scoping a subject a number of complexities may arise, therefore the anticipated duration should be allocated to the subjects on an individual basis.
- 2.9 The Forum is also advised to be cautious in setting an overly ambitious Work Programme for which it may be unable to deliver.
- 2.10 In addition to the above, the Forum may also consider establishing some small Sub-Groups, known as Working Groups to look at sharp focused areas of supplementary aspects of the main topic being scrutinised.

### 3. RECOMMENDATIONS

- 3.1 The Children's Services Scrutiny Forum is requested to consider the wide range of information detailed within this report to assist in the determination of its 2008/09 Work Programme, to be approved by the Scrutiny Co-ordinating Committee at its meeting on 4 July 2008. Members may want to choose a maximum of two items for the coming year, which will allow for flexibility in its work programme for emerging issues and referrals Council/Cabinet.

**Contact Officer:-** James Walsh – Scrutiny Support Officer  
Chief Executive's Department - Corporate Strategy  
Hartlepool Borough Council  
Tel: 01429 523647  
Email: james.walsh@hartlepool.gov.uk

### BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Corporate Plan for 2008/09
- (ii) Community Strategy

## Children's Services - Corporate Plan 2008/09

This Forum's remit covers Actions under the following Community Strategy Themes / Council Priority areas:

- Jobs and the Economy;
- Lifelong Learning and Skills;
- Health and Wellbeing;
- Community Safety; and
- Strengthening Communities

The information provided in the appendix includes the relevant Community Strategy Themes, which are divided into the Corporate Plan Objectives that have some relevance to this Forum. Under each Corporate Plan Objective there are a number of Actions.

Theme: <b>01 Jobs and the Economy</b> Outcome: <b>Achieve economic wellbeing for all children and young people ensuring that they are prepared for working life</b>			
Ref.	Action	Due Date	Assigned To
JE A07	Reduce the level of young people who are Not in Employment, Education or Training (NEET)	31/03/2010	Mark Smith
JE A08	Implement, with partner agencies, the local 14 - 19 plan and the 14 - 19 regional strategy	31/03/2009	Tom Argument
JE A09	Promote the development of enterprise education in Hartlepool secondary schools	31/03/2009	Tom Argument

Theme: <b>02 Lifelong Learning and Skills</b> Outcome: <b>Enjoy and Achieve</b>			
Ref.	Action	Due Date	Assigned To
LL A02	Implement the 10 year Childcare Strategy by developing integrated services in Children's Centres / Extended Schools ensuring sufficient high quality childcare places and continuing to develop a highly skilled workforce	31/03/2009	Danielle Swainston

LL A03	Narrow the gap between the Hartlepool average and the most disadvantaged areas in the Foundation Stage	31/03/2009	Danielle Swainston
LL A04	Challenge and support schools to improve performance to national averages and above.	30/09/2009	John Collings
LL A05	Challenge and support schools in targeting vulnerable C&YP for additional intervention & support so that they achieve in line with or better than expected levels and the gap between H'pool average and the most deprived areas is reduced	30/09/2009	John Collings
LL A06	Work with partners to extend and improve the quality of services for children and young people which enable them to enjoy their education, improve their well being and enrich their lives	30/09/2009	John Collings
LL A07	Implement the schools transformation programme, including Strategy for Change 2 (secondary schools) and a further round of consultation for the primary capital programme	31/03/2009	Paul Briggs

Theme: <b>03 Health and Wellbeing</b> Outcome: <b>Be Healthy</b>			
Ref.	Action	Due Date	Assigned To
HC A03	Work with partner agencies, young people, schools and families to reduce under 18 conception rate by 55% and improve sexual health	31/01/2010	Sheila O'Connor
HC A04	Continue to work with schools and other agencies to address childhood obesity	31/01/2010	Sandra Saint
HC A05	Work with partner agencies to ensure an appropriate substance misuse treatment plan is in place	31/01/2010	Sue Johnson
HC A06	Promote children's emotional health	31/03/2011	Sue Johnson
HC A07	Work with Health and partners in other agencies to improve the health of infants e.g. increase prevalence of breastfeeding, reducing smoking during pregnancy	31/03/2009	Danielle Swainston
HC A08	Improve services for disabled children	31/01/2010	Sheila O'Connor

Theme: <b>04 Community Safety</b> Outcome: <b>Stay Safe</b>			
Ref.	Action	Due Date	Assigned To
CS A14	Increase the number and range of foster and adoptive placements to meet local needs	31/03/2009	Margo McIntosh
CS A15	Reduce the number of placement moves for looked after children and increase the stability of placements	31/03/2009	Margo McIntosh
CS A16	Develop the work of the Local Safeguarding Children Board and ensure child protection processes are effective and efficient	31/03/2009	Margo McIntosh
CS A17	Support the development of preventative services and improve the efficiency of social care assessment	31/03/2009	Margo McIntosh

