

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM AGENDA



Thursday 19th June 2008

at 2.00 pm

**in Committee Room B,
Civic Centre, Hartlepool**

MEMBERS: REGENERATION AND PLANNING SERVICES SCRUTINY FORUM:

Councillors R Cook, S Cook, Gibbon, A Marshall, Morris, Richardson, Wright and Young (1 vacancy from admin group)

Resident Representatives: To be elected

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 3 April 2008

4. ISSUES RAISED AT NEIGHBOURHOOD FORUMS

None

5. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM

5.1 Portfolio Holder's Response – Scrutiny Investigation into the Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool – Action Plan (*Director of Regeneration and Planning Services*)

6. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE

None

7. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

None

8. ITEMS FOR DISCUSSION

- 8.1 The Role of the Regeneration and Planning Services Scrutiny Forum – *Scrutiny Support Officer*
- 8.2 Six Monthly Monitoring of Agreed Regeneration and Planning Services Scrutiny Forum's Recommendations - *Scrutiny Support Officer*
- 8.3 Determining the Scrutiny Forum's Work Programme for 2008/2009 – *Scrutiny Support Officer*

Investigation into Hartlepool Borough Council's Community CCTV (Closed Circuit Television) Provision

- 8.4 Scrutiny Investigation in Hartlepool Borough Council's Community CCTV Provision – Scoping Report – *Scrutiny Support Officer*
- 8.5 Hartlepool Borough Council's Community CCTV Provision – Setting the Scene
 - (a) Covering Report – *Scrutiny Support Officer*
 - (b) Presentation by the Community Safety Officer

9. ISSUES IDENTIFIED FROM FORWARD PLAN

10. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

- i) **Date of Next Meeting – Thursday 17 July 2008 commencing at 2.00 pm in Committee Room B**

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

MINUTES

3 April 2008

The meeting commenced at 2.00 pm at the Staincliffe Hotel, Seaton Carew

Present:

Councillor: Shaun Cook (In the Chair)

Councillors: Rob W Cook, Steve Gibbon, Frances London, Ann Marshall, Gladys Worthy, Edna Wright and David Young

In accordance with Paragraph 4.2 (ii) Councillor Geoff Lilley was in attendance as substitute for Councillor Steve Allison

Resident Representatives:

Iris Ryder and Bob Steel

Also Present:

M Turner, Seaton Ward Councillor

Officers:

John Mennear, Assistant Director
Derek Gouldbum, Urban Policy Manager
Andrew Golightly, Senior Regeneration Officer
Charlotte Burnham, Scrutiny Manager
Joan Wilkins, Scrutiny Support Officer
Denise Wimpenny, Principal Democratic Services Officer

96. Apologies for Absence

Apologies for absence were received from Councillors Steve Allison and Kevin Cranney

97. Declarations of interest by Members

None

98. Minutes of the meetings held on 15 February, 22 February and 28 February 2008

Confirmed.

99. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum

None

100. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None

101. Draft Final Report – Seaton Carew's Regeneration Needs and Opportunities (*Chair of the Regeneration and Planning Services Scrutiny Forum*)

The Scrutiny Support Officer submitted the draft final report of the Forum following their ongoing enquiry into Seaton Carew's Regeneration Needs and Opportunities.

The report included the terms of reference, methods of investigation, key findings, the impact of regeneration investment in Seaton Carew, past and future, the role of community facility provision, the role of Council land holdings and the role of marketing as well as the role of coastal protection in the regeneration of Seaton Carew. A brief summary of the methods of investigation were detailed below and the evidence provided was set out in the report.

- (a) Evidence from the Member of Parliament for Hartlepool;
- (b) Evidence from the Elected Mayor (Cabinet Member with Portfolio for Regeneration and Liveability);
- (c) Evidence from the Cabinet Member with Portfolio for Culture, Leisure and Tourism;
- (d) Evidence from the Cabinet Member with Portfolio for Neighbourhoods and Communities;
- (e) Evidence from the Seaton Ward Councillors;
- (f) Evidence from the Officers from the Regeneration and Planning Services, Neighbourhood Services and Adult and Community Services Departments;
- (g) Evidence from the Local Residents of all ages (including a selection of young people);

- (h) Evidence from the Representatives for the business community in Seaton Carew;
- (i) Evidence from the Representatives from stakeholders;
- (j) Information on best practice and the lessons learnt in relation to the regeneration of coastal areas / towns; and
- (k) Feedback from the North, South and Central Neighbourhood Consultative Forums.

The Regeneration and Planning Services Scrutiny Forum had taken evidence from a wide range of sources to assist in the formulation of a balanced range of recommendations. The Forum's key recommendations to Cabinet were as outlined below:-

- (a) That further opportunities to continue to raise the profile of Seaton Carew on a region and sub regional basis be explored;
- (b) That consideration be given to 'ring fencing' the reinvestment of any future capital receipts gained from disposal of land in Seaton Carew back into the resort;
- (c) That the feasibility of the suggested regeneration opportunities, identified during the course of this investigation (Section 13.8, 13.11 and 15.2 of this report refer), be explored as part of the development of future regeneration activities in Seaton Carew;
- (d) That a review of the current provision of organised activities and events be undertaken that identifies options to increase the variety and frequency of events to further attract visitors to the resort;
- (e) That in recognition of the key role played by local businesses and groups, the benefits of re-establishing the former Seaton Carew Business Association together with a mechanism to encourage and support the involvement of the wider community (to include Seaton Carew's young people) be explored;
- (f) That the provision of integrated community facilities in Seaton Carew be supported, with the proviso that existing community facilities should not be removed until agreements are in place to deliver new / replacement facilities;
- (g) That pending the outcome of Seaton Carew's Coastal Strategy Study, consideration be given to delaying the establishment of interim arrangements for the marketing and planning activity for land susceptible to flooding in and around Seaton Carew; and
- (h) That opportunities to encourage community enterprise schemes

in Seaton, be explored.

The Forum discussed the conclusions and recommendations during which the following comments were raised:-

- (i) A Seaton Carew Ward Member requested that Holy Trinity School be included in the consultation arrangements relating to the regeneration of Seaton Carew.
- (ii) A Member referred to paragraph 10.3 of the report in relation to the Coronation Drive site. Concern was expressed regarding a recent article in the Hartlepool Mail which had suggested future development at Coronation Drive. The importance of residents' and Ward Councillors views that any proposed development of this site should be strongly avoided was reiterated. It was suggested that an additional recommendation to reflect the views of Members and residents in relation to the future development and use of land at Coronation Drive be clearly stated in the report.

A resident in attendance pointed out his disappointment that the views of the Forum expressed at the last meeting in relation to Coronation Drive had been ignored. It was therefore suggested that the concerns of the Forum be reported to Cabinet. A resident stated that there could be potential risks in developing this site and suggested that the Council's planning committee should consider any planning application with caution. During discussions relating to the need to preserve open space at Seaton Carew, the Forum emphasised the importance of public consultation relating to any proposed developments in Seaton Carew.

- (iii) In response to a Member's request for clarification in relation to the views expressed at the South Neighbourhood Consultative Forum as outlined in Paragraph 15.11 of the report, the Scrutiny Support Officer agreed to provide clarification from the Clerk of that meeting and amend the report accordingly.

Recommendation

That the draft final report be agreed subject to the above comments being included, the wording of which to be determined by the Scrutiny Support Officer in consultation with the Chair.

102. Six Month Progress Report – Scrutiny Investigation into the Performance and Operation of Private Sector Rented Accommodation and Landlords in Hartlepool Title *(Director of Regeneration and Planning Services)*

In the absence of the Strategic Housing Manager, the Scrutiny Support Officer referred Members to the report which provided an update on the progress made to date in relation to the Private Sector Rented Accommodation and Landlords in Hartlepool following the recommendations of the Neighbourhood Services Scrutiny Forum to Cabinet in June 2007. Members were referred to an updated Action Plan, attached at Appendix 1 to the report which gave details on progress made to date in delivering the Action Plan. Whilst much progress had been made in some areas, other areas had been postponed, partially due to the absence of the Strategic Housing Manager.

The Tenant Referencing Scheme had been developed and would be officially launched in April 2008. The implementation of Selective Licensing was making significant progress and would follow Cabinet's timetable in seeking to implement by October 2008.

With regard to recommendation (l) that the development of a working relationship between registered social landlords and the private rented sector for the sharing of management services be explored, a Member queried whether contact had been maintained with the landlords involved in the investigation to which the Scrutiny Support Officer agreed to follow up with the appropriate officer following the meeting.

In relation to recommendations (o) and (p) relating to fair rents and discretionary payments, concerns were expressed regarding the delays in progressing these actions as a result of sickness absence and that the expected delays had not been reported in advance of today's meeting. The Scrutiny Support Officer agreed to refer these concerns to the Director of Regeneration and Planning Services following the meeting.

In response to Members further queries, the Scrutiny Manager apologised on behalf of the department for the non-attendance of an officer to answer Members queries and assured Members that the issues raised would be reported to the Director immediately following the meeting. The Scrutiny Manager went on to explain the new monitoring arrangements which had recently been introduced to capture whether recommendations were being delivered. Arrangements would be made for a progress report to be provided at the June meeting.

Recommendation

- (i) That progress made to date in relation to delivery of the Action Plan, be noted and a further progress report be provided to the next meeting of the Forum.
- (ii) That the concerns as detailed above, be referred to the Director of Regeneration and Planning Services following the meeting.

103. Issues Identified from Forward Plan

None

SHAUN COOK

CHAIRMAN

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

19 June 2008



Report of: Director of Regeneration and Planning Services

**Subject: PORTFOLIO HOLDER'S RESPONSE- SCRUTINY
INVESTIGATION INTO THE AVAILABILITY OF
GOOD QUALITY AFFORDABLE RENTED SOCIAL
ACCOMMODATION IN HARTLEPOOL – ACTION
PLAN**

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide Members of the Scrutiny Co-ordinating Committee with feedback on the recommendations from the investigation into the Availability of Good Quality Affordable Social Rented Accommodation in Hartlepool.

2. BACKGROUND INFORMATION

- 2.1 The investigation into The Availability of Good Quality Social Rented Accommodation conducted by this Committee falls under the remit of the Regeneration and Planning Services Department and is, under the Executive Delegation Scheme, within the service area covered by the Regeneration and Liveability Portfolio Holder.
- 2.2 On 28th April 2008 Cabinet considered the Final Report of the Regeneration and Planning Scrutiny Forum into the availability of good quality affordable rented social accommodation in Hartlepool. This report provides feedback from the Portfolio Holder following the Cabinet's consideration of, and decisions in relation to this Forum's recommendations.
- 2.3 In addition to this report a further progress report will be produced for Member's consideration six months after the Final Report was considered by Council to enable Members to monitor the implementation of their recommendations.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety. Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) The Scrutiny Forum's Final Report- The Availability of Good Quality Social Rented Accommodation in Hartlepool, considered by Council/Cabinet on 28th April 2008.
- (ii) Decision Record of Council/Cabinet held on 28th April 2008.

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN**Appendix A – 5.1****NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum**NAME OF SCRUTINY ENQUIRY:** The Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool**DECISION MAKING DATE OF FINAL REPORT:** January 2008

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	LEAD OFFICER	DELIVERY TIMESCALE
(a)	That a review of land availability, including brownfield and greenfield sites, be undertaken with the aim of identifying possible additional sites for affordable rented social housing;	Local Plan Policy Team to undertake assessment involving:- <ul style="list-style-type: none">• Identification of sites• Individual site assessment• Discussions with delivery partners• Assessment and monitoring of private sector windfall opportunities.	Richard Waldmeyer	October 2008
(b)	That as part of the review of the local planning policy, provision be made for the identification of suitable sites for the provision of affordable housing;	Via the Local Development Framework (LDF) process develop the housing allocations Development Plan Document (DPD) which will allocate new market housing sites in the borough within which an element of affordable housing will be provided through the Affordable Housing Development Plan Document (see recommendation G). In accordance with LDF procedure this will follow on from the Core Strategy. The affordable housing Development Plan Document will seek to ensure appropriate provision of affordable housing on	Richard Waldmeyer	Housing Allocations Issues and Options- Feb 2009 Housing Allocations Preferred Options- September 2009 Housing Allocations Submission-

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN**Appendix A – 5.1****NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum**NAME OF SCRUTINY ENQUIRY:** The Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool**DECISION MAKING DATE OF FINAL REPORT:** January 2008

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	LEAD OFFICER	DELIVERY TIMESCALE
		individual sites. See recommendation (G) Note In bringing forward sites for Affordable Housing it will be necessary to take account of Government Guidance which seeks to create mixed and sustainable communities.		March 2010
(c)	That a criterion based policy supporting in principle the disposal of Council land to RSL's at below market value be created, with the requirement that each case be considered, against a set criteria, on its own merits whilst taking into consideration the possible impact on capital receipts;	A detailed report to be taken to Cabinet by Neighbourhood Services Director	Graham Frankland	June 2008
(d)	That a rigorous analysis be undertaken of the results of the 'Housing Needs Assessment' together with testing and	This recommendation will be addressed through the Tees Valley Strategic Housing Market Assessment. It will provide a review of the process and update the results of the	Tom Britcliffe	Tees Valley Strategic Housing Market Assessment to be

