

FINANCE AND EFFICIENCY PORTFOLIO

DECISION SCHEDULE



Friday, 15 August 2008

at 10.00 am

in Committee Room A,
Civic Centre, Hartlepool

Councillor Payne, Cabinet Member responsible for Finance and Efficiency will consider the following items.

1. **KEY DECISIONS**
No items
2. **OTHER ITEMS REQUIRING DECISION**
 - 2.1 Mobile Classroom Installations at English Martyrs and Catcote Schools -
Head of Procurement Property and Public Protection
3. **ITEMS FOR INFORMATION**
No items
4. **REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**
No items
5. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

6. **KEY DECISION**
No items
7. **OTHER ITEMS REQUIRING DECISION**
 - 7.1 36 Rydal Street - *Head of Procurement, Property and Public Protection (Para 3)*
 - 7.2 NDNA Nursery, Masefield Road, Hartlepool And The Sale Of Swinburne House, Marlowe Road - *Head of Procurement, Property and Public Protection (Para 3)*
 - 7.3 Sale Of Sites At Tristram Avenue And Thackeray Road For Affordable Rented Housing - *Head of Procurement, Property and Public Protection (Para 3)*

FINANCE AND EFFICIENCY PORTFOLIO

Report to Portfolio Holder

15th August 2008



Report of: Head of Procurement Property and Public Protection

Subject: MOBILE CLASSROOM INSTALLATIONS AT ENGLISH MARTYRS AND CATCOTE SCHOOLS.

SUMMARY

1.0 PURPOSE OF REPORT

To request the Portfolio Holder's confirmation of the decision to waive standing orders in respect of the procurement of mobile classrooms for English Martyrs R.C. School and Catcote School.

2.0 SUMMARY OF CONTENTS

Outline of the reasoning behind the request for Portfolio Holder endorsement of the waiving of standing orders.

3.0 RELEVANCE TO PORTFOLIO MEMBER

Falls within the remit of the Portfolio Holder.

4.0 TYPE OF DECISION

Non Key Decision.

5.0 DECISION MAKING ROUTE

Finance and Efficiency Portfolio Holder.

6.0 DECISION(S) REQUIRED

That the Portfolio Holder confirms the decision to waive standing orders in respect of the procurement of mobile classrooms for English Martyrs R.C. School and Catcote School..

Report of: Head of Procurement, Property and Public Protection

Subject: MOBILE CLASSROOM INSTALLATION AT ENGLISH MARTYRS AND CATCOTE SCHOOLS.

1.0 PURPOSE OF REPORT

1.1 To request the Portfolio Holder's confirmation of the decision to waive standing orders in respect of the procurement of mobile classrooms for English Martyrs R.C. School and Catcote School.

2.0 BACKGROUND

2.1 As part of the closure of Brierton School it had been identified that the remaining comprehensive schools would need additional (capacity) class room space to accommodate the extra pupils that they need to take during the Schools Transformation Programme. As part of this process each school was consulted.

2.2 The uplifting of the five existing mobiles from Brierton and their repositioning at other school sites is also being carried out as part of this process during the summer holidays.

2.3 Mobile units have already been installed at Manor College and Springwell School as they both identified an immediate need for additional accommodation.

2.4 In respect of English Martyrs R.C. School and Catcote School seven leading suppliers were contacted in June 08 to discuss delivery timescales and all expressed a desire to be included on the tender list. The tenders have since been sent out and all of the aforementioned suppliers have now declined to tender because of the increased demand for new units.

2.5 Wernicks Hire have however been able to provide us with an alternative solution that will meet the tight timescale required. The units need to be in position for September 2008. They have confirmed that they have in stock refurbished units that can be adjusted to suit the requirements of both schools. However the company advised us that in order to secure the units an order would need to be placed almost immediately.

2.6 Under normal circumstances we would be required to invite tenders in accordance with the Contract Procedure Rules. In this event we would

not be able to meet the schools tight timescales and therefore Standing Orders need to be waived in this instance.

3.0 PROPOSALS

- 3.1 An order has been placed as required to secure the mobiles and delivery agreed.
- 3.2 All enabling works (paths and services etc.) have been procured separately via the strategic partnership and will be completed in time to receive the said units.
- 3.3 The units will be checked for quality by our architectural staff who will ensure that they are fit for purpose when complete.

4.0 FINANCIAL IMPLICATIONS.

- 4.1 Quotations have been received for supply delivery and erection of the units in the sum of £263,986 for Catcote School and £96,802 for English Martyrs R.C. School. These costs have been checked by our Quantity Surveyors to ensure value for money and were found to be within the limits we would expect for mobiles of this size.

5.0 RECOMMENDATIONS

- 5.1 That the Portfolio Holder confirms the decision to waive standing orders in respect of the procurement of mobile classrooms for English Martyrs R.C. School and Catcote School.