Theme: <b>08 Strengthening Communities</b> Outcome: <b>Make a positive contribution</b>			
Ref.	Action	Due Date	Assigned To
SC A07	Establish the role of commissioner of parenting support and develop a Parenting Strategy for Hartlepool to establish a continuum of services for parents to assist them in promoting positive outcomes for their children	31/03/2009	John Robinson
SC A08	Ensure that children and young people from vulnerable groups ((LDD), (BME), traveller, asylum seeker and refugee communities) have the opportunity to gain full access to services and have a role in service development	31/03/2009	John Robinson
SC A09	Establish the Participation Strategy through the development of standards that support organisations in Hartlepool in its implementation	31/03/2009	John Robinson
SC A10	Support and improve the level of young people's participation in positive activities	31/03/2009	Peter Davies
SC A11	Work with partner agencies to reduce youth offending	31/03/2009	John Robinson
SC A12	Assist in the transition of young people with learning difficulties and disabilities (LDD) to post 16 education and training	31/03/2009	Mark Smith



## PERFORMANCE INDICATORS

Every council is required by the Department for Communities and Local Government to collect and publish a range of Best Value performance indicators. In addition to these Government indicators, services in Hartlepool Borough Council have also set 'Local indicators,' these statutory and non-statutory Best Value indicators are set out in the pages that follow.

Five of the Community Strategy themes have some relevance to this Forum, and are listed below:-

⇒ <b>Jobs and the Economy</b>	⇒ <b>Lifelong Learning and Skills</b>
⇒ <b>Health and Wellbeing</b>	⇒ <b>Community Safety</b>
⇒ <b>Strengthening Communities</b>	

Best Value Performance Indicators (BVPI) are set by the government and information for these must be included in the plan, in previous years Outturn and Target information was included for each of the BVPIs, this has not been possible this year due to the newness of the indicators. Some of the BVPIs have additional uses these include:-

<ul style="list-style-type: none"> <li>• <b>Comprehensive Performance Assessment (CPA)</b> The means by which the Audit Commission assesses the Council's overall performance</li> <li>• <b>Performance Assessment Framework (PAF)</b> Indicators set by the government for Social Services service areas</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Public Service Agreement (PSA)</b> Agreement between local and central government to improve performance across a range of indicators based upon national and local priority</li> <li>• <b>Quality of Life (QoL)</b> These indicators cover the issues that effect how people feel about life in the local area.</li> </ul>
--	---

Theme: <b>Jobs and the Economy</b>	
Outcome: <b>Achieve economic wellbeing for all children and young people ensuring that they are prepared for working life</b> (Children and young people will achieve the qualifications, develop the skills and be given the necessary life experiences to enable them to lead full and active adult lives)	
Ref	Indicator
NI 116	Proportion of children in poverty
NI 117	16 to 18 year olds who are not in education, employment or training (NEET)
CSD P006	All KS4 pupils undertake work related learning and useful work experience (JE14)
CSD P007	Careers education & guidance is provided to all young people aged 13-19 (JE15)

Theme: <b>Lifelong Learning and Skills</b>	
Outcome: <b>Enjoy and Achieve</b> (Raise the achievement and standards of children and young people in the early years, primary and secondary phases of education)	
Ref	Indicator
NI 72	Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales of Personal Social and Emotional Development and Communication, Language and Literacy
NI 73	Achievement at level 4 or above in both English and Maths at Key Stage 2
NI 74	Achievement at level 5 or above in both English and Maths at Key Stage 3
NI 75	Achievement of 5 or more A*-C grades at GCE or equivalent including English and Maths
NI 83	Achievement at level 5 or above in Science at Key Stage 3
NI 87	Secondary school persistent absence rate
NI 92	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest
NI 93	Progression by 2 levels in English between Key Stage 1 and Key Stage 2
NI 94	Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2
NI 95	Progression by 2 levels in English between Key Stage 2 and Key Stage 3
NI 96	Progression by 2 levels in Maths between Key Stage 2 and Key Stage 3
NI 97	Progression by 2 levels in English between Key Stage 3 and Key Stage 4
NI 98	Progression by 2 levels in Maths between Key Stage 3 and Key stage 4
NI 99	Looked after children reaching level 4 in English at Key Stage 2
NI 100	Looked after children reaching level 4 in Maths at Key Stage 2

NI 101	Looked after children achieving 5 A*-C GCSEs (or equivalent) at Key Stage 4 (including English and Maths)
CSD P031	Increase the proportion of NRA pupils achieving two level gains from KS1 – KS2 in English & mathematics at a rate which exceeds the increase for non NR.
CSD P032	Increase the proportion of NRA pupils achieving two level gains in English & Mathematics from KS2 – KS3.
CSD P033	Increase the proportion of NRA pupils achieving two level gains in English & mathematics from KS3 – KS4.