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RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	LEAD OFFICER	DELIVERY TIMESCALE
(e) refinement to determine future developments and requirements of the town, including the provision of flats; That ways of working more closely in partnership with RSL's for the provision of affordable rented social accommodation in the town, and the development of	Hartlepool Strategic Housing Market Assessment that was conducted in 2007 Performance needs to match with needs identified by the housing needs assessment, therefore:- <ul style="list-style-type: none">• A rigorous process of monitoring is currently in place to monitor development requirements and housing needs. This should continue with continuous quarterly updates.• A review report on the progress of this monitoring will be taken to Portfolio Holder to flag up any issues raised during the monitoring. Establish a more structured and proactive approach to half yearly review and update meetings with RSL's to tie in with Housing Corporation bidding rounds.	Penny Garner-Carpenter	completed by August 2008 Continuous Quarterly monitoring. Review report- March 2009 October 2008 (as appropriate thereafter to fit in with bidding round)

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN**Appendix A – 5.1****NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum**NAME OF SCRUTINY ENQUIRY:** The Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool**DECISION MAKING DATE OF FINAL REPORT:** January 2008

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	LEAD OFFICER	DELIVERY TIMESCALE
	Report to members on the Housing Green Paper for example on the impact of Local Housing Companies		Report on Green Paper- September 2008
(f) That the provision of housing for elderly / disabled residents in Hartlepool needs to be explored in innovative ways to, for example explore possible provision of accommodation on one level on sites where conventionally large building plots required for bungalows are not available;	On advice of lead Supporting People officer it is proposed to change the wording of the recommendation, removing 'elderly/disabled residents' and replacing with 'vulnerable people with support needs'. Continued close working with the Supporting People Team and implementation of the Older Persons Housing Strategy is done by assessing and exploring examples of best practice and also actively encourage Registered Social Landlords (RSL's) to include suitable properties in developments where possible.	Penny Garner-Carpenter	March 2009
(g) That local planning policy be revised, through the Local Development Framework, to require	This recommendation can be achieved through the production of an Affordable Housing Development Plan Document	Amy Waters	December 2008 – Submission of the Development

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN**Appendix A – 5.1****NAME OF FORUM:** Regeneration and Planning Services Scrutiny Forum**NAME OF SCRUTINY ENQUIRY:** The Availability of Good Quality Affordable Rented Social Accommodation in Hartlepool**DECISION MAKING DATE OF FINAL REPORT:** January 2008

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	LEAD OFFICER	DELIVERY TIMESCALE
	the provision within all new housing developments of good quality affordable housing, including rented social housing and accommodation for elderly / disabled and young / single residents; and	<p>which will provide a coherent policy basis for negotiating affordable housing provision on new market housing developments. The Affordable Housing Development Plan Document has been brought forward to support the scrutiny process. It is currently at Issues & Options stage.</p> <p>The key stages of preparation will be prepared throughout 2008 with the final submission document prepared for consultation. It is one document within the Planning Local Development Framework (LDF)</p>		Plan Document.
(h)	That the Councils local planning policy be amended / updated to include provision for affordable accommodation, and in particular social rented accommodation.	This recommendation will be addressed through the response to recommendation (G), through the preparation of the Affordable Housing DPD.	Amy Waters	December 2008 – Submission of the Development Plan Document.

REGENERATION AND PLANNING SCRUTINY FORUM REPORT

19 JUNE 2008



Report of: Scrutiny Support Officer

Subject: THE ROLE OF THE REGENERATION AND
PLANNING SERVICES SCRUTINY FORUM

1. PURPOSE OF REPORT

- 1.1 To give an overview of the role and functions of the Regeneration and Planning Scrutiny Forum.

2. BACKGROUND

- 2.1 The Council's approach to Overview and Scrutiny has been informed by government guidance, best practice nationally and experience of what works locally to ensure that the Scrutiny Forum's operate in an optimum scrutiny structure that will enable the Forums to add value and improve services for the residents of Hartlepool.
- 2.2 The role of the Scrutiny Co-ordinating Committee is briefly discussed in the following section. Following this in section 4, there is a more detailed description of the roles and functions of this forum.

3. ROLE AND FUNCTIONS OF THE SCRUTINY CO-ORDINATING COMMITTEE

- 3.1 The membership of the Scrutiny Co-ordinating Committee reflects both the Council's political make-up and the five standing Scrutiny Forums (which are equally represented on the Committee). A total of sixteen Elected Members serve on the Committee, consisting of the Chair (appointed by Council) and the Chair, Vice-Chair and one other Members from each of the five standing Forums. In addition to this, three Resident representatives are also co-opted onto the Committee, one from each Neighbourhood Consultative Forum.
- 3.2 This approach enables the Scrutiny Co-ordinating Committee to draw on the experience of a variety of Members, represent a cross-section of political views and equally represent each of the four standing Forums. The Scrutiny Co-ordinating Committee is responsible for the overall management of Overview and Scrutiny within the Authority. Other authorities' experience of scrutiny appears to have benefited from the establishment of such a body.

Given the increasing importance of the scrutiny role under the new arrangements and the likely increase in workload of the scrutiny function the role of the Scrutiny Co-ordinating Committee is invaluable. The main roles and functions of the committee are as follows:-

- (i) To work with the five Forums to decide an annual Overview and Scrutiny Work Programme, including the programme of any ad-hoc forum that it appoints, to ensure that there is efficient use of the forums and that the potential for duplication of effort is minimised;
- (ii) To lead the involvement of Overview and Scrutiny in the development of the budget and the plans and strategies that make up the policy framework and to delegate issues for consideration to the Forums;
- (iii) Where matters fall within the remit of more than one Overview and Scrutiny Forum, to determine which of them will assume responsibility for any particular issue and to resolve any issues of dispute between overview and scrutiny Forums;
- (iv) To receive requests from Members, the Executive and / or the Full Council for items to be considered by Overview and Scrutiny Forums and to allocate them, if appropriate to one or more Overview and Scrutiny Forum;
- (v) To put in place and maintain a system to ensure reports from Overview and Scrutiny to the Executive are managed efficiently and do not exceed any limits set out in the Constitution (this includes making decisions about the priority of reports, if the volume of such reports creates difficulty for the management of Executive business or jeopardises the efficient running of the Council business); and
- (vi) To exercise the power of call-in in relation to Executive decisions made as set out in Section 21 (3) of the Local Government Act 2000, or allocate them to the appropriate overview and scrutiny forum for consideration.

4. FUNCTIONS OF OVERVIEW AND SCRUTINY FORUMS

4.1 The five standing Overview and Scrutiny Forums have three main functions and these are set out in the following paragraphs:-

(a) Policy Development and Review

Overview and Scrutiny Forums may:

- (i) Assist the Council and the Executive in the development of the budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;

- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Executive and Chief Officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(b) Scrutiny

Overview and Scrutiny Forums may:

- (i) Review and scrutinise the decisions of the Executive and Chief Officers both in relation to individual decisions and their overall strategic direction;
- (ii) Review and scrutinise the work of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Executive and Chief Officers about their decisions, whether generally in comparison with the service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Review and scrutinise the performance of other public bodies in the area, requesting them to attend and address relevant scrutiny forums to speak about their activities and performance;
- (v) Investigate other issues of local concern, outside the control of the Council and other public bodies in the area, and make recommendations to the Council, the Executive and / or other organisations arising from the outcome of the scrutiny process;
- (vi) Question and gather evidence from any person (with their consent); and
- (vii) Make recommendations to the executive and / or the council arising from the outcome of the scrutiny process.

(c) Finance

Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them. This presently consists of a dedicated overview and scrutiny budget of 50k. Applications for funding must be made through Scrutiny Co-ordinating Committee.

5. THE REMIT OF THIS FORUM

- 5.1 The strategic direction of the Scrutiny Forums will be to assess, monitor and advise on the Council's progress towards the 7 priority aims of the Community Strategy whilst the operational direction of the individual Scrutiny Forums will be governed by the remits outlined in the Constitution.

The remit of the Regeneration and Planning Scrutiny Forum is as follows:-

'To consider issues relating to regeneration, the Community Strategy, building control, development control, economic development, landscape and conservation, strategic housing and community safety.'

- 5.2 There will be, however, from time to time, be issues that could be considered by more than one forum and it will be for the Scrutiny Co-ordinating Committee to determine which forum should examine a particular issue. It is also open to the Scrutiny Co-ordinating Committee to appoint ad hoc forums. For example, where an issue comes within the remit of two scrutiny forums, the Scrutiny Co-ordinating Committee could decide to establish an ad hoc forum made up of four Members from each of those two Forums.

6. SCHEDULE OF FORUM DATES FOR 2008/09

- 6.1 Detailed below, for Members information, are the scheduled dates for meetings of the Regeneration and Planning Services Scrutiny Forum in 2008/09. Please note that all scheduled meetings will commence at 2.00pm, in various venues across the town, with the capacity for additional meetings to be arranged where required to accommodate the needs of individual inquiries.

Thursday 17 July 2008;
Thursday 21 August 2008;
Thursday 4 September 2008; and
Friday 3 October 2008.

7. CONCLUSIONS

- 7.1 No specific action is required as a result of this report, however, Members may have questions about the role of the Forum.

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- i) Hartlepool Borough Council Constitution.

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REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

19 June 2008



Report of: Scrutiny Support Officer

Subject: SIX MONTHLY MONITORING OF AGREED
REGENERATION AND PLANNING SERVICES
SCRUTINY FORUM'S RECOMMENDATIONS

1. PURPOSE OF REPORT

- 1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Forum.

2. BACKGROUND INFORMATION

- 2.1 As Members will be aware, Scrutiny Co-ordinating Committee on the 21 November 2007 approved the introduction of an electronic database to monitor the delivery of agreed scrutiny recommendations since the 2005/06 Municipal Year. Approval was also given for the introduction of a standardised six monthly cycle for the submission of progress reports to each Scrutiny Forum (June and December).
- 2.2 The newly created electronic database, to be known as the Scrutiny Monitoring Database, will run along the same principles as the Authority's former Corporate Performance Management Database and in addition to provision of standardised six monthly monitoring reports, as detailed above, will provide the Scrutiny Co-ordinating Committee with a breakdown of progress against all Scrutiny Forums' recommendations on an Annual basis (July). The introduction of the new database will also provide the ability to produce 'real time' information of the progression of recommendations upon request.
- 2.3 In accordance with the agreed procedure, this report provides for Members information details of progress made against each of the investigations undertaken by the Forum. Attached as **Appendix A** is a Summary Report that breaks down progress made by investigation and **Appendix B**, provides a detailed explanation of progress made against each recommendation.

3. RECOMMENDATIONS

- 3.1 That progress against the Regeneration and Planning Services Scrutiny Forum's agreed recommendations, since the 2005/06 Municipal Year, be noted and explored further where appropriate.

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BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Scrutiny Enquiry Summary Report**Appendix A****Regeneration & Planning Services Scrutiny Forum****Partnerships**

G	Target achieved	21
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A	Expect to achieve target	3
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Railway Approaches

R	Not expected to achieve target	2
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G	Target achieved	19
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A	Expect to achieve target	2
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Youth Unemployment

G	Target achieved	7
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Availability of Good Quality Affordable Rented Social Accommodation

G	Target achieved	2
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A	Expect to achieve target	9
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Seaton Carew - Regeneration Needs and Opportunities

?	No update provided	10
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Scrutiny Recommendations Monitoring Report

June 2008

Department: *

Division: *

Scrutiny: Regeneration & Planning Services Scrutiny Forum

Scrutiny Enquiry: *

?	No update provided	10	10.8%
	Regeneration & Planning Services Scrutiny Forum	10	
R	Not expected to achieve target	3	3.2%
	Regeneration & Planning Services Scrutiny Forum	3	
A	Expect to achieve target	18	19.4%
	Regeneration & Planning Services Scrutiny Forum	18	
G	Target achieved	62	66.7%
	Regeneration & Planning Services Scrutiny Forum	62	
Total No. of Actions		93	

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form *Recommendation:*

NS/06-7/4a	That before any actions are taken to improve the operation and management of the private rented sector an assessment of their impact be undertaken.				
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G	NS/06-7/4a	Impact assessment to be undertaken once proposed actions in relation to recommendations b) to q) have been completed.	March 2008	We have completed an assessment for all of our actions in relation to Selective Licensing. This is a monitoring role and we are advising other Sections where this should be done (asking for copies of assessments where they are undertaken).	Penny Garner-Carpenter
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recommendation sb form *Recommendation:*

NS/06-7/4b	That prior to the introduction of any Selective Licensing Scheme in Hartlepool an evaluation be undertaken of:- (i) Its feasibility and benefits; (ii) The level of staffing and financial resources required for its effective operation; and (iii) The practicalities of operating the existing Voluntary Registration Scheme alongside any Selective				
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G	NS/06-7/4b(i)	Discussions to be held with Local Authorities already successful in obtaining CLG approval for selective licensing scheme.	September 2007		Joanne Burnley
	NS/06-7/4b(ii)	Information to be collated in support of an application (or otherwise) for selective licensing designation.	November 2007		Joanne Burnley

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

NS/06-7/4b **That prior to the introduction of any Selective Licensing Scheme in Hartlepool an evaluation be undertaken of:-**
(i) Its feasibility and benefits;
(ii) The level of staffing and financial resources required for its effective operation; and
(iii) The practicalities of operating the existing Voluntary Registration Scheme alongside any Selective

G

NS/06-7/4b(iii) Prepare a report on how the existing voluntary scheme may work in conjunction with tenant referending and selective licensing and the benefits of doing so.