Theme: <b>Health and Wellbeing</b>	
Outcome: <b>Be Healthy</b> (Children and young people will be physically, mentally, emotionally and sexually healthy, lead healthy lifestyles and choose not to take illegal drugs)	
Ref	Indicator
NI 52	Take up of school lunches
NI 53	Prevalence of breast feeding at 6-8 weeks from birth
NI 55	Obesity in primary school age children in Reception
NI 56	Obesity in primary school age children in Year 6
NI 112	Under 18 conception rate
CSD P012	Number of schools achieving the new Healthy Schools Status (Performance with reward) (LAA HC21)

Theme: <b>Community Safety</b>	
Outcome: <b>Stay Safe</b> (Children and young people will live, grow and learn in safety, where parents, carers and all adults take responsibility for their safety and well-being)	
Ref	Indicator
NI 62	Stability of placements of looked after children: number of placements
NI 65	Percentage of children becoming the subject of a Child Protection Plan for a second or subsequent time
CSD P035	Children who became the subject of a CP Plan, or were registered, per 10,000 population under 18
CSD P036	The percentage of S47 enquiries which led to initial case conference and were held within 15 working days

Theme: <b>Strengthening Communities</b>	
Outcome: <b>Make a Positive Contribution</b> (Children and young people who live in Hartlepool are provided with the opportunity to participate fully in the life of the community)	
Ref	Indicator
NI 110	Young people's participation in positive activities
CSD P037	Percentage of young people (and their parents/carers) with learning difficulty and/or disability (as defined by the Learning and Skills Act) participating in their Section 140 assessment arranged via Connexions Personal Advisors to assist their transition to post 16 education and training programmes

**EXTRACT OF LAA REWARD ELEMENT TARGETS (ALSO KNOWN AS  
LPSA2) WHICH FALL UNDER THE REMIT OF THE  
CHILDREN'S SERVICES SCRUTINY FORUM**

<b>Tgt</b>	<b>Outcome</b>	<b>PI Ref</b>	<b>Indicator</b>	<b>2007/08 Outturn</b>	<b>Longer Term Target</b>	<b>Period</b>
10	Increasing the amount of children in Hartlepool who have access to, and utilise, a number of healthy eating options throughout the school day.	LAA HC21	Number of schools achieving the new Healthy Schools Status	25	36	At 31/08/09

# CHILDREN'S SERVICES SCRUTINY FORUM REPORT

16 June 2008



**Report of:** Director Children's Services

**Subject:** CHILDREN AND YOUNG PEOPLE'S PLAN (CYPP)  
2009 - 2012

---

## 1. PURPOSE OF REPORT

To provide an outline of the consultation process for the re-writing of the current Children and Young People's Plan in preparation for the publication of the new version in April 2009.

## 2. BACKGROUND

The local authority is required to produce a Children and Young People's Plan under Section 17 of the Children Act 2004 and the Children and Young People's Plan (England) (Amendment) Regulations 2007.

The existing Children and Young People's Plan 2006 – 2009 requires review and updating to meet new requirements on Children's Services departments and their partners. The current plan expires on 31<sup>st</sup> March 2009.

The Children's Services department through the Children and Young People's Strategic Partnership has embarked on a significant programme of consultation to inform the drafting of the Children and Young People's Plan for 2009 – 2012.

## 3. PROPOSALS

The Children and Young People's Plan 2006 – 2009 will be used to begin the consultation and determine whether the department and its partners have 'made a difference' to the experience of children, young people and their families who access services in Hartlepool. Views will also be sought from staff across the children and young people's workforce in Hartlepool. The first round of consultation occurred throughout May 2008.

The feedback from the May consultation sessions will inform the first draft of the Plan which will then be used as the basis for consultation exercises during July 2008. This round of consultations, will also seek to further clarify the issues that were raised in the first round of consultations. It will also help to identify highlight what is 'missing' in terms of service provision and provide some indication of where the priority areas for change and development are.

Additional changes to the plan will be made before embarking on a third and final round of consultation in October 2008. These consultation exercises will seek to ensure that the content of the plan reflects the needs and gap analyses as well as the agreed priorities.

The final draft of the document will then be submitted for approval through the different agency governance routes from November 2008 onwards.

The finalised document will be printed and published on 1<sup>st</sup> April 2009.