November 2007

Joanne Burnley

recommendation sb form **Recommendation:**

NS/06-7/4c **That the introduction of an incentive scheme to encourage landlords to become members of the accreditation scheme be further explored.**

A

NS/06-7/4c Information to be gathered from other scheme operators about incentives offered and how they complement their scheme.
 Prepare a report on potential schemes and likely costs.
 Consult existing scheme members to assess take up.

November 2007 Initial work carried out on incentive arrangements

employed by other authorities, but development held up due to vacant Landlord Registration Officer post. To be completed by October 08.

Joanne Burnley

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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*recommendation sb form**Recommendation:***NS/06-7/4d****That the provision of tenant and landlord information packs as part of the accreditation scheme be**

NS/06-7/4d

Produce a model information pack and assess the financial implications of introducing this into the accreditation scheme.

September 2007 Model Leaflets prepared.

Joanne Burnley

G

*recommendation sb form**Recommendation:***NS/06-7/4e****That an assessment of staffing requirements to enable the effective provision, and expansion, of the Landlord Accreditation Scheme be undertaken.**

NS/06-7/4e

Prepare a report on the operation and effectiveness of the accreditation scheme.

Identify possible improvements to the effectiveness of the scheme.

Assess additional resources required to make the accreditation scheme more effective.

November 2007 Report prepared.

Joanne Burnley

G

Scrutiny Recommendations Monitoring Report

June 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

NS/06-7/4f **That a Tenant Referencing Scheme be implemented within Hartlepool and the practicalities of its operation alongside the proposed Selective Licensing and Accreditation Schemes be explored.**

G **NS/06-7/4f** Ensure best practice and lessons learned by other authorities are included in HBC's scheme. Establish tenant referencing scheme procedures, linking to accreditation and selective licensing as and when appropriate. Implement Tenant Referencing Scheme. January 2008 Sally Forth

recommendation sb form **Recommendation:**

NS/06-7/4g **That partnership working be developed further to ensure the success of future initiatives to deal with problems associated with the private rented sector.**

G **NS/06-7/4g** Continue the development of the partnership with the Landlord Forum. Explore possible links with other organisations involved with the private rented sector. December 2007 Partnership working with the Landlord Forum has been maintained. A new link has been made with the local representative of the National Landlords Association, particularly to promote development of accreditation and selective licensing. Joanne Burnley

Scrutiny Recommendations Monitoring Report

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Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

NS/06-7/4h That ways of assisting the NDC to identify alternative funding sources to ensure the continuation of its Bond Guarantee scheme be explored.

R NS/06-7/4h Provide assistance in identifying sources of funding for the Bond Guarantee Scheme. December 2007 Not Completed. Penny Garner-Carpenter

recommendation sb form Recommendation:

NS/06-7/4i That further work be undertaken to identify ways of increasing the level of supported housing in Hartlepool and/or 'floating support' in order to meet demand.

G NS/06-7/4i Work to be undertaken by SP team to maximise available funding through reviews of existing services. March 2008 7 new contracts for short term floating support services now agreed and implemented which increases support provision by 75 places across all tenures. Pam Twells

recommendation sb form Recommendation:

NS/06-7/4j That in dealing with planning applications for the provision of supported housing ways of better publicising accurate details of applications be explored in order to prevent the creation of

G NS/06-7/4j Establish procedures for working with partners to ensure that timely and extensive consultation with residents and members is undertaken as applications are considered, ensuring that statutory guidelines on consultation within the planning processes are followed. March 2008 This has been put in place although support for affordable and specialist housing is needed from ward members if housing is to be provided within the town. Penny Garner-Carpenter

Scrutiny Recommendations Monitoring Report

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Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form Recommendation:

NS/06-7/4k **That further work be undertaken with the newly formed Hartlepool Landlords Association in relation to:-**
(i)The promotion of partnership working, in particular the inclusion of a Hartlepool Borough Council representatives on its board; and

G **NS/06-7/4k** (i) Discussions to be held with the Hartlepool Landlords Association regarding HBC representation on its board; and
(ii) Offer assistance to the Landlords Association in the development of its code of conduct, role and activities.

December 2007 The Association felt it was unsuitable for a HBC member Ken Natt to have formal representation at their meetings. However they would welcome attendance of a delegate by prior arrangement. The offer of assistance has been welcomed. Both issues to be developed.

recommendation sb form Recommendation:

NS/06-7/4l **That the development of a working relationship between Registered Social Landlords and the private rented sector for the sharing of management services be explored.**

G **NS/06-7/4l** Explore the types of services that could be offered by RSLs to private landlords to improve/ enhance management.
Identify the level of interest of RSLs to take on this work.

January 2008 A partnership arrangement across the sub region is being John Smalley investigated. One RSL has registered an interest in providing services where management and empty dwelling management orders have been served.

Scrutiny Recommendations Monitoring Report

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Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

NS/06-7/4m **That an evaluation of the effectiveness of Registered Social Landlords advice to prospective tenants in terms of their allocation policies be explored.**

A NS/06-7/4m Carry out an audit of the advice given regarding allocation policies (jointly with HH & HBC as there is a joint allocation policy). Evaluate the findings of the audit. Work with the RSLs to improve advice where the need is identified. September 2008 Work progressing and on track to achieve target. Lynda Igoe

recommendation sb form **Recommendation:**

NS/06-7/4o **That a review be undertaken of the process for the award of Discretionary Payments with particular reference to:-**
(i)The possible inclusion of a Housing Division representative on the Discretionary Payments Panel;
and
(ii)The practicalities of transferring responsibility for the award of discretionary payments to the

A NS/06-7/4o Negotiations between Department of Regeneration & Planning & Finance Department to decide on the future allocation of discretionary payments October 2008 Deadline originally March 2008 postponed due to staff sickness. Expected to achieve new target date. Penny Garner-Carpenter

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form *Recommendation:*

NS/06-7/4p **That the current budgetary allocation for Discretionary Payments be reviewed to more truly reflect**

A	NS/06-7/4p	Carry out a review of the demand for Discretionary Payments and its impact on budget allocation.	October 2008	Deadline originally March 2008 postponed due to staff sickness. Expected to achieve new target date.	Penny Garner-Carpenter
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recommendation sb form *Recommendation:*

NS/06-7/4q **That further work is undertaken to more widely publicise the advice service available for residents, tenants and landlords through the local authority.**

G	NS/06-7/4q	Audit of literature and information available to be carried out. Identify ways of extending advice availability. Implement publicity as identified above.	February 2008	Article published in Hartlepool Mail in April promoting service and importance of seeking advice as early as possible, further article planned for NHS magazine that will be published in the Summer and ongoing opportunities will be taken as they arise.	Penny Garner-Carpenter
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Scrutiny Recommendations Monitoring Report

June 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

RP/05-6/1a(i) **That the Council seeks to strengthen the feedback mechanisms (to the Local Authority) for its representatives on the Regional Assembly and that substitute arrangements for those**

A

RP/05-6/1a(i) The Constitution Working Group should consider December 2006 Outline arrangements to be subject to discussion through Peter Devlin
establishing feedback mechanisms from its CWG, as to the role of partnerships in the context of the
representatives on Partnerships to Council. Council's constitutional arrangements. Consequently, this
"action" has an anticipated completion by new target
31.12.2008.

recommendation sb form **Recommendation:**

RP/05-6/1a(ii) **That the Council seeks to strengthen the feedback mechanisms (to the Local Authority) for its representatives on the Regional Assembly and that substitute arrangements for those**

G

RP/05-6/1a(ii) Contact the Regional Assembly and clarify September 2006 Substitutes nominated for executive Angela Hunter
substitute arrangements.

recommendation sb form **Recommendation:**

RP/05-6/1b **That the Council seeks clarification from the RDA around the selection process for representatives on this body.**

G

RP/05-6/1b The Mayor to write to the RDA to request this September 2006 Agreed appointment procedure - information available on Paul Walker
information CLG website.

Scrutiny Recommendations Monitoring Report

June 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

RP/05-6/1c **That the Council produces further information about the LAA process for a wider audience, and that this should incorporate summary sheets and diagrams**

G

RP/05-6/1c Produced a LAA information sheet October 2006 LAA guide prepared Joanne Smithson

recommendation sb form **Recommendation:**

RP/05-6/1d **That Scrutiny continues to be involved in the LAA process, and that in the next round of negotiations all Scrutiny Fora are involved at the formative stage.**

G

RP/05-6/1d None – note for negotiation of new LAA in 2008 for implementation in 2009/10 Complete Joanne Smithson

recommendation sb form **Recommendation:**

RP/05-6/1e **That increased levels of community and voluntary sector representation be examined on the Lifelong Learning Partnership and the Children and Young People Partnership, including the Executive.**

G

RP/05-6/1e Review Community and Voluntary Sector representation on the Children's Trust. Review community and voluntary sector representation on new Partnership structures for Lifelong Learning. April 2007 New arrangements for interim Skills Partnership and Children's Trust have representation from the Community Network Adrienne Simcock

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/05-6/1f **That the levels of voluntary sector representation be increased on the Tees Valley Partnership and also direct Local Strategic Partnership representation on the TVP. In addition, the Town's MP and Mayor should be invited to support the strengthening of the representation on the TVP.**

G	RP/05-6/1f	Mayor to write to the Tees Valley Partnership requesting update on voluntary sector representation in new proposed structures.	September 2006	Revised governance arrangements for Tees Valley Unltd do indicate a place for the voluntary sector.	Paul Walker
		MP to write to the Tees Valley Partnership requesting update on voluntary sector representation in new proposed structures.		Revised governance arrangements for Tees Valley Unltd do not indicate a place for Local Strategic Partnerships	

recommendation sb form **Recommendation:**

RP/05-6/1g **That an appropriate measure be put in place for the election of voluntary representatives on the Tees Valley Partnership through the Voluntary Sector Forum.**

G	RP/05-6/1g	Head of Adult & Community Services to write to enquire as to current arrangements	September 2006	Mechanisms for elections now revised – recommendation no longer required.	Nicola Bailey

Scrutiny Recommendations Monitoring Report

June 2008

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recommendation sb form **Recommendation:**

RP/05-6/1h	That the need for infrastructural organisation offering support to the wider VCS be recognised by the Council and be appropriately funded.
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A

RP/05-6/1h

Continue to support the NE Centre of Excellence funded Building Links Programme.

Review the funding of infrastructure organisations by the Community Pool as part of COMPACT re-launch

March 2007 Scrutiny inquiry into voluntary sector funding

progressing. Included in wider Vol Sector Strategy to be completed in Summer 2008. Expected to achieve new target.

Nicola Bailey

recommendation sb form **Recommendation:**

RP/05-6/1i	That discussions are held with the Mayor, the MP and Council to support the issue of voluntary representation on the thematic partnerships.
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G

RP/05-6/1i

Hold meeting to discuss the issue of voluntary representation on the thematic partnerships

October 2006 Issue discussed at Chairs meeting. New Partnership

Governance Standard outlines importance of Community & voluntary sector representation on the theme partnerships.