#### **4. CONSULTATION**

The consultation audience for the Children and Young People's Plan is wide and varied and therefore different methods of consultation will be adopted to gather feedback. A program of planned consultations is outlined in appendix 1, this may change as time progresses and additional consultations are added.

#### **5. FINANCIAL IMPLICATIONS**

The cost of the consultation programme will be met by grant funding from the Department of Children, Schools and Families, to support the development of Children's Trusts.

#### **6. EQUALITY AND DIVERSITY CONSIDERATIONS**

The department will ensure that no individual is discriminated against because of their age, race, gender etc. A Diversity Impact Assessment (DIA) has been completed and an Impact Needs Requirement Assessment (INRA) is underway.

#### **7. RECOMMENDATIONS**

To approve the proposed programme of consultation for the development of the Children and Young People's Plan 2009 – 2012.

To note that as the consultation progresses a draft of the plan will be brought back to Portfolio Holder for approval in July 2008.

To nominate a small group of individuals from Children's Services Scrutiny Forum membership to liaise with and act as a reference group for officers working on the plan to check and challenge process as the CYPP progresses through its draft stages.

## **8. REASONS FOR RECOMMENDATIONS**

To meet the requirements of the Children Act 2004 and the Children and Young People's Plan (England) (Amendment) Regulations 2007.

To retain Hartlepool's status as an excellent Council.

## **9. CONTACT OFFICER**

Francesca Magog, Partnership and Integration Development Manager,  
Children's Services Department, Telephone 01429 523904.  
[francesca.magog@hartlepool.gov.uk](mailto:francesca.magog@hartlepool.gov.uk).



**PLANNED CONSULTATIONS**

Children and Young People	<ul style="list-style-type: none"> <li>• 2 events have been planned for young people, on 6<sup>th</sup> May and 17<sup>th</sup> July at Café 177.</li> <li>• From the event on 6<sup>th</sup> May additional work is to be done with groups in the town such as Hartlepool Young Carers, West View Project etc.</li> <li>• A CYPP quiz has been produced for children and young people accessing social care services. This quiz is also being used by OSCARs staff to engage the children attending their after school sessions and during their half term activities.</li> <li>• A questionnaire is being used by Connexions staff with young people who are accessing their one stop shop and those young people accessing the positive activity sessions during half term week.</li> <li>• Heads of services have also been asked to engage children and young people accessing their services directly.</li> <li>• The activities around National Play Day on 6<sup>th</sup> August will also provide an opportunity to engage children, young people, parents and carers in the process.</li> </ul>
Parents and Carers	<ul style="list-style-type: none"> <li>• There are a number of events being planned for parents the first of which will take place on 22<sup>nd</sup> May at i.e. Belle Vue Community Centre. There are another 3 events planned for July.</li> <li>• The Integration Support Managers and their staff have been asked to support the review and development of the CYPP by engaging parents who access their services using a questionnaire and feedback sheets.</li> <li>• The official opening of Rift House Children's Centre is planned for 18<sup>th</sup> June and there will be an opportunity for parents to contribute to the process at this session.</li> <li>• There is also a health event specifically targeted at men taking place on 7<sup>th</sup> June through which it is hoped to generate some feedback.</li> </ul>
Partner Organisations	<ul style="list-style-type: none"> <li>• Reference group to be set up – first meeting 10 June 2008.</li> </ul>
Voluntary and Community Sector	<ul style="list-style-type: none"> <li>• The Voluntary and Community Sector Organisations have been informed of the review through the Community Network Children and Young People Group. This group meets on a monthly basis and a member of the Commissioning and Children's Partnership team will attend each session. They have been asked to determine how they want to be consulted and how they can support the consultation process.</li> </ul>

Staff working with children across Hartlepool	<ul style="list-style-type: none"> <li>• Children's Services staff received a presentation about the review at recent staff briefings.</li> <li>• An article is to appear in the staff newsletter about the review.</li> <li>• A questionnaire is to be devised for staff in which they can contribute to the process.</li> <li>• Heads of service have been asked to engage staff through team meetings.</li> <li>• The Voluntary and Community Sector Organisations have been asked to consider how their staff can contribute to the process through the Community Network Children and Young People's Group.</li> <li>• Staff within other LA departments and partner organisations will also be asked to contribute to the process.</li> <li>• Presentations have been given to organisations who attended the recent locality forums in Central 1 and North 2 and the other 3 areas are in the process of organising their meetings.</li> </ul>
Members	<ul style="list-style-type: none"> <li>• Will be consulted as the development of the CYPP progresses.</li> <li>• A report is to go to scrutiny to start the process off with members on 16<sup>th</sup> June.</li> </ul>

This is not an exhaustive list and additional activities around the review and development of the CYPP are still to be planned.