Joanne Smithson

Scrutiny Recommendations Monitoring Report

June 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

RP/05-6/1j **That Scrutiny's involvement in the on-going review of the Community Strategy be strengthened across all Scrutiny Fora.**

G

RP/05-6/1j	Scrutiny Co-ordinating committee to review 1st draft and final draft of the Community Strategy	February 2007	1st draft of Community Strategy to be considered by Scrutiny Co-ordinating Committee on 15th September	Joanne Smithson
			Arrangements made for further review in Sept 07	

recommendation sb form **Recommendation:**

RP/05-6/1k **That Elected Member involvement in Thematic and other partnerships be recommended.**

G

RP/05-6/1k	To be considered following publication of the Local Government White Paper and revised guidance on the role of LSPs due in Autumn	December 2006	Governance Paper discussed at December Partnership Board. This set out White Paper position on elected member representation on Theme Partnerships	Joanne Smithson
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recommendation sb form **Recommendation:**

RP/05-6/1l **That roles and responsibilities for ALL members of Theme Partnerships be encouraged as part of good practice.**

G

RP/05-6/1l	Prepare a Hartlepool Partnership good governance guide that incorporates this recommendation.	October 2006	Governance Standard produced and meetings have taken place will all Theme Partnership lead Officers.	Joanne Smithson
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Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/05-6/1m(i)	That an annual review of both the levels of community representation and the compact be reviewed as part of the Best Value Performance Review.				
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G

RP/05-6/1m(i)	Collate information on the level of community representation on Theme Partnerships annually.	April 2007	Information is now collated annually.	Joanne Smithson
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recommendation sb form **Recommendation:**

RP/05-6/1m(ii)	That an annual review of both the levels of community representation and the compact be reviewed as part of the Best Value Performance Review.				
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G

RP/05-6/1m(ii)	Initiate a re-launch of the COMPACT as set out in the Strengthening Communities Best Value Review Strategic Improvement Plan	October 2006	COMPACT review launched. Workshop took place in Jan 08 with key stakeholders.	Geoff Thompson
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recommendation sb form **Recommendation:**

RP/05-6/1n	That the Council emphasises the importance of continued partnership working, and supports co-terminus arrangements between the Council, Police and PCT.				
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G

RP/05-6/1n	No further actions proposed		No further action proposed.	*
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Scrutiny Recommendations Monitoring Report

June 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

RP/05-6/1o **The level of officer time committed to partnerships be examined in order to ensure it is tailored to the appropriate requirements.**

A

RP/05-6/1o CMT review officer time committed to partnerships March 2007 Tees Valley review of partnership / working groups progressing but not yet concluded. Paul Walker

recommendation sb form **Recommendation:**

RP/05-6/1p **That the attendance records of all Members on partnerships be produced as a public document.**

G

RP/05-6/1p Constitution Working Group examine the feasibility of this recommendation April 2007 Has been discussed by Constitution Working Group Tony Brown

recommendation sb form **Recommendation:**

RP/05-6/1r **That a section be included in the State of the Borough Debate to feedback the work and success of the Hartlepool Partnership and the Theme Partnerships.**

G

RP/05-6/1r The Mayor to include a section on the work and success of the Hartlepool Partnership and the Theme Partnerships in his State of the Borough presentation. November 2006 As requested, information was provided to the Mayor for the Feb 2008 State of the Borough Debate. Joanne Smithson

Scrutiny Recommendations Monitoring Report

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recommendation sb form **Recommendation:**

RP/05-6/1s **That where possible Councillors attending events across the town take the opportunity to feedback the work and success of the partnerships they are involved in.**

G

RP/05-6/1s No further actions in addition to action identified at December 2006 Has been discussed by Constitution Working Group Tony Brown
recommendation (a)

recommendation sb form **Recommendation:**

RP/05-6/1t **That informal (quarterly) meetings are arranged to enable elected representatives sitting on Partnerships to feedback on their involvement in these partnerships to other Elected Members and**

G

RP/05-6/1t Constitution Working Group examine the feasibility December 2006 Has been discussed by Constitution Working Group Tony Brown
of this recommendation

recommendation sb form **Recommendation:**

RP/05-6/1u **That the development of a 'map' outlining how the Council's departments, political structures, LSP and Theme Partnerships are aligned be explored.**

G

RP/05-6/1u Ensure recommendations are included in December 2006 Report on Governance arrangements taken to Cabinet 5th Peter Scott
conclusions of Governance Review Feb 07. Complete

Scrutiny Recommendations Monitoring Report

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recommendation sb form *Recommendation:*

RP/05-6/1v	Members recommend that a summary of this report be produced as a guide to partnership working. In addition, the guide should be produced in an accessible format for circulation to a wider audience, with the PR office.
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G

RP/05-6/1v	Produce a guide to partnership working.	April 2007	Summary of the report produced. Audit have prepared a guide to Partnership working.	Joanne Smithson
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recommendation sb form *Recommendation:*

RP/05-6/1w	That the Cabinet produce an Action-Plan in response to these recommendations detailing both timescales for action if approved and responsible officers. In addition the Forum recommends that Cabinet report back to the Forum within 3-6 months of receipt.
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G

RP/05-6/1w	Action Plan to Scrutiny Forum on 29 September	March 2007	Action Plan agreed by cabinet 29 August.	Joanne Smithson
	Update on Plan implementation to be presented in March 07			

Scrutiny Recommendations Monitoring Report

June 2008

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recommendation sb form **Recommendation:**

RP/06-7/2a(i) **The Authority seeks to develop a proactive approach with Network Rail around combating graffiti, and in particular through making connections to Network Rail's graffiti budget.**
(i) The Authority seeks to develop a proactive approach with Network Rail around combating graffiti, and in particular through making connections to Network Rail's graffiti budget;

G	RP/06-7/2a(i)	Introduce regular liaison meetings and prepare action plan to remove existing graffiti and protocols for reporting incidents.	September 2007	Agreed and actioned through the forum meetings.	Denise Ogden
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recommendation sb form **Recommendation:**

RP/06-7/2a(ii) **That Network Rail's 24 hour helpline number (08457 11 41 41) is publicised through the dissemination of the Forum's final report, associated press releases and through the Authority's Hartbeat magazine.**

G	RP/06-7/2a(ii)	Dissemination of final Forum Report and associated press release upon approval of Action Plan.	June 2007	Complete	Steve Hilton
		Ongoing publicity via Hartbeat and other appropriate press-release opportunities, via magazines and other media.			

Scrutiny Recommendations Monitoring Report

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Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/06-7/2a(iii) **That the Authority invites Network Rail to bring the ‘No Messin’ scheme to schools in Hartlepool in the interests of reducing trespassing, graffiti and vandalism around the railway lines.**

R

RP/06-7/2a(iii)

The Children’s Services Department to raise awareness of the “No Messin” campaign within schools through dialogue with Network Rail. Invitation to attend Head Teacher meeting(s) and visits to individual schools, as appropriate.

October 2007 This action is to be brought to the attention of the new Assistant Director of Children's Services, when appointed in September 2008.

John Collings

recommendation sb form **Recommendation:**

RP/06-7/2b **That the Authority reports incidences of graffiti and litter along the Railway Approaches and liaises with Network Rail about these where appropriate.**

G

RP/06-7/2b

Introduce regular liaison meetings and prepare action plan to remove existing graffiti and protocols for reporting incidents.

September 2007 Protocol in place to ensure swift response to incidents of graffiti, fly tipping and littering. Since the introduction of the protocol Network Rail have responded well to incidents. Site visits held with Northern Rail where necessary.

Craig Thelwell

Scrutiny Recommendations Monitoring Report

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Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form *Recommendation:*

RP/06-7/2c **That the Authority invites Northern Rail's police and schools liaison officer to attend Hartlepool**

R	RP/06-7/2c	As per rec. (a) iii, Children's Services to have	October 2007	This action is to be brought to the attention of the new	John Collings
		dialogue with Northern Rail through invitation to attend Head Teacher meeting(s) and visits to individual schools as appropriate.		Assistant Director of Children's Services, when appointed in September 2008	

recommendation sb form *Recommendation:*

RP/06-7/2d **That the Authority uses its Planning and Development Control powers proactively to enhance the Railway Approaches into the town.**

G	RP/06-7/2d	Planning & Development Control powers to be used	June 2007	Process in place. Planning application for the CJC site to	Richard Teece
		as appropriate, including reporting mechanisms via Planning Committee, subject to individual site considerations.		be considered by Planning Committee in June 2008.	

Scrutiny Recommendations Monitoring Report

June 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

RP/06-7/2e **That the Authority seeks to maximise the regeneration benefits of the 2010 Tall Ships event, the development of 'Hartlepool Quays', and the direct rail link to London by linking, where appropriate, prospective improvements to Hartlepool's Railway Approaches into the regional, sub-regional and local strategies described in the main body of this report.**

G **RP/06-7/2e** Liaise and participate as appropriate with relevant staff representatives upon the thematic working groups being established under the Tall Ships Programme. Engage with and influence where possible the production of relevant strategies at the local, sub-regional and regional level. March 2008 Tall Ships' Race Event Technical group considering transport links to serve the event, including rail services. TSR and Hartlepool Quays referred to within appropriate regional and subregional strategies and programmes. Stuart Green

recommendation sb form **Recommendation:**

RP/06-7/2f **That the 'key problem spots' sites identified in the Railway Approaches Scrutiny Investigation, are incorporated, wherever possible, into the Green Infrastructure Strategy and its associated site specific schedules.**

G **RP/06-7/2f** Continued officer representation on Green Infrastructure Strategy Working Group, including requests for adequate reflection of Hartlepool Railway Corridor within the document and to ensure that the authority is well placed to access any funds that become available for environmental works to improve the green infrastructure network within Tees Valley. June 2007 The railway approaches are reflected within the Green Infrastructure Strategy as one of the key ways to improve Green Infrastructure within Hartlepool. Potential H'Pool projects have been included within an initial long list in the implementation plan. Matthew King

Scrutiny Recommendations Monitoring Report

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recommendation sb form **Recommendation:**

RP/06-7/2g **That the area of unused land identified in paragraph 11.6 of this report is developed as a 'Community Forest' or 'Woodland Area' and as a diversionary route away from traffic.**

G

RP/06-7/2g	Treatment of this site to be taken forward as part of the actions proposed under Rec. (i) and in relation to the Linear Park Strategy under Rec. (h).	March 2009 West View Road resident consulted on wooded area proposal. Residents did not want to increase public access, and not possible to open area out for cycle route. Residents agreed area needed improving.	Karen Oliver
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recommendation sb form **Recommendation:**

RP/06-7/2h **That the Authority supports the development of the North Hartlepool Linear Park strategy.**

G

RP/06-7/2h	This action to be taken forward in conjunction with the North Hartlepool Partnership (SRB) End of Programme Evaluation and Forward Strategy.	March 2008 Linear Park requires a longer term strategy and funding. Currently been discussed at Central Estate's Neighbourhood Action Plan Forum. Difficult to proceed until CJC development is finalised. (Action being taken forward as requested.)	Karen Oliver
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recommendation sb form **Recommendation:**

RP/06-7/2i **That discussions between representatives of the Regeneration and Planning Services Department and Tees Forest (North East Community Forests) around the development of a broad programme of planting to create 'green fingers' of woodland extending into the urban area along the railway**

A

RP/06-7/2i	Discussions have commenced with North East Community Forests with a view to selecting appropriate sites and securing funding.	April 2009 Discussions have taken place with Tees Forest but no funding identified. Discussions will be continuing to identify opportunities for woodland planting.	Richard Waldmeyer
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recommendation sb form **Recommendation:**

RP/06-7/2j **That the Authority develops an ‘allotments policy’ and consults allotment users in the development and implementation of this policy.**

A

RP/06-7/2j

A review of existing policy documents and future strategy for the improvement of all allotments within town is to be undertaken. This will include consultation with tenants and the development of allotment associations where none exist with a view to increasing devolved management.

July 2008 The Allotment Policy is progressing. The policy is awaiting approval of the PPG17 Open Spaces Strategy which has formed specific recommendations around allotments in terms of quantity and quality of allotment provision. Strategy to follow after adoption

Andrew Pearson

recommendation sb form **Recommendation:**

RP/06-7/2k **That the ‘key problem spots’ identified during the Scrutiny Investigation are incorporated, where appropriate, into the list of Untidy / Derelict Land and Buildings.**

G

RP/06-7/2k

Action being taken on board by the Derelict Buildings and Underused Land Group Chaired by the Mayor

June 2007 Officers group meets quarterly chaired by the Mayor tackling key problem spots. Network rail cleared rubbish/litter from tracks into H'pool, Legal notices served on problem buildings/sites, Planning Officers continue to work with waste businesses.

Denise Ogden

Scrutiny Recommendations Monitoring Report

June 2008

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recommendation sb form **Recommendation:**

RP/06-7/2I **That the Authority develops a strategy geared towards screening the ‘key problem spots’ identified during the Scrutiny Investigation based on the approaches outlined in paragraph 11.5.**

G

RP/06-7/2I

Strategy to be prepared setting out priorities for tackling key problem sites. Discussions with owners and operators to be undertaken to encourage and require improvements where possible new planning applications and enforcement action where necessary

August 2007 A draft Strategy has been prepared and is being updated. Richard

Information is used to assist in enforcement action where appropriate.

Waldmeyer

recommendation sb form **Recommendation:**

RP/06-7/2m(i) **The Authority pursues enhanced adoption of Hartlepool Station to a ‘Partners Scheme’ in conjunction with Northern Rail and that involvement from the CVS, ‘Coastliners’ and Pride in Hartlepool is sought**

G

RP/06-7/2m(i)

Identify the procedure and progress the adoption of Hartlepool railway station in discussion with Northern Rail and Network Rail

July 2007 Railway Approaches Forum set up. Meets bi-monthly to Ian Jopling

discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.

Scrutiny Recommendations Monitoring Report

June 2008

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recommendation sb form **Recommendation:**

RP/06-7/2m(ii) **That the Authority pursues the development of a station adoption scheme at Seaton Carew Station in conjunction with Northern Rail and that involvement from the CVS, 'Coastliners' and Pride in Hartlepool is sought in this.**

G

RP/06-7/2m(ii)	Identify the procedure and progresses the adoption of Seaton Carew railway station in discussion with Northern Rail and Network Rail	July 2007	Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	Ian Jopling
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recommendation sb form **Recommendation:**

RP/06-7/2m(iii) **The Authority maximises the opportunity that the Tall Ships event provides to lobby the Department for Transport, Network Rail and Northern Rail to make structural improvements to Hartlepool and Seaton Stations, prior to improving the cosmetic appearance of these.**

G

RP/06-7/2m(iii)	Formally write to Network Rail to request that planned infrastructure works at the stations are brought forward, or, as a minimum, delivered as currently programmed.	June 2007	Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	Alastair Smith
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Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/06-7/2m(iv)	That the Authority continues to lobby the Department for Transport, Network Rail and Northern Rail for a station halt to reopen at Hart Station.
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G

RP/06-7/2m(iv)	Explore regional and national opportunities for funding	September 2007	Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	Ian Jopling
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recommendation sb form **Recommendation:**

RP/06-7/2m(v)	That pedestrian and vehicle signage (including further development of brown signage) around Hartlepool Station is improved, especially in relation to the town centre.
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G

RP/06-7/2m(v)	Provide new highway signage as considered appropriate.	March 2008	Signage to be provided as part of Transport Interchange development. Work is hoped to start on the Interchange this year, but are currently awaiting final approvals from Network Rail.	Peter Frost
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Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form *Recommendation:*

RP/06-7/2n	That 'Coastliners' have a continuing involvement in implementing the outcomes of this investigation. In particular in improvements to Hartlepool and Seaton Carew Stations and in the development of a 'Railway Approaches Forum'.				
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G

RP/06-7/2n	Council officers to attend meetings of Coastliners' to update and involve members as considered appropriate	July 2007	Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	Ian Jopling
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recommendation sb form *Recommendation:*

RP/06-7/2o	That the CVS has a number of specific contributions it can make to improvements to Railway Approaches, as outlined in Appendix C, and that the Authority considers how best the adoption of these options can be supported.				
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G

RP/06-7/2o	Meetings to be arranged between Council officers and CVS to agree CVS involvement with ongoing support via Railways Approaches Forum (see Rec. (p) below)	October 2007	Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	Ian Jopling
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Scrutiny Recommendations Monitoring Report

June 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

RP/06-7/2p **That the Authority helps to establish a ‘Railway Approaches Forum’ in partnership with the CVS to ensure that the momentum for this issue is maintained around improvements to both the railway corridors and stations. In addition to the Authority and the CVS, the rail operators, rail user groups and the disabled access group should be involved in this forum.**

G **RP/06-7/2p** Meetings between Council Officers and CVS (as above) to agree representation upon Railway Approaches Forum. Quarterly meetings of Forum thereafter. October 2007 Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations. Alastair Smith

recommendation sb form **Recommendation:**

RP/06-7/2q **That the recommendations from this report are reflected, where appropriate, in actions contained in Departmental / Service Plans.**

G **RP/06-7/2q** Include co-ordination / monitoring responsibilities for the Railway Approaches Action Plan in R&PS Departmental Plan and invite other lead officers to accommodate within their own more detailed Service Plan arrangements June 2007 Coordination of Railway Approaches Action Plan now included within R&PS Departmental Service Plan.2008/9. The established Railways Forum Group also meets on a regular basis and provides opportunity to monitor progress. Geoff Thompson

Scrutiny Recommendations Monitoring Report

June 2008

Progress Rec. No. Recommendation By When / Milestone Update on progress Lead Officer

recommendation sb form **Recommendation:**

RP/06-7/3a **That the Authority is commended for taking on an active role in relation to Youth Unemployment and that the value of this work is supported and that, wherever possible, it should be supported further.**

G

RP/06-7/3a

Economic Development acknowledges the support of the Regeneration and Planning Services Members.

Complete.

Anthony

recommendation sb form **Recommendation:**

RP/06-7/3b **That the data issues and potential project areas identified in the Youth Unemployment in Hartlepool: Developing an evidence base report, which has been attached at Appendix A, are supported as a means to maintain the momentum generated for this issue through the introduction of the LAA target.**

G

RP/06-7/3b

Hartlepool Economic Development will continue to develop partnerships so that they can maximise funding opportunities and progress project areas as identified within the stated report. Economic Development continue to lead on a number of very successful sub-regional employment and training projects (which are in partnership with the five local authorities within the Tees Valley) and this proven track record will be advantageous in bidding for other funding opportunities through Jobcentre Plus and The Learning & Skills Council's ESF Objective 3 Co-financing round.

July 2007 Economic Development, Connexions and the 14- 19

Coordinator have been successful in securing £650,000 of LSC funding to support a NEET reduction programme.

Anthony

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/06-7/3c **That, given that Connexions is being brought under the remit of the Local Authority, the Authority (and Economic Development and Children's Services, in particular) seek to work closely with Connexions to support young people to achieve economic well-being.**

G

RP/06-7/3c

Hartlepool Economic Development Department and Children's Services have formally agreed to meet on a quarterly basis as part of a working group to identify key actions that can be introduced to increase the number of young people to achieve economic wellbeing. The membership of this working group has further been widened and representatives from Children's Services (including the Assistant Director, Connexions Interim Locality Manager, 14-19 Co-ordinator, Economic Development Manager with Jobcentre Plus and the Learning & Skills Council) also being in attendance at future meetings.

November 2007 Youth Unemployment Group established with Econ Dev, Anthony

Connexions, LSC AND JCP meeting quarterly and this group has assisted in developing a NEET reduction Strategy including supporting the successful LSC bid for a NEET reduction programme valued at £650k.

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/06-7/3d	That further research should be conducted into the impact of the provision of key stakeholders on careers guidance and training for under 16's and that these services should be fully integrated within				
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G

RP/06-7/3d

A Curriculum Development Officer has now been appointed by the Children's Services Department whose remit is to develop and improve Careers Educational Guidance (CEG) within schools. Connexions have jointly commissioned a consultant to complete an audit review of current Information, Advice and Guidance (IAG) across Hartlepool. With the roll-out of national IAG standards due in April 2008 an improvement action plan will be introduced as providers will need to measure against these new IAG standards.

April 2008 Complete.

Mark Smith

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/06-7/3e **That the Authority should lobby for increased flexibility of the New Deal programme so that young people are able to access training programmes through this programme even if they have been unemployed for less than six months.**

<p>G</p> <p>RP/06-7/3e</p>	<p>There has been meeting's with Jobcentre Plus which has highlighted that day one eligibility for young people who have literacy and numeracy problems, are ex-offenders or where English is not their first language continues. Jobcentre Plus acknowledge that waiting six months before accessing the New Deal programme is not always beneficial but there was concerns that the mandatory nature of New Deal may mean that young people who access the service too early and cannot sustain the programme are at serious risk of potential benefit sanctions. Therefore, Economic Development Department are exploring the potential to introduce a pre-New Deal project to work with young people unemployed less than 6 months to provide intensive support which will be used as a vehicle to assist individuals to identify suitable progression routes. This issue will be further reviewed within the quarterly youth unemployment working group as outlined in Ref. 3.</p>	<p>November 2007 New Deal eligibility requirements allows for young people classified as NEET [16-18 year olds]to be given day one access.</p> <p>Anthony</p>
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Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/06-7/3f **That the CVS's role should be maximised, wherever possible, in providing services for tackling youth unemployment.**

G

RP/06-7/3f

Hartlepool Economic Development Department will continue to identify and raise awareness of funding

opportunities through the commissioning and procurement process for the CVS. Currently over 40% of NRF and Jobs & the Economy Themed funding for 2007/08 has been allocated to the CVS and will be given to maximise funding opportunities

through Jobcentre Plus and The Learning & Skills Council's ESF Objective 3 Co-financing round and JCP Deprived Area Fund. Where appropriate, partnership proposals will be submitted to utilise the specialist services available through the CVS which will compliment an holistic approach to overcoming the complex issues of eradicating youth

unemployment.

December 2007 Working Neighbourhood Funds achieved and £400,000 commissioned to vcs' to deliver worklessness, skills and enterprise which will work with priority groups including young people.

Anthony

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/06-7/3g **Identifying where there are future opportunities for the number of Modern Apprenticeships to be increased within the public, private and voluntary sector (with a specific review of Hartlepool Borough Council and the Primary Care**

G

RP/06-7/3g

Economic Development commissioned a consultant

to identify if there are future opportunities to increase the number of Modern Apprenticeships within the public, private and voluntary sector. A proposed action currently being assessed is the development of a blueprint for HBC to facilitate another organisation to take on the role of a Group Training Association (GTA). A GTA is highlighted within the Modern apprenticeships Apprenticeship Task Force report as bringing together employers in a locality to share the costs and administrative burden of running an apprenticeship programme which has encouraged many smaller companies to take on apprenticeships pg21, (July 2005). Interest and support has been expressed from partners including HBC and the Primary Care Trust) for an intermediary body to support both the employer and the young person. Discussions are currently ongoing with the LSC in relation to funding the start

up for a GTA. A host organisation is still to be identified who could become a GTA 'Ambassador' but it is proposed that if start up funding is secured then it should be utilised to employ an Intermediary worker. This individual would be employed by the host organisation who would liaise with a number of employers within a specific geographical area or

April 2008 The consultant has completed report including how to increase the number of modern apprenticeships. This report has been completed and presented to external funding providers with a view to securing funding in future years.

Partric Wilson

across a number of sectors. In Australia, similar schemes such as Group Training Companies are running successfully. The proposed GTA would provide a similar scheme to the Australian model which provides core services to the employer including:

- Arranging and monitoring apprenticeships training;
- Arranging job rotation; and
- Mentoring (for apprentice and employer) For sustainability of the GTA, the consultant is also evaluating the feasibility of charging employers a

Scrutiny Recommendations Monitoring Report

small cost recovery charge for providing this
June 2008

service. An Employer event in February 2008 is

being arranged through Worksmart to promote the

Progress Rec. No. benefits of the introduction of a GTA including support to employers from Small to Medium Sized

By When / Milestone Update on progress Lead Officer

(SMEs) companies to offer apprenticeships and mentoring and support (for the apprentice and employer).

Recommendation

recommendation sb form **Recommendation:**

RP/06-7/3g

Identifying where there are future opportunities for the number of Modern Apprenticeships to be increased within the public, private and voluntary sector (with a specific review of Hartlepool Borough Council and the Primary Care

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/4a **That a review of land availability, including brownfield and greenfield sites, be undertaken with the aim of identifying possible additional sites for affordable rented social housing.**

A	RP/07-8/4a	Local Plan Policy Team to undertake assessment involving:	October 2008	A range of sites have been considered with the aim of identifying those suitable for affordable rented housing. Certain sites within various parts of the borough are being assessed in more detail as to their suitability.	Richard Waldmeyer
		<ul style="list-style-type: none"> - Identification of sites - Individual site assessment - Discussions with delivery partners - Assessment and monitoring of private sector windfall opportunities. 			

recommendation sb form **Recommendation:**

RP/07-8/4b **That as part of the review of the local planning policy, provision be made for the identification of suitable sites for the provision of affordable housing.**

A	RP/07-8/4b(i)	Via the Local Development Framework (LDF) process develop the housing allocations Development Plan Document (DPD) which will allocate new market housing sites in the borough within which an element of affordable housing will be provided through the Affordable Housing Development Plan Document (see recommendation G). In accordance with LDF procedure this will follow on from the Core Strategy.	September 2009	Work is continuing on the initial gathering of evidence for the Housing Allocations DPD. The identification of specific sites for affordable housing forms part of this work.	Richard Waldmeyer

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/4b **That as part of the review of the local planning policy, provision be made for the identification of suitable sites for the provision of affordable housing.**

A

RP/07-8/4b(ii)	The affordable housing Development Plan Document will seek to ensure appropriate provision of affordable housing on individual sites. See recommendation (G)	March 2010	The Affordable Housing DPD is currently subject to public consultation. The next stage is to identify the preferred options to form the basis of the new policy to ensure appropriate provision of affordable housing on individual sites.	Richard Waldmeyer
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recommendation sb form **Recommendation:**

RP/07-8/4c **That a criterion based policy supporting in principle the disposal of Council land to RSL's at below market value be created, with the requirement that each case be considered, against a set criteria, on its own merits whilst taking into consideration the possible impact on capital receipts.**

G

RP/07-8/4c	A detailed report to be taken to Cabinet by Neighbourhood Services Director.	June 2008	Report to be submitted to Cabinet on 23rd June 2008	Graham Frankland
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Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/4d	That a rigorous analysis be undertaken of the results of the 'Housing Needs Assessment' together with testing and refinement to determine future developments and requirements of the town, including the provision of flats.				
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A	RP/07-8/4d(i)	Assessment that was conducted in 2007. Tees Valley Strategic Housing Market Assessment to be completed by August 2008.	August 2008	Consultants have been appointed at Tees Valley level and Tom Britcliffe are on target for the August 2008 deadline for completing the Tees Valley Strategic Housing Market Assessment.	
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A	RP/07-8/4d(ii)	Performance needs to match with needs identified by the housing needs assessment, therefore: - A rigorous process of monitoring is currently in place to monitor development requirements and housing needs. This should continue with continuous quarterly updates. - A review report on the progress of this monitoring will be taken to Portfolio Holder to flag up any issues raised during the monitoring.	March 2009	Housing monitoring a continuous process that has to be reported to the Government Office through the Annual Monitoring report. Monitoring takes place from planning permission to completion and also counts demolitions.	Tom Britcliffe
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Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/4e	That ways of working more closely in partnership with RSL's for the provision of affordable rented social accommodation in the town, and the development of opportunities contained within the Green Paper, be explored.				
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A	RP/07-8/4e(i)	Establish a more structured and proactive approach to half yearly review and update meetings with RSL's to tie in with Housing Corporation bidding rounds.	October 2008	Regular meetings held around bidding rounds to fit with new Housing Corporation timetable	Penny Garner-Carpenter
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A	RP/07-8/4e(ii)	Report to members on the Housing Green Paper for example on the impact of Local Housing Companies.	September 2008	Report will be expanded to include the Housing Bill currently going through parliament.	Penny Garner-Carpenter
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Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/4f	That the provision of housing for elderly / disabled residents in Hartlepool needs to be explored in innovative ways to, for example explore possible provision of accommodation on one level on sites where conventionally large building plots required for bungalows are not available.				
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G

RP/07-8/4f

On advice of lead Supporting People officer it is proposed to change the wording of the recommendation, removing 'elderly/disabled residents' and replacing with 'vulnerable people with support needs'.

March 2009 Process for exploring innovative options to develop

accessible accommodation has been developed and will continue scheme by scheme. First unit provided by Housing Hartlepool at Nicholson Way site now called Greyfriars.

Penny Garner-

Carpenter

Continued close working with the Supporting People Team and implementation of the Older Persons Housing Strategy is done by assessing and exploring examples of best practice and also actively encourage Registered Social Landlords (RSL's) to include suitable properties in developments where possible.

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/4g **That local planning policy be revised, through the Local Development Framework, to require the provision within all new housing developments of good quality affordable housing, including rented social housing and accommodation for elderly / disabled and young / single residents.**

A

RP/07-8/4g

This recommendation can be achieved through the production of an Affordable Housing Development Plan Document which will provide a coherent policy basis for negotiating affordable housing provision on new market housing developments. The Affordable Housing Development Plan Document has been brought forward to support the scrutiny process. It is currently at Issues & Options stage.

The key stages of preparation will be prepared throughout 2008 with the final submission document prepared for consultation. It is one document within the Planning Local Development Framework (LDF).

December 2008 The Affordable Housing Development Plan Document is Amy Waters

currently within the 3 month issues and options consultation period which is due to end on June 30th. A preferred options report and consultation period will follow containing suggested policy wording.

Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/4h	That the Councils local planning policy be amended / updated to include provision for affordable accommodation, and in particular social rented accommodation.				
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A

RP/07-8/4h

This recommendation will be addressed through the response to recommendation (G), through the preparation of the Affordable Housing DPD.

December 2008 The affordable housing DPD is currently within the issues and options public consultation period and will be followed by the preferred options report that will establish proposed affordable housing policy wording. Amy Waters

Scrutiny Recommendations Monitoring Report

8.2

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/5a **That further opportunities to continue to raise the profile of Seaton Carew on a region and sub regional basis be explored.**

? RP/07-8/5a Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.

Andrew Golightly

recommendation sb form **Recommendation:**

RP/07-8/5b **That consideration be given to ‘ring fencing’ the reinvestment of any future capital receipts gained from disposal of land in Seaton Carew back into the resort.**

? RP/07-8/5b Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.

Andrew Golightly

recommendation sb form **Recommendation:**

RP/07-8/5c **That the feasibility of the suggested regeneration opportunities, identified during the course of this investigation (Section 13.8, 13.11 and 15.2 of this report refer), be explored as part the development of future regeneration activities in Seaton Carew.**

? RP/07-8/5c Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.

Andrew Golightly

Scrutiny Recommendations Monitoring Report

8.2

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/5d **That a review of the current provision of organised activities and events be undertaken that identifies options to increase the variety and frequency of events to further attract visitors to the**

<p>RP/07-8/5d ?</p>	<p>Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.</p>	<p>Andrew Golightly</p>
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recommendation sb form **Recommendation:**

RP/07-8/5e **That in recognition of the key role played by local businesses and groups, the benefits of re-establishing the former Seaton Carew Business Association together with a mechanism to encourage and support the involvement of the wider community (to include Seaton Carew's young people) be**

<p>RP/07-8/5e ?</p>	<p>Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.</p>	<p>Andrew Golightly</p>
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recommendation sb form **Recommendation:**

RP/07-8/5f **That the provision of integrated community facilities in Seaton Carew be supported, with the proviso that existing community facilities should not be removed until agreements are in place to deliver new / replacement facilities.**

<p>RP/07-8/5f ?</p>	<p>Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.</p>	<p>Andrew Golightly</p>
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Scrutiny Recommendations Monitoring Report

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form **Recommendation:**

RP/07-8/5g **That pending the outcome of Seaton Carew's Coastal Strategy Study, consideration be given to delaying the establishment of interim arrangements for the marketing and planning activity for land susceptible to flooding in and around Seaton Carew.**

<p>RP/07-8/5g ?</p>	<p>Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.</p>	<p>Andrew Golightly</p>
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recommendation sb form **Recommendation:**

RP/07-8/5h **That opportunities to encourage community enterprise schemes in Seaton, be explored.**

<p>RP/07-8/5h ?</p>	<p>Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.</p>	<p>Andrew Golightly</p>
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recommendation sb form **Recommendation:**

RP/07-8/5i **That based on the strength of feeling expressed throughout the investigation, the Council should not dispose of land on either side of the road to the north of Seaton Carew (up to, and including, the Coronation Drive / Warrior Park site) for the purpose of further development.**

<p>RP/07-8/5i ?</p>	<p>Awaiting Action Plan - To be presented to Cabinet on the 9 June 2008.</p>	<p>Andrew Golightly</p>
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Scrutiny Recommendations Monitoring Report

8.2

June 2008

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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recommendation sb form

Recommendation:

RP/07-8/5j

That the Council explore the Department for Culture Media and Sport ‘Sea Change’ funding programme to establish potential opportunities for submission of a bid for Seaton Carew under the

RP/07-8/5j

Awaiting Action Plan - To be presented to Cabinet
on the 9 June 2008.

Andrew Golightly

?

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

19 June 2008



Report of: Scrutiny Support Officer

Subject: DETERMINING THE SCRUTINY FORUM'S WORK
PROGRAMME FOR 2008/09

1. PURPOSE OF REPORT

- 1.1 To provide the Members of the Regeneration and Planning Services Scrutiny Forum with a range of information, extracted from various sources to assist in the consideration of suitable topics for inclusion into the Forum's Work Programme for the 2008/09 Municipal Year.

2. BACKGROUND INFORMATION

- 2.1 The Regeneration and Planning Services Scrutiny Forum needs to develop a Work Programme for the 2008/09 Municipal Year, together with a timeframe for each review, for consideration by the Scrutiny Coordinating Committee on the 4 July 2008. Detailed terms of reference should be developed at the start of each inquiry.
- 2.2 As such the Director for Regeneration and Planning Services; Cabinet Members for Regeneration and Liveability and Neighbourhood and Communities; Local Area Agreement Reward Element Targets (Also known as LPSA2); and Corporate Performance Plan (BVPP) have been the foundation sources for this report to enable the Forum to compile its Work Programme.
- 2.3 However, it should be appreciated that some of the areas detailed below are continually evolving and further details will emerge throughout the year.
- 2.4 In addition to establishing the Forum's Work Programme, the Forum may consider it appropriate to receive illustrations from service departments in relation to impending legislation and to respond on an ad hoc basis to emerging issues which would be considered appropriate for an investigation or review to be undertaken.

TOPIC	Director, Elected Mayor and Cabinet Member	Member(s)	Referrals
HBC's Community CCTV Provision (referral from Cabinet 28 April 2008)			X
The Marketing of Hartlepool (Issue: To gain an understanding of how Hartlepool is marketed in terms of tourism and business and identify ways of further raising the profile of the town, in particular with the Tall Ships arriving in Hartlepool in 2010).	X		

- 2.5 In setting the Work Programme for 2008/9 consideration also needs to be given to the following Budget and Policy Framework documents, which will be presented to the Forum during the course of the year.

BUDGET AND POLICY FRAMEWORK ITEMS	Estimated timetable for consideration by the Forum
The Annual Youth Justice Plan 2008/09	17 July 2008

- 2.6 Having considered the above information together with individual Members' identified topics for inclusion into the Work Programme, the Forum may wish to discuss various aspects contained within the Corporate Performance Plan 2008/09 to raise potential areas for consideration. They could range from areas already identified as suitable for development through commitments or areas where the specific performance is below the targeted level. For this purpose, **Appendices A and B** detail the relevant Sections of the Corporate Performance Plan for the Panel's consideration as outlined below:-

Appendix A – Council's Priority Contributions to Community Strategy Themes 'Jobs and the Economy'; 'Lifelong Learning and Skills'; 'Environment'; 'Housing'; 'Community Safety'; and 'Strengthening Communities'.

Appendix B - Performance Indicator Table: 'Jobs and the Economy'; 'Community Safety'; 'Environment'; and 'Housing'.

Appendix C – Local Area Agreement Reward Element Targets (also known as LPSA2) of relevance to the Regeneration and Planning Services Scrutiny Forum.

- 2.7 The Forum may also wish to apply a degree of emphasis on a particular source. For example, would the Forum consider issues which are clearly raised as a concern by the public to carry more weight than those considered important by the service provider? In practice the Forum will need to apply a considered opinion from all sources against the individual subject area.
- 2.8 Once the Forum has identified Scrutiny topics, anticipated time frames need to be applied. It is suggested to the Forum that a standard template for applying time allocations should be treated with caution as when scoping a subject a number of complexities may arise, therefore the anticipated duration should be allocated to the subjects on an individual basis.
- 2.9 The Forum is also advised to be cautious in setting an overly ambitious Work Programme for which it may be unable to deliver.
- 2.10 In addition to the above, the Forum may also consider establishing some small Sub-Groups, known as Working Groups to look at sharp focused areas of supplementary aspects of the main topic being scrutinised.

3. RECOMMENDATIONS

- 3.1 The Regeneration and Planning Services Scrutiny Forum is requested to consider the wide range of information detailed within this report to assist in the determination of its 2008/09 Work Programme, to be approved by the Scrutiny Coordinating Committee at its meeting on 4 July 2008. Members may want to choose a maximum of two items for the coming year, which will allow for flexibility in the Forum's work programme for emerging issues and referrals from Council/Cabinet.

Contact Officer:- James Walsh – Scrutiny Support Officer
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Hartlepool Borough Council
Tel: 01429 523647
Email: james.walsh@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this briefing note:-

- (i) Corporate Performance Plan for 2008/09
- (ii) Community Strategy

Regeneration and Planning Services - Corporate Plan 2008/09

This Forum's remit covers Actions under the following Community Strategy Themes / Council Priority areas:

- Jobs and the Economy;
- Lifelong Learning and Skills;
- Community Safety;
- Environment;
- Housing; and
- Strengthening Communities

The information provided in the appendix includes the relevant Community Strategy Themes, which are divided into the Corporate Plan Objectives that have some relevance to this Forum. Under each Corporate Plan Objective there are a number of Actions.

Theme: 01 Jobs and the Economy			
Outcome: Achieve economic wellbeing for all children and young people ensuring that they are prepared for working life			
Ref.	Action	Due Date	Assigned To
JE A06	Fully implement the Aim Higher initiative at key stage 4/5 for young people from wider participation backgrounds	31/03/2009	Antony Steinberg
JE A10	Raise aspirations of young people from vulnerable backgrounds	31/03/2009	Tom Argument
Outcome: Attract Investment			
Ref.	Action	Due Date	Assigned To
JE A01	Develop investment and development programmes for the key regeneration action zones within the Coastal Arc framework and pursue funding opportunities to support investment	31/03/2009	Derek Gouldburn
JE A02	Continue to work with partners to provide key manufacturing, tourism and service sector infrastructure, including appropriate sites and premises	31/03/2009	Antony Steinberg

Theme: 01 Jobs and the Economy Outcome: Be globally competitive			
Ref.	Action	Due Date	Assigned To
JE A03	Continue the development of Hartlepool's business incubation and support system including new business formation and growth	31/03/2009	Antony Steinberg
Outcome: Create more employment opportunities for local people			
Ref.	Action	Due Date	Assigned To
JE A04	Development of targeted interventions for key client groups within the framework of funding programmes including the Working Neighbourhood Fund and the Deprived Area Fund	31/03/2009	Antony Steinberg
Outcome: Promote Hartlepool's interests in economic regeneration policy making at the national, regional and sub-regional levels			
Ref.	Action	Due Date	Assigned To
JE A11	Secure due recognition of Hartlepool's economic role, needs and opportunities in national, regional and sub regional policy	31/03/2009	Geoff Thompson
Outcome: Support and promote appropriate physical and economic regeneration and pursue external funding opportunities			
Ref.	Action	Due Date	Assigned To
JE A12	Continue to liaise with PD Ports, Tees Valley Regeneration and funders to secure agreed project delivery arrangements	31/03/2009	Stuart Green
JE A13	Coordinate key regeneration programmes	31/03/2009	Derek Gouldburn
Theme: 02 Lifelong Learning and Skills Outcome: Enjoy and Achieve			
Ref.	Action	Due Date	Assigned To
LL A01	Facilitate the physical enhancement and improvement of key higher education facilities	31/03/2009	Andrew Golightly

Theme: 04 Community Safety			
Outcome: Improved neighbourhood safety and increased public confidence, leading to reduced fear of crime and anti-social behaviour			
Ref.	Action	Due Date	Assigned To
CS A09	Reduce anti-social behaviour and criminal damage, including deliberate fire setting	31/03/2009	Sally Forth
CS A10	Development of an improved Community Engagement model, under the auspices of Neighbourhood Policing and Partnership activity	31/10/2008	Alison Mawson
Outcome: Reduced Crime			
Ref.	Action	Due Date	Assigned To
CS A01	Reduce acquisitive crime	31/03/2009	Brian Neale
CS A02	Reduce violent crime, including domestic abuse (previously domestic violence)	31/10/2008	Alison Mawson
CS A03	Implement CCTV Strategy	31/03/2009	Brian Neale
Outcome: Reduced harm caused by illegal drugs and alcohol			
Ref.	Action	Due Date	Assigned To
CS A04	Reduce drug dealing and supply	31/03/2009	Chris Catchpole
CS A05	Implement the Alcohol Strategy and introduce alcohol treatment services	30/09/2008	Chris Hart
CS A06	Increase numbers into treatment	31/01/2009	Chris Hart
CS A07	Develop access to wrap around services and activities particularly for drug misusing offenders	31/10/2008	Chris Catchpole
CS A08	Develop harm reduction and primary care services particularly for target groups	31/03/2009	Chris Hart
Outcome: Reduced offending and re-offending			
Ref.	Action	Due Date	Assigned To
CS A12	Prevent and reduce offending, re-offending and risk of offending	31/03/2009	Danny Dunleavy
CS A13	Reduce first time entrants to the Youth Justice system ensuring all children and young people at risk are referred to prevention services	31/03/2009	Danny Dunleavy

Theme: 05 Environment			
Outcome: Deliver sustainable communities through high quality planning, new build and sensitive conservation and protect and enhance the local natural environment			
Ref.	Action	Due Date	Assigned To
En A01	Review significant features of Hartlepool's natural environment	31/03/2009	Sarah Scarr
En A02	Review Hartlepool's conservation areas and implement planning policy guidance relating to the historic environment	31/03/2009	Sarah Scarr
En A03	Coordinate the preparation of the new Local Development Framework embodying the core principle of sustainable development and climate change	31/03/2009	Richard Waldmeyer
Outcome: Make better use of natural resources and reduce the generation of waste and maximise recycling			
Ref.	Action	Due Date	Assigned To
En A08	Participate in the preparation of the sub regional Minerals and Waste Development plan documents	31/01/2009	Tom Britcliffe

Theme: 06 Housing			
Outcome: Balancing Housing supply and demand			
Ref.	Action	Due Date	Assigned To
Ho A01	Pursue a strategic housing market renewal programme in partnership with Tees Valley Living and key local partners (e.g. Housing Hartlepool and Hartlepool Revival)	31/03/2009	Nigel Johnson
Ho A02	Develop appropriate measures to increase the provision of affordable housing	31/03/2009	Penny Garner-Carpenter
Ho A03	Ensure there is access to a choice of good quality housing to buy or rent, to meet the aspirations of residents and encourage investment	31/03/2009	Penny Garner-Carpenter
Outcome: Improving the quality of existing housing			
Ref.	Action	Due Date	Assigned To
Ho A04	Encourage improvement to homes to meet and exceed 'decent homes standards'	31/03/2009	Penny Garner-Carpenter
Ho A05	Improve the energy efficiency of houses	31/03/2009	John Smalley

Theme: 06 Housing Outcome: Meeting the Housing Needs of Vulnerable People			
Ref.	Action	Due Date	Assigned To
Ho A06	Commence the implementation of the 'Older Persons' Housing Strategy	31/03/2009	Penny Garner-Carpenter

Theme: 08 Strengthening Communities Outcome: Improving quality of life and ensuring service providers are more responsive to neighbourhood needs with particular focus on disadvantaged areas			
Ref.	Action	Due Date	Assigned To
SC A13	Ensure the delivery of Neighbourhood Renewal in the Borough	31/03/2009	Catherine Frank
SC A14	Continue the programme of Neighbourhood Action Plans (NAP) preparation, implementation and review	31/03/2009	Sylvia Burn
SC A15	Support the development and implementation of regeneration programmes within disadvantaged areas	31/03/2009	Sylvia Burn
Outcome: To empower local people to have a greater voice and influence over local decision making and the delivery of services			
Ref.	Action	Due Date	Assigned To
SC A01	Ensure a fit for purpose Local Strategic Partnership	31/03/2009	Joanne Smithson
SC A02	Complete the review of the Community Strategy	30/09/2008	Joanne Smithson
SC A03	Coordinate the preparation, implementation and partnership monitoring of the Local Area Agreement	31/03/2009	John Potts

PERFORMANCE INDICATORS

Every council is required by the Department for Communities and Local Government to collect and publish a range of Best Value performance indicators. In addition to these Government indicators, services in Hartlepool Borough Council have also set 'Local indicators,' these statutory and non-statutory Best Value indicators are set out in the pages that follow.

Four of the Community Strategy themes have some relevance to this Forum, and are listed below:-

⇒ Jobs and the Economy	⇒ Community Safety
⇒ Environment	⇒ Housing

BVPIs are set by the government and information for these must be included in the plan, in previous years Outturn and Target information was included for each of the BVPIs, this has not been possible this year due to the newness of the indicators. Some of the BVPIs have additional uses these include:-

<ul style="list-style-type: none"> • Comprehensive Performance Assessment (CPA) The means by which the Audit Commission assesses the Council's overall performance • Performance Assessment Framework (PAF) Indicators set by the government for Social Services service areas 	<ul style="list-style-type: none"> • Public Service Agreement (PSA) Agreement between local and central government to improve performance across a range of indicators based upon national and local priority • Quality of Life (QoL) These indicators cover the issues that effect how people feel about life in the local area.
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Theme: Jobs and the Economy	
Outcome: Attract Investment	
Ref	Indicator
NI 146	Adults with learning disabilities in employment
NI 150	Adults in contact with secondary mental health services in employment
NI 151	Overall employment rate (working-age)
RPD P045	Employment Rate (16-24) (Performance expected with reward) (LAA H9)
RPD P076	The gap between Hartlepool unemployment rate and the Great Britain rate (LPI RP 10)
Outcome: Be Globally Competitive	
Ref	Indicator
NI 166	Median earnings of employees in the area
NI 171	New business registration rate
NI 172	Percentage of small businesses in an area showing employment growth
Outcome: Create more employment opportunities for local people	
Ref	Indicator
NI 152	Working age people on out of work benefits
NI 153	Working age people claiming out of work benefits in the worst performing neighbourhoods
RPD P046	Number of failed tenancies (performance expected with reward) (LAA H10)
RPD P054	Youth Unemployment rate (Hartlepool) (LAA JE7)
RPD P055	Youth Unemployment rate (Neighbourhood Renewal narrowing the gap) (LAA JE8)
RPD P056	Number of carers completing education or training and achieving NVQ level 2 or equivalent or higher - (Performance expected with reward) (LAA JE17)
RPD P057	Number of carers remaining in employment for a minimum of 16 hours per week and for at least 32 weeks in the year (Performance expected with reward) (LAA JE18)
RPD P058	Number of drug users given structured work experience/employment opportunities of at least 13 weeks (Performance expected with reward) (LAA JE19)
RPD P059	Number of offenders from Hartlepool being helped into employment with the assistance of HBC and being sustained in the job for a minimum of 4 weeks for a minimum of 16 hours per week (Performance expected with reward) (LAA JE20)
RPD P060	Number of offenders that have gained basic skills at entry level 3, 2 and 1 and level 1 or level 2 (Performance expected with reward) (LAA JE21)

Theme: Community Safety	
Outcome: Reduced Crime	
Ref	Indicator
NI 16	Serious acquisitive crime rate
NI 20	Assault with injury crime rate
Outcome: Reduced harm caused by illegal drugs and alcohol	
Ref	Indicator
NI 38	Drug related (Class A) offending rate
NI 40	Number of drug users recorded as being in effective treatment
Outcome: Improved neighbourhood safety and increased public confidence, leading to reduced fear of crime and anti-social behaviour	
Ref	Indicator
NI 17	Perceptions of anti-social behaviour
NI 21	Dealing with local concerns about anti-social behaviour and crime by the local council and police
NI 22	Perceptions of parents taking responsibility for the behaviour of their children in the area
NI 23	Perceptions that people in the area treat one another with respect and dignity
Outcome: Reduced Offending and Re-offending	
Ref	Indicator
NI 19	Rate of proven re-offending by young offenders
NI 30	Re-offending rate of prolific and priority offenders
NI 111	First time entrants to the Youth Justice System aged 10 - 17

Theme: Environment	
Outcome: Deliver sustainable communities through high quality planning, new build and sensitive conservation and protect and enhance the local natural environment.	
Ref	Indicator
NI 170	Previously developed land that has been vacant or derelict for more than 5 years
RPD P002	Percentage of new homes on previously developed land (BVPI 106)
RPD P006	Plan-making: Development Plan (Amended 2005/06) (BVPI 200a)
RPD P007	Plan-making: Milestones (Amended 2005/06) (BVPI 200b)

Theme: Housing	
Outcome: Balancing Housing supply and demand.	
Ref	Indicator
RPD P024	The number of new units completed by RSLs (HSG DPI7)
RPD P025	The number of RSL schemes starting on site (HSG DPI8)
RPD P047	Number of houses cleared in HMR intervention area (LAA H12)
RPD P048	Number of new homes constructed in HMR intervention area (LAA H13)
Outcome: Improving the quality of existing housing	
Ref	Indicator
NI 187	Tackling fuel poverty - percentage of people receiving income based benefits living in homes with a low energy efficiency rating
RPD P041	Achieving decent homes standard in social housing sector (Hartlepool) - RSL (LAA H1b)
RPD P042	Achieving decent homes standard in private sector housing sector (LAA H2)
Outcome: Meeting the Housing Needs of Vulnerable People	
Ref	Indicator
RPD P043	The percentage of new tenants receiving support from HBC sustaining their tenancies for 6 months (LAA H7)
RPD P063	Extra care sheltered accommodation for older people provision (LPI NS 12a)
RPD P064	Other vulnerable person provision (LPI NS 12b)

**EXTRACT OF LAA REWARD ELEMENT TARGETS (ALSO KNOWN AS
LPSA2) WHICH FALL UNDER THE REMIT OF THE REGENERATION AND
PLANNING SERVICES SCRUTINY FORUM**

Tgt	Outcome	PI Ref	Description	2007/08 Outturn	Longer Term Target	Period
1	Reducing burglary and car crime across Hartlepool	LAA CS7	The number of domestic burglaries	1144	2099	3 yr cumulative
		LAA CS8	Vehicle crime (theft of and theft from a motor vehicle)	1824	3298	3 yr cumulative
2	Providing training and improved employment prospects	LAA JE19	Numbers of drug users given structured work experience/employment opportunities of at least 13 weeks	37	127	3 yr cumulative
		LAA JE20	Number of offenders from Hartlepool being helped into employment with the assistance of HBC and being sustained in the job for a minimum of 4 weeks for a minimum of 16 hours per week.	148	75	3 yr cumulative
		LAA JE21	Number of offenders that have gained basic skills at entry level 3, 2 and 1 and level 1 or level 2	159	79	3 yr cumulative
3	Reduce the number of young people, who as a result of under-age drinking, commit Anti-social behaviour in Hartlepool	LAA CS24	Residents stating that "Teenagers hanging around on the streets" is a problem	64%	61%	BVPI Survey 09/10
		LAA CS25	Residents stating that "People being drunk or rowdy in public places" is a problem	36%	52%	BVPI Survey 09/10
4	Reduce the incidents of local violence (common assault and wounding) in Hartlepool.	LAA CS9	Number of incidents of Local Violence in Hartlepool as recorded by the Police.	3289	5300	3 yr cumulative
5	Reduce the incidents of domestic violence in Hartlepool	LAA CS28	Number of repeat referrals to the police for incidences of domestic violence.	1239	1531	Final Year
		LAA CS29	Number of perpetrators attending a perpetrator programme not re-offending within 6 months of completing the programme.	29	45	Final Year
8	Improving the Quality of Life of homeless people through secure tenancies and sustainable employment	LAA H10	Employment Rate (16-24)	n/a	183	3 yr cumulative
		LAA JE22/H9	Number of Failed Tenancies (as a percentage of all Tenancies)	51.6%	53.8%	Final Year

Regeneration and Planning Services Scrutiny Forum

19 June 2008



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION INTO 'HARTLEPOOL BOROUGH COUNCIL'S COMMUNITY CCTV PROVISION' – SCOPING REPORT

1. PURPOSE OF REPORT

- 1.1 To make proposals to Members of the Regeneration and Planning Services Scrutiny Forum for their forthcoming investigation into 'Hartlepool Borough Council's Community CCTV Provision'.

2. BACKGROUND INFORMATION

- 2.1 On the 8 February 2008 the Scrutiny Co-ordinating Committee agreed to a referral from Cabinet on the topic of Hartlepool Borough Council's CCTV Provision. Due to the time constraints to complete the referral by the end of the 2007/08 Municipal Year, Scrutiny Co-ordinating Committee agreed to provide Cabinet with an Interim Report which would form the basis of a in-depth investigation into Hartlepool Borough Council's Community CCTV Provision to be undertaken by the Regeneration and Planning Scrutiny Forum during the 2008/08 Municipal Year.
- 2.2 Cabinet considered the Interim Report from Scrutiny Co-ordinating Committee at their meeting on the 28 April 2008 and agreed that the Regeneration and Planning Services Scrutiny Forum should undertake a detailed investigation into 'Hartlepool Borough Council's Community CCTV Provision' and report their findings back to Cabinet by the end of September 2008.
- 2.3 At its meeting of the 28 April 2008 Cabinet also agreed the terms of reference (**Appendix B**) for the Regeneration and Planning Services Scrutiny Forum's

investigation into 'Hartlepool Borough Council's Community CCTV Provision' during the 2008/09 Municipal Year.

3. SETTING THE SCENE

- 3.1 The CCTV coverage in Hartlepool is managed and operated by Hartlepool Borough Council and Housing Hartlepool on behalf of the Safer Hartlepool Partnership. The Community Monitoring Centre (CCTV Control Centre) building is owned by Housing Hartlepool, where the CCTV system is monitored 24 hours per day, 365 days a year.
- 3.2 There are over 70 CCTV Cameras positioned in various community locations throughout Hartlepool. Some of these cameras have been in operation since 1995 and can be classified as either 'dome' or 'shoebox', with the latter being the majority classification for CCTV cameras in Hartlepool. Shoebox cameras have an oblong outer casing lending them the name shoebox. Shoebox cameras often have a greater deterrent effect due to their visibility. Dome cameras have a semi – circular casing, thus concealing the direction that the camera inside is pointing.
- 3.3 Many of the cameras are situated in strategic positions, covering the town centre streets, car parks and out of town centre shopping parades. Some cameras are also sited in residential streets and Council assets, such as Mill House Leisure Centre, Rossmere Park and Newburn Bridge Industrial Estate.
- 3.4 The CCTV system in Hartlepool acts both as a deterrent to criminal and anti-social behaviour, but also as a provider of vital evidence for the Police and other enforcement agencies. More recently CCTV cameras have helped reduce resident's fear of crime.
- 3.5 There are a number of issues that have been identified in relation to the community CCTV provision in Hartlepool that will need addressing before a CCTV strategy for the town can be finalised. These issues are listed below:-
 - (a) The ageing cameras require increasing maintenance and repairs, which has an impact on the annual revenue budget. A request for additional budget allocation has been approved for 2008/09.
 - (b) The monitoring arrangements are subject to a Service Level Agreement with Housing Hartlepool, which ends in March 2009.
 - (c) The current staffing capacity in the monitoring centre will be less effective if further cameras are added to the system.
 - (d) Rather than continuing to add more cameras to the system, cameras could be decommissioned or relocated.

- (e) Technology continues to develop and therefore opportunities for more efficient / effective methods of utilising the current CCTV system maybe available.
- (f) The monitoring of other organisation's camera systems may reduce the cost to Council of the current CCTV provision. This option would not be in line with the current Council policy of CCTV being maintained for the benefit of the community and not a generator of income.

4. OVERALL AIM OF THE SCRUTINY INVESTIGATION/ENQUIRY

- 4.1 To determine the current overall purpose and objectives of the provision of CCTV cameras in Hartlepool and to formulate clear guidance on the rationale behind any future developments.

5. PROPOSED TERMS OF REFERENCE FOR THE SCRUTINY INVESTIGATION/ENQUIRY

- 5.1 The following Terms of Reference for the investigation/review are proposed:-
 - (a) To consider the establishment of a fund for the repair, replacement, renewal and appropriate running costs of the community CCTV system, investigating with partner organisations (e.g. Cleveland Police, Cleveland Fire Brigade) for a financial contribution into this fund;
 - (b) To investigate the utilisation of Planning gain to ensure that where appropriate, CCTV camera provision is built in, or where this is not viable then funding sought to add to the repair, replacement, renewal and running costs fund;
 - (c) To review the current camera provision throughout Hartlepool to recommend if cameras should be decommissioned, relocated or new cameras commissioned;
 - (d) To engage with all partners to ensure that CCTV cameras continue to contribute to combating the crime and the fear of crime;
 - (e) To seek ways of partnership working with utilities and other authorised contractors who dig up the roads in Hartlepool, to ensure that fibre optic cables can be laid at the same time, therefore, improving the network;
 - (f) To investigate if the current transmission service provider, British Telecommunications, are providing a quality service or if other providers in the market place might exceed those standards; and
 - (g) To assess the current siting of the Community Monitoring Centre and engage with Housing Hartlepool to discuss future plans for the building, as well as the Service Level Agreement between the Council and

Housing Hartlepool for the operation of the CCTV system that is due to expire in March 2009.

6. POTENTIAL AREAS OF ENQUIRY / SOURCES OF EVIDENCE

6.1 Members of the Forum can request a range of evidential and comparative information throughout the Scrutiny review.

6.2 The Forum can invite a variety of people to attend to assist in the forming of a balanced and focused range of recommendations as follows:-

- (a) Elected Mayor – Portfolio Holder for Regeneration and Liveability;
- (b) Head of Community Safety and Prevention;
- (c) Ward Councillors;
- (d) Parish Councils;
- (e) Cleveland Police;
- (f) Cleveland Fire Brigade;
- (g) Other Local Authorities with CCTV provision;
- (h) Local residents;
- (i) Housing Hartlepool; and
- (j) Representatives of minority communities of interest or heritage.

6.3 The Forum may also wish to refer to a variety of documentary / internet sources, key suggestions are as highlighted below:-

(a) Home Office's National CCTV Strategy – October 2007:-

<http://www.crimereduction.homeoffice.gov.uk/cctv/cctv048.pdf>

(b) Information Commissioner's Office's CCTV Code of Practice 2008:-

http://www.ico.gov.uk/upload/documents/library/data_protection/detailed_specialist_guides/ico_cctvfinal_2301.pdf

7. COMMUNITY ENGAGEMENT

7.1 Community engagement plays a crucial role in the Scrutiny process and paragraph 6.2 details who the Forum could involve. However, thought will need to be given to the structure by the way that the Forum wishes to encourage those views.

- 7.2 In addition, diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. As such the views of local diversity groups will be sought throughout the inquiry where felt appropriate and time allows. Consequently, consideration has been given as to how the views of people from minority communities of interest or heritage (for example, people with disabilities, people with learning disabilities, people with mental health problems, black and minority ethnic people, and Lesbian, Gay, Bisexual and Transgender people), which may not be gathered through the usual community engagement routes, can be included over the course of the inquiry.

8. REQUEST FOR FUNDING FROM THE DEDICATED OVERVIEW AND SCRUTINY BUDGET

- 8.1 Consideration has been given, through the background research for this scoping report, to the need to request funding from the dedicated Overview and Scrutiny budget to aid Members in their enquiry. At this stage no additional funding has been identified as being necessary to support Members in their investigation. Members, however, may wish to seek additional funding over the course of the investigation and the pro forma attached at **Appendix A** outlines the criteria on which a request to Scrutiny Co-ordinating Committee will be judged.

9. PROPOSED TIMETABLE OF THE SCRUTINY INVESTIGATION

- 9.1 Detailed below is the proposed timetable for the review to be undertaken, which may be changed at any stage:-

19 June 2008 – ‘Setting the Scene’ – Consideration of Scoping Report by the Regeneration and Planning Services Scrutiny Forum

w/c 30 June 2008 – Visit to Community Monitoring Centre and ‘bus trip’ to CCTV cameras in Hartlepool

17 July 2008 – Main evidence gathering session

w/c 21 July 2008 – **Site Visit** to gather evidence on local authority CCTV provision, where police engagement with the local authority, as the provider of CCTV, can be observed

w/c 28 July 2008 – **Site Visit** to gather evidence on Redcar & Cleveland Council’s CCTV provision

w/c 28 July 2008 – **Focus Group** to gather evidence on CCTV provision in Hartlepool

21 August 2008 – Formal Meeting of the Forum to receive feedback from site visits and to consider recommendations

4 September 2008 – Consideration of Draft Final Report

19 September 2008 – Consideration of Final Report by the Scrutiny Coordinating Committee

29 September 2008 – Consideration of Final Report by the Cabinet (tentative date)

10. RECOMMENDATION

- 10.1 Members are recommended to agree the Regeneration and Planning Services Scrutiny Forum's remit of the Scrutiny investigation as outlined in paragraphs 4 & 5.

Contact Officer: - James Walsh, Scrutiny Support Officer
Chief Executives Department – Corporate Strategy
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Scrutiny Co-ordinating Committee entitled 'Interim Report – Hartlepool Borough Council's CCTV Provision Scrutiny Referral' presented to the Cabinet of the 28 April 2008.
- (ii) Cabinet Minute and Decision Record from 28 April 2008.

APPENDIX A

**PRO-FORMA TO REQUEST FUNDING TO SUPPORT
CURRENT SCRUTINY INVESTIGATION**

Title of the Overview and Scrutiny Committee:
Title of the current scrutiny investigation for which funding is requested:
To clearly identify the purpose for which additional support is required:
To outline indicative costs to be incurred as a result of the additional support:
To outline any associated timescale implications:
To outline the 'added value' that may be achieved by utilising the additional support as part of the undertaking of the Scrutiny Investigation:

To outline any requirements / processes to be adhered to in accordance with the Council's Financial Procedure Rules / Standing Orders:

To outline the possible disadvantages of not utilising the additional support during the undertaking of the Scrutiny Investigation:

To outline any possible alternative means of additional support outside of this proposal:

APPENDIX B**TERMS OF REFERENCE AGREED BY CABINET (28 APRIL 2008).**

That the Terms of Reference of the Regeneration and Planning Services Scrutiny Forum's investigation into CCTV provision in Hartlepool cover the following key areas/issues:-

- (i) Considers the establishment of a fund for the repair, replacement, renewal and appropriate running costs of the CCTV system. Whilst the control of CCTV provision in Hartlepool should remain with the Council, the Forum should investigate with partner organisations (e.g. Cleveland Police, Cleveland Fire Brigade) for a financial contribution into this fund;
- (ii) Investigates the utilisation of Planning gain to ensure that where appropriate CCTV camera provision is built in, or where this is not viable then funding should be sought to add to the repair, replacement, renewal and running costs fund;
- (iii) Reviews the current camera provision throughout Hartlepool to recommend if cameras should be decommissioned, relocated or new cameras commissioned;
- (iv) Engages with all partners to ensure that CCTV cameras continue to contribute to combating crime and the fear of crime;
- (v) Seek ways of partnership working with utilities and other authorised contractors who dig up the roads in Hartlepool, to ensure that fibre optic cables can be laid at the same time, therefore, improving the network;
- (vi) Investigate if the current transmission service provider, British Telecommunications, are providing a quality service or if other providers in the market place might exceed those standards;
- (vii) Assess the current siting of the Community Monitoring Centre and engage with Housing Hartlepool to discuss future plans for the building, as well as the Service Level Agreement between the Council and Housing Hartlepool for the operation of the CCTV system that is due to expire in March 2009; and
- (viii) On conclusion of the scrutiny investigation into CCTV by the Regeneration and Planning Scrutiny Forum, publicity should be generated through a variety of mediums, including the Council's 'Hartbeat' magazine to highlight the role of CCTV cameras in Hartlepool i.e. What the cameras are there for, what the cameras do, who runs them etc.

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

19 June 2008



Report of: Scrutiny Support Officer

Subject: HARTLEPOOL BOROUGH COUNCIL'S
COMMUNITY CCTV PROVISION – SETTING THE
SCENE PRESENTATION: COVERING REPORT

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an introduction to the 'Setting the Scene' Presentation, which will be delivered at today's meeting by the Community Safety Officer, as part of this Forum's investigation in Hartlepool Borough Council's Community CCTV Provision.

2. BACKGROUND INFORMATION

- 2.1 The Community Safety Officer, will be in attendance at today's meeting to deliver a presentation, as part of this Forum's investigation into Hartlepool Borough Council's Community CCTV Provision in relation to the following issues:-
- (a) An overview of the current CCTV provision in Hartlepool, including the siting and rationale behind current CCTV camera locations;
 - (b) The effectiveness and future development of the current CCTV provision in the town; and
 - (c) Partnership working and financial contributions.

3. RECOMMENDATION

- 3.1 That Members note the content of both the report and presentation, seeking clarification on any relevant issues from the Community Safety Officer where felt appropriate.

Contact Officer:- James Walsh – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523 647
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BACKGROUND PAPERS

There were no background papers referred to in the preparation of this report.